

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 6:45 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

Mr. Oren Lutz  
Mr. Gregory Schofield  
Mr. Dennis Archible  
Mr. Timothy Ellis  
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director  
Robin Fair, Treasurer  
Mr. Thomas M. Tillinghast, Superintendent  
Mr. David Luthman, Solicitor

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Ellis and carried to close the public portion of the meeting.

The minutes of the meeting May 21, 2013 were presented for approval.

A motion was made by Mr. Ellis, seconded by Mr. Schofield to approve the minutes. All Commissioners signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is ..... \$247,123.89

Mr. Pennestri moved to pay the bills as presented, seconded by Mr. Archible. On roll call all Commissioners voted yes to carry the motion.

See Bill List Attached

Approval of Utility Bill Adjustment # 1888 and Utility Balance Adjustment #'s 8522 & 8531 were presented.

Mr. Pennestri moved for the approval of adjustments while Mr. Archible seconded the motion. On roll all Commissioners voted yes to approve the adjustments.

See Journals Attached

**June 18, 2013**

**PENNSAUKEN SEWERAGE AUTHORITY**

**MEETING FIGURE:**

**\$247,123.89**

Range of Checking Accts: OPER MAN WIRE to OPERATING      Range of Check Dates: 05/22/13 to 12/31/13  
Report Type: All Checks      Report Format: Condensed      Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
683	05/29/13	PAYROLL PAYROLL ACCOUNT		05/31/13	1437
P3-00136		PAYROLL W/E 5/26/13	71,765.73		
684	06/04/13	PAYROLL PAYROLL ACCOUNT			1439
P3-00147		PAYROLL W/E 6/2/13	32,354.20		
685	06/11/13	PAYROLL PAYROLL ACCOUNT			1442
P3-00152		PAYROLL W/E 6/9/13	36,175.44		
686	06/18/13	PAYROLL PAYROLL ACCOUNT			1444
P3-00158		PAYROLL W/E 6/16/13	34,816.91		
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 4	0	175,112.28	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 4	0	175,112.28	0.00
OPERATING		operating cash			
24345	05/23/13	30153000 LAVINIA CABRERA		05/31/13	1435
13-00238		OVERPAYMENT REFUND	90.00		
24346	05/23/13	30763000 LAWRENCE AND LAURA COTE		05/31/13	1435
13-00237		OVERPAYMENT REFUND	910.00		
24347	05/28/13	10561000 STEPHEN ROBINSON		05/31/13	1436
13-00242		OVERPAYMENT REFUND	175.85		
24348	05/28/13	31202000 CAROL COCHRAN			1436
13-00244		OVERPAYMENT REFUND	90.00		
24349	05/28/13	90196001 STEPHEN ROBINSON		05/31/13	1436
13-00243		OVERPAYMENT REFUND	199.72		
24350	06/04/13	STAPLES STAPLES, INC.			1441
13-00215		OFFICE SUPPLIES	37.98		
24351	06/04/13	UNUMLIFE UNUM LIFE INSUR CO OF AMERICA			1441
13-00096		DISABILITY PLAN FOR DIRECTOR	360.53		
24352	06/18/13	ABCON AB-CON EXTERMINATING INC.			1446
13-00024		EXTERMINATING SRVC & CONTRACT	28.00		
24353	06/18/13	ARNOLDS ARNOLD'S SAFE & LOCK CO., INC.			1446
13-00247		NEW KEY FOR MAIL TRUCK	65.00		
24354	06/18/13	ARREFRES ARAMARK REFRESHMENT SRVC, LLC			1446
13-00081		COOLER FILTRATION MAINTENANCE	29.99		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING		operating cash	Continued		
24355	06/18/13	ATT AT&T CORPORATION			1446
13-00071		LONG DISTANCE THRU FEB 4	1,146.26		
24356	06/18/13	AUTOSHI AUTO SHINE CAR WASH			1446
13-00078		FULL SERVICE VEH 701, 1/25/13	10.00		
24357	06/18/13	CANON CANON SOLUTIONS AMERICA, INC.			1446
13-00074		MAINTENANCE/COPIES (2 COPIERS)	136.41		
24358	06/18/13	CCMUA CAMDEN COUNTY MUA			1446
13-00001		2013 CCMUA CHARGES	84.00		
24359	06/18/13	CIARROCC BENITO & NICOLINA CIARROCCHI			1446
13-00041		2013 MEDICAL B COVERAGE	92.20		
24360	06/18/13	CINTAS CINTAS FIRST AID & SAFETY			1446
13-00064		RESTOCK OF FIRST AID CABINET	171.83		
24361	06/18/13	CUMMINGS JAMES J. CUMMINGS, JR.			1446
13-00133		2013 MEDICAL B COVERAGE	46.10		
24362	06/18/13	FONTANAS Fontana's Auto Repair Inc.			1446
13-00235		DIAGNOSE/REPAIR TRUCKS 702/716	1,861.00		
24363	06/18/13	GDF SUEZ GDF SUEZ ENGY RESOURCE NA INC			1446
13-00201		ENERGY CHARGES - 17 ACCOUNTS	9,037.75		
24364	06/18/13	GROVE GROVE SUPPLY, INC.			1446
13-00258		VALVE FOR MENS ROOM	196.59		
24365	06/18/13	HAINES Haines Farm & Garden Supply			1446
13-00223		GARDEN STONES	122.30		
24366	06/18/13	HESS HESS CORPORATION			1446
13-00077		NATURAL GAS CHARGES	12.12		
24367	06/18/13	INGRAM WILLIAM INGRAM			1446
13-00043		2013 MEDICAL B COVERAGE	46.10		
24368	06/18/13	LEE LEE AUTO SUPPLY, INC.			1446
13-00254		SUPPLIES PURCHASED MAY 2013	87.46		
24369	06/18/13	LUTHMAN DAVID A. LUTHMAN			1446
13-00006		LEGAL COUNSEL - 2013	1,516.67		
24370	06/18/13	MACANANY PATRICIA MACANANY			1446
13-00025		HEALTH COVERAGE - YEAR 2013	308.05		
24371	06/18/13	MAPLELEA MAPLE LEAF LAWCARE, INC.			1446
13-00135		2013 LAWCARE: STATIONS & ADM	1,049.50		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING		operating cash	Continued		
24372	06/18/13	MARTINEZ MARTINEZ AUTO PARTS, INC.			1446
13-00248		PURCHASE OF SUPPLIES - MAY	64.06		
24373	06/18/13	MM Municipal Maintenance Co. Inc.			1446
13-00156		STATION 5 REPAIRS (BAILEY AVE)	3,024.44		
13-00211		ELECTRIC REPAIRS/TIETLEMAN STA	210.00		
			<u>3,234.44</u>		
24374	06/18/13	NJAWSTA NEW JERSEY AMERICAN WATER CO			1446
13-00047		MONTHLY USAGE REPORTS	59.51		
13-00073		WATER SERVICE - 4 STATIONS	90.18		
			<u>149.69</u>		
24375	06/18/13	NJWE NJ WATER ENVIRONMENT ASSOC.			1446
13-00260		MINI WORKSHOP/A. FIGUEROA	15.00		
24376	06/18/13	OCC ONE CALL CONCEPTS, INC.			1446
13-00070		MONTHLY MARK OUTS	202.92		
24377	06/18/13	OPTICAL OPTICAL ROBOTICS, LLC			1446
13-00212		MOTOR FOR TV CAMERA ON TRK 709	1,998.05		
13-00257		TROUBLESHOOT/REPAIR CCTV CAM	1,512.88		
			<u>3,510.93</u>		
24378	06/18/13	PBENNETT PAULINE BENNETT			1446
13-00040		2013 MEDICAL B COVERAGE	46.10		
24379	06/18/13	PDOYLE PATRICK J. DOYLE			1446
13-00042		2013 MEDICAL B COVERAGE	46.10		
24380	06/18/13	PITNEYME PITNEY BOWES			1446
13-00117		2013 LEASE OF POSTAGE EQUIPMT.	924.00		
24381	06/18/13	PSEG PUBLIC SERVICE ELEC & GAS CO.			1446
13-00251		MONTHLY CHARGES MAY 2013	4,440.58		
24382	06/18/13	REMING REMINGTON VERNICK ARANGO ENGR			1446
13-00263		PROFESSIONAL SERVICES-5/31/13	114.00		
24383	06/18/13	REPUBLIC REPUBLIC SERVICES OF NJ, LLC			1446
13-00033		2013 BASIC SRVC DUMPSTER RNTL	622.84		
24384	06/18/13	ROOT24 ROOT 24 HOURS, INC.			1446
13-00276		STATION 10 (TIETLEMAN)	2,315.00		
24385	06/18/13	SAR SAR AUTOMOTIVE EQUIPMENT			1446
13-00206		REPLACE DAMAGED SEWER LINE	27,149.00		
24386	06/18/13	SCHWER SCHWERING HARDWARE, INC.			1446
13-00255		SUPPLIES PURCHASED MAY 2013	162.86		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING		operating cash	Continued		
24386		SCHWERING HARDWARE, INC.	Continued		
13-00256		SUPPLIES PURCHASED MAY 2013	<u>87.07</u>		
			249.93		
24387	06/18/13	SIEMENS SIEMENS WATER TECH CORPORATION			1446
13-00030		SRVC CONTRACT THROUGH 12/31/13	1,526.00		
24388	06/18/13	SIR SIR SPEEDY PRINTING			1446
13-00239		ENVELOPES/DOOR HANGERS	1,071.30		
24389	06/18/13	TILLING THOM TILLINGHAST			1446
13-00240		REIMBURS. FOR WEF CONVENTION	502.38		
24390	06/18/13	TWPPENN TOWNSHIP OF PENNSAUKEN			1446
13-00259		TRAFFIC CONTROL 5/9, 5/10/13	1,530.00		
24391	06/18/13	UNUM UNUM LIFE INSUR CO OF AMERICA			1446
13-00035		2013 ANNUAL LIFE/DISABILITY	845.90		
24392	06/18/13	UPS UNITED PARCEL SERVICE			1446
13-00246		RETURN OF TV CAMERA ON 709	80.98		
24393	06/18/13	VAL VAL ASSOC. LABORATORY, INC.			1446
13-00139		2013 SULFIDE TESTING/SAMPLING	575.50		
24394	06/18/13	VANGUARD VANGUARD CLNG SYS OF SO. NJ			1446
13-00002		CLEANING OF PSA FACILITIES	450.00		
24395	06/18/13	VISION TOWNSHIP OF PENNSAUKEN			1446
13-00134		2013 VISION PLAN (ADM & O&M)	2,082.78		
24396	06/18/13	WATERENV WATER ENVIRONMENT FEDERATION			1446
13-00252		MEMBERSHIP RENEWAL/R.BELSITO	79.00		
24397	06/18/13	WBMASON W.B. MASON CO., INC.			1446
13-00241		OFFICE SUPPLIES	563.20		
13-00250		NAME PLATE - T. ELLIS	<u>5.12</u>		
			568.32		
24398	06/18/13	WESTMONT WESTMONT HARDWARE, INC.			1446
13-00253		SUPPLIES PURCHASED MAY 2013	178.65		
24399	06/18/13	WHARTON WHARTON HARDWARE & SPLY CORP			1446
13-00249		SUPPLIES PURCHASED MAY	68.62		
13-00264		SUPPLIES/MANHOLE RESTORATION	376.18		
13-00271		24" INFLATABLE PLUG	<u>1,080.00</u>		
			1,524.80		

Check #	Check Date	Vendor	Reconciled/Void		Ref Num
PO #	Description		Amount Paid		Contract
OPERATING operating cash					
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:		55	0	72,011.61
	Direct Deposit:		0	0	0.00
	Total:		<u>55</u>	<u>0</u>	<u>72,011.61</u>
Continued					
Report Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:		59	0	247,123.89
	Direct Deposit:		0	0	0.00
	Total:		<u>59</u>	<u>0</u>	<u>247,123.89</u>

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Fund Description	Fund	Budget Total	Revenue Total
OPERATING FUND	3-01	247,123.89	0.00
Total of All Funds:		<u>247,123.89</u>	<u>0.00</u>

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Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
OPERATING FUND	3-01	247,123.89	0.00	0.00	0.00	247,123.89
Total of All Funds:		<u>247,123.89</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>247,123.89</u>

June 10, 2013  
10:03 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Verification Listing for Batch: DEBORAH

Page No. 1

Batch Id: DEBORAH

Account Id	Service Name	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate Flag	Date	Seq
40001060-0	Sewer LOGEREN, ADAM	S10	B	13	2	45.00-	0.00	45.00-	S/C RATE	N	06/10/13	1
40001060-0	Sewer LOGEREN, ADAM	S11	B	13	2	22.50	0.00	22.50	S/C RATE	N	06/10/13	2
40001060-0	Sewer LOGEREN, ADAM	S10	B	13	3	45.00-	0.00	45.00-	S/C RATE	N	06/10/13	3
40001060-0	Sewer LOGEREN, ADAM	S11	B	13	3	22.50	0.00	22.50	S/C RATE	N	06/10/13	4
40001060-0	Sewer LOGEREN, ADAM	S10	B	13	4	45.00-	0.00	45.00-	S/C RATE	N	06/10/13	5
40001060-0	Sewer LOGEREN, ADAM	S11	B	13	4	22.50	0.00	22.50	S/C RATE	N	06/10/13	6
50001021-0	Sewer NGUYEN, THU	S10	B	13	2	45.00-	0.00	45.00-	S/C RATE	N	06/10/13	8
50001021-0	Sewer NGUYEN, THU	S11	B	13	2	22.50	0.00	22.50	S/C RATE	N	06/10/13	9
50001021-0	Sewer NGUYEN, THU	S10	B	13	3	45.00-	0.00	45.00-	S/C RATE	N	06/10/13	10
50001021-0	Sewer NGUYEN, THU	S11	B	13	3	22.50	0.00	22.50	S/C RATE	N	06/10/13	11
50001021-0	Sewer NGUYEN, THU	S10	B	13	4	45.00-	0.00	45.00-	S/C RATE	N	06/10/13	12

June 10, 2013  
10:03 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Totals for Batch: DEBORAH

Page No: 2

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	6	270.00-	0.00	270.00-

June 10, 2013  
10:04 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH	Updated Billings:	12 Flat:	135.00-	Exc:	0.00	Ref Num:	1888
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	12 Flat:	135.00-	Exc:	0.00	Total Updated:	135.00-

June 3, 2013  
01:23 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

Code Type	Description	Count	Arrears/Other	Principal			Penalty	Total
				2012	2013	Future		
102	Refund Overpayment							
	Refund Overpayment	2	265.85	0.00	0.00	0.00	0.00	265.85
	Sewer Totals:	2	265.85	0.00	0.00	0.00	0.00	265.85
Grand Totals:		2	265.85	0.00	0.00	0.00	0.00	265.85

June 3, 2013  
01:23 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
				Transaction Type						
31202000-0	sewer	102			90.00	0.00	90.00	REFUND OVERPAYMENT	06/03/13	1
				Refund Overpayment						
10561000-0	sewer	102			175.85	0.00	175.85	REFUND OVERPAYMENT	06/03/13	2
				Refund Overpayment						

June 3, 2013  
01:23 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH	Updated Entries:	2	Updated Principal:	265.85	Updated Penalty:	0.00	Ref Num:	8522
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June 4, 2013  
03:18 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

		----- Principal -----						
Code Type	Description	Count	Arrears/Other	2012	2013	Future	Penalty	Total
402	Refund Overpayment							
	Refund Overpayment	1	199.72	0.00	0.00	0.00	0.00	199.72
	Sewer Totals:	1	199.72	0.00	0.00	0.00	0.00	199.72
Grand Totals:		1	199.72	0.00	0.00	0.00	0.00	199.72

June 4, 2013  
03:18 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name		Transaction Type								
90196001-0	Sewer	402			199.72	0.00	199.72	REFUND	06/04/13	1
ROBINSON, STEPHEN		Refund Overpayment								

June 4, 2013  
03:18 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 1 Updated Principal: 199.72 Updated Penalty: 0.00 Ref Num: 8531

The Chairman moved to Old Business.

Resolution No. 13-23 Change Order for Insituform Technologies, LLC Contract No. 13-03 was presented. (See Correspondence)

Mr. Archible made a motion to approve the resolution. It was seconded by Mr. Pennestri. On roll call all Commissioners voted yes to approve the Change Order.

See Resolution No. 13-23

The Chairman moved to New Business.

There was no new business.

The Chairman requested the Treasurer's report.

See Treasurer's Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Chairman asked for the Engineers reports.

See Report from Dennis Yoder  
See Report from Jeff Winegar

The Chairman asked the Commissioners for any reports.

Mr. Lutz – No Report  
Mr. Schofield – No Report  
Mr. Archible – No Report  
Mr. Ellis – No Report  
Mr. Pennestri – No Report

The Chairman asked for the Solicitor's report.

Mr. Luthman had no report.

The Chairman asked for Mr. Orth's Executive Director's report.

Mr. Orth presented the following correspondence:

#1. T&M Re: Rehabilitation of Existing 15 Inch Sanitary Sewer ..... Dtd. 6/12/13.

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY  
APPROVING CHANGE ORDER #1 TO CONTRACT NO 13-03  
REHABILITATION OF EXISTING 15 INCH SANITARY SEWER**

**WHEREAS**, Pennsauken Sewerage Authority having met in regular session on February 19, 2013; and

**WHEREAS**, the Authority awarded Contract No. 13-03 in the amount of \$86,223.00 to Insituform Technologies, LLC; and

**WHEREAS**, the Change Order includes the CCTV inspection, cleaning and CIPP lining of the section of 15 inch diameter sanitary sewer just before entering the existing pump station that was not indicated in the drawings to be cleaned and rehabilitated. Additional adjoining 8" sewer lines were also cleaned and CCTV inspected; and

**WHEREAS**, the Engineer has reviewed this information and recommends award of this Change Order; and

**WHEREAS**, in accordance with the Local Government Services a Change Order is in need to authorize the expenditure of additional funds; and

**WHEREAS**, the Authority and T & M Associates, Inc. deems that the additional \$4,414.91 is essential.

**NOW, THEREFORE, BE IT RESOLVED** that Change Order #1 to Contract #13-03 be accepted and approved.

  
Bill Orth, Secretary

**ROLLCALL:**

Mr. Lutz – Yes

Mr. Schofield – Yes





Mr. Archible – Yes

Mr. Ellis – Yes

Mr. Pennestri – Yes

**ADOPTED: June 18, 2013**

### CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE


1. ISSUING OFFICE Pennsauken Sewer Authority	2. PROJECT NO. NJEIT No. S340349-05	3. CONTRACT NO.	4. MODIFICATION NO. 1
5. TO (CONTRACTOR) Insituform Technologies, LLC, Mid-Atlantic Region 707 E. Ordnance Rd., Ste. 404-405 Baltimore, MD 21226		6. PROJECT LOCATION AND DESCRIPTION Pennsauken Twp., New Jersey Rehabilitation of Existing 15 Inch Sanitary Sewer Pennsauken Sewerage Authority	
7. A proposal is required for making the hereinafter described change in accordance with specification and drawing revisions cited herein or listed in attachment hereto. Submit your proposal in space indicated on page 2, attach detailed breakdown of prime and sub-contract costs (See the clause of this contract entitled, "Changes". DO NOT start work under this proposed change until you receive a copy signed by the Contracting Officer or a directive to proceed).			
<u>5/08/2013</u> Date	<u>Jose Calderon – Project Manager, T&amp;M Assoc.</u> Type Name and Title	 Signature	
8. DESCRIPTION OF CHANGE: Pursuant to the clause of this contract covering changes, the contractor shall furnish all labor and material, and all work necessary to accomplish the following described work:  Additional sanitary sewer cleaning and video inspection of existing 15" and 8" sewer lines.  Final as-built quantities of sewer main cleaning, video inspection and rehabilitation of CIPP 15" Diameter sewer as per original contract unit prices.			
TOTAL COST OF THIS MODIFICATION <u>\$4,414.91</u>			
The contract time is hereby: increase <input type="checkbox"/> decrease <input type="checkbox"/> or remains the same <input checked="" type="checkbox"/> by _____ calendar days as a result of this modification.			
The foregoing modification is hereby accepted:			
 CONTRACTOR	 OWNER	(NJPE SEAL)	 ENGINEER
BY: <u>Debra Jasper, Contracting &amp; Attesting Officer</u>	BY: <u>William ORTH</u>	BY: <u>Jose Calderon – T&amp;M Assoc.</u>	
DATE: <u>6/5/13</u>	DATE: <u>6/13/13</u>	DATE: <u>6/11/13</u>	
APPROVAL:			
_____ STATE OF NEW JERSEY		_____ DATE	

## CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE

9. ISSUING OFFICE Pennsauken Sewer Authority	10. PROJECT NO. NJEIT No. S340349-05	11. CONTRACT NO.	12. MODIFICATION NO. 1
13. CONTRACTOR'S PROPOSAL – CHANGE IN CONTRACT PRICE (Detailed breakdown, attach additional sheets as necessary)			
(Proposed)			
See attached contractor's e-mail with cost proposal for additional CCTV inspection and sewer cleaning.			
Lump Sum rate for additional sanitary sewer CCTV inspection and cleaning for existing 15" and 8" sewer lines is \$4,000.00/day. Work was done in one day.			
Additional or adjustments for as-built quantities of sewer main cleaning, video inspection and rehabilitation of CIPP 15" Diameter sewer are as per contract unit prices as described below:			
<u>Base Bid</u>			
Item No. 2 – Video Inspection of Sanitary Sewer Main: + 4 LF @ \$2.75/LF = \$11.00			
Item No. 3 - Cleaning of Sanitary Sewer Main: + 4 LF @ \$2.75/LF = \$11.00			
Item No. 4 – Rehabilitation of 15" Sanitary Sewer: + 4 LF @ \$54.00/LF = \$216.00			
<u>Alternate 1</u>			
Item No. 2 - Video Inspection of Sanitary Sewer Main: - 1.4 LF @ \$3.75/LF = (- \$5.25)			
Item No. 3 - Cleaning of Sanitary Sewer Main: - 1.4 Lf @ \$3.75/LF = (- \$5.25)			
Item No. 4 – Rehabilitation of 15" Sanitary Sewer: - 1.4 LF @ \$57.50/LF = (- \$80.50)			
<u>Alternate 2</u>			
Item No. 2 - Video Inspection of Sanitary Sewer Main: + 5.70 LF @ \$2.75/Lf = \$15.68			
Item No. 3 - Cleaning of Sanitary Sewer Main: + 5.70 LF @ \$2.75/Lf = \$15.68			
Item No. 4 – Rehabilitation of 15" Sanitary Sewer: + 5.70 LF @ \$41.50/LF = \$236.55			
NET INCREASE \$ 4,414.91		NET DECREASE \$ _____	
CALENDAR DAYS INCREASE 0 DAYS			
DATE: 5/08/2013	TYPE NAME AND TITLE: Debra Jasper, Contracting & Attesting Officer		SIGNATURE: 



### CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE

<b>14. ISSUING OFFICE &amp; PROJECT NO.</b> Pennsauken Sewer Authority, Project No. S340349-05	<b>15. CONTRACT NO.</b>	<b>16. MODIFICATION NO.</b> 1									
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">17. ORIGINAL CONTRACT BID PRICE .....</td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 30%; text-align: right;">86,223.00</td> </tr> <tr> <td>TOTAL OF PREVIOUS CHANGE ORDERS .....</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><u>4,414.91</u></td> </tr> <tr> <td>TOTAL CONTRACT COST INCLUDING ALL CHANGE ORDERS ...</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">90,637.91</td> </tr> </table>			17. ORIGINAL CONTRACT BID PRICE .....	\$	86,223.00	TOTAL OF PREVIOUS CHANGE ORDERS .....	\$	<u>4,414.91</u>	TOTAL CONTRACT COST INCLUDING ALL CHANGE ORDERS ...	\$	90,637.91
17. ORIGINAL CONTRACT BID PRICE .....	\$	86,223.00									
TOTAL OF PREVIOUS CHANGE ORDERS .....	\$	<u>4,414.91</u>									
TOTAL CONTRACT COST INCLUDING ALL CHANGE ORDERS ...	\$	90,637.91									
<b>18. NECESSITY FOR CHANGE AND REASON FOR OMISSION FROM PLANS AND SPECIFICATIONS:</b>  There was a section of 15" diameter sanitary sewer just before entering the existing pump station that was not indicated in the drawings to be cleaned and rehabilitated. This was an omission on the plans. The 15" section of sewer is to be CCTV inspected, cleaned and CIPP lined.  In order to take advantage of the re-mobilization of the CCTV equipment, additional adjoining 8" sewer lines were cleaned and CCTV inspected.											
<b>19. OTHER IMPACTS RESULTANT OF THIS CHANGE:</b>  No other impacts or time extensions are contemplated.											
<b>20. RESUME OF NEGOTIATIONS OR RECOMMENDATIONS (Loanee's Representative) :</b>  It was agreed to pay the cost of \$4,000.00 as a day rate for mobilization, cleaning and CCTV inspection of the additional 15" and 8" sewer lines.  Actual as-built video inspection, cleaning and CIPP rehabilitation of 15" sewer quantities are being paid under the original contract unit prices for the Base Bid and Alternates 1 & 2 items.											
<b>DATE:</b>  5/08/2013	<b>TYPE NAME AND TITLE OF LOANEE'S REPRESENTATIVE:</b>  Jose Calderon, Project Manager – T&M Assoc.	<b>SIGNATURE:</b>  									

Treasurer's Report

June 13, 2013

1. Commercial monthly billing totaled \$37,376.58.
2. Principal lend-a-hand balances as of March 31, 2013:
  - a. Madeline Rawle (deceased) - \$6,813.97
  - b. Dorothy Brittin - \$6,372.96
  - c. Dawn Peluso - \$1,461.40
  - d. Jacklyn Schonewolf - \$2,240.06
  - e. Robert Ingram - \$6,606.90
  - f. Karen Muse - \$837.19
  - g. Adria Cruz - \$3,287.24
  - h. Carmen Jimenez - \$1,920.90
  - i. Valerie Newman - \$6,544.95
3. Investments under Trustee Accounts:  
  
\$180,000.00 CD @ First Colonial Bank .75% - Matures 7/24/13  
\$174,013.97 CD @ Susquehanna Bank 2% - Matures 4/21/14  
\$150,000.00 CD First Colonial Bank .75% - Matures 7/24/13  
\$50,000.00 CD First Colonial Bank .75% - Matures 7/24/13  
\$152,464.70 CD Susquehanna Bank .80% - Matures 8/03/14  
\$11,393.44 Money Market
4. Financial Reports are attached.

Respectfully submitted,



Robin Fair  
Treasurer

**PENNSAUKEN SEWERAGE AUTHORITY**  
**REVENUES-JANUARY 1, 2013 - DECEMBER 31, 2013**  
**FOR MONTH OF MAY**

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,200,000.00	\$ 185,238.41	\$ 1,257,273.68	\$ 2,791.10	\$ 2,249,679.53
4004 COMMERCIAL	1,105,000.00	\$ 97,544.85	\$ 507,274.08	\$ 29,734.40	\$ 500,312.41
4005 PENALTY	30,000.00	\$ 2,190.05	\$ 11,031.82	\$ 3,317.24	\$ 16,309.94
4002 MERCH	178,000.00		\$ 2,388.77		\$ 2,388.77
4003 C/H	25,000.00		\$ 3,212.52		\$ 3,212.52
4012 OTHER INCOME	5,000.00		\$ 225.00		\$ 225.00
4013 INVEST INT	3,000.00	\$ 33.77	\$ 144.80		\$ 144.80
4014 TRUSTEE INT	15,000.00	\$ 2,464.70	\$ 2,464.70		\$ 6,478.67
4016 PERMITS (RES)	15,000.00		\$ 800.00		\$ 800.00
4019 PERMITS (COMM)	50,000.00	\$ 100.00	\$ 300.00		\$ 300.00
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	10,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$1,000.00		\$ 30.00		\$ 30.00
4050 INT./NOTES PAY.	1,000.00	34.25	\$ 119.46		\$ 119.46
Anticipated Balance	193,368.00				
<b>TOTALS</b>	<b>3,832,368.00</b>	<b>287,606.03</b>	<b>1,785,264.83</b>	<b>35,842.74</b>	<b>2,780,001.10</b>
		<b>BUDGET</b>	<b>MTD</b>	<b>YTD</b>	<b>REMARKS</b>
<b>ASSETS</b>		\$ 215,000.00	\$ -	\$ 49,251.23	
<b>CONSTRUCTION IN PROGRESS</b>			90,432.89	94,295.12	
<b>CAPITAL BUDGET</b>		\$ 215,000.00	\$ 90,432.89	\$ 143,546.35	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
<b>GENERAL CHECKING</b>	\$120,618.28
<b>PAYROLL</b>	\$8,629.40
<b>REVENUE</b>	\$ 569.95
<b>DEBT. SERVICE</b>	\$ -
<b>DEBT. SERV. RESERVE</b>	\$ 52,810.89
<b>R &amp; R</b>	\$ 257,508.46
<b>GENERAL</b>	\$ 408,179.97

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
3-01-00-410-001	Residential	96.00-	2,200,000.00	2,791.10	2,249,679.53	0.00	49,679.53	102
3-01-00-410-002	Merchantville	0.00	178,000.00	0.00	2,388.77	0.00	175,611.23-	1
3-01-00-410-003	Cherry Hill	0.00	25,000.00	0.00	3,212.52	0.00	21,787.48-	13
3-01-00-410-004	Commercial	21,452.90	1,105,000.00	29,734.40	500,312.41	0.00	604,687.59-	45
3-01-00-410-005	A/R Penalty	3,223.57	30,000.00	3,317.24	16,309.94	0.00	13,690.06-	54
3-01-00-415-001	Permits- Residential	400.00	15,000.00	0.00	800.00	0.00	14,200.00-	5
3-01-00-415-002	Permits - Commercial	0.00	50,000.00	100.00	300.00	0.00	49,700.00-	1
3-01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
3-01-00-420-001	Other Income	0.00	5,000.00	0.00	225.00	0.00	4,775.00-	4
3-01-00-420-002	Application and Inspection Feed	15.00	1,000.00	0.00	30.00	0.00	970.00-	3
3-01-00-420-004	JIF Insurance Premium Refund	0.00	10,000.00	0.00	0.00	0.00	10,000.00-	0
3-01-00-420-005	Int on Lend-a-Hand Accounts	15.86	1,000.00	34.25	119.46	0.00	880.54-	12
3-01-00-425-001	Interest from Operating Fund	281.16	3,000.00	33.77	144.80	0.00	2,855.20-	5
3-01-00-425-002	Interest from Trustee Accounts	0.00	15,000.00	2,464.70	6,478.67	0.00	8,521.33-	43
3-01-00-430-001	Anticipated Fund Balance	0.00	193,368.00	0.00	0.00	0.00	193,368.00-	0
	<b>OPERATING REVENUES Revenue Total</b>	<b>25,292.49</b>	<b>3,832,368.00</b>	<b>38,475.46</b>	<b>2,780,001.10</b>	<b>0.00</b>	<b>1,052,366.90-</b>	<b>73</b>

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
3-01-01-510-501	ADMIN PSA Management	21,540.00	233,000.00	17,584.00	92,316.00	0.00	140,684.00	40
3-01-01-510-502	ADMIN Office Staff	21,990.02	241,000.00	16,911.94	99,460.92	0.00	141,539.08	41
3-01-01-510-503	ADMIN: Commissioners	1,250.00	15,000.00	1,250.00	5,750.00	0.00	9,250.00	38
3-01-01-510-504	ADMIN: Legal Salary	1,516.67	0.00	0.00	0.00	0.00	0.00	0
3-01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-01-510-601	ADMIN: PERS/Employers Liabll	3,481.91	92,500.00	0.00	84,663.50	0.00	7,836.50	92
3-01-01-510-602	ADMIN: Social Security	585.92	43,000.00	2,778.34	18,011.94	0.00	24,988.06	42
3-01-01-510-603	ADMIN: Unemp./Disabll	13,968.46	5,500.00	536.41	2,907.31	0.00	2,592.69	53
3-01-01-510-604	ADMIN: Hospital Benefits	5,064.91	94,000.00	7,299.81	41,971.64	0.00	52,028.36	45
3-01-01-510-605	ADMIN: Vision, Dental & Rx	0.00	46,000.00	2,937.28	19,880.29	0.00	26,119.71	43
3-01-01-510-607	ADMIN: Sick/Vac Payback	0.00	64,000.00	0.00	34,590.23	0.00	29,409.77	54
3-01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-01-510-721	ADMIN: Legal Fees	0.00	23,000.00	1,516.67	7,583.35	0.00	15,416.65	33
3-01-01-510-722	ADMIN: Audit	31,000.00	36,000.00	31,000.00	31,000.00	0.00	5,000.00	86
3-01-01-510-723	ADMIN: Other Professional Fees	687.50	9,000.00	325.00	1,950.00	0.00	7,050.00	22
3-01-01-510-736	ADMIN: Public Officials Liab.	2,165.71	5,500.00	3,039.07	6,078.14	0.00	578.14-	111

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
3-01-01-510-750	ADMIN: Office Supplies & Expense	151.55	11,000.00	851.93	3,470.84	0.00	7,529.16	32
3-01-01-510-751	ADMIN: Postage	0.00	17,000.00	0.00	4,844.41	0.00	12,155.59	28
3-01-01-510-752	ADMIN: Advertising & Printing	205.59	11,000.00	0.00	4,013.02	0.00	6,986.98	36
3-01-01-510-753	ADMIN: Telephone	1,382.93	19,000.00	1,509.37	5,968.58	0.00	13,031.42	31
3-01-01-510-754	ADMIN: Miscellaneous Exp	2,845.45	5,000.00	282.00	685.75	0.00	4,314.25	14
3-01-01-510-755	ADMIN: Service Contracts	117.08	10,000.00	147.47	8,672.58	0.00	1,327.42	87
3-01-01-510-756	ADMIN: Equipment Rental	0.00	4,000.00	0.00	924.00	0.00	3,076.00	23
3-01-01-510-757	ADMIN: Building Utilities	1,846.66	34,000.00	1,402.73	9,711.02	0.00	24,288.98	29
3-01-01-510-758	ADMIN: Building Exp. & Repairs	372.99	15,000.00	655.49	7,645.96	0.00	7,354.04	51
3-01-01-510-759	ADMIN: Financial Exp	0.00	4,200.00	0.00	2,510.00	0.00	1,690.00	60
3-01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
3-01-01-510-762	ADMIN: Education/Dues	1,210.15	6,000.00	728.00	1,990.60	0.00	4,009.40	33
3-01-01-510-763	ADMIN: Civic Involvement	0.00	32,500.00	0.00	32,500.00	0.00	0.00	100
3-01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-02-520-505	O&M: Union Salaries	73,741.96	915,000.00	64,581.02	338,611.61	0.00	576,388.39	37
3-01-02-520-506	O&M: Management Salaries	38,173.35	255,000.00	19,385.60	100,332.00	0.00	154,668.00	39
3-01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-02-520-601	O&M: PERS	0.00	92,500.00	0.00	84,663.50	0.00	7,836.50	92
3-01-02-520-602	O&M: Social Security	10,139.78	98,000.00	6,573.26	32,931.36	0.00	65,068.64	34
3-01-02-520-603	O&M: Unemployment & Disability	767.40	7,700.00	648.60	3,904.77	0.00	3,795.23	51
3-01-02-520-604	O&M: Hospitalization Benefits	42,416.64	317,000.00	25,168.98	134,486.04	0.00	182,513.96	42
3-01-02-520-605	O&M: Vision, Dental & RX	11,213.55	125,000.00	11,766.45	50,209.09	0.00	74,790.91	40
3-01-02-520-607	O&M: Sick/vac Payback	15,855.75	93,000.00	1,806.00	12,050.80	0.00	80,949.20	13
3-01-02-520-608	O&M: Uniform Exp.	145.00	8,000.00	0.00	7,422.43	0.00	577.57	93
3-01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-02-520-711	O&M: Engineer Fees	2,205.94	25,000.00	1,561.50	6,834.75	0.00	18,165.25	27
3-01-02-520-731	O&M: General Liability/Auto Ins	12,327.60	28,000.00	12,965.43	25,930.87	0.00	2,069.13	93
3-01-02-520-732	O&M: Worker's Comp Insurance	23,555.10	53,000.00	24,422.02	48,844.04	0.00	4,155.96	92
3-01-02-520-733	O&M: Property	13,821.18	31,000.00	15,516.19	31,032.38	0.00	32.38-	100
3-01-02-520-735	O&M: Fund Expense (JIF)	2,154.03	10,000.00	2,271.75	4,543.50	0.00	5,456.50	45
3-01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	373.43	0.00	9,626.57	4
3-01-02-520-755	O&M: Service Contracts	0.00	30,000.00	1,820.00	12,007.90	0.00	17,992.10	40
3-01-02-520-764	O&M: Station Utilities	26,767.87	215,000.00	17,966.52	68,740.90	0.00	146,259.10	32
3-01-02-520-765	O&M: Trash Removal	1,439.73	11,000.00	1,830.68	4,322.04	0.00	6,677.96	39
3-01-02-520-766	O&M: Oper & Maint Expense	925.40	90,000.00	2,397.75	28,254.34	0.00	61,745.66	31
3-01-02-520-767	O&M: Safety Expense	154.59	5,000.00	341.02	1,835.96	0.00	3,164.04	37
3-01-02-520-768	O&M: Landscaping	2,771.00	8,000.00	1,390.75	4,524.25	0.00	3,475.75	57
3-01-02-520-769	O&M: Vehicle & Repair Exp	1,202.32	30,000.00	6,611.85	14,601.37	0.00	15,398.63	49
3-01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	65.00	50,000.00	35.00	10,436.86	0.00	39,563.14	21
3-01-02-520-771	DO NOT USE THIS ACCT	1,045.51	0.00	0.00	0.00	0.00	0.00	0

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
3-01-02-520-772	O&M: Emergency Repairs	0.00	100,000.00	23,272.50	40,769.00	0.00	59,231.00	41
3-01-02-520-773	O&M: Emergency Station Repairs	0.00	90,000.00	3,335.19	10,842.78	0.00	79,157.22	12
3-01-02-520-774	O&M: Chemicals	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
3-01-02-520-775	O&M Permits & Licensing	0.00	3,000.00	0.00	400.00	0.00	2,600.00	13
3-01-03-600-001	Bond Debt (Principal)	0.00	45,543.00	0.00	11,847.45	0.00	33,695.55	26
3-01-03-600-002	Bond Debt (Interest)	0.00	8,925.00	0.00	4,462.50	0.00	4,462.50	50
	OPERATING FUND Expend Total	392,272.20	3,832,368.00	336,423.57	1,624,316.00	0.00	2,208,052.00	42

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
3-01	OPERATING FUND	25,292.49	38,475.46	2,780,001.10	392,272.20	336,423.57	1,624,316.00	1,155,685.10

## Superintendent's Report

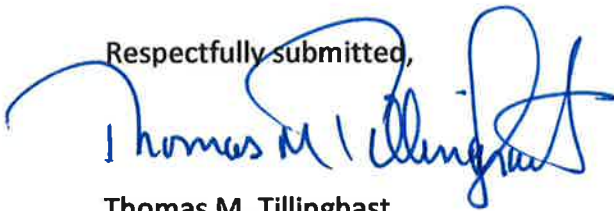
Meeting of June 18, 2013

All components of the sanitary sewerage collection system are operating properly.

In regular and preventative maintenance we flushed 66,631 feet of line. 345 feet was root cut and 6,440 feet was TV'd. We responded to 46 calls for service. The call breakdown is as follows:

Main Line stoppages:	0
Vent stoppages:	12
Station alarms:	15
Miscellaneous services:	19

Respectfully submitted,



Thomas M. Tillinghast  
Superintendent

June 13, 2013

VIA Email and Regular Mail

Mr. William F. Orth, Executive Director  
Pennsauken Sewerage Authority  
1250 John Tipton Blvd.  
Pennsauken, NJ 08110

Re: Activity Report for June 18, 2013 Meeting

Dear Mr. Orth:

The following constitutes T&M's Activity Report for the Pennsauken Sewerage Authority's June 18, 2013 meeting:

Sulfide Investigation

Since January of 2011, VAL Associates Laboratory, Inc. has been taking monthly samples at various locations that were identified by T&M and the PSA as having potentially high sulfide levels. Since that time, T&M has been tabulating and graphing the test results, and their relation to system maintenance activities, rainfall, and temperature. We have met with Thom Tillinghast and Bill Orth on a number of occasions over the study period to discuss the results of sulfide testing and potential future action.

During an April 18, 2013 meeting, it was determined that the focus of the investigation should turn to the areas of known odor control issues and customer complains, specifically, the High Street Pump Station. The analytical data obtained from the monthly sampling at the various locations proved to be inconclusive to pinpoint a contributing factor(s) to the sulfide odor issue. After the meeting T&M inspected the High Street Pump Station with Thom, which focused on the pump station's odor control system.

T&M has contacted the odor control system manufacturer requesting maintenance recommendations and design guidelines to verify the sizing of the unit. The PSA is checking their records for a copy of the construction plans for the design and installation of the odor control system. T&M will review the manufacturers design guidelines and the plans prepared for the installation of the unit. We will prepare a written summary of our findings.

The initial recommendation from the manufacturer is to change the carbon filter media in the unit which is scheduled for replacement. The carbon media vender provides free quarterly testing of filter media to determine remaining life of the media. Based on our conversations with Thom Tillinghast, the PSA will provide a sample for testing and replace the media if needed.

ENERGY & UTILITIES • ENVIRONMENTAL • PUBLIC WORKS • REAL ESTATE DEVELOPMENT  
SOLID WASTE • TRANSPORTATION • WATER & WASTEWATER





Mr. William F. Orth, Executive Director  
Re: Activity Report for June 18, 2013 Meeting

June 13, 2013  
Page 2

### System Flooding

T&M met with Thom Tillinghast of the PSA on September 14, 2011 to look at areas of sanitary sewer system flooding, primarily the intersection of Magnolia and Florida. System investigation into the causes of the flooding, overflow piping design, sewerage overflow vaults were discussed as possible mitigation measures for the areas experiencing flooding. T&M provided a proposal to the PSA for investigation and engineering on October 3, 2011.

The proposed initial investigation requires access to the pipe system to perform video inspection or smoke testing. This testing is best performed during dry weather periods to reduce the volume of by-pass pumping. T&M has been in contact with Thom Tillinghast regarding scheduling of the testing, however weather has not been cooperative. Once test results are received, T&M will require authorization to proceed with services included in our pending proposal submitted on October 3, 2011.

To date we have not received authorization and await further direction.

### System Improvements 48<sup>th</sup> Street and Route 130

T&M met with Thomas Tillinghast to discuss proposed system improvements near the intersection of 48<sup>th</sup> Street and Route 130. The improvements would include the installation of a new manhole and the removal of an existing "blind" connect of two existing sanitary pipes and provide the PSA with a new access point for system maintenance. T&M prepared a proposal for professional services including survey of the project area, preparation of plans and specifications, solicitation of construction quotes from contractors, and construction administration. The proposal was submitted to the PSA on May 8, 2012.

The PSA has requested that T&M prepare an estimate of probable construction costs for the project to determine if available funding exists for the project. T&M provided an estimate of the probable construction cost for the project on August 2, 2012.

To date we have not received authorization and await further direction.

### Frosthoffer Sewer Lining Plans and Specifications

The contract for the cleaning and lining of approximately 1,468 linear feet of sewer main in the area of the Frosthoffer pump station was awarded to Insituform Technologies on February 19, 2013 and the notice to proceed issued on March 6, 2013.

The Contractor has reached substantial complete of the work. T&M requested the Contractor provide an estimate for the lining of additional piping in the project under the existing contract with available grant money. The estimate provided by the Contractor was too high for any additional work to be performed under the existing contract.



Mr. William F. Orth, Executive Director  
Re: Activity Report for June 18, 2013 Meeting

June 13, 2013  
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An interim inspection with a representative of the NJDEP was performed on May 1, 2013. With no additional work to be performed, the NJDEP will consider the interim inspection to be the final inspection and the project will be closed. On June 11, 2013, T&M prepared and submitted to the NJDEP the Engineer's Certification of installation and acceptance of the work.

Should you have any questions, please contact me.

Very truly yours,

T&M ASSOCIATES

A handwritten signature in black ink, appearing to read 'Jeffrey B. Winegar', written over the printed name and title.

Jeffrey B. Winegar, P.E.  
Group Manager

Cc: Edwin J. Steck, P.E.

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**DIRECTOR OF OPERATIONS  
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June 11, 2013

Mr. William Orth, Executive Director  
Pennsauken Sewerage Authority  
1250 John Tipton Blvd.  
Pennsauken, NJ 08109

**RE: Monthly Activity Report**

Dear Bill:

The following is a status report of activities since the last Authority meeting.

1. **ACTION ITEMS** : None
2. **ENGINEERING IN PROGRESS** : None
3. **CONSTRUCTION IN PROGRESS** : None

Very truly yours,

**REMINGTON & VERNICK ENGINEERS**

By   
Dennis K. Yoder, P.E., P.P., C.M.E.

*Correspondence #1*

1256 North Church Street, Moorestown, New Jersey 08057-1129  
(856) 722-6700 \* fax (856) 722-0175 \* www.tandmassociates.com



June 12, 2013

Mr. William Orth, Executive Director  
Pennsauken Sewerage Authority  
1250 John Tipton Boulevard  
Pennsauken, NJ 08110



**RE: Rehabilitation of Existing 15-inch Sanitary Sewer  
Change Order No. 1 – Insituform Technologies, LLC**

Dear Mr. Orth:

Attached is Change Order No. 1 - Form CCS-002 (two copies), for Insituform Technologies, LLC, for the above referenced project. This contract modification is for final as-built quantities of sanitary sewer cleaning, video inspection and rehabilitation with cured-in-place pipe lining (CIPP) of the existing 15" diameter sewer as per original contract unit prices. The change also includes additional sanitary sewer cleaning and video inspection of existing 15" and 8" diameter sewer lines.

The work included in Change Order No. 1 relates to a section of 15" diameter sanitary sewer just before entering the existing pump station that was not indicated in the drawings to be cleaned and rehabilitated. This was an omission on the plans. The 15" section of sewer was added for CCTV inspection, cleaning and CIPP lined. In order to take advantage of the re-mobilization of the CCTV equipment, additional adjoining 8" sewer lines were cleaned and CCTV inspected. It was agreed to pay the cost of \$4,000.00 as a day rate for mobilization, cleaning and CCTV inspection of the additional 15" and 8" sewer lines. Actual final as-built video inspection, cleaning and CIPP rehabilitation of 15" sewer quantities are being paid under the original contract unit prices for the Base Bid and Alternates 1 & 2 contract items.

Please be advised that we have reviewed the documentation and recommend Change Order No. 1 be issued to Insituform Technologies, LLC in the amount of \$4,414.91 and close the job.

If you should have any questions, please do not hesitate to contact us at 856-722-6700.

Very truly yours,

T & M ASSOCIATES

A handwritten signature in blue ink, appearing to read 'Jose Calderon'.

Jose Calderon, P.E.  
Group Manager, Construction Services

Enclosures

cc: Thom Tillinghast, PSA

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ENERGY & UTILITIES • ENVIRONMENTAL • PUBLIC WORKS • REAL ESTATE DEVELOPMENT  
SOLID WASTE • TRANSPORTATION • WATER & WASTEWATER

Mr. Orth addressed the Commissioners with a proposal to close the office on the Fridays after Independence Day and Christmas. The B team is off July 5<sup>th</sup> and the A team is off December 27<sup>th</sup>. In return the entire staff will give back and work a Monday holiday, either Columbus Day or Veterans Day. Thereby the entire staff simply switches one day for another. Mr. Orth indicated that this would not compromise our operations or service to the public.

Mr. Archible made a motion to approve the proposed change in the work schedule. It was seconded by Mr. Pennestri. All commissioners voted yes on roll call to approve the holiday schedule change.

Mr. Ellis moved for adjournment, seconded by Mr. Archible. All consented by saying aye.

Respectfully submitted,



Bill Orth, Secretary