

The Chairman, Mr. Lutz, called the meeting of the Pennsauken Sewerage Authority to order at 4:15 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

- Mr. Oren Lutz, Chairman
- Mr. Gregory Schofield, Vice Chairman
- Mr. Timothy Ellis
- Mr. Dennis Archible
- Mr. James Pennestri

Also present were:

- Mr. Bill Orth, Executive Director
- Mr. Marco DiBattista, Treasurer
- Mr. Thomas M. Tillinghast, Superintendent

Absent were:

- David A. Luthman, Solicitor

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Schofield, seconded by Mr. Ellis and carried to close the public portion.

The minutes of the meeting of July 18, 2017 were presented for approval.

A motion was made by Mr. Pennestri, seconded by Mr. Archible to approve the minutes as presented. All Commissioners signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is\$214,784.94.

Mr. Archible moved to pay the bills as presented, seconded by Mr. Ellis. On roll call all Commissioners voted yes. The motion carried.

See Bill List Attached

Utility Balance Adjustment #'s 14032, 14056, 14072, 14079, 14089, 14093, 14115 and 14131 were presented.

AUGUST 15, 2017

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$214,784.94

Range of Checking Accts: OPER MAN WIRE to OPER MAN WIRE Range of Check Dates: 07/19/17 to 08/15/17
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
909	07/25/17	PAYROLL PAYROLL ACCOUNT	29,746.25	07/31/17	2013
910	08/01/17	PAYROLL PAYROLL ACCOUNT	71,080.60		2017
911	08/08/17	PAYROLL PAYROLL ACCOUNT	32,125.21		2020
912	08/15/17	PAYROLL PAYROLL ACCOUNT	30,468.84		2023
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	4	0	163,420.90
		Direct Deposit:	0	0	0.00
		Total:	<u>4</u>	<u>0</u>	<u>163,420.90</u>
Report Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	4	0	163,420.90
		Direct Deposit:	0	0	0.00
		Total:	<u>4</u>	<u>0</u>	<u>163,420.90</u>

Range of Checking Accts: OPERATING to OPERATING Range of Check Dates: 07/28/17 to 08/15/17
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
OPERATING	OPERATING ACCOUNT			
27512	08/08/17	PSEG PUBLIC SERVICE ELEC & GAS CO.	2,163.53	2022
27513	08/15/17	50763000 PETER JOHNSON & DESEMA MORGAN	200.00	2025
27514	08/15/17	90117000 5900 WESTFIELD AVE LLC TRUSTEE	880.46	2025
27515	08/15/17	ABCON AB-CON EXTERMINATING INC.	30.00	2025
27516	08/15/17	ARNOLDS ARNOLD'S SAFE & LOCK CO., INC.	76.65	2025
27517	08/15/17	BOUND BOUND TREE MEDICAL, LLC	1,419.85	2025
27518	08/15/17	CANON CANON SOLUTIONS AMERICA, INC.	182.35	2025
27519	08/15/17	CARQUEST CARQUEST AUTO PARTS	32.15	2025
27520	08/15/17	CINTAS CINTAS FIRST AID & SAFETY	105.95	2025
27521	08/15/17	COMCAST COMCAST	271.29	2025
27522	08/15/17	COOPER COOPER UNIVER HOSPITAL - EAP	900.00	2025
27523	08/15/17	CUMMINGS JAMES J. CUMMINGS, JR.	46.10	2025
27524	08/15/17	DELTA DELTA DENTAL OF NJ, INC.	3,945.34	2025
27525	08/15/17	EVOQUA EVOQUA WATER TECHNOLOGIES LLC	1,734.00	2025
27526	08/15/17	FONTANAS FONTANA'S AUTO REPAIR INC.	222.99	2025
27527	08/15/17	GALETON GALETON, INC.	162.91	2025
27528	08/15/17	HOOVER HOOVER TRUCK CENTERS	19.09	2025
27529	08/15/17	INGRAM WILLIAM INGRAM	46.10	2025
27530	08/15/17	LOUGHERY BERNADETTE A LOUGHERY	46.10	2025
27531	08/15/17	LUTHMAN DAVID A. LUTHMAN	1,516.67	2025
27532	08/15/17	MACANANY PATRICIA MACANANY	308.05	2025
27533	08/15/17	MM Municipal Maintenance Co. Inc.	7,461.89	2025
27534	08/15/17	MOORSTWN MOORESTOWN AUTO/BOAT UPHOLSTER	490.00	2025
27535	08/15/17	MPWC MPWC	1,740.00	2025
27536	08/15/17	NATBATRY NATIONAL BATTERY COMPANY	284.95	2025
27537	08/15/17	NJAMERWA NEW JERSEY AMERICAN WTR CO INC	220.85	2025
27538	08/15/17	NJAWSTA NEW JERSEY AMERICAN WATER	90.97	2025
27539	08/15/17	OCC ONE CALL CONCEPTS, INC.	187.50	2025
27540	08/15/17	ORTH WILLIAM ORTH	159.34	2025
27541	08/15/17	PDOYLE PATRICK J. DOYLE	46.10	2025
27542	08/15/17	PSEG PUBLIC SERVICE ELEC & GAS CO.	12,380.94	2025
27543	08/15/17	R ORTH ORTH, REGINA	46.10	2025
27544	08/15/17	REBUILT REBUILT PARTS COMPANY	508.04	2025
27545	08/15/17	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	179.75	2025
27546	08/15/17	RINGRAM RICHARD INGRAM	46.10	2025
27547	08/15/17	RONALDJ RONALD JOHNSON	95.89	2025
27548	08/15/17	SCHWER SCHWERING HARDWARE, INC.	102.91	2025
27549	08/15/17	SIR SIR SPEEDY PRINTING 7061	379.45	2025
27550	08/15/17	TWPPENN TOWNSHIP OF PENNSAUKEN	9,309.75	2025
27551	08/15/17	UNUM UNUM LIFE INSUR CO OF AMERICA	1,148.88	2025
27552	08/15/17	VERIZOFF VERIZON	1,213.72	2025
27553	08/15/17	WBMASON W.B. MASON CO., INC.	752.75	2025
27554	08/15/17	WESTMONT WESTMONT HARDWARE, INC.	43.58	2025
27555	08/15/17	WORKNET WORKNET	165.00	2025

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num	
OPERATING OPERATING ACCOUNT Continued						
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:		44	0	51,364.04	0.00
	Direct Deposit:		0	0	0.00	0.00
	Total:		<u>44</u>	<u>0</u>	<u>51,364.04</u>	<u>0.00</u>
Report Totals						
	Checks:		44	0	51,364.04	0.00
	Direct Deposit:		0	0	0.00	0.00
	Total:		<u>44</u>	<u>0</u>	<u>51,364.04</u>	<u>0.00</u>

Mr. Schofield moved for the approval of adjustments while Mr. Pennestri seconded the motion. On roll call all Commissioners voted yes for approval.

See Journals Attached

The Chairman moved to Old Business:

No old business.

The Chairman moved to New Business:

A. Approval of Budget Figures for 2018 to be added to State forms.

See Budget Figures Attached

Mr. Schofield made a motion to approve the Budget. Mr. Archible provided the second. On roll call all commissioners present voted yes.

B. Authorizing PSA to advertise for bids for the purchase of a new Vac Truck.

Mr. Schofield made a motion to approve the bid advertisement. Mr. Archible provided the second. On roll call all commissioners voted yes.

C. Authorizing PSA to advertise for bids for an emergency generator for the Administration/Operations Building at 1250 John Tipton Blvd.

Mr. Archible made a motion to approve the bid advertisement. Mr. Schofield provided the second. On roll call all commissioners voted yes.

The Chairman asked the Treasurer, Marco DiBattista, for his report.

Mr. DiBattista had nothing to add to his report, but wanted to reflect that the revenue for 2018 almost mirrors that of 2017 which means there was not a significant loss of commercial business or residential business and there would not be a rate increase for 2018.

See Treasurer's Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Chairman asked the Commissioners for any reports.

Mr. Lutz – No Report

Mr. Schofield – No Report

Mr. Ellis – No Report

Mr. Archible – No Report

July 19, 2017
02:37 PM

PENNSAUKEN SEWERAGE AUTHORITY
Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 1 Ref Num: 14032
Updated Prin: 213.48- Updated Instl Int: 0.00 Updated Interest: 1.76-

July 19, 2017
02:34 PM

PENNSAUKEN SEWERAGE AUTHORITY
Adjustment Batch Verification Listing

Page No: 1

Batch Id: CINDY

Block/Lot/Qual Yr/Prd/Instl	Tran Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install Int	Interest	Total	Seq
5108. 60	04/01/15	23. 07/19/17	L01	Sp. Assmnt POC PD BY BNKRPCY		INGRAM INGRAM, ROBERT 213.48-	0.00	1.76-	215.24-	1

There are NO errors in this listing.

July 27, 2017
08:58 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Page No: 1

Batch: CINDY	Updated Payments:	3	Updated Payment Amt:	148.04-	Updated Penalty:	3.49-	Ref Num: 14056
			Updated Total:	151.53-			
	Updated Revenue:	2	Updated Revenue Amt:	151.53-			

July 27, 2017
08:57 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: CINDY

Batch Id: CINDY Batch Type: Payment/Reversal Batch Date: 07/27/17 Sort By: Sequence

Type	Id	Name/Comment	Subseq	Cert Num	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk Id	De	
	Outside Buyer	Subseq Adj Code				Install	Int					
Sewer	30282000-0	KOEHL, TAMMY	4912.	3.	17 3 001R	51.50-	0.00	51.50-	CK	3706701229	WI	
		Original Payment Date: 07/13/17	Payment Reference:	14005	9							
Sewer					17 2 001R	51.50-	0.77-	52.27-	CK	3706701229	WI	
		Original Payment Date: 07/13/17	Payment Reference:	14005	8							
Sewer					17 1 001R	45.04-	2.72-	47.76-	CK	3706701229	WI	
		Original Payment Date: 07/13/17	Payment Reference:	14005	7							
								Account 30282000-0 Total:		151.53-		

July 28, 2017
02:23 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 2 Updated Principal: 103.00- Updated Penalty: 0.00 Ref Num: 14072

July 28, 2017
02:21 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
10099000-0 EDWARDS, DANIEL	Sewer	105		17 3	51.50-	0.00	51.50-	CHGS REMOVED - FIRE	07/28/17	1
			Balance Adjustment							
10099000-0 EDWARDS, DANIEL	Sewer	105		17 4	51.50-	0.00	51.50-	CHGS REMOVED - FIRE	07/28/17	2
			Balance Adjustment							

July 31, 2017
02:41 PM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Page No: 1

Batch: CINDY	Updated Payments:	2	Updated Payment Amt:	102.99-	Updated Penalty:	3.85-	Ref Num: 14079
			Updated Total:	106.84-			
	Updated Revenue:	2	Updated Revenue Amt:	106.84-			

July 31, 2017
02:39 PM

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: CINDY

Batch Id: CINDY Batch Type: Payment/Reversal Batch Date: 07/25/17 Sort By: Sequence

Type	Id	Name/Comment	Subseq	Cert Num	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk	Id	D
Outside Buyer	Subseq	Adj Code				Install	Int					
Sewer	30861000-0	NIXON, JEFFREY	3013.	12.	17 2 001R	51.50-	0.77-	52.27-	CK	0003		C
		Original Payment Date: 07/25/17	Payment Reference:	14043	59							
Sewer					17 1 001R	51.49-	3.08-	54.57-	CK	0003		C
		Original Payment Date: 07/25/17	Payment Reference:	14043	58							
								Account 30861000-0 Total:			106.84-	

August 1, 2017
11:32 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Page No: 1

Batch: CINDY	Updated Payments:	1	Updated Payment Amt:	51.50-	Updated Penalty:	0.00	Ref Num: 14089
			Updated Total:	51.50-			
	Updated Revenue:	1	Updated Revenue Amt:	51.50-			

August 1, 2017
11:31 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: CINDY

Batch Id: CINDY	Batch Type: Payment/Reversal	Batch Date: 08/01/17	Sort By: Sequence
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Type	Id	Name/Comment	Subseq	Cert Num	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk Id	De
	Outside Buyer	Subseq Adj Code				Install	Int				
Sewer	41530176-0	VALDEZ, YENISE	2401.	30.	17 2 001R	51.50-	0.00	51.50-	CK	3707588812	RI
	Original Payment Date: 07/28/17		Payment Reference: 14074	8							

August 1, 2017
03:43 PM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Page No: 1

Batch: CINDY	Updated Payments:	4	Updated Payment Amt:	160.43-	Updated Penalty:	4.48-	Ref Num: 14093
			Updated Total:	164.91-			
	Updated Revenue:	2	Updated Revenue Amt:	164.91-			

August 1, 2017
03:43 PM

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: CINDY

Batch Id: CINDY Batch Type: Payment/Reversal Batch Date: 07/17/17 Sort By: Sequence

Type	Id	Name/Comment	Subseq	Cert	Num	Yr/Prd	Code	Principal	Penalty	Total	Mthd	Chk	Id	D
Outside Buyer	Subseq	Adj Code						Install	Int					
Sewer	30012641-0	ARLINE, SHAUN	5003.	1.02		17	3 001R	51.50-	0.00	51.50-	CK	3706665278	W	
		Original Payment Date: 07/12/17	Payment Reference:	14002	11									
Sewer						17	2 001R	51.50-	0.77-	52.27-	CK	3706665278	W	
		Original Payment Date: 07/12/17	Payment Reference:	14002	10									
Sewer						17	1 001R	51.50-	3.08-	54.58-	CK	3706665278	W	
		Original Payment Date: 07/12/17	Payment Reference:	14002	9									
Sewer						16	4 001R	5.93-	0.63-	6.56-	CK	3706665278	W	
		Original Payment Date: 07/12/17	Payment Reference:	14002	8									
										Account 30012641-0 Total:		164.91-		

August 4, 2017
10:36 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Page No: 1

Batch: CINDY	Updated Payments: 4	Updated Payment Amt: 128.75-	Updated Penalty: 4.68-	Ref Num: 14115
		Updated Total: 133.43-		
	Updated Revenue: 2	Updated Revenue Amt: 133.43-		

August 4, 2017
10:35 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: CINDY

Batch Id: CINDY Batch Type: Payment/Reversal Batch Date: 07/26/17 Sort By: Sequence

Type	Id	Name/Comment	Subseq	Cert Num	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk Id	Des
Outside Buyer	Subseq	Adj Code				Install	Int				
Sewer	50024028-0	GOEBEL, SARAH	3801.	6.	17 2 001R	51.50-	0.00	51.50-	CK	7929	CK
		Original Payment Date: 07/26/17	Payment Reference:	14050	84						
Sewer	31157001-0	ABRAMS, STUART	3103.	19.	17 2 001R	25.75-	0.39-	26.14-	CK	125	CK
		Original Payment Date: 07/26/17	Payment Reference:	14050	55						
Sewer					17 1 001R	25.75-	1.56-	27.31-	CK	125	CK
		Original Payment Date: 07/26/17	Payment Reference:	14050	54						
Sewer					16 4 001R	25.75-	2.73-	28.48-	CK	125	CK
		Original Payment Date: 07/26/17	Payment Reference:	14050	53						
								Account 31157001-0 Total:		81.93-	

August 9, 2017
11:03 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 2 Updated Principal: 561.70 Updated Penalty: 0.00 Ref Num: 14131

August 9, 2017
11:02 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
77777777-0 PSA'S UNIDENTIFIED CASH/MONEY ORDER	Sewer	102			88.00	0.00	88.00	REFUND	07/18/17	1
								Refund Overpayment		
60098000-0 HENRY, LEE	Sewer	102			473.70	0.00	473.70	REFUND	07/18/17	2
								Refund Overpayment		

Acct #	Title	REVENUES		
		2017	AS OF 6/30/2017	Proposed 2018
4001	Residential	2,655,000.00	1,686,700.00	2,655,000.00
4004	Commercial Q	1,260,000.00	754,400.00	1,260,000.00
4005	Penalty on A/R	35,000.00	27,000.00	40,000.00
4002	Merchantville	205,000.00	104,000.00	205,000.00
4003	C/H	31,000.00	4,500.00	31,000.00
4012	Other Income	3,000.00	1,350.00	3,000.00
4013	Invest Int	1,000.00	1,850.00	1,000.00
4014	Trustee Int	5,000.00	2,300.00	5,000.00
4016	Permits (res)	5,000.00	2,900.00	5,000.00
4019	Permits (com)	25,000.00	1,405.00	25,000.00
4021	Permits (Merch)	1,000.00	-	1,000.00
4017-18	Filing/Insp.	500.00	60.00	500.00
4020	Ins Premium	12,000.00	-	12,000.00
4050	Int./Notes Payable	500.00	215.00	500.00
		4,239,000.00	2,586,680.00	4,244,000.00
	Ant Balance	-		-
		4,239,000.00		4,244,000.00
	Proposed Expenses			4,244,000.00

Acct #	Title	EXPENSES		Comments
		2017	Proposed 2018	
	ADMINISTRATION			
501	PSA Adm Mgmt	255,000.00	260,000.00	<i>Adm Payroll Totals: 953,320.00</i>
502	Office Adm	300,000.00	245,000.00	
503	Commissioners	15,000.00	21,600.00	
601	PERS	101,720.00	101,720.00	
602	Social Security	50,000.00	50,000.00	
603	Unemploy & Disabil	4,000.00	4,000.00	
604	Hosp. Benefits	150,000.00	150,000.00	
605	Vision/Dental & Rx	57,000.00	57,000.00	
607	Sick/Vac Payback	65,000.00	64,000.00	
721	Legal Exp	20,000.00	20,000.00	
722	Auditing Fees	36,000.00	36,000.00	
723	Other Professional Fees	20,000.00	20,000.00	
736	Public Officials Liability	7,000.00	7,000.00	
751	Postage	16,000.00	16,000.00	
750	Office Supplies & Exp	11,000.00	15,000.00	
752	Advert/Printing	15,000.00	15,000.00	
753	Telephone Exp	23,000.00	23,000.00	
754	Misc Exp	3,585.00	3,585.00	
755	Service Contracts	15,000.00	15,000.00	
756	Equip Rental	4,000.00	4,000.00	
757	Bldg Utilities	35,000.00	35,000.00	
758	Bldg Repairs & Exp	17,000.00	17,000.00	
759	Financial Exp	2,000.00	2,000.00	
760	Bad Debt Exp	500.00	500.00	

762	Education/Dues	8,000.00	8,000.00	<i>Adm Expenses</i> 419,585.00
763	Civic Involvement	182,500.00	182,500.00	
	Total Admin	1,413,305.00	1,372,905.00	
Acct #	Title	Proposed 2017	Proposed 2018	Comments
	COST OF SERVICE			
505	MGMT O&M Salaries	195,000.00	198,000.00	<i>O&M Payroll Totals</i> 1,905,720.00
506	UNION O&M Salaries	943,000.00	943,000.00	
601	PERS O&M	101,720.00	101,720.00	
602	O&M Soc Sec	95,000.00	95,000.00	
603	O&M Dis & Unem	6,000.00	6,000.00	
604	O&M Hosp Benefits	323,000.00	340,000.00	
605	O&M v/d/r	116,500.00	116,500.00	
607	O&M Sick/Vac Payback	93,000.00	97,500.00	
608	Uniform & Shoe Exp	8,000.00	8,000.00	
711	Engineering Fees	40,000.00	40,000.00	
731	General & Auto Ins	27,500.00	27,500.00	
732	Worker's Comp	53,000.00	53,000.00	
733	Property	46,500.00	46,500.00	
735	JIF Fund Exp	10,000.00	10,000.00	
741	Uninsured Liabilities	10,000.00	10,000.00	
755	Service Contracts	30,000.00	30,000.00	
764	Station Utilities	200,000.00	200,000.00	
765	Trash Removal	12,000.00	12,000.00	
766	O&M Exp	31,000.00	31,000.00	
767	Safety Exp	5,000.00	5,000.00	
768	Landscaping	2,000.00	3,000.00	

769	Vehicle Repair & Parts	40,000.00	40,000.00	
770	Fuel, Oil & Mileage Exp	50,000.00	50,000.00	
771	Collection System Exp	60,000.00	60,400.00	
772	Emergency Main Repairs	140,000.00	140,000.00	
773	Emergency Station Repairs	130,000.00	150,000.00	
	Permits & Licenses	3,000.00	2,500.00	
774	Chemicals & Treatment	2,000.00	2,000.00	
		2,773,220.00	2,818,620.00	
				O&M Expense:
				912,900.00
Acct #	Title	2017	2018	
	NJEIT Debt (Principal)	45,600.00	45,550.00	
	NJEIT Debt (Int)	7,500.00	6,925.00	
		53,100.00	52,475.00	
				Comments
	TOTAL:	4,239,625.00	4,244,000.00	
	Anticipated Revenue		4,244,000.00	
	Needed to Balance		-	

Projects	Est Costs	2018	2019	2020	2021	2022
Truck	75,000	25,000		25,000	25,000	
Pumps/Controls	200,000	50,000	25,000	50,000	25,000	50,000
Computer	30,000	5,000	10,000	5,000	5,000	5,000
Office Equipment	25,000	5,000	5,000	5,000	5,000	5,000
Operations Equip/Maintenance	130,000	30,000	25,000	25,000	25,000	25,000
Bldg Upkeep/Repairs	25,000	5,000	5,000	5,000	5,000	5,000
Sewer Main Lining	50,000	50,000				
Maintenance Truck	-					
Totals	445,000	170,000	70,000	115,000	90,000	90,000

	Budget Comparison	
	2017	2018
Payroll & Benefits	2,878,940.00	2,859,040.00
Adm	415,585.00	419,585.00
O & M	892,000.00	912,900.00
Bond Debt	52,475.00	52,475.00
	4,239,000.00	4,244,000.00

NOTES:

Expenses:

2018 budget increased less than 1% over 2017 budget.

Budgeted 2% for salary increases per union contract

Budgeted 10% increase in health benefit cost over 2017 expenditure

Budgeted 10% increase in liability insurance cost over 2017 premiums

PSA contribution to Twp \$150,000, \$15,000 towards All Around Pennsauken and \$17,500 PSA's cost of media for Channel 19

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2017 - DECEMBER 31, 2017
FOR MONTH OF JULY

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,655,000.00	\$ 129,333.90	\$ 1,816,121.88	\$ 30,563.00	\$ 2,626,935.00
4004 COMMERCIAL	1,260,000.00	\$ 93,259.97	\$ 847,582.82	\$ 263,534.67	\$ 947,627.39
4005 PENALTY	35,000.00	\$ 1,688.77	\$ 28,650.98	\$ 2,508.28	\$ 23,849.87
4002 MERCH	205,000.00		\$ 104,162.55		\$ 208,323.10
4003 C/H	31,000.00		\$ 4,539.16		\$ 9,078.32
4012 OTHER INCOME	3,000.00		\$ 1,350.00		\$ 4,747.00
4013 INVEST INT	1,000.00	\$ 345.04	\$ 2,190.01		\$ 2,190.01
4014 TRUSTEE INT	5,000.00	\$ 122.99	\$ 2,444.52		\$ 2,444.52
4016 PERMITS (RES)	5,000.00	\$ 100.00	\$ 2,975.00		\$ 2,975.00
4019 PERMITS (COMM)	25,000.00		\$ 1,405.00		\$ 1,405.00
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$500.00		\$ 60.00		\$ 60.00
4050 INT./NOTES PAY.	500.00	16.78	232.01		\$ 232.01
Anticipated Balance	-				
TOTALS	4,239,000.00	224,867.45	2,811,713.93	296,605.95	3,829,867.22
		<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS/CAPITAL		\$ 290,000.00	\$ -		

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$1,682,365.60
PAYROLL	\$20,902.48
REVENUE	\$ 146,302.84
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 54,596.13
R & R	\$ 251,250.87
GENERAL	\$ 255,082.38

Investments under Trustee Accounts:

51,780.98 CD with 1st Colonial Bank @ 1.5% - MATURES 07/23/18
175,875.31 CD with 1st Colonial Bank @ 1.50% - MATURES 12/24/17
75,000.00 CD with 1st Colonial Bank @ 1.50% - Matures 4/29/18
101,997.25 CD with 1st Colonial Bank @ 1.5% - Matures 4/29/2019
302,578.68 Money Market

Principal lend-a-hand balances as of July 31, 2016:

M. Rawle	\$6,813.97	C. Jimenez	\$909.63	\$ 13,810.55
D. Brittin	\$4,649.57	E. Black	\$552.09	
D. Peluso	\$700.22			
J. Schonewolf	\$185.07			
R. Ingram	\$0.00			

Revenue Account Range: 01-00-410-000 to 01-00-430-001 Include Non-Anticipated: Yes
 Expend Account Range: 01-01-510-500 to 01-03-600-002 Include Non-Budget: Yes
 Print Zero YTD Activity: No
 Year To Date As Of: 07/31/17
 Current Period: 07/01/17 to 07/31/17
 Prior Year: 07/01/16 to 07/31/16

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-410-001	Residential	30,641.75	2,655,135.63	30,563.00	2,626,935.00	0.00	28,200.63-	99
01-00-410-002	Merchantville	0.00	205,000.00	0.00	208,323.10	0.00	3,323.10	102
01-00-410-003	Cherry Hill	27,789.64	31,000.00	0.00	9,078.32	0.00	21,921.68-	29
01-00-410-004	Commercial	267,151.65	1,260,000.00	263,534.67	947,627.39	0.00	312,372.61-	75
01-00-410-005	A/R Penalty	3,793.12	35,000.00	2,508.28	23,849.87	0.00	11,150.13-	68
01-00-415-001	Permits - Residential	200.00	5,000.00	100.00	3,075.00	0.00	1,925.00-	62
01-00-415-002	Permits - Commercial	0.00	25,000.00	0.00	100.00	0.00	24,900.00-	0
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	0.00	3,000.00	0.00	4,747.00	0.00	1,747.00	158
01-00-420-002	Application and Inspection Fees	15.00	500.00	0.00	60.00	0.00	440.00-	12
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-420-005	Int on Lend-a-Hand Accounts	444.96	500.00	16.78	232.01	0.00	267.99-	46
01-00-425-001	Interest from Operating Fund	294.06	1,000.00	345.04	2,181.11	0.00	1,181.11	218
01-00-425-002	Interest from Trustee Accounts	0.00	5,000.00	0.00	2,321.53	0.00	2,678.47-	46
	OPERATING REVENUES Revenue Total	330,330.18	4,239,135.63	297,067.77	3,828,530.33	0.00	410,605.30-	90

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	32,746.00	255,000.00	18,784.00	140,694.01	0.00	114,305.99	55
01-01-510-502	ADMIN Office Staff	21,681.82	300,000.00	17,643.75	153,861.78	0.00	146,138.22	51
01-01-510-503	ADMIN: Commissioners	1,250.00	15,000.00	1,500.00	10,500.00	0.00	4,500.00	70
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liabil	0.00	101,720.00	0.00	101,720.00	0.00	0.00	100
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	3,656.98	50,000.00	3,816.86	28,033.95	0.00	21,966.05	56
01-01-510-603	ADMIN: SUI/SDI/FLI	278.05	4,000.00	187.26	2,781.33	0.00	1,218.67	70
01-01-510-604	ADMIN: Hospital Benefits	446.35	150,000.00	10,252.59	82,424.11	0.00	67,575.89	55
01-01-510-605	ADMIN: Vision, Dental & Rx	1,524.20	57,000.00	3,223.29	32,388.64	0.00	24,611.36	57
01-01-510-607	ADMIN: Sick/Vac Payback	0.00	65,000.00	1,862.00	45,966.25	0.00	19,033.75	71
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.67	20,000.00	0.00	10,616.69	0.00	9,383.31	53
01-01-510-722	ADMIN: Audit	0.00	36,000.00	0.00	33,770.00	0.00	2,230.00	94
01-01-510-723	ADMIN: Other Professional Fees	225.00	20,000.00	75.00	512.50	0.00	19,487.50	3
01-01-510-736	ADMIN: Public Officials Liab.	0.00	7,000.00	0.00	7,703.66	0.00	703.66-	110
01-01-510-750	ADMIN: Office Supplies & Expense	210.53	11,000.00	0.00	6,147.03	0.00	4,852.97	56

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-751	ADMTN: Postage	0.00	16,000.00	0.00	4,735.90	0.00	11,264.10	30
01-01-510-752	ADMTN: Advertising & Printing	350.89	15,000.00	2,061.50	5,161.89	0.00	9,838.11	34
01-01-510-753	ADMTN: Telephone	1,686.72	23,000.00	1,516.91	11,292.77	0.00	11,707.23	49
01-01-510-754	ADMTN: Miscellaneous Exp	0.00	3,585.00	0.00	0.00	0.00	3,585.00	0
01-01-510-755	ADMTN: Service Contracts	366.12	15,000.00	232.18	12,468.88	0.00	2,531.12	83
01-01-510-756	ADMTN: Equipment Rental	0.00	4,000.00	0.00	1,494.00	0.00	2,506.00	37
01-01-510-757	ADMTN: Building Utilities	1,346.39	35,000.00	950.92	10,503.95	0.00	24,496.05	30
01-01-510-758	ADMTN: Building Exp. & Repairs	5,332.63	17,000.00	30.00	8,358.86	0.00	8,641.14	49
01-01-510-759	ADMTN: Financial Exp	0.00	2,000.00	0.00	1,445.00	0.00	555.00	72
01-01-510-760	ADMTN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMTN: Education/Dues	0.00	8,000.00	0.00	4,426.46	0.00	3,573.54	55
01-01-510-763	ADMTN: Civic Involvement	0.00	182,500.00	0.00	32,500.00	0.00	150,000.00	18
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	&M: Union Salaries	65,274.08	943,000.00	62,701.63	476,622.56	0.00	466,377.44	51
01-02-520-506	&M: Management Salaries	21,528.00	195,000.00	14,896.00	111,646.00	0.00	83,354.00	57
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	&M: PERS	0.00	101,720.00	0.00	104,598.90	0.00	2,878.90-	103
01-02-520-602	&M: FICA/SOCIAL SECURITY/MEDICARE	7,008.67	95,000.00	5,963.37	45,965.46	0.00	49,034.54	48
01-02-520-603	&M: SUI/SUI/FLI	149.33	6,000.00	0.00	4,166.78	0.00	1,833.22	69
01-02-520-604	&M: Hospitalization Benefits	92.20	323,000.00	24,618.58	203,679.11	0.00	119,320.89	63
01-02-520-605	&M: Vision, Dental & Rx	3,341.64	116,500.00	7,658.68	69,503.96	0.00	46,996.04	60
01-02-520-607	&M: Sick/vac Payback	4,548.00	93,000.00	0.00	9,874.00	0.00	83,126.00	11
01-02-520-608	&M: Uniform Exp.	225.23	8,000.00	0.00	7,103.94	0.00	896.06	89
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	&M: Engineer Fees	0.00	40,000.00	3,802.39	30,503.58	0.00	9,496.42	76
01-02-520-731	&M: General Liability/Auto Ins	0.00	27,500.00	0.00	21,200.46	0.00	6,299.54	77
01-02-520-732	&M: Worker's Comp Insurance	0.00	53,000.00	0.00	43,439.08	0.00	9,560.92	82
01-02-520-733	&M: Property	0.00	46,500.00	0.00	45,592.61	0.00	907.39	98
01-02-520-735	&M: Fund Expense (JTF)	0.00	10,000.00	0.00	4,657.88	0.00	5,342.12	47
01-02-520-741	&M: Uninsured Liabilities	0.00	10,000.00	0.00	1,798.90	0.00	8,201.10	18
01-02-520-755	&M: Service Contracts	2,071.00	30,000.00	1,734.00	14,738.00	0.00	15,262.00	49
01-02-520-764	&M: Trash Removal	14,795.45	200,000.00	11,549.43	74,658.46	0.00	125,341.54	37
01-02-520-765	&M: Oper & Maint Expense	1,003.75	12,000.00	585.00	2,131.36	0.00	9,868.64	18
01-02-520-766	&M: Safety Expense	1,964.57	31,000.00	678.91	11,404.25	0.00	19,595.75	37
01-02-520-767	&M: Landscaping	353.22	5,000.00	191.47	2,129.28	0.00	2,870.72	43
01-02-520-768	&M: Vehicle & Repair Exp	5.99	2,000.00	0.00	62.99	0.00	1,937.01	3
01-02-520-769	&M: Fuel/Tolls/Mileage Exp	3,858.24	40,000.00	0.00	9,868.06	0.00	30,131.94	25
01-02-520-770	&M: Collection System Expense	4,702.28	50,000.00	0.00	330.14	0.00	49,669.86	1
01-02-520-771	&M: Emergency Repairs	1,238.97	60,000.00	8.27	43,337.43	0.00	16,662.57	72
01-02-520-772	&M: Emergency Repairs	36,778.00	140,000.00	0.00	21,152.00	0.00	118,848.00	15

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-773	O&M: Emergency Station Repairs	1,610.05	130,000.00	0.00	94,500.62	0.00	35,499.38	73
01-02-520-774	O&M: Chemicals	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-02-520-775	O&M Permits & Licensing	0.00	3,000.00	0.00	648.00	0.00	2,352.00	22
01-03-600-001	Bond Debt (Principal)	0.00	45,550.00	0.00	11,847.45	0.00	33,702.55	26
01-03-600-002	Bond Debt (Interest)	0.00	6,925.00	0.00	3,462.50	0.00	3,462.50	50
	OPERATING FUND Expend Total	243,167.02	4,239,000.00	196,523.99	2,220,131.42	0.00	2,018,868.58	52
Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
01	OPERATING FUND	330,330.18	297,067.77	3,828,530.33	243,167.02	196,523.99	2,220,131.42	1,608,398.91

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
	Final Total	330,330.18	297,067.77	3,828,530.33	243,167.02	196,523.99	2,220,131.42	1,608,398.91

Superintendent's Report

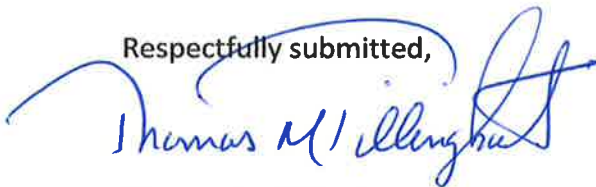
Meeting of August 15, 2017

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 24,465 feet of gravity sewer main. 815 feet was root cut and 2,923 feet was inspected using our CCTV equipment. We responded to 31 calls for service. The call breakdown is as follows:

Main Line stoppages:	2
Vent stoppages:	3
Station alarms:	9
Miscellaneous services:	17

Respectfully submitted,



Thomas M. Tillinghast
Superintendent

August 15, 2017

Mr. Pennestri – No Report

The Solicitor, David Luthman, was not present and did not submit a report.

The Chairman asked the Executive Director, Bill Orth, for his report.

Mr. Orth reported that PSA has a new employee, Ron Johnson. He lives in Pennsauken, has been with the Authority for about 2 weeks and is doing a good job and looks to be a good employee.

As there were no items of personnel or litigation, the Chairman requested a motion to adjourn. Mr. Archible moved to adjourn and Mr. Schofield seconded the motion. All Commissioners signified their approval saying aye.

Respectfully submitted,



Bill Orth, Secretary