

The Vice-Chairman Mr. Schofield called the meeting of the Pennsauken Sewerage Authority to order at 6:45 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Schofield stated meeting Notice has been given to the Courier Post and the All Around Pennsauken newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Schofield asked for a roll call. The following Commissioners were present:

Mr. Gregory Schofield
Mr. Roy Bundy
Mr. James Cummings
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director
Ms. Robin Fair, Treasurer
Mr. David Luthman, Solicitor
Mr. Alan Gudis

Absent were:

Mr. Oren Lutz
Mr. Thom Tillinghast

The Vice-Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Cummings and carried to close the public portion of the meeting.

The minutes of the meeting April 17, 2012 were presented for approval.

A motion was made by Mr. Cummings, seconded by Mr. Pennestri to approve the meeting minutes as presented. All Commissioners present signified their approval saying aye. The minutes stand approved.

The Vice-Chairman stated the amount of bills to be paid tonight is..... \$357,613.22

Mr. Bundy moved to pay the bills as presented, seconded by Mr. Cummings. On roll call all Commissioners present voted yes. The motion to pay the bills carried.

See Bill List Attached

PENNSAUKEN SEWERAGE AUTHORITY

MAY 15, 2012

MEETING FIGURE:

\$357,613.22

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 04/12/12 to 05/15/12
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
616	04/12/12	PETTY PETTY CASH		04/30/12	1257
12-00190		PETTY CASH	335.33		
617	04/17/12	PAYROLL PAYROLL ACCOUNT		04/30/12	1258
P2-00101		PAYROLL W/E 4/15/12	32,850.13		
618	04/24/12	PAYROLL PAYROLL ACCOUNT		04/30/12	1260
P2-00105		PAYROLL W/E 4/22/12	31,056.83		
619	05/01/12	PAYROLL PAYROLL ACCOUNT			1262
P2-00110		PAYROLL W/E 4/29/12	104,091.94		
P2-00111		R INGRAM BALANCE OF TIME	800.76		
			<u>104,892.70</u>		
620	05/08/12	PAYROLL PAYROLL ACCOUNT			1266
P2-00123		PAYROLL W/E 5/6/12	33,936.68		
621	05/15/12	PAYROLL PAYROLL ACCOUNT			1269
P2-00129		PAYROLL W/E 5/13/12	29,980.75		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	6	0	233,052.42	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>6</u>	<u>0</u>	<u>233,052.42</u>	<u>0.00</u>

OPERATING		operating cash			
23604	05/03/12	COMCAST COMCAST			1264
12-00056		CABLE & INTERNET 2/23-3/22/12	162.89		
23605	05/03/12	LUTHMAN DAVID A. LUTHMAN			1264
12-00023		LEGAL COUNSEL YEAR OF 2012	1,516.67		
23606	05/15/12	60001000 JOHNSON, BARBARA			1271
12-00215		OVERPAYMENT REFUND ADJUSTMENT	407.41		
23607	05/15/12	ABCON AB-CON EXTERMINATING INC.			1271
12-00008		2012 EXTERMINATING & CONTRACT	28.00		
23608	05/15/12	AGIS AGIS, LLC			1271
12-00184		PACKING FOR PUMP STATIONS	2,388.59		
23609	05/15/12	AMSAN AMSAN			1271
12-00186		6 CASES HAND SANITIZER WIPES	185.34		
23610	05/15/12	ARNOLDS ARNOLD'S SAFE & LOCK CO., INC.			1271
12-00195		TROUBLESHOOT & REPAIR DVR	455.00		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING operating cash Continued					
23611	05/15/12	ATT AT&T CORPORATION			1271
12-00092		LOCAL/LONG DISTANCE:THRU 3/4	1,868.07		
23612	05/15/12	AUTOSHI AUTO SHINE CAR WASH			1271
12-00105		FULL SRVC #702 ON 1/18/12	5.00		
23613	05/15/12	BP BP ENVIRONMENTAL SERVICES, INC			1271
12-00209		DUMPSTER REMOVAL ON 4/12/12	909.36		
23614	05/15/12	CHICKS CHICK'S TOWING SERVICE, INC			1271
12-00155		ANNUAL VEHICLE INSPECTION #705	171.50		
23615	05/15/12	CIARROCC BENITO & NICOLINA CIARROCCHI			1271
12-00020		2012 MEDICAL B COVERAGE	92.20		
23616	05/15/12	CINTAS CINTAS FIRST AID & SAFETY			1271
12-00048		RESTOCK CABINET	154.59		
23617	05/15/12	CONDIT CONDITIONED AIR			1271
12-00200		ROOF TOP AC UNITS MAINTENANCE	175.00		
23618	05/15/12	COURIER COURIER POST/DAILY JOURNAL			1271
12-00219		2011 SYNOPSIS OF AUDIT (AD)	205.59		
23619	05/15/12	DELTA DELTA DENTAL OF NJ, INC.			1271
12-00018		2012 DENTAL PLAN FOR ADM/O&M	3,786.74		
23620	05/15/12	DIGITAL DIGITAL VOICE & DATA CO., INC.			1271
12-00222		REPAIR EXTENSION #18	90.00		
23621	05/15/12	DONSAUTO Don's Westfield Auto Sply, Inc			1271
12-00176		MISC PURCHASES MONTH OF APRIL	61.24		
23622	05/15/12	FONTANAS Fontana's Auto Repair Inc.			1271
12-00204		REPAIR TAILGATE ON TRUCK #712	425.00		
12-00216		REPAIR DRVR/PSNGR WNDWS: #716	<u>263.28</u>		
			688.28		
23623	05/15/12	GALETON GALETON, INC.			1271
12-00199		RAIN GEAR FOR PT EMPLOYEE	48.38		
23624	05/15/12	GROVE GROVE SUPPLY, INC.			1271
12-00182		SUMP PUMP/PLNGR HDS/GRABBERS	595.08		
23625	05/15/12	HESS HESS CORPORATION			1271
12-00061		NATURAL GAS	1.44		
12-00075		NJ ENERGY CHOICE 1/6-2/3/12	<u>5,838.89</u>		
			5,840.33		
23626	05/15/12	IMAG OCE N. AMERICA DOC PRNTG SYS			1271
12-00095		ACCOUNTS: 269670 & 249606	234.59		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
PO #		Description		Contract
OPERATING		operating cash	Continued	
23627	05/15/12	INGRAM WILLIAM INGRAM		1271
12-00022		2012 MEDICAL B COVERAGE	46.10	
23628	05/15/12	JETVAC JET VAC, INC.		1271
12-00183		RODS/LEADER HOSE/COUPLING/CTTR	1,279.85	
12-00203		1-SWIVEL ASSEMBLY FOR TRK #708	<u>312.27</u>	
			1,592.12	
23629	05/15/12	LEE LEE AUTO SUPPLY, INC.		1271
12-00175		MISC PURCHASES MONTH OF APRIL	96.92	
23630	05/15/12	MACANANY PATRICIA MACANANY		1271
12-00035		2012 HEALTH COVERAGE	308.05	
23631	05/15/12	MAPLELEA MAPLE LEAF LAWCARE, INC.		1271
12-00127		2012 LAWCARE: STATIONS & ADM	1,721.50	
23632	05/15/12	MOTOROLA MOTOROLA SOLUTIONS, INC.		1271
12-00192		NEW MOTOROLA DIGITAL SYSTEM	5,210.50	
23633	05/15/12	MPWC MPWC		1271
12-00132		WATER SHUT OFF FEES 2/8-3/9	1,080.00	
23634	05/15/12	NATBATRY National Battery Company		1271
12-00221		2 BATTERIES FOR TRK #705	210.00	
23635	05/15/12	NEWTOWN NEWTOWN OFFC COMPUTER SPLY INC		1271
12-00191		TONER/BLK INK/FILE BINS/MISC	508.85	
12-00202		COS PAD, REPLACEMENT (BCK ORD)	<u>11.98</u>	
			520.83	
23636	05/15/12	NJAWSTA NEW JERSEY AMERICAN WATER CO		1271
12-00065		WATER SERVICE @ PUMP STATIONS	160.72	
12-00066		USAGE/BASE CHRG #18-1714225-8	<u>61.55</u>	
			222.27	
23637	05/15/12	NJUAJIF NJ UTILITY AUTHORITIES JIF		1271
12-00211		2012 ASSESSMENT FUND - FINAL	54,023.62	
23638	05/15/12	OCC ONE CALL CONCEPTS, INC.		1271
12-00076		MARK OUTS - APRIL 2012	169.92	
23639	05/15/12	PBENNETT PAULINE BENNETT		1271
12-00019		2012 MEDICAL B COVERAGE	46.10	
23640	05/15/12	PDOYLE PATRICK J. DOYLE		1271
12-00021		2012 MEDICAL B COVERAGE	46.10	
23641	05/15/12	PSEG PUBLIC SERVICE ELEC & GAS CO.		1271
12-00214		MONTHLY UTILITY: 17 ACCOUNTS	10,013.28	

Check # PO #	Check Date	Vendor Description	Amount Paid	Reconciled/Void Ref Num Contract
OPERATING		operating cash	Continued	
23642	05/15/12	REBUILT R.P.C. DRIVELINE SERVICE, LLC		1271
	12-00179	REPAIR DRIVE SHAFT @ STA 12	446.75	
23643	05/15/12	REMING REMINGTON VERNICK ARANGO ENGR		1271
	12-00194	2012 ANNUAL MAINT CONTRACTS	978.75	
23644	05/15/12	REPUBLIC REPUBLIC SERVICES OF NJ, LLC		1271
	12-00016	2012 DUMPSTER RENTAL JAN-DEC	530.37	
23645	05/15/12	SAMS SAM'S CLUB/GEMB		1271
	12-00177	MISC INVENTORY ORDERED 4/5/12	264.79	
23646	05/15/12	SCHWER SCHWERING HARDWARE, INC.		1271
	12-00172	MISC PURCHASES MONTH OF APRIL	43.78	
23647	05/15/12	SHAMROCK SHAMROCK PIPE TOOLS		1271
	12-00185	CUTTERS FOR TRK 711 & RODS	1,422.36	
23648	05/15/12	SPRING SPRINGTIME INC.		1271
	12-00014	2012 COOLER RENTAL & MAINT	29.99	
	12-00189	MISC. COFFEE SPLYs ORD'D 4/11	196.31	
	12-00213	MISC. COFFEE SPLYs: ORD'D 5/2	<u>251.81</u>	
			478.11	
23649	05/15/12	TWPPENN TOWNSHIP OF PENNSAUKEN		1271
	12-00196	2012: SPECIAL MEDIA CONSULTANT	17,500.00	
23650	05/15/12	UNUM UNUM LIFE INSUR CO OF AMERICA		1271
	12-00017	ANNUAL LIFE/DISABIL: O&M/ADM	550.31	
23651	05/15/12	USABLU USA BLUEBOOK		1271
	12-00187	SUPPLIES FOR TRUCKS	343.12	
23652	05/15/12	VALLETT RICHARD B. VALLETT, JR.		1271
	12-00007	COMPUTER SUPPORT 12/15-1/9/12	687.50	
23653	05/15/12	VANGUARD VANGUARD CLEANING SYSTEM		1271
	12-00015	WKLY CLNG/FLOORS/CARPETS	225.00	
23654	05/15/12	VERIZON VERIZON WIRELESS		1271
	12-00102	WIRELESS CHARGES: 1/11-2/10/12	470.91	
23655	05/15/12	VISION TOWNSHIP OF PENNSAUKEN		1271
	12-00106	VISION PLAN: APR -JUN 2012	2,040.30	
23656	05/15/12	VIT CATERING BY VITARELLI'S, INC.		1271
	12-00193	EMPLOYEE APPRECIATION DINNER	2,481.40	
23657	05/15/12	WESTMONT WESTMONT HARDWARE, INC.		1271
	12-00174	MISC PURCHASES MONTH OF APRIL	70.71	

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
OPERATING	operating cash	Continued		
23658	05/15/12 WHARTON Wharton Hardware & Sply Corp			1271
	12-00173 MISC PURCHASES MONTH OF APRIL	193.28		
	12-00188 FIRE HYDRANT HOSE/BAND CLAMPS	<u>325.20</u>		
		518.48		
23659	05/15/12 WORKNET US REG OCCUP HEALTH OF NJ			1271
	12-00210 M. ROBINSON & G SCHOFIELD	131.00		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	56	0	124,560.80	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>56</u>	<u>0</u>	<u>124,560.80</u>	<u>0.00</u>

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	62	0	357,613.22	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>62</u>	<u>0</u>	<u>357,613.22</u>	<u>0.00</u>

Fund Description	Fund	Budget Total	Revenue Total
OPERATING FUND	2-01	357,613.22	0.00
Total of All Funds:		<u>357,613.22</u>	<u>0.00</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
OPERATING FUND	2-01	357,613.22	0.00	0.00	0.00	357,613.22
Total of All Funds:		<u>357,613.22</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>357,613.22</u>

Approval of Utility Bill Adjustment #'s 1569, 1571, 1573, 1578, 1580, 1581, & 1583 Utility Balance Adjustment #'s 6852, 6868, 6906, 6940, 6941 & 6942 were presented.

Mr. Cummings moved for the approval of adjustments while Mr. Pennestri seconded the motion. On roll all Commissioners present voted yes to approve the adjustments.

See Journals Attached

The Vice-Chairman moved to Old Business.

Resolution No. 12-31 Change Order for Municipal Maintenance Contract No. 11-01 was presented.

A motion was made by Mr. Cummings to approve the Change Order. It was seconded by Mr. Bundy. All Commissioners present voted yes on roll call.

See Resolution No. 12-31

The Vice-Chairman moved to New Business.

Resolution No. 12-30 Certifying the Review of Audit Report for Fiscal Year 2011 was presented.

Mr. Bundy made a motion to approve the updates and revisions. Mr. Pennestri seconded the motion. All Commissioners present voted yes to approve the FY 2011 Audit Report.

See Resolution No. 12-30

The Vice-Chairman asked the Treasurer, Robin Fair, for her report.

See Treasurer's Report

The Vice-Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Vice-Chairman accepted the written reports of the Engineers.

See Report from Dennis Yoder
See Report from Jeff Winegar

The Vice-Chairman asked the Commissioners for any reports.

Mr. Lutz – Absent

Mr. Schofield – No Report

Mr. Bundy – No Report

Mr. Cummings – Great Audit.

Mr. Pennestri – Second the Great Audit.

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate Flag	Date	Seq
40188000-0 DIPPOLD, THOMAS	Sewer	S11	B	12	2	21.75	0.00	21.75	S/C RATE	N	04/12/12	18
40188000-0 DIPPOLD, THOMAS	Sewer	S10	B	12	3	43.50-	0.00	43.50-	S/C RATE	N	04/12/12	19
40188000-0 DIPPOLD, THOMAS	Sewer	S11	B	12	3	21.75	0.00	21.75	S/C RATE	N	04/12/12	20
40188000-0 DIPPOLD, THOMAS	Sewer	S10	B	12	4	43.50-	0.00	43.50-	S/C RATE	N	04/12/12	21
40188000-0 DIPPOLD, THOMAS	Sewer	S11	B	12	4	21.75	0.00	21.75	S/C RATE	N	04/12/12	22

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	11	478.50-	0.00	478.50-
Sewer Bill	S11	11	239.25	0.00	239.25
				Total Sewer Bill:	239.25-
				Total Sewer:	239.25-
Entries:		22		Total of All Codes:	239.25-

Batch: DEBORAH	Updated Billings:	22	Flat:	239.25-	Exc:	0.00	Ref Num:	1569
	Updated Deductions:	0	Flat:	0.00	Exc:	0.00		
	Total Entries:	22	Flat:	239.25-	Exc:	0.00	Total Updated:	239.25-

Batch Id: DEBORAH

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate Flag	Date	Seq
41494000-0 CAMPO, LUIS	Sewer	S10	B	12	1	43.50-	0.00	43.50-	S/C RATE	N	04/12/12	1
41494000-0 CAMPO, LUIS	Sewer	S11	B	12	1	21.75	0.00	21.75	S/C RATE	N	04/12/12	2
41494000-0 CAMPO, LUIS	Sewer	S10	B	12	2	43.50-	0.00	43.50-	S/C RATE	N	04/12/12	3
41494000-0 CAMPO, LUIS	Sewer	S11	B	12	2	21.75	0.00	21.75	S/C RATE	N	04/12/12	4
41494000-0 CAMPO, LUIS	Sewer	S10	B	12	3	43.50-	0.00	43.50-	S/C RATE	N	04/12/12	5
41494000-0 CAMPO, LUIS	Sewer	S11	B	12	3	21.75	0.00	21.75	S/C RATE	N	04/12/12	6
41494000-0 CAMPO, LUIS	Sewer	S10	B	12	4	43.50-	0.00	43.50-	S/C RATE	N	04/12/12	7
41494000-0 CAMPO, LUIS	Sewer	S11	B	12	4	21.75	0.00	21.75	S/C RATE	N	04/12/12	8
60798000-0 MIDILI, ROSINA	Sewer	S10	B	12	1	43.50-	0.00	43.50-	S/C RATE	N	04/12/12	9
60798000-0 MIDILI, ROSINA	Sewer	S11	B	12	1	21.75	0.00	21.75	S/C RATE	N	04/12/12	10
60798000-0 MIDILI, ROSINA	Sewer	S10	B	12	2	43.50-	0.00	43.50-	S/C RATE	N	04/12/12	11
60798000-0 MIDILI, ROSINA	Sewer	S11	B	12	2	21.75	0.00	21.75	S/C RATE	N	04/12/12	12
60798000-0 MIDILI, ROSINA	Sewer	S10	B	12	3	43.50-	0.00	43.50-	S/C RATE	N	04/12/12	13
60798000-0 MIDILI, ROSINA	Sewer	S11	B	12	3	21.75	0.00	21.75	S/C RATE	N	04/12/12	14
60798000-0 MIDILI, ROSINA	Sewer	S10	B	12	4	43.50-	0.00	43.50-	S/C RATE	N	04/12/12	15
60798000-0 MIDILI, ROSINA	Sewer	S11	B	12	4	21.75	0.00	21.75	S/C RATE	N	04/12/12	16
40188000-0 DIPPOLD, THOMAS	Sewer	S10	B	12	2	43.50-	0.00	43.50-	S/C RATE	N	04/12/12	17

Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
51055000-0 J & B MANAGEMENT ASSOCIATION LLC	Sewer	S11	B	12	1	21.75-	0.00	21.75-	FROM S/C RATE TO REG N			04/13/12	1
51055000-0 J & B MANAGEMENT ASSOCIATION LLC	Sewer	S10	B	12	1	43.50	0.00	43.50	FROM S/C RATE TO REG N			04/13/12	2
51055000-0 J & B MANAGEMENT ASSOCIATION LLC	Sewer	S11	B	12	2	21.75-	0.00	21.75-	FROM S/C RATE TO REG N			04/13/12	3
51055000-0 J & B MANAGEMENT ASSOCIATION LLC	Sewer	S10	B	12	2	43.50	0.00	43.50	FROM S/C RATE TO REG N			04/13/12	4
51055000-0 J & B MANAGEMENT ASSOCIATION LLC	Sewer	S11	B	12	3	21.75-	0.00	21.75-	FROM S/C RATE TO REG N			04/13/12	5
51055000-0 J & B MANAGEMENT ASSOCIATION LLC	Sewer	S10	B	12	3	43.50	0.00	43.50	FROM S/C RATE TO REG N			04/13/12	6
51055000-0 J & B MANAGEMENT ASSOCIATION LLC	Sewer	S11	B	12	4	21.75-	0.00	21.75-	FROM S/C RATE TO REG N			04/13/12	7
51055000-0 J & B MANAGEMENT ASSOCIATION LLC	Sewer	S10	B	12	4	43.50	0.00	43.50	FROM S/C RATE TO REG N			04/13/12	8

Page No: 2

04/13/12
09:52:06

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Totals for Batch: DEBORAH

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	4	174.00	0.00	174.00
Sewer Bill	S11	4	87.00-	0.00	87.00-
Total Sewer Bill:					87.00
Total Sewer:					87.00
Entries:	8		Total of All Codes:		87.00

04/13/12
09:57:20

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH	Updated Billings:	8 Flat:	87.00	Exc:	0.00	Ref Num:	1571
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	87.00	Exc:	0.00	Total Updated:	87.00

Batch Id: DEBORAH

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate Flag	Date	Seq
61138002-0 LYNCH, WILLIAM	Sewer	S10	B	12	1	43.50-	0.00	43.50-	S/C RATE	N	04/26/12	1
61138002-0 LYNCH, WILLIAM	Sewer	S11	B	12	1	21.75	0.00	21.75	S/C RATE	N	04/26/12	2
61138002-0 LYNCH, WILLIAM	Sewer	S10	B	12	2	43.50-	0.00	43.50-	S/C RATE	N	04/26/12	3
61138002-0 LYNCH, WILLIAM	Sewer	S11	B	12	2	21.75	0.00	21.75	S/C RATE	N	04/26/12	4
61138002-0 LYNCH, WILLIAM	Sewer	S10	B	12	3	43.50-	0.00	43.50-	S/C RATE	N	04/26/12	5
61138002-0 LYNCH, WILLIAM	Sewer	S11	B	12	3	21.75	0.00	21.75	S/C RATE	N	04/26/12	6
61138002-0 LYNCH, WILLIAM	Sewer	S10	B	12	4	43.50-	0.00	43.50-	S/C RATE	N	04/26/12	7
61138002-0 LYNCH, WILLIAM	Sewer	S11	B	12	4	21.75	0.00	21.75	S/C RATE	N	04/26/12	8

April 26, 2012
08:34 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Totals for Batch: DEBORAH

Page No: 2

	Code	# Entries	Flat	Excess	Total
sewer Bill	S10	4	174.00-	0.00	174.00-
sewer Bill	S11	4	87.00	0.00	87.00
				Total Sewer Bill:	87.00-
				Total Sewer:	87.00-
Entries: <u>8</u>				Total of All Codes:	87.00-

April 26, 2012
08:39 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH	Updated Billings:	8 Flat:	87.00-	Exc:	0.00	Ref Num:	1573
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	87.00-	Exc:	0.00	Total Updated:	87.00-

Batch Id: DEBORAH

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate Flag	Date	Seq
60544000-0 RODRIGUEZ, JONATHAN	Sewer	S11	B	12	1	21.75-	0.00	21.75-	CHANGING TO RES RATE N	N	05/01/12	1
60544000-0 RODRIGUEZ, JONATHAN	Sewer	S10	B	12	1	43.50	0.00	43.50	CHANGING TO RES RATE N	N	05/01/12	2
60544000-0 RODRIGUEZ, JONATHAN	Sewer	S11	B	12	2	21.75-	0.00	21.75-	CHANGING TO RES RATE N	N	05/01/12	3
60544000-0 RODRIGUEZ, JONATHAN	Sewer	S10	B	12	2	43.50	0.00	43.50	CHANGING TO RES RATE N	N	05/01/12	4
60544000-0 RODRIGUEZ, JONATHAN	Sewer	S11	B	12	3	21.75-	0.00	21.75-	CHANGING TO RES RATE N	N	05/01/12	5
60544000-0 RODRIGUEZ, JONATHAN	Sewer	S10	B	12	3	43.50	0.00	43.50	CHANGING TO RES RATE N	N	05/01/12	6
60544000-0 RODRIGUEZ, JONATHAN	Sewer	S11	B	12	4	21.75-	0.00	21.75-	CHANGING TO RES RATE N	N	05/01/12	7
60544000-0 RODRIGUEZ, JONATHAN	Sewer	S10	B	12	4	43.50	0.00	43.50	CHANGING TO RES RATE N	N	05/01/12	8

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	4	174.00	0.00	174.00
Sewer Bill	S11	4	87.00-	0.00	87.00-
				Total Sewer Bill:	87.00
				Total Sewer:	87.00
Entries:		<u>8</u>		Total of All Codes:	<u>87.00</u>

Batch: DEBORAH	Updated Billings:	8 Flat:	87.00	Exc:	0.00	Ref Num:	1578
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	87.00	Exc:	0.00	Total Updated:	87.00

Batch Id: DEBORAH

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate Flag	Date	Seq
60703004-0 SIME, GLENYS	Sewer	S11	B	12	2	21.75-	0.00	21.75-	CHANGING TO RES RATE N		05/03/12	1
60703004-0 SIME, GLENYS	Sewer	S10	B	12	2	43.50	0.00	43.50	CHANGING TO RES RATE N		05/03/12	2
60703004-0 SIME, GLENYS	Sewer	S11	B	12	3	21.75-	0.00	21.75-	CHANGING TO RES RATE N		05/03/12	3
60703004-0 SIME, GLENYS	Sewer	S10	B	12	3	43.50	0.00	43.50	CHANGING TO RES RATE N		05/03/12	4
60703004-0 SIME, GLENYS	Sewer	S11	B	12	4	21.75-	0.00	21.75-	CHANGING TO RES RATE N		05/03/12	5
60703004-0 SIME, GLENYS	Sewer	S10	B	12	4	43.50	0.00	43.50	CHANGING TO RES RATE N		05/03/12	6

May 3, 2012
2:34 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Totals for Batch: DEBORAH

Page No: 2

	Code	# Entries	Flat	Excess	Total
ewer Bill	S10	3	130.50	0.00	130.50
ewer Bill	S11	3	65.25-	0.00	65.25-
				Total Sewer Bill:	65.25
				Total Sewer:	65.25
Entries:		<u>6</u>		Total of All Codes:	<u>65.25</u>

May 3, 2012
2:35 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

atch: DEBORAH	Updated Billings:	6 Flat:	65.25	Exc:	0.00	Ref Num:	1580
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	6 Flat:	65.25	Exc:	0.00	Total Updated:	65.25

Batch Id: DEBORAH

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate Flag	Date	Seq
60001000-0 JOHNSON, BARBARA	Sewer	S20	B	12	2	87.00-	0.00	87.00-	SINGLE UNIT	N	05/07/12	1
60001000-0 JOHNSON, BARBARA	Sewer	S10	B	12	2	43.50	0.00	43.50	SINGLE UNIT	N	05/07/12	2
60001000-0 JOHNSON, BARBARA	Sewer	S20	B	12	3	87.00-	0.00	87.00-	SINGLE UNIT	N	05/07/12	3
60001000-0 JOHNSON, BARBARA	Sewer	S10	B	12	3	43.50	0.00	43.50	SINGLE UNIT	N	05/07/12	4
60001000-0 JOHNSON, BARBARA	Sewer	S20	B	12	4	87.00-	0.00	87.00-	SINGLE UNIT	N	05/07/12	5
60001000-0 JOHNSON, BARBARA	Sewer	S10	B	12	4	43.50	0.00	43.50	SINGLE UNIT	N	05/07/12	6

May 7, 2012
11:56 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Totals for Batch: DEBORAH

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	3	130.50	0.00	130.50
Sewer Bill	S20	3	261.00-	0.00	261.00-
				Total Sewer Bill:	130.50-
				Total Sewer:	130.50-

May 7, 2012
11:58 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Batch: DEBORAH	Updated Billings:	6 Flat:	130.50- Exc:	0.00	Ref Num:	1581
	Updated Deductions:	0 Flat:	0.00 Exc:	0.00		
	Total Entries:	6 Flat:	130.50- Exc:	0.00	Total Updated:	130.50-

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	15	625.50	0.00	625.50
Sewer Bill	S20	15	1,251.00-	0.00	1,251.00-
				Total Sewer Bill:	625.50-
				Total Sewer:	625.50-
Entries:		<u>30</u>		Total of All Codes:	<u>625.50-</u>

Batch: DEBORAH	Updated Billings:	30	Flat:	625.50-	Exc:	0.00	Ref Num:	1583
	Updated Deductions:	0	Flat:	0.00	Exc:	0.00		
	Total Entries:	30	Flat:	625.50-	Exc:	0.00	Total Updated:	625.50-

Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
50001000-0 JOHNSON, BARBARA	Sewer	S20	B	08	3	78.00-	0.00	78.00-	SINGLE UNIT ✓	N		05/08/12	1
50001000-0 JOHNSON, BARBARA	Sewer	S10	B	08	3	39.00	0.00	39.00	SINGLE UNIT ✓	N		05/08/12	2
50001000-0 JOHNSON, BARBARA	Sewer	S20	B	08	4	78.00-	0.00	78.00-	SINGLE UNIT ✓	N		05/08/12	3
50001000-0 JOHNSON, BARBARA	Sewer	S10	B	08	4	39.00	0.00	39.00	SINGLE UNIT ✓	N		05/08/12	4
50001000-0 JOHNSON, BARBARA	Sewer	S20	B	09	1	81.00-	0.00	81.00-	SINGLE UNIT ✓	N		05/08/12	5
50001000-0 JOHNSON, BARBARA	Sewer	S10	B	09	1	40.50	0.00	40.50	SINGLE UNIT ✓	N		05/08/12	6
50001000-0 JOHNSON, BARBARA	Sewer	S20	B	09	2	81.00-	0.00	81.00-	SINGLE UNIT ✓	N		05/08/12	7
60001000-0 JOHNSON, BARBARA	Sewer	S10	B	09	2	40.50	0.00	40.50	SINGLE UNIT ✓	N		05/08/12	8
60001000-0 JOHNSON, BARBARA	Sewer	S20	B	09	3	81.00-	0.00	81.00-	SINGLE UNIT ✓	N		05/08/12	9
60001000-0 JOHNSON, BARBARA	Sewer	S10	B	09	3	40.50	0.00	40.50	SINGLE UNIT ✓	N		05/08/12	10
60001000-0 JOHNSON, BARBARA	Sewer	S20	B	09	4	81.00-	0.00	81.00-	SINGLE UNIT ✓	N		05/08/12	11
60001000-0 JOHNSON, BARBARA	Sewer	S10	B	09	4	40.50	0.00	40.50	SINGLE UNIT ✓	N		05/08/12	12
60001000-0 JOHNSON, BARBARA	Sewer	S20	B	10	1	84.00-	0.00	84.00-	SINGLE UNIT ✓	N		05/08/12	13
60001000-0 JOHNSON, BARBARA	Sewer	S10	B	10	1	42.00	0.00	42.00	SINGLE UNIT ✓	N		05/08/12	14
60001000-0 JOHNSON, BARBARA	Sewer	S20	B	10	2	84.00-	0.00	84.00-	SINGLE UNIT ✓	N		05/08/12	15
60001000-0 JOHNSON, BARBARA	Sewer	S10	B	10	2	42.00	0.00	42.00	SINGLE UNIT ✓	N		05/08/12	16
60001000-0 JOHNSON, BARBARA	Sewer	S20	B	10	3	84.00-	0.00	84.00-	SINGLE UNIT ✓	N		05/08/12	17

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
50001000-0 JOHNSON, BARBARA	Sewer	S10	B	10	3	42.00	0.00	42.00	SINGLE UNIT ✓	N		05/08/12	18
50001000-0 JOHNSON, BARBARA	Sewer	S20	B	10	4	84.00-	0.00	84.00-	SINGLE UNIT ✓	N		05/08/12	20
50001000-0 JOHNSON, BARBARA	Sewer	S10	B	10	4	42.00	0.00	42.00	SINGLE UNIT ✓	N		05/08/12	21
50001000-0 JOHNSON, BARBARA	Sewer	S20	B	11	1	87.00-	0.00	87.00-	SINGLE UNIT ✓	N		05/08/12	22
50001000-0 JOHNSON, BARBARA	Sewer	S10	B	11	1	43.50	0.00	43.50	SINGLE UNIT ✓	N		05/08/12	23
50001000-0 JOHNSON, BARBARA	Sewer	S20	B	11	2	87.00-	0.00	87.00-	SINGLE UNIT ✓	N		05/08/12	24
50001000-0 JOHNSON, BARBARA	Sewer	S10	B	11	2	43.50	0.00	43.50	SINGLE UNIT ✓	N		05/08/12	25
50001000-0 JOHNSON, BARBARA	Sewer	S20	B	11	3	87.00-	0.00	87.00-	SINGLE UNIT ✓	N		05/08/12	26
50001000-0 JOHNSON, BARBARA	Sewer	S10	B	11	3	43.50	0.00	43.50	SINGLE UNIT ✓	N		05/08/12	27
50001000-0 JOHNSON, BARBARA	Sewer	S20	B	11	4	87.00-	0.00	87.00-	SINGLE UNIT ✓	N		05/08/12	28
60001000-0 JOHNSON, BARBARA	Sewer	S10	B	11	4	43.50	0.00	43.50	SINGLE UNIT ✓	N		05/08/12	29
60001000-0 JOHNSON, BARBARA	Sewer	S20	B	12	1	87.00-	0.00	87.00-	SINGLE UNIT ✓	N		05/08/12	30
60001000-0 JOHNSON, BARBARA	Sewer	S10	B	12	1	43.50	0.00	43.50	SINGLE UNIT ✓	N		05/08/12	32

Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
20136000-0 LATSHAW DEC'D, ALICE	Sewer	105		10 4	42.00-	8.82-	50.82-	PER D LUTHMAN	04/12/12	1
					Balance Adjustment					
20136000-0 LATSHAW DEC'D, ALICE	Sewer	105		11 1	43.50-	7.15-	50.65-	PER D LUTHMAN	04/12/12	2
					Balance Adjustment					
20136000-0 LATSHAW DEC'D, ALICE	Sewer	105		11 2	43.50-	5.20-	48.70-	PER D LUTHMAN	04/12/12	3
					Balance Adjustment					
20136000-0 LATSHAW DEC'D, ALICE	Sewer	105		11 3	43.50-	3.25-	46.75-	PER D LUTHMAN	04/12/12	4
					Balance Adjustment					
20136000-0 LATSHAW DEC'D, ALICE	Sewer	105		11 4	43.50-	1.30-	44.80-	PER D LUTHMAN	04/12/12	5
					Balance Adjustment					
20136000-0 LATSHAW DEC'D, ALICE	Sewer	105		12 1	40.50-	0.00	40.50-	PER D LUTHMAN	04/12/12	6
					Balance Adjustment					

Code Type Description		Principal						
Count	Arrears/Other	2011	2012	Future	Penalty	Total		
105	Balance Adjustment							
	Cancel Charges	6	42.00-	174.00-	40.50-	0.00	25.72-	282.22-
	Sewer Totals:	6	42.00-	174.00-	40.50-	0.00	25.72-	282.22-
	Grand Totals:	6	42.00-	174.00-	40.50-	0.00	25.72-	282.22-

Batch: DEBORAH Updated Entries: 6 Updated Principal: 256.50- Updated Penalty: 25.72- Ref Num: 6852

Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
90282344-0 AUTO TOY STORE	Sewer	105	10 4 Balance Adjustment		0.00	14.70-	14.70-	REMOVAL OF INTEREST	04/17/12	1
90282344-0 AUTO TOY STORE	Sewer	105	11 1 Balance Adjustment		0.00	9.35-	9.35-	REMOVAL OF INTEREST	04/17/12	2
90282344-0 AUTO TOY STORE	Sewer	105	11 2 Balance Adjustment		0.00	5.60-	5.60-	REMOVAL OF INTEREST	04/17/12	3
90282344-0 AUTO TOY STORE	Sewer	105	11 3 Balance Adjustment		0.00	3.25-	3.25-	REMOVAL OF INTEREST	04/17/12	4
90282344-0 AUTO TOY STORE	Sewer	105	11 4 Balance Adjustment		0.00	1.26-	1.26-	REMOVAL OF INTEREST	04/17/12	5

04/17/12
13:56:01

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

Code Type Description	Count	Arrears/Other	Principal			Penalty	Total
			2011	2012	Future		
105 Balance Adjustment Cancel Charges	5	0.00	0.00	0.00	0.00	34.16-	34.16-
Sewer Totals:	5	0.00	0.00	0.00	0.00	34.16-	34.16-

04/17/12
13:57:19

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 5 Updated Principal: 0.00 Updated Penalty: 34.16- Ref Num: 6868

Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code Transaction	Yr Prd Type	Principal	Penalty	Total	Descript	Date	Seq
41244001-0 SANCHEZ, MARLEN	Sewer	102			782.08	0.00	782.08	REFUND OVERPAYMENT	04/30/12	1
					Refund Overpayment					

Code Type Description	Count	Arrears/Other	Principal				Penalty	Total
			2011	2012	Future			
102 Refund Overpayment								
Refund Overpayment	<u>1</u>	<u>782.08</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>782.08</u>	
Sewer Totals:	1	782.08	0.00	0.00	0.00	0.00	782.08	
Grand Totals:	<u>1</u>	<u>782.08</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>782.08</u>	

Batch: DEBORAH Updated Entries: 1 Updated Principal: 782.08 Updated Penalty: 0.00 Ref Num: 6906

May 8, 2012
11:49 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

		----- Principal -----						
Code Type	Description	Count	Arrears/Other	2011	2012	Future	Penalty	Total
102	Balance Adjustment							
	Refund Overpayment	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>0.59</u>	<u>0.00</u>	<u>0.00</u>	<u>0.59</u>
	Sewer Totals:	1	0.00	0.00	0.59	0.00	0.00	0.59
	Grand Totals:	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>0.59</u>	<u>0.00</u>	<u>0.00</u>	<u>0.59</u>

May 8, 2012
11:49 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
60001000-0	Sewer	102		12 4	0.59	0.00	0.59	SINGLE UNIT	05/08/12	1
JOHNSON, BARBARA				Balance Adjustment						

May 8, 2012
11:50 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Batch: DEBORAH	Updated Entries:	1	Updated Principal:	0.59	Updated Penalty:	0.00	Ref Num:	6940
----------------	------------------	---	--------------------	------	------------------	------	----------	------



Code	Type Description	Count	Arrears/Other	Principal			Penalty	Total
				2011	2012	Future		
102	Balance Adjustment							
	Refund Overpayment	<u>1</u>	<u>0.00</u>	<u>1.18-</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.18-</u>
	Sewer Totals:	1	0.00	1.18-	0.00	0.00	0.00	1.18-
	Grand Totals:	<u>1</u>	<u>0.00</u>	<u>1.18-</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.18-</u>

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name		Transaction Type								
60001000-0	Sewer	102		11 4	1.18-	0.00	1.18-	ERROR IN ADJ	05/08/12	1
JOHNSON, BARBARA		Balance Adjustment								

Batch: DEBORAH	Updated Entries:	1	Updated Principal:	1.18-	Updated Penalty:	0.00	Ref Num:	6941
----------------	------------------	---	--------------------	-------	------------------	------	----------	------

Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Code Type	Description	Count	Arrears/Other	Principal			Penalty	Total
				2011	2012	Future		
102	Balance Adjustment							
	Refund Overpayment	<u>1</u>	<u>0.00</u>	<u>0.59</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.59</u>
	Sewer Totals:	1	0.00	0.59	0.00	0.00	0.00	0.59
Grand Totals:		<u>1</u>	<u>0.00</u>	<u>0.59</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.59</u>

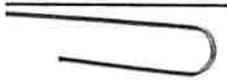
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
60001000-0	Sewer	102		11 4	0.59	0.00	0.59	ADJ ERROR	05/08/12	1

Utility Balance Adjustment Batch Update Report

Batch: DEBORAH Updated Entries: 1 Updated Principal: 0.59 Updated Penalty: 0.00 Ref Num: 6942



**A RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY (“PSA”)
AUTHORIZING A CHANGE ORDER REGARDING THE 2011
ELECTRICAL AND MECHANICAL EMERGENCY
REPAIR CONTRACT**

WHEREAS, PSA adopted a Resolution on February 15, 2011 to award a contract for Electrical and Mechanical Emergency Repairs to Municipal Maintenance, Inc. (“Municipal Maintenance”) based upon a response to requests for bids; and

WHEREAS, the bid supplied by Municipal Maintenance was based upon estimates of the need for certain materials and categories of work (“time and materials”), which estimates were provided by PSA based upon prior years’ experience; and

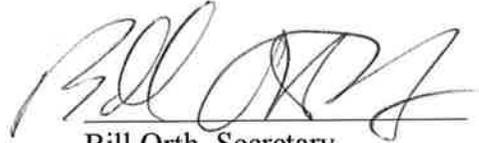
WHEREAS, it is not possible to anticipate emergent situations accurately based upon the fact that they are, by their very nature, situations that are not planned and require work and material not previously anticipated; and

WHEREAS, the bid of Municipal Maintenance for the 2011 Electrical and Mechanical Emergency Repairs contract was in the total amount of Sixty-one Thousand Three Hundred Dollars (\$61,300.00); and

WHEREAS, total invoiced for work performed under this contract was One Hundred One Thousand Ninety Six Dollars and Sixty Cents (\$101,096.60); and

WHEREAS, PSA’s Superintendent determines the need for emergency work under the aforementioned contract and has reviewed each and every invoice of Municipal Maintenance and found them to be supported by his request for the work and the application of unit prices provided by Municipal Maintenance in its bid and having determined that the difference giving rise to the need for a change order is a result in the need for services under the contract beyond that which was estimated by the Authority.

NOW THEREFORE BE IT RESOLVED, that the PSA approves a change order to increase the amount set forth in the 2011 Electrical and Mechanical Emergency Repairs Contract, from a not to exceed amount of Sixty-one Thousand Three Hundred Dollars (\$61,300.00) to an amount of One Hundred One Thousand Ninety Six Dollars and Sixty Cents (\$101,096.60).



Bill Orth, Secretary

ROLLCALL:

Mr. Lutz – Absent
Mr. Schofield – Yes
Mr. Bundy – Yes
Mr. Cummings – Yes
Mr. Pennestri – Yes

ADOPTED: May 15, 2012

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
CERTIFYING REVIEW OF F/Y 11 AUDIT REPORT**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each Local Authority to cause an annual audit of its accounts to be made, and;

WHEREAS, the annual audit report for the fiscal year ended December 31, 2011 has been completed and filed with the Division of Local Government Services Bureau of Authority Regulations pursuant to N.J.S.A. 40A:5A-17, requires the Governing Body of each Authority to, within 45 days of receipt of the annual audit, certify by Resolution to the local Finance Board that each Member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and;

WHEREAS, the Members of the Governing Body have received the annual audit and have personally reviewed the annual audit report entitled "General Comments" and "Recommendations", in accordance with N.J.S.A. 40A:5A-17.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Pennsauken Sewerage Authority hereby certifies to the Local Finance Board of the State of New Jersey that each Governing body Member has personally reviewed the annual audit report for the fiscal year ended December 31, 2011, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON May 15, 2012.


Bill Orth, Secretary

We, the members of the governing body of the Pennsauken Sewerage Authority, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the Pennsauken Sewerage Authority.
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2011 and specifically the sections of the audit report entitled "General Comments" and "Recommendations".



Oren Lutz, Chairman



Gregory Schofield, Vice-Chairman



Roy Bundy, Commissioner




James Cummings, Commissioner

James Pennestri, Commissioner

ADOPTED: May 15, 2012

Treasurer's Report

May 9, 2012

1. Commercial monthly billing totaled \$21,713.81.
2. Principal lend-a-hand balances as of April 30, 2012:
 - a. Madeline Rawle (deceased) - \$6,813.97
 - b. Dorothy Brittin - \$6,372.96
 - c. Dawn Peluso - \$1,673.98
 - d. Jacklyn Schonewolf - \$2,240.06
 - e. Vincent Giangiuolo - \$284.53
 - f. Robert Ingram - \$6,606.90
 - g. Robert Davis - \$1,400.90
 - h. Karen Muse - \$837.19
 - i. Adria Cruz - \$4,227.65
 - j. Carmen Jimenez - \$2,961.00
3. Investments under Trustee Accounts:

\$182,165.44 CD @ Susquehanna Bank 1.25% - Matures 6/30/12
\$170,000.00 CD @ Susquehanna Bank 2% - Matures 4/21/14
\$200,000.00 CD Susquehanna Bank 1.25% - Matures 6/30/12
\$150,000.00 CD Susquehanna Bank 1.10% - Matures 5/03/13
\$61,953.96 Money Market
4. Financial Reports are attached.

Respectfully submitted,



Robin Fair
Treasurer

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2012 - DECEMBER 31, 2012
FOR MONTH OF APRIL 2012

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,200,000.00	\$ 353,901.56	\$ 1,032,913.69	\$ 723,702.00	\$ 2,157,163.25
4004 COMMERCIAL	1,105,000.00	\$ 131,211.21	\$ 426,533.55	\$ 184,910.06	\$ 445,942.48
4005 PENALTY	28,000.00	\$ 2,395.31	\$ 8,746.47	\$ 3,162.41	\$ 12,541.51
4002 MERCH	176,000.00		\$ 1,813.38	\$ -	\$ 1,813.38
4003 C/H	25,000.00	\$ 2,482.28	\$ 2,482.28	\$ -	\$ 2,482.28
4012 OTHER INCOME	5,000.00		\$ 74,235.82		\$ 74,235.82
4013 INVEST INT	8,000.00	\$ 157.67	\$ 526.68		\$ 526.68
4014 TRUSTEE INT	30,000.00		\$ -		\$ -
4016 PERMITS (RES)	20,000.00		\$ 400.00		\$ 400.00
4019 PERMITS (COMM)	50,000.00		\$ 56,701.00		\$ 56,701.00
4021 PERMITS (MERCH)	1,000.00		\$ -		\$ -
4017-18 -FILING-INSP	1,000.00		\$ 15.00		\$ 15.00
4020-JIF INS PREMIUM	10,000.00		\$ -		\$ -
4050 INT./NOTES PAY.	1,000.00	15.30	\$ 76.18		\$ 76.18
Anticipated Balance	90,668.00				
TOTALS	3,750,668.00	490,163.33	1,604,444.05	911,774.47	2,751,897.58
	<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>	
ASSETS			\$ 6,979.03		
NJEIT - STIMULUS PROJECTS			0.00		
CAPITAL BUDGET	\$ -	\$ -	\$ 6,979.03		

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$445,279.28
PAYROLL	\$6,866.00
REVENUE	\$ -
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 52,810.89
R & R	\$ 252,165.44
GENERAL	\$ 459,143.07

Range of Revenue Accounts: 2-01-00-410-001 to 2-01-00-430-001 Current Period: 04/01/12 to 04/30/12
 Range of Budget Accounts: 2-01-01-510-500 to 2-01-03-600-002 Year To Date As Of: 04/30/12 Prior Year As Of: 04/30/12
 Skip Zero YTD Activity: No Include Non-Budget Accounts: Yes Department Page Break: No Subtotal Budget CAFR: No Subtotal Budget Department: No
 Include Non-Antic Accounts: Yes Subtotal Revenue CAFR: No Subtotal Revenue Department: No

Anticipated = Adopted + Amended
 Excess/Deficit = YTD Revenue - Anticipated + Cancel
 Budgeted = Adopted + Amended + Transfers
 Expended = Expended - Reimbursed
 Balance = Budgeted - YTD Expd - Cancel
 Total Available Revenues = YTD Revenue - YTD Expended
 % Realized = (YTD Revenue/(Anticip. - Cancel)) * 100 (for accts w/Anticip)
 % Expended = (YTD Expended/(Budgeted - Cancel)) * 100

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Rea
2-01-00-410-001	Residential	2,211,876.83	2,200,000.00	724,857.08	2,158,318.33	0.00	41,681.67-	98
2-01-00-410-002	Merchantville	175,191.16	176,000.00	0.00	1,813.38	0.00	174,186.62-	1
2-01-00-410-003	Cherry Hill	25,907.04	25,000.00	0.00	2,482.28	0.00	22,517.72-	10
2-01-00-410-004	Commercial	1,140,268.39	1,105,000.00	184,562.06	445,594.48	0.00	659,405.52-	40
2-01-00-410-005	A/R Penalty	32,083.85	28,000.00	3,162.41	12,541.51	0.00	15,458.49-	45
2-01-00-415-001	Permits- Residential	6,907.00	20,000.00	0.00	400.00	0.00	19,600.00-	2
2-01-00-415-002	Permits - Commercial	12,575.89	50,000.00	0.00	56,701.00	0.00	6,701.00	113
2-01-00-415-003	Permits - Merchantville	1,910.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
2-01-00-420-001	Other Income	850.70	5,000.00	0.00	74,235.82	0.00	69,235.82	***
2-01-00-420-002	Application and Inspection Feed	195.00	1,000.00	0.00	15.00	0.00	985.00-	2
2-01-00-420-004	JIF Insurance Premium Refund	9,998.56	10,000.00	0.00	0.00	0.00	10,000.00-	0
2-01-00-420-005	Int on Lend-a-Hand Accounts	399.77	1,000.00	15.30	76.18	0.00	923.82-	8
2-01-00-425-001	Interest from Operating Fund	2,734.97	8,000.00	157.67	526.68	0.00	7,473.32-	7
2-01-00-425-002	Interst from Trustee Accounts	18,511.53	30,000.00	0.00	0.00	0.00	30,000.00-	0
2-01-00-430-001	Anticipated Fund Balance	0.00	90,800.00	0.00	0.00	0.00	90,800.00-	0
	OPERATING REVENUES Revenue Total	3,639,410.69	3,750,800.00	912,754.52	2,752,704.66	0.00	998,095.34-	73

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Exp
2-01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-01-510-501	ADMIN PSA Management	223,288.26	227,000.00	17,232.00	73,150.00	0.00	153,850.00	32
2-01-01-510-502	ADMIN Office Staff	274,957.04	225,000.00	17,531.18	77,830.21	0.00	147,169.79	35
2-01-01-510-503	ADMIN: Commissioners	15,000.00	15,000.00	1,250.00	5,000.00	0.00	10,000.00	33
2-01-01-510-504	ADMIN: Legal Salary	18,200.00	19,000.00	1,516.67	6,066.68	0.00	12,933.32	32
2-01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-01-510-601	ADMIN: PERS/Employers Liabli	77,188.00	85,000.00	0.00	80,831.00	0.00	4,169.00	95
2-01-01-510-602	ADMIN: Social security	41,187.15	44,000.00	2,800.00	14,996.91	0.00	29,003.09	34
2-01-01-510-603	ADMIN: Unemp./Disabili	3,670.61	5,500.00	488.30	2,323.78	0.00	3,176.22	42
2-01-01-510-604	ADMIN: Hospital Benefits	83,435.04	91,000.00	662.20	28,690.49	0.00	62,309.51	32
2-01-01-510-605	ADMIN: Vision, Dental & RX	42,021.74	49,000.00	1,036.23	14,844.79	0.00	34,155.21	30

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Exp
2-01-01-510-607	ADMIN: Sick/Vac Payback	59,065.00	66,000.00	0.00	37,485.60	0.00	28,514.40	57
2-01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-01-510-721	ADMIN: Legal Fees	625.53	5,000.00	0.00	0.00	0.00	5,000.00	0
2-01-01-510-722	ADMIN: Audit	33,012.00	35,000.00	0.00	0.00	0.00	35,000.00	0
2-01-01-510-723	ADMIN: Other Professional Fees	7,097.50	8,000.00	0.00	3,000.00	0.00	5,000.00	38
2-01-01-510-736	ADMIN: Public officials Liab.	4,822.47	5,500.00	0.00	2,963.59	0.00	2,536.41	54
2-01-01-510-750	ADMIN: Office Supplies & Expense	10,414.23	12,000.00	1,307.99	3,820.58	0.00	8,179.42	32
2-01-01-510-751	ADMIN: Postage	12,594.00	18,000.00	6,584.29	9,841.83	0.00	8,158.17	55
2-01-01-510-752	ADMIN: Advertising & Printing	7,438.99	12,000.00	482.70	3,245.28	0.00	8,754.72	27
2-01-01-510-753	ADMIN: Telephone	16,613.67	24,000.00	1,367.06	3,952.12	0.00	20,047.88	16
2-01-01-510-754	ADMIN: Miscellaneous Exp	3,973.96	5,000.00	345.06	445.06	0.00	4,554.94	9
2-01-01-510-755	ADMIN: Service Contracts	9,141.62	10,000.00	234.59	8,472.89	0.00	1,527.11	85
2-01-01-510-756	ADMIN: Equipment Rental	3,546.00	4,000.00	0.00	924.00	0.00	3,076.00	23
2-01-01-510-757	ADMIN: Building Utilities	23,709.08	37,000.00	1,436.45	5,901.58	0.00	31,098.42	16
2-01-01-510-758	ADMIN: Building Exp. & Repairs	7,993.08	17,000.00	840.98	2,909.90	0.00	14,090.10	17
2-01-01-510-759	ADMIN: Financial Exp	6,175.00	6,200.00	1,000.00	2,510.00	0.00	3,690.00	40
2-01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
2-01-01-510-762	ADMIN: Education/Dues	3,855.29	6,000.00	0.00	3,124.60	0.00	2,875.40	52
2-01-01-510-763	ADMIN: Civic Involvement	32,900.00	32,500.00	17,500.00	32,500.00	0.00	0.00	100
2-01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-02-520-505	O&M: Union Salaries	878,131.78	912,000.00	60,425.30	248,735.02	0.00	663,264.98	27
2-01-02-520-506	O&M: Management Salaries	251,122.64	255,000.00	20,351.85	83,977.85	0.00	171,022.15	33
2-01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-02-520-601	O&M: PERS	77,188.00	85,500.00	0.00	81,549.18	0.00	3,950.82	95
2-01-02-520-602	O&M: Social Security	92,325.91	96,000.00	6,227.17	27,159.86	0.00	68,840.14	28
2-01-02-520-603	O&M: Unemployment & Disability	4,398.33	5,500.00	713.87	3,313.01	0.00	2,186.99	60
2-01-02-520-604	O&M: Hospitalization Benefits	257,521.44	275,000.00	184.40	86,963.01	0.00	188,036.99	32
2-01-02-520-605	O&M: Vision, Dental & Rx	101,492.76	119,000.00	3,300.82	38,813.60	0.00	80,186.40	33
2-01-02-520-607	O&M: Sick/vac Payback	70,384.51	94,000.00	1,140.00	18,672.14	0.00	75,327.86	20
2-01-02-520-608	O&M: Uniform Exp.	7,584.61	8,000.00	48.38	1,829.25	0.00	6,170.75	23
2-01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-02-520-711	O&M: Engineer Fees	8,928.55	20,000.00	978.75	1,768.10	0.00	18,231.90	9
2-01-02-520-731	O&M: General Liability/Auto Ins	23,342.78	25,500.00	0.00	12,327.60	0.00	13,172.40	48
2-01-02-520-732	O&M: Worker's Comp Insurance	45,376.60	50,000.00	0.00	23,555.10	0.00	26,444.90	47
2-01-02-520-733	O&M: Property	26,623.12	29,000.00	0.00	13,821.17	0.00	15,178.83	48
2-01-02-520-735	O&M: Fund Expense (JIF)	4,130.20	10,000.00	0.00	2,154.02	0.00	7,845.98	22
2-01-02-520-741	O&M: Uninsured Liabilities	1,187.95	10,000.00	0.00	0.00	0.00	10,000.00	0
2-01-02-520-755	O&M: Service Contracts	22,282.67	30,000.00	0.00	2,400.00	0.00	27,600.00	8
2-01-02-520-764	O&M: Station Utilities	190,993.60	230,000.00	10,222.55	49,655.05	0.00	180,344.95	22
2-01-02-520-765	O&M: Trash Removal	9,267.75	10,000.00	530.37	2,607.28	0.00	7,392.72	26

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Exp
2-01-02-520-766	O&M: Oper & Maint Expense	36,827.75	45,000.00	4,446.58	11,101.46	0.00	33,898.54	25
2-01-02-520-767	O&M: Safety Expense	4,600.85	5,000.00	158.61	992.45	0.00	4,007.55	20
2-01-02-520-768	O&M: Landscaping	7,447.50	8,000.00	0.00	0.00	0.00	8,000.00	0
2-01-02-520-769	O&M: Vehicle & Repair Exp	21,451.32	30,000.00	177.48	7,986.68	0.00	22,013.32	27
2-01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	43,080.39	40,000.00	10,550.98	10,550.98	0.00	29,449.02	26
2-01-02-520-771	O&M: Collection System Exp	37,846.11	45,000.00	5,735.42	12,935.63	0.00	32,064.37	29
2-01-02-520-772	O&M: Emergency Repairs	101,811.00	100,000.00	0.00	3,675.00	0.00	96,325.00	4
2-01-02-520-773	O&M: Emergency Station Repairs	101,200.51	90,000.00	12,954.36	12,954.36	0.00	77,045.64	14
2-01-02-520-774	O&M: Chemicals	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
2-01-02-520-775	O&M Permits & Licensing	3,508.22	3,000.00	0.00	400.00	0.00	2,600.00	13
2-01-03-600-001	Bond Debt (Principal)	200,542.36	45,600.00	0.00	11,847.45	0.00	33,752.55	26
2-01-03-600-002	Bond Debt (Interest)	14,320.00	9,500.00	0.00	4,712.50	0.00	4,287.50	50
	OPERATING FUND Expend Total	3,666,844.47	3,750,800.00	211,762.59	1,201,288.64	0.00	2,549,511.36	32

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenue
2-01	OPERATING FUND	3,639,410.69	912,754.52	2,752,704.66	3,666,844.47	211,762.59	1,201,288.64	1,551,416.02

Superintendent's Report

Meeting of May 15, 2012

All components of the sanitary sewerage collection system are operating properly.

In regular and preventative maintenance we flushed 70,674 feet of line. 2,115 feet was root cut and 5,503 feet was TV'd. We responded to 45 calls for service. The call breakdown is as follows:

Main Line stoppages:	5
Vent stoppages:	11
Station alarms:	4
Miscellaneous services:	25

Respectfully submitted,

A handwritten signature in blue ink, reading "Thomas M. Tillinghast". The signature is written in a cursive style with a large, looping initial "T".

Thomas M. Tillinghast
Superintendent

REMINGTON & VERNICK ENGINEERS AND AFFILIATES

EDWARD VERNICK, PE, CME, President
CRAIG F. REMINGTON, PLS, PP, Vice President

EXECUTIVE VICE PRESIDENTS
Michael D. Vena, PE, PP, CME (deceased 2006)
Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

DIRECTOR OF OPERATIONS
CORPORATE SECRETARY
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES
John J. Cantwell, PE, PP, CME
Alan Dittenhofer, PE, PP, CME
Frank J. Seney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME, LEED
Charles E. Adamson, PLS, AET
Kim Wendell Bibbs, PE, CME
Marc DeBlasio, PE, PP, CME
Leonard A. Faiola, PE, CME
Christopher J. Fazio, PE, CME
Kenneth C. Ressler, PE, CME
Gregory J. Sullivan, PE, PP, CME
Richard B. Czokanski, PE, CME, BCEE

Remington & Vernick Engineers
232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1882 (fax)

Remington, Vernick
& Vena Engineers
9 Allen Street
Toms River, NJ 08753
(732) 286-9220
(732) 505-8416 (fax)

3 Jocama Boulevard, Suite 300-400
Old Bridge, NJ 08857
(732) 955-8000
(732) 591-2815 (fax)

Remington, Vernick
& Walberg Engineers
845 North Main Street
Pleasantville, NJ 08232
(609) 645-7110
(609) 645-7076 (fax)

4907 New Jersey Avenue
Wildwood City, NJ 08260
(609) 522-5150
(609) 522-5313 (fax)

Remington, Vernick
& Beach Engineers
922 Fayette Street
Conshohocken, PA 19428
(610) 940-1050
(610) 940-1161 (fax)

5010 East Trindle Road, Suite 203
Mechanicsburg, PA 17050
(717) 766-1775
(717) 766-0232 (fax)

U.S. Steel Tower
600 Grant Street, Suite 1251
Pittsburgh, PA 15219
(412) 263-2200
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building
262 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212
(302) 266-6208 (fax)

Remington, Vernick
& Arango Engineers
The Presidential Center
Lincoln Building, Suite 600
101 Route 130
Cinnaminson, NJ 08077
(856) 303-1245
(856) 303-1249 (fax)

300 Penhorn Avenue, 3rd Floor
Secaucus, NJ 07094
(201) 624-2137
(201) 624-2136 (fax)

May 7, 2012

Mr. William Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08109

RE: Monthly Activity Report

Dear Bill:

The following is a status report of activities since the last Authority meeting.

1. ACTION ITEMS : None
2. ENGINEERING IN PROGRESS :

Contracts have been processed, for (1) Annual Sewer System Repairs and for (2) Annual Maintenance and Repairs for Mechanical & Electrical Equipment.
3. CONSTRUCTION IN PROGRESS : None

Very truly yours,

REMINGTON & VERNICK ENGINEERS

By *Dennis K. Yoder*
Dennis K. Yoder, P.E., P.P., C.M.E.

c:\groups\water\facilities\06\on\j\camden\0427 pennsauken sewerage authority\meeting reports\2012\psa 1205.doc

Earning Our Reputation Every Day Since 1901
www.rve.com

May 10, 2012

VIA Email and Regular Mail

Mr. William F. Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08110

Re: Activity Report for May 15, 2012 Meeting

Dear Mr. Orth:

The following constitutes T&M's Activity Report for the Pennsauken Sewerage Authority's May 15, 2012 meeting:

Sulfide Investigation

Since January of 2011 VAL Associates Laboratory, Inc. has been taking monthly samples at various locations that were identified by T&M and the PSA has having potentially high sulfide levels. T&M met with Thom Tillinghast and Bill Orth on November 17, 2011 to discuss the results of sulfide testing and potential future action. At that meeting additional testing locations were identified to help pinpoint areas of concern. T&M has received the monthly sulfide test results for and has compiled a table summarizing the data.

On March 20, 2012, T&M met with Thom Tillinghast of the PSA to review the results of the ongoing investigation. Based on the meeting, the PSA will perform cleaning of the pump stations at King and Mansion, Teitelman Avenue, Kane Avenue, and Baldwin Avenue. Gravity pipes in the area of the King and Mansion pump station will be videoed to identify any areas of blockages or sags in the line that would contribute to stagnation in the lines. The PSA will also begin to perform quarterly flushing of the gravity lines near John Tipton Boulevard. While these maintenance procedures are conducted, the monthly testing will progress. The goal of this activity is to identify the impact of additional system maintenance on the levels of hydrogen sulfide in the PSA system.

System Flooding

T&M met with Thom Tillinghast of the PSA on September 14, 2011 to look at areas of sanitary sewer system flooding, primarily the intersection of Magnolia and Florida. System investigation into the causes of the flooding, overflow piping design, sewerage overflow vaults were discussed as possible mitigation measures for the areas experiencing flooding. T&M provided a proposal to the PSA for investigation and engineering on October 3, 2011.

ENERGY & UTILITIES • ENVIRONMENTAL • PUBLIC WORKS • REAL ESTATE DEVELOPMENT
SOLID WASTE • TRANSPORTATION • WATER & WASTEWATER



Mr. William F. Orth, Executive Director
Re: Activity Report for May 15, 2012 Meeting

May 10, 2012
Page 2

The initial investigation requires access to the pipe system to perform video inspection or smoke testing. This testing is best performed during dry weather periods to reduce the volume of by-pass pumping. T&M has been in contact with Thom Tillinghast regarding scheduling of the testing, however weather has not been cooperative. Once test results are received, T&M will require authorization to proceed with services included in our pending proposal submitted on October 3, 2011.

System Improvements 48th Street and Route 130

T&M met with Thomas Tillinghast to discuss proposed system improvements near the intersection of 48th Street and Route 130. The improvements would include the installation of a new manhole and the removal of an existing "blind" connect of two existing sanitary pipes and provide the PSA with a new access point for system maintenance. T&M prepared a proposal for professional services including survey of the project area, preparation of plans and specifications, solicitation of construction quotes from contractors, and construction administration. The proposal was submitted to the PSA on May 8, 2012.

Should you have any questions, please contact me.

Very truly yours,

T&M ASSOCIATES

A handwritten signature in black ink, appearing to read 'Jeffrey B. Winegar', written over a faint, larger version of the same signature.

Jeffrey B. Winegar, P.E.
Group Manager

Cc: Edwin J. Steck, P.E., C.M.E.

The Vice-Chairman asked the Solicitor, Mr. David Luthman, for his report.

Mr. Luthman had nothing to report.

The Vice-Chairman asked the Executive Director, Mr. Orth, for his report.

Mr. Orth had stated that PSA has hired a temporary part time employee, Jeffrey Mirigliani, until September 1st as summer help. He also presented the correspondence listed below, and requested a motion to go into closed session to discuss matters of personnel.

#1 T&M Re: Design and Sewer System Improvements at 48th St. & Rt. 130..... Rec'd. 5/9/12

Mr. Schofield accepted a motion to adjourn the regular meeting for closed session from Mr. Cummings seconded by Mr. Bundy. On roll call all Commissioners present signified their approval by saying aye. The motion carried and the meeting was adjourned.

Respectfully submitted,



Bill Orth, Secretary

TMOH 12325

Correspondence #1

May 8, 2012

William F. Orth
Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Boulevard
Pennsauken, NJ 08110



Re: 48th and NJ State Highway Route 130
Sewer System Improvements

Dear Bill:

T&M Associates (T&M) is pleased to submit this proposal to provide professional engineering services for the design of improvements to the PSA sewer collection system in the area of 48th street and Route 130.

PROJECT BACKGROUND

T&M has provided engineering services to the PSA related to the combined sewer service area since 2006. The services provided included field survey, system mapping, flow monitoring, inflow and infiltration studies, and conceptual design for the separation of the combined sewer system.

Based on our site visit with Thom Tillinghast of the PSA it is our understanding that the PSA wishes to install a new manhole on an existing sanitary sewer line on the west side of Route 130 at 48th Street upstream of a location where the sanitary sewer passes through the existing stormwater pipe.

The services proposed herein are to prepare plans and specification for the construction of the sanitary sewer improvements, and to solicit contractor quotes to perform the work required to address the situation. We have assumed the contractor quotes will be below the PSA's threshold for bid. Our proposed scope of services is itemized below.

SCOPE OF SERVICES

Task 1 Field Survey and Base Plan

T&M will perform a survey to supplement previously obtained information in the project area. The survey will include location of stormwater and sanitary sewer facilities within the project area including the size, material, and slope of existing conveyance piping upstream and downstream of the project area.

The survey information will be added to existing sewer system maps and Pennsauken Township topography. The survey plan will be used as the base plan for improvement plans described below.

ENERGY & UTILITIES • ENVIRONMENTAL • PUBLIC WORKS • REAL ESTATE DEVELOPMENT
SOLID WASTE • TRANSPORTATION • WATER & WASTEWATER

Regional Offices in NEW JERSEY and PENNSYLVANIA

Task 2 **Construction Plans**

T&M will prepare construction plans for the system improvements under this phase of the project. The plans will include a utility plan, traffic control plan, and detail plan if needed. The utility plan will show the proposed manhole and system upgrades, construction notes, and details as required for a reasonable contractor to complete the work.

It is our understanding the PSA will provide the required traffic control for the contractor. T&M will prepare a traffic control plan in accordance with NJDOT requirements for the closure of the western most lane of Route 130 southbound at its intersection with 48th Street. T&M will prepare an NJDOT road opening permit application. Any NJDOT application fees will be the responsibility of the PSA. Under this phase of work, T&M will attend one design meeting with the PSA.

No specifications for public bid will be prepared as it is anticipated the construction costs will be below the PSA's bid threshold. Should the contractor quotes come in above the PSA bid threshold; T&M can provide the PSA with a cost for the preparation of specifications for public bid.

Task 3 **Request for Construction Quotes**

T&M will provide sets of construction plans to a minimum of three (3) qualified contractors with a request for quotations for the work. T&M will respond to questions from prospective contractors, issue addenda as required, assist in review of the quotes, and advise the PSA of our recommendation. Following acceptance of the quotes by the PSA, we prepare the construction contract for signature by the successful contractor.

Task 4 **Construction Administration**

T&M will assist the PSA in scheduling and conducting a pre-construction conference with the Contractor. Following the pre-construction conference T&M will review the insurances and bonds submitted by the contractor and upon agreement with PSA, will issue a notice to proceed to the contractor.

T&M will review and process materials shop drawings submittals as required by the project specifications. T&M will act as the PSA's liaison with the contractor and will provide clarifications or interpretations of the construction drawings and specifications. We will conduct on-site observations of all significant elements of the work in progress. T&M will evaluate the quality of the work to insure that the work performed conforms to the contract plans.

The T&M field representative will prepare daily field reports for each site visit, recording the day's activities, progress of construction, work directives and changes. T&M will immediately notify and advise the PSA of any changes should unforeseen site conditions require modifications to the contract documents. T&M will review the contractor's applications for payment and forward them to the PSA with our recommendations for payment. T&M will assist in the evaluation and negotiation of any change order request from the contractor.



Mr. William F. Orth
Re: 48th and Route 130
Sewer System Improvements

May 8, 2012
Page No. 3

T&M will prepare a preliminary punch-list of pending corrections and conduct a final inspection with the PSA and/or the contractor and prepare a final list of items to be completed or corrected.

T&M will verify that all project close-out documentation is provided by the contractor as required by the contract documents and will review the record drawings submitted in "red-line" by the contractor.

PROJECT SCHEDULE

The aforementioned Scope of Services Tasks 1-3 will be performed within 45 days from the date T&M receives authorization to proceed with the project. Construction administration will be performed in accordance with the construction schedule of the selected contractor.

FEE SUMMARY

T&M proposes to complete the scope of services described herein on a time and materials basis in accordance with our annual services contract for a fee not to exceed \$ 12,125.00 based on the following breakdown of tasks. Any additional services will be invoiced at our contract hourly rates.

Task 1	Field Survey and Base Plan	\$ 1,555.00
Task 2	Construction Plans and Specification	\$ 3,350.00
Task 3	Request for Construction Quotes	\$ 1,000.00
Task 4	Construction Administration	\$ 5,720.00
	Expense Allowance	\$ 500.00
Sub-total		\$ 12,125.00

We thank you for the opportunity to submit this proposal and look forward to assisting you on this project. If you have any questions or require additional information, please do not hesitate to call.

Very truly yours,

T&M ASSOCIATES

Edwin J. Steck, P.E., C.M.E.
Senior Vice President