

Meeting of September 17, 2019

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 4:15 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

Mr. Oren Lutz
Mr. Gregory Schofield
Mr. Dennis Archible
Mr. Timothy Ellis
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director
Mr. Thomas M. Tillinghast, Superintendent
Mr. Marco DiBattista, Treasurer
Mr. David A. Luthman, Solicitor

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Ellis and carried to close the public portion. All Commissioners present signified their approval by saying aye.

The minutes of the meeting August 20, 2019 were presented for approval.

A motion was made by Mr. Ellis, seconded by Mr. Archible to approve the minutes as presented. All Commissioners present signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is\$327,398.62

Mr. Archible moved to pay the bills as presented, seconded by Mr. Ellis. On roll call all Commissioners present voted yes. The motion carried.

See Bill List Attached

Utility Bill Adjustment No. 3267 and Balance Adjustment No. 17788 were presented.

Mr. Archible moved for the approval of adjustments while Mr. Ellis seconded the motion. On roll call all Commissioners present voted yes for approval.

SEPTEMBER 17, 2019

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$327,398.62

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 08/21/19 to 09/17/19
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
1021	08/27/19	PAYROLL PAYROLL ACCOUNT	77,853.66	08/31/19	2298
1022	09/03/19	PAYROLL PAYROLL ACCOUNT	39,271.03		2300
1023	09/10/19	PAYROLL PAYROLL ACCOUNT	37,177.07		2304
1024	09/17/19	PAYROLL PAYROLL ACCOUNT	34,215.06		2306

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	4	0	188,516.82	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	188,516.82	0.00

OPERATING	OPERATING ACCOUNT	Amount Paid	Ref Num
29001	09/09/19 SPORTIES SPORTIES MOBILE DETAILING	410.00	2303
29002	09/17/19 50375000 TRIDENT LAND TRANSFER	450.00	2308
29003	09/17/19 ABCON AB-CON EXTERMINATING INC.	60.00	2308
29004	09/17/19 ADVANCE ADVANCE AUTO PARTS	90.70	2308
29005	09/17/19 BELSITOR RICHARD J BELSITO	92.20	2308
29006	09/17/19 BOMARK BOMARK INSTRUMENTS INC.	145.00	2308
29007	09/17/19 CANON CANON SOLUTIONS AMERICA, INC.	261.64	2308
29008	09/17/19 CCMUA CAMDEN COUNTY MUA	581.86	2308
29009	09/17/19 COMCAST COMCAST	332.58	2308
29010	09/17/19 COOPEREL COOPER ELECTRIC SUPPLY CO INC.	192.66	2308
29011	09/17/19 COURIER COURIER POST - DAILY JOURNAL	5.96	2308
29012	09/17/19 CUMMINGS JAMES J. CUMMINGS, JR.	46.10	2308
29013	09/17/19 DELTA DELTA DENTAL OF NJ, INC.	4,349.45	2308
29014	09/17/19 DOYLE James J. Doyle	46.10	2308
29015	09/17/19 EVOQUA EVOQUA WATER TECHNOLOGIES LLC	1,810.00	2308
29016	09/17/19 GALETON GALETON, INC.	529.68	2308
29017	09/17/19 GRAINGER GRAINGER	170.22	2308
29018	09/17/19 GROVE GROVE SUPPLY, INC.	325.32	2308
29019	09/17/19 INGRAM WILLIAM INGRAM	46.10	2308
29020	09/17/19 JAYSTIRE JAY'S TIRE SERVICE LLC	45.00	2308
29021	09/17/19 JETVAC JET VAC EQUIPMENT, LLC	600.00	2308
29022	09/17/19 JKRAMER JOSEPH KRAMER	46.10	2308
29023	09/17/19 LOUGHERY BERNADETTE A LOUGHERY	46.10	2308
29024	09/17/19 LUTHMAN DAVID A. LUTHMAN	1,516.67	2308
29025	09/17/19 MACANANY PATRICIA MACANANY	308.05	2308
29026	09/17/19 MCALLIST PRINCETON FUEL OIL	95.00	2308
29027	09/17/19 MIDLANTC MID-ATLANTIC ENGINE SPLY CORP	80.59	2308
29028	09/17/19 MPWC MPWC	2,400.00	2308
29029	09/17/19 MRCHNTVL BOROUGH OF MERCHANTVILLE	900.00	2308
29030	09/17/19 NATBATRY NATIONAL BATTERY COMPANY	149.50	2308
29031	09/17/19 NJAMERWA NEW JERSEY AMERICAN WTR CO INC	148.42	2308
29032	09/17/19 NJAW NEW JERSEY AMERICAN WATER CO	28.00	2308
29033	09/17/19 NJAWSTA NEW JERSEY AMERICAN WATER	70.60	2308
29034	09/17/19 NJDEP TREASURER, STATE OF NEW JERSEY	4,444.79	2308
29035	09/17/19 OCC ONE CALL CONCEPTS, INC.	274.72	2308
29036	09/17/19 ORTH WILLIAM ORTH	159.34	2308
29037	09/17/19 PDOYLE PATRICK J. DOYLE	46.10	2308
29038	09/17/19 PETTY PETTY CASH	100.98	2308
29039	09/17/19 POLLUT POLLUTION CTRL FINC AUTH OF CC	4,982.67	2308

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING		OPERATING ACCOUNT	Continued		
29040	09/17/19	PSEG PUBLIC SERVICE ELEC & GAS CO.	34,876.59		2308
29041	09/17/19	R ORTH ORTH, REGINA	46.10		2308
29042	09/17/19	REMING REMINGTON VERNICK ENGR INC	1,455.50		2308
29043	09/17/19	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	225.20		2308
29044	09/17/19	RINGRAM RICHARD INGRAM	46.10		2308
29045	09/17/19	SAR SAR AUTOMOTIVE EQUIPMENT	63,000.00		2308
29046	09/17/19	SCHWER SCHWERING HARDWARE, INC.	132.08		2308
29047	09/17/19	SOUTHJ SOUTH JERSEY WELDING SPLY CO.	61.87		2308
29048	09/17/19	STEWART STEWART BUSINESS SYSTEMS	70.85		2308
29049	09/17/19	SYSTEM4 SYSTEM 4	312.00		2308
29050	09/17/19	TM T & M ASSOCIATES	260.49		2308
29051	09/17/19	TWPENN TOWNSHIP OF PENNSAUKEN	6,925.40		2308
29052	09/17/19	UNIFIRST UNIFIRST FIRST AID CORP	78.17		2308
29053	09/17/19	UNIVERS UNIVERSAL ELECTRONIC SUPPLY CO	561.96		2308
29054	09/17/19	UNUM UNUM LIFE INSUR CO OF AMERICA	1,368.30		2308
29055	09/17/19	UPS UNITED PARCEL SERVICE	54.55		2308
29056	09/17/19	VALLETT RICHARD B. VALLETT, JR.	200.00		2308
29057	09/17/19	VERIZOFF VERIZON	1,240.28		2308
29058	09/17/19	WBMASON W.B. MASON CO., INC.	690.79		2308
29059	09/17/19	WEST WEST	694.00		2308
29060	09/17/19	WESTMONT WESTMONT HARDWARE, INC.	22.63		2308
29061	09/17/19	WHARTON WHARTON HARDWARE & SPLY CORP	98.49		2308
29062	09/17/19	WORKNET WORKNET	72.25		2308

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	62	0	138,881.80	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	62	0	138,881.80	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	66	0	327,398.62	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	66	0	327,398.62	0.00

See Journals Attached

The Chairman moved to Old Business.

No Old Business

The Chairman moved to New Business.

A. Approval of budget figures for 2020 to be added to State forms.

A motion was made by Mr. Ellis approving budget figures for 2020 to be added to State forms. Mr. Archible seconded it. On roll call all commissioners present voted yes.

See Budget Figures for 2020

B. Resolution No. 19-33 Authorizing the Issuance of a Connection Permit for the Project Known as Wholesale Distribution Facility "The Restaurant Store".

A motion was made by Mr. Archible to approve the Resolution. Mr. Schofield seconded it. On roll call all Commissioners present voted yes for approval.

See Resolution No. 19-33

C. Resolution No. 19-34 Authorizing the Issuance of a Connection Permit for the Project Known as Pennsauken Family Dollar.

A motion was made by Mr. Archible to approve the Resolution. Mr. Ellis seconded it. On roll call all Commissioners present voted yes for approval.

See Resolution 19-34

D. Resolution No. 19-35 Authorizing the Execution of a Professional Services Agreement with Bowman & Company.

A motion was made by Mr. Archible to approve the Resolution. Mr. Ellis seconded it. On roll call all Commissioners present voted yes for approval.

See Resolution 19-35

E. Resolution No. 19-36 Certifying Review of the F/Y 2018 Audit Report.

A motion was made by Mr. Archible to approve the Resolution. Mr. Schofield seconded it. On roll call all Commissioners present voted yes for approval.

See Resolution No. 19-36

September 5, 2019
02:17 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	4 Flat:	51.50-	Exc:	0.00	Ref Num:	3267
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	4 Flat:	51.50-	Exc:	0.00	Total Updated:	51.50-

September 5, 2019
02:16 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
20259000-0 WARREN, TRAN K	Sewer	S10	B	19	3	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		09/05/19	1
20259000-0 WARREN, TRAN K	Sewer	S11	B	19	3	25.75	0.00	25.75	CHG TO S11 SR RATE	N		09/05/19	2
20259000-0 WARREN, TRAN K	Sewer	S10	B	19	4	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		09/05/19	3
20259000-0 WARREN, TRAN K	Sewer	S11	B	19	4	25.75	0.00	25.75	CHG TO S11 SR RATE	N		09/05/19	4

September 4, 2019
02:19 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 1 Updated Principal: 0.00 Updated Penalty: 0.77- Ref Num: 17788

September 4, 2019
02:18 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
61111000-0	Sewer	103		19 2	0.00	0.77-	0.77-	PENALTY IN ERROR	09/04/19	1
WELLS FARGO BANK NA				Balance Adjustment						

Acct #	Title	REVENUES		
		2019	AS OF 8/31/2019	Proposed 2020
4001	Residential	2,700,000.00	2,651,790.39	2,700,000.00
4004	Commercial Q	1,265,000.00	1,158,461.99	1,480,000.00
4005	Penalty on A/R	40,000.00	25,444.58	40,000.00
4002	Merchantville	205,000.00	102,539.11	205,000.00
4003	C/H	32,000.00	30,900.12	32,000.00
4012	Other Income	3,000.00	35.27	3,000.00
4013	Invest Int	3,000.00	5,761.36	5,000.00
4014	Trustee Int	15,000.00	5,846.98	15,000.00
4016	Permits (res)	5,000.00	50,575.50	5,000.00
4019	Permits (com)	80,000.00	106,539.13	80,000.00
4021	Permits (Merch)	1,000.00	-	1,000.00
4017-18	Filing/Insp.	500.00	60.00	500.00
4020	Ins Premium	12,000.00	-	12,000.00
	Int./Notes Payable	-		
		4,361,500.00	4,137,954.43	4,578,500.00
	Ant Balance	-		-
		4,361,500.00		4,578,500.00
	Proposed Expenses			4,578,500.00

Acct #	Title	EXPENSES		Comments
		2019	Proposed 2020	
	ADMINISTRATION			
501	PSA Adm Mgmt	265,000.00	286,000.00	<i>Adm Payroll Totals: 1,031,500.00</i>
502	Office Adm	280,000.00	295,000.00	
503	Commissioners	18,000.00	18,000.00	
601	PERS	118,000.00	110,000.00	
602	Social Security	50,000.00	51,000.00	
603	Unemploy & Disabil	4,000.00	4,000.00	
604	Hosp. Benefits	145,000.00	145,000.00	
605	Vision/Dental & Rx	58,500.00	54,500.00	
607	Sick/Vac Payback	65,000.00	68,000.00	
721	Legal Exp	20,000.00	20,000.00	
722	Auditing Fees	37,000.00	37,000.00	
723	Other Professional Fees	20,000.00	20,000.00	
736	Public Official's Liability	8,400.00	10,000.00	
751	Postage	7,000.00	10,000.00	
750	Office Supplies & Exp	15,000.00	15,000.00	
752	Advert/Printing	15,000.00	15,000.00	
753	Telephone Exp	20,000.00	20,000.00	
754	Misc Exp	3,000.00	3,000.00	
755	Service Contracts	15,000.00	25,000.00	
756	Equip Rental	3,500.00	3,500.00	
757	Bldg Utilities	25,000.00	25,000.00	
758	Bldg Repairs & Exp	15,000.00	25,000.00	
759	Financial Exp	2,000.00	2,000.00	
760	Bad Debt Exp	500.00	500.00	
762	Education/Dues	8,000.00	10,000.00	<i>Adm Expenses 423,500.00</i>
763	Civic Involvement	182,500.00	182,500.00	

	Total Admin	1,400,400.00	1,455,000.00	
Acct #	Title	2019	Proposed 2020	Comments
	COST OF SERVICE			
505	MGMT O&M Salaries	202,000.00	210,000.00	
506	UNION O&M Salaries	1,040,000.00	1,065,000.00	O&M Payroll Totals
601	PERS O&M	118,000.00	110,000.00	2,047,500.00
602	O&M Soc Sec	103,000.00	105,000.00	
603	O&M Dis & Unem	6,000.00	6,000.00	
604	O&M Hosp Benefits	345,000.00	320,000.00	
605	O&M v/d/r	141,500.00	119,500.00	
607	O&M Sick/Vac Payback	102,000.00	104,000.00	
608	Uniform & Shoe Exp	8,000.00	8,000.00	
711	Engineering Fees	40,000.00	60,000.00	
731	General & Auto Ins	27,500.00	27,500.00	
732	Worker's Comp	53,000.00	53,000.00	
733	Property	46,500.00	55,000.00	
735	JIF Fund Exp	10,000.00	10,000.00	
741	Uninsured Liabilities	10,000.00	10,000.00	
755	Service Contracts	30,000.00	30,000.00	
764	Station Utilities	175,000.00	175,000.00	
765	Trash Removal	10,000.00	10,000.00	
766	O&M Exp	31,000.00	45,000.00	
767	Safety Exp	3,000.00	5,000.00	
768	Landscaping	3,000.00	5,000.00	
769	Vehicle Repair & Parts	20,000.00	20,000.00	
770	Fuel, Oil & Mileage Exp	30,000.00	30,000.00	
771	Collection System Exp	60,400.00	75,000.00	
772	Emergency Main Repairs	140,000.00	200,000.00	

773	Emergency Station Repairs	143,000.00	200,000.00	
775	Permits & Licenses	6,000.00	6,000.00	
774	Chemicals & Treatment	5,725.00	8,025.00	
		2,909,625.00	3,072,025.00	
				O&M Expense: 1,024,525.00
Acct #	Title	2019	2020	
	NJEIT Debt (Principal)	45,550.00	45,550.00	
	NJEIT Debt (Int)	5,925.00	5,925.00	
		51,475.00	51,475.00	
				Comments
	TOTAL:	4,361,500.00	4,578,500.00	
	Anticipated Revenue		4,578,500.00	
	Needed to Balance		-	

Projects	Est Costs	2020	2021	2022	2023	2024
Truck	50,000	-	-	25,000		25,000
Pumps/Controls	195,000	50,000	50,000	25,000	50,000	20,000
Computer	30,000	10,000	5,000	5,000	5,000	5,000
Office Equipment	25,000	5,000	5,000	5,000	5,000	5,000
Operations Equip/Maintenance	120,000	25,000	25,000	25,000	25,000	20,000
Bldg Upkeep/Repairs	25,000	5,000	5,000	5,000	5,000	5,000
Sewer Main Lining	-					
GIS	100,000	100,000				
Totals	465,000	195,000	90,000	90,000	90,000	80,000

	Budget Comparison	
	2019	2020
Payroll & Benefits	3,069,000.00	3,079,000.00
Adm	396,900.00	423,500.00
O & M	844,125.00	1,024,525.00
Bond Debt	51,475.00	51,475.00
	4,361,500.00	4,578,500.00

NOTES:

Expenses:

2020 budget increased less than 5% over 2019 budget

Budgeted 2% for salary increases per union contract

Budgeted zero increase in health benefit cost over 2019 expenditure

Budgeted zero increase in liability insurance cost over 2019 premiums

PSA contribution to Twp \$150,000, \$15,000 towards All Around Pennsauken and \$17,500 PSA's cost of media for Channel 19

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AUTHORIZING THE ISSUANCE OF A CONNECTION PERMIT
FOR THE PROJECT KNOWN AS WHOLESALE DISTRIBUTION FACILITY “THE
RESTAURANT STORE”**

WHEREAS, the Pennsauken Sewerage Authority having met in regular session on September 17, 2019; and

WHEREAS, the connection application for the project known as Wholesale Distribution Facility “The Restaurant Store” has been reviewed by Remington & Vernick Engineers and found to be complete and correct.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby authorizes the issuance of a connection permit to Calumet Enterprises, LLC contingent upon payment of any and all permit fees as calculated by Remington & Vernick Engineers in the amount of \$3,185.00.


Bill Orth, Secretary

ROLLCALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mr. James Pennestri – Yes

ADOPTED: September 17, 2019

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AUTHORIZING THE ISSUANCE OF A CONNECTION PERMIT
FOR THE PROJECT KNOWN AS PENNSAUKEN FAMILY DOLLAR**

WHEREAS, the Pennsauken Sewerage Authority having met in regular session on September 17, 2019; and

WHEREAS, the connection application for the project known as Pennsauken Family Dollar has been reviewed by Remington & Vernick Engineers and found to be complete and correct.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby authorizes the issuance of a connection permit to 7411 Maple, LLC contingent upon payment of any and all permit fees as calculated by Remington & Vernick Engineers in the amount of \$5,873.14.


Bill Orth, Secretary

ROLLCALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mr. James Pennestri – Yes

ADOPTED: September 17, 2019

**RESOLUTION OF THE PENNSAUKEN
SEWERAGE AUTHORITY TO AUTHORIZE
THE EXECUTION OF A PROFESSIONAL SERVICES
AGREEMENT WITH BOWAN & COMPANY**

WHEREAS, the Pennsauken Sewerage Authority (“Authority”) has agreed to provide a Section 125 Cafeteria Plan (“Plan”) for its employees for the 2020 plan year; and

WHEREAS, in connection therewith it requires the services of a professional public accountant and consultant to assist in the administration of the Plan; and

WHEREAS, the Authority advertised and issued Requests for Proposals for public accounting services and reviewed and analyzed proposals received in response for responsiveness, qualification and ability to meet the Authority’s needs; and

WHEREAS, Bowman & Company (“Bowman”) submitted a qualified proposal and the Authority having awarded a professional services contract accordingly; and

WHEREAS, Bowman has offered to extend its services for the purpose of assisting the Authority with the administration of the Plan as set forth in a proposal dated September 1, 2019 (“Proposal”) the terms of which are incorporated herein by reference; and

WHEREAS, the Authority’s budget for professional services is sufficient to meet the obligations it will incur in connection with the Proposal; and

WHEREAS, the agreement is awarded through a fair and open process, in accordance with N.J.S.A. 19:44A-20.4, et seq.; and so

THEREFORE, BE IT RESOLVED by the Pennsauken Sewerage Authority that it

authorizes the approval of the of the Proposal for those services related to its Section 125 Cafeteria Plan; and

BE IT FURTHER RESOLVED that this be classified as an extraordinary and unspecifiable service and professional service for the reasons described above, and as such not subject to the bid provisions of the Local Public Contracts Law and Staff is hereby directed and authorized to execute the Proposal and take all other actions incidental hereto.


Bill Orth, Secretary

ROLL CALL:

Mr. Oren Lutz - Yes
Mr. Gregory Schofield - Yes
Mr. Dennis Archible - Yes
Mr. Timothy Ellis - Yes
Mr. James Pennestri - Yes

ADOPTED: September 17, 2019

September 1, 2019

Mr. William Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Boulevard
Pennsauken, NJ 08110-2321

Dear Mr. Orth:

This letter is to confirm and specify the terms of our engagement with the Pennsauken Sewerage Authority for their Section 125 Cafeteria Plan for the 2020 Plan Year and to clarify the nature and extent of the services we will provide. In order to ensure an understanding of our mutual responsibilities, we ask all clients for whom services are performed to confirm the arrangements.

We will provide the following services:

- * Attendance at an employee informational meeting and enrollment meeting, if requested;
- * Record keeping of individual contributions to the plan, ordinary allowable claim review and preparation of advice to Payroll Department when applicable;
- * We can accommodate debit cards, direct deposit, checks and processing through payroll;
- * Employer and Employee access to Web-Portal for account review;
- * Various Employer reports to be emailed to Administrator;
- * Statements will be emailed or mailed to participants monthly;
- * Testing to assure Plan complies with Internal Revenue Service Non-Discrimination Rules;
- * Technical updates and management consulting relative to the plan.

We will use professional judgment in resolving questions or where there may be conflicts between the authorities' interpretations of the law and other supportable positions. Unless otherwise instructed by you, we will resolve such questions in your favor whenever possible.

The Internal Revenue Service and the Department of Labor may select your Plan for review. Any proposed corrective adjustments by the examining agent are subject to certain rights of appeal. In the event of such government examination, we will be available upon request to represent you and will render additional invoices for the time and expenses incurred.

Our fee for these services will be as follows:

Our professional fees for setting up plan software and all related communication materials:

- Yearly renewal fee \$275.00

Cafeteria Plan services which includes record keeping of contributions, tracking of disbursements, communication with payroll department regarding disbursements, discrimination testing and coordination of open enrollment process.

Up to 26 Participants Standard hourly billing rates below
26+ Participants \$4.00/per participant per month

Other services, such as attendance at employee informational meetings, if requested, will be based upon the amount of time required at our standard hourly billing rates as listed below:

Partner	\$242.00
Senior Manager	175.00/211.00
Manager	138.00
Senior	112.00
Associate	100.00
Intern/Co-op	75.00
General Administration/ Report Processing	50.00

All invoices are due and payable upon presentation. This engagement letter relates only to the plan specified above. If the foregoing fairly sets forth your understanding, please sign the enclosed copy of this letter in the space indicated and return it to our office.

We want to express our appreciation for this opportunity to work with you.

Very truly yours,

BOWMAN & COMPANY LLP



Michelle E. Gasiorowski

MEG :rmk
Enclosure

APPROVED:

BY:



Bill Orth, Executive Director

DATE: 9/25/2019

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
CERTIFYING REVIEW OF F/Y 2018 AUDIT REPORT**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and;

WHEREAS, the annual report of audit for the fiscal year ended December 31, 2018 has been completed and filed with the Pennsauken Sewerage Authority, County of Camden pursuant to N.J.S.A. 40A:5A-15; and

WHEREAS, N.J.S.A. 40A:5A-17, requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by Resolution to the Local Finance Board that each member thereof has personally reviewed the annual report of audit, and specifically the section entitled "Schedule of Findings and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and;

WHEREAS, the Members of the governing body have received the annual report of audit and have specifically reviewed the section entitled "Schedule of Findings and Recommendations", in accordance with N.J.S.A. 40A:5A-17.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Pennsauken Sewerage Authority, County of Camden hereby certifies to the Local Finance Board of the State of New Jersey that each Board member has personally reviewed the annual report of audit for the year ended December 31, 2018, and specifically has reviewed the sections of the report of audit entitled "Schedule of Findings and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON SEPTEMBER 17, 2019.


Bill Orth, Secretary

ROLL CALL:

Mr. Oren Lutz - Yes
Mr. Gregory Schofield - Yes
Mr. Dennis Archible - Yes
Mr. Timothy Ellis - Yes
Mr. James Pennestri - Yes

ADOPTED: September 17, 2019

**LOCAL AUTHORITIES GROUP AFFIDAVIT FORM
PRESCRIBED BY THE NEW JERSEY LOCAL FINANCE BOARD
AUDIT REVIEW CERTIFICATE**

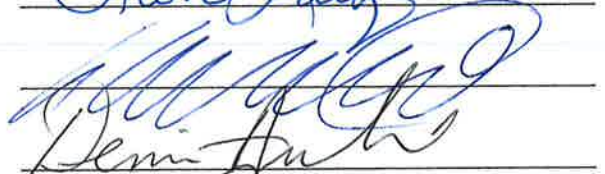
We, the members of the governing body of the Pennsauken Sewerage Authority, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the Pennsauken Sewerage Authority, County of Camden.
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual report of audit for the fiscal year ended December 31, 2018 and specifically the sections of the audit report entitled "Schedule of Findings and Recommendations".

Oren Lutz, Chairman



Gregory Schofield, Vice-Chairman



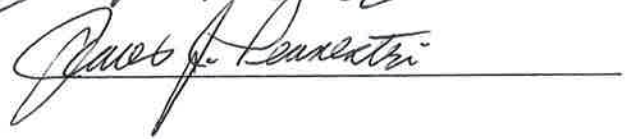
Dennis Archible, Commissioner



Timothy Ellis, Commissioner



James Pennestri, Commissioner



Sworn to and subscribed before me
this 17th day of September, 2019.



David A Luthman
Attorney at Law
State of New Jersey

The Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer’s Report

The Chairman asked the Superintendent, Thomas Tillinghast, for his report.

See Superintendent’s Report

The Chairman asked the Commissioners for any reports.

- Mr. Lutz – No Report
- Mr. Schofield – Congratulations on the Audit
- Mr. Archible – Congratulations on the Audit
- Mr. Ellis – No Report
- Mr. Pennestri – No Report

The Chairman asked the Solicitor, Mr. David Luthman, for his report.

Mr. Luthman said he wanted to draw the commissioners’ attention to their packet in that there were a couple of letters having to do with treatment works approvals. A resolution was passed authorizing the Executive Director to sign those approvals but to report them to you and he wanted it on the record that it has been reported as approved in the resolution. It is for work being done for the Authority.

The Chairman asked the Executive Director Mr. Bill Orth for his report.

Mr. Orth had nothing further to report.

Correspondence:

1. T&M Monthly Progress Report9/10/2019
2. R & V letter re Connection Application for Wholesale Distribution Facility .8/20/2019
3. R & V letter re Connection Application for Pennsauken Family Dollar 9/3/2019
4. T & M letter re King Avenue Pump Station Improvements & Force Main Extension with enclosed TWA-1 Application, WQM-003 form with Resolution No. 19-28 Authorizing Executive Director to sign TWA and CCMUA Sewer Connection Certificate Application.....9/9/2019
5. T & M letter to Planning Board, Twp of Pennsauken re notification of TWA.9/9/2019
6. T & M letter to Environmental Commission, Twp of Pennsauken re Notification of TWA9/9/2019

Mr. Orth requested the meeting go into closed session. Mr. Lutz requested a motion to adjourn for closed session. Mr. Archible moved to go into closed session. Mr. Ellis seconded the motion. All Commissioners signified their approval saying aye.

The Chairman reopened the meeting. On roll call all members remained present.

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2019 - DECEMBER 31, 2019
FOR MONTH OF AUGUST

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,700,000.00	\$ 139,410.43	\$ 2,082,571.73	\$ (96.68)	\$ 2,651,790.39
4004 COMMERCIAL	1,265,000.00	\$ 209,089.78	\$ 1,231,535.30	\$ 55,066.45	\$ 1,158,461.99
4005 PENALTY	40,000.00	\$ 3,128.10	\$ 30,175.38	\$ 2,564.37	\$ 25,444.58
4002 MERCH	205,000.00		\$ 102,539.11	\$ -	\$ 102,539.11
4003 C/H	32,000.00		\$ 4,032.36	\$ -	\$ 30,900.12
4012 OTHER INCOME	3,000.00	\$ 35.27	\$ 35.27		\$ 35.27
4013 INVEST INT	3,000.00	\$ 888.44	\$ 5,761.36		\$ 5,761.36
4014 TRUSTEE INT	15,000.00	\$ 342.12	\$ 5,846.98		\$ 5,846.98
4016 PERMITS (RES)	5,000.00	\$ 300.00	\$ 50,575.50		\$ 50,575.50
4019 PERMITS (COMM)	80,000.00	\$ 100.00	\$ 106,539.13		\$ 106,539.13
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$500.00		\$ 45.00		\$ 60.00
4050 INT./NOTES PAY.	-		\$ -		\$ -
Anticipated Balance	-				
TOTALS	4,361,500.00	353,294.14	3,619,657.12	57,534.14	4,137,954.43
		BUDGET	MTD	YTD	REMARKS
ASSETS/CAPITAL		\$ 230,000.00	\$ -	\$ 39,574.08	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$2,092,786.02
PAYROLL	(\$26.39)
REVENUE	\$ 10,160.80
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 56,237.97
R & R	\$ 262,548.30
GENERAL	\$ 262,678.73

Investments under Trustee Accounts:

53,339.52 CD with 1st Colonial Bank @ 2.0% - MATURES 01/23/21
183,789.69 CD with 1st Colonial Bank @ 1.50% - MATURES 12/24/19
78,371.93 CD with 1st Colonial Bank @ 2.0% - Matures 4/29/21
105,062.91 CD with 1st Colonial Bank @ 2% - Matures 4/29/2021
171,061.75 Money Market

Principal lend-a-hand balances as of August 31, 2019:

\$ 4,649.57

D. Brittin

\$4,649.57

Revenue Account Range: 01-00-410-001 to 01-00-430-001 Include Non-Anticipated: NO Year To Date As of: 08/31/19
 Expend Account Range: 01-01-510-500 to 01-03-600-002 Include Non-Budget: Yes Current Period: 08/01/19 to 08/31/19
 Print Zero YTD Activity: No OPERATING REVENUES Revenue Total

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-410-001	Residential	335.50-	2,700,000.00	96.68-	2,651,790.39	0.00	48,209.61-	98
01-00-410-002	Merchantville	0.00	205,000.00	0.00	102,539.11	0.00	102,460.89-	50
01-00-410-003	Cherry Hill	0.00	32,000.00	0.00	30,900.12	0.00	1,099.88-	97
01-00-410-004	Commercial	42,524.97	1,265,000.00	55,066.45	1,158,461.99	0.00	106,538.01-	92
01-00-410-005	A/R Penalty	2,831.56	40,000.00	2,564.37	25,444.58	0.00	14,555.42-	64
01-00-415-001	Permits - Residential	0.00	5,000.00	300.00	50,575.50	0.00	45,575.50	***
01-00-415-002	Permits - Commercial	0.00	80,000.00	100.00	106,539.13	0.00	26,539.13	133
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	0.00	3,000.00	35.27	35.27	0.00	2,964.73-	1
01-00-420-002	Application and Inspection Fees	0.00	500.00	0.00	60.00	0.00	440.00-	12
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-425-001	Interest from Operating Fund	536.66	3,000.00	888.44	5,761.36	0.00	2,761.36	192
01-00-425-002	Interest from Trustee Accounts	1,880.35	15,000.00	342.12	5,846.98	0.00	9,153.02-	39
	OPERATING REVENUES Revenue Total	47,438.04	4,361,500.00	59,199.97	4,137,954.43	0.00	223,545.57-	95

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	19,560.00	265,000.00	19,952.00	169,592.00	0.00	95,408.00	64
01-01-510-502	ADMIN Office Staff	20,827.55	280,000.00	17,932.40	171,535.90	0.00	108,464.10	61
01-01-510-503	ADMIN: Commissioners	1,500.00	18,000.00	1,500.00	12,000.00	0.00	6,000.00	67
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liabil	0.00	118,000.00	0.00	105,383.00	0.00	12,617.00	89
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	2,969.68	50,000.00	3,304.37	29,528.88	0.00	20,471.12	59
01-01-510-603	ADMIN: SUI/SDI/FLI	165.76	4,000.00	51.83	2,941.44	0.00	1,058.56	74
01-01-510-604	ADMIN: Hospital Benefits	10,696.29	145,000.00	16,833.17	92,329.54	0.00	52,670.46	64
01-01-510-605	ADMIN: Vision, Dental & Rx	3,809.71	58,500.00	4,509.67	32,126.36	0.00	26,373.64	55
01-01-510-607	ADMIN: Sick/Vac Payback	0.00	65,000.00	2,038.00	34,702.00	0.00	30,298.00	53
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.67	20,000.00	1,516.67	12,133.36	0.00	7,866.64	61
01-01-510-722	ADMIN: Audit	0.00	37,000.00	0.00	35,000.00	0.00	2,000.00	95
01-01-510-723	ADMIN: Other Professional Fees	362.50	20,000.00	125.00	4,962.50	0.00	15,037.50	25
01-01-510-736	ADMIN: Public Officials Liab.	0.00	8,400.00	0.00	8,141.00	0.00	259.00	97
01-01-510-750	ADMIN: Office Supplies & Expense	954.42	15,000.00	0.00	4,820.75	0.00	10,179.25	32
01-01-510-751	ADMIN: Postage	0.00	7,000.00	2,000.00	6,780.63	0.00	219.37	97

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-752	ADMIN: Advertising & Printing	579.15	15,000.00	63.92	372.52	0.00	14,627.48	2
01-01-510-753	ADMIN: Telephone	2,038.64	20,000.00	1,985.07	12,936.23	0.00	7,063.77	65
01-01-510-754	ADMIN: Miscellaneous Exp	0.00	3,000.00	0.00	2,017.26	0.00	982.74	67
01-01-510-755	ADMIN: Service Contracts	239.74	15,000.00	290.98	13,910.79	0.00	1,089.21	93
01-01-510-756	ADMIN: Equipment Rental	747.00	3,500.00	0.00	1,494.00	0.00	2,006.00	43
01-01-510-757	ADMIN: Building Utilities	1,279.24	25,000.00	0.00	12,390.87	0.00	12,609.13	50
01-01-510-758	ADMIN: Building Exp. & Repairs	1,060.91	15,000.00	881.99	5,938.29	0.00	9,061.71	40
01-01-510-759	ADMIN: Financial Exp	345.00	2,000.00	345.00	1,940.00	0.00	60.00	97
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	0.00	8,000.00	14.27	7,109.14	0.00	890.86	89
01-01-510-763	ADMIN: Civic Involvement	0.00	182,500.00	0.00	32,500.00	0.00	150,000.00	18
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	73,336.97	1,040,000.00	75,127.25	641,744.83	0.00	398,255.17	62
01-02-520-506	O&M: Management Salaries	15,200.00	202,000.00	15,504.00	131,784.00	0.00	70,216.00	65
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	0.00	118,000.00	0.00	105,383.00	0.00	12,617.00	89
01-02-520-602	O&M: FICA/SOCIAL SECURITY/MEDICARE	6,804.17	103,000.00	6,610.69	57,234.17	0.00	45,765.83	56
01-02-520-603	O&M: SUI/SDI/FLI	377.51	6,000.00	0.00	5,625.22	0.00	374.78	94
01-02-520-604	O&M: Hospitalization Benefits	25,758.03	345,000.00	22,206.46	196,047.94	0.00	148,952.06	57
01-02-520-605	O&M: Vision, Dental & Rx	9,053.39	141,500.00	8,155.62	75,302.17	0.00	66,197.83	53
01-02-520-607	O&M: Sick/vac Payback	0.00	102,000.00	0.00	10,246.00	0.00	91,754.00	10
01-02-520-608	O&M: Uniform Exp.	505.20	8,000.00	0.00	7,872.14	0.00	127.86	98
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	0.00	40,000.00	5,317.71	21,498.79	0.00	18,501.21	54
01-02-520-731	O&M: General Liability/Auto Ins	0.00	27,500.00	0.00	22,128.00	0.00	5,372.00	80
01-02-520-732	O&M: Worker's Comp Insurance	0.00	53,000.00	0.00	44,263.00	0.00	8,737.00	84
01-02-520-733	O&M: Property/Insurance	0.00	46,500.00	0.00	46,939.00	0.00	439.00-	101
01-02-520-735	O&M: Fund Expense (JIF)	0.00	10,000.00	0.00	4,462.00	0.00	5,538.00	45
01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
01-02-520-755	O&M: Service Contracts	0.00	30,000.00	1,810.00	13,220.00	0.00	16,780.00	44
01-02-520-764	O&M: Station Utilities	14,000.72	175,000.00	87.06	87,458.73	0.00	87,541.27	50
01-02-520-765	O&M: Trash Removal	188.38	10,000.00	225.20	3,026.75	0.00	6,973.25	30
01-02-520-766	O&M: Oper & Maint Expense	2,296.56	31,000.00	2,086.19	16,468.81	0.00	14,531.19	53
01-02-520-767	O&M: Safety Expense	80.89	3,000.00	0.00	420.31	0.00	2,579.69	14
01-02-520-768	O&M: Landscaping	0.00	3,000.00	0.00	296.86	0.00	2,703.14	10
01-02-520-769	O&M: Vehicle & Repair Exp	956.37	20,000.00	1,344.33	13,300.17	0.00	6,699.83	66
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	4,626.85	30,000.00	37.60	12,284.66	0.00	17,715.34	41
01-02-520-771	O&M: Collection System Expense	321.25	60,400.00	7,455.07	32,472.43	0.00	27,927.57	54
01-02-520-772	O&M: Emergency Repairs	20,494.00	140,000.00	0.00	136,331.00	0.00	3,669.00	97
01-02-520-773	O&M: Emergency Station Repairs	0.00	143,000.00	0.00	18,201.88	0.00	124,798.12	13

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-774	O&M: Chemicals	0.00	5,725.00	0.00	0.00	0.00	5,725.00	0
01-02-520-775	O&M Permits & Licensing	40.00	6,000.00	0.00	841.00	0.00	5,159.00	14
01-03-600-001	Bond Debt (Principal)	33,694.91	45,550.00	33,694.91	45,542.36	0.00	7.64	100
01-03-600-002	Bond Debt (Interest)	3,084.14	5,925.00	2,821.75	5,681.75	0.00	243.25	96
	OPERATING FUND Expend Total	279,471.60	4,361,500.00	255,828.18	2,568,663.43	0.00	1,792,836.57	58
Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
01	OPERATING FUND	47,438.04	59,199.97	4,137,954.43	279,471.60	255,828.18	2,568,663.43	1,569,291.00

Superintendent's Report

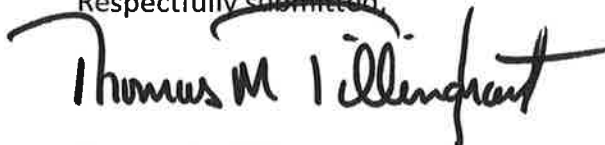
Meeting of September 17, 2019

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 39,479 feet of gravity sewer main. 1,435 feet was root cut and 9,183 feet was inspected using our CCTV equipment. We responded to 46 calls for service. The call breakdown is as follows:

Main Line stoppages:	1
Vent stoppages:	5
Station alarms:	11
Miscellaneous services:	29

Respectfully submitted,



Thomas M. Tillinghast
Superintendent



| YOUR GOALS. OUR MISSION.

September 10, 2019

Mr. William F. Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Boulevard
Pennsauken, NJ 08110

Re: Monthly Progress Report – August 2019

INFRASTRUCTURE IMPROVEMENT PROJECTS

King Avenue Pump Station Force Main Extension (PNSA00115)

T&M has prepared the TWA permit application for submission to the NJDEP and the CCMUA permit application. Three (3) copies of the applicable NJDEP and CCMUA application forms requesting signatures and Resolutions were hand-delivered to the Authority on September 9th. In addition, T&M also sent notification letters to the Pennsauken Planning Board and Environmental Commission by Certified Mail. Upon the return receipt of the signed application forms, Resolutions and checks for the application fees from the Authority, T&M will make submission to the CCMUA for their endorsement. When the CCMUA endorsement is received, the TWA application will be submitted to the NJDEP.

Pump Station Improvement Projects

T&M has completed the preparation of the base plan drawings for each wastewater pump station. Site visits to each pump station were scheduled and conducted on August 9th, August 13th, August 15th, August 29th and September 5th. Confirmation of existing operating points for each wastewater pump at each of the seven (7) pump stations will be obtained and system curves will be developed as required. Replacement pumps will then be selected with associated pump controls to obtain price quotes from pump vendors. Probable costs for the improvements to each pump station will be prepared and presented to the Authority in a written report.

SEWER CONNECTION APPLICATIONS

Haddon Point Phase 1 (PNSAR0070 / PNSAI0070)

No Change - All sanitary sewer mains have been installed and were tested on September 19 and 20, 2018.



		Amount	Paid to Date
Application Fee		\$15.00	\$15.00
Escrow Fee		\$2,500.00	\$2,500.00
Connection Fee		\$167,380.00	Bldg. #'s 2-5 \$63,304.00 Bldg. #1 + Clubhouse <u>\$29,140.00</u> \$92,444.00
Performance Bond		\$119,808.00	Waived
Maintenance Bond		\$9,984.00	Pending

Haddon Point Phase 2 (PNSAR0070 / PNSAI0070)

Contractor began work in Phase 2 on April 15, 2019 installing 8" PVC sanitary sewer pipe and manholes. Work began at the basin and continued west towards the sanitary sewer main installed in Phase 1. The contractor made the connection to the main in Phase 1 and performed the air pressure test and the mandrel tests on the new pipe on May 13th. Each run of pipe passed both tests.

The Contractor still needs to install the remaining sanitary sewer utilities on the northern half of Phase 2. We estimate roughly 50% of the sanitary pipe and manholes have yet to be installed. The Contractor will notify T&M prior to returning to the site to complete the installation.

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$121,426.00	Bldg. #1, 5 units \$3,666.00 \$3,666.00
Performance Bond	\$119,808.00	Waived
Maintenance Bond	\$9,984.00	Pending

Aluminum Shapes, LLC (PNSAR0080)

No Change - Re-construction connection and installation of a flume and data recorder to meter the flow. The re-construction connection will cross River Road/County Road 543 which will require Camden County approval.



	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$1,275.00	Pending
Performance Bond	\$21,528.00	Pending
Maintenance Bond	\$1,794.00	Pending

Nelson Brittin Village (PNSAR0090)

No Change - On-site sanitary sewer utility installation is about 90% complete. Buildings 9 & 10 are currently under construction so the sanitary sewer laterals to those buildings have not been installed. All other sanitary sewer for the other buildings is complete. The connection to the existing sanitary manhole in the NJDOT ROW has not been made. Sanitary M.H. #1 located along the Federal Street Overpass that will be used for the connection of the new 8" PVC sanitary sewer pipe to the existing 20" cast iron sanitary sewer pipe has been installed but the connection has not been made. The Contractor will notify T&M when they are planning to tap into the existing 20" pipe.

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$43,589.18	\$43,589.18
Performance Bond	\$225,678.00	Posted
Maintenance Bond	\$18,806.50	Pending

Stonegate Phase 2 (PNSAR0100)

No-Change - Connection to the sanitary sewer manhole located in the intersection of Witherspoon and Sinkinson Avenues was made on January 2, 2019. A new manhole was installed north of the existing manhole to re-route the sewer main around existing utilities as per the change of plan. The sanitary sewer pipe was installed from the new manhole to another new manhole installed near the entrance to the parking lot and pipe was installed on site and capped. The building is currently under construction. The connection will be made to the building after construction is complete.

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$42,630.50	\$42,630.50
Performance Bond	\$13,636.00	Not required
Maintenance Bond	\$1,136.33	\$1,136.33



Zippy's Carwash (PNSAR0110)

The contractor made the sanitary sewer connection and installed on-site sanitary sewer pipe on June 27th and June 28th. The Oil/Water Separator Tank and Settling Tank System were installed the previous week. All on-site sanitary sewer work is complete.

The building is currently under construction and the sanitary sewer connection will be made when the building is complete.

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$8,918.00	\$8,918.00
Performance Bond	Not required	Not required
Maintenance Bond	Not required	Not required

Hospitality Suites (PNSAR0120)

No Change - A final Inspection was performed on January 23, 2019. The sanitary sewer connection was made on August 10, 2018.

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Change of Use Fee	\$30,251.13	\$30,251.13
Performance Bond	\$11,134.80	Letter of credit
Maintenance Bond	\$1,000.00	Posted



Monthly Progress Report – August 2019

September 10, 2019

Page 5

If you should have any questions or require additional information, please do not hesitate to call.

Very truly yours,

T&M ASSOCIATES

A handwritten signature in blue ink that reads "Jeffrey B. Winegar".

Jeffrey B. Winegar, P.E.
Group Manager

A handwritten signature in blue ink that reads "Edwin J. Steck".

Edwin J. Steck, P.E., C.M.E.
Senior Vice President

Cc: Thomas M. Tillinghast, Superintendent (*via email*)
Marco DiBattista, Treasurer (*via email*)

Correspondence #2



RVE HQ
232 Kings Highway East
Haddonfield, NJ 08033
O: (856) 795-9595
F: (856) 795-1882

August 20, 2019

Pennsauken Sewerage Authority
1250 John Tipton Boulevard
Pennsauken, NJ 08110

Attn: Mr. William Orth
Executive Director

**Reference: Pennsauken Sewerage Authority
Review – Proposed Wholesale Distribution Facility; ‘The Restaurant Store’
Thomas Busch Memorial Highway (corner of Majestic & Regal Highways)
Pennsauken Township – Block 1906; Lot 13
Our File # 0427N031**

Dear Mr. Orth:

The applicant has submitted site plans and a Commercial Connection Project application form for the above referenced site. Items to note are as follows:

1. Applicant: Calumet Enterprises, LLC
2205 Old Philadelphia Pike
Lancaster, PA 17602
2. Proposed Development: The proposed project site is shown on plans as a vacant lot. The submitted site plan (Sheet 1.0) shows one proposed building labeled as follows:
 - Proposed 1-story Wholesale Distribution Building (37,541+/- SF)
3. Connection Point to Pennsauken Sewerage Authority System:

To serve the proposed building the utility plan (Sheet 3.0) shows the applicant proposes to install approximately 65LF of 4-inch lateral piping that will connect into an existing main that is shown within the Thomas L. Busch Memorial Highway right-of-way.
4. Projected Sewage Flow: The sewer flow is calculated by the applicant as 500 gallons per day (gpd) based on the following NJAC 7:14A-23.3 flow criteria:
 - 500 gpd based on 20 employees by 25 gpd/employee for warehouse space

It is understood based on phone conversation with the applicant that this project does not fall under a retail use category.

5. Connection Fee: Based upon the Authority's current schedule, the preliminary minimum connection fee for the Pennsauken Sewerage Authority is \$3,185.00 (\$6.37/gpd by 500 gpd) based on a new connection. The developer should be aware that the Authority on occasion adjusts its connection fees, and the connection fee rate to be applied will be the rate prevailing at the time of application for the actual sewer connection permit. Please note this fee is subject to change as this review progresses.

6. Estimated Connection Date: Not provided

7. NJDEP Treatment Works Approval: A TWA application is not required for this review. This is based on the submitted plans showing that the project is not expected to generate more than 8,000 gpd and the project is not building, installing, modifying or operating any treatment works such as sewer extensions, sewer interceptors, domestic and industrial wastewater treatment systems, holding tanks, equalization tanks and wastewater treatment and recycling systems.

10. Review Comments:

a. Drawings Reviewed:

Plans were prepared and submitted by Jefferis Engineering Associates, LLC, 801 Orchard Avenue, Runnemede, NJ 08078. Plans pertinent to the proposed sanitary sewer connection that were reviewed consist of the following:

Sheet	Title	Dated	Last Revised
C - 0	Title Plan	2/29/19	7/22/19
C - 1.0	Site Plan	2/29/19	7/22/19
C - 3.0	Utility Plan	2/29/19	7/22/19
C - 6.2	Standard Site Details	2/29/19	7/22/19

b. Technical Specifications:

Specifications were not submitted for review. A note shall be added to the utility plan: The Pennsauken Sewerage Authority's standard specifications govern in case of any variances.

c. Review Comments - to be addressed by Applicant:

1. It is noted to the Applicant that the PSA reserves the right to require manhole to manhole television inspection post saddle connection if there is any question of the integrity of the main following the saddle connection.
2. Sheet 3-0: Revise plan to indicate proposed lateral material as PVC SDR-26.

3. Sheet 6-2: The provided Sanitary Lateral Detail calls out DIP as the lateral piping including the riser. This conflicts with the PSA Service Lateral Detail and should be coordinated with the PSA Service Lateral Detail and the site plan which show PVC unless the applicant's engineer is requesting DIP. Please clarify.
4. Sheet 6-2: Add the enclosed saddle connection detail (provided to engineer via cc of this letter).
5. The Applicant is responsible for all outside agency approvals for the proposed construction including, but not limited to, NJDEP, Camden County, Township, Road Opening and others as required for construction.
6. The Applicant is subject to any additional comments by the Authority Superintendent.
7. Our office has reviewed and revised the construction cost estimate provided with the submission and the enumerated plans for material quantities in order to confirm the required construction cost estimates. A copy of the cost estimate is attached, which calculates the following performance guarantee and inspection escrows amounts as follows:

Performance Bond Guarantee:	\$14,910.00
Initial Inspection Escrow:	\$2,500.00

8. The developer must schedule a pre-construction meeting. All interested parties must attend this meeting. This meeting shall not be held until the Performance Guarantee is submitted and approved by the Authority Solicitor, the required escrows are in place, and the approved plans have been signed and sealed.
9. The Applicant must notify the Authority at least forty eight (48) hours in advance as to when inspections may be made by an Authority representative before work is covered. Failure to do so may require undue expense on the part of the Applicant to excavate in order for proper inspection to be made

We recommend approval for this application contingent upon all comments in this letter being addressed satisfactorily by the applicant and the plans being satisfactorily revised and re-submitted for approval.

This review encompasses only the conceptual engineering aspects for the sanitary sewer facilities shown in the plans. Neither Remington & Vernick Engineers, Inc. nor the Authority can accept liability for the technical design aspects, as this is the sole responsibility of the applicant's engineer. The applicant is responsible for the complete operational capability of the system. Additional review comments may be generated during the review process. All decisions on this matter rest with the Authority. Should you have any questions concerning this review, please feel free to contact us.

Sincerely Yours,

REMINGTON & VERNICK ENGINEERS, INC.

By:



Dennis K. Yoder, P.E., C.M.E.

DKY:elr

Enclosures (detail and cc estimate)

cc: Teal S. Jefferis, P.E., Jefferis Engineering Associates (w/enclosures)
Calumet Enterprises, LLC
Thom Tillinghast, Superintendent
Ray Longmore, RV Engineers

REMINGTON & VERNICK ENGINEERS
COST ESTIMATE

20-Aug-19

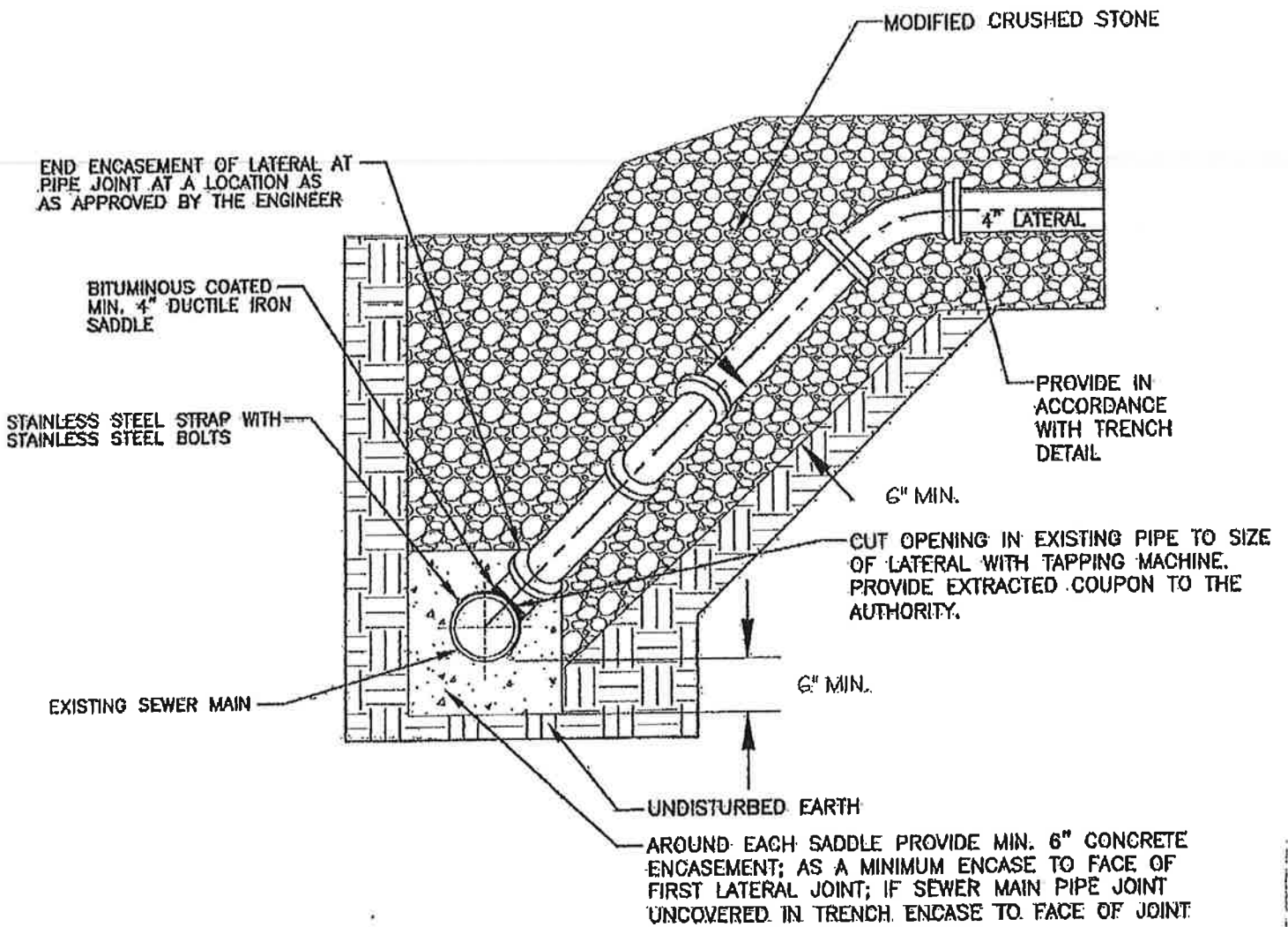
CLIENT: PSA
 PROJECT: Proposed Wholesale Distribution Facility
 DEVELOPER NAME: Calumet Enterprises
 BLOCK & LOT: Block 1906; Lot 13
 R&V NO.: 0427N031

QTY	UNIT	ITEM	UNIT COST	PRICE
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SANITARY SEWER FACILITIES				
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65	LF	4" PVC 0'-7' Deep	\$45.00	\$2,925.00
1	LS	Saddle Connection	\$4,000.00	\$4,000.00
2	UNIT	Sanitary Cleanout	\$450.00	\$900.00
1	LS	Road Restoration	\$4,500.00	\$4,600.00

	CONSTRUCTION COST:	\$12,425.00
	20% CONTINGENCIES:	\$2,485.00
	TOTAL IMPROVEMENTS TO BE BONDED:	\$14,910.00



12

SEWER SADDLE CONNECTION DETAIL

NTS



RVE HQ:
282 Kings Highway East
Haddonfield, NJ 08033
O: (856) 795-9595
F: (856) 795-1882

September 3, 2019

Pennsauken Sewerage Authority
1250 John Tipton Boulevard
Pennsauken, NJ 08110

Attn: Mr. William Orth
Executive Director

**Reference: Pennsauken Sewerage Authority (PSA)
Proposed Pennsauken Family Dollar – Review 2
7411 Maple Avenue
Pennsauken Township – Block 4201; Lot 8.01
Our File: 0427N032**

Dear Mr. Orth:

The applicant has submitted a response to our previous letter. Items to note are as follows:

1. Applicant: 7411 Maple, LLC
45 Academy Street; 5th Floor
Newark, NJ 07102
2. Proposed Development: The submitted site plan shows the one proposed Family Dollar building on proposed Lot 8.01 labeled as follows:
 - 9,216 SF Retail
3. Connection Point to Pennsauken Sewerage Authority System:

To serve the proposed building the utility plan shows the applicant proposes to install approximately 150 LF of 4-inch lateral piping that will connect into an existing main that is shown within the Burling Avenue right-of-way.
4. Projected Sewage Flow: 922 gallons per day (gpd) based on the following NJAC 7:14A-23.3 flow criteria:
 - 9,216 sf by 0.10 gpd/sf of gross floor space
5. Connection Fee: If no current connection exists and no credit is provided, based upon the Authority's current schedule, the preliminary minimum connection fee for the Pennsauken Sewerage Authority is \$5,873.14 (\$6.37/gpd by 922 gpd) based on a new connection. The developer should be aware that the Authority on occasion adjusts its connection fees, and the connection fee rate to be applied will be the rate prevailing at the time of application for

the actual sewer connection permit. Please note this fee is subject to change as this review progresses.

6. Estimated Connection Date: Noted by the applicant in their August 26, 2019 cover letter as to be provided at the pre-construction meeting.

7. NJDEP Treatment Works Approval: A TWA application is not required for this review. This is based on the submitted plans showing that the project is not expected to generate more than 8,000 gpd and the project is not building, installing, modifying or operating any treatment works such as sewer extensions, sewer interceptors, domestic and industrial wastewater treatment systems, holding tanks, equalization tanks and wastewater treatment and recycling systems.

10. Review Comments:

a. Drawings Reviewed:

Revised plans were prepared and submitted by The Pettit Group, LLC, 497 Center Street, Sewell, NJ, 08080. Plans pertinent to the proposed sanitary sewer connection that were reviewed consist of the following:

Sheet	Title	Last Revised
3 of 10	Site Plan	8/26/19
4 of 10	Grading & Utility Plan	8/26/19
9 of 10	Construction Details	8/26/19

b. Technical Specifications:

No specifications were submitted. However, all work shall conform to the PSA standard specifications as noted on Sheet 4, Note 12.

c. Review Comments:

1. It is noted to the Applicant that the PSA reserves the right to require manhole to manhole television inspection post saddle connection if there is any question of the integrity of the main following the saddle connection.

This item has been satisfactorily acknowledged by the Applicant in their August 26, 2019 cover letter.

2. Sheet 4: Proposed lateral material is called out as PVC, to be in accordance with PSA service lateral detail revise Sheet 3-0 to indicate proposed lateral material as PVC SDR-26.

Sheet 4 of 10 has been revised to call out SDR-26. Therefore, this item has been satisfactorily addressed by the applicant.

3. Sheet 9: 'Service Lateral Detail' is not the PSA detail and should be deleted. Add to plans: PSA Service Lateral Detail, PSA General Notes and PSA Construction Notes. These details are available on the PSA website.

Sheet 4 of 10 has been revised to include the requested details. Therefore, this item has been satisfactorily addressed by the applicant.

4. Sheet 9: Add to plan: Sewer Saddle Connection Detail. This detail is enclosed and provided to engineer via cc of this letter.

Sheet 9 of 10 has been revised to include the saddle detail and a note for the concrete encasement. Therefore, this item has been satisfactorily addressed by the applicant.

5. Sheet 9: 'Cleanout – Tee Branch' detail is not in accordance with PSA service lateral detail and should be specified not for sanitary sewer.

The applicant has removed the detail from the plans. Therefore, this item has been satisfactorily addressed by the applicant.

6. Sheet 4: The proposed lateral is shown with 2 bends (not greater than 45 degrees) without proposed cleanouts. In the field in the event the bends increase then cleanout should be provided. Provide heavy duty 10" diameter access frame and cover suitable for H-20 loading in the event cleanout is necessary in the proposed parking lot area. This should be noted on the plan.

Sheet #4, Note #13 has been added to the plans as follows: Should the proposed lateral be installed with bends in excess of 45 degrees, cleanouts shall be added at the bends. Heavy duty 10" diameter access frames, suitable for H-20 loading, shall be installed at these cleanout locations should they occur in parking areas. Therefore, this item has been satisfactorily addressed by the applicant.

7. The Applicant is responsible for all outside agency approvals for the proposed construction including, but not limited to, NJDEP, Camden County, Township, Road Opening and others as required for construction.

This item has been satisfactorily acknowledged by the Applicant in their August 26, 2019 cover letter.

8. The Applicant is subject to any additional comments by the Authority Superintendent.

This item has been satisfactorily acknowledged by the Applicant in their August 26, 2019 cover letter.

9. Our office has prepared the construction cost estimate based on the above enumerated plans for material quantities. The cost estimate calculates the following required performance guarantee and inspection escrows amounts as follows:

Performance Bond Guarantee:	\$18,960.00
Initial Inspection Escrow:	\$2,500.00

In the Applicant's August 26, 2019 cover letter it is noted that the applicant will defer to the interpretation of the Authority's solicitor regarding the required bonding for the project. It is noted to the applicant that the performance bonding requirement is as per

the Pennsauken Sewerage Authority Rates, Rules and Regulations Section 1, Item C; 4 and is required of the applicant.

10. The developer must schedule a pre-construction meeting. All interested parties must attend this meeting. This meeting shall not be held until the Performance Guarantee is submitted and approved by the Authority Solicitor, the required escrows are in place, and the approved plans have been signed and sealed.

This item has been satisfactorily acknowledged by the Applicant in their August 26, 2019 cover letter.

11. The Applicant must notify the Authority at least forty eight (48) hours in advance as to when inspections may be made by an Authority representative before work is covered. Failure to do so may require undue expense on the part of the Applicant to excavate in order for proper inspection to be made

This item has been satisfactorily acknowledged by the Applicant in their August 26, 2019 cover letter.

At this time the applicant has acknowledged and/or addressed all of the drawing review comments in our previous review letter dated August 20, 2019 and we have recommended the Applicant be granted approval for sewer service. The applicant should submit to our office 3 copies of the drawings indicated above in this letter (Sheets 3, 4 and 9 of 10; Last Revised 8/26/19) for distribution as the Approved for Construction (Sewer) drawings.

This review encompasses only the conceptual engineering aspects for the sanitary sewer facilities shown in the plans. Neither Remington & Vernick Engineers, Inc. nor the Authority can accept liability for the technical design aspects, as this is the sole responsibility of the applicant's engineer. The applicant is responsible for the complete operational capability of the system. Additional review comments may be generated during the review process. All decisions on this matter rest with the Authority. Should you have any questions concerning this review, please feel free to contact us.

Sincerely Yours,

REMINGTON & VERNICK ENGINEERS, INC.

By:



Dennis K. Yoder, P.E., C.M.E.

DKY:elr

cc: Brian W. Cleary, P.E., The Pettit Group, LLC
7411 Maple, LLC
Thom Tillinghast, Superintendent
Ray Longmore, RV Engineers



YOUR GOALS. OUR MISSION.

September 9, 2019

Mr. Thomas M. Tillinghast, Superintendent
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08110

Re: Treatment Works Approval (TWA) Application
King Avenue Pump Station Improvements & Force Main Extension

Dear Mr. Tillinghast:

Please find enclosed for signature, three (3) copies of the following documents in support of the TWA permit application for the above referenced project. Please have the documents signed where noted and return all three copies to this office along with the Resolution(s) required by the WQM-003 form.

- TWA-1
- WQM-003
- CCMUA Sewer Connection Certificate Application

In addition, please provide a check in the amount of \$493.86 payable to the Camden County Municipal Utilities Authority and a check in the amount of \$4,444.79 payable to Treasurer State of New Jersey for the applicable regulatory agency permit application fees.

Also enclosed as requested, is a copy of the Technical Specification, which will be submitted with the NJDEP and CCMUA permit applications.

If you should have any questions, please contact me.

Very truly yours,

T&M ASSOCIATES

Jeffrey B. Winegar, P.E.
Group Manager

Enclosures

G:\Projects\PNSA\00115\Permits\tillinghast_09-09-19.doc



**STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
DIVISION OF WATER QUALITY**

TWA - 1

Reset form

Treatment Works Approval Permit Application

Refer to Instructions on Page 4 and Provide All Applicable Information. Please Print or Type.

1. APPLICANT/OWNER *

Name Pennsauken Sewerage Authority Telephone (856) 663-5542
 Permanent Legal Address 1250 John Tipton Blvd.
 City or Town Pennsauken State NJ Zip Code 08110 E-mail _____

* Applicant/Owner should be the eventual owner of the proposed Treatment Works.

2. LOCATION OF ACTIVITY

Name of Facility/Site King Avenue Pump Station
 Street Address/Location 5327 King Avenue
 Lot No. 36 Block No. 6001
 City or Town Pennsauken State NJ Zip Code 08110
 Municipality Pennsauken County Camden

3. NEW JERSEY LICENSED PROFESSIONAL ENGINEER

Name Edwin J. Steck, P.E. N.J. License No. 24GE02912900
 Name of Firm, if employee T&M Associates
 Mailing Address 200 Century Parkway, Suite B
 City or Town Mount Laurel State NJ Zip Code 08054
 Telephone (856) 722-6700 Fax (856) 722-0175 E-Mail esteck@tandmassociates.com

4. ESTIMATED CONSTRUCTION COST AND APPLICATION FEE

A. Cost of treatment works proposed in this application \$ 255,090.00
(Attach a breakdown of the cost of all items related to the construction of the proposed treatment works).
 B. Application Fee \$ 4,444.79
(In accordance with N.J.A.C. 7:1C-1.5 et seq., made payable to Treasurer, State of NJ, Environmental Services Fund).

5. OTHER REQUIRED PERMITS

If any of the the following applications have been submitted for this project, provide the applicable information.

Permit Type	Application Status		Application Date (or Application No.)
	Pending	Approved*	
● Treatment Works Approval	<input type="checkbox"/>	<input type="checkbox"/>	_____
● Exemption From Sewer Ban	<input type="checkbox"/>	<input type="checkbox"/>	_____
● Water Quality Management Plan Amendment	<input type="checkbox"/>	<input type="checkbox"/>	_____
● CAFRA	<input type="checkbox"/>	<input type="checkbox"/>	_____
● Stream Encroachment	<input type="checkbox"/>	<input type="checkbox"/>	_____
● Freshwater Wetlands	<input type="checkbox"/>	<input type="checkbox"/>	_____
● Tidal or Coastal Wetlands	<input type="checkbox"/>	<input type="checkbox"/>	_____
● Waterfront Development	<input type="checkbox"/>	<input type="checkbox"/>	_____
● NJPDES Permits	<input type="checkbox"/>	<input type="checkbox"/>	_____
● Pinelands Certificate	<input type="checkbox"/>	<input type="checkbox"/>	_____
● Delaware & Raritan Canal Commission	<input type="checkbox"/>	<input type="checkbox"/>	_____
● Hackensack/Meadowlands Commission	<input type="checkbox"/>	<input type="checkbox"/>	_____
● Other Related Approvals	<input type="checkbox"/>	<input type="checkbox"/>	_____

(* If any of the above applications were approved, please provide a copy of the approval with this application).

6. PROJECT DESCRIPTION (Brief Description of Proposed Treatment Works and Intended Use).

The project will include upgrades to the King Avenue Pump Station, which shall consist of replacement of existing 10 HP pump electrical motors with 15 HP motors, replacement of pump impellers to increase pump output capacity from 350 gpm to 400 gpm, and replacement of the existing 35 kW diesel powered generator with a 45kW natural gas powered generator. The project will also include extending the pump stations existing 6-inch diameter ductile iron force main pipe an additional 1,000 linear feet with 8-inch diameter SDR 11 HDPE pipe to an alternate sanitary sewer manhole discharge location. No new wastewater flow.

7. APPLICANT'S AGENT (Optional)

I, _____
(Applicant/Owner's Name)

authorize to act as my agent/representative in all matters pertaining to my application the following person:

Name _____ Position _____

Address _____ City _____

State _____ Zip Code _____ Telephone () _____

Signature of Agent _____ Date _____ Signature of Applicant/Owner _____ Date _____

8. PROPERTY OWNER'S CERTIFICATION

I hereby certify that Pennsauken Sewerage Authority
(Property Owner's Name)

owns the property identified in this application. As owner, I grant permission for the activity to be permitted under this application and authorize the Department of Environmental Protection to conduct on-site inspections, if necessary. If the construction activity will take place in an easement, I certify that with this application, I presently have or will obtain permission of the property owner(s) prior to initiation of construction of this proposed treatment works.

Signature of Owner _____ Date _____

Print or Type: Name and Position William F. Orth, Executive Director

9. STATEMENT OF PREPARER OF PLANS, SPECIFICATIONS AND ENGINEER'S REPORT AND/OR ABSTRACT

I hereby certify that the engineering plans, specifications, and engineer's report and/or abstract applicable to this project comply with the current rules and regulations of the Department of Environmental Protection with the exceptions as noted

Edwin J. Steck _____ 9/4/19
Signature of Engineer Date

Print or Type: Name and Position Edwin J. Steck, P.E., Senior Vice President

*PROFESSIONAL ENGINEER'S
EMBOSSSED SEAL*

10. PROPER CONSTRUCTION AND OPERATION CLAUSE

I, the Applicant/Owner, Pennsauken Sewerage Authority agree that the treatment works will be properly constructed and operated in accordance with the engineering plans, specifications and conditions under which approval is granted by the Department of Environmental Protection.

Signature of Applicant/Owner

Date

Print or Type: Name and Position William F. Orth, Executive Director

11. CERTIFICATION BY APPLICANT/OWNER

I certify, under penalty of law, that the information provided in this application and the attachments is true, accurate, and complete. I am aware that there are significant civil and criminal penalties for submitting false, inaccurate, or incomplete information, including fines and/or imprisonment.

Signature of Applicant/Owner

Date

Print or Type: Name and Position William F. Orth, Executive Director

INSTRUCTIONS FOR COMPLETING FORM TWA - 1

This form should accompany all Treatment Works Approval permit applications.

1. **General Information** - (items #1 through #4, #6) Complete the requested applicant and project information.
2. **Other Required Permits** (item # 5) - Please list all permits issued for the subject project (in addition to the permits being applied for at this time).
3. **Signatures** (items #7 through #11) - All signatures must comply with N.J.A.C. 7:14A-4.9 and N.J.A.C. 7:14A-22.8. Where indicated under items #1, #10 and #11, the applicant/owner should be the eventual owner of the proposed treatment works. Item #8 shall be completed by the owner of the property.

Should you need assistance in completing the application, please call the appropriate phone number listed below:

◆ **Bureau of Construction & Connection Permits**
(609) 984-4429
Municipal Treatment Works, Industrial
Treatment Works, Sewer Extension, Sewer Ban
Exemption, Subsurface Disposal Systems

◆ **Bureau of Nonpoint Pollution Control**
(609) 633-7021
Alternate Design Septic Systems
(design flow less than 2,000 GPD)

STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Division of Water Quality

Reset Form

STATEMENTS OF CONSENT

A supplement to the TWA-1 or NJPDES-1 Forms

General Information

Applicant/Owner/Operator

Location of Work Site

Name of Project/Facility

Type of permit application
(TWA, NJPDES/SIU)

NJPDES Permit Number (if applicable)

A-1 Consent By Governing Body**

(Consent by the municipality in which the project is located.)

As an authorized representative of the governing body, I hereby certify that the

(Name of Municipality or Municipal Authority)

consents to the submission of the above listed application to the Department of Environmental Protection for approval. I further certify that the project as proposed conforms with the requirements of all municipal ordinances.

Signed* Date

Type Name and Position

* Cite authorization to sign for the governing body

Resolution# Dated

(Submit the resolution with the application. If no such resolution granting authority to sign exists, the Governing Body's full resolution, consenting to the project, must be submitted with the application.)

** Note

For most Treatment Works Approval (TWA) applications, this section may be omitted if a sewerage entity (for example, sewerage authority, utilities authority, municipal utilities authority, joint meeting, etc.) has responsibility for regulating the construction and operation of wastewater treatment and conveyance facilities within the municipality. In such cases, the governing body consent requirement may be satisfied by completing Section A-2. Applicants for TWAs for industrial/commercial facilities discharging pursuant to NJPDES/DSW or DGW permits must complete section A-1.

A-2 Consent by Sewerage Authority**

As an authorized representative of this agency, I hereby certify that the

Pennsauken Sewerage Authority

(Name of Agency)

consents to the submission of the above listed application to the Department of Environmental Protection for approval. I further certify that the project as proposed conforms with the requirements of this agency.

Signed* _____ Date_

Type Name and Position_ William F. Orth, Executive Director

* Cite authorization to sign for the agency

Resolution#_ Resolution No.19-28 Dated_ 5/21/19

(Submit the resolution with the application. If no such resolution granting authority to sign exists, the Governing Body's full resolution, consenting to the project, must be submitted with the application.)

** Note

For TWA applications, this section must be completed when a sewerage entity (for example, sewerage authority, utilities authority, municipal utilities authority, joint meeting, etc.) has responsibility for regulating the construction and operation of wastewater treatment and conveyance facilities within the municipality.

A-3 Consent by Owner of Wastewater Treatment Facility**

(For NJPDES/SIU applications only)

As an authorized representative of this agency, I hereby certify that the

(Name of Agency)

consents to the submission of the above listed application to the Department of Environmental Protection for approval. I further certify that the project as proposed conforms with the requirements of this agency and the agency agrees to accept wastewater from the project for treatment.

Signed* _____ Date_

Type Name and Position_ _____

* Cite authorization to sign for the agency

Resolution#_ _____ Dated_ _____

(Submit the resolution with the application. If no such resolution granting authority to sign exists, the Agency's full resolution, consenting to the project, must be submitted with the application.)

** Note

For NJPDES/SIU applications, this section must be completed when the owner of the receiving wastewater treatment plant is different that the entity listed under A-2.

B. Certification by Wastewater Conveyance System Owner**

By agreeing to accept wastewater from the project, I (we) hereby certify that to the best of my (our) knowledge the wastewater conveyance system, into which the project proposed under this application will connect, has adequate capacity in accordance with N.J.A.C. 7:14A-1.2 ("Adequate conveyance capacity"). Furthermore, I (we) am (are) not aware of inadequate conveyance capacity conditions in any portion of the downstream facilities necessary to convey the wastewater from this project to the treatment plant.

Name of Municipality or Authority Pennsauken Sewerage Authority

Signed* _____ Date _____

Type Name and Position William F. Orth, Executive Director

* Cite authorization to sign for the governing body

Resolution# Resolution No. 19-28 Dated 5/21/19
(Submit the resolution with the application. If no such resolution granting authority to sign exists, the governing body's full resolution, consenting to the project, must be submitted with the application.)

** Note

- 1. For TWA applications, this section must be completed by the owner/operator of the wastewater conveyance system into which the project named herein will directly connect.
- 2. For NJPDES/SIU applications, this section must be completed when the owner/operator wastewater conveyance system into which the project named herein will directly connect is different that the entity listed under A-3.

C. Certification by Wastewater Treatment Facility Owner**

(For TWA applications that include a sewer connection/extension.)

I (we) hereby certify that the committed flow*** to the
Delaware No. 1 Water Pollution Control Facility
(Name of Wastewater Treatment Plant)

does not exceed the presently permitted design capacity and with the additional flow proposed by this application, the permitted design capacity is not anticipated to be exceeded. I (we) further certify that the treatment plant is currently complying with its **conventional and non-conventional** NJPDES permit requirements (see N.J.A.C. 7:14A-22.17(b)-(d), percent removal and toxicity requirements excluded from this certification) as determined by a **rolling average of the three most recent monthly discharge monitoring reports that were required to be submitted to the Department as of this date**, and based upon my (our) assessment of all information pertinent to this permit request, is anticipated to continue to do so with the additional flow from this project.

Accepted for Treatment by Camden County Municipal Utilities Authority
(Name of Treating Authority)

Signed* _____ Date _____

Type Name and Position Andrew Kricun, Executive Director / Chief Engineer

Name of project and/or location _____

* Cite authorization to sign for the governing body

Resolution# _____ Dated _____
(Submit the resolution with the application. If no such resolution granting authority to sign exists, the governing body's full resolution, consenting to the project, must be submitted with the application.)

** For TWA applications, this section must be completed by the owner of the wastewater treatment facility receiving the wastewater identified in this application.

*** For the purposes of this certification, committed flow means the sum of the 1) actual metered flow, 2) flow from DEP approved TWA applications (not yet operational), and 3) flow from locally approved projects that do not require DEP approval.

Additional Information (For TWA Applications)

1. Approvals, permits, service contracts, or other reservations of flow capacity issued or agreed to by any participating municipality or sewerage agency do not constitute the required approval of the DEP.
2. For computation of actual flow at the receiving wastewater treatment plant, the average flow processed by the facility for the three (3) month period immediately preceding the submission of the application shall be used. Pursuant to the NJPDES regulations (N.J.A.C. 7:14A), no application shall be submitted to the DEP if the wastewater treatment facility is not meeting its discharge permit requirements.

Lack of Consent*

1. The affected sewerage authority or municipality must consent to the application or submit comments to the DEP within 60 days of the applicant's request for consent. Prior to the expiration of the 60-day period to respond to a request for a written statement of consent, the municipality or sewerage authority may request a 30-day time extension.
2. Any document issued by a sewerage authority or municipality which is a tentative, preliminary, or conditional approval shall not be considered a statement of consent.
3. When the affected sewerage authority or municipality does not consent to a project, it shall state all reasons for rejection or disapproval in a resolution and send a certified copy of the resolution to the DEP.
4. When the affected sewerage authority or municipality expressly denies a request for a written statement of consent for a project, the permit application may be determined by the DEP to be incomplete for processing; or in the alternative, the DEP may review the reasons for denial. Any such reasons shall be considered by the DEP in determining whether to issue a draft permit in accordance with N.J.A.C. 7:14A-15.6, or a Treatment Works Approval or sewer connection approval in accordance with N.J.A.C. 7:14A-22.
5. When the affected sewerage authority or municipality does not issue a written statement of consent in accordance with (1) above, or a denial in accordance with (3) above, the DEP, upon receipt of proof that the applicant has delivered to the affected agency a written request for a statement of consent, shall review the reasons therefore, if known on the basis of reasonably reliable information. Any such reasons shall be considered by the DEP in determining whether to issue a draft permit in accordance with N.J.A.C. 7:14A-15.6, or a Treatment Works Approval in accordance with N.J.A.C. 7:14A-22. The DEP, may in its discretion, deem the application to be incomplete pending the expiration of the time period set forth in (1) above.

* This section has been excerpted from the NJPDES regulations for guidance purposes only. Please refer to N.J.A.C. 7:14A-22.8(a)3 for the complete requirements concerning statements of consent.

Notice: False statements, representations, or certifications, in any application, record, or document are subject to fines and penalties as set forth in the Water Pollution Control Act (N.J.S.A. 58:10A-10F 2 and 3.

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AUTHORIZING THE EXECUTIVE DIRECTOR TO ENDORSE
TREATMENT WORKS APPLICATIONS**


WHEREAS, the Pennsauken Sewerage Authority ("PSA") having met in Regular Session on May 21, 2019; and

WHEREAS, the Pennsauken Sewerage Authority receives requests for endorsement of Treatment Works Applications to the New Jersey Department of Environmental Protection for projects within its jurisdiction; and

WHEREAS, such requests are reviewed by PSA's consulting engineer prior to any action on such requests; and

WHEREAS, PSA having determined that it is more efficient to provide its Executive Director with the authority to endorse such requests after receiving approval of the consulting engineer.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners hereby authorizes the Executive Director to execute, endorse and submit Treatment Works Permit Applications as appropriate and to inform the Board of such endorsement(s) at the next regular meeting of the Authority.


Bill Orth, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archibald – Absent
Mr. Timothy Ellis – Yes
Mr. James Pennestri – Yes

ADOPTED: May 21, 2019

SEWER CONNECTION CERTIFICATE APPLICATION

(PLEASE TYPE OR LEGIBLY PRINT THE FOLLOWING INFORMATION)

CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

1645 Ferry Avenue, Camden, New Jersey 08104
Engineering Department (856) 541-3700 Extension 1283
Fax: (856) 964-1829

Application Date: 09 / 19 / 2019 Application No.: _____

CCMUA Project Number: _____ - _____

Project Name: King Avenue Pump Station Upgrades & Force Main Extension

Address: 5327 King Avenue Zip 08110

Municipality: Pennsauken Block: 6001 Lot: 36

Project Description: (As approved by NJDEP Bureau of Construction and Connection Permits, if applicable. If more than one property, list below.)

Replacement of existing 10 HP pump motors with 15 HP motors, replacement of pump impellers to increase pump output capacity from 350 gpm to 400 gpm, replacement of existing 35 kW diesel-powered generator with a 45 kW natural gas generator and extend existing pump station force main pipe to an alternate sanitary manhole discharge location. No new wastewater flow.

Type of Facility: Wastewater Pump Station

Square Footage of Building(s): NA

Please attach Site Plan and Demolition Plan if applicable.

Flow Estimated Daily: 230,400 gpd

If Wetlands, Pinelands, NJDEP Permits or Exclusions or Industrial Pre-Treatment Permits are required, please attach details and applicable requirement. If information not submitted, your application will not be processed.

Estimated Date(s) of Sewer Connection: NA

*(NOTE: User billing charge will automatically commence on or about the above date unless notice to the contrary is received in writing at least ten (10) days prior to this date.)

Applicant's Name: Pennsauken Sewerage Authority Phone: (856) 663-5542

Address: 1250 John Tipton Blvd.

City: Pennsauken State: NJ Zip: 08110

I hereby certify that I have reviewed and will comply with the CCMUA Sewer Connection Rules and Regulations.

Applicant's Signature: _____ Date: _____

Print Name William F. Orth, Executive Director

-----FOR CCMUA USE ONLY-----

EDUS TO BE CONNECTED: _____ CONNECTION FEE: \$ _____

CONNECTION FEE PAYMENT RECEIVED: _____

CASHIER'S SIGNATURE

DATE PAYMENT RECEIVED: ____/____/____

COMMENTS: _____

ENGINEERING DEPARTMENT REVIEW

PRIOR APPLICATIONS UNDER THIS PROJECT NUMBER: _____

PROJECT STATUS (PRIOR AND PRESENT): _____

DESCRIPTION OF RESOLUTION OF PREVIOUS CONDITIONS: _____

RECOMMENDATIONS: _____

PERCENTAGE OF NJDEP APPROVED PROJECT NOW CONNECTED: _____

DATE CONNECTION CERTIFICATE ISSUED: _____

CERTIFICATE NUMBER(S): _____

CERT. DISTRIBUTION: P/U: _____ MAILED: _____ INI: _____

COMPUTER REVIEWED FOR ACCURACY: _____

APPROVALS:

ENGINEER DATE

ENGINEER SUPERVISOR DATE



| YOUR GOALS. OUR MISSION.

September 9, 2019

*CERTIFIED MAIL
RETURN RECEIPT REQUESTED*

Planning Board, Chairperson
Pennsauken Township Planning Board
5605 N. Crescent Boulevard
Pennsauken, NJ 08110

Re: Township of Pennsauken
King Avenue Pump Station Improvements & Force Main Extension
Notification of Treatment Works Approval Application

Dear Chairperson:

T&M Associates is hereby providing notification that we are making application to the New Jersey Department of Environmental Protection, Division of Water Quality for a Treatment Works Approval (TWA). The application is for improvements to the pumping system at the King Avenue Pump Station and extension of the pump stations force main pipe on Homestead Avenue to Browning Road. The King Avenue Pump Station is located at 5329 King Avenue in Pennsauken Township. The applicant is the Pennsauken Sewerage Authority. Notification to the Planning Board of the application is required by NJAC 7:14A-22.8(a)4.

This letter is simply to inform you of our project and of our application to NJDEP for a TWA permit. This work is not associated with any new development and no action is required by the Board.

If you should have any questions, or require any additional information, please do not hesitate to contact me.

Very truly yours,

T&M ASSOCIATES

Jeffrey B. Winegar, P.E.
Group Manager

Cc: William F. Orth, Executive Director (*via email*)
Thomas M. Tillinghast, Superintendent (*via email*)
Edwin J. Steck, P.E. (*via email*)

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YOUR GOALS. OUR MISSION.

September 9, 2019

*CERTIFIED MAIL
RETURN RECEIPT REQUESTED*

Environmental Commission, Chairperson
Pennsauken Township Environmental Commission
5605 N. Crescent Boulevard
Pennsauken, NJ 08110

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Jeffrey B. Winegar, P.E.
Group Manager

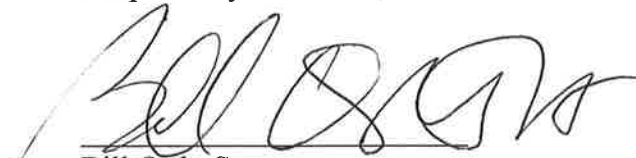
Cc: William F. Orth, Executive Director (*via email*)
Thomas M. Tillinghast, Superintendent (*via email*)
Edwin J. Steck, P.E. (*via email*)

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The matters discussed in closed session involved potential personnel actions. In accordance with NJSA 10:4-13a. the minutes of that closed session will be made available prior to any official action regarding the matters discussed.

As there were no items of personnel or litigation, Mr. Lutz requested a motion to adjourn. Mr. Archible moved for adjournment. Mr. Ellis seconded the motion. All Commissioners present signified their approval saying aye.

Respectfully submitted,



Bill Orth, Secretary