

Meeting of April 21, 2020

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 4:00 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Chairman Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law. Also instructions to participate in the teleconference were published in the Courier Post and Burlington County times Newspapers.

Mr. Lutz asked for a roll call. The following Commissioners were present via teleconference:

Mr. Oren Lutz
Mr. Gregory Schofield
Mr. Dennis Archible
Mr. Timothy Ellis
Mr. James Pennestri

Also present via teleconference was:

Mr. Marco DiBattista, Assistant Director

Also present at the Pennsauken Sewerage Authority offices were:

Mr. Thomas M. Tillinghast, Superintendent
Mr. David A. Luthman, Solicitor

Absent was:

Mr. William Orth, Executive Director

The minutes of the meeting March 17, 2020 were presented for approval. A motion was made by Mr. Ellis, seconded by Mr. Schofield to approve the minutes as presented. All Commissioners responded via teleconference that the minutes stand approved.

The Chairman stated the amount of bills to be paid is \$507,782.37.

Mr. Schofield moved to pay bills as presented, seconded by Mr. Archible. All Commissioners responded via teleconference their approval of the payment of bills.

See Bill List Attached

Approval of Utility Balance Adjustment #18887 was presented.

APRIL 21, 2020

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$507,782.37

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 03/18/20 to 04/21/20
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE OPERATING MANUAL WIRES/TRANS					
1051	03/24/20	PAYROLL PAYROLL ACCOUNT	37,067.90	03/31/20	2378
1052	03/31/20	PAYROLL PAYROLL ACCOUNT	71,182.54	03/31/20	2380
1053	04/07/20	PAYROLL PAYROLL ACCOUNT	36,944.72		2383
1054	04/14/20	PAYROLL PAYROLL ACCOUNT	38,568.73		2385
1055	04/21/20	PAYROLL PAYROLL ACCOUNT	246,650.40		2387

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	5	0	430,414.29	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>5</u>	<u>0</u>	<u>430,414.29</u>	<u>0.00</u>

OPERATING	OPERATING ACCOUNT	Amount Paid	Ref Num
29414	04/03/20 PRINT PRINT AND MAIL COMMUNICATIONS	1,848.80	2382
29415	04/21/20 40012558 DARRYL RICHARDSON	538.00	2389
29416	04/21/20 61193000 FRANK STAAS SR	169.00	2389
29417	04/21/20 ADVANCE ADVANCE AUTO PARTS	34.83	2389
29418	04/21/20 BELL BELL SUPPLY CO. CORP.	26.00	2389
29419	04/21/20 BOMARK BOMARK INSTRUMENTS INC.	541.00	2389
29420	04/21/20 BOWMAN BOWMAN & COMPANY, LLP	26,000.00	2389
29421	04/21/20 BURLTIME BURLINGTON COUNTY TIMES	36.10	2389
29422	04/21/20 CANON CANON SOLUTIONS AMERICA, INC.	160.53	2389
29423	04/21/20 COMCAST COMCAST	341.34	2389
29424	04/21/20 COOPEREL COOPER ELECTRIC SUPPLY CO INC.	13.61	2389
29425	04/21/20 COURIER COURIER POST - DAILY JOURNAL	39.68	2389
29426	04/21/20 DELTA DELTA DENTAL OF NJ, INC.	4,349.45	2389
29427	04/21/20 EVOQUA EVOQUA WATER TECHNOLOGIES LLC	1,975.00	2389
29428	04/21/20 FAIR ROBIN FAIR	67.15	2389
29429	04/21/20 FONTANAS FONTANA'S AUTO REPAIR INC.	185.00	2389
29430	04/21/20 GROVE GROVE SUPPLY, INC.	772.46	2389
29431	04/21/20 JAYSTIRE JAY'S TIRE SERVICE LLC	180.00	2389
29432	04/21/20 LUTHMAN DAVID A. LUTHMAN	1,516.67	2389
29433	04/21/20 MACANANY PATRICIA MACANANY	308.05	2389
29434	04/21/20 MCALLIST PRINCETON FUEL OIL	550.00	2389
29435	04/21/20 MM Municipal Maintenance Co. Inc.	401.25	2389
29436	04/21/20 NJAWSTA NEW JERSEY AMERICAN WATER	105.63	2389
29437	04/21/20 OCC ONE CALL CONCEPTS, INC.	383.52	2389
29438	04/21/20 ORTH WILLIAM ORTH	159.34	2389
29439	04/21/20 PSEG PUBLIC SERVICE ELEC & GAS CO.	16,547.45	2389
29440	04/21/20 REMING REMINGTON VERNICK ENGR INC	1,219.79	2389
29441	04/21/20 REPUBLIC REPUBLIC SERVICES OF NJ, LLC	205.39	2389
29442	04/21/20 SCHWER SCHWERING HARDWARE, INC.	199.48	2389
29443	04/21/20 STEWART STEWART BUSINESS SYSTEMS	70.85	2389
29444	04/21/20 SYSTEM4 SYSTEM 4	312.00	2389
29445	04/21/20 TM T & M ASSOCIATES	11,169.01	2389
29446	04/21/20 UNUM UNUM LIFE INSUR CO OF AMERICA	1,512.84	2389
29447	04/21/20 USBANK U.S. BANK	1,250.00	2389
29448	04/21/20 VERIZOFF VERIZON	2,470.41	2389
29449	04/21/20 VERIZON VERIZON WIRELESS	552.00	2389
29450	04/21/20 WATERENV WATER ENVIRONMENT FEDERATION	416.00	2389

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING OPERATING ACCOUNT Continued					
29451	04/21/20	WBMASON W.B. MASON CO., INC.	694.78		2389
29452	04/21/20	WESTMONT WESTMONT HARDWARE, INC.	45.67		2389
Checking Account Totals					
			<u>Amount Paid</u>	<u>Amount Void</u>	
		Checks:	39	0	77,368.08
		Direct Deposit:	0	0	0.00
		Total:	39	0	77,368.08
Report Totals					
			<u>Amount Paid</u>	<u>Amount Void</u>	
		Checks:	44	0	507,782.37
		Direct Deposit:	0	0	0.00
		Total:	44	0	507,782.37

Mr. Archible moved for the approval of adjustments and Mr. Pennestri seconded the motion. All Commissioners responded via teleconference their approval of the adjustments.

See Journals Attached

There was no Old Business.

New Business.

There is no New Business.

The Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer, Marco DiBattista's, Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Chairman, Mr. Lutz, hopes all are staying safe and healthy during this unprecedented time and hopefully the May meeting will be at the office. He asked for the Commissioners reports. Mr. Schofield, Mr. Archible, Mr. Ellis and Mr. Pennestri all reiterated what Mr. Lutz said hoping all are staying safe and healthy.

The Solicitor, Mr. David Luthman, had nothing further to report.

The Executive Director, Mr. Orth, was absent and had not given any further report.

Correspondence:

- #1 Progress Report from T & M Associates4/9/2020
- #2 Progress Report from Remington & Vernick.4/15/2020
- #3 Progress Report on Wawa project from Stonefield Engineering4/15/2020

As there were no items of personnel or litigation, Mr. Lutz requested a motion to adjourn. Mr. Archible moved to adjourn, seconded by Mr. Schofield. All present via teleconference consented by saying aye.

Respectfully submitted,



Bill Orth, Secretary

April 13, 2020
09:44 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 3 Updated Principal: 154.50- Updated Penalty: 0.00 Ref Num: 18887

April 13, 2020
09:43 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
40872000-0 GUERRIERO, DANIEL	Sewer	105		20 2	51.50-	0.00	51.50-	FIRE 3/26/2020	04/13/20	1
			Balance Adjustment							
40872000-0 GUERRIERO, DANIEL	Sewer	105		20 3	51.50-	0.00	51.50-	FIRE 3/26/2020	04/13/20	2
			Balance Adjustment							
40872000-0 GUERRIERO, DANIEL	Sewer	105		20 4	51.50-	0.00	51.50-	FIRE 3/26/2020	04/13/20	3
			Balance Adjustment							

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2020 - DECEMBER 31, 2020
FOR MONTH OF MARCH

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,700,000.00	\$ 430,727.96	\$ 853,357.19	\$ 950,973.25	\$ 1,751,099.25
4004 COMMERCIAL	1,480,000.00	\$ 59,156.79	\$ 350,336.88	\$ 92,096.81	\$ 433,808.73
4005 PENALTY	40,000.00	\$ 2,567.11	\$ 10,517.24	\$ 5,710.10	\$ 15,009.08
4002 MERCH	205,000.00	\$ -	\$ -		\$ -
4003 C/H	32,000.00	\$ 5,030.64	\$ 5,030.64		\$ 5,030.64
4012 OTHER INCOME	3,000.00		\$ 0.75		\$ 0.75
4013 INVEST INT	5,000.00	\$ 627.24	\$ 1,642.60		\$ 1,642.60
4014 TRUSTEE INT	15,000.00	\$ 150.11	\$ 6,080.56		\$ 6,080.56
4016 PERMITS (RES)	5,000.00	\$ 400.00	\$ 9,220.00		\$ 9,220.00
4019 PERMITS (COMM)	80,000.00	\$ 100.00	\$ 5,973.14		\$ 5,973.14
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$500.00		\$0.00		\$ -
4050 INT./NOTES PAY.	-		0.00		0.00
Anticipated Balance	-				
TOTALS	4,578,500.00	498,759.85	1,242,159.00	1,048,780.16	2,227,864.75
		<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS/CAPITAL		\$ 195,000.00	\$ 2,770.37	2770.37	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$1,525,152.41
PAYROLL	\$1,187.15
REVENUE	\$ 11.06
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 56,261.74
R & R	\$ 268,127.40
GENERAL	\$ 259,339.01

Investments under Trustee Accounts:

53,339.52 CD with 1st Colonial Bank @ 2.0% - MATURES 01/23/21
189,365.61 CD with 1st Colonial Bank @ 2% - MATURES 12/24/21
78,371.93 CD with 1st Colonial Bank @ 2.0% - Matures 4/29/21
105,062.91 CD with 1st Colonial Bank @ 1.5% - Matures 4/29/2021

157,599.24 Money Market

Revenue Account Range: 01-00-410-000 to 01-00-430-001 Include Non-Anticipated: No Year To Date As of: 03/31/20
 Expend Account Range: 01-01-510-500 to 01-03-600-002 Include Non-Budget: Yes Current Period: 03/01/20 to 03/31/20
 Print Zero YTD Activity: No Prior Year: 03/01/19 to 03/31/19

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/deficit	% Real
01-00-410-001	Residential	939,503.57	2,700,000.00	950,973.25	1,751,099.25	0.00	948,900.75	65
01-00-410-002	Merchantville	0.00	205,000.00	0.00	0.00	0.00	205,000.00	0
01-00-410-003	Cherry Hill	4,032.36	32,000.00	0.00	5,030.64	0.00	26,969.36	16
01-00-410-004	Commercial	46,363.99	1,480,000.00	92,096.81	433,808.73	0.00	1,046,191.27	29
01-00-410-005	A/R Penalty	3,801.06	40,000.00	5,710.10	15,009.08	0.00	24,990.92	38
01-00-415-001	Permits - Residential	600.00	5,000.00	400.00	9,220.00	0.00	4,220.00	184
01-00-415-002	Permits - Commercial	30,351.13	80,000.00	100.00	5,973.14	0.00	74,026.86	7
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
01-00-420-001	Other Income	0.00	3,000.00	0.00	0.75	0.00	2,999.25	0
01-00-420-002	Application and Inspection Fees	0.00	500.00	0.00	0.00	0.00	500.00	0
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00	0
01-00-425-001	Interest from Operating Fund	640.20	5,000.00	627.24	1,642.60	0.00	3,357.40	33
01-00-425-002	Interest from Trustee Accounts	316.15	15,000.00	150.11	6,080.56	0.00	8,919.44	41
	OPERATING REVENUES Revenue Total	1,025,608.46	4,578,500.00	1,050,057.51	2,227,864.75	0.00	2,350,635.25	49

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	19,952.00	286,000.00	27,070.00	70,193.30	0.00	215,806.70	25
01-01-510-502	ADMIN Office Staff	22,188.25	295,000.00	28,220.00	73,652.91	0.00	221,347.09	25
01-01-510-503	ADMIN: Commissioners	1,500.00	18,000.00	1,500.00	4,500.00	0.00	13,500.00	25
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liabil	0.00	110,000.00	0.00	0.00	0.00	110,000.00	0
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	3,438.41	51,000.00	4,240.63	13,148.11	0.00	37,851.89	26
01-01-510-603	ADMIN: SUI/SDI/FLI	357.47	4,000.00	608.53	2,486.48	0.00	1,513.52	62
01-01-510-604	ADMIN: Hospital Benefits	605.69	145,000.00	9,102.67	38,229.49	0.00	106,770.51	26
01-01-510-605	ADMIN: Vision, Dental & Rx	2,581.31	54,500.00	4,431.40	14,472.46	0.00	40,027.54	27
01-01-510-607	ADMIN: Stick/Vac Payback	2,038.00	68,000.00	0.00	27,090.00	0.00	40,910.00	40
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.67	20,000.00	1,516.67	4,550.01	0.00	15,449.99	23
01-01-510-722	ADMIN: Audit	0.00	37,000.00	0.00	1,500.00	0.00	35,500.00	4
01-01-510-723	ADMIN: Other Professional Fees	350.00	20,000.00	162.50	237.50	0.00	19,762.50	1
01-01-510-736	ADMIN: Public Officials Liab.	0.00	10,000.00	0.00	4,204.50	0.00	5,795.50	42
01-01-510-750	ADMIN: Office Supplies & Expense	888.17	15,000.00	630.10	2,170.29	0.00	12,829.71	14
01-01-510-751	ADMIN: Postage	1,679.04	10,000.00	1,723.08	8,284.60	0.00	1,715.40	83

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-752	ADMIN: Advertising & Printing	31.96	15,000.00	0.00	169.70	0.00	14,830.30	1
01-01-510-753	ADMIN: Telephone	1,477.32	20,000.00	0.00	2,804.90	0.00	17,195.10	14
01-01-510-754	ADMIN: Miscellaneous Exp	0.00	3,000.00	0.00	99.00	0.00	2,901.00	3
01-01-510-755	ADMIN: Service Contracts	286.08	25,000.00	461.30	10,302.00	0.00	14,698.00	41
01-01-510-756	ADMIN: Equipment Rental	0.00	3,500.00	0.00	747.00	0.00	2,753.00	21
01-01-510-757	ADMIN: Building Utilities	3,027.07	25,000.00	2,095.75	4,624.70	0.00	20,375.30	18
01-01-510-758	ADMIN: Building Exp. & Repairs	2,428.24-	25,000.00	875.74	2,763.72	0.00	22,236.28	11
01-01-510-759	ADMIN: Financial Exp	0.00	2,000.00	0.00	345.00	0.00	1,655.00	17
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	493.00	10,000.00	1,162.00	3,561.12	0.00	6,438.88	36
01-01-510-763	ADMIN: Civic Involvement	17,500.00	182,500.00	17,500.00	32,500.00	0.00	150,000.00	18
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	77,091.88	1,065,000.00	96,445.07	251,546.56	0.00	813,453.44	24
01-02-520-506	O&M: Management Salaries	15,504.00	210,000.00	19,770.00	51,369.00	0.00	158,631.00	24
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	0.00	110,000.00	0.00	0.00	0.00	110,000.00	0
01-02-520-602	O&M: FICA/SOCIAL SECURITY/MEDICARE	6,879.43	105,000.00	8,471.88	22,561.74	0.00	82,438.26	21
01-02-520-603	O&M: SUI/SDI/FLI	991.14	6,000.00	1,461.56	3,889.48	0.00	2,110.52	65
01-02-520-604	O&M: Hospitalization Benefits	322.70	320,000.00	20,418.38	83,644.38	0.00	236,355.62	26
01-02-520-605	O&M: Vision, Dental & Rx	5,289.36	119,500.00	9,284.15	31,682.22	0.00	87,817.78	27
01-02-520-607	O&M: Sick/vac Payback	1,364.00	104,000.00	0.00	6,294.00	0.00	97,706.00	6
01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	1,960.89	0.00	6,039.11	25
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	117.50	60,000.00	0.00	961.25	0.00	59,038.75	2
01-02-520-731	O&M: General Liability/Auto Ins	0.00	27,500.00	0.00	14,812.00	0.00	12,688.00	54
01-02-520-732	O&M: Worker's Comp Insurance	0.00	53,000.00	0.00	29,001.50	0.00	23,998.50	55
01-02-520-733	O&M: Property/Insurance	0.00	55,000.00	0.00	12,819.50	0.00	42,180.50	23
01-02-520-735	O&M: Fund Expense (JIF)	0.00	10,000.00	0.00	2,131.50	0.00	7,868.50	21
01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
01-02-520-755	O&M: Service Contracts	1,810.00	30,000.00	1,975.00	3,785.00	0.00	26,215.00	13
01-02-520-764	O&M: Station Utilities	16,835.16	175,000.00	14,428.61	27,070.35	0.00	147,929.65	15
01-02-520-765	O&M: Trash Removal	202.75	10,000.00	205.39	1,320.81	0.00	8,679.19	13
01-02-520-766	O&M: Oper & Maint Expense	2,558.81	45,000.00	719.14	4,971.47	0.00	40,028.53	11
01-02-520-767	O&M: Safety Expense	0.00	5,000.00	341.50	467.53	0.00	4,532.47	9
01-02-520-768	O&M: Landscaping	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
01-02-520-769	O&M: Vehicle & Repair Exp	193.60	20,000.00	159.00	2,824.18	0.00	17,175.82	14
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	0.00	30,000.00	0.00	47.40	0.00	29,952.60	0
01-02-520-771	O&M: Collection System Expense	873.57	75,000.00	16,450.07	21,285.61	0.00	53,714.39	28
01-02-520-772	O&M: Emergency Repairs	10,573.00	200,000.00	0.00	19,021.00	0.00	180,979.00	10
01-02-520-773	O&M: Emergency Station Repairs	0.00	200,000.00	0.00	0.00	0.00	200,000.00	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-774	O&M: Chemicals	0.00	8,025.00	0.00	0.00	0.00	8,025.00	0
01-02-520-775	O&M Permits & Licensing	0.00	6,000.00	0.00	691.00	0.00	5,309.00	12
01-03-600-001	Bond Debt (Principal)	0.00	45,550.00	0.00	11,847.45	0.00	33,702.55	26
01-03-600-002	Bond Debt (Interest)	0.00	5,925.00	0.00	2,660.00	0.00	3,265.00	45
	OPERATING FUND Expend Total	218,089.10	4,578,500.00	291,430.12	931,302.61	0.00	3,647,197.39	20
Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
01	OPERATING FUND	1,025,608.46	1,050,057.51	2,227,864.75	218,089.10	291,430.12	931,302.61	1,296,562.14

Superintendent's Report

Meeting of April 21, 2020

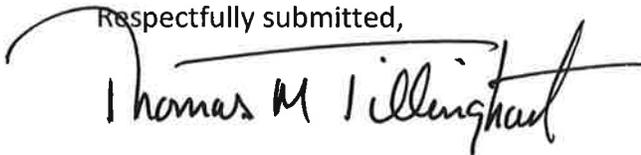
All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 5,454 feet of gravity sewer main. 47 feet was root cut and 2,894 feet was inspected using our CCTV equipment. We responded to 25 calls for service. The call breakdown is as follows:

Main Line stoppages:	1
Vent stoppages:	13
Station alarms:	2
Miscellaneous services:	9

In compliance with the State of Emergency declaration issued in response to the COVID-19 pandemic we are working a modified schedule performing only the work required to keep the collection system operating. We are using the recommended personal protective equipment and maintaining the proper social distancing whenever possible. We continue to respond to service calls but have enacted a "No Public Contact" protocol. We will continue to work under this modified schedule until the State of Emergency is lifted. No operations employees are reporting any illness nor is anyone showing any symptoms.

Respectfully submitted,

A handwritten signature in black ink that reads "Thomas M. Tillinghast". The signature is written in a cursive style with a large, sweeping initial "T" that loops back under the rest of the name.

Thomas M. Tillinghast
Superintendent



YOUR GOALS. OUR MISSION.

April 9, 2020

Mr. William F. Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Boulevard
Pennsauken, NJ 08110

Re: Monthly Progress Report – through March 2020

INFRASTRUCTURE IMPROVEMENT PROJECTS

King Avenue Pump Station Force Main Extension (PNSA00115)

A Notice of Administrative Completeness for the King Avenue Pump Station Improvements & Force Main Extension NJDEP Treatment Works Approval (TWA) application was received on November 20th. The permit has been approved and issued by the NJDEP. The permit is dated January 13, 2020 and is valid for two (2) years.

T&M has prepared a professional services proposal to the PSA for bidding and construction management/inspection services on the PS upgrades and forcemain construction work.

Pump Station Improvement Projects

A written report presenting the probable costs to the Authority for the improvements to each of the seven wastewater pump stations was submitted to the Authority on November 27th. T&M met with Authority personnel to review the report and determine next steps in order to move forward with advancing the design of the pump station upgrades. It was requested that we expand the work to include all pump stations owned by the Authority so that they would all be brought up to date and connected by communications technology. While not all stations will warrant physical upgrades to pumping equipment, we will include the analysis and evaluation in a new proposal.

All work is to be included in a funding application to the NJIT. We had previously provided a proposal for the first seven pump stations to be included in the application, we are preparing a revised proposal now to update that scope of work and cost in a for all 16 Township pump stations including the King Avenue pump station work. We will also provide costs for the NJIT funding work on all 16 stations.

The proposal was dated February 26, 2020 and was send to the PSA for review and approval. We await your direction.

We have prepared the initial NJIT funding package and will submit to the agency and seek a pre-application meeting to review the project and scope. We will advise when we hear back.

SEWER CONNECTION APPLICATIONS

Haddon Point Phase 1 (PNSAR0070 / PNSAI0070)

No Change - All sanitary sewer mains have been installed and were tested on September 19 and 20, 2018.

		Amount	Paid to Date
Application Fee		\$15.00	\$15.00
Escrow Fee		\$2,500.00	\$2,500.00
Connection Fee		\$167,380.00	Bldg. #'s 2-5 \$63,304.00 Bldg. #1 + Clubhouse <u>\$29,140.00</u> \$92,444.00
Performance Bond		\$119,808.00	Waived
Maintenance Bond		\$9,984.00	Pending

Haddon Point Phase 2 (PNSAR0070 / PNSAI0070)

Contractor began work in Phase 2 on April 15, 2019 installing 8” PVC sanitary sewer pipe and manholes. Work began at the basin and continued west towards the sanitary sewer main installed in Phase 1. The contractor made the connection to the main in Phase 1 and performed the air pressure test and the mandrel tests on the new pipe on May 13th. Each run of pipe passed both tests.

The Contractor still needs to install the remaining sanitary sewer utilities on the northern half of Phase 2. We estimate roughly 50% of the sanitary pipe and manholes have yet to be installed. The Contractor will notify T&M prior to returning to the site to complete the installation. **As building groups are constructed they will complete individual lateral connections to the mains. Ryan Homes has requested plot plan approvals for five (5) different building groups that should be paid for before they start work.**

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$121,426.00	Bldg. #1, 5 units \$3,666.00 Bldg. #2, 6 units <u>\$3,840.00</u> \$7,506.00
Performance Bond	\$119,808.00	Waived
Maintenance Bond	\$9,984.00	Pending

Aluminum Shapes, LLC (PNSAR0080)

No Change - Re-construction connection and installation of a flume and data recorder to meter the flow. The re-construction connection will cross River Road/County Road 543 which will require Camden County approval.

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$1,275.00	Pending
Performance Bond	\$21,528.00	Pending
Maintenance Bond	\$1,794.00	Pending

Nelson Brittin Village (PNSAR0090)

All sanitary sewer utility installation is now 100% complete. All pipes have passed the air pressure and mandrel tests to date. **The project is complete and TCO's were requested by the builder from the Township.**

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$43,589.18	\$43,589.18
Performance Bond	\$225,678.00	Posted
Maintenance Bond	\$18,806.50	Pending

Stonegate Phase 2 (PNSAR0100)

Connection to the sanitary sewer manhole located in the intersection of Witherspoon and Sinkinson Avenues was made on January 2, 2019. A new manhole was installed north of the existing manhole to re-route the sewer main around existing utilities as per the change of plan. The sanitary sewer pipe was installed from the new manhole to another new manhole installed near the entrance to the parking lot and pipe was installed on site and capped.

The building is now complete, and the sanitary sewer connection has been made to the building. Air pressure and mandrel tests for the sanitary sewer were performed back in January 2019. All sanitary sewer installation and testing is complete; the building is awaiting final approvals before it is occupied.

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$42,630.50	\$42,630.50
Performance Bond	\$13,636.00	Not required
Maintenance Bond	\$1,136.33	\$1,136.33

Zippy’s Carwash (PNSAR0110)

No Change - The contractor made the sanitary sewer connection and installed on-site sanitary sewer pipe on June 27th and June 28th of 2019. The Oil/Water Separator Tank and Settling Tank System were installed the previous week. All on-site sanitary sewer work is complete. **The building has been under construction and is nearly complete. The sanitary sewer connection has also been completed.**

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$8,918.00	\$8,918.00
Performance Bond	Not required	Not required
Maintenance Bond	Not required	Not required

Hospitality Suites (PNSAR0120)

No Change - A final Inspection was performed on January 23, 2019. The sanitary sewer connection was made on August 10, 2018.

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Change of Use Fee	\$30,251.13	\$30,251.13
Performance Bond	\$11,134.80	Letter of credit
Maintenance Bond	\$1,000.00	Posted

Temerity Alliance Pennsauken Warehouse LLC (PNSAR0130)

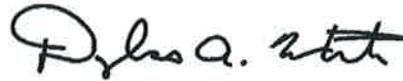
An application was received on November 8, 2019 and was reviewed by T&M. A review letter dated November 20, 2019 was issued and a subsequent phone call followed with the applicants Engineer to discuss the review comments. The applicant’s engineer resubmitted some information on February 7, 2020. They have indicated that their private onsite pump station will be repaired and updated with new pumps. The sewage goes through an existing forcemain that discharges to a PSA manhole at Adams and Derousse Avenue. We prepared a letter dated February 26, 2020 that established a conservative Connection Fee that the developer can adjust if they determine they will have lower flowing tenants. Because they are using an old connection and not performing any new infrastructure other than the onsite pump station updates, we designated a flat Performance Bond just to cover required inspection and testing of the existing forcemain to verify pipeline integrity. **The existing forcemain was pressure tested on March 31, 2020 and witnessed by T&M. The main was also exposed to verify pipe integrity. We found the testing to be acceptable.**

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$109,455.71	Pending
Performance Bond	\$10,000.00	Pending
Maintenance Bond	Pending	Pending

If you should have any questions or require additional information, please do not hesitate to call.

Very truly yours,

T&M ASSOCIATES



Douglas A. White, P.E.
Group Manager



Edwin J. Steck, P.E., C.M.E.
Senior Vice President

Cc: Thomas M. Tillinghast, Superintendent (*via email*)
Marco DiBattista, Treasurer (*via email*)
Alan Gudis, (*via email*)

G:\Projects\PNNSA\G1801\Correspondence\Pennsauken Sewer Authority Monthly Report - April 2020.doc

Cindi Luthman

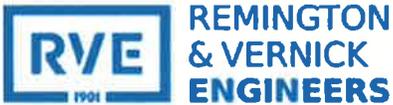
From: Dennis Yoder <Dennis.Yoder@rve.com>
Sent: Wednesday, April 15, 2020 4:39 PM
To: Mutch, Paul
Cc: 'Thom Tillinghaust'; Cindi Luthman; Robert Gezzi
Subject: RE: #0427N020 - Proposed Convenience Store with Fuel Sales - Route 130&Park Drive, Pennsauken - Sewer Approval

Pennsauken Sewerage Authority ask for an update on this project. The work to relocate the existing sewer main and modify the sewer easement was completed but the onsite lateral connection and grease trap installation was not part of that original install by G-Boys.

Do you know the schedule or plan for completion of this work or a contact I should reach out to for an update?

Regards;

Dennis K. Yoder
Director of Engineering
856-795-9595 x1062 (o)
609-680-5835 (c)
Dennis.Yoder@rve.com



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Cindi Luthman

From: Paglino, Joanna <jpaglino@stonefieldeng.com>
Sent: Wednesday, April 15, 2020 4:46 PM
To: Dennis Yoder; tillinghast@psewer.com; cluthman@psewer.com; Robert.Gezzi@rve.com>
Cc: Mutch, Paul; Martell, Jeffrey
Subject: RE: #0427N020 - Proposed Convenience Store with Fuel Sales - Route 130&Park Drive, Pennsauken - Sewer Approval

Dennis – We do not know if Wawa awarded the bid to a contractor yet for the on-site improvements. We will reach out to our contacts at Wawa for an update and will let you know.

Joanna Paglino, PE

STONEFIELD

15 Spring Street, Princeton, NJ 08542
T 609.362.6900 | M 732.513.9807 | F 201.340.4472
jpaglino@stonefieldeng.com | stonefieldeng.com

From: Mutch, Paul <pmutch@stonefieldeng.com>
Sent: Wednesday, April 15, 2020 4:43 PM
To: Paglino, Joanna <jpaglino@stonefieldeng.com>; Martell, Jeffrey <jmartell@stonefieldeng.com>
Subject: FW: #0427N020 - Proposed Convenience Store with Fuel Sales - Route 130&Park Drive, Pennsauken - Sewer Approval

Can you jump in?

From: Dennis Yoder <Dennis.Yoder@rve.com>
Sent: Wednesday, April 15, 2020 4:39 PM
To: Mutch, Paul <pmutch@stonefieldeng.com>
Cc: 'Thom Tillinghast' <tillinghast@psewer.com>; Cindi Luthman <cluthman@psewer.com>; Robert Gezzi <Robert.Gezzi@rve.com>
Subject: RE: #0427N020 - Proposed Convenience Store with Fuel Sales - Route 130&Park Drive, Pennsauken - Sewer Approval

CAUTION: External Email

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Regards;

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609-680-5835 (c)
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