

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 6:45 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post Newspaper and the Burlington County Times and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

Mr. Oren Lutz
Mr. Gregory Schofield
Mr. James Cummings
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director
Ms. Robin Fair, Treasurer
Mr. Thomas M. Tillinghast, Superintendent
Mr. David Luthman, Solicitor

Absent was:

Mr. Roy Bundy

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Schofield and carried to close the public portion of the meeting.

The minutes of the regular meeting from August 21, 2012 were presented for approval.

A motion was made by Mr. Cummings, seconded by Mr. Pennestri to approve the meeting minutes as presented. All Commissioners present signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is \$216,015.96

Mr. Schofield moved to pay the bills as presented, seconded by Mr. Cummings. On roll call all Commissioners present voted yes. The motion to pay the bills carried.

See Bill List Attached

SEPTEMBER 18, 2012

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE: \$216,015.96

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 08/22/12 to 09/18/12
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
OPER MAN WIRE	OPERATING	MANUAL WIRES/TRANS			
638	08/28/12	PAYROLL PAYROLL ACCOUNT		08/31/12	1311
P2-00222	PAYROLL W/E 8/26/12		72,823.22		
639	09/04/12	PAYROLL PAYROLL ACCOUNT			1314
P2-00234	PAYROLL W/E 9/2/12		32,226.57		
640	09/11/12	PAYROLL PAYROLL ACCOUNT			1317
P2-00238	PAYROLL W/E 9/9/12		32,518.79		
641	09/18/12	PAYROLL PAYROLL ACCOUNT			1320
P2-00244	PAYROLL W/E 9/16/12		31,655.61		
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	4	0	169,224.19	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	4	0	169,224.19	0.00
OPERATING	operating cash				
23825	08/30/12	COMCAST COMCAST			1313
12-00056	CABLE & INTERNET 2/23-3/22/12		162.89		
23826	08/30/12	UNUMLIFE UNUM LIFE INSUR CO OF AMERICA			1313
12-00109	#LAN684507:DIRECTOR'S DISAB PL		360.53		
23827	09/13/12	LUTHMAN DAVID A. LUTHMAN			1319
12-00023	LEGAL COUNSEL YEAR OF 2012		1,516.67		
23828	09/18/12	ABCON AB-CON EXTERMINATING INC.			1322
12-00008	2012 EXTERMINATING & CONTRACT		28.00		
23829	09/18/12	ALLBRAND ALL BRAND SUPPLY, INC.			1322
12-00368	3 ODOR INTERCEPTOR BLOCKS		507.00		
23830	09/18/12	ANIMHOSP PENNSAUKEN ANIMAL HOSPITAL, PA			1322
12-00351	MEDICATION FOR NORTON (8/24)		63.00		
23831	09/18/12	ATT AT&T CORPORATION			1322
12-00092	LOCAL/LONG DISTANCE:THRU 3/4		950.89		
23832	09/18/12	BARTUK BARTUK HOSE & HYDRAULICS			1322
12-00335	REPAIR HOSE ON TRUCK #708		150.00		
23833	09/18/12	BURLTIME COURIER TIMES, INC.			1322
12-00369	NOTICE TO BIDDERS: AIR SCRBR`		50.96		
23834	09/18/12	CCMUA CAMDEN COUNTY MUA			1322
12-00012	REGIONAL SEWER SRVC FOR 2012		81.00		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING		operating cash	Continued		
23835	09/18/12	CIARROCC BENITO & NICOLINA CIARROCCHI			1322
12-00020		2012 MEDICAL B COVERAGE	92.20		
23836	09/18/12	CINTAS CINTAS FIRST AID & SAFETY			1322
12-00048		RESTOCK CABINET	108.61		
23837	09/18/12	COBRA COBRA TECHNOLOGIES CORP.			1322
12-00359		REPAIR TV TRK CAMERA/SHPG CHR	255.60		
23838	09/18/12	COOPER COOPER UNIVER HOSPITAL - EAP			1322
12-00353		EAP CONTRACT 10/1/12-9/30/13	900.00		
23839	09/18/12	COURIER COURIER POST/DAILY JOURNAL			1322
12-00355		NOTICE TO BIDDERS: AIR SCRBR	51.15		
23840	09/18/12	DELTA DELTA DENTAL OF NJ, INC.			1322
12-00018		2012 DENTAL PLAN FOR ADM/O&M	3,984.59		
23841	09/18/12	DONSAUTO Don's Westfield Auto Sply, Inc			1322
12-00326		MISC PURFCHASES MONTH OF AUG	523.38		
23842	09/18/12	GRAINGER W.W. GRAINGER, INC.			1322
12-00340		BLOWER MOTOR FOR STATION #15	339.75		
23843	09/18/12	HELMRICH HELMRICH TRANS SYSTEM, INC.			1322
12-00366		TOW/DIAGNOSE/REPAIR TRANS #705	538.97		
23844	09/18/12	HESS HESS CORPORATION			1322
12-00061		NATURAL GAS	5.31		
12-00075		NJ ENERGY CHOICE 1/6-2/3/12	4,854.31		
			<u>4,859.62</u>		
23845	09/18/12	INGRAM WILLIAM INGRAM			1322
12-00022		2012 MEDICAL B COVERAGE	46.10		
23846	09/18/12	JAYSTIRE JAY'S TIRE SERVICE LLC			1322
12-00372		(2) FRONT TIRES ON TRK #716	640.00		
23847	09/18/12	KONE KONECRANES, INC.			1322
12-00270		ANNUAL MAINTENANCE ON HOIST	530.12		
23848	09/18/12	LEE LEE AUTO SUPPLY, INC.			1322
12-00357		MISC PURCHASES MTH OF AUGUST	116.15		
23849	09/18/12	MACANANY PATRICIA MACANANY			1322
12-00035		2012 HEALTH COVERAGE	308.05		
12-00380		EYECARE REIMBURSEMENT	397.00		
			<u>705.05</u>		
23850	09/18/12	MM Municipal Maintenance Co. Inc.			1322
12-00358		DELAIR STA #1 ON 5/25/12	179.50		
12-00377		REPAIR @ STATION 12	343.25		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING		operating cash	Continued		
23850		Municipal Maintenance Co. Inc. Continued			
12-00378		TROUBLESHOOT/REPAIR @ STA 10	<u>407.85</u>		
			930.60		
23851	09/18/12	MPWC MPWC			1322
12-00132		WATER SHUT OFF FEES 2/8-3/9	1,260.00		
23852	09/18/12	NJAW NEW JERSEY AMERICAN WATER CO			1322
12-00094		WATER S/O @ 7113 LEE AVENUE	24.00		
23853	09/18/12	NJAWSTA NEW JERSEY AMERICAN WATER CO			1322
12-00065		WATER SERVICE @ PUMP STATIONS	70.98		
12-00066		USAGE/BASE CHRG #18-1714225-8	<u>61.21</u>		
			132.19		
23854	09/18/12	OCC ONE CALL CONCEPTS, INC.			1322
12-00076		MARK OUTS - APRIL 2012	171.10		
23855	09/18/12	PBENNETT PAULINE BENNETT			1322
12-00019		2012 MEDICAL B COVERAGE	46.10		
23856	09/18/12	PDOYLE PATRICK J. DOYLE			1322
12-00021		2012 MEDICAL B COVERAGE	46.10		
23857	09/18/12	PITNEYME PITNEY BOWES			1322
12-00152		POSTAGE MCHN LEASE #1992602	924.00		
23858	09/18/12	PRESSTEK PRESSTEK , INC.			1322
12-00370		SERVICE ON FOLDER/SEALER EQUIP	275.86		
23859	09/18/12	PSEG PUBLIC SERVICE ELEC & GAS CO.			1322
12-00376		MONTHLY UTILITY: 17 ACCOUNTS	12,455.23		
23860	09/18/12	REMING REMINGTON VERNICK ARANGO ENGNR			1322
12-00375		MTG REPORTS/ANNUAL MAINT CTRCT	684.00		
23861	09/18/12	REPUBLIC REPUBLIC SERVICES OF NJ, LLC			1322
12-00016		2012 DUMPSTER RENTAL JAN-DEC	530.37		
23862	09/18/12	SAMS SAM'S CLUB/GEMB			1322
12-00333		INVENTORY/SPLYS ORDERED 8/9/12	275.63		
23863	09/18/12	SAR SAR AUTOMOTIVE EQUIPMENT			1322
12-00342		INSPECT LIFT IN GARAGE	257.00		
12-00360		INSTALL NEW YARD HYDRANT STA 7	1,285.00		
12-00361		RAISE EXHAUST VENT @ STA 14	1,150.00		
12-00362		RAISE EXHAUST VENT @ STA 12	1,150.00		
12-00371		EMERGENCY REPAIR @ 1906 44TH	<u>5,380.00</u>		
			9,222.00		
23864	09/18/12	SCHWER SCHWERING HARDWARE, INC.			1322
12-00325		MISC PRCHS MONTH OF AUGUST	173.56		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING operating cash Continued					
23865	09/18/12	SPRING SPRINGTIME INC.			1322
		12-00014 2012 COOLER RENTAL & MAINT	29.99		
		12-00337 COFFEE SPLY ORDERED 8/15/12	<u>179.18</u>		
			209.17		
23866	09/18/12	TILLING THOM TILLINGHAST			1322
		12-00382 REIMBURSEMENT:PSA'S DOMAIN DOT	166.99		
23867	09/18/12	UNUM UNUM LIFE INSUR CO OF AMERICA			1322
		12-00017 ANNUAL LIFE/DISABIL: O&M/ADM	709.20		
23868	09/18/12	UPS UNITED PARCEL SERVICE			1322
		12-00354 SHPG CHRGS (CCTV RPR TO COBRA)	143.06		
23869	09/18/12	VALLETT RICHARD B. VALLETT, JR.			1322
		12-00007 COMPUTER SUPPORT 12/15-1/9/12	225.00		
23870	09/18/12	VANGUARD VANGUARD CLEANING SYSTEM			1322
		12-00015 WKLY CLNG/FLOORS/CARPETS	225.00		
23871	09/18/12	WESTMONT WESTMONT HARDWARE, INC.			1322
		12-00331 MISC SPLY PURCHASED: AUGUST	60.71		
23872	09/18/12	WHARTON wharton Hardware & SpLy Corp			1322
		12-00356 MISC SPLY PRCHS'D: MTH OF AUG	339.67		
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	48	0	46,791.77
		Direct Deposit:	0	0	0.00
		Total:	<u>48</u>	<u>0</u>	<u>46,791.77</u>
Report Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	52	0	216,015.96
		Direct Deposit:	0	0	0.00
		Total:	<u>52</u>	<u>0</u>	<u>216,015.96</u>

Fund Description	Fund	Budget Total	Revenue Total
OPERATING FUND	2-01	216,015.96	0.00
Total of All Funds:		<u>216,015.96</u>	<u>0.00</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
OPERATING FUND	2-01	216,015.96	0.00	0.00	0.00	216,015.96
Total of All Funds:		<u>216,015.96</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>216,015.96</u>

Approval of Utility Bill Adjustment #'s 1644, 1645 & 1656 and Utility Balance Adjustment #'s 7308, 7355 & 7364.

Mr. Cummings moved for the approval of adjustments while Mr. Pennestri seconded the motion. On roll all Commissioners present voted yes to approve the adjustments.

See Journals Attached

The Chairman moved to Old Business.

There was no old business.

The Chairman moved to New Business.

Resolution No. 12-34 Award of Annual Service Contract No. 12-03 for Maintenance of Air Scrubber Systems installed at Pump Stations 1 & 6 to Siemens Water Technologies in the amount of \$22,890.00.

A motion was made by Mr. Cummings, seconded by Mr. Schofield. On roll call all Commissioners present voted yes to approve the Award of the Service Contract No. 12-03.

See Resolution No. 12-34

Resolution No. 12-35 Policies and Procedures Regarding Post-Issuance Compliance of Federal Tax Requirements Regarding Tax-Exempt Debt Issues.

Mr. Cummings made a motion to approve the Policies and Procedures as issued by the IRS. It was seconded by Mr. Schofield. All Commissioners present voted yes on roll call.

See Resolution No. 12-35

The Chairman asked the Treasurer, Robin Fair, for her report.

See Treasurer's Report

The Chairman asked for the Superintendent's, report.

See Superintendent's Report

The Chairman accepted the written reports of the Engineers.

See Report from Dennis Yoder
See Report from Jeff Winegar

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Totals for Batch: DEBORAH

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	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	2	87.00-	0.00	87.00-
Sewer Bill	S11	2	43.50	0.00	43.50
Total Sewer Bill:					43.50-

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
40385000-0 MILLER, KARL	Sewer	S10	B	12	3	43.50-	0.00	43.50-	s/c rate	N		08/16/12	1
40385000-0 MILLER, KARL	Sewer	S11	B	12	3	21.75	0.00	21.75	s/c rate	N		08/16/12	2
40385000-0 MILLER, KARL	Sewer	S10	B	12	4	43.50-	0.00	43.50-	s/c rate	N		08/16/12	3
40385000-0 MILLER, KARL	Sewer	S11	B	12	4	21.75	0.00	21.75	s/c rate	N		08/16/12	4

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH	Updated Billings:	4 Flat:	43.50-	Exc:	0.00	Ref Num:	1644
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	4 Flat:	43.50-	Exc:	0.00	Total Updated:	43.50-

Batch Id: DEBORAH

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate Flag	Date	Seq
50001047-0 FALCONE, IRIS	Sewer	S11	B	12	2	21.75-	0.00	21.75-	new owner	N	08/21/12	1
50001047-0 FALCONE, IRIS	Sewer	S10	B	12	2	43.50	0.00	43.50	new owner	N	08/21/12	2
50001047-0 FALCONE, IRIS	Sewer	S11	B	12	3	21.75-	0.00	21.75-	new owner	N	08/21/12	3
50001047-0 FALCONE, IRIS	Sewer	S10	B	12	3	43.50	0.00	43.50	new owner	N	08/21/12	4
50001047-0 FALCONE, IRIS	Sewer	S11	B	12	4	21.75-	0.00	21.75-	new owner	N	08/21/12	5
50001047-0 FALCONE, IRIS	Sewer	S10	B	12	4	43.50	0.00	43.50	new owner	N	08/21/12	6

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	3	130.50	0.00	130.50
Sewer Bill	S11	3	65.25-	0.00	65.25-
				Total Sewer Bill:	65.25
				Total Sewer:	65.25
Entries: <u>6</u>				Total of All Codes:	65.25

Batch: DEBORAH	Updated Billings:	6 Flat:	65.25	EXC:	0.00	Ref Num:	1645
	Updated Deductions:	0 Flat:	0.00	EXC:	0.00		
	Total Entries:	6 Flat:	65.25	EXC:	0.00	Total Updated:	65.25

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	3	65.25-	0.00	65.25-
Sewer Bill	S11	5	21.75-	0.00	21.75-
				Total Sewer Bill:	87.00-
				Total Sewer:	87.00-
Entries:		<u>8</u>		Total of All Codes:	<u>87.00-</u>

Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
60081000-0 LIU, YA JUAN	Sewer	S10	B	12	3	43.50-	0.00	43.50-	S/C RATE	N		08/30/12	1
60081000-0 LIU, YA JUAN	Sewer	S11	B	12	3	21.75	0.00	21.75	S/C RATE	N		08/30/12	2
60081000-0 LIU, YA JUAN	Sewer	S10	B	12	4	43.50-	0.00	43.50-	S/C RATE	N		08/30/12	3
60081000-0 LIU, YA JUAN	Sewer	S11	B	12	4	21.75	0.00	21.75	S/C RATE	N		08/30/12	4
40633000-0 WALSH, DEBORAH	Sewer	S11	B	12	3	43.50-	0.00	43.50-	S/C RATE	N		08/30/12	6
40633000-0 WALSH, DEBORAH	Sewer	S10	B	12	3	21.75	0.00	21.75	S/C RATE	N		08/30/12	7
40633000-0 WALSH, DEBORAH	Sewer	S11	B	12	4	43.50-	0.00	43.50-	S/C RATE	N		08/30/12	8
40633000-0 WALSH, DEBORAH	Sewer	S11	B	12	4	21.75	0.00	21.75	S/C RATE	N		08/30/12	9

Batch: DEBORAH	Updated Billings:	8 Flat:	87.00-	Exc:	0.00	Ref Num:	1656
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	87.00-	Exc:	0.00	Total Updated:	87.00-

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

Code Type Description	Count	Arrears/Other	Principal			Penalty	Total
			2011	2012	Future		
103 Balance Adjustment							
Penalty Correction	2	0.00	0.00	0.00	0.00	5.85-	5.85-
Sewer Totals:	2	0.00	0.00	0.00	0.00	5.85-	5.85-

August 27, 2012
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PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code Transaction	Yr Prd Type	Principal	Penalty	Total	Descript	Date	Seq
0609001-0 REEMAN, DENEEN	Sewer	103	11	1 Balance Adjustment	0.00	3.90-	3.90-	REMOVE PENALTY	08/27/12	1
0609001-0 REEMAN, DENEEN	Sewer	103	11	2 Balance Adjustment	0.00	1.95-	1.95-	REMOVE PENALTY	08/27/12	2

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH	Updated Entries:	2	Updated Principal:	0.00	Updated Penalty:	5.85-	Ref Num:	7308
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		----- Principal -----						
Code Type	Description	Count	Arrears/Other	2011	2012	Future	Penalty	Total
103	Balance Adjustment							
	Penalty Correction	2	0.00	0.00	0.00	0.00	3.25-	3.25-
	Sewer Totals:	2	0.00	0.00	0.00	0.00	3.25-	3.25-
Grand Totals:		2	0.00	0.00	0.00	0.00	3.25-	3.25-

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name		Transaction Type								
60698002-0	Sewer	103	12 1		0.00	2.60-	2.60-	penalty correction	09/11/12	1
DEVONE, GERALD		Balance Adjustment								
60698002-0	Sewer	103	12 2		0.00	0.65-	0.65-	penalty correction	09/11/12	2
DEVONE, GERALD		Balance Adjustment								

Batch: DEBORAH Updated Entries: 2 Updated Principal: 0.00 Updated Penalty: 3.25- Ref Num: 7355

September 11, 2012
10:19 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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Code Type Description	Count	Arrears/Other	Principal			Penalty	Total
			2011	2012	Future		
105 Balance Adjustment							
Cancel Charges	1	0.00	0.00	25.00-	0.00	0.00	25.00-
Sewer Totals:	1	0.00	0.00	25.00-	0.00	0.00	25.00-
Grand Totals:	1	0.00	0.00	25.00-	0.00	0.00	25.00-

September 11, 2012
10:19 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code	Yr Prd Transaction Type	Principal	Penalty	Total	Descript	Date	Seq
50809000-0 BROWN, ERIC	Sewer	105	NSF	12 3 Balance Adjustment	25.00-	0.00	25.00-	REMOVE RET'D CK FEE	09/11/12	1

September 11, 2012
10:19 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH	Updated Entries:	1	Updated Principal:	25.00-	Updated Penalty:	0.00	Ref Num:	7364
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**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AWARDING CONTRACT NO. 12-03
ANNUAL SERVICE CONTRACT FOR THE MAINTENANCE OF
AIR SCRUBBER SYSTEMS INSTALLED AT PUMP STATIONS 1 AND 6**

WHEREAS, the Pennsauken Sewerage Authority having met in regular session on September 18, 2012; and

WHEREAS, the Pennsauken Sewerage Authority desires to enter an Annual Service Contract for the Maintenance of Air Scrubber Systems Installed at Pump Stations No. 1 and No. 6; and

WHEREAS, the Pennsauken Sewerage Authority has duly advertised for and received bids for same; and

WHEREAS, **Siemens Water Technologies** was the lowest qualified bidder,

NOW, THEREFORE, BE IT RESOLVED that the Pennsauken Sewerage Authority shall enter a contract with **Siemens Water Technologies** for Maintenance of the Air Scrubber Systems installed at Pump Stations No. 1 and No. 6 in the amount of \$22,890.00.


Bill Orth, Secretary

ROLL CALL:

Mr. Lutz – Yes

Mr. Schofield – Yes

Mr. Bundy – Absent

Mr. Cummings – Yes

Mr. Pennestri – Yes

ADOPTED: September 18, 2012

**PENNSAUKEN SEWERAGE AUTHORITY
BID OPENING REPORT
FOR
ANNUAL SERVICE CONTRACT FOR THE MAINTENANCE OF AIR SCRUBBER
SYSTEMS INSTALLED AT PUMP STATION #1 AND #6**

SEPTEMBER 5, 2012

10:00 AM

PRESENT WERE:

THOMAS M. TILLINGHAST, PSA
ED SCHULTES, A.C. SCHULTES
RICK HILL, A.C. SCHULTES

BIDS RECEIVED FROM:

SIEMENS WATER TECHNOLOGIES \$22,890.00

LOW BIDDER:

SIEMENS INDUSTRY, INC..... \$22,890.00
2650 TALLEVAST RD.
SARASOTA, FL 34243-3912
941-355-2971
800-345-3982

WITNESSED BY:

THOMAS M. TILLINGHAST
FOR THE PENNSAUKEN SEWERAGE AUTHORITY

**POLICIES AND PROCEDURES REGARDING POST-ISSUANCE
COMPLIANCE OF FEDERAL TAX REQUIREMENTS
REGARDING TAX-EXEMPT DEBT ISSUES**

WHEREAS, the Internal Revenue Service is now requiring issuers of tax exempt obligations to have adequate policies and procedures to monitor the arbitrage requirements and non-qualified issuer requirements; and

WHEREAS, the Pennsauken Sewerage Authority is subject to these requirements; and

WHEREAS, the Pennsauken Sewerage Authority wishes to fully comply with the requirements established by the Internal Revenue Service;

NOW, THEREFORE, BE IT RESOLVED that the following procedures are hereby adopted:

I. ARBITRAGE

- A. Obtain and retain a copy of IRS Form 8038G or 8038GC;
- B. Obtain and retain a copy of the Non-Arbitrage Certificate;
- C. Determine whether an exception to arbitrage has been met, based on the following criteria:
 1. Small Issuer;
 2. Six-month spending exception;
 3. Eighteen-month spending exception;
 4. Two-year construction exception;
- D. If not, then determine:
 1. Was a bond year chosen in the non-arbitrage certificate? If not, then discuss with the financial advisor and/or auditor the most advantageous period to choose;
 2. Should an arbitrage calculation be prepared annually, or upon the fifth anniversary of the bond year?
 - a. Consideration should be given to the fact that positive arbitrage must be rebated to the IRS 60 days after the end of each fifth bond year, or 60 days after all proceeds are expended;
 - b. Prepare, or contract to have prepared, the arbitrage calculation;
 - c. Rebate any positive arbitrage to the IRS (if unspent proceeds still exist, then only 90% of the liability must be rebated);
- E. The Chief Financial Officer shall be responsible for monitoring the above compliance, as well as maintaining receipt (including investment earnings) and disbursement records in sufficient detail, such that compliance can be met.

II. NON-QUALIFIED ISSUE MONITORING

- A. Determine if the issue, or a portion of the issue, was used to finance local government facilities;
- B. If not, then no future monitoring is required;
- C. If “yes,” the following must be performed until the issue is fully paid:
 1. Monitor the facility that was constructed or renovated with the proceeds of the issue to determine whether any of the following conditions were met:
 - a. Sale of the facility;
 - b. Lease of the facility;
 - c. Non-qualified management contract;
 - d. Non-qualified research contract;
 - e. Special legal entitlement;
 2. If none of the conditions were met, then no further action is required;
- D. If any of the conditions were met, then the following must be addressed:
 1. Did any of the above-mentioned events, either individually or collectively, represent greater than 5% of the use of the facility?
 2. If “no,” then nothing further is required;
 3. If “yes,” remedial action (an action that causes the issue to meet the private activity test, i.e. less than 5%) must be taken;
- E. The Chief Financial Officer, in conjunction with the Administrator, will be responsible for monitoring the above compliance. Bond Counsel should be consulted when necessary.

I, William Orth, Secretary of the Pennsauken Sewerage Authority, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Pennsauken Sewerage Authority Board of Commissioners, at their meeting of September 18, 2012.


Bill Orth, Secretary

ROLL CALL:

Mr. Lutz – Yes
Mr. Schofield – Yes
Mr. Bundy – Absent
Mr. Cummings – Yes
Mr. Pennestri – Yes

ADOPTED: September 18, 2012

1. Commercial monthly billing totaled \$29,511.73.
2. Principal lend-a-hand balances as of August 31, 2012:
 - a. Madeline Rawle (deceased) - \$6,813.97
 - b. Dorothy Brittin - \$6,372.96
 - c. Dawn Peluso - \$1,601.96
 - d. Jacklyn Schonewolf - \$2,240.06
 - e. Robert Ingram - \$6,606.90
 - f. Robert Davis - \$909.66
 - g. Karen Muse - \$837.19
 - h. Adria Cruz - \$4,039.60
 - i. Carmen Jimenez - \$2,624.32
3. Investments under Trustee Accounts:

\$180,000.00 CD @ First Colonial Bank .75% - Matures 7/24/13
\$170,000.00 CD @ Susquehanna Bank 2% - Matures 4/21/14
\$150,000.00 CD First Colonial Bank .75% - Matures 7/24/13
\$50,000.00 CD First Colonial Bank .75% - Matures 7/24/13
\$150,000.00 CD Susquehanna Bank 1.10% - Matures 5/03/13
\$119,961.32 Money Market
4. Financial Reports are attached.
5. 2013 Proposed budget is attached for review and approval.

Respectfully submitted,



Robin Fair
Treasurer

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2012 - DECEMBER 31, 2012
FOR MONTH OF AUGUST 2012

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,200,000.00	\$ 129,816.91	\$ 1,577,133.70	\$ 734.12	\$ 2,186,604.52
4004 COMMERCIAL	1,105,000.00	\$ 120,289.40	\$ 748,280.60	\$ 21,343.80	\$ 706,253.47
4005 PENALTY	28,000.00	\$ 3,882.55	\$ 18,369.75	\$ 3,574.13	\$ 26,005.60
4002 MERCH	176,000.00		\$ 91,915.36	\$ -	\$ 91,915.36
4003 C/H	25,000.00	\$ 21,950.72	\$ 24,433.00	\$ -	\$ 24,433.00
4012 OTHER INCOME	5,000.00	\$ 75.00	\$ 85,986.21		\$ 85,986.21
4013 INVEST INT	8,000.00	\$ 222.62	\$ 1,475.98		\$ 1,475.98
4014 TRUSTEE INT	30,000.00	\$ -	\$ 5,011.40		\$ 5,011.40
4016 PERMITS (RES)	20,000.00	\$ 300.00	\$ 1,200.00		\$ 1,200.00
4019 PERMITS (COMM)	50,000.00	\$ 405.72	\$ 60,204.72		\$ 60,204.72
4021 PERMITS (MERCH)	1,000.00		\$ -		\$ -
4017-18 -FILING-INSP	1,000.00		\$ 30.00		\$ 30.00
4020-JIF INS PREMIUM	10,000.00		\$ -		\$ -
4050 INT./NOTES PAY.	1,000.00	12.69	\$ 128.62		\$ 128.62
Anticipated Balance	90,668.00				
TOTALS	3,750,668.00	276,955.61	2,614,169.34	25,652.05	3,189,248.88
		<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS		\$ 165,000.00	7,341.50	33,316.60	
NJEIT - STIMULUS PROJECTS			7,853.72	7,853.72	
CAPITAL BUDGET		\$ 165,000.00	\$ 15,195.22	\$ 41,170.32	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$298,291.05
PAYROLL	\$3,825.60
REVENUE	\$ 17,569.95
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 52,810.89
R & R	\$ 254,658.49
GENERAL	\$ 404,174.06

Range of Revenue Accounts: 2-01-00-410-000 to 2-01-00-430-001 Current Period: 08/01/12 to 08/31/12
 Range of Budget Accounts: 2-01-01-510-500 to 2-01-03-600-002 Year To Date As Of: 08/31/12 Prior Year: 08/01/11 to 08/31/11
 Skip Zero YTD Activity: No Include Non-Budget Accounts: No Department Page Break: No Subtotal Budget CAFR: No Subtotal Budget Department: No
 Include Non-Antic Accounts: Yes Subtotal Revenue CAFR: No Subtotal Revenue Department: No

Anticipated = Adopted + Amended % Realized = (YTD Revenue/(Anticip.- Cancel)) * 100 (for accts w/Anticip.)
 Excess/Deficit = YTD Revenue - Anticipated + Cancel % Excess/Deficit = (YTD Expended/(Budgeted - Cancel)) * 100
 Budgeted = Adopted + Amended + Transfers Total Available Revenues = YTD Revenue - YTD Expended

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
2-01-00-410-001	Residential	429.71	2,200,000.00	734.12	2,186,604.52	0.00	13,395.48-	99
2-01-00-410-002	Merchantville	88,507.16	176,000.00	0.00	91,915.36	0.00	84,084.64-	52
2-01-00-410-003	Cherry Hill	0.00	25,000.00	0.00	24,433.00	0.00	567.00-	98
2-01-00-410-004	Commercial	23,414.86	1,105,000.00	21,343.80	706,253.47	0.00	398,746.53-	64
2-01-00-410-005	A/R Penalty	2,668.40	28,000.00	3,574.13	26,005.60	0.00	1,994.40-	93
2-01-00-415-001	Permits- Residential	100.00	20,000.00	300.00	1,200.00	0.00	18,800.00-	6
2-01-00-415-002	Permits - Commercial	0.00	50,000.00	405.72	60,204.72	0.00	10,204.72	120
2-01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
2-01-00-420-001	Other Income	22.25	5,000.00	75.00	85,986.21	0.00	80,986.21	***
2-01-00-420-002	Application and Inspection Feed	0.00	1,000.00	0.00	30.00	0.00	970.00-	3
2-01-00-420-004	JIF Insurance Premium Refund	0.00	10,000.00	0.00	0.00	0.00	10,000.00-	0
2-01-00-420-005	Int on Lend-a-Hand Accounts	39.10	1,000.00	12.89	128.90	0.00	871.10-	13
2-01-00-425-001	Interest from Operating Fund	280.92	8,000.00	222.62	1,475.98	0.00	6,524.02-	18
2-01-00-425-002	Interest from Trustee Accounts	5,308.39	30,000.00	0.00	5,011.40	0.00	24,988.60-	17
2-01-00-430-001	Anticipated Fund Balance	0.00	90,800.00	0.00	0.00	0.00	90,800.00-	0
	OPERATING REVENUES Revenue Total	120,770.79	3,750,800.00	26,668.28	3,189,249.16	0.00	561,550.84-	85

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
2-01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-01-510-501	ADMIN PSA Management	16,416.00	227,000.00	14,694.00	150,694.00	0.00	76,306.00	66
2-01-01-510-502	ADMIN Office Staff	20,400.00	225,000.00	17,640.01	157,090.26	0.00	67,909.74	70
2-01-01-510-503	ADMIN: Commissioners	1,250.00	15,000.00	1,250.00	10,000.00	0.00	5,000.00	67
2-01-01-510-504	ADMIN: Legal Salary	0.00	19,000.00	1,516.67	12,133.36	0.00	6,866.64	64
2-01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-01-510-601	ADMIN: PERS/Employers Liabil	0.00	85,000.00	0.00	80,831.00	0.00	4,169.00	95
2-01-01-510-602	ADMIN: Social Security	3,804.78	44,000.00	2,439.88	27,403.10	0.00	16,596.90	62
2-01-01-510-603	ADMIN: Unemp./Disablti	391.70	5,500.00	522.09	3,761.73	0.00	1,738.27	68
2-01-01-510-604	ADMIN: Hospital Benefits	13,084.82	91,000.00	8,140.48	64,845.09	0.00	26,154.91	71
2-01-01-510-605	ADMIN: Vision, Dental & RX	4,164.34	49,000.00	4,166.22	30,247.07	0.00	18,752.93	62

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
2-01-01-510-607	ADMIN: Sick/Vac Payback	2,148.00	66,000.00	3,540.00	41,025.60	0.00	24,974.40	62
2-01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-01-510-721	ADMIN: Legal Fees	486.66	5,000.00	0.00	0.00	0.00	5,000.00	0
2-01-01-510-722	ADMIN: Audit	0.00	35,000.00	0.00	31,000.00	0.00	4,000.00	89
2-01-01-510-723	ADMIN: Other Professional Fees	612.50	8,000.00	0.00	7,450.00	0.00	550.00	93
2-01-01-510-736	ADMIN: Public Officials Liab.	0.00	5,500.00	0.00	5,129.30	0.00	370.70	93
2-01-01-510-750	ADMIN: Office Supplies & Expense	287.63	12,000.00	231.02	5,434.23	0.00	6,565.77	45
2-01-01-510-751	ADMIN: Postage	5.20	18,000.00	0.00	9,841.83	0.00	8,158.17	55
2-01-01-510-752	ADMIN: Advertising & Printing	0.00	12,000.00	0.00	3,577.86	0.00	8,422.14	30
2-01-01-510-753	ADMIN: Telephone	726.87	24,000.00	2,340.50	9,544.82	0.00	14,455.18	40
2-01-01-510-754	ADMIN: Miscellaneous Exp	21.00	5,000.00	0.00	3,753.18	0.00	1,246.82	75
2-01-01-510-755	ADMIN: Service Contracts	94.75	10,000.00	139.37	9,008.11	0.00	991.89	90
2-01-01-510-756	ADMIN: Equipment Rental	0.00	4,000.00	0.00	1,848.00	0.00	2,152.00	46
2-01-01-510-757	ADMIN: Building Utilities	782.70	37,000.00	2,118.20	12,372.44	0.00	24,627.56	33
2-01-01-510-758	ADMIN: Building Exp. & Repairs	428.44	17,000.00	662.98	5,187.60	0.00	11,812.40	31
2-01-01-510-759	ADMIN: Financial Exp	1,510.00	6,200.00	1,510.00	4,020.00	0.00	2,180.00	65
2-01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
2-01-01-510-762	ADMIN: Education/Dues	0.00	6,000.00	0.00	4,469.74	0.00	1,530.26	74
2-01-01-510-763	ADMIN: Civic Involvement	0.00	32,500.00	0.00	32,500.00	0.00	0.00	100
2-01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-02-520-505	O&M: Union Salaries	69,304.48	912,000.00	68,899.86	541,286.48	0.00	370,713.52	59
2-01-02-520-506	O&M: Management Salaries	17,674.00	255,000.00	13,344.00	165,519.20	0.00	89,480.80	65
2-01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-02-520-601	O&M: PERS	0.00	85,500.00	0.00	81,549.18	0.00	3,950.82	95
2-01-02-520-602	O&M: Social Security	8,561.92	96,000.00	6,432.36	57,742.92	0.00	38,257.08	60
2-01-02-520-603	O&M: Unemployment & Disability	213.29	5,500.00	214.59	4,768.45	0.00	731.55	87
2-01-02-520-604	O&M: Hospitalization Benefits	42,658.04	275,000.00	23,380.98	197,603.61	0.00	77,396.39	72
2-01-02-520-605	O&M: Vision, Dental & RX	9,637.16	119,000.00	9,941.20	74,663.55	0.00	44,336.45	63
2-01-02-520-607	O&M: Sick/vac Payback	1,146.00	94,000.00	1,770.00	38,633.89	0.00	55,366.11	41
2-01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	2,203.98	0.00	5,796.02	28
2-01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-02-520-711	O&M: Engineer Fees	1,029.00	20,000.00	7,051.63	11,865.68	0.00	8,134.32	59
2-01-02-520-731	O&M: General Liability/Auto Ins	0.00	25,500.00	0.00	24,655.20	0.00	844.80	97
2-01-02-520-732	O&M: Worker's Comp Insurance	0.00	50,000.00	0.00	47,110.20	0.00	2,889.80	94
2-01-02-520-733	O&M: Property	0.00	29,000.00	0.00	27,642.35	0.00	1,357.65	95
2-01-02-520-735	O&M: Fund Expense (JIF)	0.00	10,000.00	0.00	4,308.05	0.00	5,691.95	43
2-01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
2-01-02-520-755	O&M: Service Contracts	0.00	30,000.00	0.00	2,400.00	0.00	27,600.00	8
2-01-02-520-764	O&M: Station Utilities	18,980.90	230,000.00	14,030.36	107,420.89	0.00	122,579.11	47
2-01-02-520-765	O&M: Trash Removal	585.00	10,000.00	2,220.74	6,808.12	0.00	3,191.88	68

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
2-01-02-520-766	O&M: Oper & Maint Expense	10,551.27	45,000.00	3,639.48	19,613.09	0.00	25,386.91	44
2-01-02-520-767	O&M: Safety Expense	644.42	5,000.00	648.61	2,168.97	0.00	2,831.03	43
2-01-02-520-768	O&M: Landscaping	0.00	8,000.00	1,379.50	6,468.75	0.00	1,531.25	81
2-01-02-520-769	O&M: Vehicle & Repair Exp	5,678.36	30,000.00	1,422.40	15,838.55	0.00	14,161.45	53
2-01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	25.00	40,000.00	0.00	22,689.07	0.00	17,310.93	57
2-01-02-520-771	O&M: Collection System Exp	2,977.26	45,000.00	1,051.71	36,411.05	0.00	8,588.95	81
2-01-02-520-772	O&M: Emergency Repairs	0.00	100,000.00	4,367.00	8,042.00	0.00	91,958.00	8
2-01-02-520-773	O&M: Emergency Station Repairs	33,054.27	90,000.00	6,437.20	19,391.56	0.00	70,608.44	22
2-01-02-520-774	O&M: Chemicals	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
2-01-02-520-775	O&M Permits & Licensing	0.00	3,000.00	0.00	400.00	0.00	2,600.00	13
	OPERATING FUND Expend Total	289,335.76	3,695,700.00	227,143.04	2,250,373.11	0.00	1,445,326.89	61

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
2-01	OPERATING FUND	120,770.79	26,668.28	3,189,249.16	289,335.76	227,143.04	2,250,373.11	938,876.05

	Budget Comparison	
	2012	2013
Payroll & Benefits	2,676,500.00	2,745,200.00
Adm	237,700.00	242,700.00
O & M	781,500.00	790,000.00
Bond Debt	55,100.00	54,600.00
	3,750,800.00	3,832,500.00
		3%

NOTES:

2013 budget increased 3% over 2012 budget.

Budgeted 2% for salary increases as negotiated in contract

Budgeted 10% increase in health benefit cost over 2012 estimated expenditure

Budgeted 10% increase in liability insurance cost over 2012 estimated expenditure

2013 PERS contribution will increase \$22,000 from 2012

Loss of revenue from Lidestri plant closure approx \$130,000

This proposed budget will require a 3.5% rate increase.

2012 - \$174.00

2013 proposed - \$180.00

REVENUES				
Acct #	Title	2012	As of 8/31	Proposed 2013
4001	Residential	2,200,000.00	2,108,506	2,200,000.00
4004	Commercial Q	1,105,000.00	706,253	1,105,000.00
4005	Penalty on A/R	28,000.00	26,168	30,000.00
4002	Merchantville	176,000.00	178,000	178,000.00
4003	C/H	25,000.00	22,000	25,000.00
4012	Other Income	5,000.00	85,986	5,000.00
4013	Invest Int	8,000.00	1,253	3,000.00
4014	Trustee Int	30,000.00	5,011	15,000.00
4016	Permits (res)	20,000.00	900	15,000.00
4019	Permits (com)	50,000.00	59,799	50,000.00
4021	Permits (Merch)	1,000.00		1,000.00
4017-18	Filing/Insp.	1,000.00	30	1,000.00
4020	Ins Premium	10,000.00		10,000.00
4050	Int./Notes Payable	1,000.00	129	1,000.00
		3,660,000.00		3,639,000.00
	Ant Balance	90,800.00		
		3,750,800.00		3,639,000.00
	Proposed Expenses			3,832,500.00
	Needed to balance:	-		(193,500.00)

Projects	Est Costs	2013	2014	2015	2016	2017
Truck	90,000	30,000		30,000	30,000	
Pumps/Controls	220,000	120,000	50,000	25,000	25,000	25,000
Computer	30,000	15,000	5,000	5,000	5,000	5,000
Office Equipment	20,000	5,000	5,000	5,000	5,000	5,000
Operations Equip/Maintenance	155,000	40,000	35,000	30,000	50,000	30,000
Bldg Upkeep/Repairs	30,000	5,000	15,000	5,000	5,000	10,000
Kaighn Ave Station Rehab	200,000			200,000		
Totals	820,000	215,000	110,000	300,000	120,000	75,000

EXPENSES			
<u>Acct #</u>	<u>Title</u>	<u>2012</u>	<u>Proposed 2013</u>
	ADMINISTRATION		
501	PSA Adm Mgmt	227,000.00	233,000.00
502	Office Adm	225,000.00	241,000.00
503	Commissioners	15,000.00	15,000.00
504	Legal	19,000.00	-
601	PERS	85,000.00	92,500.00
602	Social Security	44,000.00	43,000.00
603	Unemploy & Disabil	5,500.00	5,500.00
604	Hosp. Benefits	91,000.00	94,000.00
605	Vision/Dental & Rx	49,000.00	46,000.00
607	Sick/Vac Payback	66,000.00	64,000.00
721	Legal Exp	5,000.00	23,000.00
722	Auditing Fees	35,000.00	36,000.00
723	Other Professional Fees	8,000.00	9,000.00
736	Public Official's Liability	5,500.00	5,500.00
751	Postage	18,000.00	17,000.00
750	Office Supplies & Exp	12,000.00	11,000.00
752	Advert/Printing	12,000.00	11,000.00
753	Telephone Exp	24,000.00	19,000.00
754	Misc Exp	5,000.00	5,000.00
755	Service Contracts	10,000.00	10,000.00
756	Equip Rental	4,000.00	4,000.00
757	Bldg Utilities	37,000.00	34,000.00
758	Bldg Repairs & Exp	17,000.00	15,000.00
759	Financial Exp	6,200.00	4,200.00
			Adm Payroll Totals:
			834,000.00
			Combined with Legal Exp
			Combined with Legal Salary
			Decreased - 2003 bond issue paid

760	Bad Debt Exp	500.00	500.00	
762	Education/Dues	6,000.00	6,000.00	Adm Expenses 242,700.00
763	Civic Involvement	32,500.00	32,500.00	
	Total Admin	1,064,200.00	1,076,700.00	
Acct #	Title	2012	Proposed 2013	Comments
	COST OF SERVICE			
505	O & M Salaries	255,000.00	255,000.00	O&M Payroll Totals 1,911,200.00
506	PSA O&M Mgmt	912,000.00	915,000.00	
601	PERS O&M	85,500.00	92,500.00	
602	O&M Soc Sec	96,000.00	98,000.00	
603	O&M Dis & Unem	5,500.00	7,700.00	
604	O&M Hosp Benefits	275,000.00	317,000.00	1 new employee
605	O&M v/d/r	119,000.00	125,000.00	1 new employee
607	O&M Sick/Vac Payback	94,000.00	93,000.00	
608	Uniform & Shoe Exp	8,000.00	8,000.00	
711	Engineering Fees	20,000.00	25,000.00	
731	General & Auto Ins	25,500.00	28,000.00	
732	Worker's Comp	50,000.00	53,000.00	
733	Property	29,000.00	31,000.00	
735	JIF Fund Exp	10,000.00	10,000.00	
741	Uninsured Liabilities	10,000.00	10,000.00	
755	Service Contracts	30,000.00	30,000.00	
764	Station Utilities	230,000.00	215,000.00	
765	Trash Removal	10,000.00	11,000.00	
766	O&M Exp	45,000.00	90,000.00	Combined with Collection System Exp
767	Safety Exp	5,000.00	5,000.00	

768	Landscaping	8,000.00	8,000.00	
769	Vehicle Repair & Parts	30,000.00	30,000.00	
770	Fuel, Oil & Mileage Exp	40,000.00	50,000.00	
771	Collection System Exp	45,000.00	-	Combined with O&M Exp
772	Emergency Main Repairs	100,000.00	100,000.00	
773	Emergency Station Repairs	90,000.00	90,000.00	
	Permits & Licenses	3,000.00	3,000.00	
774	Chemicals & Treatment	1,000.00	1,000.00	
		2,631,500.00	2,701,200.00	O&M Expense: 790,000.00
Acct #	Title	2012	Proposed 2013	
	NJEIT Debt (Principal)	45,600.00	45,600.00	
	NJEIT Debt (Int)	9,500.00	9,000.00	
		55,100.00	54,600.00	
				Comments
	TOTAL:	3,750,800.00	3,832,500.00	
	Anticipated Revenue		3,639,000.00	
	Needed to Balance		193,500.00	

Superintendent's Report

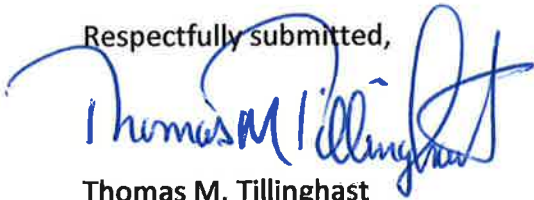
Meeting of September 18, 2012

All components of the sanitary sewerage collection system are operating properly.

In regular and preventative maintenance we flushed 148,654 feet of line. 704 feet was root cut and 4,087 feet was TV'd. We responded to 41 calls for service. The call breakdown is as follows:

Main Line stoppages:	3
Vent stoppages:	10
Station alarms:	10
Miscellaneous services:	18

Respectfully submitted,



Thomas M. Tillinghast
Superintendent



September 14, 2012

VIA Email and Regular Mail

Mr. William F. Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08110

Re: Activity Report for September 18, 2012 Meeting

Dear Mr. Orth:

The following constitutes T&M's Activity Report for the Pennsauken Sewerage Authority's September 18, 2012 meeting:

Sulfide Investigation

Since January of 2011, VAL Associates Laboratory, Inc. has been taking monthly samples at various locations that were identified by T&M and the PSA as having potentially high sulfide levels. T&M met with Thom Tillinghast and Bill Orth on November 17, 2011, to discuss the results of sulfide testing and potential future action. At that meeting, additional testing locations were identified to help pinpoint areas of concern. T&M has received the monthly sulfide test results for and has compiled a table summarizing the data.

On March 20, 2012, T&M met with Thom Tillinghast of the PSA to review the results of the ongoing investigation. Based on the meeting, the PSA will perform cleaning of the pump stations at King and Mansion, Teitelman Avenue, Kane Avenue, and Baldwin Avenue. Gravity pipes in the area of the King and Mansion pump station will be videoed to identify any areas of blockages or sags in the line that would contribute to stagnation in the lines. The PSA will also begin to perform quarterly flushing of the gravity lines near John Tipton Boulevard. While these maintenance procedures are conducted, the monthly testing will continue. The goal of this activity is to identify the impact of additional system maintenance on the levels of hydrogen sulfide in the PSA system.

T&M discussed the ongoing study with Thomas Tillinghast of the PSA on August 15, 2012. Thom will provide T&M with the history of maintenance activities in order for T&M to evaluate the impact these activities have on the test results.

System Flooding

T&M met with Thom Tillinghast of the PSA on September 14, 2011 to look at areas of sanitary sewer system flooding, primarily the intersection of Magnolia and Florida. System investigation



Mr. William F. Orth, Executive Director
Re: Activity Report for August 21, 2012 Meeting

September 14, 2012
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into the causes of the flooding, overflow piping design, sewerage overflow vaults were discussed as possible mitigation measures for the areas experiencing flooding. T&M provided a proposal to the PSA for investigation and engineering on October 3, 2011.

The proposed initial investigation requires access to the pipe system to perform video inspection or smoke testing. This testing is best performed during dry weather periods to reduce the volume of by-pass pumping. T&M has been in contact with Thom Tillinghast regarding scheduling of the testing, however weather has not been cooperative. Once test results are received, T&M will require authorization to proceed with services included in our pending proposal submitted on October 3, 2011.

System Improvements 48th Street and Route 130

T&M met with Thomas Tillinghast to discuss proposed system improvements near the intersection of 48th Street and Route 130. The improvements would include the installation of a new manhole and the removal of an existing “blind” connect of two existing sanitary pipes and provide the PSA with a new access point for system maintenance. T&M prepared a proposal for professional services including survey of the project area, preparation of plans and specifications, solicitation of construction quotes from contractors, and construction administration. The proposal was submitted to the PSA on May 8, 2012.

The PSA has requested that T&M prepare an estimate of probable construction costs for the project to determine if available funding exists for the project. T&M provided an estimate of the probable construction cost for the project on August 2, 2012.

Frosthoffer Sewer Lining Plans and Specifications

T&M prepared plans and specifications for public bid for the cleaning and lining of approximately 1,468 linear feet of sewer main in the area of the Frosthoffer pump station. The project will be funded through the NJEIT program with funds remaining from the 43rd Street Pump Station Rehabilitation Project. T&M submitted the plans and specification to the NJEIT for review and approval to bid on August 1, 2012. The EIT reviewer requested an additional set of bid documents be provided to the Office of Equal Opportunity and Public Contract Administration for review of compliance with the Socially and Economically Disadvantaged (SED) Businesses requirements of the program. The plans and specifications were submitted for SED review on September 6, 2012.

Compressed Natural Gas Feasibility Study

The CNG Fleet Conversion report is under final review now, however, initial report conclusions are not as we had hoped. They show that conversion of the fleet may not be feasible at this time.



Mr. William F. Orth, Executive Director
Re: Activity Report for August 21, 2012 Meeting

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Reasons include:

1. DEP requirements that CNG outfitters certify through testing that a converted vehicle will continue to meet EPA air quality rules.
2. Each Make/Model/Engine type must be separately certified requiring considerable investment by the CNG outfitters which is reflected in their conversion pricing.
3. Likewise, CNG outfitters are very reluctant to convert older vehicles because the cost to do so cannot be recovered by their Clients.
4. Lack of grants and/or rebates to offset the certification/vehicle conversion costs available in New Jersey at this time.
5. Relatively low gasoline and diesel pricing PSA currently enjoys.

The price per gallon of CNG is already less than gasoline and/or diesel. If the major auto/truck makers started to mass produce CNG ready vehicles, significant saving could be realized by new vehicle owners. Unfortunately, right now, the cost of vehicle conversion is high compare to the potential saving. If the difference between a gallon of gasoline and CNG widens or rebates/grants applicable to CNG become available in New Jersey, then a CNG fleet might make sense for PSA. Rebates/Grants have become available for vehicle owners in nearby Pennsylvania. Hopefully, New Jersey will have a similar program in the near future too.

Should you have any questions, please contact me.

Very truly yours,

T&M ASSOCIATES

A handwritten signature in black ink that reads 'Jeffrey B. Winegar'. The signature is fluid and cursive, written over the printed name.

Jeffrey B. Winegar, P.E.
Group Manager

Cc: Edwin J. Steck, P.E., C.M.E.

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August 14, 2012

Mr. William Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08109

RE: Monthly Activity Report

Dear Bill:

The following is a status report of activities since the last Authority meeting.

1. ACTION ITEMS :

Award of emergency contract to install a replacement weir for a price not to exceed \$17,500.00, to the lowest quotation. Quotes are being solicited.

2. ENGINEERING IN PROGRESS :

Odor Control Consideration for 43rd Street Pump Station – we are coordinating testing of chemical additions to abate sulfides and mitigate odors emanating from the pump station. We are also preparing a detail to replace the overflow weir in the manhole prior to the pump station. Quotes are being solicited.

3. CONSTRUCTION IN PROGRESS : None

Very truly yours,

REMINGTON & VERNICK ENGINEERS

By 

Dennis K. Yoder, P.E., P.P., C.M.E.

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The Chairman asked the Commissioners for any reports.

Mr. Lutz – No Report

Mr. Schofield – No Report

Mr. Bundy – Absent

Mr. Cummings – No Report

Mr. Pennestri – No Report

The Chairman asked the Solicitor, Mr. David Luthman, for his report.

Mr. Luthman had no report.

The Chairman for the Executive Director's report.

Mr. Orth had no report or correspondence to present.

There were no items of personnel or litigation to be discussed in closed session.

Mr. Lutz accepted a motion to adjourn the meeting from Mr. Cummings seconded by Mr. Schofield. The motion carried and the meeting was adjourned.

Respectfully submitted,



Bill Orth, Secretary