

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 6:45 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

Mr. Oren Lutz  
Mr. Gregory Schofield  
Mr. Dennis Archible  
Mr. Timothy Ellis  
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director  
Ms. Robin Fair, Treasurer  
Mr. Thomas M. Tillinghast, Superintendent

Absent was:

Mr. David Luthman, Solicitor

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Ellis and carried to close the public portion.

The minutes of the meeting May 20, 2014 were presented for approval.

A motion was made by Mr. Schofield, seconded by Mr. Pennestri to approve the minutes as presented. All Commissioners signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is .....\$278,151.14

Mr. Schofield moved to pay the bills as presented, seconded by Mr. Pennestri. On roll call all Commissioners voted yes to carry the motion.

See Bill List Attached

Approval of Utility Bill Adjustment # 2116, Utility Balance Adjustment #'s 9882, 9894 & 9901 and Payment/Reversal Batch Verification Listing dated May 20, 2014 were presented.

Mr. Schofield moved for the approval of adjustments while Mr. Pennestri seconded the motion. On roll call Commissioners voted yes to approve the adjustments.

See Journals Attached

**June 17, 2014**

**PENNSAUKEN SEWERAGE AUTHORITY**

**MEETING FIGURE:**

**\$278,151.14**

Range of Checking Accts: OPER MAN WIRE to OPERATING      Range of Check Dates: 05/21/14 to 12/31/14  
Report Type: All Checks      Report Format: Super Condensed      Check Type: Computer: Y      Manual: Y      Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
741	05/28/14	PAYROLL PAYROLL ACCOUNT	72,068.97	05/31/14	1577
742	06/03/14	PAYROLL PAYROLL ACCOUNT	32,363.32		1579
743	06/10/14	PAYROLL PAYROLL ACCOUNT	37,141.44		1581
744	06/17/14	PAYROLL PAYROLL ACCOUNT	33,090.24		1583

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	4	0	174,663.97	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	174,663.97	0.00

OPERATING	operating cash				
25416	05/27/14	JERVAS MATTHEW JERVAS	214.83	05/31/14	1576
25417	06/17/14	ABCON AB-CON EXTERMINATING INC.	28.00		1585
25418	06/17/14	AJ A&J LANDSCAPE SUPPLY GARD CTR	83.00		1585
25419	06/17/14	ARREFRES ARAMARK REFRESHMENT SRVC, LLC	431.29		1585
25420	06/17/14	ATT AT&T CORPORATION	1,104.18		1585
25421	06/17/14	BP BP ENVIRONMENTAL SERVICES, INC	585.00		1585
25422	06/17/14	CANON CANON SOLUTIONS AMERICA, INC.	196.45		1585
25423	06/17/14	CARQUEST CARQUEST AUTO PARTS	168.25		1585
25424	06/17/14	CCMUA CAMDEN COUNTY MUA	85.50		1585
25425	06/17/14	CIARROCC BENITO & NICOLINA CIARROCCHI	92.20		1585
25426	06/17/14	CINTAS CINTAS FIRST AID & SAFETY	124.69		1585
25427	06/17/14	COMCAST COMCAST	177.33		1585
25428	06/17/14	CUMMINGS JAMES J. CUMMINGS, JR.	46.10		1585
25429	06/17/14	DANASTAS JOHN D'ANASTASIO	1,888.00		1585
25430	06/17/14	DIBATT MARCO DIBATTISTA	134.52		1585
25431	06/17/14	DIGITAL DIGITAL VOICE & DATA CO., INC.	704.00		1585
25432	06/17/14	DIRENRGY DIRECT ENERGY BUSINESS	8.32		1585
25433	06/17/14	EVOQUA EVOQUA WATER TECHNOLOGIES LLC	1,526.00		1585
25434	06/17/14	FONTANAS Fontana's Auto Repair Inc.	804.00		1585
25435	06/17/14	GDF SUEZ GDF SUEZ ENGY RESOURCE NA INC	12,797.41		1585
25436	06/17/14	HAINES Haines Farm & Garden Supply	81.86		1585
25437	06/17/14	INGRAM WILLIAM INGRAM	46.10		1585
25438	06/17/14	LUTHMAN DAVID A. LUTHMAN	1,516.67		1585
25439	06/17/14	MACANANY PATRICIA MACANANY	616.10		1585
25440	06/17/14	MM Municipal Maintenance Co. Inc.	10,274.53		1585
25441	06/17/14	MORTON MORTON PAINT CENTER	116.38		1585
25442	06/17/14	MOWER THE MOWER SHOP	38.51		1585
25443	06/17/14	MPWC MPWC	2,520.00		1585
25444	06/17/14	MTSKOSHI MITSUKOSHI INVESTMENTS II, LLC	819.25		1585
25445	06/17/14	NJAMERWA NEW JERSEY AMERICAN WTR CO INC	125.31		1585
25446	06/17/14	NJAWSTA NEW JERSEY AMERICAN WATER	66.56		1585
25447	06/17/14	OCC ONE CALL CONCEPTS, INC.	281.82		1585
25448	06/17/14	OPTICAL OPTICAL ROBOTICS, LLC	23,290.00		1585
25449	06/17/14	PANTHER PANTHER TECHNOLOGIES, INC.	115.00		1585
25450	06/17/14	PARDOS PARDO'S TRUCK SVC PARTS WHSE.	13.30		1585
25451	06/17/14	PBENNETT PAULINE BENNETT	46.10		1585
25452	06/17/14	PDOYLE PATRICK J. DOYLE	46.10		1585
25453	06/17/14	PETTY PETTY CASH	308.96		1585
25454	06/17/14	PITNEYME PITNEY BOWES GLOBAL FINANC SVC	924.00		1585

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING		operating cash			
		Continued			
25455	06/17/14	PSEG PUBLIC SERVICE ELEC & GAS CO.	7,745.08		1585
25456	06/17/14	REMING REMINGTON VERNICK ARANGO ENGNR	283.00		1585
25457	06/17/14	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	628.50		1585
25458	06/17/14	SAMS SAM'S CLUB	155.11		1585
25459	06/17/14	SAR SAR AUTOMOTIVE EQUIPMENT	25,691.00		1585
25460	06/17/14	SCHWER SCHWERING HARDWARE, INC.	99.37		1585
25461	06/17/14	SPECIAL SPECIALTY GRAPHICS LLC	252.00		1585
25462	06/17/14	UNITED UNITED REFRIGERATION, INC.	316.88		1585
25463	06/17/14	UNUM UNUM LIFE INSUR CO OF AMERICA	903.65		1585
25464	06/17/14	UNUMLIFE UNUM LIFE INSUR CO OF AMERICA	360.53		1585
25465	06/17/14	UPS UNITED PARCEL SERVICE	400.55		1585
25466	06/17/14	USABLUE USA BLUEBOOK	356.29		1585
25467	06/17/14	VAL VAL ASSOC. LABORATORY, INC.	314.00		1585
25468	06/17/14	VALLETT RICHARD B. VALLETT, JR.	175.00		1585
25469	06/17/14	VAN AIR VAN-AIR & HYDRAULICS	18.20		1585
25470	06/17/14	VISION TOWNSHIP OF PENNSAUKEN	2,164.45		1585
25471	06/17/14	WATERENV WATER ENVIRONMENT FEDERATION	258.00		1585
25472	06/17/14	WESTMONT WESTMONT HARDWARE, INC.	11.69		1585
25473	06/17/14	WORKNET WORKNET	908.25		1585

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	58	0	103,487.17	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	58	0	103,487.17	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	62	0	278,151.14	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	62	0	278,151.14	0.00

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Fund Description	Fund	Budget Total	Revenue Total
OPERATING FUND	4-01	275,236.89	0.00
	T-01	2,914.25	0.00
Total of All Funds:		<u>278,151.14</u>	<u>0.00</u>

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Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
OPERATING FUND	4-01	275,236.89	0.00	0.00	0.00	275,236.89
	T-01	2,914.25	0.00	0.00	0.00	2,914.25
Total of All Funds:		<u>278,151.14</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>278,151.14</u>

May 21, 2014  
08:01 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH	Updated Billings:	6 Flat:	75.00-	Exc:	0.00	Ref Num:	2116
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	6 Flat:	75.00-	Exc:	0.00	Total Updated:	75.00-

May 21, 2014  
08:01 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Totals for Batch: DEBORAH

Page No: 2

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	3	150.00-	0.00	150.00-
Sewer Bill	S11	3	75.00	0.00	75.00
				Total Sewer Bill:	75.00-
				Total Sewer:	75.00-
Entries:		<u>6</u>		Total of All Codes:	<u>75.00-</u>

May 21, 2014  
08:01 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
40969001-0	Sewer HOLLOWAY, VIRGINIA	S10	B	14	2	50.00-	0.00	50.00-	S/C RATE	N		05/21/14	1
40969001-0	Sewer HOLLOWAY, VIRGINIA	S11	B	14	2	25.00	0.00	25.00	S/C RATE	N		05/21/14	2
40969001-0	Sewer HOLLOWAY, VIRGINIA	S10	B	14	3	50.00-	0.00	50.00-	S/C RATE	N		05/21/14	3
40969001-0	Sewer HOLLOWAY, VIRGINIA	S11	B	14	3	25.00	0.00	25.00	S/C RATE	N		05/21/14	4
40969001-0	Sewer HOLLOWAY, VIRGINIA	S10	B	14	4	50.00-	0.00	50.00-	S/C RATE	N		05/21/14	5
40969001-0	Sewer HOLLOWAY, VIRGINIA	S11	B	14	4	25.00	0.00	25.00	S/C RATE	N		05/21/14	6

June 4, 2014  
11:33 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 1 Updated Principal: 75.00- Updated Penalty: 0.00 Ref Num: 9882

June 4, 2014  
11:33 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

		----- Principal -----						
Code Type	Description	Count	Arrears/Other	2013	2014	Future	Penalty	Total
104	Balance Adjustment							
	Balance Correction	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>75.00-</u>	<u>0.00</u>	<u>0.00</u>	<u>75.00-</u>
	Sewer Totals:	1	0.00	0.00	75.00-	0.00	0.00	75.00-

June 4, 2014  
11:33 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name		Transaction Type								
40610000-0	Sewer	104	SOM	14 1	75.00-	0.00	75.00-	REMOVE S/O FEE	06/04/14	1
POLANCO, PAMELA		Balance Adjustment								



		Principal						
Code Type	Description	Count	Arrears/Other	2013	2014	Future	Penalty	Total
104	Balance Adjustment							
	Balance Correction	4	0.00	3.40	209.88	0.00	1.55	214.83
	Sewer Totals:	4	0.00	3.40	209.88	0.00	1.55	214.83
Grand Totals:		4	0.00	3.40	209.88	0.00	1.55	214.83

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
			Transaction Type							
30643000-0	Sewer	104		13 4	3.40	0.05	3.45	refund pmt of 4/4/14	05/27/14	1
					Balance Adjustment					
30643000-0	Sewer	104		14 1	100.00	1.50	101.50	refund pmt of 4/4/14	05/27/14	2
					Balance Adjustment					
30643000-0	Sewer	104		14 2	100.00	0.00	100.00	refund pmt of 4/4/14	05/27/14	3
					Balance Adjustment					
30643000-0	Sewer	104		14 3	9.88	0.00	9.88	refund pmt of 4/4/14	05/27/14	4
					Balance Adjustment					

Batch: DEBORAH Updated Entries: 4 Updated Principal: 213.28 Updated Penalty: 1.55 Ref Num: 9894

June 6, 2014  
10:20 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 1 Updated Principal: 0.00 Updated Penalty: 1.50- Ref Num: 9901

June 6, 2014  
10:20 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

		----- Principal -----						
Code Type	Description	Count	Arrears/Other	2013	2014	Future	Penalty	Total
103	Balance Adjustment							
	Penalty Correction	1	0.00	0.00	0.00	0.00	1.50-	1.50-
	Sewer Totals:	1	0.00	0.00	0.00	0.00	1.50-	1.50-
Grand Totals:		1	0.00	0.00	0.00	0.00	1.50-	1.50-

June 6, 2014  
10:20 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name			Transaction Type							
41420000-0	Sewer	103		14 1	0.00	1.50-	1.50-	REMOVE PENALTY	06/06/14	1
SCHATZLE, STEVEN J			Balance Adjustment							

Batch Id: DEBORAH		Batch Type: Payment/Reversal		Batch Date: 05/20/14		Sort By: Sequence				
Type	Id	Name/Comment	Subseq Cert Num	Yr/Prd Code	Principal	Penalty	Total Mthd Chk Id	Description	Date	Seq
Sewer	20141000-0	ESTEVEZ, RAMONA	913. 26.	14 1 001R	50.00-	0.00	50.00-CK 193926545	ONLINE PMT RETURNED	04/30/14	1
Original Payment		Date: 04/30/14	Payment Reference:	7						
Sewer				14 1 001R	25.00-	0.00	25.00-CK 193926545	ONLINE PMT RETURNED	04/30/14	2
Original Payment		Date: 04/30/14	Payment Reference:	8						
Sewer				13 4 001R	45.00-	2.04-	47.04-CK 193926545	ONLINE PMT RETURNED	04/30/14	3
Original Payment		Date: 04/30/14	Payment Reference:	6			Account 20141000-0 Total: 122.04-			
Sewer	50001038-0	KIRSCHNER, BRIAN	3301. 23.	14 2 001R	50.00-	0.00	50.00-CK 195497883	ONLINE PMT RETURNED	05/13/14	4
Original Payment		Date: 05/13/14	Payment Reference:	9						
Sewer				14 1 001R	50.00-	0.00	50.00-CK 195497883	ONLINE PMT RETURNED	05/13/14	5
Original Payment		Date: 05/13/14	Payment Reference:	8						
Sewer				13 4 001R	45.00-	2.04-	47.04-CK 195497883	ONLINE PMT RETURNED	05/13/14	6
Original Payment		Date: 05/13/14	Payment Reference:	7			Account 50001038-0 Total: 147.04-			
Sewer	40905002-0	ESOLA, THOMAS	3205. 37.	14 2 001R	50.00-	0.00	50.00-CK 194061386	ONLINE PMT RETURNED	05/01/14	7
Original Payment		Date: 05/01/14	Payment Reference:	9						
Sewer				14 1 001R	50.00-	0.00	50.00-CK 194061386	ONLINE PMT RETURNED	05/01/14	8
Original Payment		Date: 05/01/14	Payment Reference:	8						
Sewer				13 4 001R	45.00-	2.04-	47.04-CK 194061386	ONLINE PMT RETURNED	05/01/14	9
Original Payment		Date: 05/01/14	Payment Reference:	7			Account 40905002-0 Total: 147.04-			

There are NO errors in this listing.

Code Description	Count	Principal				Future	Penalty	Total
		Arrears/Other	2013	2014				
001 Sewer - Residential	9	0.00	135.00-	275.00-	0.00	6.12-	416.12-	
Sewer Totals	9	0.00	135.00-	275.00-	0.00	6.12-	416.12-	
Grand Totals	9	0.00	135.00-	275.00-	0.00	6.12-	416.12-	
Payments:	0	0.00	0.00	0.00	0.00	0.00	0.00	
Non NSF Reversals:	9	0.00	135.00-	275.00-	0.00	6.12-	416.12-	
NSF Reversals:	0	0.00	0.00	0.00	0.00	0.00	0.00	
Total Cash:	0.00	Total Check:	416.12-	Total Credit:	0.00			

Bank Id	Count	Principal				Future	Penalty	Total
		Arrears/Other	2013	2014	Total			
01	9	0.00	135.00-	275.00-	0.00	6.12-	416.12-	
Grand Totals	9	0.00	135.00-	275.00-	0.00	6.12-	416.12-	

  

Bank Id	Cash	Check	Credit
Grand Totals	0.00	416.12-	0.00

Revenue Account	Description Bank	Source	Total	Date
4-01-00-410-001	Residential 01 OPERATING FUND	UTILITY	120.00-	04/30/14
Db: 4-01-145-00-000-000	Account Receivable	Cr: 4-01-101-00-000-001 Cash-Operating		
4-01-00-410-001	Residential 01 OPERATING FUND	UTILITY	145.00-	05/01/14
Db: 4-01-145-00-000-000	Account Receivable	Cr: 4-01-101-00-000-001 Cash-Operating		
4-01-00-410-001	Residential 01 OPERATING FUND	UTILITY	145.00-	05/13/14
Db: 4-01-145-00-000-000	Account Receivable	Cr: 4-01-101-00-000-001 Cash-Operating		
4-01-00-410-005	A/R Penalty 01 OPERATING FUND	UTILITY	2.04-	04/30/14
Db: 4-01-145-00-000-000	Account Receivable	Cr: 4-01-101-00-000-001 Cash-Operating		
4-01-00-410-005	A/R Penalty 01 OPERATING FUND	UTILITY	2.04-	05/01/14
Db: 4-01-145-00-000-000	Account Receivable	Cr: 4-01-101-00-000-001 Cash-Operating		
4-01-00-410-005	A/R Penalty 01 OPERATING FUND	UTILITY	2.04-	05/13/14
Db: 4-01-145-00-000-000	Account Receivable	Cr: 4-01-101-00-000-001 Cash-Operating		
Total To Be Posted:			416.12-	
Total Not To Be Posted:			0.00	

The Chairman moved to Old Business.

Resolution No. 14-23 Rejecting All Bids for Repairs to the Frosthoffer Sewer Main and to Authorize a Re-Bid was presented.

Mr. Archible made a motion for approval. Mr. Pennestri provided the second. On roll call all Commissioners voted yes.

See Resolution No. 14-23

The Chairman moved to New Business.

There was no new business.

The Chairman asked the Treasurer, Robin Fair, for her report.

See Treasurer's Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Chairman asked for the Engineers reports.

See Report from Dennis Yoder (R&V)  
See Report from A. Maxwell Peters (T&M)  
See Report from Thomas Leisse (Pennoni)

The Chairman asked the Commissioners for any reports.

Mr. Lutz – No Report  
Mr. Schofield – No Report  
Mr. Archible – No Report  
Mr. Ellis – No Report  
Mr. Pennestri – No Report

The Chairman asked the Solicitor, Mr. David Luthman, for his report.

Mr. Luthman had no report.

The Chairman asked for Mr. Orth, the Executive Director's report.

Mr. Orth had no report.

There was no correspondence to present.

Since there were no matters of personnel or litigation for closed session, Mr. Lutz asked for a motion to adjourn. Mr. Archible moved to adjourn the meeting, seconded by Mr. Ellis. All Commissioners concurred by saying aye.

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY  
TO REJECT ALL BIDS FOR REPAIRS TO THE FROSTHOFFER SEWER MAIN  
AND TO AUTHORIZE A RE-BID**

**WHEREAS**, the Pennsauken Sewerage Authority (“PSA”) having met in regular session of June 17, 2014; and

**WHEREAS**, the PSA advertised for and received bids for a project known as the Frosthoffer Sewer Main Repair; and

**WHEREAS**, the bids received were reviewed by Remington & Vernick Engineers on behalf of PSA; and

**WHEREAS**, Remington & Vernick has recommended that the project bid documents be revised to eliminate certain hydraulic restrictions and had opined that this revision requires that the project be re-bid.

**NOW THEREFORE BE IT RESOLVED**, that the Pennsauken Sewerage Authority reject all previously received bids for the Frosthoffer Sewer Main Repair and that the project as modified by the PSA’s consulting engineer be re-advertised for bids to be received on July 1, 2014.

  
Bill Orth, Secretary

**ROLLCALL:**

Mr. Lutz – Yes  
Mr. Schofield – Yes  
Mr. Archible – Yes  
Mr. Ellis – Yes  
Mr. Pennestri – Yes

**ADOPTED: June 17, 2014**



1. Commercial monthly billing \$43,619.05 and were mailed June 5, 2014.
2. Principal lend-a-hand balances as of May 31, 2014:
  - a. Madeline Rawle (deceased) - \$6,813.97
  - b. Dorothy Brittin - \$6,173.82
  - c. Dawn Peluso - \$1,461.40
  - d. Jacklyn Schonewolf - \$1,893.63
  - e. Robert Ingram - \$6,606.90
  - f. Karen Muse - \$837.19
  - g. Adria Cruz - \$2,035.66
  - h. Carmen Jimenez - \$1,920.90
  - i. Valerie Newman - \$4,748.79
  - j. Elizabeth Black - \$2,295.86
3. Investments under Trustee Accounts:  
  
\$175,000.00 CD @ First Colonial Bank .50% - Matures 12/24/14  
\$185,000.00 CD @ First Colonial Bank .50% - Matures 4/29/15  
\$50,374.55 CD First Colonial Bank .75% - Matures 7/24/14  
\$152,464.70 CD Susquehanna Bank .80% - Matures 8/03/14  
\$7,529.53 Money Market
4. Financial Reports are attached.

Respectfully submitted,



Robin Fair  
Treasurer

**PENNSAUKEN SEWERAGE AUTHORITY**  
**REVENUES-JANUARY 1, 2014 - DECEMBER 31, 2014**  
**FOR MONTH OF MAY**

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,495,000.00	\$ 211,120.09	\$ 1,403,759.79	\$ 1,349.91	\$ 2,503,164.42
4004 COMMERCIAL	1,190,000.00	\$ 111,401.69	\$ 661,707.90	\$ 45,047.44	\$ 617,157.42
4005 PENALTY	32,000.00	\$ 2,894.92	\$ 20,272.62	\$ 2,776.26	\$ 16,216.18
4002 MERCH	196,000.00		\$ -		\$ -
4003 C/H	30,000.00		\$ 3,949.11		\$ 3,949.11
4012 OTHER INCOME	5,000.00	\$ 150.00	\$ 425.00		\$ 425.00
4013 INVEST INT	1,000.00	\$ 157.63	\$ 360.70		\$ 360.70
4014 TRUSTEE INT	10,000.00		\$ 6,507.84		\$ 6,507.84
4016 PERMITS (RES)	10,000.00	\$ 100.00	\$ 1,975.00		\$ 1,975.00
4019 PERMITS (COMM)	35,000.00		\$ 200.00		\$ 200.00
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	10,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$1,000.00		\$ 105.00		\$ 105.00
4050 INT./NOTES PAY.	825.00	13.33	\$ 248.94		\$ 248.94
Anticipated Balance	-				
<b>TOTALS</b>	<b>4,016,825.00</b>	<b>325,837.66</b>	<b>2,099,511.90</b>	<b>49,173.61</b>	<b>3,150,309.61</b>
		<b>BUDGET</b>	<b>MTD</b>	<b>YTD</b>	<b>REMARKS</b>
ASSETS		\$ 75,000.00	\$ -	\$ 1,016.98	
CONSTRUCTION IN PROGRESS			-		
CAPITAL BUDGET		\$ 75,000.00	\$ -	\$ 1,016.98	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$616,311.56
PAYROLL	\$10,598.29
REVENUE	\$ 2,430.05
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 53,185.44
R & R	\$ 250,000.00
GENERAL	\$ 264,753.29

Revenue Account Range: 4-01-00-410-001 to 4-01-00-430-001 Include Non-Anticipated: Yes Year To Date As Of: 05/31/14  
 Budget Account Range: 4-01-01-510-501 to 4-01-03-600-002 Include Non-Budget: Yes Current Period: 05/01/14 to 05/31/14  
 Skip Zero YTD Activity: NO Prior Year: 05/01/13 to 05/31/13

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
4-01-00-410-001	Residential	2,791.10	2,495,000.00	1,349.91	2,503,164.42	0.00	8,164.42	100
4-01-00-410-002	Merchantville	0.00	196,000.00	0.00	0.00	0.00	196,000.00-	0
4-01-00-410-003	Cherry Hill	0.00	30,000.00	0.00	3,949.11	0.00	26,050.89-	13
4-01-00-410-004	Commercial	29,734.40	1,190,000.00	45,047.44	617,157.42	0.00	572,842.58-	52
4-01-00-410-005	A/R Penalty	3,317.24	32,000.00	2,776.26	16,216.18	0.00	15,783.82-	51
4-01-00-415-001	Permits - Residential	0.00	10,000.00	100.00	1,975.00	0.00	8,025.00-	20
4-01-00-415-002	Permits - Commercial	100.00	35,000.00	0.00	200.00	0.00	34,800.00-	1
4-01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
4-01-00-420-001	Other Income	0.00	5,000.00	150.00	425.00	0.00	4,575.00-	8
4-01-00-420-002	Application and Inspection Feed	0.00	1,000.00	0.00	105.00	0.00	895.00-	10
4-01-00-420-004	JIF Insurance Premium Refund	0.00	10,000.00	0.00	0.00	0.00	10,000.00-	0
4-01-00-420-005	Int on Lend-a-Hand Accounts	34.25	825.00	13.33	248.94	0.00	576.06-	30
4-01-00-425-001	Interest from Operating Fund	33.77	1,000.00	157.63	360.70	0.00	639.30-	36
4-01-00-425-002	Interest from Trustee Accounts	2,464.70	10,000.00	0.00	6,507.84	0.00	3,492.16-	65
4-01-00-430-001	Anticipated Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0
	<b>OPERATING REVENUES Revenue Total</b>	<b>38,475.46</b>	<b>4,016,825.00</b>	<b>49,594.57</b>	<b>3,150,309.61</b>	<b>0.00</b>	<b>866,515.39-</b>	<b>78</b>

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
4-01-01-510-501	ADMIN PSA Management	17,584.00	238,000.00	17,936.00	94,164.00	0.00	143,836.00	40
4-01-01-510-502	ADMIN Office Staff	16,911.94	245,000.00	15,100.62	81,508.55	0.00	163,491.45	33
4-01-01-510-503	ADMIN: Commissioners	1,250.00	15,000.00	1,250.00	6,250.00	0.00	8,750.00	42
4-01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
4-01-01-510-601	ADMIN: PERS/Employers Liabil	0.00	88,000.00	97.20	77,559.42	0.00	10,440.58	88
4-01-01-510-602	ADMIN: Social Security	2,778.34	43,000.00	2,805.76	15,662.31	0.00	27,337.69	36
4-01-01-510-603	ADMIN: Unemp./Disabili	536.41	5,500.00	510.25	2,585.42	0.00	2,914.58	47
4-01-01-510-604	ADMIN: Hospital Benefits	7,299.81	94,000.00	6,827.97	41,854.20	0.00	52,145.80	45
4-01-01-510-605	ADMIN: Vision, Dental & Rx	2,937.28	45,000.00	3,677.88	18,489.91	0.00	26,510.09	41
4-01-01-510-607	ADMIN: Sick/Vac Payback	0.00	56,000.00	1,842.00	17,694.00	0.00	38,306.00	32
4-01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
4-01-01-510-721	ADMIN: Legal Fees	1,516.67	23,000.00	1,516.67	7,583.35	0.00	15,416.65	33
4-01-01-510-722	ADMIN: Audit	31,000.00	36,000.00	0.00	31,000.00	0.00	5,000.00	86
4-01-01-510-723	ADMIN: Other Professional Fees	325.00	9,000.00	125.00	1,575.00	0.00	7,425.00	18
4-01-01-510-736	ADMIN: Public Officials Liab.	3,039.07	6,800.00	2,903.72	5,807.44	0.00	992.56	85
4-01-01-510-750	ADMIN: Office Supplies & Expense	851.93	11,000.00	579.74	2,412.84	0.00	8,587.16	22

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
4-01-01-510-751	ADMIN: Postage	0.00	16,000.00	0.00	4,891.57	0.00	11,108.43	31
4-01-01-510-752	ADMIN: Advertising & Printing	0.00	11,000.00	673.29	4,025.92	0.00	6,974.08	37
4-01-01-510-753	ADMIN: Telephone	1,509.37	19,000.00	1,526.38	5,149.19	0.00	13,850.81	27
4-01-01-510-754	ADMIN: Miscellaneous Exp	282.00	5,000.00	0.00	60.00	0.00	4,940.00	1
4-01-01-510-755	ADMIN: Service Contracts	147.47	10,000.00	217.65	9,186.24	0.00	813.76	92
4-01-01-510-756	ADMIN: Equipment Rental	0.00	4,000.00	0.00	924.00	0.00	3,076.00	23
4-01-01-510-757	ADMIN: Building Utilities	1,402.73	30,000.00	1,638.75	10,325.22	0.00	19,674.78	34
4-01-01-510-758	ADMIN: Building Exp. & Repairs	655.49	15,000.00	137.99	2,845.17	0.00	12,154.83	19
4-01-01-510-759	ADMIN: Financial Exp	0.00	3,000.00	0.00	2,610.00	0.00	390.00	87
4-01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
4-01-01-510-762	ADMIN: Education/Dues	728.00	6,000.00	220.52	1,557.32	0.00	4,442.68	26
4-01-01-510-763	ADMIN: Civic Involvement	0.00	150,000.00	0.00	32,500.00	0.00	117,500.00	22
4-01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
4-01-02-520-505	O&M: Union Salaries	64,581.02	945,000.00	70,726.12	358,516.15	0.00	586,483.85	38
4-01-02-520-506	O&M: Management Salaries	19,385.60	259,000.00	19,776.00	105,666.00	0.00	153,334.00	41
4-01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
4-01-02-520-601	O&M: PERS	0.00	88,000.00	0.00	76,901.50	0.00	11,098.50	87
4-01-02-520-602	O&M: Social Security	6,573.26	100,000.00	7,389.54	36,620.00	0.00	63,380.00	37
4-01-02-520-603	O&M: Unemployment & Disability	648.60	8,000.00	733.38	4,138.80	0.00	3,861.20	52
4-01-02-520-604	O&M: Hospitalization Benefits	25,168.98	336,000.00	25,209.59	148,394.55	0.00	187,605.45	44
4-01-02-520-605	O&M: Vision, Dental & Rx	11,766.45	129,000.00	11,951.18	56,170.71	0.00	72,829.29	44
4-01-02-520-607	O&M: Sick/vac Payback	1,806.00	100,000.00	5,900.00	13,462.00	0.00	86,538.00	13
4-01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	2,012.40	0.00	5,987.60	25
4-01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
4-01-02-520-711	O&M: Engineer Fees	1,561.50	25,000.00	529.31	3,663.40	0.00	21,336.60	15
4-01-02-520-731	O&M: General Liability/Auto Ins	12,965.43	29,000.00	12,745.00	25,490.00	0.00	3,510.00	88
4-01-02-520-732	O&M: Worker's Comp Insurance	24,422.02	53,000.00	23,818.94	47,637.88	0.00	5,362.12	90
4-01-02-520-733	O&M: Property	15,516.19	35,000.00	19,553.91	39,107.82	0.00	4,107.82-	112
4-01-02-520-735	O&M: Fund Expense (JIT)	2,271.75	10,000.00	2,387.65	4,775.30	0.00	5,224.70	48
4-01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
4-01-02-520-755	O&M: Service Contracts	1,820.00	30,000.00	1,840.00	11,595.00	0.00	18,405.00	39
4-01-02-520-764	O&M: Station Utilities	17,966.52	205,000.00	6,153.89	62,799.10	0.00	142,200.90	31
4-01-02-520-765	O&M: Trash Removal	1,830.68	11,000.00	1,213.50	4,331.29	0.00	6,668.71	39
4-01-02-520-766	O&M: Oper & Maint Expense	2,397.75	30,000.00	2,000.42	8,828.05	0.00	21,171.95	29
4-01-02-520-767	O&M: Safety Expense	341.02	5,000.00	77.51	1,088.82	0.00	3,911.18	22
4-01-02-520-768	O&M: Landscaping	1,390.75	8,000.00	0.00	0.00	0.00	8,000.00	0
4-01-02-520-769	O&M: Vehicle & Repair Exp	6,611.85	30,000.00	3,032.24	9,193.82	0.00	20,806.18	31
4-01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	35.00	50,000.00	0.00	8,730.66	0.00	41,269.34	17
4-01-02-520-771	COLLECTION SYSTEM EXP	0.00	60,000.00	4,434.50	6,741.62	0.00	53,258.38	11
4-01-02-520-772	O&M: Emergency Repairs	23,272.50	110,000.00	26,059.50	47,084.50	0.00	62,915.50	43

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
4-01-02-520-773	O&M: Emergency Station Repairs	3,335.19	100,000.00	0.00	14,753.99	0.00	85,246.01	15
4-01-02-520-774	O&M: Chemicals	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
4-01-02-520-775	O&M Permits & Licensing	0.00	3,000.00	0.00	500.00	0.00	2,500.00	17
4-01-03-600-001	Bond Debt (Principal)	0.00	45,600.00	0.00	11,847.45	0.00	33,752.55	26
4-01-03-600-002	Bond Debt (Interest)	0.00	8,425.00	0.00	4,212.50	0.00	4,212.50	50
	<b>OPERATING FUND Expend Total</b>	<b>336,423.57</b>	<b>4,016,825.00</b>	<b>305,119.57</b>	<b>1,592,484.38</b>	<b>0.00</b>	<b>2,424,340.62</b>	<b>39</b>

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
4-01	OPERATING FUND	38,475.46	49,594.57	3,150,309.61	336,423.57	305,119.57	1,592,484.38	1,557,825.23

## Superintendent's Report

Meeting of June 17, 2014

All components of the sanitary sewerage collection system are operating properly.

In regular and preventative maintenance we flushed 66,256 feet of line. 300 feet was root cut and 7,037 feet was inspected using our CCTV equipment. We responded to 32 calls for service. The call breakdown is as follows:

Main Line stoppages:	0
Vent stoppages:	11
Station alarms:	6
Miscellaneous services:	15

Respectfully submitted,



Thomas M. Tillinghast  
Superintendent

# REMINGTON & VERNICK ENGINEERS AND AFFILIATES

EDWARD VERNICK, PE, CME, President  
CRAIG F. REMINGTON, PLS, PP, Vice President

EXECUTIVE VICE PRESIDENTS  
Michael D. Vena, PE, PP, CME (deceased 2006)  
Edward J. Walberg, PE, PP, CME  
Thomas F. Beach, PE, CME  
Richard G. Arango, PE, CME

DIRECTOR OF OPERATIONS  
CORPORATE SECRETARY  
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES  
John J. Cantwell, PE, PP, CME  
Alan Dilttenhofer, PE, PP, CME  
Frank J. Seney, Jr., PE, PP, CME  
Terence Vogt, PE, PP, CME  
Dennis K. Yoder, PE, PP, CME, LEED  
Charles E. Adamson, PLS, AET  
Kim Wendell Bibbs, PE, CME  
Marc DeBlasio, PE, PP, CME  
Leonard A. Falola, PE, CME  
Christopher J. Fazio, PE, CME  
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& Beach Engineers  
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Conshohocken, PA 19428  
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(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building  
262 Chapman Road, Suite 105  
Newark, DE 19702  
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(302) 266-6208 (fax)

Remington, Vernick  
& Arango Engineers  
The Presidential Center  
Lincoln Building, Suite 600  
101 Route 130  
Cinnaminson, NJ 08077  
(856) 303-1245  
(856) 303-1249 (fax)

300 Penhorn Avenue, 3rd Floor  
Secaucus, NJ 07094  
(201) 624-2137  
(201) 624-2136 (fax)

June 12, 2014

Mr. William Orth, Executive Director  
Pennsauken Sewerage Authority  
1250 John Tipton Blvd.  
Pennsauken, NJ 08109

RE: Monthly Activity Report

Dear Bill:

The following is a status report of activities since the last Authority meeting:

1. ACTION ITEMS :

rejection of all bids received for the contract for sewer main repairs for Frosthoffer Avenue to eliminate hydraulic restrictions.

2. ENGINEERING IN PROGRESS :

Frosthoffer Avenue Sewer Main - This project has been re-advertised for bids which are to be received on July 1, 2014.

Restaurant Depot sewer infrastructure improvements - A resubmission is in review and connection fees are being determined.

3. CONSTRUCTION IN PROGRESS :

None

Very truly yours,

REMINGTON & VERNICK ENGINEERS

By 

Dennis K. Yoder, P.E., P.P., C.M.E.

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| YOUR GOALS. OUR MISSION.

June 12, 2014

VIA Email and Regular Mail

Mr. William F. Orth, Executive Director  
Pennsauken Sewerage Authority  
1250 John Tipton Blvd.  
Pennsauken, NJ 08110

Re: Activity Report for June 17, 2014 Meeting

Dear Mr. Orth:

The following constitutes T&M's Activity Report for the Pennsauken Sewerage Authority's June 17, 2014 meeting. Although there is no new activity to report, the summary below represents our active projects:

#### Sulfide Investigation

Monthly sampling and sulfide testing has been ongoing at several location within the PSA services area since January of 2011.

More recently, the focus of the study moved to the odor issues at the High Street Pump Station. T&M contacted the odor control system manufacturer who recommended a change to the carbon filter media in the unit. T&M provided the PSA with contact information for the purchase of new carbon filter media and filter media testing.

If the PSA wishes to further investigate odor issues, we recommend a review of the construction plans for the pump station in conjunction with the odor control system design guidelines to determine if the system is sized properly for the current use. To complete this task, the PSA would need to provide T&M with a copy of the construction plans for the pump station and odor control system.

During the summer of 2013, even with the hot weather that is normally associated with high sulfide levels, the PSA has received good results from the monthly sulfide testing. There have been no new sulfide issues or complaints received.

#### System Flooding

T&M met with Thom Tillinghast of the PSA to look at areas of sanitary sewer system flooding at the intersection of Magnolia and Florida. T&M provided a proposal to the PSA for monitoring of system testing to be performed by the PSA and system improvement design.

The initial investigation requires dry weather system testing to be performed by the PSA. Once the test results are received, T&M will require authorization to proceed with services included in





Mr. William F. Orth, Executive Director  
Re: Activity Report for May 20, 2014 Meeting

June 12, 2014  
Page 2

our pending proposal submitted on October 3, 2011.

Upon receipt of authorization, we can proceed immediately.

System Improvements 48<sup>th</sup> Street and Route 130

T&M met with Thomas Tillinghast to discuss proposed system improvements near the intersection of 48<sup>th</sup> Street and Route 130. T&M prepared a proposal for professional services and construction cost estimate for the project.

To date we have not received authorization and await further direction.

Riverfront Village at Pennsauken

T&M received for review, an application for Treatment Works Approval (TWA) for the proposed Riverfront Village development located at the intersection of 47<sup>th</sup> Street and River Road. T&M has reviewed the application and found it to be in compliance with technical and administrative requirements of a TWA Application. T&M issued a letter recommending approval of the application on December 11, 2013.

T&M received for review, an application for Sewer Connection Application for a new residential service from the proposed Riverfront Village development. This application is being reviewed under the same PSA Account number. T&M issued a letter recommending approval of the application on February 26, 2014. The application was approved by the Authority at the March 18, 2014

Should you have any questions, please contact me.

Very truly yours,

T&M ASSOCIATES

A Maxwell Peters, P.E., C.M.E.  
Principal Engineer

Cc: Edwin J. Steck, P.E.



PENNONI ASSOCIATES INC.  
CONSULTING ENGINEERS

June 13, 2014

PESA 1400

William F. Orth, Executive Director  
Pennsauken Sewage Authority  
1250 John Tipton Blvd.  
Pennsauken, New Jersey 08110

**RE: Engineer's Report  
June, 2014 Meeting  
Pennsauken Sewerage Authority**

Dear Mr. Orth:

The following is a summary of the engineering activities for the above referenced Authority meeting:

**Sycamore Ridge Sewer Application**

On January 16, 2014, the PSA received an application for sewer connection by ETC Companies of Ramsey, NJ. The Applicant proposes to connect a new lateral to service a proposed clubhouse on the subject property at 3731 Herbert Avenue. The new lateral would connect to an existing Authority 8" sanitary sewer main.

On March 11, 2014 a permit for new connection was issued to the applicant. My office has been contacted by the Contractor. Construction activities are scheduled for Monday, June 16. My office will provide inspection of the connection for the Authority.

Please feel free to contact me with any questions.

Sincerely,

**PENNONI ASSOCIATES INC.**

Thomas Lisse, PE, CME  
Authority Engineer

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Respectfully submitted,



Bill Orth, Secretary