

Meeting of May 16, 2017

The Executive Director, Mr. Orth called the meeting of the Pennsauken Sewerage Authority to order at 4:15 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Orth stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Orth asked for a roll call. The following Commissioners were present:

Mr. Dennis Archible
Mr. Timothy Ellis
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director
Marco DiBattista, Treasurer
Mr. Thomas M. Tillinghast, Superintendent
Mr. David Luthman, Solicitor

Absent were:

Mr. Oren Lutz, Chairman
Mr. Gregory Schofield, Vice Chairman

The Executive Director opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Archible, seconded by Mr. Ellis and carried to close the public portion.

The minutes of the meeting April 18, 2017 were presented for approval.

A motion was made by Mr. Ellis, seconded by Mr. Archible to approve the minutes as presented. All Commissioners signified their approval saying aye. The minutes stand approved.

The Executive Director stated the amount of bills to be paid tonight is\$372,376.20.

Mr. Archible moved to pay the bills as presented, seconded by Mr. Ellis. On roll call all Commissioners voted yes. The motion carried.

See Bill List Attached

MAY 16, 2017

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$372,376.20

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 04/19/17 to 05/16/17
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
896	04/25/17	PAYROLL PAYROLL ACCOUNT	90,486.34	04/30/17	1984
897	05/02/17	PAYROLL PAYROLL ACCOUNT	33,808.49		1986
898	05/09/17	PAYROLL PAYROLL ACCOUNT	35,025.91		1988
899	05/16/17	PAYROLL PAYROLL ACCOUNT	33,141.96		1991

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	4	0	192,462.70	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>4</u>	<u>0</u>	<u>192,462.70</u>	<u>0.00</u>

OPERATING	OPERATING ACCOUNT	Amount Paid	Ref Num
27360	05/16/17 20329000 THOMAS MARTINEZ	335.00	1990
27361	05/16/17 30436000 KIM DAPPER	106.85	1990
27362	05/16/17 ABCON AB-CON EXTERMINATING INC.	30.00	1990
27363	05/16/17 ANYZEK ANYZEK FUEL, INC	2,192.30	1990
27364	05/16/17 BEVAN BEVAN SECURITY SYSTEMS, INC	126.00	1990
27365	05/16/17 BP BP ENVIRONMENTAL SERVICES, INC	585.00	1990
27366	05/16/17 CANON CANON SOLUTIONS AMERICA, INC.	231.34	1990
27367	05/16/17 CARQUEST CARQUEST AUTO PARTS	135.40	1990
27368	05/16/17 CINTAS CINTAS FIRST AID & SAFETY	111.17	1990
27369	05/16/17 COMCAST COMCAST	271.28	1990
27370	05/16/17 CONDIS CONDITIONED AIR	250.00	1990
27371	05/16/17 COURIER COURIER POST - DAILY JOURNAL	251.76	1990
27372	05/16/17 CUMMINGS JAMES J. CUMMINGS, JR.	46.10	1990
27373	05/16/17 D AND D D & D ADVERTISING	2,128.75	1990
27374	05/16/17 DELTA DELTA DENTAL OF NJ, INC.	3,945.34	1990
27375	05/16/17 DIBATT MARCO DIBATTISTA	256.54	1990
27376	05/16/17 EVOQUA EVOQUA WATER TECHNOLOGIES LLC	1,734.00	1990
27377	05/16/17 GOVOLU GOVOLUTION, LLC	24.75	1990
27378	05/16/17 GRAINGER GRAINGER	91.80	1990
27379	05/16/17 GROVE GROVE SUPPLY, INC.	828.45	1990
27380	05/16/17 HAINESPO HAINESPORT ENTERPRISES INC	220.04	1990
27381	05/16/17 INGRAM WILLIAM INGRAM	46.10	1990
27382	05/16/17 JANNEY RONALD JANNEY ELEC CONTR INC	116,718.00	1990
27383	05/16/17 JAYSTIRE JAY'S TIRE SERVICE LLC	680.00	1990
27384	05/16/17 LOUGHERY BERNADETTE A LOUGHERY	46.10	1990
27385	05/16/17 LUTHMAN DAVID A. LUTHMAN	1,516.67	1990
27386	05/16/17 MACANANY PATRICIA MACANANY	308.05	1990
27387	05/16/17 MM Municipal Maintenance Co. Inc.	4,995.48	1990
27388	05/16/17 MPWC MPWC	1,800.00	1990
27389	05/16/17 NATBATRY NATIONAL BATTERY COMPANY	344.00	1990
27390	05/16/17 NJAMERWA NEW JERSEY AMERICAN WTR CO INC	105.41	1990
27391	05/16/17 NJAWSTA NEW JERSEY AMERICAN WATER	85.26	1990
27392	05/16/17 OCC ONE CALL CONCEPTS, INC.	155.00	1990
27393	05/16/17 ORTH WILLIAM ORTH	159.34	1990
27394	05/16/17 PDOYLE PATRICK J. DOYLE	46.10	1990
27395	05/16/17 PSEG PUBLIC SERVICE ELEC & GAS CO.	15,971.08	1990
27396	05/16/17 R ORTH ORTH, REGINA	46.10	1990
27397	05/16/17 REPUBLIC REPUBLIC SERVICES OF NJ, LLC	179.75	1990
27398	05/16/17 RINGRAM RICHARD INGRAM	46.10	1990

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING		OPERATING ACCOUNT	Continued		
27399	05/16/17	SAR SAR AUTOMOTIVE EQUIPMENT	11,104.00		1990
27400	05/16/17	SCHWER SCHWERING HARDWARE, INC.	37.67		1990
27401	05/16/17	STEWART STEWART BUSINESS SYSTEMS	67.94		1990
27402	05/16/17	SUBURBAN SUBURBAN WINDOW CLEANING, LLC	80.00		1990
27403	05/16/17	TILLING THOM TILLINGHAST	288.32		1990
27404	05/16/17	TM T & M ASSOCIATES	6,523.07		1990
27405	05/16/17	TWPENN TOWNSHIP OF PENNSAUKEN	595.00		1990
27406	05/16/17	UNUM UNUM LIFE INSUR CO OF AMERICA	1,200.07		1990
27407	05/16/17	VALLETT RICHARD B. VALLETT, JR.	100.00		1990
27408	05/16/17	VERIZOFF VERIZON	1,388.26		1990
27409	05/16/17	WBMASON W.B. MASON CO., INC.	1,267.10		1990
27410	05/16/17	WEST WEST	96.00		1990
27411	05/16/17	WHARTON WHARTON HARDWARE & SPLY CORP	15.66		1990
<hr/>					
Checking Account Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
		<u>Paid</u>			
		<u>Void</u>			
Checks:	52	0	179,913.50	0.00	
Direct Deposit:	0	0	0.00	0.00	
Total:	52	0	179,913.50	0.00	
<hr/>					
Report Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
		<u>Paid</u>			
		<u>Void</u>			
Checks:	56	0	372,376.20	0.00	
Direct Deposit:	0	0	0.00	0.00	
Total:	56	0	372,376.20	0.00	

Utility Bill Adjustment #'s 2718, and 2723 and Utility Balance Adjustment #'s 13630, 13640, 13671, 13691, 13730, 13749 and 13672 were presented.

Mr. Archible moved for the approval of adjustments while Mr. Ellis seconded the motion. On roll call all Commissioners voted yes for approval.

See Journals Attached

The Executive Director moved to Old Business:

No old business.

The Executive Director moved to New Business:

A. Resolution No 17-23 Certifying Review of the F/Y 2016 Audit Report.

Mr. Archible made a motion to approve the Resolution. Mr. Ellis provided the second. On roll call all Commissioners presented voted yes.

See Resolution 17-23

The Executive Director asked the Treasurer, Marco DiBattista, for his report.

See Treasurer's Report

The Executive Director asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Executive Director asked for Engineer's Report.

See Engineer's Report

The Executive Director asked the Commissioners for any reports.

Mr. Archible – No Report

Mr. Ellis – No Report

Mr. Pennestri – No Report

The Executive Director asked the Solicitor Mr. David Luthman for his report.

Mr. Luthman said that with regard to the original audit, the finding or criticism was removed. The new audit under Schedule of Financial Statement of Financial Findings, page 68, says, none.

The Executive Director made note that Debbie Pflugfelder had retired as of 5/1/17 and Cindi Luthman has been trained to do her job as Billing Coordinator.

April 19, 2017
09:23 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	6 Flat:	77.25-	Exc:	0.00	Ref Num:	2718
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	6 Flat:	77.25-	Exc:	0.00	Total Updated:	77.25-

April 19, 2017
09:22 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
Name													
41475000-0 GERSHEY, THOMAS	Sewer	S10	B	17	2	51.50-	0.00	51.50-	S11 SR RATE CHANGE	N		04/19/17	1
41475000-0 GERSHEY, THOMAS	Sewer	S11	B	17	2	25.75	0.00	25.75	S11 SR RATE CHANGE	N		04/19/17	2
41475000-0 GERSHEY, THOMAS	Sewer	S10	B	17	3	51.50-	0.00	51.50-	S11 SR RATE CHANGE	N		04/19/17	3
41475000-0 GERSHEY, THOMAS	Sewer	S11	B	17	3	25.75	0.00	25.75	S11 SR RATE CHANGE	N		04/19/17	4
41475000-0 GERSHEY, THOMAS	Sewer	S10	B	17	4	51.50-	0.00	51.50-	S11 SR RATE CHANGE	N		04/19/17	5
41475000-0 GERSHEY, THOMAS	Sewer	S11	B	17	4	25.75	0.00	25.75	S11 SR RATE CHANGE	N		04/19/17	6

April 26, 2017
03:18 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	15 Flat:	0.00	Exc:	0.00	Ref Num:	2723		
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00				
	Total Entries:	15 Flat:	0.00	Exc:	0.00	Total Updated:		0.00	

April 26, 2017
03:11 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
Name													
40025000-0 GAETE, ISMAEL	Sewer	S20	B	17	2	103.00-	0.00	103.00-	CHG TO SR RATE/MULT	N		04/26/17	1
40025000-0 GAETE, ISMAEL	Sewer	S22	B	17	2	25.75	0.00	25.75	CHG TO SR RATE/MULT	N		04/26/17	2
40025000-0 GAETE, ISMAEL	Sewer	S21	B	17	2	51.50	0.00	51.50	CHG TO SR RATE/MULT	N		04/26/17	3
40025000-0 GAETE, ISMAEL	Sewer	S20	B	17	3	103.00-	0.00	103.00-	CHG TO SR RATE/MULT	N		04/26/17	4
40025000-0 GAETE, ISMAEL	Sewer	S22	B	17	3	25.75	0.00	25.75	CHG TO SR RATE/MULT	N		04/26/17	5
40025000-0 GAETE, ISMAEL	Sewer	S21	B	17	3	51.50	0.00	51.50	CHG TO SR RATE/MULT	N		04/26/17	6
40025000-0 GAETE, ISMAEL	Sewer	S20	B	17	4	103.00-	0.00	103.00-	CHG TO SR RATE/MULT	N		04/26/17	7
40025000-0 GAETE, ISMAEL	Sewer	S22	B	17	4	25.75	0.00	25.75	CHG TO SR RATE/MULT	N		04/26/17	8
40025000-0 GAETE, ISMAEL	Sewer	S21	B	17	4	51.50	0.00	51.50	CHG TO SR RATE/MULT	N		04/26/17	9
60913000-0 BATTAGLINI, ESTATE OF PHYLLIS	Sewer	S11	B	17	2	25.75-	0.00	25.75-	CHG TO REG RATE	N		04/26/17	10
60913000-0 BATTAGLINI, ESTATE OF PHYLLIS	Sewer	S10	B	17	2	51.50	0.00	51.50	CHG TO REG RATE	N		04/26/17	11
60913000-0 BATTAGLINI, ESTATE OF PHYLLIS	Sewer	S11	B	17	3	25.75-	0.00	25.75-	CHG TO REG RATE	N		04/26/17	12
60913000-0 BATTAGLINI, ESTATE OF PHYLLIS	Sewer	S10	B	17	3	51.50	0.00	51.50	CHG TO REG RATE	N		04/26/17	13
60913000-0 BATTAGLINI, ESTATE OF PHYLLIS	Sewer	S11	B	17	4	25.75-	0.00	25.75-	CHG TO REG RATE	N		04/26/17	14
60913000-0 BATTAGLINI, ESTATE OF PHYLLIS	Sewer	S10	B	17	4	51.50	0.00	51.50	CHG TO REG RATE	N		04/26/17	15

April 19, 2017
02:42 PM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Page No: 1

Batch: CINDY	Updated Payments:	2	Updated Payment Amt:	103.00-	Updated Penalty:	2.31-	Ref Num: 13630
			Updated Total:	105.31-			
	Updated Revenue:	2	Updated Revenue Amt:	105.31-			

April 19, 2017
02:41 PM

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: CINDY

Batch Id: CINDY	Batch Type: Payment/Reversal	Batch Date: 04/19/17	Sort By: Sequence
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Type	Id	Name/Comment	Subseq	Cert Num	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk Id	De
	Outside Buyer	Subseq Adj Code					Install Int				
Sewer	20279000-0	TRAN, LYNN	816.	4.	17 1 001R	51.50-	0.00	51.50-	CK	3699049940	W:
		Original Payment Date: 04/05/17	Payment Reference:	13571	16						
Sewer					16 4 001R	51.50-	2.31-	53.81-	CK	3699049940	W:
		Original Payment Date: 04/05/17	Payment Reference:	13571	15						
								Account 20279000-0 Total:		105.31-	

April 21, 2017
11:48 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 6 Updated Principal: 309.00- Updated Penalty: 0.00 Ref Num: 13640

April 21, 2017
11:47 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code	Yr Prd Transaction Type	Principal	Penalty	Total	Descript	Date	Seq
50058000-0 GRIMALDI, JOSEPH (DISCONNECT 13180)	Sewer	104		16 3 Balance Adjustment	51.50-	0.00	51.50-	REM CHGS/DISCONNECT	04/21/17	1
50058000-0 GRIMALDI, JOSEPH (DISCONNECT 13180)	Sewer	104		16 4 Balance Adjustment	51.50-	0.00	51.50-	REM CHGS/DISCONNECT	04/21/17	2
50058000-0 GRIMALDI, JOSEPH (DISCONNECT 13180)	Sewer	104		17 1 Balance Adjustment	51.50-	0.00	51.50-	REM CHGS/DISCONNECT	04/21/17	3
50058000-0 GRIMALDI, JOSEPH (DISCONNECT 13180)	Sewer	104		17 2 Balance Adjustment	51.50-	0.00	51.50-	REM CHGS/DISCONNECT	04/21/17	4
50058000-0 GRIMALDI, JOSEPH (DISCONNECT 13180)	Sewer	104		17 3 Balance Adjustment	51.50-	0.00	51.50-	REM CHGS/DISCONNECT	04/21/17	5
50058000-0 GRIMALDI, JOSEPH (DISCONNECT 13180)	Sewer	104		17 4 Balance Adjustment	51.50-	0.00	51.50-	REM CHGS/DISCONNECT	04/21/17	6

April 27, 2017
01:56 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 3 Updated Principal: 463.50- Updated Penalty: 0.00 Ref Num: 13671

April 27, 2017
01:55 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
40037000-0 APPALACHIAN HOLDINGS LLC	Sewer	105		17 2	154.50- Balance Adjustment	0.00	154.50-	REMOVAL DUE TO FIRE	04/27/17	1
40037000-0 APPALACHIAN HOLDINGS LLC	Sewer	105		17 3	154.50- Balance Adjustment	0.00	154.50-	REMOVAL DUE TO FIRE	04/27/17	2
40037000-0 APPALACHIAN HOLDINGS LLC	Sewer	105		17 4	154.50- Balance Adjustment	0.00	154.50-	REMOVAL DUE TO FIRE	04/27/17	3

May 1, 2017
11:13 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Page No: 1

Batch: CINDY	Updated Payments:	3	Updated Payment Amt:	103.15-	Updated Penalty:	3.85-	Ref Num: 13691
			Updated Total:	107.00-			
	Updated Revenue:	2	Updated Revenue Amt:	107.00-			

May 1, 2017
11:12 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: CINDY

Batch Id: CINDY Batch Type: Payment/Reversal Batch Date: 04/28/17 Sort By: Sequence

Type	Id	Name/Comment	Subseq	Cert	Num	Yr/Prd	Code	Principal	Penalty	Total	Mthd	Chk	Id	De
	Outside Buyer	Subseq Adj Code						Install	Int					
Sewer	11138000-0	PRYOR, GREGORY	603.	4.		17	2 001R	0.15-	0.00	0.15-	CK	1092		CK
		Original Payment Date: 04/25/17	Payment Reference:	13650	1173									
Sewer						17	1 001R	51.50-	0.77-	52.27-	CK	1092		CK
		Original Payment Date: 04/25/17	Payment Reference:	13650	1172									
Sewer						16	4 001R	51.50-	3.08-	54.58-	CK	1092		CK
		Original Payment Date: 04/25/17	Payment Reference:	13650	1171									
										Account 11138000-0 Total:				
												107.00-		

May 8, 2017
09:17 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Batch: CINDY	Updated Payments:	2	Updated Payment Amt:	103.00-	Updated Penalty:	3.85-	Ref Num: 13730
			Updated Total:	106.85-			
	Updated Revenue:	2	Updated Revenue Amt:	106.85-			

May 8, 2017
09:16 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: CINDY

Batch Id: CINDY Batch Type: Payment/Reversal Batch Date: 05/01/17 Sort By: Sequence

Type	Id	Name/Comment	Subseq	Cert Num	Yr/Prd Code	Principal	Penalty Install Int	Total	Mthd	Chk Id	De
Sewer	30171000-0	BAKER, ALEEM	4907.	6.	17 1 001R	51.50-	0.77-	52.27-	CK	636	CK
		Original Payment Date: 04/25/17	Payment Reference:	13650 890							
Sewer					16 4 001R	51.50-	3.08-	54.58-	CK	636	CK
		Original Payment Date: 04/25/17	Payment Reference:	13650 889							
								Account 30171000-0 Total:		106.85-	

May 11, 2017
11:40 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Page No: 1

Batch: CINDY	Updated Payments:	4	Updated Payment Amt:	205.23-	Updated Penalty:	0.77-	Ref Num: 13749
			Updated Total:	206.00-			
	Updated Revenue:	2	Updated Revenue Amt:	206.00-			

May 11, 2017
11:36 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: CINDY

Batch Id: CINDY Batch Type: Payment/Reversal Batch Date: 05/09/17 Sort By: Sequence

Type	Id	Name/Comment	Subseq	Cert Num	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk Id	Des
Outside Buyer	Subseq	Adj Code				Install	Int				
Sewer	40337000-0	NGUYEN, TOMMY H	2305.	20.	17 4 001R	50.73-	0.00	50.73-	CK	13931872	CK
		Original Payment Date: 05/03/17	Payment Reference:	13704	74						
Sewer					17 3 001R	51.50-	0.00	51.50-	CK	13931872	CK
		Original Payment Date: 05/03/17	Payment Reference:	13704	73						
Sewer					17 2 001R	51.50-	0.00	51.50-	CK	13931872	CK
		Original Payment Date: 05/03/17	Payment Reference:	13704	72						
Sewer					17 1 001R	51.50-	0.77-	52.27-	CK	13931872	CK
		Original Payment Date: 05/03/17	Payment Reference:	13704	71						
								Account 40337000-0 Total:		206.00-	

May 16, 2017
01:49 PM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Page No: 1

Batch: CINDY	Updated Payments:	1	Updated Payment Amt:	51.50-	Updated Penalty:	0.77-	Ref Num: 13762
			Updated Total:	52.27-			
	Updated Revenue:	2	Updated Revenue Amt:	52.27-			

May 16, 2017
01:49 PM

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: CINDY

Batch Id: CINDY	Batch Type: Payment/Reversal	Batch Date: 05/16/17	Sort By: Sequence								
Type	Id	Name/Comment	Subseq	Cert Num	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk Id	D
	Outside Buyer	Subseq Adj Code					Install Int				
Sewer	40651000-0	ARTHUR, WYMAN C	2907.	19.	17 1 001R	51.50-	0.77-	52.27-	CK	3701761225	W
	Original Payment	Date: 05/09/17	Payment Reference:	13740	2						

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY CERTIFYING
REVIEW OF F/Y 2016 AUDIT REPORT**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each Local Authority to cause an annual audit of its accounts to be made, and;

WHEREAS, the annual audit report for the fiscal year ended December 31, 2016 has been completed and filed with the Division of Local Government Services Bureau of Authority Regulations pursuant to N.J.S.A. 40A:5A-17, requires the Governing Body of each Authority to, within 45 days of receipt of the annual audit, certify by Resolution to the local Finance Board that each Member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and;

WHEREAS, the Members of the Governing Body have received the annual audit and have personally reviewed the annual audit report entitled "General Comments" and "Recommendations", in accordance with N.J.S.A. 40A:5A-17.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Pennsauken Sewerage Authority hereby certifies to the Local Finance Board of the State of New Jersey that each Governing body Member has personally reviewed the annual audit report for the fiscal year ended December 31, 2016, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

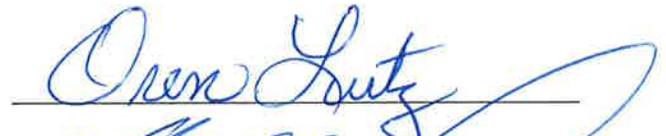
IT IS HEREBY CERTIFIED THAT THIS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON May 16, 2017


Bill Orth, Secretary

We, the members of the governing body of the Pennsauken Sewerage Authority, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the Pennsauken Sewerage Authority.
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2016 and specifically the sections of the audit report entitled "General Comments" and "Recommendations".

Oren Lutz, Chairman



Gregory Schofield, Vice-Chairman



Dennis Archible, Commissioner



Timothy Ellis, Commissioner



James Pennestri, Commissioner



ADOPTED: May 16, 2017

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2017 - DECEMBER 31, 2017

FOR MONTH OF APRIL

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,655,000.00	\$ 320,907.47	\$ 1,160,759.56	\$ 872,356.25	\$ 2,595,502.54
4004 COMMERCIAL	1,260,000.00	\$ 166,180.44	\$ 531,502.79	\$ 263,038.98	\$ 604,323.70
4005 PENALTY	35,000.00	\$ 2,673.84	\$ 9,047.27	\$ 4,056.40	\$ 14,574.61
4002 MERCH	205,000.00		\$ -		\$ -
4003 C/H	31,000.00		\$ 4,539.16		\$ 9,078.32
4012 OTHER INCOME	3,000.00		\$ 675.00		\$ 4,072.00
4013 INVEST INT	1,000.00	\$ 298.32	\$ 1,125.91		\$ 1,125.91
4014 TRUSTEE INT	5,000.00	\$ 64.18	\$ 141.78		\$ 141.78
4016 PERMITS (RES)	5,000.00	\$ 300.00	\$ 2,675.00		\$ 2,675.00
4019 PERMITS (COMM)	25,000.00		\$ 100.00		\$ 100.00
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$500.00		\$ 60.00		\$ 60.00
4050 INT./NOTES PAY.	500.00	33.23	\$ 114.67		\$ 114.67
Anticipated Balance	-				
TOTALS	4,239,000.00	490,457.48	1,710,741.14	1,139,451.63	3,231,768.53
		<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS/CAPITAL		\$ 290,000.00	\$ -		

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$1,463,962.77
PAYROLL	\$4,123.82
REVENUE	\$ 146,155.13
DEBT. SERVICE	
DEBT. SERV. RESERVE	\$ 54,593.29
R & R	\$ 251,250.49
GENERAL	\$ 252,930.57

Investments under Trustee Accounts:

51,780.98 CD with 1st Colonial Bank @ 1.5% - MATURES 07/23/18
175,875.31 CD with 1st Colonial Bank @ 1.50% - MATURES 12/24/17
75,000.00 CD with 1st Colonial Bank @ 1.50% - Matures 4/29/18
101,997.25 CD with 1st Colonial Bank @ 1.5% - Matures 4/29/2019
302,273.19 Money Market

Principal lend-a-hand balances as of April 30, 2016:

\$ 15,450.58

M. Rawle	\$6,813.97	C. Jimenez	\$1,161.74
D. Brittin	\$4,649.57	E. Black	\$1,084.10
D. Peluso	\$909.66		
J. Schonewolf	\$477.96		
R. Ingram	\$353.58		

Revenue Account Range: 01-00-410-000 to 01-00-430-001 Include Non-Anticipated: Yes Year To Date As Of: 04/30/17
 Expend Account Range: 01-01-510-500 to 01-03-600-002 Include Non-Budget: Yes Current Period: 04/01/17 to 04/30/17
 Print Zero YTD Activity: No Prior Year: 04/01/16 to 04/30/16

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-410-001	Residential	873,022.72	2,655,000.00	872,356.25	2,595,502.54	0.00	59,497.46-	98
01-00-410-002	Merchantville	0.00	205,000.00	0.00	0.00	0.00	205,000.00-	0
01-00-410-003	Cherry Hill	0.00	31,000.00	0.00	9,078.32	0.00	21,921.68-	29
01-00-410-004	Commercial	283,457.74	1,260,000.00	263,038.98	604,323.70	0.00	655,676.30-	48
01-00-410-005	A/R Penalty	4,108.23	35,000.00	4,056.40	14,574.61	0.00	20,425.39-	42
01-00-415-001	Permits - Residential	100.00	5,000.00	200.00	2,705.00	0.00	2,295.00-	54
01-00-415-002	Permits - Commercial	0.00	25,000.00	0.00	100.00	0.00	24,900.00-	0
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	0.00	3,000.00	0.00	4,072.00	0.00	1,072.00	136
01-00-420-002	Application and Inspection Fees	0.00	500.00	0.00	0.00	0.00	500.00-	0
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-420-005	Int on Lend-a-Hand Accounts	2.45	500.00	33.23	114.67	0.00	385.33-	23
01-00-425-001	Interest from Operating Fund	223.34	1,000.00	289.32	1,117.01	0.00	117.01	112
01-00-425-002	Interest from Trustee Accounts	0.00	5,000.00	0.00	0.00	0.00	5,000.00-	0
	OPERATING REVENUES Revenue Total	1,160,914.48	4,239,000.00	1,139,974.18	3,231,587.85	0.00	1,007,412.15-	76

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	18,856.00	255,000.00	18,784.00	79,646.01	0.00	175,353.99	31
01-01-510-502	ADMIN Office Staff	21,233.80	300,000.00	25,641.80	95,711.37	0.00	204,288.63	32
01-01-510-503	ADMIN: Commissioners	1,250.00	15,000.00	1,500.00	6,000.00	0.00	9,000.00	40
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/EMPLOYERS Liabli	91,631.50	101,720.00	101,720.00	101,720.00	0.00	0.00	100
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	3,240.89	50,000.00	4,356.70	17,379.62	0.00	32,620.38	35
01-01-510-603	ADMIN: SUI/SDI/FLI	287.00	4,000.00	395.92	2,190.77	0.00	1,809.23	55
01-01-510-604	ADMIN: Hospital Benefits	6,831.01	150,000.00	10,152.81	50,092.65	0.00	99,907.35	33
01-01-510-605	ADMIN: Vision, Dental & Rx	3,099.22	57,000.00	4,186.38	20,282.98	0.00	36,717.02	36
01-01-510-607	ADMIN: Sick/Vac Payback	0.00	65,000.00	10,178.25	42,242.25	0.00	22,757.75	65
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.67	20,000.00	1,516.67	6,066.68	0.00	13,933.32	30
01-01-510-722	ADMIN: Audit	0.00	36,000.00	0.00	1,770.00	0.00	34,230.00	5
01-01-510-723	ADMIN: Other Professional Fees	25.00	20,000.00	0.00	137.50	0.00	19,862.50	1
01-01-510-736	ADMIN: Public Officials Liab.	0.00	7,000.00	3,851.83	7,703.66	0.00	703.66-	110
01-01-510-750	ADMIN: Office Supplies & Expense	281.46	11,000.00	367.20	3,980.77	0.00	7,019.23	36

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-751	ADMIN: Postage	6,629.57	16,000.00	1,569.75	4,735.90	0.00	11,264.10	30
01-01-510-752	ADMIN: Advertising & Printing	0.00	15,000.00	2,169.45	2,495.59	0.00	12,504.41	17
01-01-510-753	ADMIN: Telephone	1,775.09	23,000.00	1,642.48	6,294.61	0.00	16,705.39	27
01-01-510-754	ADMIN: Miscellaneous Exp	0.00	3,585.00	0.00	0.00	0.00	3,585.00	0
01-01-510-755	ADMIN: Service Contracts	225.47	15,000.00	355.01	11,707.04	0.00	3,292.96	78
01-01-510-756	ADMIN: Equipment Rental	0.00	4,000.00	0.00	747.00	0.00	3,253.00	19
01-01-510-757	ADMIN: Building Utilities	302.33	35,000.00	1,584.16	6,780.91	0.00	28,219.09	19
01-01-510-758	ADMIN: Building Exp. & Repairs	1,029.71	17,000.00	428.43	5,943.89	0.00	11,056.11	35
01-01-510-759	ADMIN: Financial Exp	1,100.00	2,000.00	1,100.00	1,100.00	0.00	900.00	55
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	684.00	8,000.00	321.00	2,329.60	0.00	5,670.40	29
01-01-510-763	ADMIN: Civic Involvement	0.00	182,500.00	0.00	15,000.00	0.00	167,500.00	8
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	76,136.89	943,000.00	62,524.38	271,631.20	0.00	671,368.80	29
01-02-520-506	O&M: Management Salaries	21,528.00	195,000.00	14,896.00	63,234.00	0.00	131,766.00	32
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	91,631.50	101,720.00	102,199.00	103,398.95	0.00	1,678.95-	102
01-02-520-602	O&M: FICA/SOCIAL SECURITY/MEDICARE	8,016.03	95,000.00	6,050.55	26,237.42	0.00	68,762.58	28
01-02-520-603	O&M: SUI/SDI/FLI	920.63	6,000.00	708.64	3,215.58	0.00	2,784.42	54
01-02-520-604	O&M: Hospitalization Benefits	26,622.01	323,000.00	25,270.53	129,401.93	0.00	193,598.07	40
01-02-520-605	O&M: Vision, Dental & Rx	8,593.55	116,500.00	8,760.91	42,898.25	0.00	73,601.75	37
01-02-520-607	O&M: Sick/vac Payback	6,842.00	93,000.00	1,308.00	6,568.00	0.00	86,432.00	7
01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	7,103.94	0.00	896.06	89
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	643.75	40,000.00	4,326.81	15,312.82	0.00	24,687.18	38
01-02-520-731	O&M: General Liability/Auto Ins	0.00	27,500.00	10,600.23	21,200.46	0.00	6,299.54	77
01-02-520-732	O&M: Worker's Comp Insurance	0.00	53,000.00	21,719.54	43,439.08	0.00	9,560.92	82
01-02-520-733	O&M: Property	0.00	46,500.00	23,328.22	45,592.61	0.00	907.39	98
01-02-520-735	O&M: Fund Expense (JIF)	0.00	10,000.00	2,328.94	4,657.88	0.00	5,342.12	47
01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	1,798.90	0.00	8,201.10	18
01-02-520-755	O&M: Service Contracts	2,071.00	30,000.00	4,334.00	9,536.00	0.00	20,464.00	32
01-02-520-764	O&M: Station Utilities	3,928.34	200,000.00	11,981.86	38,853.26	0.00	161,146.74	19
01-02-520-765	O&M: Trash Removal	639.92	12,000.00	41.75	422.11	0.00	11,577.89	4
01-02-520-766	O&M: Oper & Maint Expense	1,036.93	31,000.00	1,326.36	6,833.73	0.00	24,166.27	22
01-02-520-767	O&M: Safety Expense	139.29	5,000.00	111.17	1,250.23	0.00	3,749.77	25
01-02-520-768	O&M: Landscaping	120.00	2,000.00	62.99	62.99	0.00	1,937.01	3
01-02-520-769	O&M: Vehicle & Repair Exp	6,065.22	40,000.00	1,492.91	7,096.36	0.00	32,903.64	18
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	4,049.35	50,000.00	0.00	161.46	0.00	49,838.54	0
01-02-520-771	O&M: Collection System Expense	1,041.29	60,000.00	566.29	9,028.64	0.00	50,971.36	15
01-02-520-772	O&M: Emergency Repairs	6,225.00	140,000.00	11,104.00	18,854.00	0.00	121,146.00	13

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-773	O&M: Emergency Station Repairs	0.00	130,000.00	0.00	81,847.69	0.00	48,152.31	63
01-02-520-774	O&M: Chemicals	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-02-520-775	O&M Permits & Licensing	0.00	3,000.00	400.00	648.00	0.00	2,352.00	22
01-03-600-001	Bond Debt (Principal)	0.00	45,550.00	0.00	0.00	0.00	45,550.00	0
01-03-600-002	Bond Debt (Interest)	0.00	6,925.00	0.00	0.00	0.00	6,925.00	0
	OPERATING FUND Expend Total	426,249.42	4,239,000.00	507,264.92	1,452,344.29	0.00	2,786,655.71	34
Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
01	OPERATING FUND	1,160,914.48	1,139,974.18	3,231,587.85	426,249.42	507,264.92	1,452,344.29	1,779,243.56

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
	Final Total	1,160,914.48	1,139,974.18	3,231,587.85	426,249.42	507,264.92	1,452,344.29	1,779,243.56

Superintendent's Report

Meeting of May 16, 2017

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 39,993 feet of gravity sewer main. 820 feet was root cut and 5,970 feet was inspected using our CCTV equipment. We responded to 56 calls for service. The call breakdown is as follows:

Main Line stoppages:	3
Vent stoppages:	23
Station alarms:	10
Miscellaneous services:	20

Respectfully submitted,



Thomas M. Tillinghast
Superintendent

May 15, 2017

PESA 1700

William F. Orth, Executive Director
Pennsauken Sewage Authority
1250 John Tipton Blvd.
Pennsauken, New Jersey 08110

**RE: Engineer's Report
May, 2017 Meeting
Pennsauken Sewerage Authority**

Dear Mr. Orth:

The generators for Stow Road and 41st and Chestnut have been delivered and installed. The generators are in the process of being commissioned. A recommendation for payment no. 2 has been submitted for review and approval.

Please feel free to contact me with any questions.

Sincerely,

PENNONI ASSOCIATES INC.

A handwritten signature in black ink, appearing to read "Thomas Leisse".

Thomas Leisse, PE, CME
Authority Engineer

36000

PENNSAUKEN SEWERAGE AUTHORITY
Schedule of Findings and Recommendations
For the Year Ended December 31, 2016

Schedule of Financial Statement Findings

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with Government Auditing Standards and with audit requirements as prescribed by the Bureau of Authority Regulation, Division of Local Government Services, Department of Community Affairs, State of New Jersey.

None

As there were no items of personnel or litigation, the Executive Director requested a motion to adjourn. Mr. Archible moved to adjourn and Mr. Ellis seconded the motion. All Commissioners signified their approval saying aye.

Respectfully submitted,



Bill Orth, Secretary