

Meeting of August 18, 2020

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 4:00 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Chairman Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law. Also instructions to participate in the teleconference were published in the Courier Post and Burlington County times Newspapers.

Mr. Lutz asked for a roll call. The following Commissioners were present via teleconference:

Mr. Oren Lutz  
Mr. Gregory Schofield  
Mr. Dennis Archible  
Mr. Timothy Ellis  
Mr. James Pennestri

Also present via teleconference was:

Mr. Marco DiBattista, Assistant Director

Also present at the Pennsauken Sewerage Authority offices were:

Mr. William Orth, Executive Director  
Mr. Thomas M. Tillinghast, Superintendent

Absent was:

Mr. David A. Luthman, Solicitor

The Chairman opened the meeting to the public. As there was no one from the public on the teleconference, a motion was made by Mr. Schofield, seconded by Mr. Pennestri and carried to close the public portion.

The minutes of the meeting July 21, 2020 were presented for approval. A motion was made by Mr. Archible, seconded by Mr. Schofield to approve the minutes as presented. All Commissioners responded via teleconference that the minutes stand approved.

The Chairman stated the amount of bills to be paid is \$407,770.43.

Mr. Pennestri moved to pay bills as presented, seconded by Mr. Archible. All Commissioners responded via teleconference their approval of the payment of bills.

See Bill List Attached

Approval of Utility Bill Adjustment No. 3461 was presented.

Mr. Archible moved for the approval of adjustments and Mr. Ellis seconded the motion. All Commissioners responded via teleconference their approval of the adjustments.

See Journals Attached

Old Business:

There was no Old Business.

New Business.

A. Resolution No. 20-28 Certifying Review of F/Y 2019 Audit Report

Mr. Archible moved for the approval of Resolution No. 20-28 and Mr. Pennestri seconded the motion. All Commissioners responded via teleconference their approval of the Resolution.

See Resolution No. 20-28

B. Resolution No. 20-29 – Renewal of Membership in the New Jersey Utility Authorities Joint Insurance Fund

Mr. Schofield moved for the approval of Resolution No. 20-29 and Mr. Ellis seconded the motion. All Commissioners responded via teleconference their approval of the Resolution.

See Resolution No. 20-29

The Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer, Marco DiBattista's, Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Chairman, Mr. Lutz, wishes the best of health to all. He asked for the Commissioners reports. Mr. Schofield complimented all on a great audit and for all to stay in good health. Mr. Archible congratulated all on the audit and also to for good health. Mr. Ellis and Mr. Pennestri all reiterated what Mr. Schofield and Mr. Archible regarding the audit and hoping all are staying safe and healthy.

The Solicitor, Mr. David Luthman, was not present.

**AUGUST 18, 2020**

**PENNSAUKEN SEWERAGE AUTHORITY**

**MEETING FIGURE:**

**\$407,770.43**

Range of Checking Accts: OPER MAN WIRE to OPERATING      Range of Check Dates: 07/22/20 to 08/18/20  
Report Type: All Checks      Report Format: Super Condensed      Check Type: Computer: Y      Manual: Y      Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
1069	07/28/20	PAYROLL PAYROLL ACCOUNT	73,647.55	07/31/20	2420
1070	08/04/20	PAYROLL PAYROLL ACCOUNT	42,145.69		2422
1071	08/11/20	PAYROLL PAYROLL ACCOUNT	39,650.84		2425
1072	08/18/20	PAYROLL PAYROLL ACCOUNT	37,605.89		2427

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	4	0	193,049.97	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>4</u>	<u>0</u>	<u>193,049.97</u>	<u>0.00</u>

OPERATING	OPERATING ACCOUNT	Amount Paid	Ref Num
29619	08/04/20 SAR SAR AUTOMOTIVE EQUIPMENT	90,400.00	2424
29620	08/18/20 ABCON AB-CON EXTERMINATING INC.	30.00	2429
29621	08/18/20 ADVANCE ADVANCE AUTO PARTS	281.15	2429
29622	08/18/20 BELSITOR RICHARD J BELSITO	289.20	2429
29623	08/18/20 BLACKBRN BLACKBURN MFG COMPANY	136.26	2429
29624	08/18/20 BP BP ENVIRONMENTAL SERVICES, INC	585.00	2429
29625	08/18/20 BURLTIME BURLINGTON COUNTY TIMES	525.98	2429
29626	08/18/20 CANON CANON SOLUTIONS AMERICA, INC.	303.83	2429
29627	08/18/20 COMCAST COMCAST	340.46	2429
29628	08/18/20 COURIER COURIER POST - DAILY JOURNAL	272.08	2429
29629	08/18/20 CUES CUES INC	2,509.64	2429
29630	08/18/20 CUMMINGS JAMES J. CUMMINGS, JR.	144.60	2429
29631	08/18/20 DELTA DELTA DENTAL OF NJ, INC.	3,044.60	2429
29632	08/18/20 DOYLE James J. Doyle	144.60	2429
29633	08/18/20 DYNAMICA DYNAMIC AUTO CENTRE	225.00	2429
29634	08/18/20 GALETON GALETON, INC.	138.60	2429
29635	08/18/20 GENCHEM GENERAL CHEMICAL & SUPPLY INC	42.00	2429
29636	08/18/20 GRAINGER GRAINGER	54.00	2429
29637	08/18/20 GROVE GROVE SUPPLY, INC.	20.68	2429
29638	08/18/20 HOOVER HOOVER TRUCK CENTERS	20.82	2429
29639	08/18/20 INGRAM WILLIAM INGRAM	144.60	2429
29640	08/18/20 JAYSTIRE JAY'S TIRE SERVICE LLC	200.00	2429
29641	08/18/20 JKRAMER JOSEPH KRAMER	144.60	2429
29642	08/18/20 JMSLUT J AND M SOLUTIONS LLC	468.00	2429
29643	08/18/20 LOUGHERY BERNADETTE A LOUGHERY	144.60	2429
29644	08/18/20 LUTHMAN DAVID A. LUTHMAN	1,516.67	2429
29645	08/18/20 MACANANY PATRICIA MACANANY	308.05	2429
29646	08/18/20 MM Municipal Maintenance Co. Inc.	637.62	2429
29647	08/18/20 MOWER THE MOWER SHOP LLC	47.61	2429
29648	08/18/20 NJAMERWA NEW JERSEY AMERICAN WTR CO INC	153.35	2429
29649	08/18/20 NJAWSTA NEW JERSEY AMERICAN WATER	117.68	2429
29650	08/18/20 NORTHAME NORTH AMERICAN PIPELINE SVC	56,198.40	2429
29651	08/18/20 OCC ONE CALL CONCEPTS, INC.	348.92	2429
29652	08/18/20 ORTH WILLIAM ORTH	159.34	2429
29653	08/18/20 PDOYLE PATRICK J. DOYLE	144.60	2429
29654	08/18/20 PFLUGFEL DEBORAH PFLUGFELDER	144.60	2429
29655	08/18/20 PITNEYME PITNEY BOWES GLOBAL FINANC SVC	747.00	2429
29656	08/18/20 PSEG PUBLIC SERVICE ELEC & GAS CO.	16,452.15	2429
29657	08/18/20 R ORTH ORTH, REGINA	289.20	2429

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING		OPERATING ACCOUNT	Continued		
29658	08/18/20	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	205.39		2429
29659	08/18/20	RINGRAM RICHARD INGRAM	144.60		2429
29660	08/18/20	ROOT24 ROOT 24 HOURS, INC.	1,863.66		2429
29661	08/18/20	SAMS SAM'S CLUB	362.52		2429
29662	08/18/20	SAR SAR AUTOMOTIVE EQUIPMENT	29,693.00		2429
29663	08/18/20	SCHWER SCHWERING HARDWARE, INC.	48.98		2429
29664	08/18/20	SYSTEM4 SYSTEM 4	312.00		2429
29665	08/18/20	TM T & M ASSOCIATES	87.50		2429
29666	08/18/20	UNIFIRST UNIFIRST FIRST AID CORP	87.16		2429
29667	08/18/20	UNUM UNUM LIFE INSUR CO OF AMERICA	1,512.90		2429
29668	08/18/20	VALLETT RICHARD B. VALLETT, JR.	225.00		2429
29669	08/18/20	VERIZOFF VERIZON	1,223.24		2429
29670	08/18/20	WBMASON W.B. MASON CO., INC.	1,066.44		2429
29671	08/18/20	WESTMONT WESTMONT HARDWARE, INC.	12.58		2429
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Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	53	0	214,720.46	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>53</u>	<u>0</u>	<u>214,720.46</u>	<u>0.00</u>
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Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	57	0	407,770.43	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>57</u>	<u>0</u>	<u>407,770.43</u>	<u>0.00</u>

July 23, 2020  
12:24 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Batch Update Report

Page No: 1

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Batch: CINDY	Updated Billings:	4 Flat:	51.50-	Exc:	0.00	Ref Num:	3461
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	4 Flat:	51.50-	Exc:	0.00	Total Updated:	51.50-

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July 23, 2020  
12:21 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

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Batch Id: CINDY

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Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
40922001-0 DIBARTOLO JR, SAL	Sewer	S10	B	20	3	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		07/23/20	1
40922001-0 DIBARTOLO JR, SAL	Sewer	S11	B	20	3	25.75	0.00	25.75	CHG TO S11 SR RATE	N		07/23/20	2
40922001-0 DIBARTOLO JR, SAL	Sewer	S10	B	20	4	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		07/23/20	3
40922001-0 DIBARTOLO JR, SAL	Sewer	S11	B	20	4	25.75	0.00	25.75	CHG TO S11 SR RATE	N		07/23/20	4

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY  
CERTIFYING REVIEW OF F/Y 2019 AUDIT REPORT**

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

**WHEREAS**, the annual report of audit for the year ended December 31, 2019 has been completed and filed with the Pennsauken Sewerage Authority, County of Camden pursuant to N.J.S.A. 40A:5A-15; and

**WHEREAS**, N.J.S.A. 40A:5A-17 requires the governing body each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual report of audit, and specifically the section entitled “Schedule of Findings and Recommendations”, and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

**WHEREAS**, the members of the governing body have received the annual report of audit, and have specifically reviewed the section entitled “Schedule of Findings and Recommendations”, in accordance with N.J.S.A. 40A:5A-17,

**NOW, THEREFORE, BE IT RESOLVED**, the governing body of the Pennsauken Sewerage Authority, County of Camden, hereby certifies to the Local Finance Board of the State of New Jersey that each Board member has personally reviewed the annual report of audit for the year ended December 31, 2019 and specifically has reviewed the sections of the report of audit entitled “Schedule of Findings and Recommendations”, and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED**, that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

**IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED  
AT THE MEETING HELD ON AUGUST 18, 2020.**

  
Bill Orth

**ROLL CALL:**

Mr. Oren Lutz – Yes  
Mr. Gregory Schofield – Yes  
Mr. Dennis Archible – Yes  
Mr. Timothy Ellis – Yes  
Mr. James Pennestri – Yes

**ADOPTED: August 18, 2020**

**LOCAL AUTHORITIES GROUP AFFIDAVIT FORM  
PRESCRIBED BY THE NEW JERSEY LOCAL FINANCE BOARD  
AUDIT REVIEW CERTIFICATE**

We, the members of the governing body of the Pennsauken Sewerage Authority, being of full age certify and say:

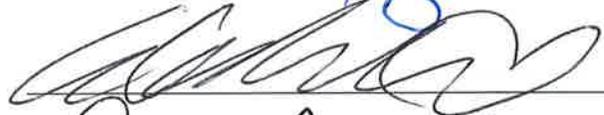
1. We are duly appointed members of the Pennsauken Sewerage Authority, County of Camden.
2. Pursuant to N.J.S.A. 40A:5A-17, we certify that we have each reviewed the annual report of audit for the fiscal year ended December 31, 2019 and specifically the sections of the audit report entitled "Schedule of Findings and Recommendations".

Oren Lutz, Chairman



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Gregory Schofield, Vice-Chairman



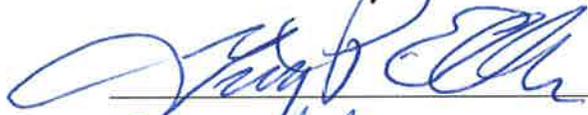
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Dennis Archible, Commissioner



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Timothy Ellis, Commissioner



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James Pennestri, Commissioner



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**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY  
FOR THE RENEWAL OF MEMBERSHIP IN THE  
NEW JERSEY UTILITY AUTHORTIES JOINT INSURANCE FUND**

**WHEREAS**, the Pennsauken Sewerage Authority is a member of the New Jersey Utility Authorities Joint Insurance Fund; and

**WHEREAS**, the said renewed membership terminates as of December 31, 2020 unless earlier renewed by agreement between the Authority and the Fund; and

**WHEREAS**, the Authority desires to renew said membership

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The Pennsauken Sewerage Authority agrees to renew its membership in the New Jersey Utility Authorities Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Governing Body shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the New Jersey Utility Authorities Joint Insurance Fund evidencing the Authority's intention to renew its membership.



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Bill Orth, Secretary

**ROLL CALL:**

Mr. Oren Lutz – Yes  
Mr. Gregory Schofield – Yes  
Mr. Dennis Archible – Yes  
Mr. Timothy Ellis – Yes  
Mr. James Pennestri – Yes

**ADOPTED: August 18, 2020**

**AGREEMENT TO RENEW MEMBERSHIP IN THE  
NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND**

**WHEREAS**, the New Jersey Utility Authorities Joint Insurance Fund (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by NJSA 40A:10-36 et seq., and

**WHEREAS**, the Pennsauken Sewerage Authority is currently a member of said Fund; and

**WHEREAS**, effective December 31, 2020, said membership will expire unless earlier renewed, and

**WHEREAS**, the Governing Body of the Pennsauken Sewerage Authority has resolved to renew said membership;

**NOW, THEREFORE, BE IT RESOLVED** it is agreed as follows:

1. Pennsauken Sewerage Authority hereby renews its membership in the New Jersey Utility Authorities Joint Insurance Fund for a three (3) year period, beginning January 1, 2021 and ending January 1, 2024.at 12:01 am.
2. The Pennsauken Sewerage Authority hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the New Jersey Utility Authorities Joint Insurance Fund as from time to time amended and altered by the Department of Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. The Pennsauken Sewerage Authority agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of the Pennsauken Sewerage Authority in the New Jersey Utility Authorities Joint Insurance Fund, the New Jersey Utility Authorities Joint Insurance Fund agrees, subject to the continuing approval of the Commissioner of Banking & Insurance, to accept the renewal application of the Pennsauken Sewerage Authority.
5. Executed this \_\_\_\_\_ day of \_\_\_\_\_, 2020 as the lawful and binding act and deed of the Pennsauken Sewerage Authority, which execution has been duly authorized by public vote of the governing body.

  
\_\_\_\_\_  
ATTEST

AUTHORITY CHAIRMAN  
  
\_\_\_\_\_  
Oren Lutz

\_\_\_\_\_  
NEW JERSEY UTILITY AUTHORITIES  
JOINT INSURANCE FUND

**PENNSAUKEN SEWERAGE AUTHORITY**  
**REVENUES-JANUARY 1, 2020 - DECEMBER 31, 2020**  
**FOR MONTH OF JULY**

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,700,000.00	\$ 216,850.69	\$ 1,845,432.93	\$ 30,229.75	\$ 2,688,287.18
4004 COMMERCIAL	1,480,000.00	\$ 117,559.56	\$ 863,441.61	\$ 249,203.41	\$ 1,023,644.10
4005 PENALTY	40,000.00	\$ 3,444.02	\$ 25,199.37	\$ 5,936.69	\$ 39,779.88
4002 MERCH	205,000.00		\$ 100,697.25		\$ 100,697.25
4003 C/H	32,000.00		\$ 5,030.64	\$ 27,542.68	\$ 32,573.32
4012 OTHER INCOME	3,000.00		\$ 0.75		\$ 0.75
4013 INVEST INT	5,000.00	\$ 786.78	\$ 4,616.53		\$ 4,616.53
4014 TRUSTEE INT	15,000.00	\$ 0.77	\$ 6,147.90		\$ 6,147.90
4016 PERMITS (RES)	5,000.00	\$ 17,069.00	\$ 35,909.00		\$ 35,909.00
4019 PERMITS (COMM)	80,000.00		\$ 9,358.14		\$ 9,358.14
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$500.00		\$ -		\$ -
4050 INT./NOTES PAY.	-		0.00		\$ -
Anticipated Balance	-				
<b>TOTALS</b>	<b>4,578,500.00</b>	<b>355,710.82</b>	<b>2,895,834.12</b>	<b>312,912.53</b>	<b>3,941,014.05</b>
		<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
<b>ASSETS/CAPITAL</b>		<b>\$ 195,000.00</b>	<b>\$ 108,051.11</b>	<b>\$ 130,434.23</b>	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$1,706,855.46
PAYROLL	\$1,852.84
REVENUE	\$ 11.06
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 56,262.98
R & R	\$ 268,127.56
GENERAL	\$ 259,404.95

**Investments under Trustee Accounts:**

53,339.52 CD with 1st Colonial Bank @ 2.0% - MATURES 01/23/21  
189,365.61 CD with 1st Colonial Bank @ 2% - MATURES 12/24/21  
78,371.93 CD with 1st Colonial Bank @ 2.0% - Matures 4/29/21  
105,062.91 CD with 1st Colonial Bank @ 1.5% - Matures 4/29/2021  
157,666.58 Money Market

Revenue Account Range: 01-00-410-001 to 01-00-430-001 Include Non-Anticipated: Yes Year To Date As of: 07/31/20  
 Expend Account Range: 01-01-510-501 to 01-03-600-003 Include Non-Budgeted: Yes Current Period: 07/01/20 to 07/31/20  
 Print Zero YTD Activity: No Prior Year: 07/01/19 to 07/31/19

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-410-001	Residential	29,739.00	2,700,000.00	30,229.75	2,688,287.18	0.00	11,712.82-	100
01-00-410-002	Merchantville	102,539.11	205,000.00	0.00	100,697.25	0.00	104,302.75-	49
01-00-410-003	Cherry Hill	26,867.76	32,000.00	27,542.68	32,573.32	0.00	573.32	102
01-00-410-004	Commercial	283,455.15	1,480,000.00	249,203.41	1,023,644.10	0.00	456,355.90-	69
01-00-410-005	A/R Penalty	2,787.40	40,000.00	5,936.69	39,779.88	0.00	220.12-	99
01-00-415-001	Permits - Residential	46,570.50	5,000.00	17,096.00	35,936.00	0.00	30,936.00	719
01-00-415-002	Permits - Commercial	9,118.00	80,000.00	0.00	9,358.14	0.00	70,641.86-	12
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	0.00	3,000.00	0.00	0.75	0.00	2,999.25-	0
01-00-420-002	Application and Inspection Fees	30.00	500.00	0.00	0.00	0.00	500.00-	0
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-425-001	Interest from Operating Fund	875.01	5,000.00	786.78	4,616.53	0.00	383.47-	92
01-00-425-002	Interest from Trustee Accounts	333.50	15,000.00	0.77	6,147.90	0.00	8,852.10-	41
	<b>OPERATING REVENUES Revenue Total</b>	<b>502,315.43</b>	<b>4,578,500.00</b>	<b>330,796.08</b>	<b>3,941,041.05</b>	<b>0.00</b>	<b>637,458.95-</b>	<b>86</b>

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-501	ADMIN PSA Management	19,952.00	286,000.00	21,656.00	162,231.30	0.00	123,768.70	57
01-01-510-502	ADMIN Office Staff	18,561.60	295,000.00	22,576.00	169,600.91	0.00	125,399.09	57
01-01-510-503	ADMIN: Commissioners	1,500.00	18,000.00	1,500.00	10,500.00	0.00	7,500.00	58
01-01-510-600	ADMINISTRATION FRINGE BENEFITTS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liab/l	0.00	110,000.00	0.00	104,518.00	0.00	5,482.00	95
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	3,783.03	51,000.00	3,417.12	28,001.92	0.00	22,998.08	55
01-01-510-603	ADMIN: SUI/SDI/FLI	191.13	4,000.00	306.25	3,507.01	0.00	492.99	88
01-01-510-604	ADMIN: Hospital Benefits	17,140.61	145,000.00	10,025.94	77,994.68	0.00	67,005.32	54
01-01-510-605	ADMIN: Vision, Dental & RX	4,583.56	54,500.00	3,161.38	28,806.62	0.00	25,693.38	53
01-01-510-607	ADMIN: Stick/Vac Payback	0.00	68,000.00	0.00	31,898.00	0.00	36,102.00	47
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.67	20,000.00	1,516.67	10,616.69	0.00	9,383.31	53
01-01-510-722	ADMIN: Audit	0.00	37,000.00	4,200.00	31,700.00	0.00	5,300.00	86
01-01-510-723	ADMIN: Other Professional Fees	0.00	20,000.00	825.00	2,175.00	0.00	17,825.00	11
01-01-510-736	ADMIN: Public Officials Liab.	0.00	10,000.00	0.00	8,409.00	0.00	1,591.00	84
01-01-510-750	ADMIN: Office Supplies & Expense	406.62	15,000.00	314.44	3,624.25	0.00	11,375.75	24
01-01-510-751	ADMIN: Postage	0.00	10,000.00	0.44-	9,910.66	0.00	89.34	99
01-01-510-752	ADMIN: Advertising & Printing	0.00	15,000.00	180.60	643.42	0.00	14,356.58	4

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-753	ADMIN: Telephone	1,508.92	20,000.00	1,592.38	10,791.79	0.00	9,208.21	54
01-01-510-754	ADMIN: Miscellaneous Exp	0.00	3,000.00	0.00	166.15	0.00	2,833.85	6
01-01-510-755	ADMIN: Service Contracts	296.71	25,000.00	529.95	11,534.89	0.00	13,465.11	46
01-01-510-756	ADMIN: Equipment Rental	0.00	3,500.00	0.00	1,494.00	0.00	2,006.00	43
01-01-510-757	ADMIN: Building Utilities	1,360.73	25,000.00	1,348.20	11,199.29	0.00	13,800.71	45
01-01-510-758	ADMIN: Building Exp. & Repairs	441.99	25,000.00	506.99	4,416.68	0.00	20,583.32	18
01-01-510-759	ADMIN: Financial Exp	1,250.00	2,000.00	0.00	1,595.00	0.00	405.00	80
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	0.00	10,000.00	0.00	4,978.12	0.00	5,021.88	50
01-01-510-763	ADMIN: Civic Involvement	0.00	182,500.00	0.00	32,500.00	0.00	150,000.00	18
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	75,631.89	1,065,000.00	80,557.95	584,317.27	0.00	480,682.73	55
01-02-520-506	O&M: Management Salaries	15,504.00	210,000.00	15,816.00	118,587.00	0.00	91,413.00	56
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	0.00	110,000.00	0.00	104,518.00	0.00	5,482.00	95
01-02-520-602	O&M: FICA/SOCIAL SECURITY/MEDICARE	8,416.25	105,000.00	7,278.69	52,003.19	0.00	52,996.81	50
01-02-520-603	O&M: SUI/SDI/FLI	32.84	6,000.00	548.97	6,552.67	0.00	552.67-	109
01-02-520-604	O&M: Hospitalization Benefits	44,339.24	320,000.00	22,269.56	171,560.94	0.00	148,439.06	54
01-02-520-605	O&M: Vision, Dental & Rx	12,420.78	119,500.00	6,978.92	62,789.36	0.00	56,710.64	53
01-02-520-607	O&M: Sick/vac Payback	1,386.00	104,000.00	2,806.00	9,100.00	0.00	94,900.00	9
01-02-520-608	O&M: Uniform Exp.	5,800.00	8,000.00	0.00	2,500.89	0.00	5,499.11	31
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	4,689.83	60,000.00	0.00	1,302.25	0.00	58,697.75	2
01-02-520-731	O&M: General Liability/Auto Ins	0.00	27,500.00	0.00	29,624.00	0.00	2,124.00-	108
01-02-520-732	O&M: Worker's Comp Insurance	0.00	53,000.00	0.00	58,003.00	0.00	5,003.00-	109
01-02-520-733	O&M: Property/Insurance	0.00	55,000.00	0.00	25,639.00	0.00	29,361.00	47
01-02-520-735	O&M: Fund Expense (JIF)	0.00	10,000.00	0.00	4,263.00	0.00	5,737.00	43
01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
01-02-520-755	O&M: Service Contracts	1,810.00	30,000.00	1,975.00	12,235.00	0.00	17,765.00	41
01-02-520-764	O&M: Station Utilities	12,484.71	175,000.00	14,646.56	85,079.07	0.00	89,920.93	49
01-02-520-765	O&M: Trash Removal	425.05	10,000.00	205.39	2,727.37	0.00	7,272.63	27
01-02-520-766	O&M: Oper & Maint Expense	1,547.01	45,000.00	1,873.36	11,258.28	0.00	33,741.72	25
01-02-520-767	O&M: Safety Expense	0.00	5,000.00	455.38	3,056.01	0.00	1,943.99	61
01-02-520-768	O&M: Landscaping	0.00	5,000.00	0.00	1,517.44	0.00	3,482.56	30
01-02-520-769	O&M: Vehicle & Repair Exp	2,260.78	20,000.00	916.89	10,290.88	0.00	9,709.12	51
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	6,707.17	30,000.00	0.00	4,889.06	0.00	25,110.94	16
01-02-520-771	O&M: Collection System Expense	3,105.51	75,000.00	5,743.80	31,367.61	0.00	43,632.39	42
01-02-520-772	O&M: Emergency Repairs	96,327.00	200,000.00	4,720.00	37,074.00	0.00	162,926.00	19
01-02-520-773	O&M: Emergency Station Repairs	0.00	200,000.00	62,173.02	62,574.27	0.00	137,425.73	31
01-02-520-774	O&M: Chemicals	0.00	8,025.00	0.00	0.00	0.00	8,025.00	0

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-775	O&M Permits & Licensing	0.00	6,000.00	0.00	691.00	0.00	5,309.00	12
01-03-600-001	Bond Debt (Principal)	0.00	45,550.00	0.00	11,847.45	0.00	33,702.55	26
01-03-600-002	Bond Debt (Interest)	0.00	5,925.00	0.00	2,660.00	0.00	3,265.00	45
	<b>OPERATING FUND Expend Total</b>	<b>365,381.63</b>	<b>4,578,500.00</b>	<b>302,621.97</b>	<b>2,270,841.39</b>	<b>0.00</b>	<b>2,307,658.61</b>	<b>49</b>
<b>Fund</b>	<b>Description</b>	<b>Prior Revenue</b>	<b>Curr Revenue</b>	<b>YTD Revenue</b>	<b>Prior Expended</b>	<b>Curr Expended</b>	<b>YTD Expended</b>	<b>Total Available Revenues</b>
01	OPERATING FUND	502,315.43	330,796.08	3,941,041.05	365,381.63	302,621.97	2,270,841.39	1,670,199.66

## Superintendent's Report

Meeting of August 18, 2020

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 7,770 feet of gravity sewer main. 1,409 feet was root cut and 7,274 feet was inspected using our CCTV equipment. We performed 241 utility mark outs. We responded to 36 calls for service. The call breakdown is as follows:

Main Line stoppages:	2
Vent stoppages:	8
Station alarms:	8
Miscellaneous services:	18

Respectfully submitted,



Thomas M. Tillinghast  
Superintendent

The Executive Director, Mr. Orth, hopes all are staying safe and healthy.

Correspondence - No correspondence

As there were no items of personnel or litigation, Mr. Lutz requested a motion to adjourn. Mr. Archible moved to adjourn, seconded by Mr. Ellis. All present via teleconference consented by saying aye.

Respectfully submitted,



Bill Orth, Secretary