

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 6:45 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

Mr. Oren Lutz
Mr. Gregory Schofield
Mr. Dennis Archible
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director
Robin Fair, Treasurer
Mr. Thomas M. Tillinghast, Superintendent
Mr. David Luthman, Solicitor

Absent was:

Mr. Timothy Ellis

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Archible and carried to close the public portion of the meeting.

The minutes of the meeting April 16, 2013 were presented for approval.

A motion was made by Mr. Schofield, seconded by Mr. Pennestri to approve the minutes as presented. All Commissioners present signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is \$433,995.63

Mr. Schofield moved to pay the bills as presented, seconded by Mr. Pennestri. On roll call all Commissioners voted yes to carry the motion.

See Bill List Attached

May 21, 2013

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$433,995.63

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 04/17/13 to 12/31/13
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
677	04/23/13	PAYROLL PAYROLL ACCOUNT		04/30/13	1419
P3-00101		PAYROLL W/E 4/21/13	32,287.36		
678	04/30/13	PAYROLL PAYROLL ACCOUNT		04/30/13	1424
P3-00108		PAYROLL W/E 4/28/13	66,961.95		
679	05/07/13	PAYROLL PAYROLL ACCOUNT			1426
P3-00119		PAYROLL W/E 5/5/13	34,691.89		
680	05/14/13	PAYROLL PAYROLL ACCOUNT			1428
P3-00124		PAYROLL W/E 5/12/13	33,408.16		
681	05/20/13	PETTY PETTY CASH			1431
13-00228		PETTY CASH	345.34		
682	05/21/13	PAYROLL PAYROLL ACCOUNT			1432
P3-00130		PAYROLL W/E 5/19/13	30,673.36		
P3-00131		R BELSITO	129.67		
			<u>30,803.03</u>		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	6	0	198,497.73	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>6</u>	<u>0</u>	<u>198,497.73</u>	<u>0.00</u>

OPERATING		operating cash			
24280	04/24/13	10685000 BRENNAN TITLE ABSTRACT			1421
13-00183		REFUND	24.71		
24281	04/24/13	60126000 LAWRENCE NELSON		04/30/13	1421
13-00178		OVERPAYMENT REFUND	338.89		
24282	04/24/13	COMCAST COMCAST			1421
13-00026		CABLE/INTERNET - 1/23-2/22/13	172.95		
24283	05/14/13	LUTHMAN DAVID A. LUTHMAN			1430
13-00006		LEGAL COUNSEL - 2013	1,516.67		
24284	05/21/13	AAA AAA SOUTH JERSEY, INC.			1434
13-00229		ANNUAL MEMBERSHIP	585.00		
24285	05/21/13	ABCON AB-CON EXTERMINATING INC.			1434
13-00024		EXTERMINATING SRVC & CONTRACT	28.00		
24286	05/21/13	ANIMHOSP PENNSAUKEN ANIMAL HOSPITAL, PA			1434
13-00216		EUTHANASIA/CREMATION NORTON	282.00		

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PENNSAUKEN SEWERAGE AUTHORITY
Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING		operating cash	Continued		
24287	05/21/13	ARREFRES ARAMARK REFRESHMENT SRVC, LLC			1434
13-00081		COOLER FILTRATION MAINTENANCE	29.99		
13-00124		COFFEE SUPPLIES ORDERED 3/18	400.66		
13-00175		COFFEE SUPPLIES	<u>339.35</u>		
			770.00		
24288	05/21/13	ATT AT&T CORPORATION			1434
13-00071		LONG DISTANCE THRU FEB 4	1,024.34		
24289	05/21/13	BELL BELL SUPPLY CO. CORP.			1434
13-00209		CONCRETE/MORTAR MIX, ASPHALT	238.00		
24290	05/21/13	BEVAN BEVAN SECURITY SYSTEMS, INC			1434
13-00180		FIRE/BURGLAR ALARM INSPECTION	147.50		
24291	05/21/13	BLACKBRN BLACKBURN MFG COMPANY			1434
13-00146		MARK OUT SUPPLIES	451.56		
24292	05/21/13	BOWMAN BOWMAN & COMPANY, LLP			1434
13-00219		PROF SERVICES 2012 AUDIT	31,000.00		
24293	05/21/13	BP BP ENVIRONMENTAL SERVICES, INC			1434
13-00225		O & M TRASH REMOVAL	585.00		
24294	05/21/13	CANON CANON SOLUTIONS AMERICA, INC.			1434
13-00074		MAINTENANCE/COPIES (2 COPIERS)	147.47		
24295	05/21/13	CHICKS CHICK'S TOWING SERVICE, INC			1434
13-00132		INSPECTION/REPAIR TRUCK 708	100.00		
13-00196		REPAIRS TO TRUCK 708	2,157.14		
13-00214		STATE & FEDERAL INSPECTIONS	<u>192.50</u>		
			2,449.64		
24296	05/21/13	CIARROCC BENITO & NICOLINA CIARROCCHI			1434
13-00041		2013 MEDICAL B COVERAGE	92.20		
24297	05/21/13	CINTAS CINTAS FIRST AID & SAFETY			1434
13-00064		RESTOCK OF FIRST AID CABINET	169.19		
24298	05/21/13	COMCAST COMCAST			1434
13-00026		CABLE/INTERNET - 1/23-2/22/13	175.90		
24299	05/21/13	COURIER COURIER POST - DAILY JOURNAL			1434
13-00182		NOTICE TO BIDDERS	35.31		
13-00193		2012 SYNOPSIS OF AUDIT	<u>264.00</u>		
			299.31		
24300	05/21/13	CUMMINGS JAMES J. CUMMINGS, JR.			1434
13-00133		2013 MEDICAL B COVERAGE	46.10		
24301	05/21/13	DELTA DELTA DENTAL OF NJ, INC.			1434
13-00036		2013 DENTAL PLAN FOR PSA	7,478.02		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING		operating cash	Continued		
24302	05/21/13	DONSAUTO Don's Westfield Auto Sply, Inc			1434
		13-00204 SUPPLIES PURCHASED APRIL	187.00		
		13-00218 PURCHASE OF ADD'L SUPPLIES APR	<u>168.78</u>		
			355.78		
24303	05/21/13	FONTANAS Fontana's Auto Repair Inc.			1434
		13-00186 REPLACE ALTERNATOR/TRUCK 702	345.00		
24304	05/21/13	GALETON GALETON, INC.			1434
		13-00185 WORK GLOVES/RUBBER GLOVES	345.80		
24305	05/21/13	GDF SUEZ GDF SUEZ ENGY RESOURCE NA INC			1434
		13-00181 ENERGY CHARGES - 17 ACCOUNTS	9,380.57		
24306	05/21/13	GUYS GUY'S BRAKE SERVICE			1434
		13-00230 ELECTRICAL PARTS FOR TRUCK 716	146.35		
24307	05/21/13	HESS HESS CORPORATION			1434
		13-00077 NATURAL GAS CHARGES	141.72		
24308	05/21/13	HILLTOP HILLTOP BLOCK & SUPPLY, INC.			1434
		13-00197 BLOCK SUPPLY	1,256.25		
24309	05/21/13	INGRAM WILLIAM INGRAM			1434
		13-00043 2013 MEDICAL B COVERAGE	46.10		
24310	05/21/13	INSITUFM INSITUFORM TECHNOLOGIES, INC.			1434
		13-00176 SANITARY SEWER REHABILITATION	83,248.94		
24311	05/21/13	JAYSTIRE JAY'S TIRE SERVICE LLC			1434
		13-00195 TIRE FOR TRUCK 708	550.00		
		13-00210 4 TIRES FOR REAR OF TRUCK 705	<u>1,800.00</u>		
			2,350.00		
24312	05/21/13	LEE LEE AUTO SUPPLY, INC.			1434
		13-00205 SUPPLIES PURCHASED APRIL	109.86		
24313	05/21/13	MACANANY PATRICIA MACANANY			1434
		13-00025 HEALTH COVERAGE - YEAR 2013	616.10		
24314	05/21/13	MAPLELEA MAPLE LEAF LAWN CARE, INC.			1434
		13-00135 2013 LAWN CARE: STATIONS & ADM	572.25		
		13-00165 CLEAN UP ON ADMIN PROPERTY	<u>2,200.00</u>		
			2,772.25		
24315	05/21/13	MM Municipal Maintenance Co. Inc.			1434
		13-00147 STATION 6 REPAIRS	1,475.66		
		13-00174 REPAIR PUMP 1 AT STATION 10	604.30		
		13-00213 REPAIRS TEITLEMAN STATION	<u>1,649.53</u>		
			3,729.49		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING		operating cash	Continued		
24316	05/21/13	MOWER THE MOWER SHOP			1434
		13-00173 REPAIR PORTABLE GENERATOR	159.69		
		13-00190 REPAIR SMOKE TESTING EQUIPMRNT	<u>70.65</u>		
			230.34		
24317	05/21/13	MPWC MPWC			1434
		13-00157 WATER S/O FEES	900.00		
24318	05/21/13	NJAW NEW JERSEY AMERICAN WATER CO			1434
		13-00109 WATER S/O FEES	312.00		
24319	05/21/13	NJAWSTA NEW JERSEY AMERICAN WATER CO			1434
		13-00047 MONTHLY USAGE REPORTS	59.68		
		13-00073 WATER SERVICE - 4 STATIONS	<u>77.43</u>		
			137.11		
24320	05/21/13	NJUAJIF NJ UTILITY AUTHORITIES JIF			1434
		13-00208 2013 ASSESSMENT	58,214.46		
24321	05/21/13	OCC ONE CALL CONCEPTS, INC.			1434
		13-00070 MONTHLY MARK OUTS	173.28		
24322	05/21/13	OPTICAL OPTICAL ROBOTICS, LLC			1434
		13-00189 TROUBLESHOOT/REPAIR CAMERA	125.00		
24323	05/21/13	PBENNETT PAULINE BENNETT			1434
		13-00040 2013 MEDICAL B COVERAGE	46.10		
24324	05/21/13	PDOYLE PATRICK J. DOYLE			1434
		13-00042 2013 MEDICAL B COVERAGE	46.10		
24325	05/21/13	PRESSTEK PRESSTEK , INC.			1434
		13-00217 REPAIR FORMAX SEALER/FOLDER	270.00		
24326	05/21/13	PSEG PUBLIC SERVICE ELEC & GAS CO.			1434
		13-00194 MONTHLY CHARGES APRIL 2013	5,442.96		
24327	05/21/13	REMING REMINGTON VERNICK ARANGO ENGR			1434
		13-00172 PROFESSIONAL SERVICES 3/1-3/31	812.75		
		13-00221 PROFESSIONAL SERVICES	<u>190.00</u>		
			1,002.75		
24328	05/21/13	REPUBLIC REPUBLIC SERVICES OF NJ, LLC			1434
		13-00033 2013 BASIC SRVC DUMPSTER RNTL	622.84		
24329	05/21/13	SAMS SAM'S CLUB			1434
		13-00184 INVENTORY AND SUPPLIES	342.84		
24330	05/21/13	SCHWER SCHWERING HARDWARE, INC.			1434
		13-00198 SUPPLIES PURCHASED APRIL	183.55		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING		operating cash	Continued		
24330		SCHWERING HARDWARE, INC.	Continued		
13-00199		SUPPLIES PURCHASED APRIL	<u>151.48</u>		
			335.03		
24331	05/21/13	SIEMENS SIEMENS WATER TECH CORPORATION			1434
13-00030		SRVC CONTRACT THROUGH 12/31/13	1,526.00		
24332	05/21/13	TM T & M ASSOCIATES			1434
13-00188		2013 GENERAL ENGINEERING	539.50		
13-00224		PSNA-00081 FRSTHFFR SEWER LIN	7,183.95		
13-00234		2013 GENERAL ENGINEERING	<u>1,371.50</u>		
			9,094.95		
24333	05/21/13	UNUM UNUM LIFE INSUR CO OF AMERICA			1434
13-00035		2013 ANNUAL LIFE/DISABILITY	874.75		
24334	05/21/13	UPS UNITED PARCEL SERVICE			1434
13-00200		SHIPPING CHG/RETURN TO COBRA	6.99		
24335	05/21/13	VAL VAL ASSOC. LABORATORY, INC.			1434
13-00139		2013 SULFIDE TESTING/SAMPLING	386.00		
24336	05/21/13	VALLETT RICHARD B. VALLETT, JR.			1434
13-00080		COMPUTER SUPPORT	325.00		
24337	05/21/13	VAN AIR VAN-AIR & HYDRAULICS			1434
13-00231		SUPPLIES PURCHASED	95.39		
24338	05/21/13	VERIZON VERIZON WIRELESS			1434
13-00061		WIRELESS CHARGES	955.07		
24339	05/21/13	WATERENV WATER ENVIRONMENT FEDERATION			1434
13-00227		MEMBERSHIP RENEWAL P. OLIVO	79.00		
24340	05/21/13	WBMASON W.B. MASON CO., INC.			1434
13-00177		OFFICE SUPPLIES	322.18		
24341	05/21/13	WEST WEST			1434
13-00187		NJ STAT 2013 PP/A-Z INDEX PAMS	64.00		
24342	05/21/13	WESTMONT WESTMONT HARDWARE, INC.			1434
13-00202		SUPPLIES PURCHASED APRIL	195.89		
13-00203		SUPPLIES PURCHASED APRIL	<u>55.69</u>		
			251.58		
24343	05/21/13	WHARTON WHARTON HARDWARE & SPLY CORP			1434
13-00191		SUPPLIES PURCHASED APRIL	68.52		
24344	05/21/13	WORKNET US REG OCCUP HEALTH II NJ PC			1434
13-00192		DS 5 PANEL/EBT SCRNG - BELSITO	81.00		

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract

OPERATING	operating cash		Continued	
24344	US REG OCCUP HEALTH II NJ PC	Continued		
13-00232	DOT DRUG & ALCOHOL TESTS		300.00	
			381.00	

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	65	0	235,497.90	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	65	0	235,497.90	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	71	0	433,995.63	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	71	0	433,995.63	0.00

Fund Description	Fund	Budget Total	Revenue Total
OPERATING FUND	3-01	433,995.63	0.00
Total Of All Funds:		<u>433,995.63</u>	<u>0.00</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
OPERATING FUND	3-01	433,995.63	0.00	0.00	0.00	433,995.63
Total of All Funds:		<u>433,995.63</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>433,995.63</u>

Approval of Utility Bill Adjustment # 1786 & 1790 and Utility Balance Adjustment #'s 8118, 8137, 8147 & 8313 and Payment Reversal Reference # 8156 were presented.

Mr. Pennestri moved for the approval of adjustments while Mr. Archible seconded the motion. On roll all Commissioners present voted yes to approve the adjustments.

See Journals Attached

The Chairman moved to Old Business.

There was no old business.

The Chairman moved to New Business.

Resolution No. 13-22 Certifying the Review of the Audit Report for F/Y 2012 was presented.

Mr. Archible made a motion to approve the resolution. It was seconded by Mr. Schofield. On roll call all Commissioners present voted yes and signed the official document.

See Resolution No. 13-22

The Chairman requested the Treasurer's report.

See Treasurer's Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Chairman asked for the Engineers reports.

See Report from Dennis Yoder
See Report from Jeff Winegar

The Chairman asked the Commissioners for any reports.

Mr. Lutz – No Report

Mr. Schofield – No Report

Mr. Archible – No Report

Mr. Ellis – Absent

Mr. Pennestri – Inquired about the T&M Engineering Report by Jeffrey Winegar, P.E.

The specific inquiry was regarding the intersection of Magnolia and Florida Avenues and the fact that they have not received authorization and await further direction. Mr. Tillinghast responded that the weather has not produced significant flooding. Therefore we are unable to provide additional direction at this time.

Batch Id: DEBORAH

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate Flag	Date	Seq
51418000-0 TRAN, CUI	Sewer	S10	B	13	1	45.00-	0.00	45.00-	S/C RATE	N	04/23/13	1
51418000-0 TRAN, CUI	Sewer	S11	B	13	1	22.50	0.00	22.50	S/C RATE	N	04/23/13	2
51418000-0 TRAN, CUI	Sewer	S10	B	13	2	45.00-	0.00	45.00-	S/C RATE	N	04/23/13	3
51418000-0 TRAN, CUI	Sewer	S11	B	13	2	22.50	0.00	22.50	S/C RATE	N	04/23/13	4
51418000-0 TRAN, CUI	Sewer	S10	B	13	3	45.00-	0.00	45.00-	S/C RATE	N	04/23/13	5
51418000-0 TRAN, CUI	Sewer	S11	B	13	3	22.50	0.00	22.50	S/C RATE	N	04/23/13	6
51418000-0 TRAN, CUI	Sewer	S10	B	13	4	45.00-	0.00	45.00-	S/C RATE	N	04/23/13	7
51418000-0 TRAN, CUI	Sewer	S11	B	13	4	22.50	0.00	22.50	S/C RATE	N	04/23/13	8

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	4	180.00-	0.00	180.00-
Sewer Bill	S11	4	90.00	0.00	90.00
				Total Sewer Bill:	90.00-
				Total Sewer:	90.00-
Entries: <u>8</u>				Total of All Codes:	90.00-

Batch: DEBORAH	Updated Billings:	8 Flat:	90.00-	Exc:	0.00	Ref Num:	1786
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	90.00-	Exc:	0.00	Total Updated:	90.00-

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	4	180.00-	0.00	180.00-
Sewer Bill	S11	4	90.00	0.00	90.00
				Total Sewer Bill:	90.00-
				Total Sewer:	90.00-
Entries:		<u>8</u>		Total of All Codes:	<u>90.00-</u>

Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
41256030-0 BELSITO, BARBARA	Sewer	S10	B	13	1	45.00-	0.00	45.00-	s/c rate	N		04/26/13	1
41256030-0 BELSITO, BARBARA	Sewer	S11	B	13	1	22.50	0.00	22.50	s/c rate	N		04/26/13	2
41256030-0 BELSITO, BARBARA	Sewer	S10	B	13	2	45.00-	0.00	45.00-	s/c rate	N		04/26/13	3
41256030-0 BELSITO, BARBARA	Sewer	S11	B	13	2	22.50	0.00	22.50	s/c rate	N		04/26/13	4
41256030-0 BELSITO, BARBARA	Sewer	S10	B	13	3	45.00-	0.00	45.00-	s/c rate	N		04/26/13	5
41256030-0 BELSITO, BARBARA	Sewer	S11	B	13	3	22.50	0.00	22.50	s/c rate	N		04/26/13	6
41256030-0 BELSITO, BARBARA	Sewer	S10	B	13	4	45.00-	0.00	45.00-	s/c rate	N		04/26/13	7
41256030-0 BELSITO, BARBARA	Sewer	S11	B	13	4	22.50	0.00	22.50	s/c rate	N		04/26/13	8

Batch: DEBORAH	Updated Billings:	8 Flat:	90.00-	Exc:	0.00	Ref Num:	1790
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	90.00-	Exc:	0.00	Total Updated:	90.00-

		----- Principal -----						
Code Type	Description	Count	Arrears/Other	2012	2013	Future	Penalty	Total
105	Balance Adjustment							
	Cancel Charges	3	0.00	0.00	135.00-	0.00	0.00	135.00-
	Sewer Totals:	3	0.00	0.00	135.00-	0.00	0.00	135.00-
	Grand Totals:	3	0.00	0.00	135.00-	0.00	0.00	135.00-

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name			Transaction Type							
10464000-0	Sewer	105	13 2		45.00-	0.00	45.00-	FIRE 3/24/13	04/12/13	1
VILLALTA, SIMONE			Balance Adjustment							
10464000-0	Sewer	105	13 3		45.00-	0.00	45.00-	FIRE 3/24/13	04/12/13	2
VILLALTA, SIMONE			Balance Adjustment							
10464000-0	Sewer	105	13 4		45.00-	0.00	45.00-	FIRE 3/24/13	04/12/13	3
VILLALTA, SIMONE			Balance Adjustment							

Batch: DEBORAH Updated Entries: 3 Updated Principal: 135.00- Updated Penalty: 0.00 Ref Num: 8118

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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Code Type Description	Count	Arrears/Other	Principal			Penalty	Total
			2012	2013	Future		
105 Balance Adjustment							
Cancel Charges	3	0.00	0.00	135.00-	0.00	0.00	135.00-
Sewer Totals:	3	0.00	0.00	135.00-	0.00	0.00	135.00-
Grand Totals:	3	0.00	0.00	135.00-	0.00	0.00	135.00-

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
30984000-0 WASS, JOEL DISC PERMIT 13047	Sewer	105		13 2	45.00-	0.00	45.00-	disc permit	04/17/13	1
			Balance Adjustment							
30984000-0 WASS, JOEL DISC PERMIT 13047	Sewer	105		13 3	45.00-	0.00	45.00-	disc permit	04/17/13	2
			Balance Adjustment							
30984000-0 WASS, JOEL DISC PERMIT 13047	Sewer	105		13 4	45.00-	0.00	45.00-	disc permit	04/17/13	3
			Balance Adjustment							

April 17, 2013
09:00 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 3 Updated Principal: 135.00- Updated Penalty: 0.00 Ref Num: 8137

April 18, 2013
03:01 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

		----- Principal -----						
Code Type	Description	Count	Arrears/Other	2012	2013	Future	Penalty	Total
105	Balance Adjustment							
	Cancel Charges	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>25.00-</u>	<u>0.00</u>	<u>0.00</u>	<u>25.00-</u>
	Sewer Totals:	1	0.00	0.00	25.00-	0.00	0.00	25.00-
Grand Totals:		<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>25.00-</u>	<u>0.00</u>	<u>0.00</u>	<u>25.00-</u>

April 18, 2013
03:01 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name			Transaction Type							
40342000-0	Sewer	105	NSF	13 1	25.00-	0.00	25.00-	WAIVE FEE	04/18/13	1
HAYES, GREGORY			Balance Adjustment							

April 18, 2013
03:01 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH	Updated Entries:	1	Updated Principal:	25.00-	Updated Penalty:	0.00	Ref Num:	8147
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May 13, 2013
01:30 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

Code	Type Description	Count	Arrears/Other	Principal			Penalty	Total
				2012	2013	Future		
103	Balance Adjustment							
	Penalty Correction	1	0.00	0.00	0.00	0.00	0.34-	0.34-
	Sewer Totals:	1	0.00	0.00	0.00	0.00	0.34-	0.34-
Grand Totals:		1	0.00	0.00	0.00	0.00	0.34-	0.34-

May 13, 2013
01:30 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
10324000-0 PHAN, SUONG VAN	Sewer	103	13 1 Balance Adjustment		0.00	0.34-	0.34-	remove int	05/13/13	1

May 13, 2013
01:31 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 1 Updated Principal: 0.00 Updated Penalty: 0.34- Ref Num: 8313

April 22, 2013
09:53 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Page No: 1

Batch: DEBORAH	Updated Payments:	2	Updated Payment Amt:	382.39-	Updated Penalty:	0.65-	Ref Num:	8156
			Updated Total:	383.04-				
	Updated Revenue:	2	Updated Revenue Amt:	383.04-				

Code Description	Count	Principal			Future	Penalty	Total
		Arrears/Other	2012	2013			
001 Sewer - Residential	2	338.89-	43.50-	0.00	0.00	0.65-	383.04-
Sewer Totals	2	338.89-	43.50-	0.00	0.00	0.65-	383.04-
Grand Totals	2	338.89-	43.50-	0.00	0.00	0.65-	383.04-
Payments:	0	0.00	0.00	0.00	0.00	0.00	0.00
Non NSF Reversals:	2	338.89-	43.50-	0.00	0.00	0.65-	383.04-
NSF Reversals:	0	0.00	0.00	0.00	0.00	0.00	0.00
Total Cash:	0.00	Total Check:	383.04-	Total Credit:	0.00		

Sewer Overpayments 338.89-
Total Overpayments 338.89-

Batch Id: DEBORAH Batch Type: Payment/Reversal Batch Date: 04/22/13 Sort By: Sequence

Type	Id	Name/Comment	Yr/Prd Code	Principal	Penalty	Total Mthd	Chk Id	Description	Date	Seq
Sewer	60126000-0	NELSON, LAWRENCE	12 4 001R	43.50-	0.65-	44.15-CK	1447254336	ecom pd psa in error	04/01/13	1
Original Payment		Date: 04/01/13								
Sewer		Payment Reference: 8074	31							
Original Payment		Date: 04/01/13								
		Payment Reference: 8074	32							
		Payment Reference: 8074	32							
Account 60126000-0 Total: 383.04-										

There are NO errors in this listing.

Revenue Account	Description Bank	Source	Total	Date
3-01-00-410-001	Residential 01 OPERATING FUND	UTILITY	382.39-	04/01/13
Db: 3-01-145-00-000-000 Account Receivable Cr: 3-01-101-00-000-001 Cash-Operating				
3-01-00-410-005	A/R Penalty 01 OPERATING FUND	UTILITY	0.65-	04/01/13
Db: 3-01-145-00-000-000 Account Receivable Cr: 3-01-101-00-000-001 Cash-Operating				

Total To Be Posted: 383.04-
Total Not To Be Posted: 0.00

Bank Id	Count	Principal			Future	Penalty	Total
		Arrears/Other	2012	2013			
01	2	338.89-	43.50-	0.00	0.00	0.65-	383.04-
Grand Totals	2	338.89-	43.50-	0.00	0.00	0.65-	383.04-

Bank Id	Cash	Check	Credit
01	0.00	383.04-	0.00
Grand Totals	0.00	383.04-	0.00

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
CERTIFYING REVIEW OF F/Y 12 AUDIT REPORT**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each Local Authority to cause an annual audit of its accounts to be made, and;


WHEREAS, the annual audit report for the fiscal year ended December 31, 2012 has been completed and filed with the Division of Local Government Services Bureau of Authority Regulations pursuant to N.J.S.A. 40A:5A-17, requires the Governing Body of each Authority to, within 45 days of receipt of the annual audit, certify by Resolution to the local Finance Board that each Member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and;

WHEREAS, the Members of the Governing Body have received the annual audit and have personally reviewed the annual audit report entitled "General Comments" and "Recommendations", in accordance with N.J.S.A. 40A:5A-17.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Pennsauken Sewerage Authority hereby certifies to the Local Finance Board of the State of New Jersey that each Governing body Member has personally reviewed the annual audit report for the fiscal year ended December 31, 2012, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON May 21, 2013.

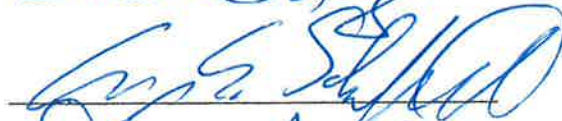

Bill Orth, Secretary

We, the members of the governing body of the Pennsauken Sewerage Authority, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the Pennsauken Sewerage Authority.
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2012 and specifically the sections of the audit report entitled "General Comments" and "Recommendations".



Oren Lutz, Chairman



Gregory Schofield, Vice-Chairman



Dennis Archible, Commissioner



Timothy Ellis, Commissioner



James Pennestri, Commissioner

ADOPTED: May 21, 2013

1. Commercial monthly billing totaled \$23,917.42. .
2. Principal lend-a-hand balances as of March 31, 2013:
 - a. Madeline Rawle (deceased) - \$6,813.97
 - b. Dorothy Brittin - \$6,372.96
 - c. Dawn Peluso - \$1,461.40
 - d. Jacklyn Schonewolf - \$2,240.06
 - e. Robert Ingram - \$6,606.90
 - f. Karen Muse - \$837.19
 - g. Adria Cruz - \$3,381.84
 - h. Carmen Jimenez - \$1,920.90
 - i. Valerie Newman - \$6,838.10
3. Investments under Trustee Accounts:

\$180,000.00 CD @ First Colonial Bank .75% - Matures 7/24/13
\$174,013.97 CD @ Susquehanna Bank 2% - Matures 4/21/14
\$150,000.00 CD First Colonial Bank .75% - Matures 7/24/13
\$50,000.00 CD First Colonial Bank .75% - Matures 7/24/13
\$152,464.70 CD Susquehanna Bank .80% - Matures 8/03/14
\$11,393.44 Money Market
4. Financial Reports are attached.

Respectfully submitted,



Robin Fair
Treasurer

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2013 - DECEMBER 31, 2013
FOR MONTH OF APRIL

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,200,000.00	\$ 412,497.26	\$ 1,072,035.27	\$ 760,775.00	\$ 2,246,888.43
4004 COMMERCIAL	1,105,000.00	\$ 125,223.17	\$ 409,729.23	\$ 195,555.81	\$ 470,578.01
4005 PENALTY	30,000.00	\$ 2,826.53	\$ 8,841.77	\$ 3,438.42	\$ 12,992.70
4002 MERCH	178,000.00		\$ 2,388.77		\$ 2,388.77
4003 C/H	25,000.00		\$ 3,212.52		\$ 3,212.52
4012 OTHER INCOME	5,000.00		\$ 225.00		\$ 225.00
4013 INVEST INT	3,000.00	\$ 45.43	\$ 111.03		\$ 111.03
4014 TRUSTEE INT	15,000.00		\$ -		\$ 4,013.97
4016 PERMITS (RES)	15,000.00	\$ 200.00	\$ 800.00		\$ 800.00
4019 PERMITS (COMM)	50,000.00	\$ 100.00	\$ 200.00		\$ 200.00
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	10,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$1,000.00	\$15.00	\$ 30.00		\$ 30.00
4050 INT./NOTES PAY.	1,000.00	29.96	\$ 85.21		\$ 85.21
Anticipated Balance	193,368.00				
TOTALS	3,832,368.00	540,937.35	1,497,658.80	959,769.23	2,741,525.64
	BUDGET	MTD	YTD	REMARKS	
ASSETS	\$ 215,000.00	\$ 48,923.94	\$ 49,251.23		
CONSTRUCTION IN PROGRESS			3862.23		
CAPITAL BUDGET	\$ 215,000.00	\$ 48,923.94	\$ 53,113.46		

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$240,178.42
PAYROLL	\$6,435.59
REVENUE	\$ 569.95
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 52,810.89
R & R	\$ 256,311.30
GENERAL	\$ 405,715.27

Revenue Account Range: 3-01-00-410-001 to 3-01-00-430-001 Include Non-Anticipated: Yes Year To Date AS of: 04/30/13
 Budget Account Range: 3-01-01-510-501 to 3-01-03-600-002 Include Non-Budget: No Current Period: 04/01/13 to 04/30/13
 Skip Zero YTD Activity: No Prior Year AS of: 04/30/13

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	% Real
3-01-00-410-001	Residential	2,213,938.30	2,200,000.00	760,775.00	2,246,888.43	102
3-01-00-410-002	Merchantville	179,099.61	178,000.00	0.00	2,388.77	1
3-01-00-410-003	Cherry Hill	24,433.00	25,000.00	0.00	3,212.52	13
3-01-00-410-004	Commercial	958,738.53	1,105,000.00	195,555.81	470,578.01	43
3-01-00-410-005	A/R Penalty	41,579.36	30,000.00	3,438.42	12,992.70	43
3-01-00-415-001	Permits- Residential	1,800.00	15,000.00	200.00	800.00	5
3-01-00-415-002	Permits - Commercial	60,204.72	50,000.00	100.00	200.00	0
3-01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0
3-01-00-420-001	Other Income	90,685.21	5,000.00	0.00	225.00	4
3-01-00-420-002	Application and Inspection Feed	45.00	1,000.00	15.00	30.00	3
3-01-00-420-004	JIF Insurance Premium Refund	12,242.13	10,000.00	0.00	0.00	0
3-01-00-420-005	Int on Lend-a-Hand Accounts	204.47	1,000.00	29.96	85.21	9
3-01-00-425-001	Interest from Operating Fund	1,760.20	3,000.00	45.43	111.03	4
3-01-00-425-002	Interest from Trustee Accounts	5,011.40	15,000.00	0.00	4,013.97	27
3-01-00-430-001	Anticipated Fund Balance	0.00	193,368.00	0.00	0.00	0
	OPERATING REVENUES Revenue Total	3,589,741.93	3,832,368.00	960,159.62	2,741,525.64	72

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Balance	% Expd
3-01-01-510-501	ADMIN PSA Management	230,483.85	233,000.00	21,980.00	74,732.00	158,268.00	32
3-01-01-510-502	ADMIN Office Staff	242,930.75	241,000.00	23,992.41	82,548.98	158,451.02	34
3-01-01-510-503	ADMIN: Commissioners	15,000.00	15,000.00	1,250.00	4,500.00	10,500.00	30
3-01-01-510-504	ADMIN: Legal Salary	18,200.00	0.00	0.00	0.00	0.00	0
3-01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0
3-01-01-510-601	ADMIN: PERS/Employers Liabli	80,831.00	92,500.00	84,663.50	84,663.50	7,836.50	92
3-01-01-510-602	ADMIN: Social Security	39,182.95	43,000.00	4,333.93	15,233.60	27,766.40	35
3-01-01-510-603	ADMIN: Unemp./Disablti	4,221.19	5,500.00	410.82	2,370.90	3,129.10	43
3-01-01-510-604	ADMIN: Hospital Benefits	86,343.43	94,000.00	13,011.57	34,671.83	59,328.17	37
3-01-01-510-605	ADMIN: Vision, Dental & RX	41,916.88	46,000.00	5,227.90	16,943.01	29,056.99	37
3-01-01-510-607	ADMIN: Sick/Vac Payback	60,892.95	64,000.00	8,690.23	34,590.23	29,409.77	54
3-01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0
3-01-01-510-721	ADMIN: Legal Fees	0.00	23,000.00	1,516.67	6,066.68	16,933.32	26
3-01-01-510-722	ADMIN: Audit	31,000.00	36,000.00	0.00	0.00	36,000.00	0
3-01-01-510-723	ADMIN: Other Professional Fees	10,230.50	9,000.00	0.00	1,625.00	7,375.00	18
3-01-01-510-736	ADMIN: Public Officials Liab.	5,129.30	5,500.00	0.00	3,039.07	2,460.93	55

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Balance	% Expd
3-01-01-510-750	ADMINTN: Office Supplies & Expense	9,181.54	11,000.00	264.08	2,618.91	8,381.09	24
3-01-01-510-751	ADMINTN: Postage	14,841.83	17,000.00	1,606.43	4,844.41	12,155.59	28
3-01-01-510-752	ADMINTN: Advertisinging & Printing	4,508.79	11,000.00	299.31	4,013.02	6,986.98	36
3-01-01-510-753	ADMINTN: Telephone	16,577.54	19,000.00	1,502.38	4,459.21	14,540.79	23
3-01-01-510-754	ADMINTN: Miscellaneous Exp	4,417.62	5,000.00	403.75	403.75	4,596.25	8
3-01-01-510-755	ADMINTN: Service Contracts	9,873.80	10,000.00	426.21	8,525.11	1,474.89	85
3-01-01-510-756	ADMINTN: Equipment Rental	3,696.00	4,000.00	0.00	924.00	3,076.00	23
3-01-01-510-757	ADMINTN: Building Utilities	13,946.08	34,000.00	1,992.68	8,308.29	25,691.71	24
3-01-01-510-758	ADMINTN: Building Exp. & Repairs	12,555.01	15,000.00	660.35	6,990.47	8,009.53	47
3-01-01-510-759	ADMINTN: Financial Exp	4,050.00	4,200.00	1,000.00	2,510.00	1,690.00	60
3-01-01-510-760	ADMINTN: Bad Debt Exp	0.00	500.00	0.00	0.00	500.00	0
3-01-01-510-762	ADMINTN: Education/Dues	3,350.87	6,000.00	79.00	1,262.60	4,737.40	21
3-01-01-510-763	ADMINTN: Civic InvoIveme	32,500.00	32,500.00	17,500.00	32,500.00	0.00	100
3-01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0
3-01-02-520-505	O&M: Union Salaries	879,816.11	915,000.00	82,176.01	274,030.59	640,969.41	30
3-01-02-520-506	O&M: Management Salaries	226,566.46	255,000.00	24,232.00	80,946.40	174,053.60	32
3-01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0
3-01-02-520-601	O&M: PERS	81,549.18	92,500.00	84,663.50	84,663.50	7,836.50	92
3-01-02-520-602	O&M: Social Security	93,590.55	98,000.00	8,388.85	26,358.10	71,641.90	27
3-01-02-520-603	O&M: Unemployment & Disability	5,057.94	7,700.00	1,024.36	3,256.17	4,443.83	42
3-01-02-520-604	O&M: Hospitalization Benefits	266,036.49	317,000.00	43,942.03	109,317.06	207,682.94	34
3-01-02-520-605	O&M: Vision, Dental & RX	103,714.74	125,000.00	13,261.81	41,213.65	83,786.35	33
3-01-02-520-607	O&M: Sick/Vac Payback	87,518.14	93,000.00	3,040.40	10,244.80	82,755.20	11
3-01-02-520-608	O&M: Uniform Exp.	2,203.98	8,000.00	0.00	7,422.43	577.57	93
3-01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0
3-01-02-520-711	O&M: Engineer Fees	27,333.93	25,000.00	1,352.25	5,273.25	19,726.75	21
3-01-02-520-731	O&M: General Liability/Auto Ins	24,655.20	28,000.00	0.00	12,965.44	15,034.56	46
3-01-02-520-732	O&M: Worker's Comp Insurance	47,110.20	53,000.00	0.00	24,422.02	28,577.98	46
3-01-02-520-733	O&M: Property	27,642.35	31,000.00	0.00	15,516.19	15,483.81	50
3-01-02-520-735	O&M: Fund Expense (JIF)	4,308.05	10,000.00	0.00	2,271.75	7,728.25	23
3-01-02-520-741	O&M: Uninsured Liabilities	350.00	10,000.00	0.00	373.43	9,626.57	4
3-01-02-520-755	O&M: Service Contracts	6,978.00	30,000.00	4,312.00	10,187.90	19,812.10	34
3-01-02-520-764	O&M: Station Utilities	193,899.54	215,000.00	13,703.17	50,774.38	164,225.62	24
3-01-02-520-765	O&M: Trash Removal	9,183.91	11,000.00	622.84	2,491.36	8,508.64	23
3-01-02-520-766	O&M: Oper & Maint Expense	32,797.44	90,000.00	9,803.66	25,856.59	64,143.41	29
3-01-02-520-767	O&M: Safety Expense	2,779.12	5,000.00	152.38	1,494.94	3,505.06	30
3-01-02-520-768	O&M: Landscaping	7,957.00	8,000.00	3,133.50	3,133.50	4,866.50	39
3-01-02-520-769	O&M: Vehicle & Repair Exp	27,218.98	30,000.00	1,770.39	7,989.52	22,010.48	27
3-01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	44,654.11	50,000.00	10,399.86	10,401.86	39,598.14	21
3-01-02-520-771	DO NOT USE THIS ACCT	57,922.45	0.00	0.00	0.00	0.00	0

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Balance	% Expd
3-01-02-520-772	O&M: Emergency Repairs	82,101.75	100,000.00	15,775.50	17,496.50	82,503.50	18
3-01-02-520-773	O&M: Emergency Station Repairs	124,579.97	90,000.00	1,097.96	8,001.25	81,998.75	9
3-01-02-520-774	O&M: Chemicals	0.00	1,000.00	0.00	0.00	1,000.00	0
3-01-02-520-775	O&M Permits & Licensing	860.00	3,000.00	0.00	400.00	2,600.00	13
	OPERATING FUND Expend Total	3,464,247.47	3,777,900.00	513,663.69	1,274,847.15	2,503,052.85	34

Superintendent's Report

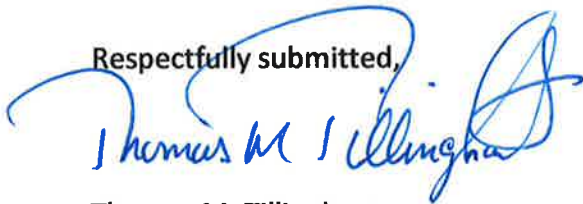
Meeting of May 21, 2013

All components of the sanitary sewerage collection system are operating properly.

In regular and preventative maintenance we flushed 97,450 feet of line. 1,473 feet was root cut and 8,345 feet was TV'd. We responded to 46 calls for service. The call breakdown is as follows:

Main Line stoppages:	1
Vent stoppages:	18
Station alarms:	6
Miscellaneous services:	21

Respectfully submitted,



Thomas M. Tillinghast
Superintendent

**DIRECTOR OF OPERATIONS
CORPORATE SECRETARY**
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May 14, 2013

Mr. William Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08109

RE: Monthly Activity Report

Dear Bill:

The following is a status report of activities since the last Authority meeting.

1. **ACTION ITEMS** : None

2. **ENGINEERING IN PROGRESS** :

The three contracts awarded for annual service maintenance and repairs have been processed and copies of executed documents have been returned to all vendors.

3. **CONSTRUCTION IN PROGRESS** : None

Very truly yours,

REMINGTON & VERNICK ENGINEERS

By 

Dennis K. Yoder, P.E., P.P., C.M.E.

May 16, 2013

VIA Email and Regular Mail

Mr. William F. Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08110

Re: Activity Report for May 21, 2013 Meeting

Dear Mr. Orth:

The following constitutes T&M's Activity Report for the Pennsauken Sewerage Authority's May 21, 2013 meeting:

Sulfide Investigation

Since January of 2011, VAL Associates Laboratory, Inc. has been taking monthly samples at various locations that were identified by T&M and the PSA as having potentially high sulfide levels. Since that time, T&M has been tabulating and graphing the test results, and their relation to system maintenance activities, rainfall, and temperature. We have met with Thom Tillinghast and Bill Orth on a number of occasions over the study period to discuss the results of sulfide testing and potential future action.

During our most recent meeting, on April 18, 2013, it was determined that the focus of the investigation should turn to the areas of known odor control issues and customer complains, specifically, the High Street Pump Station. The analytical data obtained from the monthly sampling at the various locations proved to be inconclusive to pinpoint a contributing factor(s) to the sulfide odor issue. After the meeting T&M inspected the High Street Pump Station with Thom, which focused on the pump station's odor control system.

T&M has contacted the odor control system manufacturer requesting maintenance recommendations and design guidelines to verify the sizing of the unit. A copy of the construction plans for the design and installation of the odor control system will need to be provided by the PSA. T&M will review the manufacturers design guidelines and the plans prepared for the installation of the unit. We will prepare a written summary of our findings.

The initial recommendation from the manufacturer is to change the carbon filter media in the unit which is scheduled for replacement.



Mr. William F. Orth, Executive Director
Re: Activity Report for May 21, 2013 Meeting

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System Flooding

T&M met with Thom Tillinghast of the PSA on September 14, 2011 to look at areas of sanitary sewer system flooding, primarily the intersection of Magnolia and Florida. System investigation into the causes of the flooding, overflow piping design, sewerage overflow vaults were discussed as possible mitigation measures for the areas experiencing flooding. T&M provided a proposal to the PSA for investigation and engineering on October 3, 2011.

The proposed initial investigation requires access to the pipe system to perform video inspection or smoke testing. This testing is best performed during dry weather periods to reduce the volume of by-pass pumping. T&M has been in contact with Thom Tillinghast regarding scheduling of the testing, however weather has not been cooperative. Once test results are received, T&M will require authorization to proceed with services included in our pending proposal submitted on October 3, 2011.

To date we have not received authorization and await further direction.

System Improvements 48th Street and Route 130

T&M met with Thomas Tillinghast to discuss proposed system improvements near the intersection of 48th Street and Route 130. The improvements would include the installation of a new manhole and the removal of an existing "blind" connect of two existing sanitary pipes and provide the PSA with a new access point for system maintenance. T&M prepared a proposal for professional services including survey of the project area, preparation of plans and specifications, solicitation of construction quotes from contractors, and construction administration. The proposal was submitted to the PSA on May 8, 2012.

The PSA has requested that T&M prepare an estimate of probable construction costs for the project to determine if available funding exists for the project. T&M provided an estimate of the probable construction cost for the project on August 2, 2012.

To date we have not received authorization and await further direction.

Frosthoffer Sewer Lining Plans and Specifications

The contract for the cleaning and lining of approximately 1,468 linear feet of sewer main in the area of the Frosthoffer pump station was awarded to Insituform Technologies on February 19, 2013. The contract was signed and all required insurance documents and bonds have been provided by the Contractor. T&M issued the notice to proceed on March 6, 2013.

The Contractor has reached substantial complete of the work. An interim inspection with a representative of the NJDEP was performed on May 1, 2013. We have requested the Contractor provide an estimate for the lining of additional piping in the project under the existing contract



Mr. William F. Orth, Executive Director
Re: Activity Report for May 21, 2013 Meeting

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with available grant money. The estimate provided by the Contractor was too high for any additional work to be performed under the existing contract. T&M will discuss the issue with Thom Tillinghast the week of May 20th and make a final determination. If no additional work is authorized by the PSA, the NJDEP will consider the interim inspection to be the final inspection and the project will be closed.

Should you have any questions, please contact me.

Very truly yours,

T&M ASSOCIATES

A handwritten signature in black ink, appearing to read 'Jeffrey B. Winegar'. The signature is written in a cursive style with a large, looping 'J' and 'W'.

Jeffrey B. Winegar, P.E.
Group Manager

Cc: Edwin J. Steck, P.E.

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The Chairman asked for the Solicitor's report.

Mr. Luthman had no report.

The Chairman asked for Mr. Orth's Executive Director's report.

Mr. Orth left no report and there was no correspondence to present.

Mr. Lutz stated that if there are no matters of litigation and/or personnel, he would entertain a motion for adjournment.

Mr. Schofield moved for adjournment, seconded by Mr. Archible. All present consented by saying aye.

Respectfully submitted,



Bill Orth, Secretary