

Meeting of May 19, 2020

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 4:00 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Chairman Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law. Also instructions to participate in the teleconference were published in the Courier Post and Burlington County times Newspapers.

Mr. Lutz asked for a roll call. The following Commissioners were present via teleconference:

Mr. Oren Lutz  
Mr. Gregory Schofield  
Mr. Dennis Archible  
Mr. Timothy Ellis  
Mr. James Pennestri

Also present via teleconference was:

Mr. Marco DiBattista, Assistant Director

Also present at the Pennsauken Sewerage Authority offices were:

Mr. William Orth, Executive Director  
Mr. Thomas M. Tillinghast, Superintendent  
Mr. David A. Luthman, Solicitor

The Chairman opened the meeting to the public. As there was no one from the public on the teleconference, a motion was made by Mr. Schofield, seconded by Mr. Ellis and carried to close the public portion.

The minutes of the meeting April 21, 2020 were presented for approval. A motion was made by Mr. Archible, seconded by Mr. Pennestri to approve the minutes as presented. All Commissioners responded via teleconference that the minutes stand approved.

The Chairman stated the amount of bills to be paid is \$298,061.75.

Mr. Schofield moved to pay bills as presented, seconded by Mr. Archible. All Commissioners responded via teleconference their approval of the payment of bills.

See Bill List Attached

**MAY 19, 2020**

**PENNSAUKEN SEWERAGE AUTHORITY**

**MEETING FIGURE:**

**\$298,061.75**

Range of Checking Accts: OPER MAN WIRE to OPERATING      Range of Check Dates: 04/22/20 to 05/19/20  
Report Type: All Checks      Report Format: Super Condensed      Check Type: Computer: Y      Manual: Y      Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE      OPERATING MANUAL WIRES/TRANS					
1056	04/27/20	PAYROLL PAYROLL ACCOUNT	73,652.22	04/30/20	2391
1057	05/06/20	PAYROLL PAYROLL ACCOUNT	37,810.30		2393
1058	05/12/20	PAYROLL PAYROLL ACCOUNT	39,315.06		2395
1059	05/19/20	PAYROLL PAYROLL ACCOUNT	36,934.75		2397

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	4	0	187,712.33	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	187,712.33	0.00

OPERATING	OPERATING ACCOUNT	Amount Paid	Ref Num
29453	04/27/20 BELSITOR RICHARD J BELSITO	289.20	2390
29454	04/27/20 CUMMINGS JAMES J. CUMMINGS, JR.	144.60	2390
29455	04/27/20 DOYLE James J. Doyle	144.60	2390
29456	04/27/20 INGRAM WILLIAM INGRAM	144.60	2390
29457	04/27/20 JKRAMER JOSEPH KRAMER	144.60	2390
29458	04/27/20 LOUGHERY BERNADETTE A LOUGHERY	144.60	2390
29459	04/27/20 PDOYLE PATRICK J. DOYLE	144.60	2390
29460	04/27/20 PFLUGFEL DEBORAH PFLUGFELDER	144.60	2390
29461	04/27/20 R ORTH ORTH, REGINA	289.20	2390
29462	04/27/20 RINGRAM RICHARD INGRAM	144.60	2390
29463	05/19/20 50645001 ADRIAN BENDER	382.48	2398
29464	05/19/20 ADVANCE ADVANCE AUTO PARTS	75.96	2398
29465	05/19/20 ALLBRAND ALL BRAND SUPPLY, INC.	117.58	2398
29466	05/19/20 BELSITOR RICHARD J BELSITO	289.20	2398
29467	05/19/20 BURLTIME BURLINGTON COUNTY TIMES	33.34	2398
29468	05/19/20 CANON CANON SOLUTIONS AMERICA, INC.	165.22	2398
29469	05/19/20 CENTRALJ CENTRAL JERSEY EQUIPMENT, LLC	83.92	2398
29470	05/19/20 COMCAST COMCAST	341.29	2398
29471	05/19/20 COURIER COURIER POST - DAILY JOURNAL	77.60	2398
29472	05/19/20 CUMMINGS JAMES J. CUMMINGS, JR.	144.60	2398
29473	05/19/20 DELL DELL USA, LP	8,562.93	2398
29474	05/19/20 DELTA DELTA DENTAL OF NJ, INC.	4,349.45	2398
29475	05/19/20 DOYLE James J. Doyle	144.60	2398
29476	05/19/20 EVOQUA EVOQUA WATER TECHNOLOGIES LLC	1,975.00	2398
29477	05/19/20 GALETON GALETON, INC.	461.99	2398
29478	05/19/20 GENCHEM GENERAL CHEMICAL & SUPPLY INC	392.00	2398
29479	05/19/20 GUDIS ALAN GUDIS	1,145.24	2398
29480	05/19/20 INGRAM WILLIAM INGRAM	144.60	2398
29481	05/19/20 JKRAMER JOSEPH KRAMER	144.60	2398
29482	05/19/20 LOUGHERY BERNADETTE A LOUGHERY	144.60	2398
29483	05/19/20 LUTHMAN DAVID A. LUTHMAN	1,516.67	2398
29484	05/19/20 MACANANY PATRICIA MACANANY	308.05	2398
29485	05/19/20 MOWER THE MOWER SHOP LLC	759.90	2398
29486	05/19/20 NATBATRY NATIONAL BATTERY COMPANY	239.00	2398
29487	05/19/20 NJAMERWA NEW JERSEY AMERICAN WTR CO INC	151.99	2398
29488	05/19/20 NJAWSTA NEW JERSEY AMERICAN WATER	123.92	2398
29489	05/19/20 NJUAJIF NJ UTILITY AUTHORITIES JIF	62,969.00	2398
29490	05/19/20 OCC ONE CALL CONCEPTS, INC.	251.60	2398
29491	05/19/20 ORTH WILLIAM ORTH	159.34	2398

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING		OPERATING ACCOUNT	Continued		
29492	05/19/20	PDOYLE PATRICK J. DOYLE	144.60		2398
29493	05/19/20	PFLUGFEL DEBORAH PFLUGFELDER	144.60		2398
29494	05/19/20	PITNEYME PITNEY BOWES GLOBAL FINANC SVC	747.00		2398
29495	05/19/20	PSEG PUBLIC SERVICE ELEC & GAS CO.	15,838.81		2398
29496	05/19/20	R ORTH ORTH, REGINA	289.20		2398
29497	05/19/20	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	205.39		2398
29498	05/19/20	RINGRAM RICHARD INGRAM	144.60		2398
29499	05/19/20	STEWART STEWART BUSINESS SYSTEMS	75.35		2398
29500	05/19/20	SYSTEM4 SYSTEM 4	312.00		2398
29501	05/19/20	TM T & M ASSOCIATES	688.75		2398
29502	05/19/20	UNIFIRST UNIFIRST FIRST AID CORP	64.95		2398
29503	05/19/20	UNUM UNUM LIFE INSUR CO OF AMERICA	1,512.84		2398
29504	05/19/20	VALLETT RICHARD B. VALLETT, JR.	900.00		2398
29505	05/19/20	VERIZOFF VERIZON	1,201.14		2398
29506	05/19/20	VERIZON VERIZON WIRELESS	622.95		2398
29507	05/19/20	WBMASON W.B. MASON CO., INC.	66.37		2398

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	55	0	110,349.42	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	55	0	110,349.42	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	59	0	298,061.75	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	59	0	298,061.75	0.00

Approval of Utility Bill Adjustment Nos. 3370 and 3374 and Utility Balance Adjustment #18991, 19003, 19014, 19080 and 19081 were presented.

Mr. Archible moved for the approval of adjustments and Mr. Schofield seconded the motion. All Commissioners responded via teleconference their approval of the adjustments.

See Journals Attached

There was no Old Business.

New Business.

There is no New Business.

The Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer, Marco DiBattista's, Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Chairman, Mr. Lutz, hopes all are staying safe and healthy during this unprecedented time and hopefully the June meeting will be at the office. He asked for the Commissioners reports. Mr. Schofield, Mr. Archible, Mr. Ellis and Mr. Pennestri all reiterated what Mr. Lutz said hoping all are staying safe and healthy.

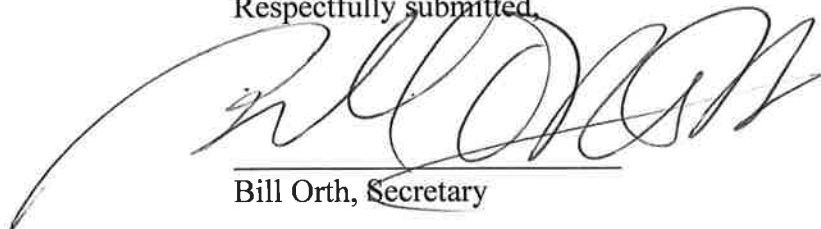
The Solicitor, Mr. David Luthman, had nothing further to report.

The Executive Director, Mr. Orth, wishes everyone the best.

Correspondence - No correspondence

As there were no items of personnel or litigation, Mr. Lutz requested a motion to adjourn. Mr. Archible moved to adjourn, seconded by Mr. Ellis. All present via teleconference consented by saying aye.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Bill Orth', is written over a horizontal line. The signature is fluid and cursive.

Bill Orth, Secretary

April 27, 2020  
08:56 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Batch Update Report

Page No: 1

---

Batch: CINDY	Updated Billings:	8 Flat:	103.00-	Exc:	0.00	Ref Num:	3370
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	103.00-	Exc:	0.00	Total Updated:	103.00-

---

April 27, 2020  
08:42 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

---

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
51424000-0	Sewer	S10	B	20	1	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		04/27/20	1
THE WILLS FAMILY TRUST													
51424000-0	Sewer	S11	B	20	1	25.75	0.00	25.75	CHG TO S11, SR RATE	N		04/27/20	2
THE WILLS FAMILY TRUST													
51424000-0	Sewer	S10	B	20	2	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		04/27/20	3
THE WILLS FAMILY TRUST													
51424000-0	Sewer	S11	B	20	2	25.75	0.00	25.75	CHG TO S11, SR RATE	N		04/27/20	4
THE WILLS FAMILY TRUST													
51424000-0	Sewer	S10	B	20	3	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		04/27/20	5
THE WILLS FAMILY TRUST													
51424000-0	Sewer	S11	B	20	3	25.75	0.00	25.75	CHG TO S11, SR RATE	N		04/27/20	6
THE WILLS FAMILY TRUST													
51424000-0	Sewer	S10	B	20	4	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		04/27/20	7
THE WILLS FAMILY TRUST													
51424000-0	Sewer	S11	B	20	4	25.75	0.00	25.75	CHG TO S11, SR RATE	N		04/27/20	8
THE WILLS FAMILY TRUST													

May 6, 2020  
11:12 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Batch Update Report

Page No: 1

---

Batch: CINDY	Updated Billings:	4 Flat:	61,878.32-	Exc:	0.00	Ref Num:	3374
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	4 Flat:	61,878.32-	Exc:	0.00	Total Updated:	61,878.32-

---

May 6, 2020  
11:11 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

---

Batch Id: CINDY

---

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
90179000-0 LIDESTRI FOODS	Sewer	S98	B	20	3	44,763.05-	0.00	44,763.05-	METER READING ADJ	N		05/06/20	1
90179000-0 LIDESTRI FOODS	Sewer	S98	B	20	3	16,538.61	0.00	16,538.61	METER READING ADJ	N		05/06/20	2
90179000-0 LIDESTRI FOODS	Sewer	S98	B	20	4	50,192.49-	0.00	50,192.49-	METER READING ADJ	N		05/06/20	3
90179000-0 LIDESTRI FOODS	Sewer	S98	B	20	4	16,538.61	0.00	16,538.61	METER READING ADJ	N		05/06/20	4

May 1, 2020  
02:12 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

Page No: 1

---

Batch: CINDY Updated Entries: 1 Updated Principal: 0.00 Updated Penalty: 3.04- Ref Num: 18991

---

May 1, 2020  
02:08 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

---

Batch Id: CINDY

---

Account Id Name	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
90144019-0 SIFAKA REAL ESTATE LLC	Sewer	104		19 4	0.00	3.04-	3.04-	PEN ADDED IN ERROR	05/01/20	1



May 4, 2020  
08:22 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

Page No: 1

---

Batch: CINDY Updated Entries: 2 Updated Principal: 50.00- Updated Penalty: 0.00 Ref Num: 19003

---

May 4, 2020  
08:20 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

---

Batch Id: CINDY

---

Account Id Name	Service	Adj Code	Bill Code	Yr Prd Transaction Type	Principal	Penalty	Total	Descript	Date	Seq
50024113-0 WILLIAMS, DEAN	Sewer	105	NSF	20 1 Balance Adjustment	25.00-	0.00	25.00-	FEE WAIVED	05/04/20	1
40719000-0 HOLMES, DANA M	Sewer	105	NSF	20 1 Balance Adjustment	25.00-	0.00	25.00-	FEE WAIVED	05/04/20	2

May 6, 2020  
08:19 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

Page No: 1

---

Batch: CINDY Updated Entries: 1 Updated Principal: 169.00 Updated Penalty: 0.00 Ref Num: 19014

---

May 6, 2020  
08:17 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

---

Batch Id: CINDY

---

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
61193000-0 STAAS SR, FRANK	Sewer	102			169.00	0.00	169.00	REFUND OVERPAYMENT	04/21/20	1
			Refund Overpayment							

May 14, 2020  
03:04 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

Page No: 1

---

Batch: CINDY Updated Entries: 1 Updated Principal: 0.00 Updated Penalty: 0.77- Ref Num: 19080

---

May 14, 2020  
02:41 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

---

Batch Id: CINDY

---

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
30560000-0 O'SHAUGHNESSY, JAMES	Sewer	105		20 1	0.00	0.77-	0.77-	REMOVE PENALTIES	05/14/20	1

May 14, 2020  
03:15 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

Page No: 1

---

Batch: CINDY Updated Entries: 1 Updated Principal: 1.57- Updated Penalty: 0.00 Ref Num: 19081

---

May 14, 2020  
03:11 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

---

Batch Id: CINDY

---

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
60012281-0 ALOI, ROBERT	Sewer	105		20 1	1.57-	0.00	1.57-	REMOVE PENALTY	05/14/20	1

**PENNSAUKEN SEWERAGE AUTHORITY**  
**REVENUES-JANUARY 1, 2020 - DECEMBER 31, 2020**  
**FOR MONTH OF APRIL**

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,700,000.00	\$ 372,636.07	\$ 1,225,993.26	\$ 902,507.25	\$ 2,653,606.50
4004 COMMERCIAL	1,480,000.00	\$ 170,116.04	\$ 520,452.92	\$ 313,743.58	\$ 747,552.31
4005 PENALTY	40,000.00	\$ 2,663.23	\$ 13,180.47	\$ 5,824.86	\$ 20,833.94
4002 MERCH	205,000.00		\$ -		\$ -
4003 C/H	32,000.00		\$ 5,030.64		\$ 5,030.64
4012 OTHER INCOME	3,000.00		\$ 0.75		\$ 0.75
4013 INVEST INT	5,000.00	\$ 678.77	\$ 2,321.37		\$ 2,321.37
4014 TRUSTEE INT	15,000.00	\$ 64.99	\$ 6,145.55		\$ 6,145.55
4016 PERMITS (RES)	5,000.00	\$ 5,180.00	\$ 14,400.00		\$ 14,400.00
4019 PERMITS (COMM)	80,000.00	\$ 3,185.00	\$ 9,158.14		\$ 9,158.14
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$500.00		\$ -		\$ -
4050 INT./NOTES PAY.	-		\$ -		\$ -
Anticipated Balance	-				
<b>TOTALS</b>	<b>4,578,500.00</b>	<b>554,524.10</b>	<b>1,796,683.10</b>	<b>1,222,075.69</b>	<b>3,459,049.20</b>
		<b>BUDGET</b>	<b>MTD</b>	<b>YTD</b>	<b>REMARKS</b>
<b>ASSETS/CAPITAL</b>		<b>\$ 195,000.00</b>	<b>\$ 10,361.07</b>	<b>\$ 13,131.44</b>	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
<b>GENERAL CHECKING</b>	\$1,602,489.06
<b>PAYROLL</b>	\$4,000.82
<b>REVENUE</b>	\$ 11.06
<b>DEBT. SERVICE</b>	\$ -
<b>DEBT. SERV. RESERVE</b>	\$ 56,262.95
<b>R &amp; R</b>	\$ 268,127.56
<b>GENERAL</b>	\$ 259,402.63

**Investments under Trustee Accounts:**

53,339.52 CD with 1st Colonial Bank @ 2.0% - MATURES 01/23/21  
189,365.61 CD with 1st Colonial Bank @ 2% - MATURES 12/24/21  
78,371.93 CD with 1st Colonial Bank @ 2.0% - Matures 4/29/21  
105,062.91 CD with 1st Colonial Bank @ 1.5% - Matures 4/29/2021  
157,664.23 Money Market

Revenue Account Range: 01-00-410-001 to 01-00-430-001 Include Non-Anticipated: Yes Year To Date As of: 04/30/20  
 Expend Account Range: 01-01-510-501 to 01-03-600-002 Include Non-Budget: Yes Current Period: 04/01/20 to 04/30/20  
 Print Zero YTD Activity: No OPERATING REVENUES Revenue Total 1,242,666.71 4,578,500.00 1,231,184.45 3,459,049.20 0.00 1,119,450.80

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/deficit	% Real
01-00-410-001	Residential	882,629.75	2,700,000.00	902,507.25	2,653,606.50	0.00	46,393.50-	98
01-00-410-002	Merchantville	0.00	205,000.00	0.00	0.00	0.00	205,000.00-	0
01-00-410-003	Cherry Hill	0.00	32,000.00	0.00	5,030.64	0.00	26,969.36-	16
01-00-410-004	Commercial	320,155.03	1,480,000.00	313,743.58	747,552.31	0.00	732,447.69-	51
01-00-410-005	A/R Penalty	3,083.36	40,000.00	5,824.86	20,833.94	0.00	19,166.06-	52
01-00-415-001	Permits- Residential	400.00	5,000.00	5,180.00	14,400.00	0.00	9,400.00	288
01-00-415-002	Permits - Commercial	35,318.00	80,000.00	3,185.00	9,158.14	0.00	70,841.86-	11
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	0.00	3,000.00	0.00	0.75	0.00	2,999.25-	0
01-00-420-002	Application and Inspection Fees	15.00	500.00	0.00	0.00	0.00	500.00-	0
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-425-001	Interest from Operating Fund	711.65	5,000.00	678.77	2,321.37	0.00	2,678.63-	46
01-00-425-002	Interest from Trustee Accounts	353.92	15,000.00	64.99	6,145.55	0.00	8,854.45-	41
	OPERATING REVENUES Revenue Total	1,242,666.71	4,578,500.00	1,231,184.45	3,459,049.20	0.00	1,119,450.80-	76

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-501	ADMIN PSA Management	24,940.00	286,000.00	21,656.00	91,849.30	0.00	194,150.70	32
01-01-510-502	ADMIN Office Staff	26,835.60	295,000.00	22,576.00	96,228.91	0.00	198,771.09	33
01-01-510-503	ADMIN: Commissioners	1,500.00	18,000.00	1,500.00	6,000.00	0.00	12,000.00	33
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liabtl	105,383.00	110,000.00	104,518.00	104,518.00	0.00	5,482.00	95
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	4,014.57	51,000.00	3,412.75	16,560.86	0.00	34,439.14	32
01-01-510-603	ADMIN: SUI/SOI/FLI	382.45	4,000.00	398.81	2,885.29	0.00	1,114.71	72
01-01-510-604	ADMIN: Hospital Benefits	18,750.17	145,000.00	10,025.94	48,255.43	0.00	96,744.57	33
01-01-510-605	ADMIN: vision, Dental & Rx	4,902.85	54,500.00	3,580.00	18,052.46	0.00	36,447.54	33
01-01-510-607	ADMIN: Sick/Vac Payback	0.00	68,000.00	0.00	27,090.00	0.00	40,910.00	40
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.67	20,000.00	1,516.67	6,066.68	0.00	13,933.32	30
01-01-510-722	ADMIN: Audit	0.00	37,000.00	26,000.00	27,500.00	0.00	9,500.00	74
01-01-510-723	ADMIN: other Professional Fees	0.00	20,000.00	0.00	237.50	0.00	19,762.50	1
01-01-510-736	ADMIN: Public officials Liab.	4,070.00	10,000.00	0.00	4,204.50	0.00	5,795.50	42
01-01-510-750	ADMIN: office Supplies & Expense	534.52	15,000.00	312.26	2,482.55	0.00	12,517.45	17
01-01-510-751	ADMIN: Postage	1,584.46	10,000.00	1,626.50	9,911.10	0.00	88.90	99
01-01-510-752	ADMIN: Advertising & Printing	38.36	15,000.00	75.78	245.48	0.00	14,754.52	2

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-753	ADMIN: Telephone	1,477.88	20,000.00	3,022.41	5,827.31	0.00	14,172.69	29
01-01-510-754	ADMIN: Miscellaneous Exp	0.00	3,000.00	67.15	166.15	0.00	2,833.85	6
01-01-510-755	ADMIN: Service Contracts	332.71	25,000.00	231.38	10,533.38	0.00	14,466.62	42
01-01-510-756	ADMIN: Equipment Rental	0.00	3,500.00	0.00	747.00	0.00	2,753.00	21
01-01-510-757	ADMIN: Building Utilities	2,468.93	25,000.00	2,073.03	6,697.73	0.00	18,302.27	27
01-01-510-758	ADMIN: Building Exp. & Repairs	361.99	25,000.00	331.99	3,095.71	0.00	21,904.29	12
01-01-510-759	ADMIN: Financial Exp	0.00	2,000.00	1,250.00	1,595.00	0.00	405.00	80
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	787.00	10,000.00	234.00	3,795.12	0.00	6,204.88	38
01-01-510-763	ADMIN: Civic Involvement	0.00	182,500.00	0.00	32,500.00	0.00	150,000.00	18
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	93,972.67	1,065,000.00	77,878.66	329,425.22	0.00	735,574.78	31
01-02-520-506	O&M: Management Salaries	19,380.00	210,000.00	15,816.00	67,185.00	0.00	142,815.00	32
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	105,383.00	110,000.00	104,518.00	104,518.00	0.00	5,482.00	95
01-02-520-602	O&M: FICA/SOCIAL SECURITY/MEDICARE	8,371.01	105,000.00	6,835.79	29,397.53	0.00	75,602.47	28
01-02-520-603	O&M: SUI/SDI/FLI	1,134.10	6,000.00	1,030.29	4,919.77	0.00	1,080.23	82
01-02-520-604	O&M: Hospitalization Benefits	42,956.96	320,000.00	22,269.56	105,913.94	0.00	214,086.06	33
01-02-520-605	O&M: Vision, Dental & Rx	12,400.68	119,500.00	7,865.15	39,547.37	0.00	79,952.63	33
01-02-520-607	O&M: Sick/vac Payback	1,328.00	104,000.00	0.00	6,294.00	0.00	97,706.00	6
01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	1,960.89	0.00	6,039.11	25
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	450.00	60,000.00	341.00	1,302.25	0.00	58,697.75	2
01-02-520-731	O&M: General Liability/Auto Ins	11,064.00	27,500.00	0.00	14,812.00	0.00	12,688.00	54
01-02-520-732	O&M: Worker's Comp Insurance	22,131.50	53,000.00	0.00	29,001.50	0.00	23,998.50	55
01-02-520-733	O&M: Property/Insurance	23,469.50	55,000.00	0.00	12,819.50	0.00	42,180.50	23
01-02-520-735	O&M: Fund Expense (JIF)	2,231.00	10,000.00	0.00	2,131.50	0.00	7,868.50	21
01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
01-02-520-755	O&M: Service Contracts	2,360.00	30,000.00	2,525.00	6,310.00	0.00	23,690.00	21
01-02-520-764	O&M: Station Utilities	17,173.85	175,000.00	14,921.39	41,991.74	0.00	133,008.26	24
01-02-520-765	O&M: Trash Removal	405.50	10,000.00	410.78	1,731.59	0.00	8,268.41	17
01-02-520-766	O&M: Oper & Maint Expense	2,289.37	45,000.00	1,294.94	6,266.41	0.00	38,733.59	14
01-02-520-767	O&M: Safety Expense	0.00	5,000.00	1,137.55	1,605.08	0.00	3,394.92	32
01-02-520-768	O&M: Landscaping	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
01-02-520-769	O&M: Vehicle & Repair Exp	516.12	20,000.00	519.33	3,343.51	0.00	16,656.49	17
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	5,453.99	30,000.00	0.00	47.40	0.00	29,952.60	0
01-02-520-771	O&M: Collection System Expense	4,048.84	75,000.00	1,435.59	22,721.20	0.00	52,278.80	30
01-02-520-772	O&M: Emergency Repairs	0.00	200,000.00	0.00	19,021.00	0.00	180,979.00	10
01-02-520-773	O&M: Emergency Station Repairs	0.00	200,000.00	401.25	401.25	0.00	199,598.75	0
01-02-520-774	O&M: Chemicals	0.00	8,025.00	0.00	0.00	0.00	8,025.00	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-775	O&M Permits & Licensing	150.00	6,000.00	0.00	691.00	0.00	5,309.00	12
01-03-600-001	Bond Debt (Principal)	0.00	45,550.00	0.00	11,847.45	0.00	33,702.55	26
01-03-600-002	Bond Debt (Interest)	0.00	5,925.00	0.00	2,660.00	0.00	3,265.00	45
	OPERATING FUND Expend Total	576,551.25	4,578,500.00	463,608.95	1,394,911.56	0.00	3,183,588.44	30

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
01	OPERATING FUND	1,242,666.71	1,231,184.45	3,459,049.20	576,551.25	463,608.95	1,394,911.56	2,064,137.64



## Superintendent's Report

Meeting of May 19, 2020

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 6,379 feet of gravity sewer main. 1,703 feet was inspected using our CCTV equipment. We performed 145 utility mark outs. We responded to 34 calls for service. The call breakdown is as follows:

Main Line stoppages:	5
Vent stoppages:	11
Station alarms:	6
Miscellaneous services:	12

In compliance with the State of Emergency declaration issued in response to the COVID-19 pandemic we are working a modified schedule performing only the work required to keep the collection system operating. We are using the recommended personal protective equipment and maintaining the proper social distancing whenever possible. We continue to respond to service calls but have enacted a "No Public Contact" protocol. We will continue to work under this modified schedule until the State of Emergency is lifted. No operations employees are reporting any illness nor is anyone showing any symptoms.

Respectfully submitted,



Thomas M. Tillinghast  
Superintendent