

Meeting of July 18, 2017

The Chairman, Mr. Lutz, called the meeting of the Pennsauken Sewerage Authority to order at 4:15 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

- Mr. Oren Lutz, Chairman
- Mr. Gregory Schofield, Vice Chairman
- Mr. Timothy Ellis
- Mr. James Pennestri

Also present were:

- Mr. Bill Orth, Executive Director
- Mr. Marco DiBattista, Treasurer
- Mr. Thomas M. Tillinghast, Superintendent

Absent were:

- Mr. Dennis Archible
- David A. Luthman, Solicitor

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Ellis and carried to close the public portion.

The minutes of the meeting of June 20, 2017 were presented for approval.

A motion was made by Mr. Schofield, seconded by Mr. Pennestri to approve the minutes as presented. All Commissioners signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is\$210,484.12.

Mr. Schofield moved to pay the bills as presented, seconded by Mr. Pennestri. On roll call all Commissioners voted yes. The motion carried.

See Bill List Attached

Utility Bill Adjustment #'s 2778, and Utility Balance Adjustment #'s 13930, 13932, 13972, 13986 and 13995 were presented.

July 18, 2017

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$210,484.12

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 06/21/17 to 07/18/17
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
905	06/27/17	PAYROLL PAYROLL ACCOUNT	75,747.91	06/30/17	2005
906	07/05/17	PAYROLL PAYROLL ACCOUNT	33,003.34		2007
907	07/11/17	PAYROLL PAYROLL ACCOUNT	32,907.17		2009
908	07/18/17	PAYROLL PAYROLL ACCOUNT	30,965.38		2011

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	4	0	172,623.80	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	4	0	172,623.80	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	4	0	172,623.80	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	4	0	172,623.80	0.00

P.O. Type: All
 Range: First to Last
 Format: Condensed
 Include Non-Budgeted: Y
 Open: N
 Rcvd: Y
 Bid: Y
 Paid: N
 Held: N
 State: Y
 Void: N
 Aprv: N
 Other: Y
 Exempt: Y
 First Enc Date Range: First to 12/31/17
 Prior Year Only: N

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
17-00001	01/04/17	ABCON	AB-CON EXTERMINATING INC.	EXTERMINATING SVC & CONTRACT	Open	30.00	0.00 B
17-00002	01/04/17	BP	BP ENVIRONMENTAL SERVICES, INC	O & M TRASH REMOVAL	Open	585.00	0.00 B
17-00005	01/04/17	CUMMINGS	JAMES J. CUMMINGS, JR.	MEDICAL B COVERAGE	Open	46.10	0.00 B
17-00006	01/04/17	DELTA	DELTA DENTAL OF NJ, INC.	2017 DENTAL COVERAGE ADM & O&M	Open	3,945.34	0.00 B
17-00007	01/04/17	PDOYLE	PATRICK J. DOYLE	MEDICAL B COVERAGE	Open	46.10	0.00 B
17-00008	01/04/17	EVOQUA	EVOQUA WATER TECHNOLOGIES LLC	SERVICE CONTRACT/SCRUBBER	Open	1,734.00	0.00
17-00009	01/04/17	INGRAM	WILLIAM INGRAM	MEDICAL B COVERAGE	Open	46.10	0.00 B
17-00010	01/04/17	LUTHMAN	DAVID A. LUTHMAN	LEGAL COUNSEL	Open	1,516.67	0.00 B
17-00011	01/04/17	MACANANY	PATRICIA MACANANY	HEALTH COVERAGE	Open	308.05	0.00 B
17-00013	01/04/17	REPUBLIC	REPUBLIC SERVICES OF NJ, LLC	MONTHLY DUMPSTER RENTAL	Open	179.75	0.00 B
17-00016	01/04/17	UNUM	UNUM LIFE INSUR CO OF AMERICA	2017 LIFE/DISABILITY ADM/O&M	Open	1,097.69	0.00 B
17-00018	01/04/17	WBMASON	W.B. MASON CO., INC.	WATER FILTRATION RENTAL	Open	19.99	0.00 B
17-00019	01/04/17	LOUGHERY	BERNADETTE A LOUGHERY	MEDICAL B COVERAGE	Open	46.10	0.00 B
17-00020	01/04/17	R ORTH	ORTH, REGINA	MEDICAL B COVERAGE	Open	46.10	0.00 B
17-00021	01/04/17	ORTH	WILLIAM ORTH	LIFE INS PREMIUM	Open	159.34	0.00 B
17-00022	01/04/17	CARQUEST	CARQUEST AUTO PARTS	SUPPLIES AND EQUIPMENT	Open	118.47	0.00
17-00023	01/04/17	SCHWER	SCHWERING HARDWARE, INC.	SUPPLIES & EQUIPMENT	Open	107.85	0.00
17-00024	01/04/17	WESTMONT	WESTMONT HARDWARE, INC.	SUPPLIES AND EQUIPMENT	Open	58.98	0.00
17-00025	01/04/17	CINTAS	CINTAS FIRST AID & SAFETY	RESTOCK FIRST AID SUPPLIES	Open	191.47	0.00
17-00026	01/04/17	COMCAST	COMCAST	INTERNET SERVICE	Open	271.29	0.00
17-00027	01/04/17	CANON	CANON SOLUTIONS AMERICA, INC.	2017 MAINT BASE/USAGE	Open	164.54	0.00
17-00033	01/09/17	NJAWSTA	NEW JERSEY AMERICAN WATER	PUMPING STATIONS WATER USAGE	Open	97.62	0.00
17-00035	01/09/17	OCC	ONE CALL CONCEPTS, INC.	MARK OUTS- DECEMBER 2016	Open	236.25	0.00
17-00046	01/10/17	PSEG	PUBLIC SERVICE ELEC & GAS CO.	MONTHLY CHARGES JUNE 2017	Open	12,131.44	0.00
17-00065	01/17/17	WBMASON	W.B. MASON CO., INC.	COFFEE AND SUPPLIES	Open	1,966.70	0.00
17-00066	01/17/17	VERIZOFF	VERIZON	LANDLINE AND SUMMARY ACCT	Open	1,243.94	0.00
17-00067	01/18/17	VERIZON	VERIZON WIRELESS	MONTHLY CHARGES	Open	272.97	0.00
17-00069	01/23/17	STEWART	STEWART BUSINESS SYSTEMS	MONTHLY MAINTENANCE 3 PRINTERS	Open	67.64	0.00
17-00096	02/16/17	TM	T & M ASSOCIATES	PROFESSIONAL SERVICES	Open	3,802.39	0.00
17-00097	02/16/17	NJAW	NEW JERSEY AMERICAN WATER CO	MONTHLY SHUT OFF FEES	Open	364.00	0.00
17-00098	02/16/17	MPWC	MPWC	MONTHLY SHUT OFF FEES	Open	900.00	0.00
17-00099	02/21/17	VALLETT	RICHARD B. VALLETT, JR.	2017 TECHNICAL SUPPORT FEB	Open	75.00	0.00
17-00102	03/01/17	RINGRAM	RICHARD INGRAM	MEDICAL B COVERAGE	Open	46.10	0.00 B
17-00104	03/02/17	SAMS	SAM'S CLUB	SUPPLIES	Open	395.41	0.00
17-00113	03/20/17	MM	Municipal Maintenance Co. Inc.	PUMP 4 AT STATION 1 (DELAIR)	Open	2,319.71	0.00
17-00183	06/20/17	REBUILT	REBUILT PARTS COMPANY	REPAIR DRIVESHAFT FROM PUMP#2	Open	8.27	0.00
17-00186	06/26/17	60098000	LEE HENRY	REFUND OF OVERPAYMENT	Open	473.70	0.00
17-00187	06/27/17	AAA	AAA SOUTH JERSEY, INC.	AAA MEMBERSHIP RENEWALS	Open	520.00	0.00
17-00188	06/27/17	MOWER	THE MOWER SHOP	LEAF BLOWER STARTER REPAIR	Open	23.50	0.00
17-00190	07/06/17	PHILA	PHILA. BUSINESS FORMS INC.	SHUT OFF NOTICES	Open	2,061.50	0.00
17-00191	07/06/17	SOFTGATE	SOFTGATE SYSTEMS, INC.	REFUND OF PAYMENT FROM	Open	88.00	0.00
17-00192	07/10/17	WORKNET	WORKNET	DS 5 PANEL TEST FOR J.FIGUEROA	Open	47.25	0.00

Total Purchase Orders: 42 Total P.O. Line Items: 0 Total List Amount: 37,860.32 Total Void Amount: 0.00

Totals by Fund		
Fund Description	Fund	Expend Total
OPERATING FUND	01	37,860.32
Total of All Funds:		<u>37,860.32</u>

Mr. Schofield moved for the approval of adjustments while Mr. Ellis seconded the motion. On roll call all Commissioners voted yes for approval.

See Journals Attached

The Chairman moved to Old Business:

No old business.

The Chairman moved to New Business:

- A. Resolution No 17-24 Awarding a Contract for the Administration Building Renovations and Site Improvements to RNM Construction.

Mr. Schofield made a motion to approve the Resolution. Mr. Pennestri provided the second. On roll call all Commissioners present voted yes.

See Resolution No. 17-24

- B. Resolution No. 17-25 for PSA to join the National Joint Powers Alliance.

Mr. Schofield made a motion to approve the Resolution. Mr. Ellis provided the second. On roll call all Commissioners present voted yes.

See Resolution No. 17-25

The Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer's Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Chairman asked for Engineer's Report.

See Engineer's Report

The Chairman asked the Commissioners for any reports.

Mr. Lutz – No Report
Mr. Schofield – No Report
Mr. Ellis – No Report
Mr. Pennestri – No Report
Mr. Archible - Absent

July 10, 2017
03:00 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	8 Flat:	103.00- Exc:	0.00	Ref Num:	2778
	Updated Deductions:	0 Flat:	0.00 Exc:	0.00		
	Total Entries:	8 Flat:	103.00- Exc:	0.00	Total Updated:	103.00-

July 10, 2017
02:59 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
Name													
11014000-0 RIVERA, ANGEL	Sewer	S10	B	17	1	51.50-	0.00	51.50-	CHG BACK TO SR RATE	N		07/10/17	1
11014000-0 RIVERA, ANGEL	Sewer	S11	B	17	1	25.75	0.00	25.75	CHG BACK TO SR RATE	N		07/10/17	2
11014000-0 RIVERA, ANGEL	Sewer	S10	B	17	2	51.50-	0.00	51.50-	CHG BACK TO SR RATE	N		07/10/17	3
11014000-0 RIVERA, ANGEL	Sewer	S11	B	17	2	25.75	0.00	25.75	CHG BACK TO SR RATE	N		07/10/17	4
11014000-0 RIVERA, ANGEL	Sewer	S10	B	17	3	51.50-	0.00	51.50-	CHG BACK TO SR RATE	N		07/10/17	5
11014000-0 RIVERA, ANGEL	Sewer	S11	B	17	3	25.75	0.00	25.75	CHG BACK TO SR RATE	N		07/10/17	6
11014000-0 RIVERA, ANGEL	Sewer	S10	B	17	4	51.50-	0.00	51.50-	CHG BACK TO SR RATE	N		07/10/17	7
11014000-0 RIVERA, ANGEL	Sewer	S11	B	17	4	25.75	0.00	25.75	CHG BACK TO SR RATE	N		07/10/17	8

June 22, 2017
09:32 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 1 Updated Principal: 25.00- Updated Penalty: 0.00 Ref Num: 13930

June 22, 2017
09:32 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
			Transaction Type							
41163000-0	Sewer	105	NSF	17 4	25.00-	0.00	25.00-	REMOVE NSF CHARGE	06/22/17	1
SPEESE JR, VERNON E		Balance Adjustment								

June 22, 2017
11:49 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Page No: 1

Batch: CINDY	Updated Payments:	3	Updated Payment Amt:	154.50-	Updated Penalty:	3.85-	Ref Num: 13932
			Updated Total:	158.35-			
	Updated Revenue:	2	Updated Revenue Amt:	158.35-			

June 22, 2017
11:48 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: CINDY

Batch Id: CINDY	Batch Type: Payment/Reversal	Batch Date: 06/19/17	Sort By: Sequence
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Type	Id	Name/Comment	Subseq Cert Num	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk Id	D
Outside Buyer	Subseq	Adj Code				Install Int				
Sewer	60657000-0	GUZMAN, RAFAEL	5712. 10.	17 2 001R	51.50-	0.00	51.50-CK	3704191147	W	
		Original Payment Date: 06/12/17	Payment Reference: 13899	17						
Sewer				17 1 001R	51.50-	0.77-	52.27-CK	3704191147	W	
		Original Payment Date: 06/12/17	Payment Reference: 13899	16						
Sewer				16 4 001R	51.50-	3.08-	54.58-CK	3704191147	W	
		Original Payment Date: 06/12/17	Payment Reference: 13899	15						
Account 60657000-0 Total:							158.35-			

July 5, 2017
12:30 PM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Page No: 1

Batch: CINDY	Updated Payments:	2	Updated Payment Amt:	103.00-	Updated Penalty:	3.85-	Ref Num: 13972
			Updated Total:	106.85-			
	Updated Revenue:	2	Updated Revenue Amt:	106.85-			

July 5, 2017
12:28 PM

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: CINDY

Batch Id: CINDY	Batch Type: Payment/Reversal	Batch Date: 06/29/17	Sort By: Sequence
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Type	Id	Name/Comment	Subseq Cert Num	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk	Id	De
	Outside Buyer	Subseq Adj Code				Install Int					
Sewer	60808000-0	CARTER, ARTHUR	6114.	5.	17 1 001R	51.50-	0.77-	52.27-	CK	2130	CK
		Original Payment Date: 06/27/17	Payment Reference: 13944	40							
Sewer					16 4 001R	51.50-	3.08-	54.58-	CK	2130	CK
		Original Payment Date: 06/27/17	Payment Reference: 13944	39							
							Account 60808000-0 Total:	106.85-			

July 7, 2017
02:33 PM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Page No: 1

Batch: CINDY	Updated Payments:	2	Updated Payment Amt:	51.50-	Updated Penalty:	0.00	Ref Num: 13986
			Updated Total:	51.50-			
	Updated Revenue:	1	Updated Revenue Amt:	51.50-			

July 7, 2017
02:32 PM

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: CINDY

Batch Id: CINDY Batch Type: Payment/Reversal Batch Date: 07/05/17 Sort By: Sequence

Type	Id	Name/Comment	Subseq	Cert Num	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk Id	D
	Outside Buyer	Subseq Adj Code					Install Int				
Sewer	41203000-0	DEECK, DAVID	4208.	11.	17 4 001R	2.00-	0.00	2.00-CK	0000995003	CI	
		Original Payment Date: 06/30/17	Payment Reference:	13955	98						
Sewer					17 3 001R	49.50-	0.00	49.50-CK	0000995003	CI	
		Original Payment Date: 06/30/17	Payment Reference:	13955	97						
								Account 41203000-0 Total:	51.50-		

July 10, 2017
03:03 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 2 Updated Principal: 0.00 Updated Penalty: 3.85- Ref Num: 13995

July 10, 2017
03:03 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
11014000-0 RIVERA, ANGEL	Sewer	103	17 1 Balance Adjustment		0.00	3.08-	3.08-	REMOVE PENALTY	07/10/17	1
11014000-0 RIVERA, ANGEL	Sewer	103	17 2 Balance Adjustment		0.00	0.77-	0.77-	REMOVE PENALTY	07/10/17	2

Resolution 17-24

**RESOLUTION OF THE PENNSAUKEN
SEWERAGE AUTHORITY
TO AWARD A CONTRACT FOR THE ADMINISTRATION
BUILDING RENOVATIONS AND SITE IMPROVEMENTS
CONTRACT NO. 17-04**

WHEREAS, the Pennsauken Sewerage Authority (“PSA”) having met in regular session on July 18, 2017; and

WHEREAS, the PSA desires to enter an appropriate contract(s) for administration building renovations and site improvements and having duly advertised for and received bids for same; and

WHEREAS, **RNM CONSTRUCTION** has been found to be qualified and the lowest competitive bidder in the amount of \$227,000.00.

NOW THEREFORE BE IT RESOLVED, that the Pennsauken Sewerage Authority shall enter a contract with **RNM Construction** in an amount of \$227,000.00 for administration building renovations and site improvements in accordance with Project Manual provided.


Bill Orth, Secretary

ROLLCALL:

Mr. Lutz – Yes
Mr. Schofield – Yes
Mr. Archible – Absent
Mr. Ellis – Yes
Mr. Pennestri – Yes

ADOPTED: July 18, 2017

Resolution 17-25

**RESOLUTION OF THE PENNSAUKEN
SEWERAGE AUTHORITY
TO JOIN THE NATIONAL JOINT
POWERS ALLIANCE**

WHEREAS, the Pennsauken Sewerage Authority (“PSA”) having met in regular session on July 18, 2017; and

WHEREAS, the PSA desires to join the National Joint Powers Alliance (NJPA) in order to make purchases through the New Jersey Co-Op; and

NOW THEREFORE BE IT RESOLVED, that the Pennsauken Sewerage Authority shall join the National Joint Powers Alliance.



Bill Orth, Secretary

ROLLCALL:

Mr. Lutz – Yes

Mr. Schofield – Yes

Mr. Archible – Absent

Mr. Ellis – Yes

Mr. Pennestri - Yes

ADOPTED: July 18, 2017

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2017 - DECEMBER 31, 2017
FOR MONTH OF JUNE

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,655,000.00	\$ 160,777.57	\$ 1,686,787.98	\$ 256.00	\$ 2,596,372.00
4004 COMMERCIAL	1,260,000.00	\$ 47,261.79	\$ 754,322.85	\$ 46,442.89	\$ 684,092.72
4005 PENALTY	35,000.00	\$ 2,530.95	\$ 26,962.21	\$ 2,773.26	\$ 21,341.59
4002 MERCH	205,000.00	\$ 104,162.55	\$ 104,162.55	\$ 208,323.10	\$ 208,323.10
4003 C/H	31,000.00		\$ 4,539.16		\$ 9,078.32
4012 OTHER INCOME	3,000.00	\$ 600.00	\$ 1,350.00		\$ 4,747.00
4013 INVEST INT	1,000.00	\$ 351.86	\$ 1,844.97		\$ 1,844.97
4014 TRUSTEE INT	5,000.00	\$ 95.31	\$ 2,321.53		\$ 2,321.53
4016 PERMITS (RES)	5,000.00		\$ 2,875.00		\$ 2,875.00
4019 PERMITS (COMM)	25,000.00	\$ 1,305.00	\$ 1,405.00		\$ 1,405.00
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$500.00		\$ 60.00		\$ 60.00
4050 INT./NOTES PAY.	500.00	80.28	\$ 215.23		\$ 215.23
Anticipated Balance	-				
TOTALS	4,239,000.00	317,165.31	2,586,846.48	257,795.25	3,532,676.46
		<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS/CAPITAL		\$ 290,000.00	\$ -		

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$1,592,660.23
PAYROLL	\$1,834.37
REVENUE	\$ 146,243.37
DEBT. SERVICE	
DEBT. SERV. RESERVE	\$ 54,594.99
R & R	\$ 251,250.72
GENERAL	\$ 255,020.15

Investments under Trustee Accounts:

51,780.98	CD with 1st Colonial Bank @ 1.5% - MATURES 07/23/18
175,875.31	CD with 1st Colonial Bank @ 1.50% - MATURES 12/24/17
75,000.00	CD with 1st Colonial Bank @ 1.50% - Matures 4/29/18
101,997.25	CD with 1st Colonial Bank @ 1.5% - Matures 4/29/2019
302,455.69	Money Market

Principal lend-a-hand balances as of June 30, 2016:

M. Rawle	\$6,813.97
D. Brittin	\$4,649.57
D. Peluso	\$770.12
J. Schonewolf	\$283.50
R. Ingram	\$213.48

C. Jimenez	\$994.75	\$ 14,373.78
E. Black	\$648.39	

Revenue Account Range: 01-00-410-000 to 01-00-430-001 Include Non-Anticipated: Yes Year To Date As Of: 06/30/17
 Expend Account Range: 01-01-510-500 to 01-03-600-002 Include Non-Budget: Yes Current Period: 06/01/17 to 06/30/17
 Print Zero YTD Activity: No Prior Year: 06/01/16 to 06/30/16

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-410-001	Residential	409.75	2,655,135.63	256.00	2,596,372.00	0.00	58,763.63-	98
01-00-410-002	Merchandise	104,295.90	205,000.00	208,323.10	208,323.10	0.00	3,323.10	102
01-00-410-003	Cherry Hill	0.00	31,000.00	0.00	9,078.32	0.00	21,921.68-	29
01-00-410-004	Commercial	35,973.17	1,260,000.00	46,442.89	684,092.72	0.00	575,907.28-	54
01-00-410-005	A/R Penalty	3,759.66	35,000.00	2,773.26	21,341.59	0.00	13,658.41-	61
01-00-415-001	Permits - Residential	0.00	5,000.00	0.00	2,975.00	0.00	2,025.00-	60
01-00-415-002	Permits - Commercial	0.00	25,000.00	0.00	100.00	0.00	24,900.00-	0
01-00-415-003	Permits - Merchandise	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	0.00	3,000.00	600.00	4,747.00	0.00	1,747.00	158
01-00-420-002	Application and Inspection Fees	0.00	500.00	0.00	60.00	0.00	440.00-	12
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-420-005	Int on Lend-a-Hand Accounts	1.92	500.00	80.28	215.23	0.00	284.77-	43
01-00-425-001	Interest from Operating Fund	279.72	1,000.00	351.86	1,836.07	0.00	836.07	184
01-00-425-002	Interest from Trustee Accounts	0.00	5,000.00	0.00	2,226.22	0.00	2,773.78-	45
	OPERATING REVENUES Revenue Total	144,720.12	4,239,135.63	258,827.39	3,531,367.25	0.00	707,768.38-	83

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	18,856.00	255,000.00	18,784.00	121,910.01	0.00	133,089.99	48
01-01-510-502	ADMIN Office Staff	21,681.80	300,000.00	17,643.75	136,218.03	0.00	163,781.97	45
01-01-510-503	ADMIN: Commissioners	1,250.00	15,000.00	1,500.00	9,000.00	0.00	6,000.00	60
01-01-510-600	ADMINISTRATION FRANGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liab'l	0.00	101,720.00	0.00	101,720.00	0.00	0.00	100
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	3,276.17	50,000.00	2,961.19	24,217.09	0.00	25,782.91	48
01-01-510-603	ADMIN: SUI/SDI/FLI	221.26	4,000.00	182.71	2,594.07	0.00	1,405.93	65
01-01-510-604	ADMIN: Hospital Benefits	6,809.73	150,000.00	11,439.38	72,171.52	0.00	77,828.48	48
01-01-510-605	ADMIN: Vision, Dental & Rx	4,165.08	57,000.00	5,085.86	29,165.35	0.00	27,834.65	51
01-01-510-607	ADMIN: Sick/Vac Payback	0.00	65,000.00	0.00	44,104.25	0.00	20,895.75	68
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.67	20,000.00	3,033.34	10,616.69	0.00	9,383.31	53
01-01-510-722	ADMIN: Audit	17,500.00	36,000.00	0.00	33,770.00	0.00	2,230.00	94
01-01-510-723	ADMIN: Other Professional Fees	150.00	20,000.00	200.00	437.50	0.00	19,562.50	2
01-01-510-736	ADMIN: Public Officials Liab.	0.00	7,000.00	0.00	7,703.66	0.00	703.66-	110
01-01-510-750	ADMIN: Office Supplies & Expense	646.76	11,000.00	1,141.77	6,147.03	0.00	4,852.97	56

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-751	ADMIN: Postage	0.00	16,000.00	0.00	4,735.90	0.00	11,264.10	30
01-01-510-752	ADMIN: Advertising & Printing	0.00	15,000.00	353.04	3,100.39	0.00	11,899.61	21
01-01-510-753	ADMIN: Telephone	1,611.10	23,000.00	1,770.97	9,775.86	0.00	13,224.14	42
01-01-510-754	ADMIN: Miscellaneous Exp	0.00	3,585.00	0.00	0.00	0.00	3,585.00	0
01-01-510-755	ADMIN: Service Contracts	911.60	15,000.00	230.38	12,236.70	0.00	2,763.30	82
01-01-510-756	ADMIN: Equipment Rental	747.00	4,000.00	747.00	1,494.00	0.00	2,506.00	37
01-01-510-757	ADMIN: Building Utilities	1,222.47	35,000.00	359.28	9,553.03	0.00	25,446.97	27
01-01-510-758	ADMIN: Building Exp. & Repairs	560.19	17,000.00	1,904.98	8,328.86	0.00	8,671.14	49
01-01-510-759	ADMIN: Financial Exp	0.00	2,000.00	0.00	1,445.00	0.00	555.00	72
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	1,520.00	8,000.00	1,456.00	4,426.46	0.00	3,573.54	55
01-01-510-763	ADMIN: Civic Involvement	0.00	182,500.00	17,500.00	32,500.00	0.00	150,000.00	18
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	Q&M: Union Salaries	60,932.48	943,000.00	63,117.88	413,920.93	0.00	529,079.07	44
01-02-520-506	Q&M: Management Salaries	21,528.00	195,000.00	14,896.00	96,750.00	0.00	98,250.00	50
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	Q&M: PERS	1,176.62	101,720.00	1,199.95	104,598.90	0.00	2,878.90-	103
01-02-520-602	Q&M: FICA/SOCIAL SECURITY/MEDICARE	6,476.50	95,000.00	6,097.66	40,002.09	0.00	54,997.91	42
01-02-520-603	Q&M: SUI/SDI/FI	173.10	6,000.00	166.42	4,166.78	0.00	1,833.22	69
01-02-520-604	Q&M: Hospitalization Benefits	26,622.01	323,000.00	25,408.83	179,060.53	0.00	143,939.47	55
01-02-520-605	Q&M: Vision, Dental & Rx	10,604.95	116,500.00	10,502.16	61,845.28	0.00	54,654.72	53
01-02-520-607	Q&M: Sick/vac Payback	1,936.00	93,000.00	1,330.00	9,874.00	0.00	83,126.00	11
01-02-520-608	Q&M: Uniform Exp.	0.00	8,000.00	0.00	7,103.94	0.00	896.06	89
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	Q&M: Engineer Fees	1,349.25	40,000.00	5,172.68	26,701.19	0.00	13,298.81	67
01-02-520-731	Q&M: General Liability/Auto Ins	0.00	27,500.00	0.00	21,200.46	0.00	6,299.54	77
01-02-520-732	Q&M: Worker's Comp Insurance	0.00	53,000.00	0.00	43,439.08	0.00	9,560.92	82
01-02-520-733	Q&M: Property	0.00	46,500.00	0.00	45,592.61	0.00	907.39	98
01-02-520-735	Q&M: Fund Expense (IIF)	0.00	10,000.00	0.00	4,657.88	0.00	5,342.12	47
01-02-520-741	Q&M: Uninsured Liabilities	0.00	10,000.00	0.00	1,798.90	0.00	8,201.10	18
01-02-520-755	Q&M: Service Contracts	2,071.00	30,000.00	1,734.00	13,004.00	0.00	16,996.00	43
01-02-520-764	Q&M: Station Utilities	10,089.90	200,000.00	87.34	63,109.03	0.00	136,890.97	32
01-02-520-765	Q&M: Trash Removal	897.22	12,000.00	359.50	1,546.36	0.00	10,453.64	13
01-02-520-766	Q&M: Oper & Maint Expense	1,250.40	31,000.00	2,641.21	10,725.34	0.00	20,274.66	35
01-02-520-767	Q&M: Safety Expense	49.79	5,000.00	798.09	2,048.32	0.00	2,951.68	41
01-02-520-768	Q&M: Landscaping	0.00	2,000.00	0.00	62.99	0.00	1,937.01	3
01-02-520-769	Q&M: Vehicle & Repair Exp	91.11	40,000.00	1,409.24	9,868.06	0.00	30,131.94	25
01-02-520-770	Q&M: Fuel/Tolls/Mileage Exp	0.00	50,000.00	168.68	330.14	0.00	49,669.86	1
01-02-520-771	Q&M: Collection System Expense	3,975.63	60,000.00	30,414.28	43,329.16	0.00	16,670.84	72
01-02-520-772	Q&M: Emergency Repairs	20,583.00	140,000.00	2,298.00	21,152.00	0.00	118,848.00	15

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-773	O&M: Emergency Station Repairs	328.75	130,000.00	3,049.54	94,500.62	0.00	35,499.38	73
01-02-520-774	O&M: Chemicals	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-02-520-775	O&M Permits & Licensing	0.00	3,000.00	0.00	648.00	0.00	2,352.00	22
01-03-600-001	Bond Debt (Principal)	0.00	45,550.00	0.00	11,847.45	0.00	33,702.55	26
01-03-600-002	Bond Debt (Interest)	0.00	6,925.00	0.00	3,462.50	0.00	3,462.50	50
	OPERATING FUND Expend Total	252,781.54	4,239,000.00	257,145.11	2,023,717.94	0.00	2,215,282.06	47

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available	Revenues
01	OPERATING FUND	144,720.12	258,827.39	3,531,367.25	252,781.54	257,145.11	2,023,717.94	1,507,649.31	

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
	Final Total	144,720.12	258,827.39	3,531,367.25	252,781.54	257,145.11	2,023,717.94	1,507,649.31

Superintendent's Report

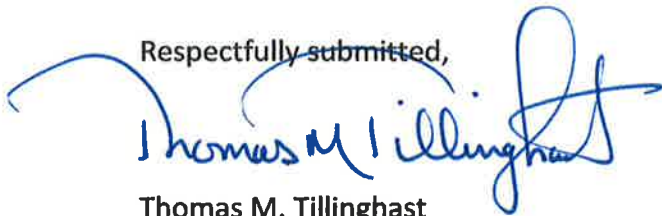
Meeting of July 18, 2017

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 19,660 feet of gravity sewer main. 1,538 feet was root cut and 4,108 feet was inspected using our CCTV equipment. We responded to 33 calls for service. The call breakdown is as follows:

Main Line stoppages:	5
Vent stoppages:	8
Station alarms:	5
Miscellaneous services:	15

Respectfully submitted,



Thomas M. Tillinghast
Superintendent

July 18, 2017

PESA 1700

William F. Orth, Executive Director
Pennsauken Sewage Authority
1250 John Tipton Blvd.
Pennsauken, New Jersey 08110

**RE: Engineer's Report
July, 2017 Meeting
Pennsauken Sewerage Authority**

Dear Mr. Orth:

The generators for Stow Road and 41st and Chestnut have been installed with all inspections, training and commissioning completed. A recommendation for final payment no. 4 has been submitted for review and approval.

Please feel free to contact me with any questions.

Sincerely,

PENNONI ASSOCIATES INC.

A handwritten signature in black ink, appearing to read "Th Lisse".

Thomas Lisse, PE, CME
Authority Engineer

Z:\PROJECTS\PESA\Engineers Report 061917.doc

July 18, 2017

The Solicitor, David Luthman, was not present and did not submit a report.

The Chairman asked the Executive Director, Bill Orth, for his report.

Mr. Orth had no report, but presented the following correspondence:

T & M Letter Recommending Award of Administration Building and Site Improvements Contract
to RNM Construction July 10, 2017

As there were no items of personnel or litigation, the Chairman requested a motion to adjourn.
Mr. Ellis moved to adjourn and Mr. Schofield seconded the motion. All Commissioners
signified their approval saying aye.

Respectfully submitted,



Bill Orth, Secretary



YOUR GOALS. OUR MISSION.

Correspondence #1

July 10, 2017

Mr. Bill Orth
Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Boulevard
Pennsauken, NJ 08110

Re: Pennsauken Sewerage Authority
Administration Building and Site Improvements
Bid Results
Recommendation of Award

Dear Bill:

On July 7, 2017, four (4) bids were received and opened for the above referenced project. A summary of the bid results is listed below for your review.

<u>BIDDER</u>	<u>Proposal No. 1</u> Building & Site Improvements	<u>Proposal No. 2</u> Building Improvements	<u>Proposal No. 3</u> Site Improvements
RNM Construction	\$227,000.00	\$95,000.00	\$142,000.00
J.H. Williams Enterprises	\$319,773.00	\$214,900.00	\$104,873.00
Levy Construction Co.	\$347,809.00	No Bid	No Bid
Ranco Construction Co.	\$352,856.49	\$236,600.00	\$116,256.49

The apparent low bidder for Proposal No. 1 for the total project including Building & Site Improvements is RNM Construction with a total bid amount of \$227,000.00.

The bid was accompanied with a Bid Bond and Consent of Surety from Travelers Casualty and Surety Company of America, a listed Company on the Department of Treasury's Listing of Certified Companies.

We have reviewed the Bid Proposal packet submitted by RNM Construction and found it to be complete and responsive. All forms were completed and all information necessary to evaluate the bid was present. RNM Construction has listed Subcontractors B. Wagner Contracting for Plumbing and Heating and Ventilating, and JS Wagner Electric for the Electrical work.

We have recently successfully worked with RNM Construction on the Pennsauken Township Salt Storage Building and the Public Works Garage Building.



Mr. Bill Orth, Executive Director
Re: Administration Building and Site Improvements
Bid Results
Recommendation of Award

July 10, 2017
Page No. 2

We have spoken to Richard Martin, RNM representative, regarding the project. Mr. Martin indicated that RNM Construction understands the project and intends to provide a complete and responsive project, provided that it is for Proposal No. 1, Building and Site Improvements.

Mr. Martin also indicated that if the intention is to award the contract to two separate bidders, RNM for the Building Improvements, Proposal No.2, and J.H. Williams Enterprises for the Site Improvements, Proposal No. 3, then RNM would have to withdraw their bid.

T&M's updated statement of probable construction cost totaled \$288,000 for the Administration Building and Site Improvements.

Therefore, we recommend that the Authority award the contract to RNM Construction in the amount of \$227,000.00 for the Administration Building and Site Improvements, subject to the review of the Authority Solicitor and the availability of funds.

If you should have any questions or require additional information, please do not hesitate to contact me or Mark Hansen.

Very truly yours,

T&M ASSOCIATES

A handwritten signature in blue ink that reads 'Edwin J. Steck'.

Edwin J. Steck, P.E., C.M.E.
Senior Vice President

cc : Marco DiBattista, PSA