

The Chairman, Mr. Lutz, called the meeting of the Pennsauken Sewerage Authority to order at 4:15 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

- Mr. Lutz
- Mr. Gregory Schofield
- Mr. Timothy Ellis
- Mr. Dennis Archible
- Mr. James Pennestri

Also present were:

- Mr. Bill Orth, Executive Director
- Mr. Marco DiBattista, Treasurer
- Mr. Thomas M. Tillinghast, Superintendent
- Mr. David Luthman, Solicitor

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Schofield and carried to close the public portion. All Commissioners present signified their approval by saying aye.

The minutes of the meeting of March 20, 2018 were presented for approval.

A motion was made by Mr. Schofield, seconded by Mr. Archible to approve the minutes as presented. All Commissioners present signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is\$605,510.80

Mr. Schofield moved to pay the bills as presented, seconded by Mr. Archible. On roll call all Commissioners present voted yes. The motion carried.

See Bill List Attached

Utility Bill Adjustment #'s 2924, and 2929 and Utility Balance Adjustment #'s 15046 were presented.

APRIL 17, 2018

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$605,510.80

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 03/21/18 to 04/17/18
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
944	03/27/18	PAYROLL PAYROLL ACCOUNT	77,912.01	03/31/18	2109
945	04/03/18	PAYROLL PAYROLL ACCOUNT	31,984.56		2111
946	04/10/18	PAYROLL PAYROLL ACCOUNT	36,956.15		2114
947	04/17/18	PAYROLL PAYROLL ACCOUNT	31,858.09		2117

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	4	0	178,710.81	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	178,710.81	0.00

OPERATING	OPERATING ACCOUNT	Amount Paid	Reconciled/Void	Ref Num
27955	03/27/18 PETTY PETTY CASH	374.59	03/31/18	2108
27956	04/10/18 PRINT PRINT AND MAIL COMMUNICATIONS	1,777.57		2116
27957	04/17/18 40012558 DARRYL RICHARDSON	586.33		2119
27958	04/17/18 ABCON AB-CON EXTERMINATING INC.	30.00		2119
27959	04/17/18 AUTOFX AUTO FX L.L.C.	2,170.00		2119
27960	04/17/18 BARTUK BARTUK HOSE & HYDRAULICS	68.71		2119
27961	04/17/18 BEVAN BEVAN SECURITY SYSTEMS, INC	848.50		2119
27962	04/17/18 BOMARK BOMARK INSTRUMENTS INC.	53.50		2119
27963	04/17/18 BP BP ENVIRONMENTAL SERVICES, INC	585.00		2119
27964	04/17/18 BURLTIME BURLINGTON COUNTY TIMES	36.10		2119
27965	04/17/18 CANON CANON SOLUTIONS AMERICA, INC.	298.78		2119
27966	04/17/18 CARQUEST CARQUEST AUTO PARTS	150.43		2119
27967	04/17/18 CINTAS CINTAS FIRST AID & SAFETY	54.02		2119
27968	04/17/18 COMCAST COMCAST	273.28		2119
27969	04/17/18 COURIER COURIER POST - DAILY JOURNAL	155.12		2119
27970	04/17/18 CUMMINGS JAMES J. CUMMINGS, JR.	46.10		2119
27971	04/17/18 DELTA DELTA DENTAL OF NJ, INC.	4,219.54		2119
27972	04/17/18 GARDENHY GARDEN ST HIGHWAY PROD., INC.	106.00		2119
27973	04/17/18 GRAINGER GRAINGER	35.00		2119
27974	04/17/18 GRANTURK GRANTURK EQUIPMENT CO., INC.	369,392.50		2119
27975	04/17/18 GROVE GROVE SUPPLY, INC.	350.79		2119
27976	04/17/18 INGRAM WILLIAM INGRAM	46.10		2119
27977	04/17/18 JKRAMER JOSEPH KRAMER	46.10		2119
27978	04/17/18 LOUGHERY BERNADETTE A LOUGHERY	46.10		2119
27979	04/17/18 LUTHMAN DAVID A. LUTHMAN	1,516.67		2119
27980	04/17/18 MACANANY PATRICIA MACANANY	308.05		2119
27981	04/17/18 MPWC MPWC	360.00		2119
27982	04/17/18 NJAMERWA NEW JERSEY AMERICAN WTR CO INC	113.57		2119
27983	04/17/18 NJAW NEW JERSEY AMERICAN WATER CO	196.00		2119
27984	04/17/18 NJAWSTA NEW JERSEY AMERICAN WATER	91.76		2119
27985	04/17/18 OCC ONE CALL CONCEPTS, INC.	250.00		2119
27986	04/17/18 ORTH WILLIAM ORTH	159.34		2119
27987	04/17/18 PDOYLE PATRICK J. DOYLE	46.10		2119
27988	04/17/18 POWER POWER EQUIPMENT COMPANY	1,334.39		2119
27989	04/17/18 R ORTH ORTH, REGINA	46.10		2119
27990	04/17/18 REPUBLIC REPUBLIC SERVICES OF NJ, LLC	188.38		2119
27991	04/17/18 RINGRAM RICHARD INGRAM	46.10		2119
27992	04/17/18 SAR SAR AUTOMOTIVE EQUIPMENT	27,250.00		2119
27993	04/17/18 SCHWER SCHWERING HARDWARE, INC.	231.42		2119

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING		OPERATING ACCOUNT	Continued		
27994	04/17/18	SPORTS SPORTS WEEKLY	71.01		2119
27995	04/17/18	STEWART STEWART BUSINESS SYSTEMS	67.64		2119
27996	04/17/18	SYSTEM4 SYSTEM 4	312.00		2119
27997	04/17/18	TM T & M ASSOCIATES	5,043.52		2119
27998	04/17/18	TRISTATE TRI STATE ENVIRONMENTAL SVCS	1,981.00		2119
27999	04/17/18	UNUM UNUM LIFE INSUR CO OF AMERICA	1,296.82		2119
28000	04/17/18	USBANK U.S. BANK	1,250.00		2119
28001	04/17/18	VALLETT RICHARD B. VALLETT, JR.	325.00		2119
28002	04/17/18	VERIZOFF VERIZON	1,198.00		2119
28003	04/17/18	WATERENV WATER ENVIRONMENT FEDERATION	600.00		2119
28004	04/17/18	WBMASON W.B. MASON CO., INC.	719.89		2119
28005	04/17/18	WESTMONT WESTMONT HARDWARE, INC.	47.07		2119
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	51	0	426,799.99	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>51</u>	<u>0</u>	<u>426,799.99</u>	<u>0.00</u>
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	55	0	605,510.80	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>55</u>	<u>0</u>	<u>605,510.80</u>	<u>0.00</u>

Mr. Archible moved for the approval of adjustments while Mr. Ellis seconded the motion. On roll call all Commissioners present voted yes for approval.

See Journals Attached

The Chairman moved to Old Business.

A. Resolution No. 18-23 Authorizing Disposal of Assets

A motion was made by Mr. Pinnestri to approve the disposal of assets. Mr. Archible seconded it. On roll call all Commissioners present voted yes.

See Resolution 18-23

The Chairman moved to New Business.

A. Resolution 18-22 Authorizing Appointment of an Actuarial Consultant.

A motion was made by Mr. Pennestri to approve the appointment. Mr. Schofield seconded it. On roll call all Commissioners present voted yes.

See Resolution 18-22

B. Resolution 18-24 Authorizing Change Order Nos. 01 and 02 Regarding the 2017 Administration Building Renovations and Site Improvements Contract No. 17-04.

A motion was made by Mr. Archible to approve these Change Orders. Mr. Ellis seconded it. On roll call all Commissioners present voted yes.

See Resolution 18-24

The Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer's Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Vice-Chairman asked the Commissioners for any reports.

Mr. Lutz – No Report
Mr. Schofield – No Report
Mr. Archible – No Report
Mr. Ellis – No Report
Mr. Pennestri – No Report

April 2, 2018
08:06 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	8 Flat:	206.00-	Exc:	0.00	Ref Num:	2924
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	206.00-	Exc:	0.00	Total Updated:	206.00-

April 2, 2018
08:05 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
10812000-0	Sewer	S20	B	18	1	103.00-	0.00	103.00-	CHG TO 1 UNIT	N		04/02/18	1
PENA-DECASTILLO, CARMEN													
10812000-0	Sewer	S10	B	18	1	51.50	0.00	51.50	CHG TO 1 UNIT	N		04/02/18	2
PENA-DECASTILLO, CARMEN													
10812000-0	Sewer	S20	B	18	2	103.00-	0.00	103.00-	CHG TO 1 UNIT	N		04/02/18	3
PENA-DECASTILLO, CARMEN													
10812000-0	Sewer	S10	B	18	2	51.50	0.00	51.50	CHG TO 1 UNIT	N		04/02/18	4
PENA-DECASTILLO, CARMEN													
10812000-0	Sewer	S20	B	18	3	103.00-	0.00	103.00-	CHG TO 1 UNIT	N		04/02/18	5
PENA-DECASTILLO, CARMEN													
10812000-0	Sewer	S10	B	18	3	51.50	0.00	51.50	CHG TO 1 UNIT	N		04/02/18	6
PENA-DECASTILLO, CARMEN													
10812000-0	Sewer	S20	B	18	4	103.00-	0.00	103.00-	CHG TO 1 UNIT	N		04/02/18	7
PENA-DECASTILLO, CARMEN													
10812000-0	Sewer	S10	B	18	4	51.50	0.00	51.50	CHG TO 1 UNIT	N		04/02/18	8
PENA-DECASTILLO, CARMEN													

April 9, 2018
10:17 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	8 Flat:	103.00-	Exc:	0.00	Ref Num:	2929
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	103.00-	Exc:	0.00	Total Updated:	103.00-

April 9, 2018
10:16 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
60284000-0 DAVIS, PATRICIA	Sewer	S10	B	18	1	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		04/09/18	1
60284000-0 DAVIS, PATRICIA	Sewer	S11	B	18	1	25.75	0.00	25.75	CHG TO S11 SR RATE	N		04/09/18	2
60284000-0 DAVIS, PATRICIA	Sewer	S10	B	18	2	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		04/09/18	3
60284000-0 DAVIS, PATRICIA	Sewer	S11	B	18	2	25.75	0.00	25.75	CHG TO S11 SR RATE	N		04/09/18	4
60284000-0 DAVIS, PATRICIA	Sewer	S10	B	18	3	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		04/09/18	5
60284000-0 DAVIS, PATRICIA	Sewer	S11	B	18	3	25.75	0.00	25.75	CHG TO S11 SR RATE	N		04/09/18	6
60284000-0 DAVIS, PATRICIA	Sewer	S10	B	18	4	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		04/09/18	7
60284000-0 DAVIS, PATRICIA	Sewer	S11	B	18	4	25.75	0.00	25.75	CHG TO S11 SR RATE	N		04/09/18	8

April 16, 2018
12:03 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 1 Updated Principal: 47.41 Updated Penalty: 0.00 Ref Num: 15046

April 16, 2018
12:01 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
40145002-0 RODRIGUEZ, ULISES	Sewer	102			47.41	0.00	47.41	CUSTOMER REFUND	03/20/18	1
			Refund Overpayment							

**RESOLUTION OF THE PENNSAUKEN SEWERAGE
AUTHORITY AUTHORIZING THE DISPOSAL OF THE
FOLLOWING ASSETS**

WHEREAS, the Pennsauken Sewerage Authority having met in regular session on April 17, 2018; and

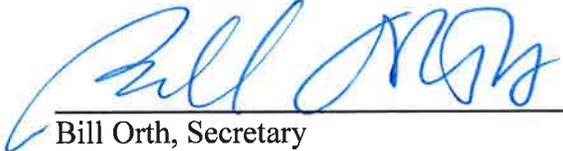
WHEREAS, Pennsauken Sewerage Authority has established a fixed asset account in the computer system; and

WHEREAS, some assets were in need of replacement or disposal; and

WHEREAS, these assets must be deleted from the fixed asset account,

NOW, THEREFORE, BE IT RESOLVED that upon approval of the Board the following items will hereby be removed, sold and/or disposed of from the fixed asset account:

ASSET #	DESCRIPTION	DISPOSAL
201	1997 Vactor-Jet Rodder	To Be Sold
298	SRECO High Velocity Sewer Truck	To Be Sold
430	Closed Circuit TV Pipe Inspection System Truck	To Be Sold
229	Quasar TV VCR	Disposed



Bill Orth, Secretary

ROLL CALL:

Mr. Lutz – Yes

Mr. Schofield – Yes

Mr. Archible – Yes

Mr. Ellis – Yes

Mr. Pennestri – Yes

ADOPTED: April 17, 2018

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AUTHORIZING APPOINTMENT OF AN ACTUARIAL CONSULTANT**

WHEREAS, the Pennsauken Sewerage Authority having met in regular session on April 17, 2018; and

WHEREAS, the Authority is required under the Government Accounting Standards Board (GASB) to have a complete actuarial measurement of post-employment benefits completed; and

WHEREAS, the Authority finds it necessary and advisable to appoint an actuary for the purpose of calculating post-employment benefits for year 2017 in accordance with the Government Account Standards Board (GASB 45); and

WHEREAS, the Pennsauken Sewerage Authority is authorized to enter a contract for the services without public advertising for bids pursuant to N.J.S.A. 40A:11-5.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. **Beyer-Barber Company** is hereby appointed as Actuary and authorized to prepare the GASB Statement 45 of post-employment benefits for the year 2017.
2. **BE IT FURTHER RESOLVED**, Beyer-Barber Company shall be paid the fee of \$4,000.00 upon completion of the GASB 45 Statement.
3. **BE IT FURTHER RESOLVED**, that the Secretary of the Pennsauken Sewerage Authority shall cause the following legal advertisement to be placed once in a newspaper authorized to publish the Authority's advertisements.

PLEASE TAKE NOTICE that **Beyer-Barber Company** has been appointed as Actuarial Consultant to the Pennsauken Sewerage Authority. The Actuarial Consultant shall prepare the annual Government Account Standards Board Statement 45 for 2017 post employment benefit liability and shall be compensated \$4,000.00 upon completion of the GASB 45 Statement.


Bill Orth, Secretary

ROLL CALL:

Mr. Lutz – Yes
Mr. Schofield - Yes
Mr. Archible - Yes
Mr. Ellis - Yes
Mr. Pennestri – Yes

ADOPTED: April 17, 2018

**A RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY (“PSA”)
AUTHORIZING CHANGE ORDER #. 1 AND #. 2 REGARDING THE
2017 ADMINISTRATION BUILDING RENOVATIONS & SITE IMPROVEMENTS
CONTRACT NO. 17-04**

WHEREAS, PSA adopted a Resolution on July 18, 2017 to award a contract for Administration Building Renovations & Site Improvements to RNM Construction (RNM) based upon a response to requests for bids; and

WHEREAS, the bid supplied by RNM was based upon the scope of work set forth within the bid documents; and

WHEREAS, during the course of the work PSA determined that it would be advisable to revise the scope of work to provide additional safety and convenience to PSA staff and the revision of requested work has been set forth in two (2) Change Orders, designated as “Change Order #1” and “Change Order #2”; and

WHEREAS, the bid of RNM for the 2017 Administration Renovations & Site Improvements contract was in the total amount of Two Hundred Twenty Seven Thousand Dollars (\$227,000.00); and

WHEREAS, Change Order #1 would add two level one protected 1 ¼ inch thick acrylic service windows for an additional amount of Four Thousand Eighty-Eight Dollars and twenty-eight cents (\$4,088.28); and

WHEREAS, Change Order #2 would provide replacement countertops for an additional amount of Three Thousand Six Hundred and Five Dollars (\$3,605.00); and

WHEREAS, PSA staff requested the additional work described in the change orders to provide a safer and more convenient work area for its employees and has determined that the amounts sought by RNM are reasonable and appropriate and recommend the approval thereof.

NOW THEREFORE BE IT RESOLVED, that the PSA approves Change Order #1 in the amount of Four Thousand Eighty-Eight Dollars and 28 cents (\$4,088.28) and Change Order #2 in the amount of Three Thousand Six Hundred Five Dollars (\$3,605.00) or a total of Seven Thousand Six Hundred Ninety-Three Dollars and 28 Cents (\$7,693.28) to increase the amount set forth in the 2017 Administration Renovations & Site Improvements Contract, from an amount of Two Hundred Twenty-Seven Thousand Dollars (\$227,000.00) to an amount of Two Hundred Thirty-Four Thousand, Six Hundred Ninety-Three Dollars and 28 Cents (\$234,693.28).



Bill Orth, Secretary

ROLLCALL:

Mr. Lutz – Yes
Mr. Schofield – Yes
Mr. Archible – Yes
Mr. Ellis – Yes
Mr. Pennestri – Yes

ADOPTED: April 17, 2018

DATE: February 13, 2018

PROJECT: PENNSAUKEN SEWERAGE AUTHORITY ADMINISTRATION BUILDING & SITE IMPROVEMENTS

OWNER: PENNSAUKEN SEWERAGE AUTHORITY

CONTRACTOR: RNM CONSTRUCTION LLC

DESCRIPTION OF CHANGE:

REDUCTIONS:
N/A

EXTRA:
PROVIDE TWO (2) 3' BY 3' LEVEL 1 PROTECTED 1 1/4" THICK ACRYLIC SERVICE WINDOWS
SEE ATTACHED PROPOSAL FROM RNM

SUPPLEMENTARY:
N/A

APPROVAL RECOMMENDED:

ENGINEER

CONTRACTOR

OWNER'S APPROVAL

NOTE: All work to be done according to Contract Specifications.

SEE ATTACHED DETAIL	ADDITIONAL	REDUCTION
A. TOTAL REDUCTIONS THIS C.O.	\$0.00	
B. TOTAL EXTRAS THIS C.O.	\$4,088.28	
C. TOTAL SUPPLEMENTARY THIS C.O.	\$0.00	
TOTALS THIS C.O.	\$4,088.28	\$0.00
NET CHANGE THIS CHANGE ORDER	\$4,088.28	
PREVIOUS CHANGE ORDERS	\$0.00	\$0.00
TOTAL CHANGE ORDERS TO DATE	\$4,088.28	\$0.00
NET CHANGE IN CONTRACT	\$4,088.28	

ORIGINAL CONTRACT BID PRICE \$227,000.00

CHANGE ORDERS TO DATE \$4,088.28

REVISED CONTRACT PRICE \$231,088.28

DATE: February 13, 2018

PROJECT: PENNSAUKEN SEWERAGE AUTHORITY ADMINISTRATION BUILDING & SITE IMPROVEMENTS

OWNER: PENNSAUKEN SEWERAGE AUTHORITY

CONTRACTOR: RNM CONSTRUCTION LLC

DESCRIPTION OF CHANGE:

REDUCTIONS:
N/A

EXTRA:
PROVIDE REPLACEMENT COUNTERTOPS
SEE ATTACHED PROPOSAL FROM RNM

SUPPLEMENTARY:
N/A

APPROVAL RECOMMENDED:	SEE ATTACHED DETAIL	ADDITIONAL	REDUCTION
ENGINEER	A. TOTAL REDUCTIONS THIS C.O.	\$0.00	
	B. TOTAL EXTRAS THIS C.O.	\$3,605.00	
CONTRACTOR	C. TOTAL SUPPLEMENTARY THIS C.O.	\$0.00	
	TOTALS THIS C.O.	\$3,605.00	\$0.00
OWNER'S APPROVAL	NET CHANGE THIS CHANGE ORDER	\$3,605.00	
	PREVIOUS CHANGE ORDER 1	\$4,088.28	\$0.00
	TOTAL CHANGE ORDERS TO DATE	\$7,693.28	\$0.00
	NET CHANGE IN CONTRACT	\$7,693.28	

NOTE: All work to be done according to Contract Specifications.

ORIGINAL CONTRACT BID PRICE	\$227,000.00
CHANGE ORDERS TO DATE	\$7,693.28
REVISED CONTRACT PRICE	\$234,693.28

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2018 - DECEMBER 31, 2018
FOR MONTH OF MARCH

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,655,000.00	\$ 222,450.38	\$ 584,030.72	\$ 923,589.75	\$ 1,723,532.40
4004 COMMERCIAL	1,260,000.00	\$ 50,575.35	\$ 369,247.73	\$ 48,586.09	\$ 356,452.47
4005 PENALTY	40,000.00	\$ 2,633.19	\$ 6,114.67	\$ 3,752.41	\$ 8,901.09
4002 MERCH	205,000.00		\$ -		\$ -
4003 C/H	31,000.00	\$ 4,582.40	\$ 4,582.40		\$ 4,582.40
4012 OTHER INCOME	3,000.00		\$ -		\$ -
4013 INVEST INT	1,000.00	\$ 324.47	\$ 875.09		\$ 875.09
4014 TRUSTEE INT	5,000.00	\$ 8,101.80	\$ 8,502.60		\$ 8,502.60
4016 PERMITS (RES)	5,000.00	\$ 200.00	\$ 500.00		\$ 500.00
4019 PERMITS (COMM)	25,000.00		\$ 100.00		\$ 100.00
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$500.00	\$15.00	\$15.00		\$ 15.00
4050 INT./NOTES PAY.	500.00	2.24	2.24		8.56
Anticipated Balance	-				
TOTALS	4,244,000.00	288,884.83	973,970.45	975,928.25	2,103,469.61
		<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS/CAPITAL		\$ 290,000.00	\$ -		

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$1,431,149.15
PAYROLL	\$11,485.11
REVENUE	\$ 97,648.89
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 54,609.76
R & R	\$ 259,167.07
GENERAL	\$ 255,824.42

Investments under Trustee Accounts:

51,780.98 CD with 1st Colonial Bank @ 1.5% - MATURES 07/23/18
183,789.69 CD with 1st Colonial Bank @ 1.50% - MATURES 12/24/19
75,000.00 CD with 1st Colonial Bank @ 1.50% - Matures 4/29/18
101,997.25 CD with 1st Colonial Bank @ 1.5% - Matures 4/29/2019
254,682.22 Money Market

Principal lend-a-hand balances as of March 31, 2018:

D. Brittin	\$4,649.57	C. Jimenez	\$306.85	\$ 5,585.31
D. Peluso	\$628.89			

Revenue Account Range: 01-00-410-000 to 01-00-430-001
 Expend Account Range: 01-01-510-500 to 01-03-600-002
 Print Zero YTD Activity: No
 Include Non-Anticipated: Yes
 Include Non-Budget: Yes
 Year To Date As Of: 03/31/18
 Current Period: 03/01/18 to 03/31/18
 Prior Year: 03/01/17 to 03/31/17

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-410-001	Residential	924,448.50	2,655,000.00	923,598.75	1,723,541.40	0.00	931,458.60-	65
01-00-410-002	Merchantville	0.00	205,000.00	0.00	0.00	0.00	205,000.00-	0
01-00-410-003	Cherry Hill	0.00	31,000.00	9,164.80	13,747.20	0.00	17,252.80-	44
01-00-410-004	Commercial	32,363.57	1,260,000.00	48,586.09	356,452.47	0.00	903,547.53-	28
01-00-410-005	A/R Penalty	4,169.99	40,000.00	3,752.41	8,901.09	0.00	31,098.91-	22
01-00-415-001	Permits - Residential	1,575.00	5,000.00	0.00	500.00	0.00	4,500.00-	10
01-00-415-002	Permits - Commercial	100.00	25,000.00	0.00	0.00	0.00	25,000.00-	0
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	500.00	3,000.00	373.32	373.32	0.00	2,626.68-	12
01-00-420-002	Application and Inspection Fees	45.00	500.00	15.00	30.00	0.00	470.00-	6
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-420-005	Int on Lend-a-Hand Accounts	10.65	500.00	2.24	8.56	0.00	491.44-	2
01-00-425-001	Interest from Operating Fund	311.66	1,000.00	324.47	875.09	0.00	124.91-	88
01-00-425-002	Interest from Trustee Accounts	33.16	5,000.00	0.00	400.80	0.00	4,599.20-	8
	OPERATING REVENUES Revenue Total	963,557.53	4,244,000.00	985,817.08	2,104,829.93	0.00	2,139,170.07-	50

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	18,784.00	260,000.00	19,560.00	58,680.00	0.00	201,320.00	23
01-01-510-502	ADMIN Office Staff	21,923.70	245,000.00	20,602.61	63,092.76	0.00	181,907.24	26
01-01-510-503	ADMIN: Commissioners	2,000.00	18,000.00	1,500.00	4,500.00	0.00	13,500.00	25
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/employers Liabil	0.00	101,720.00	0.00	0.00	0.00	101,720.00	0
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	3,474.15	50,000.00	3,558.25	12,373.54	0.00	37,626.46	25
01-01-510-603	ADMIN: SUI/SOI/FLI	317.20	4,000.00	325.34	1,731.65	0.00	2,268.35	43
01-01-510-604	ADMIN: Hospital Benefits	10,152.81	150,000.00	11,096.54	42,462.01	0.00	107,537.99	28
01-01-510-605	ADMIN: vision, Dental & Rx	6,057.88	55,000.00	3,969.05	16,066.61	0.00	38,933.39	29
01-01-510-607	ADMIN: Sick/Vac Payback	1,862.00	64,000.00	3,996.00	32,916.00	0.00	31,084.00	51
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.67	20,000.00	3,033.34	6,066.68	0.00	13,933.32	30
01-01-510-722	ADMIN: Audit	0.00	37,000.00	0.00	0.00	0.00	37,000.00	0
01-01-510-723	ADMIN: other Professional Fees	62.50	20,000.00	312.50	2,312.50	0.00	17,687.50	12
01-01-510-736	ADMIN: Public Officials Liab.	0.00	7,000.00	0.00	4,029.49	0.00	2,970.51	58
01-01-510-750	ADMIN: Office Supplies & Expense	405.86	15,000.00	4,052.20	6,336.24	0.00	8,663.76	42

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-751	ADMIN: Postage	1,660.69	16,000.00	0.00	1,509.02	0.00	14,490.98	9
01-01-510-752	ADMIN: Advertising & Printing	125.26	15,000.00	1,214.60	2,188.96	0.00	12,811.04	15
01-01-510-753	ADMIN: Telephone	1,750.03	23,000.00	1,478.73	4,367.27	0.00	18,632.73	19
01-01-510-754	ADMIN: Miscellaneous Exp	0.00	3,585.00	0.00	0.00	0.00	3,585.00	0
01-01-510-755	ADMIN: Service Contracts	286.70	15,000.00	301.07	12,076.13	0.00	2,923.87	81
01-01-510-756	ADMIN: Equipment Rental	747.00	4,500.00	0.00	747.00	0.00	3,753.00	17
01-01-510-757	ADMIN: Building Utilities	2,396.96	35,000.00	2,565.67	5,571.93	0.00	29,428.07	16
01-01-510-758	ADMIN: Building Exp. & Repairs	661.99	17,900.00	1,598.99	2,926.07	0.00	14,973.93	16
01-01-510-759	ADMIN: Financial Exp	0.00	2,000.00	0.00	345.00	0.00	1,655.00	17
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	690.00	8,000.00	0.00	2,298.60	0.00	5,701.40	29
01-01-510-763	ADMIN: Civic Involvement	0.00	182,500.00	17,500.00	32,500.00	0.00	150,000.00	18
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	63,055.04	943,000.00	62,703.11	194,010.03	0.00	748,989.97	21
01-02-520-506	O&M: Management Salaries	14,896.00	198,000.00	15,200.00	45,600.00	0.00	152,400.00	23
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	1,199.95	101,720.00	0.00	0.00	0.00	101,720.00	0
01-02-520-602	O&M: FICA/SOCIAL SECURITY/MEDICARE	5,991.11	95,000.00	6,204.26	19,385.64	0.00	75,614.36	20
01-02-520-603	O&M: SUI/SDI/FLI	744.01	6,000.00	743.96	2,389.41	0.00	3,610.59	40
01-02-520-604	O&M: Hospitalization Benefits	25,270.53	340,000.00	26,704.52	108,246.64	0.00	231,753.36	32
01-02-520-605	O&M: Vision, Dental & Rx	12,161.45	126,700.00	8,720.15	37,007.42	0.00	89,692.58	29
01-02-520-607	O&M: Sick/Vac Payback	0.00	97,500.00	0.00	8,772.00	0.00	88,728.00	9
01-02-520-608	O&M: Uniform Exp.	5,246.50	8,000.00	579.22	1,560.45	0.00	6,439.55	20
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	2,056.63	40,000.00	11,610.84	11,610.84	0.00	28,389.16	29
01-02-520-731	O&M: General Liability/Auto Ins	0.00	27,500.00	0.00	10,433.74	0.00	17,066.26	38
01-02-520-732	O&M: Worker's Comp Insurance	0.00	53,000.00	0.00	23,230.03	0.00	29,769.97	44
01-02-520-733	O&M: Property	0.00	46,500.00	0.00	22,426.70	0.00	24,073.30	48
01-02-520-735	O&M: Fund Expense (IIF)	0.00	10,000.00	0.00	2,261.03	0.00	7,738.97	23
01-02-520-741	O&M: Uninsured Liabilities	1,798.90	10,000.00	9,061.89	9,061.89	0.00	938.11	91
01-02-520-755	O&M: Service Contracts	1,734.00	30,000.00	0.00	0.00	0.00	30,000.00	0
01-02-520-764	O&M: Station utilities	12,748.15	200,000.00	11,820.06	22,495.79	0.00	177,504.21	11
01-02-520-765	O&M: Trash Removal	0.00	12,000.00	376.76	753.52	0.00	11,246.48	6
01-02-520-766	O&M: Oper & Maint Expense	2,142.70	31,000.00	953.54	8,713.60	0.00	22,286.40	28
01-02-520-767	O&M: Safety Expense	622.16	5,000.00	54.02	283.88	0.00	4,716.12	6
01-02-520-768	O&M: Landscaping	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0
01-02-520-769	O&M: Vehicle & Repair Exp	4,703.68	40,000.00	272.33	1,236.54	0.00	38,763.46	3
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	0.00	50,000.00	9.80	9.80	0.00	49,990.20	0
01-02-520-771	O&M: Collection System Expense	1,577.31	60,400.00	168.50	1,515.21	0.00	58,884.79	3
01-02-520-772	O&M: Emergency Repairs	2,860.00	140,000.00	0.00	0.00	0.00	140,000.00	0

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-773	O&M: Emergency Station Repairs	51,819.19	143,000.00	8,994.56	8,994.56	0.00	134,005.44	6
01-02-520-774	O&M: Chemicals	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-02-520-775	O&M Permits & Licensing	0.00	2,500.00	400.00	691.00	0.00	1,809.00	28
01-03-600-001	Bond Debt (Principal)	0.00	45,550.00	0.00	11,847.45	0.00	33,702.55	26
01-03-600-002	Bond Debt (Interest)	0.00	6,925.00	0.00	3,110.00	0.00	3,815.00	45
	OPERATING FUND Expend Total	285,502.71	4,244,000.00	261,242.41	870,744.63	0.00	3,373,255.37	20
Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
01	OPERATING FUND	963,557.53	985,817.08	2,104,829.93	285,502.71	261,242.41	870,744.63	1,234,085.30

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
	Final Total	963,557.53	985,817.08	2,104,829.93	285,502.71	261,242.41	870,744.63	1,234,085.30

Superintendent's Report

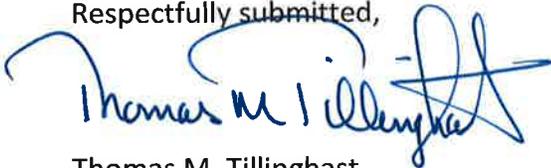
Meeting of April 17,2018

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 32,618 feet of gravity sewer main. 773 feet was root cut and 12,770 feet was inspected using our CCTV equipment. We responded to 44 calls for service. The call breakdown is as follows:

Main Line stoppages:	0
Vent stoppages:	16
Station alarms:	9
Miscellaneous services:	19

Respectfully submitted,

A handwritten signature in blue ink that reads "Thomas M. Tillinghast". The signature is stylized with a large, sweeping initial "T" and a long horizontal stroke at the end.

Thomas M. Tillinghast
Superintendent

April 17, 2018

The Chairman asked the Solicitor, Mr. David Luthman, for his report.

Mr. Luthman had nothing more to report.

The Chairman asked the Executive Director, Mr. Bill Orth, for his report.

Mr. Orth had nothing more to report.

As there were no items of personnel or litigation, Mr. Lutz requested a motion to adjourn. Mr. Archible moved for adjournment. Mr. Ellis seconded the motion. All Commissioners present signified their approval saying aye.

Respectfully submitted,



Bill Orth, Secretary