

Meeting of June 20, 2023

The Chairman, Oren Lutz, called the meeting of the Pennsauken Sewerage Authority to order at 4:00 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

The Chairman stated meeting Notice has been given to the Courier Post and the Burlington County Times newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

The Chairman asked for roll call. The following Commissioners were present:

Mr. Oren Lutz  
Mr. Gregory Schofield  
Mr. Dennis Archible  
Mr. Timothy Ellis  
Mrs. Marie McKenna

Also present were:

Mr. William Orth, Executive Director  
David A. Luthman, Solicitor  
Mr. Marco DiBattista, Assistant Director  
Mr. Anthony Figueroa, Superintendent

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Schofield, seconded by Mr. Archible and carried to close the public portion of the meeting.

The minutes of the meeting of May 16, 2023 were presented for approval.

A motion was made by Mr. Ellis, seconded by Mr. Archible to approve the minutes as presented. On roll call all Commissioners present voted yes and the motion carried.

The Chairman stated the amount of bills to be paid is \$311,866.96.

A motion was made by Mr. Archible, seconded by Ms. Ellis, to approve payment of the bills as presented. On roll call all Commissioners present voted yes and the motion carried.

See Bill List Attached

Approval of Utility Bill Adjustment Nos. 4097, 4102 and 4110 and Balance Adjustment Nos. 24788, 24809, 24871, 24896 and 24922.

A motion was made by Mr. Archible, seconded by Mr. Ellis to approve the Bill and Balance Adjustments. On roll call all Commissioners present voted yes and the motion carried.

**JUNE 20, 2023**

**PENNSAUKEN SEWERAGE AUTHORITY**

**MEETING FIGURE:**

**\$311,866.96**

Range of Checking Accts: OPER MAN WIRE to OPERATING      Range of Check Dates: 05/17/23 to 06/20/23  
Report Type: All Checks      Report Format: Super Condensed    Check Type: Computer: Y    Manual: Y    Dir Deposit: Y

| Check #   | Check Date | Vendor                  | Amount Paid | Reconciled/Void | Ref Num |
|---|------------|-------------------------|-------------|-----------------|---------|
| OPER MAN WIRE      OPERATING MANUAL WIRES/TRANS |            |                         |             |                 |         |
| 3504  | 05/23/23   | PAYROLL PAYROLL ACCOUNT | 35,939.59   | 05/31/23        | 2797    |
| 3505  | 05/31/23   | PAYROLL PAYROLL ACCOUNT | 82,176.59   | 05/31/23        | 2799    |
| 3506  | 06/06/23   | PAYROLL PAYROLL ACCOUNT | 36,607.43   |                 | 2801    |
| 3507  | 06/13/23   | PAYROLL PAYROLL ACCOUNT | 37,643.85   |                 | 2803    |
| 3508  | 06/20/23   | PAYROLL PAYROLL ACCOUNT | 38,105.73   |                 | 2805    |

| Checking Account Totals | <u>Paid</u> | <u>Void</u> | <u>Amount Paid</u> | <u>Amount Void</u> |
|-------------------------|-------------|-------------|--------------------|--------------------|
| Checks:                 | 5           | 0           | 230,473.19         | 0.00               |
| Direct Deposit:         | 0           | 0           | 0.00               | 0.00               |
| Total:                  | <u>5</u>    | <u>0</u>    | <u>230,473.19</u>  | <u>0.00</u>        |

| OPERATING | OPERATING ACCOUNT                                | Amount Paid | Ref Num |
|-----------|--|-------------|---------|
| 31522     | 06/20/23 60088000 SUREWAY PROPERTY MANAGEMENT    | 618.00      | 2807    |
| 31523     | 06/20/23 AAA AAA SOUTH JERSEY, INC.              | 608.00      | 2807    |
| 31524     | 06/20/23 ABCON AB-CON EXTERMINATING INC.         | 30.00       | 2807    |
| 31525     | 06/20/23 ADVANCE ADVANCE AUTO PARTS              | 267.71      | 2807    |
| 31526     | 06/20/23 BELSITOR RICHARD J BELSITO              | 329.70      | 2807    |
| 31527     | 06/20/23 BLACKBRN BLACKBURN MFG COMPANY          | 169.94      | 2807    |
| 31528     | 06/20/23 BURLTIME BURLINGTON COUNTY TIMES        | 299.00      | 2807    |
| 31529     | 06/20/23 CANON CANON SOLUTIONS AMERICA           | 31.24       | 2807    |
| 31530     | 06/20/23 CCMUA CAMDEN COUNTY MUA                 | 88.00       | 2807    |
| 31531     | 06/20/23 COMCAST COMCAST                         | 354.42      | 2807    |
| 31532     | 06/20/23 CUMMINGS JAMES J. CUMMINGS, JR.         | 164.90      | 2807    |
| 31533     | 06/20/23 D AND D D & D ADVERTISING               | 1,664.00    | 2807    |
| 31534     | 06/20/23 DELTA DELTA DENTAL OF NJ, INC.          | 4,509.51    | 2807    |
| 31535     | 06/20/23 DOYLE James J. Doyle                    | 164.90      | 2807    |
| 31536     | 06/20/23 ELMER ELMER DOOR COMPANY, INC.          | 2,984.00    | 2807    |
| 31537     | 06/20/23 EVOQUA EVOQUA WATER TECHNOLOGIES LLC    | 2,485.00    | 2807    |
| 31538     | 06/20/23 GALETON GALETON, INC.                   | 136.11      | 2807    |
| 31539     | 06/20/23 GKEICH GARY KEICH                       | 164.90      | 2807    |
| 31540     | 06/20/23 HAINESPO HAINESPORT ENTERPRISES INC     | 330.00      | 2807    |
| 31541     | 06/20/23 INGRAM WILLIAM INGRAM                   | 164.90      | 2807    |
| 31542     | 06/20/23 JAYSTIRE JAY'S TIRE SERVICE LLC         | 705.00      | 2807    |
| 31543     | 06/20/23 JERSMAIL JERSEY MAIL SYSTEMS LLC        | 713.00      | 2807    |
| 31544     | 06/20/23 JKRAMER JOSEPH KRAMER                   | 164.90      | 2807    |
| 31545     | 06/20/23 LAKEINT LAKEVIEW INTERIORS              | 368.57      | 2807    |
| 31546     | 06/20/23 LIDESTRI LIDESTRI FOOD, INC.            | 45.75       | 2807    |
| 31547     | 06/20/23 LOUGHERY BERNADETTE A LOUGHERY          | 164.90      | 2807    |
| 31548     | 06/20/23 LUTHMAN DAVID A. LUTHMAN                | 1,516.67    | 2807    |
| 31549     | 06/20/23 MACANANY PATRICIA MACANANY              | 308.05      | 2807    |
| 31550     | 06/20/23 MERCHANT MERCHANTVILLE OVERHEAD DOOR CO | 900.00      | 2807    |
| 31551     | 06/20/23 MM Municipal Maintenance Co. Inc.       | 8,945.02    | 2807    |
| 31552     | 06/20/23 MOWER THE MOWER SHOP LLC                | 54.92       | 2807    |
| 31553     | 06/20/23 MPWC MPWC                               | 5,940.00    | 2807    |
| 31554     | 06/20/23 NJAMERWA NEW JERSEY AMERICAN WTR CO INC | 349.03      | 2807    |
| 31555     | 06/20/23 NJAW NEW JERSEY AMERICAN WATER CO       | 112.00      | 2807    |
| 31556     | 06/20/23 NJAWSTA NEW JERSEY AMERICAN WATER       | 150.97      | 2807    |
| 31557     | 06/20/23 NJWE NJ WATER ENVIRONMENT ASSOC.        | 30.00       | 2807    |
| 31558     | 06/20/23 OCC ONE CALL CONCEPTS, INC.             | 693.55      | 2807    |

| Check #   | Check Date | Vendor                                | Amount Paid | Reconciled/Void | Ref Num |
|-----------|------------|---------------------------------------|-------------|-----------------|---------|
| OPERATING |            | OPERATING ACCOUNT                     | Continued   |                 |         |
| 31559     | 06/20/23   | ORTH WILLIAM ORTH                     | 159.34      |                 | 2807    |
| 31560     | 06/20/23   | PDOYLE PATRICK J. DOYLE               | 329.70      |                 | 2807    |
| 31561     | 06/20/23   | PETTY PETTY CASH                      | 187.51      |                 | 2807    |
| 31562     | 06/20/23   | PFLUGFEL DEBORAH PFLUGFELDER          | 164.90      |                 | 2807    |
| 31563     | 06/20/23   | PSEG PUBLIC SERVICE ELEC & GAS CO.    | 13,032.63   |                 | 2807    |
| 31564     | 06/20/23   | R ORTH ORTH, REGINA                   | 329.70      |                 | 2807    |
| 31565     | 06/20/23   | REPUBLIC REPUBLIC SERVICES OF NJ, LLC | 338.55      |                 | 2807    |
| 31566     | 06/20/23   | RINGRAM RICHARD INGRAM                | 329.70      |                 | 2807    |
| 31567     | 06/20/23   | SAR SAR AUTOMOTIVE EQUIPMENT          | 11,690.00   |                 | 2807    |
| 31568     | 06/20/23   | SCHWER SCHWERING HARDWARE, LLC        | 88.08       |                 | 2807    |
| 31569     | 06/20/23   | STEWART STEWART BUSINESS SYSTEMS      | 90.83       |                 | 2807    |
| 31570     | 06/20/23   | SYSTEM4 SYSTEM 4 OF SOUTHERN NJ       | 378.00      |                 | 2807    |
| 31571     | 06/20/23   | TILLING THOMAS M TILLINGHAST          | 230.80      |                 | 2807    |
| 31572     | 06/20/23   | TM T & M ASSOCIATES                   | 434.00      |                 | 2807    |
| 31573     | 06/20/23   | TWPPENN TOWNSHIP OF PENNSAUKEN        | 10,302.96   |                 | 2807    |
| 31574     | 06/20/23   | UNIFIRST UNIFIRST FIRST AID CORP      | 273.35      |                 | 2807    |
| 31575     | 06/20/23   | UNUM UNUM LIFE INSUR CO OF AMERICA    | 1,418.10    |                 | 2807    |
| 31576     | 06/20/23   | USBANK U.S. BANK                      | 1,500.00    |                 | 2807    |
| 31577     | 06/20/23   | VAN AIR VAN-AIR & HYDRAULICS          | 52.99       |                 | 2807    |
| 31578     | 06/20/23   | VERIZOFF VERIZON                      | 1,358.63    |                 | 2807    |
| 31579     | 06/20/23   | VERIZON VERIZON WIRELESS              | 515.15      |                 | 2807    |
| 31580     | 06/20/23   | WBMASON W.B. MASON CO., INC.          | 855.27      |                 | 2807    |
| 31581     | 06/20/23   | WESTMONT WESTMONT HARDWARE, INC.      | 437.22      |                 | 2807    |
| 31582     | 06/20/23   | WINNER WINNER FORD                    | 169.80      |                 | 2807    |

| Checking Account Totals | Paid | Void | Amount Paid | Amount Void |
|-------------------------|------|------|-------------|-------------|
| Checks:                 | 61   | 0    | 81,393.77   | 0.00        |
| Direct Deposit:         | 0    | 0    | 0.00        | 0.00        |
| Total:                  | 61   | 0    | 81,393.77   | 0.00        |

| Report Totals   | Paid | Void | Amount Paid | Amount Void |
|-----------------|------|------|-------------|-------------|
| Checks:         | 66   | 0    | 311,866.96  | 0.00        |
| Direct Deposit: | 0    | 0    | 0.00        | 0.00        |
| Total:          | 66   | 0    | 311,866.96  | 0.00        |

See Journals Attached

The Chairman moved to Old Business.

There was no Old Business.

The Chairman moved to New Business.

There was no New Business.

The Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer's Report

The Chairman asked the Superintendent, Anthony Figueroa, for his report.

See Superintendent's Report

The Chairman asked for the Engineer's reports.

No Engineers were present.

The Chairman asked the Commissioners for any reports.

The Commissioners had nothing further to report.

The Chairman asked the Solicitor, David Luthman, for his report.

Mr. Luthman had nothing further to report.

The Chairman asked the Executive Director, Mr. Orth, for his report.

Mr. Orth had nothing further to report.

Correspondence:

There was no correspondence.

May 25, 2023  
12:06 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Batch Update Report

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|              |                     |         |        |      |      |                |        |
|--------------|---------------------|---------|--------|------|------|----------------|--------|
| Batch: CINDY | Updated Billings:   | 1 Flat: | 75.00- | Exc: | 0.00 | Ref Num:       | 4097   |
|              | Updated Deductions: | 0 Flat: | 0.00   | Exc: | 0.00 |                |        |
|              | Total Entries:      | 1 Flat: | 75.00- | Exc: | 0.00 | Total Updated: | 75.00- |

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May 25, 2023  
12:04 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

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Batch Id: CINDY

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| Account Id | Service | Code | Type | Yr | Prd | Flat   | Excess | Total  | Descript       | Prorate | Flag | Date     | Seq |
|------------|---------|------|------|----|-----|--------|--------|--------|----------------|---------|------|----------|-----|
| 30292000-0 | Sewer   | SOM  | B    | 23 | 1   | 75.00- | 0.00   | 75.00- | ADDED IN ERROR | N       |      | 05/25/23 | 1   |

VELEZ, JESUS

May 31, 2023  
12:00 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Batch Update Report

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|              |                     |         |        |      |      |                |        |
|--------------|---------------------|---------|--------|------|------|----------------|--------|
| Batch: CINDY | Updated Billings:   | 6 Flat: | 77.25- | Exc: | 0.00 | Ref Num:       | 4102   |
|              | Updated Deductions: | 0 Flat: | 0.00   | Exc: | 0.00 |                |        |
|              | Total Entries:      | 6 Flat: | 77.25- | Exc: | 0.00 | Total Updated: | 77.25- |

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May 31, 2023  
11:58 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

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Batch Id: CINDY

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| Account Id<br>Name      | Service | Code | Type | Yr | Prd | Flat   | Excess | Total  | Descript           | Prorate | Flag | Date     | Seq |
|-------------------------|---------|------|------|----|-----|--------|--------|--------|--------------------|---------|------|----------|-----|
| 21001000-0<br>VO, KEVIN | Sewer   | S10  | B    | 23 | 2   | 51.50- | 0.00   | 51.50- | CHG TO S11 SR RATE | N       |      | 05/31/23 | 1   |
| 21001000-0<br>VO, KEVIN | Sewer   | S11  | B    | 23 | 2   | 25.75  | 0.00   | 25.75  | CHG TO S11 SR RATE | N       |      | 05/31/23 | 2   |
| 21001000-0<br>VO, KEVIN | Sewer   | S10  | B    | 23 | 3   | 51.50- | 0.00   | 51.50- | CHG TO S11 SR RATE | N       |      | 05/31/23 | 3   |
| 21001000-0<br>VO, KEVIN | Sewer   | S11  | B    | 23 | 3   | 25.75  | 0.00   | 25.75  | CHG TO S11 SR RATE | N       |      | 05/31/23 | 4   |
| 21001000-0<br>VO, KEVIN | Sewer   | S10  | B    | 23 | 4   | 51.50- | 0.00   | 51.50- | CHG TO S11 SR RATE | N       |      | 05/31/23 | 5   |
| 21001000-0<br>VO, KEVIN | Sewer   | S11  | B    | 23 | 4   | 25.75  | 0.00   | 25.75  | CHG TO S11 SR RATE | N       |      | 05/31/23 | 6   |

June 13, 2023  
10:17 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Batch Update Report

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|              |                     |         |        |      |      |                |        |
|--------------|---------------------|---------|--------|------|------|----------------|--------|
| Batch: CINDY | Updated Billings:   | 6 Flat: | 74.52- | Exc: | 0.00 | Ref Num:       | 4110   |
|              | Updated Deductions: | 0 Flat: | 0.00   | Exc: | 0.00 |                |        |
|              | Total Entries:      | 6 Flat: | 74.52- | Exc: | 0.00 | Total Updated: | 74.52- |

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June 13, 2023  
10:17 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

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Batch Id: CINDY

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| Account Id                    | Service | Code | Type | Yr | Prd | Flat   | Excess | Total  | Descript           | Prorate | Flag | Date     | Seq |
|-------------------------------|---------|------|------|----|-----|--------|--------|--------|--------------------|---------|------|----------|-----|
| 60423000-0<br>BOYNTON, ISAIAH | Sewer   | S10  | B    | 23 | 2   | 48.77- | 0.00   | 48.77- | CHG TO S11 SR RATE | N       |      | 06/13/23 | 1   |
| 60423000-0<br>BOYNTON, ISAIAH | Sewer   | S11  | B    | 23 | 2   | 25.75  | 0.00   | 25.75  | CHG TO S11 SR RATE | N       |      | 06/13/23 | 2   |
| 60423000-0<br>BOYNTON, ISAIAH | Sewer   | S10  | B    | 23 | 3   | 51.50- | 0.00   | 51.50- | CHG TO S11 SR RATE | N       |      | 06/13/23 | 3   |
| 60423000-0<br>BOYNTON, ISAIAH | Sewer   | S11  | B    | 23 | 3   | 25.75  | 0.00   | 25.75  | CHG TO S11 SR RATE | N       |      | 06/13/23 | 4   |
| 60423000-0<br>BOYNTON, ISAIAH | Sewer   | S10  | B    | 23 | 4   | 51.50- | 0.00   | 51.50- | CHG TO S11 SR RATE | N       |      | 06/13/23 | 5   |
| 60423000-0<br>BOYNTON, ISAIAH | Sewer   | S11  | B    | 23 | 4   | 25.75  | 0.00   | 25.75  | CHG TO S11 SR RATE | N       |      | 06/13/23 | 6   |



May 30, 2023  
03:37 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

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Batch: CINDY Updated Entries: 3 Updated Principal: 154.50- Updated Penalty: 0.00 Ref Num: 24788

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May 30, 2023  
03:35 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: CINDY

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Batch Id: CINDY

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| Account Id                 | Service | Adj Code | Bill Code          | Yr Prd | Principal    | Penalty | Total  | Date     | Seq |
|----------------------------|---------|----------|--------------------|--------|--------------|---------|--------|----------|-----|
| Name                       |         |          | Transaction        | Type   | Description  |         |        |          |     |
| 40470000-0                 | Sewer   | 105      |                    | 23 2   | 51.50-       | 0.00    | 51.50- | 05/30/23 | 1   |
| GARCIA-MEJIA, ELDER A-FIRE |         | 5/30/23  | Balance Adjustment |        | FIRE 5/30/23 |         |        |          |     |
| 40470000-0                 | Sewer   | 105      |                    | 23 3   | 51.50-       | 0.00    | 51.50- | 05/30/23 | 2   |
| GARCIA-MEJIA, ELDER A-FIRE |         | 5/30/23  | Balance Adjustment |        | FIRE 5/30/23 |         |        |          |     |
| 40470000-0                 | Sewer   | 105      |                    | 23 4   | 51.50-       | 0.00    | 51.50- | 05/30/23 | 3   |
| GARCIA-MEJIA, ELDER A-FIRE |         | 5/30/23  | Balance Adjustment |        | FIRE 5/30/23 |         |        |          |     |

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Batch: CINDY Updated Entries: 7 Updated Principal: 0.00 Updated Penalty: 10.03- Ref Num: 24809

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Batch Id: CINDY

| Account Id<br>Name         | Service | Adj Code | Bill Code<br>Transaction Type | Yr Prd | Principal<br>Description         | Penalty | Total | Date     | Seq |
|----------------------------|---------|----------|-------------------------------|--------|----------------------------------|---------|-------|----------|-----|
| 20193000-0<br>CRESPO, JOSE | Sewer   | 104      | 21 3<br>Balance Adjustment    |        | 0.00<br>PENALTIES ADDED IN ERROR | 0.91-   | 0.91- | 06/01/23 | 1   |
| 20193000-0<br>CRESPO, JOSE | Sewer   | 104      | 21 4<br>Balance Adjustment    |        | 0.00<br>PENALTIES ADDED IN ERROR | 1.54-   | 1.54- | 06/01/23 | 2   |
| 20193000-0<br>CRESPO, JOSE | Sewer   | 104      | 22 1<br>Balance Adjustment    |        | 0.00<br>PENALTIES ADDED IN ERROR | 1.54-   | 1.54- | 06/01/23 | 3   |
| 20193000-0<br>CRESPO, JOSE | Sewer   | 104      | 22 2<br>Balance Adjustment    |        | 0.00<br>PENALTIES ADDED IN ERROR | 1.42-   | 1.42- | 06/01/23 | 4   |
| 20193000-0<br>CRESPO, JOSE | Sewer   | 104      | 22 3<br>Balance Adjustment    |        | 0.00<br>PENALTIES ADDED IN ERROR | 1.54-   | 1.54- | 06/01/23 | 5   |
| 20193000-0<br>CRESPO, JOSE | Sewer   | 104      | 22 4<br>Balance Adjustment    |        | 0.00<br>PENALTIES ADDED IN ERROR | 1.54-   | 1.54- | 06/01/23 | 6   |
| 20193000-0<br>CRESPO, JOSE | Sewer   | 104      | 23 1<br>Balance Adjustment    |        | 0.00<br>PENALTIES ADDED IN ERROR | 1.54-   | 1.54- | 06/01/23 | 7   |

June 12, 2023  
10:34 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

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Batch: CINDY Updated Entries: 1 Updated Principal: 25.00- Updated Penalty: 0.00 Ref Num: 24871

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June 12, 2023  
10:33 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: CINDY

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Batch Id: CINDY

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| Account Id<br>Name        | Service | Adj Code | Bill Code | Yr Prd<br>Transaction Type | Principal<br>Description                                  | Penalty | Total  | Date     | Seq |
|---------------------------|---------|----------|-----------|----------------------------|---|---------|--------|----------|-----|
| 41414016-0<br>KRESS, LORI | Sewer   | 105      | NSF       | 23 2                       | 25.00-<br>Balance Adjustment ONE TIME COURTESY REMOVE FEE | 0.00    | 25.00- | 06/06/23 | 1   |

June 14, 2023  
01:07 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

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Batch: CINDY Updated Entries: 1 Updated Principal: 75.00- Updated Penalty: 0.00 Ref Num: 24896

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June 14, 2023  
01:06 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: CINDY

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Batch Id: CINDY

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| Account Id<br>Name             | Service | Adj Code | Bill Code<br>Transaction | Yr Prd<br>Type | Principal<br>Description                        | Penalty | Total  | Date     | Seq |
|--------------------------------|---------|----------|--------------------------|----------------|---|---------|--------|----------|-----|
| 10851000-0<br>WASHINGTON, DAVE | Sewer   | 105      | SOM                      | 23 1           | 75.00-<br>Balance Adjustment REMOVAL OF S/O FEE | 0.00    | 75.00- | 06/14/23 | 1   |

June 20, 2023  
02:15 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

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Batch: CINDY Updated Entries: 1 Updated Principal: 25.00- Updated Penalty: 0.00 Ref Num: 24922

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June 20, 2023  
02:14 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: CINDY

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Batch Id: CINDY

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| Account Id<br>Name          | Service | Adj Code | Bill Code<br>Transaction | Yr Prd<br>Type | Principal<br>Description                                  | Penalty | Total  | Date     | Seq |
|-----------------------------|---------|----------|--------------------------|----------------|---|---------|--------|----------|-----|
| 60941004-0<br>STARK, ROBERT | Sewer   | 105      | NSF                      | 23 1           | 25.00-<br>Balance Adjustment ONE-TIME COURTESY REMOVE CHG | 0.00    | 25.00- | 06/20/23 | 1   |

**PENNSAUKEN SEWERAGE AUTHORITY**  
**REVENUES-JANUARY 1, 2023 - DECEMBER 31, 2023**  
**FOR MONTH OF MAY**

| <u>ACC'T TITLE</u>    | <u>BUDGET</u>       | <u>MTD COLL.</u>  | <u>YTD COLL.</u>    | <u>MTD BILLINGS</u> | <u>YTD BILLINGS</u> |
|-----------------------|---------------------|-------------------|---------------------|---------------------|---------------------|
| 4001 RESIDENTIAL      | 2,780,000.00        | \$ 385,470.57     | \$ 1,805,345.22     | \$ 97.75            | \$ 2,733,136.61     |
| 4004 COMMERCIAL       | 1,305,000.00        | \$ 202,687.49     | \$ 565,787.83       | \$ 17,690.41        | \$ 547,781.38       |
| 4005 PENALTY          | 50,000.00           | \$ 14,191.32      | \$ 37,885.02        | \$ 6,780.07         | \$ 38,062.28        |
| 4002 MERCH            | 205,000.00          |                   | \$ -                |                     | \$ -                |
| 4003 C/H              | 32,000.00           |                   | \$ -                |                     | \$ 3,528.52         |
| 4012 OTHER INCOME     | 3,000.00            |                   | \$ -                |                     | \$ -                |
| 4013 INVEST INT       | 5,000.00            | \$ 1,221.92       | \$ 5,204.16         |                     | \$ 5,204.16         |
| 4014 TRUSTEE INT      | 15,000.00           | \$ 406.39         | \$ 1,588.38         |                     | \$ 1,588.38         |
| 4016 PERMITS (RES)    | 12,000.00           |                   | \$ 1,800.00         |                     | \$ 1,800.00         |
| 4019 PERMITS (COMM)   | 12,000.00           |                   | \$ 100.00           |                     | \$ 100.00           |
| 4021-PERMITS (MERCH)  | 1,000.00            |                   | \$ -                |                     | \$ -                |
| 4020-JIF INS PREMIUM  | 12,000.00           |                   | \$ -                |                     | \$ -                |
| 4017-18- FILING-INSP. | \$500.00            | \$30.00           | \$ 60.00            |                     | \$ 60.00            |
| Anticipated Balance   | 44,900.00           |                   |                     |                     |                     |
| <b>TOTALS</b>         | <b>4,477,400.00</b> | <b>604,007.69</b> | <b>2,417,770.61</b> | <b>24,568.23</b>    | <b>3,331,261.33</b> |
|                       |                     | <u>BUDGET</u>     | <u>MTD</u>          | <u>YTD</u>          | <u>REMARKS</u>      |
| ASSETS/CAPITAL        |                     | \$ 90,000.00      | \$ 2,950.00         | \$ 9,758.45         |                     |

| <u>CASH BALANCES</u> | <u>AMOUNT</u>  |
|----------------------|----------------|
| GENERAL CHECKING     | \$2,430,225.56 |
| PAYROLL              | \$6,470.13     |
| REVENUE              | \$ 11.37       |
| DEBT. SERVICE        | \$ -           |
| DEBT. SERV. RESERVE  | \$ 60,013.46   |
| R & R                | \$ 280,825.42  |
| GENERAL              | \$ 108,888.12  |

**Investments under Trustee Accounts:**

57,010.02 CD with 1st Colonial Bank @ .35% - MATURES 11/07/23  
197,134.57 CD with 1st Colonial Bank @ .50% - MATURES 12/24/23  
83,290.20 CD with 1st Colonial Bank @ 35% - Matures 01/29/24  
  
112,303.58 Money Market

Revenue Account Range: 01-00-410-000 to 01-00-430-001  
 Expend Account Range: 01-00-000-000 to 01-03-600-002  
 Print Zero YTD Activity: No  
 Include Non-Anticipated: Yes  
 Include Non-Budget: Yes  
 Year To Date As Of: 05/31/23  
 Current Period: 05/01/23 to 05/31/23  
 Prior Year: 05/01/22 to 05/31/22

| Revenue Account                     | Description                     | Prior Yr Rev | Anticipated  | Current Rev | YTD Revenue  | Cancel | Excess/Deficit | % Real |
|-------------------------------------|---------------------------------|--------------|--------------|-------------|--------------|--------|----------------|--------|
| 01-00-410-001                       | Residential                     | 5,970.23     | 2,780,000.00 | 97.75       | 2,733,136.61 | 0.00   | 46,863.39-     | 98     |
| 01-00-410-002                       | Merchantville                   | 0.00         | 205,000.00   | 0.00        | 0.00         | 0.00   | 205,000.00-    | 0      |
| 01-00-410-003                       | Cherry Hill                     | 0.00         | 32,000.00    | 0.00        | 3,528.52     | 0.00   | 28,471.48-     | 11     |
| 01-00-410-004                       | Commercial                      | 57,333.23    | 1,305,000.00 | 17,690.41   | 547,781.38   | 0.00   | 757,218.62-    | 42     |
| 01-00-410-005                       | A/R Penalty                     | 6,749.85     | 50,000.00    | 6,780.07    | 38,062.28    | 0.00   | 11,937.72-     | 76     |
| 01-00-415-001                       | Permits- Residential            | 15,020.00    | 12,000.00    | 0.00        | 1,800.00     | 0.00   | 10,200.00-     | 15     |
| 01-00-415-002                       | Permits - Commercial            | 0.00         | 12,000.00    | 0.00        | 100.00       | 0.00   | 11,900.00-     | 1      |
| 01-00-415-003                       | Permits - Merchantville         | 0.00         | 1,000.00     | 0.00        | 0.00         | 0.00   | 1,000.00-      | 0      |
| 01-00-420-001                       | Other Income                    | 0.00         | 3,000.00     | 0.00        | 0.00         | 0.00   | 3,000.00-      | 0      |
| 01-00-420-002                       | Application and Inspection Fees | 0.00         | 500.00       | 30.00       | 60.00        | 0.00   | 440.00-        | 12     |
| 01-00-420-004                       | JIF Insurance Premium Refund    | 0.00         | 12,000.00    | 0.00        | 0.00         | 0.00   | 12,000.00-     | 0      |
| 01-00-425-001                       | Interest from Operating Fund    | 193.89       | 5,000.00     | 1,221.92    | 5,204.16     | 0.00   | 204.16         | 104    |
| 01-00-425-002                       | Interest from Trustee Accounts  | 0.27         | 15,000.00    | 406.39      | 1,588.38     | 0.00   | 13,411.62-     | 11     |
| 01-00-430-001                       | Anticipated Fund Balance        | 0.00         | 44,900.00    | 0.00        | 0.00         | 0.00   | 44,900.00-     | 0      |
| 01 OPERATING REVENUES Revenue Total |                                 | 85,267.47    | 4,477,400.00 | 26,226.54   | 3,331,261.33 | 0.00   | 1,146,138.67-  | 74     |

| Expend Account | Description                          | Prior Yr Expd | Budgeted   | Current Expd | YTD Expended | Cancel | Balance    | % Expd |
|----------------|--------------------------------------|---------------|------------|--------------|--------------|--------|------------|--------|
| 01-00-000-000  | OPERATING FUND                       | 0.00          | 0.00       | 0.00         | 0.00         | 0.00   | 0.00       | 0      |
| 01-01-510-500  | ADMINISTRATION SALARIES              | 0.00          | 0.00       | 0.00         | 0.00         | 0.00   | 0.00       | 0      |
| 01-01-510-501  | ADMIN PSA Management                 | 29,600.00     | 317,500.00 | 24,392.00    | 134,082.00   | 0.00   | 183,418.00 | 42     |
| 01-01-510-502  | ADMIN Office Staff                   | 28,298.00     | 325,000.00 | 24,476.00    | 136,056.82   | 0.00   | 188,943.18 | 42     |
| 01-01-510-503  | ADMIN: Commissioners                 | 1,500.00      | 18,000.00  | 1,500.00     | 7,500.00     | 0.00   | 10,500.00  | 42     |
| 01-01-510-600  | ADMINISTRATION FRINGE BENEFITS       | 0.00          | 0.00       | 0.00         | 0.00         | 0.00   | 0.00       | 0      |
| 01-01-510-601  | ADMIN: PERS/Employers Liabli         | 0.00          | 145,000.00 | 0.00         | 126,214.50   | 0.00   | 18,785.50  | 87     |
| 01-01-510-602  | ADMIN: FICA/SOCIAL SECURITY/MEDICARE | 4,720.92      | 56,000.00  | 4,759.44     | 24,855.00    | 0.00   | 31,145.00  | 44     |
| 01-01-510-603  | ADMIN: SUI/SDI/FLI                   | 376.88        | 5,000.00   | 308.89       | 2,710.49     | 0.00   | 2,289.51   | 54     |
| 01-01-510-604  | ADMIN: Hospital Benefits             | 11,289.64     | 158,000.00 | 26,642.08    | 82,586.91    | 0.00   | 75,413.09  | 52     |
| 01-01-510-605  | ADMIN: Vision, Dental & RX           | 3,866.17      | 54,000.00  | 5,545.81     | 22,888.89    | 0.00   | 31,111.11  | 42     |
| 01-01-510-607  | ADMIN: Sick/Vac Payback              | 2,788.00      | 76,500.00  | 0.00         | 44,102.00    | 0.00   | 32,398.00  | 58     |
| 01-01-510-700  | ADMINISTRATION OTHER EXPENSES        | 0.00          | 0.00       | 0.00         | 0.00         | 0.00   | 0.00       | 0      |
| 01-01-510-721  | ADMIN: Legal Fees                    | 1,516.67      | 20,000.00  | 1,516.67     | 7,583.35     | 0.00   | 12,416.65  | 38     |
| 01-01-510-722  | ADMIN: Audit                         | 0.00          | 37,000.00  | 5,045.00     | 5,045.00     | 0.00   | 31,955.00  | 14     |
| 01-01-510-723  | ADMIN: Other Professional Fees       | 4,150.00      | 20,000.00  | 0.00         | 8,555.00     | 0.00   | 11,445.00  | 43     |
| 01-01-510-736  | ADMIN: Public Officials Liab.        | 3,958.00      | 11,000.00  | 0.00         | 8,329.00     | 0.00   | 2,671.00   | 76     |
| 01-01-510-750  | ADMIN: Office Supplies & Expense     | 470.14        | 15,000.00  | 2,377.49     | 6,469.14     | 0.00   | 8,530.86   | 43     |

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

| Expend Account | Description                        | Prior Yr Expd | Budgeted   | Current Expd | YTD Expended | Cancel | Balance    | % Expd |
|----------------|------------------------------------|---------------|------------|--------------|--------------|--------|------------|--------|
| 01-01-510-751  | ADMIN: Postage                     | 0.00          | 14,000.00  | 0.00         | 11,031.56    | 0.00   | 2,968.44   | 79     |
| 01-01-510-752  | ADMIN: Advertising & Printing      | 0.00          | 15,000.00  | 503.78       | 3,329.45     | 0.00   | 11,670.55  | 22     |
| 01-01-510-753  | ADMIN: Telephone                   | 1,721.17      | 25,000.00  | 1,769.12     | 8,852.02     | 0.00   | 16,147.98  | 35     |
| 01-01-510-754  | ADMIN: Miscellaneous Exp           | 0.00          | 3,000.00   | 0.00         | 2,744.55     | 0.00   | 255.45     | 91     |
| 01-01-510-755  | ADMIN: Service Contracts           | 1,212.90      | 25,000.00  | 1,137.89     | 12,300.89    | 0.00   | 12,699.11  | 49     |
| 01-01-510-756  | ADMIN: Equipment Rental            | 0.00          | 3,500.00   | 747.39       | 1,494.78     | 0.00   | 2,005.22   | 43     |
| 01-01-510-757  | ADMIN: Building Utilities          | 1,904.63      | 25,000.00  | 707.32       | 9,340.70     | 0.00   | 15,659.30  | 37     |
| 01-01-510-758  | ADMIN: Building Exp. & Repairs     | 379.99        | 25,000.00  | 1,327.99     | 6,073.84     | 0.00   | 18,926.16  | 24     |
| 01-01-510-759  | ADMIN: Financial Exp               | 0.00          | 2,000.00   | 1,500.00     | 1,870.00     | 0.00   | 130.00     | 94     |
| 01-01-510-760  | ADMIN: Bad Debt Exp                | 0.00          | 500.00     | 0.00         | 0.00         | 0.00   | 500.00     | 0      |
| 01-01-510-762  | ADMIN: Education/Dues              | 1,326.91      | 10,000.00  | 1,050.00     | 5,293.00     | 0.00   | 4,707.00   | 53     |
| 01-01-510-763  | ADMIN: Civic Involvement           | 0.00          | 182,500.00 | 0.00         | 15,000.00    | 0.00   | 167,500.00 | 8      |
| 01-02-520-500  | COST OF SERVICE SALARIES           | 0.00          | 0.00       | 0.00         | 0.00         | 0.00   | 0.00       | 0      |
| 01-02-520-505  | O&M: Union Salaries                | 87,812.94     | 975,000.00 | 71,005.76    | 393,193.74   | 0.00   | 581,806.26 | 40     |
| 01-02-520-506  | O&M: Management Salaries           | 17,130.00     | 184,000.00 | 14,120.00    | 77,452.00    | 0.00   | 106,548.00 | 42     |
| 01-02-520-600  | COST OF SERVICE FRINGE BENEFIT     | 0.00          | 0.00       | 0.00         | 0.00         | 0.00   | 0.00       | 0      |
| 01-02-520-601  | O&M: PERS                          | 0.00          | 145,000.00 | 0.00         | 126,214.50   | 0.00   | 18,785.50  | 87     |
| 01-02-520-602  | O&M: FICA/SOCIAL SECURITY/MEDICARE | 7,630.74      | 100,000.00 | 7,797.85     | 34,709.12    | 0.00   | 65,290.88  | 35     |
| 01-02-520-603  | O&M: SUI/SDI/FLI                   | 1,274.71      | 8,500.00   | 985.39       | 4,490.40     | 0.00   | 4,009.60   | 53     |
| 01-02-520-604  | O&M: Hospitalization Benefits      | 23,915.01     | 345,000.00 | 55,455.33    | 170,615.52   | 0.00   | 174,384.48 | 49     |
| 01-02-520-605  | O&M: Vision, Dental & RX           | 7,673.67      | 112,000.00 | 11,113.44    | 46,113.62    | 0.00   | 65,886.38  | 41     |
| 01-02-520-607  | O&M: Sick/vac Payback              | 0.00          | 93,500.00  | 0.00         | 6,515.50     | 0.00   | 86,984.50  | 7      |
| 01-02-520-608  | O&M: Uniform Exp.                  | 200.00        | 8,000.00   | 0.00         | 2,264.92     | 0.00   | 5,735.08   | 28     |
| 01-02-520-700  | COST OF SERVICE OTHER EXPENSES     | 0.00          | 0.00       | 0.00         | 0.00         | 0.00   | 0.00       | 0      |
| 01-02-520-711  | O&M: Engineer Fees                 | 0.00          | 25,000.00  | 0.00         | 982.50       | 0.00   | 24,017.50  | 4      |
| 01-02-520-731  | O&M: General Liability/Auto Ins    | 13,709.00     | 32,000.00  | 0.00         | 19,643.00    | 0.00   | 12,357.00  | 61     |
| 01-02-520-732  | O&M: Worker's Comp Insurance       | 28,957.00     | 67,000.00  | 0.00         | 45,117.00    | 0.00   | 21,883.00  | 67     |
| 01-02-520-733  | O&M: Property/Insurance            | 16,595.00     | 38,000.00  | 0.00         | 63,329.00    | 0.00   | 25,329.00  | 167    |
| 01-02-520-735  | O&M: Fund Expense (JIF)            | 3,499.00      | 5,000.00   | 0.00         | 685.00       | 0.00   | 4,315.00   | 14     |
| 01-02-520-741  | O&M: Uninsured Liabilities         | 0.00          | 10,000.00  | 0.00         | 0.00         | 0.00   | 10,000.00  | 0      |
| 01-02-520-755  | O&M: Service Contracts             | 2,295.00      | 30,000.00  | 2,485.00     | 9,750.00     | 0.00   | 20,250.00  | 32     |
| 01-02-520-764  | O&M: Station Utilities             | 13,236.75     | 175,000.00 | 15,361.27    | 63,555.13    | 0.00   | 111,444.87 | 36     |
| 01-02-520-765  | O&M: Trash Removal                 | 0.00          | 10,000.00  | 338.55       | 2,264.70     | 0.00   | 7,735.30   | 23     |
| 01-02-520-766  | O&M: Oper & Maint Expense          | 686.93        | 45,000.00  | 1,246.88     | 10,497.05    | 0.00   | 34,502.95  | 23     |
| 01-02-520-767  | O&M: Safety Expense                | 113.18        | 5,000.00   | 307.28       | 1,388.76     | 0.00   | 3,611.24   | 28     |
| 01-02-520-768  | O&M: Landscaping                   | 54.41         | 5,000.00   | 291.96       | 2,275.73     | 0.00   | 2,724.27   | 46     |
| 01-02-520-769  | O&M: Vehicle & Repair Exp          | 660.82        | 20,000.00  | 3,376.10     | 10,164.58    | 0.00   | 9,835.42   | 51     |
| 01-02-520-770  | O&M: Fuel/Tolls/Mileage Exp        | 36.00         | 30,000.00  | 7,961.61     | 8,065.11     | 0.00   | 21,934.89  | 27     |
| 01-02-520-771  | O&M: Collection System Expense     | 3,899.35      | 73,350.00  | 912.56       | 4,905.98     | 0.00   | 68,444.02  | 7      |
| 01-02-520-772  | O&M: Emergency Repairs             | 0.00          | 140,000.00 | 11,690.00    | 11,690.00    | 0.00   | 128,310.00 | 8      |



| Expend Account    | Description                    | Prior Yr Expd | Budgeted     | Current Expd | YTD Expended | Cancel | Balance      | % Expd |
|-------------------|--------------------------------|---------------|--------------|--------------|--------------|--------|--------------|--------|
| 01-02-520-773     | O&M: Emergency Station Repairs | 1,835.00      | 140,000.00   | 3,544.38     | 20,168.37    | 0.00   | 119,831.63   | 14     |
| 01-02-520-774     | O&M: Chemicals                 | 0.00          | 6,875.00     | 0.00         | 0.00         | 0.00   | 6,875.00     | 0      |
| 01-02-520-775     | O&M Permits & Licensing        | 0.00          | 6,000.00     | 5,310.00     | 6,001.00     | 0.00   | 1.00-        | 100    |
| 01-03-600-001     | Bond Debt (Principal)          | 0.00          | 50,550.00    | 0.00         | 11,847.45    | 0.00   | 38,702.55    | 0      |
| 01-03-600-002     | Bond Debt (Interest)           | 0.00          | 4,125.00     | 0.00         | 1,980.00     | 0.00   | 2,145.00     | 0      |
|                   | 01 OPERATING FUND Expend Total | 330,294.53    | 4,477,400.00 | 318,610.23   | 1,850,188.57 | 0.00   | 2,627,211.43 | 41     |
| 01 OPERATING FUND |                                |               |              |              |              |        |              |        |
|                   | Revenues:                      | 85,267.47     | 26,226.54    | 3,331,261.33 |              |        |              |        |
|                   | Expended:                      | 330,294.53    | 318,610.23   | 1,850,188.57 |              |        |              |        |
|                   | Net Income:                    | 245,027.06-   | 292,383.69-  | 1,481,072.76 |              |        |              |        |
| Grand Totals      |                                |               |              |              |              |        |              |        |
|                   | Revenues:                      | 85,267.47     | 26,226.54    | 3,331,261.33 |              |        |              |        |
|                   | Expended:                      | 330,294.53    | 318,610.23   | 1,850,188.57 |              |        |              |        |
|                   | Net Income:                    | 245,027.06-   | 292,383.69-  | 1,481,072.76 |              |        |              |        |

## Superintendent's Report

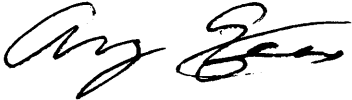
Meeting of June 20,2023

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 22,988 feet of gravity sewer main.406 feet was root cut and 3,061 feet was inspected using our CCTV equipment. We performed 513 utility mark outs. We responded to 25 calls for service. The call breakdown is as follows:

|                         |    |
|-------------------------|----|
| Main Line stoppages:    | 2  |
| Vent stoppages:         | 9  |
| Station alarms:         | 3  |
| Miscellaneous services: | 11 |

Respectfully submitted,

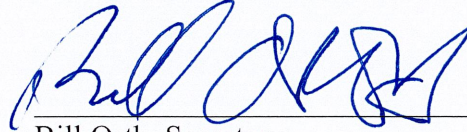


Anthony Figueroa  
Superintendent

June 20, 2023

As there were no items of personnel or litigation, Mr. Lutz requested a motion to adjourn. A motion was made by Mr. Archible, seconded by Mr. Ellis to adjourn. On roll call all Commissioners present voted yes and the motion carried.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Bill Orth", is written over a horizontal line.

Bill Orth, Secretary