

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 6:45 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

Mr. Oren Lutz  
Mr. Dennis Archible  
Mr. Timothy Ellis  
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director  
Ms. Robin Fair, Treasurer  
Mr. Thomas M. Tillinghast, Superintendent  
Mr. David Luthman, Solicitor

Absent was:

Mr. Gregory Schofield

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Ellis and carried to close the public portion.

The minutes of the meeting April 21, 2015 were presented for approval.

A motion was made by Mr. Ellis, seconded by Mr. Pennestri to approve the minutes as presented. All Commissioners present signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is ..... \$233,903.42

Mr. Pennestri moved to pay the bills as presented, seconded by Mr. Archible. On roll call all Commissioners present voted yes. The motion carried.

See Bill List Attached

Utility Bill Adjustment #'s 2281 & 2292 and Utility Balance Adjustment #'s 10973, 10983, 11004 & 11050 were presented.

Mr. Archible moved for the approval of adjustments while Mr. Ellis seconded the motion. On roll call Commissioners present voted yes for approval.

See Journals Attached

**May 19, 2015**

**PENNSAUKEN SEWERAGE AUTHORITY**

**MEETING FIGURE:**

**\$233,903.42**

Range of Checking Accts: OPER MAN WIRE to OPERATING      Range of Check Dates: 04/22/15 to 05/19/15  
Report Type: All Checks      Report Format: Super Condensed      Check Type: Computer: Y      Manual: Y      Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE      OPERATING MANUAL WIRES/TRANS					
790	04/28/15	PAYROLL PAYROLL ACCOUNT	73,683.34	04/30/15	1708
791	05/05/15	PAYROLL PAYROLL ACCOUNT	34,172.64		1710
792	05/12/15	PAYROLL PAYROLL ACCOUNT	42,669.99		1713
793	05/19/15	PAYROLL PAYROLL ACCOUNT	34,437.84		1715

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	4	0	184,963.81	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>4</u>	<u>0</u>	<u>184,963.81</u>	<u>0.00</u>

OPERATING      operating cash					
26003	04/22/15	USBANK U.S. BANK	1,100.00	04/30/15	1707
26004	05/08/15	40008002 CARLOS VEGA	347.19		1712
26006	05/19/15	ABCON AB-CON EXTERMINATING INC.	28.00		1717
26007	05/19/15	AJ A&J LANDSCAPE SUPPLY GARD CTR	752.50		1717
26008	05/19/15	ALLBRAND ALL BRAND SUPPLY, INC.	139.80		1717
26009	05/19/15	BLACKBRN BLACKBURN MFG COMPANY	467.63		1717
26010	05/19/15	BP BP ENVIRONMENTAL SERVICES, INC	1,261.91		1717
26011	05/19/15	CANON CANON SOLUTIONS AMERICA, INC.	170.92		1717
26012	05/19/15	CARQUEST CARQUEST AUTO PARTS	209.02		1717
26013	05/19/15	CC AIR CAMDEN COUNTY DIV. OF HEALTH	50.00		1717
26014	05/19/15	CED Consolidated Elec Dist, Inc.	48.22		1717
26015	05/19/15	CIARROCC BENITO & NICOLINA CIARROCCHI	92.20		1717
26016	05/19/15	CINTAS CINTAS FIRST AID & SAFETY	71.86		1717
26017	05/19/15	COMCAST COMCAST	204.16		1717
26018	05/19/15	CONDIT CONDITIONED AIR	200.00		1717
26019	05/19/15	CUMMINGS JAMES J. CUMMINGS, JR.	46.10		1717
26020	05/19/15	EVOQUA EVOQUA WATER TECHNOLOGIES LLC	1,526.00		1717
26021	05/19/15	FAIR ROBIN FAIR	160.91		1717
26022	05/19/15	GROVE GROVE SUPPLY, INC.	8.46		1717
26023	05/19/15	INGRAM WILLIAM INGRAM	46.10		1717
26024	05/19/15	LUTHMAN DAVID A. LUTHMAN	1,516.67		1717
26025	05/19/15	MACANANY PATRICIA MACANANY	308.05		1717
26026	05/19/15	MM Municipal Maintenance Co. Inc.	11,530.77		1717
26027	05/19/15	MOWER THE MOWER SHOP	252.96		1717
26028	05/19/15	MPWC MPWC	1,260.00		1717
26029	05/19/15	NJAMERWA NEW JERSEY AMERICAN WTR CO INC	59.51		1717
26030	05/19/15	NJAWSTA NEW JERSEY AMERICAN WATER	74.63		1717
26031	05/19/15	OCC ONE CALL CONCEPTS, INC.	224.44		1717
26032	05/19/15	OPTICAL OPTICAL ROBOTICS, LLC	1,076.75		1717
26033	05/19/15	PBENNETT PAULINE BENNETT	46.10		1717
26034	05/19/15	PDOYLE PATRICK J. DOYLE	46.10		1717
26035	05/19/15	PETTY PETTY CASH	250.06		1717
26036	05/19/15	PHILA PHILA. BUSINESS FORMS INC.	1,958.00		1717
26037	05/19/15	PSEG PUBLIC SERVICE ELEC & GAS CO.	17,342.58		1717
26038	05/19/15	REBUILT REBUILT PARTS COMPANY	733.03		1717
26039	05/19/15	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	656.87		1717
26040	05/19/15	SAMS SAM'S CLUB	14.73		1717
26041	05/19/15	SCHWER SCHWERING HARDWARE, INC.	60.82		1717
26042	05/19/15	TILLING THOM TILLINGHAST	328.24		1717

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING	operating cash	Continued			
26043	05/19/15	TM T & M ASSOCIATES	79.49		1717
26044	05/19/15	VAL VAL ASSOC. LABORATORY, INC.	337.00		1717
26045	05/19/15	VALLETT RICHARD B. VALLETT, JR.	212.50		1717
26046	05/19/15	VERIZOFF VERIZON	1,500.63		1717
26047	05/19/15	VERIZON VERIZON WIRELESS	537.05		1717
26048	05/19/15	WATERENV WATER ENVIRONMENT FEDERATION	282.00		1717
26049	05/19/15	WBMASON W.B. MASON CO., INC.	727.26		1717
26050	05/19/15	WEST WEST	80.00		1717
26051	05/19/15	WESTMONT WESTMONT HARDWARE, INC.	12.39		1717
26052	05/19/15	WORKNET WORKNET	500.00		1717
<b>Checking Account Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	49	0	48,939.61	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>49</u>	<u>0</u>	<u>48,939.61</u>	<u>0.00</u>
<b>Report Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	53	0	233,903.42	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>53</u>	<u>0</u>	<u>233,903.42</u>	<u>0.00</u>

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Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
OPERATING FUND	5-01	233,903.42	0.00	0.00	233,903.42
Total of All Funds:		<u>233,903.42</u>	<u>0.00</u>	<u>0.00</u>	<u>233,903.42</u>

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Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
OPERATING FUND	01	233,903.42	0.00	0.00	233,903.42
Total of All Funds:		<u>233,903.42</u>	<u>0.00</u>	<u>0.00</u>	<u>233,903.42</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
OPERATING FUND	5-01	233,903.42	0.00	0.00	0.00	233,903.42
Total of All Funds:		<u>233,903.42</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>233,903.42</u>

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	4	200.00-	0.00	200.00-
Sewer Bill	S11	4	100.00	0.00	100.00
				Total Sewer Bill:	100.00-
				Total Sewer:	100.00-
Entries:		<u>8</u>		Total of All Codes:	<u>100.00-</u>

Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
61004000-0 MARTIN, VERNON	Sewer	S10	B	15	1	50.00-	0.00	50.00-	S/C RATE	N		04/20/15	1
61004000-0 MARTIN, VERNON	Sewer	S11	B	15	1	25.00	0.00	25.00	S/C RATE	N		04/20/15	2
61004000-0 MARTIN, VERNON	Sewer	S10	B	15	2	50.00-	0.00	50.00-	S/C RATE	N		04/20/15	3
61004000-0 MARTIN, VERNON	Sewer	S11	B	15	2	25.00	0.00	25.00	S/C RATE	N		04/20/15	4
61004000-0 MARTIN, VERNON	Sewer	S10	B	15	3	50.00-	0.00	50.00-	S/C RATE	N		04/20/15	5
61004000-0 MARTIN, VERNON	Sewer	S11	B	15	3	25.00	0.00	25.00	S/C RATE	N		04/20/15	6
61004000-0 MARTIN, VERNON	Sewer	S10	B	15	4	50.00-	0.00	50.00-	S/C RATE	N		04/20/15	7
61004000-0 MARTIN, VERNON	Sewer	S11	B	15	4	25.00	0.00	25.00	S/C RATE	N		04/20/15	8

Batch: DEBORAH	Updated Billings:	8 Flat:	100.00-	Exc:	0.00	Ref Num:	2281
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	100.00-	Exc:	0.00	Total Updated:	100.00-



Batch: DEBORAH	Updated Billings:	8 Flat:	100.00-	Exc:	0.00	Ref Num:	2292
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	100.00-	Exc:	0.00	Total Updated:	100.00-

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	4	200.00-	0.00	200.00-
Sewer Bill	S11	4	100.00	0.00	100.00
				Total Sewer Bill:	100.00-
				Total Sewer:	100.00-
Entries:		<u>8</u>		Total of All Codes:	<u>100.00-</u>

Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
21212000-0 PICKNALLY, E.	Sewer	S10	B	15	1	50.00-	0.00	50.00-	S/C RATE	N		04/30/15	1
21212000-0 PICKNALLY, E.	Sewer	S11	B	15	1	25.00	0.00	25.00	S/C RATE	N		04/30/15	2
21212000-0 PICKNALLY, E.	Sewer	S10	B	15	2	50.00-	0.00	50.00-	S/C RATE	N		04/30/15	3
21212000-0 PICKNALLY, E.	Sewer	S11	B	15	2	25.00	0.00	25.00	S/C RATE	N		04/30/15	4
21212000-0 PICKNALLY, E.	Sewer	S10	B	15	3	50.00-	0.00	50.00-	S/C RATE	N		04/30/15	5
21212000-0 PICKNALLY, E.	Sewer	S11	B	15	3	25.00	0.00	25.00	S/C RATE	N		04/30/15	6
21212000-0 PICKNALLY, E.	Sewer	S10	B	15	4	50.00-	0.00	50.00-	S/C RATE	N		04/30/15	7
21212000-0 PICKNALLY, E.	Sewer	S11	B	15	4	25.00	0.00	25.00	S/C RATE	N		04/30/15	8

April 30, 2015  
01:07 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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		----- Principal -----						
Code Type	Description	Count	Arrears/Other	2014	2015	Future	Penalty	Total
102	Refund Overpayment							
	Refund Overpayment	1	941.50	0.00	0.00	0.00	0.00	941.50
	Sewer Totals:	1	941.50	0.00	0.00	0.00	0.00	941.50
Grand Totals:		1	941.50	0.00	0.00	0.00	0.00	941.50

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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name			Transaction	Type						
40287000-0	Sewer	102			941.50	0.00	941.50	REFUND OVERPAYMENT	04/30/15	1
GUTIERREZ, JOSUE					Refund Overpayment					

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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

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Batch: DEBORAH Updated Entries: 1 Updated Principal: 941.50 Updated Penalty: 0.00 Ref Num: 10973

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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 6 Updated Principal: 4.50- Updated Penalty: 0.00 Ref Num: 10983

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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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		----- Principal -----						
Code Type	Description	Count	Arrears/Other	2014	2015	Future	Penalty	Total
105	Balance Adjustment							
	Cancel Charges	6	0.00	0.00	4.50-	0.00	0.00	4.50-
	Sewer Totals:	6	0.00	0.00	4.50-	0.00	0.00	4.50-
Grand Totals:		6	0.00	0.00	4.50-	0.00	0.00	4.50-

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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name		Transaction Type								
41530150-0	Sewer	105	15 2		0.75-	0.00	0.75-	PENALTY ADJUSTMENT	05/04/15	1
MORLOCK, ROSEMARIE		Balance Adjustment								
60503000-0	Sewer	105	15 1		0.75-	0.00	0.75-	PENALTY ADJUSTMENT	05/04/15	2
SINGLETON, MARYANN		Balance Adjustment								
11240000-0	Sewer	105	15 4		0.75-	0.00	0.75-	PENALTY ADJUSTMENT	05/04/15	3
PEARCE, RICHARD		Balance Adjustment								
51237000-0	Sewer	105	15 1		0.75-	0.00	0.75-	PENALTY ADJUSTMENT	05/04/15	4
URENA, FRANKLIN		Balance Adjustment								
50001008-0	Sewer	105	15 1		0.75-	0.00	0.75-	PENALTY ADJUSTMENT	05/04/15	5
SPENCER, PATRICK		Balance Adjustment								
60967003-0	Sewer	105	15 1		0.75-	0.00	0.75-	PENALTY ADJUSTMENT	05/04/15	6
SANCHEZ, VICTOR		Balance Adjustment								

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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

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Batch: DEBORAH Updated Entries: 1 Updated Principal: 0.75- Updated Penalty: 0.00 Ref Num: 11004

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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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		----- Principal -----						
Code	Type Description	Count	Arrears/Other	2014	2015	Future	Penalty	Total
103	Balance Adjustment							
	Penalty Correction	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>0.75-</u>	<u>0.00</u>	<u>0.00</u>	<u>0.75-</u>
	Sewer Totals:	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>0.75-</u>	<u>0.00</u>	<u>0.00</u>	<u>0.75-</u>
	Grand Totals:	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>0.75-</u>	<u>0.00</u>	<u>0.00</u>	<u>0.75-</u>

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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name			Transaction	Type						
20012828-0	Sewer	103		15 4	0.75-	0.00	0.75-	REMOVE PENALTY	05/06/15	1
ACELLO, ANTHONY				Balance Adjustment						

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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 1 Updated Principal: 2.31- Updated Penalty: 0.00 Ref Num: 11050

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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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		----- Principal -----						
Code Type	Description	Count	Arrears/Other	2014	2015	Future	Penalty	Total
105	Balance Adjustment							
	Cancel Charges	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>2.31-</u>	<u>0.00</u>	<u>0.00</u>	<u>2.31-</u>
	Sewer Totals:	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>2.31-</u>	<u>0.00</u>	<u>0.00</u>	<u>2.31-</u>
	Grand Totals:	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>2.31-</u>	<u>0.00</u>	<u>0.00</u>	<u>2.31-</u>

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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name			Transaction Type							
40648000-0	Sewer	105		15 4	2.31-	0.00	2.31-	REMOVE PENALTY	05/14/15	1
HENON, JOHN			Balance Adjustment							

The Chairman moved to Old Business.

Approval of change to Policy 1:10 Substance Abuse.

Mr. Ellis made a motion to approve the policy change. It was seconded by Mr. Archible. All Commissioners present voted yes.

The Chairman moved to New Business.

There was no new business

The Chairman asked the Treasurer, Robin Fair, for her report.

See Treasurer's Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Chairman asked for the Engineers reports.

No Report from Dennis Yoder (R&V)  
See Report from A. Maxwell Peters (T&M)  
See Report from Thomas Leisse (Pennoni)

The Chairman asked the Commissioners for any reports.

Mr. Lutz – No Report  
Mr. Schofield – No Report  
Mr. Archible – No Report  
Mr. Ellis – No Report  
Mr. Pennestri – No Report

The Chairman asked the Solicitor Mr. David Luthman for his report.

The Chairman asked the Executive Director Mr. Bill Orth for his report.

Mr. Orth had no report and no correspondence to present.

As there were no matters of personnel or litigation for closed session, Mr. Lutz requested a motion to adjourn. Mr. Archible moved for adjournment. Mr. Ellis seconded the motion. All Commissioners present signified their approval saying aye.

Respectfully submitted,



Bill Orth, Secretary

## **PROPOSED ADDITIONS TO PSA POLICY & PROCEDURE MANUAL**

### **Policy 1.10 Substance Abuse**

#### **Section III Violations**

#### **Subsection B Violations of the Drug Standard**

#### **ADD:**

**3) A test result reported as positive for the presence of a controlled substance, dilute specimen shall be treated as a confirmed positive test. In the case of a test result reported as negative for the presence of a controlled substance, dilute specimen, a second test must be performed immediately. A supervisor will accompany the employee to the testing facility and will remain with the employee throughout the test. The specimen must be collected under direct observation. If the second test results are negative, the first test results will be disregarded. Should the second test also be reported as negative, dilute specimen, the test will be treated as a confirmed positive test.**

**DRAFT**

**PENNSAUKEN SEWERAGE AUTHORITY**  
**REVENUES-JANUARY 1, 2015 - DECEMBER 31, 2015**  
**FOR MONTH OF APRIL**

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,550,000.00	\$ 396,540.85	\$ 1,192,139.92	\$ 847,321.83	\$ 2,505,493.81
4004 COMMERCIAL	1,235,000.00	\$ 145,648.98	\$ 490,857.32	\$ 243,301.87	\$ 555,028.07
4005 PENALTY	32,000.00	\$ 3,189.96	\$ 10,623.06	\$ 4,037.41	\$ 15,103.62
4002 MERCH	196,000.00		\$ -		\$ -
4003 C/H	30,000.00		\$ 4,276.23		\$ 4,276.23
4012 OTHER INCOME	5,000.00		\$ 48.25		\$ 48.25
4013 INVEST INT	1,000.00	\$ 178.32	\$ 545.02		\$ 545.02
4014 TRUSTEE INT	10,000.00		\$ -		\$ -
4016 PERMITS (RES)	10,000.00	\$ 400.00	\$ 1,100.00		\$ 1,100.00
4019 PERMITS (COMM)	35,000.00	\$ 100.00	\$ 111,415.80		\$ 111,415.80
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$1,000.00		\$ -		\$ -
4050 INT./NOTES PAY.	825.00	17.38	\$ 96.52		\$ 96.52
Anticipated Balance	-				
<b>TOTALS</b>	<b>4,118,825.00</b>	<b>546,075.49</b>	<b>1,811,102.12</b>	<b>1,094,661.11</b>	<b>3,193,107.32</b>
		<b>BUDGET</b>	<b>MTD</b>	<b>YTD</b>	<b>REMARKS</b>
<b>ASSETS/CAPITAL</b>		<b>\$ 110,000.00</b>	<b>\$ -</b>		

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$813,242.77
PAYROLL	\$2,053.30
REVENUE	\$ 3,390.14
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 53,562.77
R & R	\$ 250,875.31
GENERAL	\$ 252,303.68

**Investments under Trustee Accounts:**

\$175,875.31 CD @ First Colonial Bank 1% - Matures 12/24/17  
 \$185,000.00 CD @ First Colonial Bank .50% - Matures 4/29/15  
 \$50,751.88 CD First Colonial Bank 1% - Matures 7/23/16  
 \$162,497.07 Money Market

**Principal lend-a-hand balances as of April 30, 2015:**

M. Rawle	\$6,813.97	A. Cruz	\$1,068.76
D. Brittin	\$5,031.59	C. Jimenez	\$1,920.90
D. Peluso	\$1,461.40	V. Newman	\$3,064.83
J. Schonewolf	\$1,820.09	E. Black	\$1,159.44
R. Ingram	\$6,606.90		
K. Muse	\$837.19		
			<b>\$ 29,785.07</b>



PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

Revenue Account Range: 01-00-410-000 to 01-00-425-002 Include Non-Anticipated: Yes Year To Date As Of: 04/30/15  
 Expend Account Range: 01-01-510-500 to 01-03-600-002 Include Non-Budget: No Current Period: 04/01/15 to 04/30/15  
 Skip Zero YTD Activity: No Prior Year: 04/01/14 to 04/30/14

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-410-001	Residential	846,625.00	2,550,000.00	847,321.83	2,505,493.81	0.00	44,506.19-	98
01-00-410-002	Merchantville	0.00	196,000.00	0.00	0.00	0.00	196,000.00-	0
01-00-410-003	Cherry Hill	0.00	30,000.00	0.00	4,276.23	0.00	25,723.77-	14
01-00-410-004	Commercial	251,151.12	1,235,000.00	243,301.87	555,028.07	0.00	679,971.93-	45
01-00-410-005	A/R Penalty	3,787.07	32,000.00	4,037.41	15,103.62	0.00	16,896.38-	47
01-00-415-001	Permits - Residential	100.00	10,000.00	400.00	1,100.00	0.00	8,900.00-	11
01-00-415-002	Permits - Commercial	200.00	35,000.00	100.00	111,415.80	0.00	76,415.80	318
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	0.00	5,000.00	0.00	48.25	0.00	4,951.75-	1
01-00-420-002	Application and Inspection Feed	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-420-005	Int on Lend-a-Hand Accounts	176.13	825.00	17.38	96.52	0.00	728.48-	12
01-00-425-001	Interest from Operating Fund	101.98	1,000.00	178.32	545.02	0.00	454.98-	54
01-00-425-002	Interest from Trustee Accounts	6,507.84	10,000.00	0.00	0.00	0.00	10,000.00-	0
	OPERATING REVENUES Revenue Total	1,108,649.14	4,118,825.00	1,095,356.81	3,193,107.32	0.00	925,717.68-	78

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	17,936.00	243,000.00	18,480.00	78,540.00	0.00	164,460.00	32
01-01-510-502	ADMIN Office Staff	15,050.84	252,000.00	17,356.00	75,886.80	0.00	176,113.20	30
01-01-510-503	ADMIN: Commissioners	1,250.00	15,000.00	1,250.00	5,000.00	0.00	10,000.00	33
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liabli	77,023.00	88,000.00	87,915.50	87,915.50	0.00	84.50	100
01-01-510-602	ADMIN: Social Security	3,467.44	43,000.00	2,884.69	14,531.49	0.00	28,468.51	34
01-01-510-603	ADMIN: Unemp./Disabili	265.40	6,000.00	208.86	1,671.21	0.00	4,328.79	28
01-01-510-604	ADMIN: Hospital benefits	13,679.63	94,000.00	6,139.76	32,612.75	0.00	61,387.25	35
01-01-510-605	ADMIN: Vision, Dental & Rx	3,600.28	40,000.00	3,559.24	14,132.90	0.00	25,867.10	35
01-01-510-606	Admin OPEB Exp	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-607	ADMIN: Sick/Vac Payback	0.00	58,000.00	0.00	27,220.00	0.00	30,780.00	47
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.67	23,000.00	1,516.67	6,066.68	0.00	16,933.32	26
01-01-510-722	ADMIN: Audit	31,000.00	36,000.00	0.00	31,000.00	0.00	5,000.00	86
01-01-510-723	ADMIN: Other Professional Fees	162.50	9,000.00	700.00	7,125.00	0.00	1,875.00	79
01-01-510-736	ADMIN: Public Officials Liab.	0.00	6,800.00	2,077.38	4,952.62	0.00	1,847.38	73

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-750	ADMN: Office Supplies & Expense	563.75	11,000.00	672.66	2,880.61	0.00	8,119.39	26
01-01-510-751	ADMN: Postage	1,613.42	16,000.00	1,636.50	9,892.04	0.00	6,107.96	62
01-01-510-752	ADMN: Advertising & Printing	250.35	11,000.00	2,763.49	5,469.57	0.00	5,530.43	50
01-01-510-753	ADMN: Telephone	1,110.70	18,000.00	2,319.74	5,912.95	0.00	12,087.05	33
01-01-510-754	ADMN: Miscellaneous Exp	60.00	5,000.00	0.00	0.00	0.00	5,000.00	0
01-01-510-755	ADMN: Service Contracts	208.62	12,000.00	158.61	8,760.45	0.00	3,239.55	73
01-01-510-756	ADMN: Equipment Rental	0.00	4,000.00	0.00	924.00	0.00	3,076.00	23
01-01-510-757	ADMN: Buiding Utilities	1,475.58	30,000.00	1,930.57	9,506.52	0.00	20,493.48	32
01-01-510-758	ADMN: Buiding Exp. & Repairs	473.39	15,000.00	456.31	1,598.27	0.00	13,401.73	11
01-01-510-759	ADMN: Financial Exp	0.00	2,000.00	1,100.00	1,445.00	0.00	555.00	72
01-01-510-760	ADMN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMN: Education/Dues	0.00	6,000.00	564.00	1,760.40	0.00	4,239.60	29
01-01-510-763	ADMN: Civic Involvement	0.00	150,000.00	17,500.00	32,500.00	0.00	117,500.00	22
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union salaries	68,319.66	970,000.00	66,227.53	292,269.60	0.00	677,730.40	30
01-02-520-506	O&M: Management salaries	19,776.00	267,000.00	18,860.00	86,598.00	0.00	180,402.00	32
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	76,901.50	88,000.00	87,915.50	87,915.50	0.00	84.50	100
01-02-520-602	O&M: Social Securit	8,462.09	102,000.00	6,723.71	29,894.88	0.00	72,105.12	29
01-02-520-603	O&M: Unemployment & Disability	962.03	6,000.00	668.62	3,091.71	0.00	2,908.29	52
01-02-520-604	O&M: Hospitalization Benefits	47,715.77	345,000.00	25,037.13	125,065.30	0.00	219,934.70	36
01-02-520-605	O&M: Vision, Dental & Rx	11,914.19	129,000.00	11,940.49	47,809.45	0.00	81,190.55	37
01-02-520-606	O&M OPER EXP	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-607	O&M: Sick/vac Payback	0.00	103,000.00	2,560.00	11,576.00	0.00	91,424.00	11
01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	1,825.96	0.00	6,174.04	23
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	422.00	25,000.00	114.00	1,503.05	0.00	23,496.95	6
01-02-520-731	O&M: General Liability/Auto Ins	0.00	30,000.00	12,299.99	23,536.15	0.00	6,463.85	78
01-02-520-732	O&M: Worker's Comp Insurance	0.00	55,000.00	23,347.22	46,694.44	0.00	8,305.56	85
01-02-520-733	O&M: Property	0.00	46,000.00	20,454.90	40,909.81	0.00	5,090.19	89
01-02-520-735	O&M: Fund Expense (JIF)	0.00	10,000.00	2,358.65	4,717.30	0.00	5,282.70	47
01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
01-02-520-755	O&M: Service Contracts	4,235.00	30,000.00	4,463.00	9,606.00	0.00	20,394.00	32
01-02-520-764	O&M: Station Utilities	10,994.75	215,000.00	16,050.27	64,689.58	0.00	150,310.42	30
01-02-520-765	O&M: Trash Removal	628.50	11,000.00	656.87	3,216.19	0.00	7,783.81	29
01-02-520-766	O&M: Oper & Maint Expense	2,392.94	30,000.00	2,044.03	4,284.60	0.00	25,715.40	14
01-02-520-767	O&M: Safety Expense	603.52	5,000.00	229.90	584.50	0.00	4,415.50	12
01-02-520-768	O&M: Landscaping	0.00	2,000.00	1,948.10	1,948.10	0.00	51.90	97
01-02-520-769	O&M: Vehicle & Repair Exp	1,255.97	30,000.00	466.90	6,112.54	0.00	23,887.46	20
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	8,730.66	50,000.00	5,397.91	5,397.91	0.00	44,602.09	11

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-771	O&M: Collection System Expense	1,133.67	60,000.00	640.16	8,669.04	0.00	51,330.96	14
01-02-520-772	O&M: Emergency Repairs	21,025.00	125,000.00	10,075.00	9,715.00	0.00	115,285.00	8
01-02-520-773	O&M: Emergency Station Repairs	9,528.99	115,000.00	319.25	5,067.86	0.00	109,932.14	4
01-02-520-774	O&M: Chemicals	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
01-02-520-775	O&M Permits & Licensing	100.00	3,000.00	0.00	400.00	0.00	2,600.00	13
	OPERATING FUND Expend Total	463,542.47	4,065,300.00	491,989.11	1,390,403.23	0.00	2,674,896.77	34
Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
01	OPERATING FUND	1,108,649.14	1,095,356.81	3,193,107.32	463,542.47	491,989.11	1,390,403.23	1,802,704.09

## Superintendent's Report

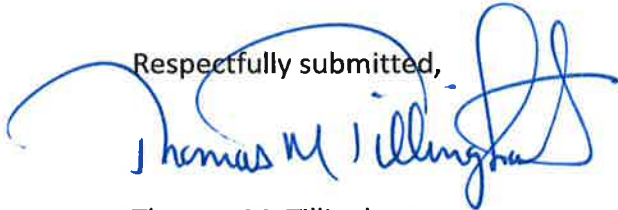
Meeting of May 19, 2015

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 56,134 feet of gravity sewer main. 1,410 feet was root cut and 12,802 feet was inspected using our CCTV equipment. We responded to 42 calls for service. The call breakdown is as follows:

Main Line stoppages:	2
Vent stoppages:	10
Station alarms:	14
Miscellaneous services:	16

Respectfully submitted,



Thomas M. Tillinghast  
Superintendent



PENNONI ASSOCIATES INC.  
CONSULTING ENGINEERS

May 13, 2015

PESA 1500

William F. Orth, Executive Director  
Pennsauken Sewage Authority  
1250 John Tipton Blvd.  
Pennsauken, New Jersey 08110

**RE: Engineer's Report  
May, 2015 Meeting  
Pennsauken Sewerage Authority**

Dear Mr. Orth:

There are no current engineering activities scheduled for the Authority.

Please feel free to contact me with any questions.

Sincerely,

**PENNONI ASSOCIATES INC.**

A handwritten signature in black ink that reads "Thomas Leisse". The signature is written in a cursive, flowing style.

Thomas Leisse, PE, CME  
Authority Engineer

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YOUR GOALS. OUR MISSION.

May 14, 2015

VIA Email and Regular Mail

Mr. William F. Orth, Executive Director  
Pennsauken Sewerage Authority  
1250 John Tipton Blvd.  
Pennsauken, NJ 08110

Re: Activity Report for May 19, 2015 Meeting

Dear Mr. Orth:

The following constitutes T&M's Activity Report for the Pennsauken Sewerage Authority's May 19, 2015 meeting.

#### Sulfide Investigation

Monthly sampling and sulfide testing has been ongoing at several location within the PSA services area since January of 2011.

More recently, the focus of the study moved to the odor issues at the High Street Pump Station. T&M contacted the odor control system manufacturer who recommended a change to the carbon filter media in the unit. T&M provided the PSA with contact information for the purchase of new carbon filter media and filter media testing.

If the PSA wishes to further investigate odor issues, we recommend a review of the construction plans for the pump station in conjunction with the odor control system design guidelines to determine if the system is sized properly for the current use. To complete this task, the PSA would need to provide T&M with a copy of the construction plans for the pump station and odor control system.

During the summer of 2013, even with the hot weather that is normally associated with high sulfide levels, the PSA has received good results from the monthly sulfide testing. There have been no new sulfide issues or complaints received.

#### System Flooding

T&M met with Thom Tillinghast of the PSA to look at areas of sanitary sewer system flooding at the intersection of Magnolia and Florida. T&M provided a proposal to the PSA for monitoring of system testing to be performed by the PSA and system improvement design.

The initial investigation requires dry weather system testing to be performed by the PSA. Once the test results are received, T&M will require authorization to proceed with services included in



Mr. William F. Orth, Executive Director  
Re: Activity Report for May 19, 2015 Meeting

May 14, 2015  
Page 2

our pending proposal submitted on October 3, 2011.

Upon receipt of authorization, we can proceed immediately.

System Improvements 48<sup>th</sup> Street and Route 130

T&M met with Thomas Tillinghast to discuss proposed system improvements near the intersection of 48<sup>th</sup> Street and Route 130. T&M prepared a proposal for professional services and construction cost estimate for the project.

To date we have not received authorization and await further direction.

Hadley House Restaurant – Connection Application Review

An application for a commercial sanitary sewer connection for the Hadley House Restaurant was received by T&M on December 12, 2014. T&M reviewed the application and recommended approval. The commissioners approved the application on February 17, 2015.

Should you have any questions, please contact me.

Very truly yours,

T&M ASSOCIATES

A handwritten signature in blue ink, appearing to read 'Maxwell Peters'.

A Maxwell Peters, P.E., C.M.E.  
Principal Engineer

Cc: Edwin J. Steck, P.E.

N: PNSA\G1501\Correspondence orth-rpt 04-21-15 mtg.amp.docx