

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 4:15 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

- Mr. Oren Lutz
- Mr. Gregory Schofield
- Mr. Dennis Archible
- Mr. Timothy Ellis
- Mr. James Pennestri

Also present were:

- Mr. Bill Orth, Executive Director
- Mr. Marco DiBattista, Treasurer
- Mr. David Luthman, Solicitor

Absent was:

- Mr. Thomas M. Tillinghast, Superintendent

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Ellis and carried to close the public portion. All Commissioners present signified their approval by saying aye.

The minutes of the meeting March 19, 2019 were presented for approval.

A motion was made by Mr. Archible, seconded by Mr. Pennestri to approve the minutes as presented. All Commissioners present signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is\$453,307.10

Mr. Archible moved to pay the bills as presented, seconded by Mr. Ellis. On roll call all Commissioners present voted yes. The motion carried.

See Bill List Attached

APRIL 16, 2019

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$453,307.10

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 03/20/19 to 04/16/19
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
999	03/26/19	PAYROLL PAYROLL ACCOUNT	43,277.13	03/31/19	2243
1000	04/02/19	PAYROLL PAYROLL ACCOUNT	72,522.39		2247
1001	04/09/19	PAYROLL PAYROLL ACCOUNT	37,275.47		2250
1002	04/16/19	PAYROLL PAYROLL ACCOUNT	246,038.82		2252

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	4	0	399,113.81	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>4</u>	<u>0</u>	<u>399,113.81</u>	<u>0.00</u>

OPERATING	OPERATING ACCOUNT	Amount Paid	Ref Num
28652	03/27/19 90297068 BLOOM ASSOCIATES	272.20	2245
28653	04/08/19 PRINT PRINT AND MAIL COMMUNICATIONS	1,788.07	2249
28654	04/16/19 10080012 Thuy Bui	104.54	2254
28655	04/16/19 20738000 ALTISOURCE SINGLE FAMILY INC	578.44	2254
28656	04/16/19 30760000 DIEGO ROSALES	140.30	2254
28657	04/16/19 60098000 LEE HENRY	103.00	2254
28658	04/16/19 ABCON AB-CON EXTERMINATING INC.	30.00	2254
28659	04/16/19 ADVANCE ADVANCE AUTO PARTS	424.40	2254
28660	04/16/19 BELSITOR RICHARD J BELSITO	92.20	2254
28661	04/16/19 BURLTIME BURLINGTON COUNTY TIMES	31.96	2254
28662	04/16/19 CANON CANON SOLUTIONS AMERICA, INC.	266.06	2254
28663	04/16/19 CCTREAS CAMDEN COUNTY TREASURER	150.00	2254
28664	04/16/19 CINTAS CINTAS FIRST AID & SAFETY	157.62	2254
28665	04/16/19 COMCAST COMCAST	332.48	2254
28666	04/16/19 COURIER COURIER POST - DAILY JOURNAL	38.36	2254
28667	04/16/19 COVANTA COVANTA ENERGY LLC	109.50	2254
28668	04/16/19 CUMMINGS JAMES J. CUMMINGS, JR.	46.10	2254
28669	04/16/19 DEJANA DEJANA TRK & UTIL EQUIP CO.INC	26.97	2254
28670	04/16/19 DELTA DELTA DENTAL OF NJ, INC.	4,256.88	2254
28671	04/16/19 DOYLE James J. Doyle	46.10	2254
28672	04/16/19 EVOQUA EVOQUA WATER TECHNOLOGIES LLC	1,810.00	2254
28673	04/16/19 GRAINGER GRAINGER	796.15	2254
28674	04/16/19 GROVE GROVE SUPPLY, INC.	41.52	2254
28675	04/16/19 GYMSOURC GYM SOURCE USA LLC	9,870.00	2254
28676	04/16/19 INGRAM WILLIAM INGRAM	46.10	2254
28677	04/16/19 JETVAC JET VAC EQUIPMENT, LLC	1,485.40	2254
28678	04/16/19 JKRAMER JOSEPH KRAMER	46.10	2254
28679	04/16/19 LOUGHERY BERNADETTE A LOUGHERY	46.10	2254
28680	04/16/19 LUTHMAN DAVID A. LUTHMAN	1,516.67	2254
28681	04/16/19 MACANANY PATRICIA MACANANY	308.05	2254
28682	04/16/19 MPWC MPWC	1,200.00	2254
28683	04/16/19 NATBATRY NATIONAL BATTERY COMPANY	65.00	2254
28684	04/16/19 NJAMERWA NEW JERSEY AMERICAN WTR CO INC	138.05	2254
28685	04/16/19 NJAW NEW JERSEY AMERICAN WATER CO	140.00	2254
28686	04/16/19 NJAWSTA NEW JERSEY AMERICAN WATER	75.80	2254
28687	04/16/19 NJWE NJ WATER ENVIRONMENT ASSOC.	787.00	2254
28688	04/16/19 OCC ONE CALL CONCEPTS, INC.	448.80	2254
28689	04/16/19 ODORCON ODOR CONTROL COMPANY, INC	512.29	2254
28690	04/16/19 ORTH WILLIAM ORTH	159.34	2254

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING		OPERATING ACCOUNT	Continued		
28691	04/16/19	PDOYLE PATRICK J. DOYLE	46.10		2254
28692	04/16/19	PSEG PUBLIC SERVICE ELEC & GAS CO.	19,234.41		2254
28693	04/16/19	R ORTH ORTH, REGINA	46.10		2254
28694	04/16/19	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	202.75		2254
28695	04/16/19	RINGRAM RICHARD INGRAM	46.10		2254
28696	04/16/19	SAMS SAM'S CLUB	468.88		2254
28697	04/16/19	SCHWER SCHWERING HARDWARE, INC.	181.27		2254
28698	04/16/19	SYSTEM4 SYSTEM 4	312.00		2254
28699	04/16/19	TM T & M ASSOCIATES	450.00		2254
28700	04/16/19	UNUM UNUM LIFE INSUR CO OF AMERICA	1,343.39		2254
28701	04/16/19	VERIZOFF VERIZON	1,218.42		2254
28702	04/16/19	WATERENV WATER ENVIRONMENT FEDERATION	386.00		2254
28703	04/16/19	WBMASON W.B. MASON CO., INC.	1,470.75		2254
28704	04/16/19	WESTMONT WESTMONT HARDWARE, INC.	12.58		2254
28705	04/16/19	WHARTON WHARTON HARDWARE & SPLY CORP	286.99		2254

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	54	0	54,193.29	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>54</u>	<u>0</u>	<u>54,193.29</u>	<u>0.00</u>

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	58	0	453,307.10	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>58</u>	<u>0</u>	<u>453,307.10</u>	<u>0.00</u>

Utility Bill Adjustment Nos. 3151, 3152 and 3154 and Balance Adjustment #'s 16798 and 16809 were presented.

Mr. Archible moved for the approval of adjustments while Mr. Schofield seconded the motion. On roll call all Commissioners present voted yes for approval.

See Journals Attached

The Chairman moved to Old Business.

The Chairman moved to New Business.

A. Resolution No. 19-26 Approving the Repair of the Canopy Above the Drive Through Customer Convenience Window and Supporting Structure as Needed

A motion was made by Mr. Schofield to approve the Resolution. Mr. Archible seconded it. On roll call all Commissioners present voted yes for approval.

See Resolution No. 19-26

The Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer's Report

The Superintendent was not present at the meeting but submitted his report.

See Superintendent's Report

The Chairman asked the Commissioners for any reports.

Mr. Lutz – No Report

Mr. Schofield – No Report

Mr. Archible – No Report

Mr. Ellis – No Report

Mr. Pennestri – No Report

The Chairman asked the Solicitor Mr. David Luthman for his report.

Mr. Luthman had nothing more to report.

The Chairman asked the Executive Director Mr. Bill Orth for his report.

Mr. Orth had nothing more to report.

March 25, 2019
11:58 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	6 Flat:	426.70-	Exc:	0.00	Ref Num:	3151
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	6 Flat:	426.70-	Exc:	0.00	Total Updated:	426.70-

March 25, 2019
11:54 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
90297068-0	Sewer	S34	B	16	3	370.36-	0.00	370.36-	READING ADJUSTMENT	N		03/25/19	1
AIRPORT INDUSTRIAL PARTNERS LLC													
90297068-0	Sewer	S34	B	16	3	169.56	0.00	169.56	READING ADJUSTMENT	N		03/25/19	2
AIRPORT INDUSTRIAL PARTNERS LLC													
90297068-0	Sewer	S34	B	16	4	684.11-	0.00	684.11-	READING ADJUSTMENT	N		03/25/19	3
AIRPORT INDUSTRIAL PARTNERS LLC													
90297068-0	Sewer	S34	B	16	4	194.66	0.00	194.66	READING ADJUSTMENT	N		03/25/19	4
AIRPORT INDUSTRIAL PARTNERS LLC													
90297068-0	Sewer	S34	B	18	4	154.50-	0.00	154.50-	READING ADJUSTMENT	N		03/25/19	5
AIRPORT INDUSTRIAL PARTNERS LLC													
90297068-0	Sewer	S34	B	18	4	418.05	0.00	418.05	READING ADJUSTMENT	N		03/25/19	6
AIRPORT INDUSTRIAL PARTNERS LLC													

March 26, 2019
11:16 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	8 Flat:	103.00-	Exc:	0.00	Ref Num:	3152
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	103.00-	Exc:	0.00	Total Updated:	103.00-

March 26, 2019
11:15 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
20523000-0 SANDERS, ESTATE OF LORENA	Sewer	S10	B	19	1	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		03/26/19	1
20523000-0 SANDERS, ESTATE OF LORENA	Sewer	S11	B	19	1	25.75	0.00	25.75	CHG TO S11, SR RATE	N		03/26/19	2
20523000-0 SANDERS, ESTATE OF LORENA	Sewer	S10	B	19	2	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		03/26/19	3
20523000-0 SANDERS, ESTATE OF LORENA	Sewer	S11	B	19	2	25.75	0.00	25.75	CHG TO S11, SR RATE	N		03/26/19	4
20523000-0 SANDERS, ESTATE OF LORENA	Sewer	S10	B	19	3	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		03/26/19	5
20523000-0 SANDERS, ESTATE OF LORENA	Sewer	S11	B	19	3	25.75	0.00	25.75	CHG TO S11, SR RATE	N		03/26/19	6
20523000-0 SANDERS, ESTATE OF LORENA	Sewer	S10	B	19	4	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		03/26/19	7
20523000-0 SANDERS, ESTATE OF LORENA	Sewer	S11	B	19	4	25.75	0.00	25.75	CHG TO S11, SR RATE	N		03/26/19	8

Reference Number: 3154

Account Id	Property Location	Service Type	Date	Trans Type	Yr/Prd	Code	Bill Code	Principal	Penalty	Descript	Ref Num	Ref Seq
50096000-0	8723 STOCKTON AVE	Sewer	02/18/09	Payment	2008	3	001	5.95-	0.18-	online	3154	1
50096000-0	8723 STOCKTON AVE	Sewer	02/18/09	Payment	2008	4	001	39.00-	0.00	online	3154	2
41154000-0	4316 WILLIS AVE	Sewer	02/18/09	Payment	2008	4	001	39.00-	0.59-	online	3154	3
Num of Transactions:					3	Total:		83.95-	0.77-			

Batch: CINDY Updated Entries: 8 Updated Principal: 51.50 Updated Penalty: 0.00 Ref Num: 16798

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code	Yr Prd Transaction Type	Principal	Penalty	Total	Descript	Date	Seq
20894001-0 PATSKY, RAYMOND - FIRE 2/1/19	Sewer	105		19 1 Balance Adjustment	154.50-	0.00	154.50-	ADJ DUE TO FIRE 2/1	03/25/19	1
20894001-0 PATSKY, RAYMOND - FIRE 2/1/19	Sewer	105		19 1 Balance Adjustment	51.50	0.00	51.50	1 UNIT OCCUPIED	03/25/19	2
20894001-0 PATSKY, RAYMOND - FIRE 2/1/19	Sewer	105		19 2 Balance Adjustment	154.50-	0.00	154.50-	# UNITS BILLED CHG'D	03/25/19	3
20894001-0 PATSKY, RAYMOND - FIRE 2/1/19	Sewer	105		19 2 Balance Adjustment	206.00	0.00	206.00	# UNITS BILLED CHG'D	03/25/19	4
20894001-0 PATSKY, RAYMOND - FIRE 2/1/19	Sewer	105		19 3 Balance Adjustment	154.50-	0.00	154.50-	# UNITS BILLED CHG'D	03/25/19	5
20894001-0 PATSKY, RAYMOND - FIRE 2/1/19	Sewer	105		19 3 Balance Adjustment	206.00	0.00	206.00	# UNITS BILLED CHG'D	03/25/19	6
20894001-0 PATSKY, RAYMOND - FIRE 2/1/19	Sewer	105		19 4 Balance Adjustment	154.50-	0.00	154.50-	# UNITS BILLED CHG'D	03/25/19	7
20894001-0 PATSKY, RAYMOND - FIRE 2/1/19	Sewer	105		19 4 Balance Adjustment	206.00	0.00	206.00	# UNITS BILLED CHG'D	03/25/19	8

March 27, 2019
10:43 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 1 Updated Principal: 272.20 Updated Penalty: 0.00 Ref Num: 16809

March 27, 2019
10:41 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code	Yr Prd Transaction Type	Principal	Penalty	Total	Descript	Date	Seq
90297068-0 AIRPORT INDUSTRIAL PARTNERS LLC	Sewer	102		18 4 Balance Adjustment	272.20	0.00	272.20	REFUND TO BLOOM	03/27/19	1

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
APPROVING THE REPAIR OF THE CANOPY ABOVE THE DRIVE
THROUGH CUSTOMER CONVENIENCE WINDOW
AND SUPPORTING STRUCTURE AS NEEDED**

WHEREAS, the Pennsauken Sewerage Authority (“PSA”) is the owner and operator of the sewage collection systems and owns and maintains an office building; and

WHEREAS, PSA’s building includes a drive through customer convenience window which is covered by a canopy and includes structures to support that canopy;

WHEREAS, a vehicle owned by United Parcel Service (UPS) recently struck the part of the canopy supporting structure; and

WHEREAS, UPS submitted a claim to their insurance company who has tendered the sum of \$3,120.50 to PSA for the purpose of funding repairs to the structure damaged by its vehicle; and

WHEREAS, the cost of material and labor for those repairs is below the bid threshold but above the quote threshold; and

WHEREAS, the Authority obtained three quotes for repair to the canopy structure as follows:

- | | |
|----------------------------|------------|
| • RNM Construction LLC | \$4,000.00 |
| • SAR Automotive Equipment | \$4,650.00 |
| • B.Tait Builders LLC | \$2,866.00 |

WHEREAS, all quotes are for comparable materials and B.Tait Builders LLC being the low quote; and

WHEREAS, the Treasurer has certified to the availability of funds in the PSA’s Budget sufficient to meet the Authority’s maximum financial obligation under this contract.

THEREFORE, BE IT RESOLVED by the Pennsauken Sewerage Authority that the quote for the repair of the canopy and supporting structure above the customer convenience window from B.Tait Builders LLC is approved in the amount of \$2,866.00.



Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archibald – Yes
Mr. Tim Ellis – Yes
Mr. James Pennestri – Yes

Adopted: April 16, 2019



45 Hockamick Rd. Cookstown NJ 08511
PH: 609-758-2919 Fax:866-370-3611
RNMConstruction@gmail.com

Proposal:

Date: 2/12/2019

Pennsauken Sewerage Authority:
1250 John Tipton Blvd
2/12/19

Descripton of work

General Construction:
Repair and replacement of Imperial Marquee
drive thru awning.

Amount:
\$4000.00

Imperial Marquee Awning with
8"-Wide Flat Panels
Length along Building = 96"
Projection from Wall = 48"
Additional Braces = None
Roof Panel Color = Anodized
Gutter & Brace Color = Quartz Gray

Total: \$4000.00

Acceptance of proposal:

Date:



111 Gloucester Pike, Barrington, NJ 08007
(856) 547- 8700 • (800) SAR- LIFT • Fax: (856) 547-8266
www.sarlifts.com

March 11, 2019

Proposal:

**Pennsauken Sewerage Authority
1250 John Tipton Blvd
Pennsauken, NJ 08110
Attn: Tom Tillinghast**

**Description of Work: Repair and replace Imperial Marques
drive through awning.**

**8" wide flat panels
96" length along building
48" projection from wall
Anodized roof panel color
Quartz gray gutter and brace color**

TOTAL \$4650.00

**Proposal acceptance:
Date:**



B. Tait Builders LLC 6646 Westfield Ave. Pennsauken, NJ 08110 P 856.488.1587 F 856.661.1072 www.btaitbuilders.com

March 21, 2019

Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08110
Attn: Mr. Thom Tillinghast

Re: Remove Damaged Awning & Install New Awning (1250 John Tipton Blvd. Pennsauken, NJ 08110)

Proposal and Contract

We do hereby propose to furnish all labor, materials, and equipment as required to perform the following scope of work complete and in accordance with all state and local codes. This Proposal and Contract has been factored from discussions with Mr. Brian G. Tait Sr. of B. Tait Builders, LLC. and Mr. Thom Tillinghast of Pennsauken Sewerage Authority and on site-visit.

Bid Documents:

All pricing is based on plans by: N/A

- Sheets – N/A

General Services:

Permit acquisition services (Fee's by Owner)
All required municipal inspections
All building lay out as required
All loading, stocking and protection of materials
All project supervision
Provide shop drawings, samples and submittals as requested
Implement a project specific safety program
Provide safety fencing and or barricades as needed to maintain a safe work zone
Provide temporary toilet facilities as needed
Final product will be left clean and free of debris
Legal disposal of all our debris

*All work is based on above mentioned client-provided specifications and below scope of work.

Scope of Work:

Carpentry:

1. Remove from building and dispose of (1) existing, damaged awning.
2. Furnish and install (1) 4' x 8' Bronze aluminum awning with overhead braces.
 - a. Awning Specs:
 - i. Structural roof panels: 8" wide aluminum flat panels creating a clean continuous surface appearance
 - ii. Powder coated overhead steel braces

Notes:

1. All work to be performed Monday through Friday during normal working hours.
2. Pricing has been calculated figuring on one mobilization utilizing open shop labor rates. Additional mobilizations will incur additional costs.
3. No design drawings included.
4. Pricing is based on above-scope of work. Trades not listed are not factored.

GENERAL CONDITIONS

CONCEALED CONDITIONS

This contract is based solely on conditions the contractor was able to observe with the structure in its current condition at the time the work was bid. If additional concealed conditions are discovered once work has commenced which were not visible at the time this proposal was made, contractor will immediately bring such unforeseen concealed conditions to the owner so that the owner and contractor may execute a change order for any additional work.

CHANGES IN THE WORK

During the course of the work, the owner may order changes in the work (both additions and deletions). The cost of these changes will be determined by the contractor. The contractor will add profit and overhead at the rate of 15% to the cost of additional work to arrive at the end amount of any additional work. The contractor's profit, overhead and any supervisor labor will not be credited to the owner with any change order deletions.

Any alteration or deviation from the scope of work referred to in the contract documents involving extra costs of materials or labor will be executed upon written change order issued by the contractor and should be signed by the contractor. This change order will become an additional charge over and above the lump sum contract amount referred to at the beginning of this contract.

CHANGES REQUIRED BY PLAN CHECK OR FIELD INSPECTOR

Any increase in the scope of work set forth in these contract documents which is requested by a plan check or field inspector with the city or county building/planning departments will be treated as additional work to this contract.

Note: Contractor profit and overhead at the rate of 15% will be charged on all change orders to the contract.

OVERTIME

This contract is based on all work being performed Monday through Friday, during normal business hours. No overtime has been factored. If overtime is deemed necessary by the Client and agreed to by B. Tait Builders, these changes will be billed as a change order.

SIGNAGE

It is hereby understood that the contractor has the right to install temporary signage for the duration of the project.

TERMS

Deposit of 10% of contract amount due upon execution. Balance to be billed progressively based on completed operations payable net 15 days. Balance due net 15 days of final completion. Pricing valid 30 days.

PAYMENT

Payment shall be made pursuant to the terms described above. If invoice payments are not received within 15 days of receipt of a dated invoice, interest on the outstanding balance shall accrue at the rate of 1 ½ percent per month (18 percent APR) from the date of the invoice until the date of payment in full. In the event Contractor seeks the services of an attorney to enforce the terms of this Proposal/Contract, Owner agrees to pay reasonable attorney’s fees plus costs actually incurred by Contractor.

Total Equipment, Materials, and Labor: \$ 2,866.00

APPROVED _____ **DATE** _____
 Brian G. Tait Sr.

ACCEPTED _____ **DATE** _____
 Owner

P.O. # _____



B. Tait Builders LLC is a New Jersey Certified Small Business Enterprise

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2019 - DECEMBER 31, 2019
FOR MONTH OF MARCH

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,700,000.00	\$ 408,880.04	\$ 881,372.11	\$ 939,503.57	\$ 1,739,268.32
4004 COMMERCIAL	1,265,000.00	\$ 81,066.31	\$ 449,556.14	\$ 46,363.99	\$ 409,341.70
4005 PENALTY	40,000.00	\$ 4,229.25	\$ 12,631.74	\$ 3,801.06	\$ 11,031.45
4002 MERCH	205,000.00		\$ -	\$ -	\$ -
4003 C/H	32,000.00	\$ 4,032.36	\$ 4,032.36	\$ 4,032.36	\$ 4,032.36
4012 OTHER INCOME	3,000.00	\$ 3,120.50	\$ 3,120.50		\$ 3,120.50
4013 INVEST INT	3,000.00	\$ 640.20	\$ 1,602.97		\$ 1,602.97
4014 TRUSTEE INT	15,000.00	\$ 316.15	\$ 1,054.42		\$ 1,054.42
4016 PERMITS (RES)	5,000.00	\$ 600.00	\$ 2,405.00		\$ 2,405.00
4019 PERMITS (COMM)	80,000.00	\$ 30,351.13	\$ 62,003.13		\$ 62,003.13
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$500.00		\$0.00		\$ 15.00
4050 INT./NOTES PAY.	-		0.00		0.00
Anticipated Balance	-				
TOTALS	4,361,500.00	533,235.94	1,417,778.37	993,700.98	2,233,874.85
		BUDGET	MTD	YTD	REMARKS
ASSETS/CAPITAL		\$ 230,000.00	\$ 7,383.00	7383.00	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$1,621,032.65
PAYROLL	\$29,189.72
REVENUE	\$ 46,631.92
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 56,213.90
R & R	\$ 262,545.09
GENERAL	\$ 258,303.99

Investments under Trustee Accounts:

53,339.52 CD with 1st Colonial Bank @ 2.0% - MATURES 01/23/21
183,789.69 CD with 1st Colonial Bank @ 1.50% - MATURES 12/24/19
78,371.93 CD with 1st Colonial Bank @ 2.0% - Matures 4/29/21
101,997.25 CD with 1st Colonial Bank @ 1.5% - Matures 4/29/2019
206,196.51 Money Market

Principal lend-a-hand balances as of March 31, 2019:

\$ 4,649.57

D. Brittin

\$4,649.57

Revenue Account Range: 01-00-410-001 to 01-00-430-001 Include Non-Anticipated: Yes Year To Date As of: 03/31/19
 Expend Account Range: 01-01-510-501 to 01-03-600-002 Include Non-Budget: Yes Current Period: 03/01/19 to 03/31/19
 Print Zero YTD Activity: No Prior Year: 03/01/18 to 03/31/18

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-410-001	Residential	923,598.75	2,700,000.00	939,503.57	1,739,268.32	0.00	960,731.68-	64
01-00-410-002	Merchantville	0.00	205,000.00	0.00	0.00	0.00	205,000.00-	0
01-00-410-003	Cherry Hill	0.00	32,000.00	4,032.36	4,032.36	0.00	27,967.64-	13
01-00-410-004	Commercial	48,586.09	1,265,000.00	46,363.99	409,341.70	0.00	855,658.30-	32
01-00-410-005	A/R Penalty	3,752.41	40,000.00	3,801.06	11,031.45	0.00	28,968.55-	28
01-00-415-001	Permits - Residential	200.00	5,000.00	600.00	2,405.00	0.00	2,595.00-	48
01-00-415-002	Permits - Commercial	0.00	80,000.00	30,351.13	62,003.13	0.00	17,996.87-	78
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	373.32	3,000.00	3,120.50	3,120.50	0.00	120.50	104
01-00-420-002	Application and Inspection Fees	15.00	500.00	0.00	15.00	0.00	485.00-	3
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-420-005	Int on Lend-a-Hand Accounts	2.24	0.00	0.00	0.00	0.00	0.00	0
01-00-425-001	Interest from Operating Fund	324.47	3,000.00	640.20	1,602.97	0.00	1,397.03-	53
01-00-425-002	Interest from Trustee Accounts	8,101.80	15,000.00	316.15	1,054.42	0.00	13,945.58-	7
	OPERATING REVENUES Revenue Total	984,954.08	4,361,500.00	1,028,728.96	2,233,874.85	0.00	2,127,625.15-	51

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-501	ADMIN PSA Management	19,560.00	265,000.00	25,128.15	65,032.15	0.00	199,967.85	25
01-01-510-502	ADMIN Office Staff	20,602.61	280,000.00	21,113.65	63,259.10	0.00	216,740.90	23
01-01-510-503	ADMIN: Commissioners	1,500.00	18,000.00	1,500.00	4,500.00	0.00	13,500.00	25
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liabil	0.00	118,000.00	0.00	0.00	0.00	118,000.00	0
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	3,558.25	50,000.00	3,752.17	12,203.73	0.00	37,796.27	24
01-01-510-603	ADMIN: SUI/SDI/FLI	325.34	4,000.00	400.53	1,909.45	0.00	2,090.55	48
01-01-510-604	ADMIN: Hospital Benefits	11,096.54	145,000.00	605.69	30,766.12	0.00	114,233.88	21
01-01-510-605	ADMIN: Vision, Dental & RX	3,969.05	58,500.00	2,581.31	12,527.83	0.00	45,972.17	21
01-01-510-607	ADMIN: Sick/Vac Payback	3,996.00	65,000.00	2,038.00	28,588.00	0.00	36,412.00	44
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	3,033.34	20,000.00	1,516.67	4,550.01	0.00	15,449.99	23
01-01-510-722	ADMIN: Audit	0.00	37,000.00	0.00	1,500.00	0.00	35,500.00	4
01-01-510-723	ADMIN: other Professional Fees	312.50	20,000.00	350.00	737.50	0.00	19,262.50	4
01-01-510-736	ADMIN: Public Officials Liab.	0.00	8,400.00	0.00	4,071.00	0.00	4,329.00	48
01-01-510-750	ADMIN: Office Supplies & Expense	2,388.00	15,000.00	888.17	2,860.46	0.00	12,139.54	19
01-01-510-751	ADMIN: Postage	1,664.20	7,000.00	1,679.04	3,196.17	0.00	3,803.83	46

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-752	ADMIN: Advertising & Printing	1,214.60	15,000.00	70.35	308.63	0.00	14,691.37	2
01-01-510-753	ADMIN: Telephone	1,476.35	20,000.00	1,477.32	4,693.23	0.00	15,306.77	23
01-01-510-754	ADMIN: Miscellaneous Exp	0.00	3,000.00	0.00	2,017.26	0.00	982.74	67
01-01-510-755	ADMIN: Service Contracts	301.07	15,000.00	286.08	12,268.87	0.00	2,731.13	82
01-01-510-756	ADMIN: Equipment Rental	0.00	3,500.00	0.00	747.00	0.00	2,753.00	21
01-01-510-757	ADMIN: Building Utilities	2,565.67	25,000.00	3,027.07	5,644.64	0.00	19,355.36	23
01-01-510-758	ADMIN: Building Exp. & Repairs	1,598.99	15,000.00	2,428.24	102.10	0.00	14,897.90	1
01-01-510-759	ADMIN: Financial Exp	0.00	2,000.00	0.00	345.00	0.00	1,655.00	17
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	0.00	8,000.00	493.00	2,605.81	0.00	5,394.19	33
01-01-510-763	ADMIN: Civic Involvement	0.00	182,500.00	17,500.00	32,500.00	0.00	150,000.00	18
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	62,703.11	1,040,000.00	74,354.33	224,619.02	0.00	815,380.98	22
01-02-520-506	O&M: Management Salaries	15,200.00	202,000.00	15,504.00	46,512.00	0.00	155,488.00	23
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	0.00	118,000.00	0.00	0.00	0.00	118,000.00	0
01-02-520-602	O&M: FICA/SOCIAL SECURITY/MEDICARE	6,204.26	103,000.00	6,565.67	20,260.64	0.00	82,739.36	20
01-02-520-603	O&M: SUI/SUI/FI	743.96	6,000.00	948.08	2,925.60	0.00	3,074.40	49
01-02-520-604	O&M: Hospitalization Benefits	26,704.52	345,000.00	322.70	65,398.40	0.00	279,601.60	19
01-02-520-605	O&M: Vision, Dental & Rx	8,720.15	141,500.00	5,289.36	28,779.61	0.00	112,720.39	20
01-02-520-607	O&M: Sick/vac Payback	0.00	102,000.00	0.00	6,168.00	0.00	95,832.00	6
01-02-520-608	O&M: Uniform Exp.	579.22	8,000.00	0.00	0.00	0.00	8,000.00	0
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	11,610.84	40,000.00	117.50	1,263.75	0.00	38,736.25	3
01-02-520-731	O&M: General Liability/Auto Ins	0.00	27,500.00	0.00	11,064.00	0.00	16,436.00	40
01-02-520-732	O&M: Worker's Comp Insurance	0.00	53,000.00	0.00	22,131.50	0.00	30,868.50	42
01-02-520-733	O&M: Property/Insurance	0.00	46,500.00	0.00	23,469.50	0.00	23,030.50	50
01-02-520-735	O&M: Fund Expense (JIF)	0.00	10,000.00	0.00	2,231.00	0.00	7,769.00	22
01-02-520-741	O&M: Uninsured Liabilities	9,061.89	10,000.00	0.00	0.00	0.00	10,000.00	0
01-02-520-755	O&M: Service Contracts	0.00	30,000.00	1,810.00	3,620.00	0.00	26,380.00	12
01-02-520-764	O&M: Station utilities	11,820.06	175,000.00	16,835.16	31,085.07	0.00	143,914.93	18
01-02-520-765	O&M: Trash Removal	376.76	10,000.00	202.75	1,768.25	0.00	8,231.75	18
01-02-520-766	O&M: Oper & Maint Expense	953.54	31,000.00	2,958.85	7,055.97	0.00	23,944.03	23
01-02-520-767	O&M: Safety Expense	54.02	3,000.00	0.00	0.00	0.00	3,000.00	0
01-02-520-768	O&M: Landscaping	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0
01-02-520-769	O&M: Vehicle & Repair Exp	272.33	20,000.00	193.60	2,741.07	0.00	17,258.93	14
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	9.80	30,000.00	0.00	0.00	0.00	30,000.00	0
01-02-520-771	O&M: Collection System Expense	168.50	60,400.00	873.57	3,460.56	0.00	56,939.44	6
01-02-520-772	O&M: Emergency Repairs	0.00	140,000.00	10,573.00	30,494.00	0.00	109,506.00	22
01-02-520-773	O&M: Emergency Station Repairs	8,994.56	143,000.00	0.00	0.00	0.00	143,000.00	0

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-774	O&M: Chemicals	0.00	5,725.00	0.00	0.00	0.00	5,725.00	0
01-02-520-775	O&M Permits & Licensing	400.00	6,000.00	0.00	691.00	0.00	5,309.00	12
01-03-600-001	Bond Debt (Principal)	0.00	45,550.00	0.00	11,847.45	0.00	33,702.55	26
01-03-600-002	Bond Debt (Interest)	0.00	5,925.00	0.00	2,860.00	0.00	3,065.00	48
	OPERATING FUND Expend Total	261,240.03	4,361,500.00	218,527.53	847,380.45	0.00	3,514,119.55	19

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
01	OPERATING FUND	984,954.08	1,028,728.96	2,233,874.85	261,240.03	218,527.53	847,380.45	1,386,494.40

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
	Final Total	828,799.06	830,429.77	1,205,145.89	219,036.98	246,541.44	628,852.92	576,292.97

Superintendent's Report

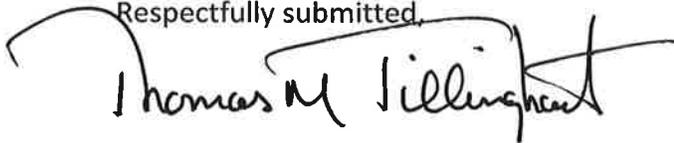
Meeting of April 16, 2019

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 66,688 feet of gravity sewer main. 758 feet was root cut and 13,385 feet was inspected using our CCTV equipment. We responded to 47 calls for service. The call breakdown is as follows:

Main Line stoppages:	2
Vent stoppages:	12
Station alarms:	8
Miscellaneous services:	25

Respectfully submitted,

A handwritten signature in black ink that reads "Thomas M. Tillinghast". The signature is written in a cursive style with a large, sweeping initial "T" that loops back under the first name.

Thomas M. Tillinghast
Superintendent

Correspondence:

State of NJ re Treatment works Approval Application – Haddon Point,
Phase II.....3/29/19

As there were no items of personnel or litigation, Mr. Lutz requested a motion to adjourn. Mr. Archible moved for adjournment. Mr. Ellis seconded the motion. All Commissioners present signified their approval saying aye.

Respectfully submitted,



Bill Orth, Secretary

Correspondence 1



State of New Jersey

Department of Environmental Protection
Division of Water Quality
Municipal Finance and Construction Element
P.O. Box 420, Mail Code 401-03D
Trenton, NJ 08625-0420
Fax: (609) 633-8165
www.state.nj.us/dep/dwq



PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

CATHERINE R. McCABE
Commissioner

03/29/2019

Bill Orth
Pennsauken SA
1250 John Tipton Blvd.
Pennsauken, NJ 08110

RE: **NOTICE OF ADMINISTRATIVE COMPLETENESS**
TREATMENT WORKS APPROVAL APPLICATION NO. 19-0126
Haddon Pointe Phase II
Pennsauken Twp
Camden County

The Department received a treatment works approval application on **03/26/2019** for the above referenced project. This letter confirms **administrative completeness** of the application.

This application has been forwarded for technical review. Please be aware that you may be required to submit additional information during the technical review process of this application. **If you have any questions pertaining to this application, please contact the Bureau of Environmental, Engineering & Permitting by calling (609) 984-4429.** Please have the application number available when making an inquiry and you will be connected to the assigned review engineer.

Sincerely,

John Maselli, TWA Program
Bureau of Environmental, Engineering & Permitting

cc: K2 Eng.