

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 6:45 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

Mr. Oren Lutz
Mr. Gregory Schofield
Mr. Dennis Archible
Mr. Timothy Ellis
Mr. James Pennestri

Also present were:

Ms. Robin Fair, Treasurer
Mr. Thomas M. Tillinghast, Superintendent
Mr. David Luthman, Solicitor

Absent was:

Mr. Bill Orth, Executive Director

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Schofield and carried to close the public portion.

The minutes of the meeting March 15, 2016 were presented for approval.

A motion was made by Mr. Schofield, seconded by Mr. Pennestri to approve the minutes as presented. All Commissioners signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is\$493,275.83

Mr. Ellis moved to pay the bills as presented, seconded by Mr. Archible. On roll call all Commissioners voted yes. The motion carried.

See Bill List Attached

Utility Bill Adjustment # 2503 and 2505 Utility Balance Adjustment #'s 12164, 12234, & 12248 were presented.

Mr. Archible moved for the approval of adjustments while Mr. Schofield seconded the motion. On roll call all Commissioners voted yes for approval.

See Journals Attached

April 19, 2016

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$493,275.83

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 03/16/16 to 12/31/16
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
838	03/22/16	PAYROLL PAYROLL ACCOUNT	34,609.98	03/31/16	1832
839	03/29/16	PAYROLL PAYROLL ACCOUNT	74,438.55	03/31/16	1834
840	04/05/16	PAYROLL PAYROLL ACCOUNT	55,435.74		1837
841	04/12/16	PAYROLL PAYROLL ACCOUNT	217,856.28		1840
842	04/19/16	PAYROLL PAYROLL ACCOUNT	33,379.46		1843

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	5	0	415,720.01	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>5</u>	<u>0</u>	<u>415,720.01</u>	<u>0.00</u>

OPERATING	OPERATING ACCOUNT	Amount Paid	VOID	Ref Num
26613	03/30/16 MAGRO JENNIFER LUCANO	320.00		1836
26614	04/05/16 CCMUA CAMDEN COUNTY MUA	88.00		1839
26615	04/05/16 PRINT PRINT AND MAIL COMMUNICATIONS	1,824.84		1839
26616	04/19/16 Alignment Check		VOID	
26617	04/19/16 10945000 THOMAS MAXWELL	100.00		1842
26618	04/19/16 ABCON AB-CON EXTERMINATING INC.	30.00		1842
26619	04/19/16 AJ A&J LANDSCAPE SUPPLY GARD CTR	120.00		1842
26620	04/19/16 BEVAN BEVAN SECURITY SYSTEMS, INC	147.00		1842
26621	04/19/16 BOWMAN BOWMAN & COMPANY, LLP	14,000.00		1842
26622	04/19/16 CANON CANON SOLUTIONS AMERICA, INC.	161.86		1842
26623	04/19/16 CARQUEST CARQUEST AUTO PARTS	198.56		1842
26624	04/19/16 CINTAS CINTAS FIRST AID & SAFETY	139.29		1842
26625	04/19/16 COMCAST COMCAST	214.37		1842
26626	04/19/16 CUMMINGS JAMES J. CUMMINGS, JR.	46.10		1842
26627	04/19/16 DELTA DELTA DENTAL OF NJ, INC.	3,476.00		1842
26628	04/19/16 EA DRY E & A DRYWALL	100.00		1842
26629	04/19/16 EVOQUA EVOQUA WATER TECHNOLOGIES LLC	1,734.00		1842
26630	04/19/16 FONTANAS Fontana's Auto Repair Inc.	2,303.00		1842
26631	04/19/16 GOVOLU GOVOLUTION, LLC	1,024.65		1842
26632	04/19/16 GRAINGER GRAINGER	550.64		1842
26633	04/19/16 GRANTURK GRANTURK EQUIPMENT CO., INC.	382.51		1842
26634	04/19/16 HELMRICH HELMRICH TRANS SYSTEM, INC.	3,245.50		1842
26635	04/19/16 INGRAM WILLIAM INGRAM	46.10		1842
26636	04/19/16 JAYSTIRE JAY'S TIRE SERVICE LLC	50.00		1842
26637	04/19/16 KONE KONECRANES, INC.	5,888.00		1842
26638	04/19/16 LOUGHERY BERNADETTE A LOUGHERY	46.10		1842
26639	04/19/16 LUTHMAN DAVID A. LUTHMAN	1,516.67		1842
26640	04/19/16 MACANANY PATRICIA MACANANY	308.05		1842
26641	04/19/16 MALLCHEV MALL CHEVROLET	6.93		1842
26642	04/19/16 MOWER THE MOWER SHOP	199.00		1842
26643	04/19/16 MPWC MPWC	900.00		1842
26644	04/19/16 NATBATRY NATIONAL BATTERY COMPANY	317.85		1842
26645	04/19/16 NJAMERWA NEW JERSEY AMERICAN WTR CO INC	112.05		1842
26646	04/19/16 NJAW NEW JERSEY AMERICAN WATER CO	576.00		1842
26647	04/19/16 NJAWSTA NEW JERSEY AMERICAN WATER	74.80		1842
26648	04/19/16 NJDEP TREASURER, STATE OF NEW JERSEY	600.00		1842
26649	04/19/16 NJWE NJ WATER ENVIRONMENT ASSOC.	684.00		1842

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING		OPERATING ACCOUNT	Continued		
26650	04/19/16	OCC ONE CALL CONCEPTS, INC.	311.25		1842
26651	04/19/16	OPTICAL OPTICAL ROBOTICS, LLC	2,600.00		1842
26652	04/19/16	PBENNETT PAULINE BENNETT	46.10		1842
26653	04/19/16	PDOYLE PATRICK J. DOYLE	46.10		1842
26654	04/19/16	PETTY PETTY CASH	144.20		1842
26655	04/19/16	PSEG PUBLIC SERVICE ELEC & GAS CO.	13,531.14		1842
26656	04/19/16	REMING REMINGTON VERNICK ARANGO ENGR	643.75		1842
26657	04/19/16	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	639.92		1842
26658	04/19/16	RESTDEP RESTAURANT DEPOT	2,374.29		1842
26659	04/19/16	RIVERVIL CONIFER REALTY, LLC	1,566.48		1842
26660	04/19/16	SCHWER SCHWERING HARDWARE, INC.	657.31		1842
26661	04/19/16	SOUTHJ SOUTH JERSEY WELDING SPLY CO.	321.27		1842
26662	04/19/16	STEWART STEWART BUSINESS SYSTEMS	63.61		1842
26663	04/19/16	SUBURBAN SUBURBAN WINDOW CLEANING, LLC	80.00		1842
26664	04/19/16	SYCAMORE ETC COMPANIES	1,936.10		1842
26665	04/19/16	TRISTATE TRI STATE ENVIRONMENTAL SVCS	332.86		1842
26666	04/19/16	UNUM UNUM LIFE INSUR CO OF AMERICA	1,072.56		1842
26667	04/19/16	USBANK U.S. BANK	1,100.00		1842
26668	04/19/16	USPOST UNITED STATES POSTAL SERVICE	5,000.00		1842
26669	04/19/16	VAL VAL ASSOC. LABORATORY, INC.	337.00		1842
26670	04/19/16	VALLETT RICHARD B. VALLETT, JR.	25.00		1842
26671	04/19/16	VERIZOFF VERIZON	1,502.19		1842
26672	04/19/16	VERIZON VERIZON WIRELESS	545.87		1842
26673	04/19/16	WATERENV WATER ENVIRONMENT FEDERATION	412.00		1842
26674	04/19/16	WBMASON W.B. MASON CO., INC.	550.16		1842
26675	04/19/16	WESTMONT WESTMONT HARDWARE, INC.	146.29		1842
26676	04/19/16	WHARTON WHARTON HARDWARE & SPLY CORP	38.50		1842

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	63	1	77,555.82	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	63	1	77,555.82	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	68	1	493,275.83	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	68	1	493,275.83	0.00

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
OPERATING FUND	6-01	487,398.96	0.00	0.00	487,398.96
	X-01	5,876.87	0.00	0.00	5,876.87
Total of All Funds:		<u>493,275.83</u>	<u>0.00</u>	<u>0.00</u>	<u>493,275.83</u>

April 5, 2016
03:46 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH	Updated Billings:	38 Flat:	489.25-	Exc:	0.00	Ref Num:	2503
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	38 Flat:	489.25-	Exc:	0.00	Total Updated:	489.25-

Batch Id: DEBORAH

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
21038000-0 IAVARONE, PATRICIA	Sewer	S10	B	16	2	51.50-	0.00	51.50-	S/C RATE	N		04/05/16	1
21038000-0 IAVARONE, PATRICIA	Sewer	S11	B	16	2	25.75	0.00	25.75	S/C RATE	N		04/05/16	2
21038000-0 IAVARONE, PATRICIA	Sewer	S10	B	16	3	51.50-	0.00	51.50-	S/C RATE	N		04/05/16	3
21038000-0 IAVARONE, PATRICIA	Sewer	S11	B	16	3	25.75	0.00	25.75	S/C RATE	N		04/05/16	4
21038000-0 IAVARONE, PATRICIA	Sewer	S10	B	16	4	51.50-	0.00	51.50-	S/C RATE	N		04/05/16	5
21038000-0 IAVARONE, PATRICIA	Sewer	S11	B	16	4	25.75	0.00	25.75	S/C RATE	N		04/05/16	6
30161000-0 VASQUEZ, LUIS	Sewer	S10	B	16	2	51.50-	0.00	51.50-	S/C RATE	N		04/05/16	7
30161000-0 VASQUEZ, LUIS	Sewer	S11	B	16	2	25.75	0.00	25.75	S/C RATE	N		04/05/16	8
30161000-0 VASQUEZ, LUIS	Sewer	S10	B	16	3	51.50-	0.00	51.50-	S/C RATE	N		04/05/16	9
30161000-0 VASQUEZ, LUIS	Sewer	S11	B	16	3	25.75	0.00	25.75	S/C RATE	N		04/05/16	10
30161000-0 VASQUEZ, LUIS	Sewer	S10	B	16	4	51.50-	0.00	51.50-	S/C RATE	N		04/05/16	11
30161000-0 VASQUEZ, LUIS	Sewer	S11	B	16	4	25.75	0.00	25.75	S/C RATE	N		04/05/16	12
50681000-0 VAN, DIEU P	Sewer	S10	B	16	1	51.50-	0.00	51.50-	S/C RATE	N		04/05/16	13
50681000-0 VAN, DIEU P	Sewer	S11	B	16	1	25.75	0.00	25.75	S/C RATE	N		04/05/16	14
50681000-0 VAN, DIEU P	Sewer	S10	B	16	2	51.50-	0.00	51.50-	S/C RATE	N		04/05/16	15
50681000-0 VAN, DIEU P	Sewer	S11	B	16	2	25.75	0.00	25.75	S/C RATE	N		04/05/16	16
50681000-0 VAN, DIEU P	Sewer	S10	B	16	3	51.50-	0.00	51.50-	S/C RATE	N		04/05/16	17

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
50681000-0 VAN, DIEU P	Sewer	S11	B	16	3	25.75	0.00	25.75	S/C RATE	N		04/05/16	18
50681000-0 VAN, DIEU P	Sewer	S10	B	16	4	51.50-	0.00	51.50-	S/C RATE	N		04/05/16	19
50681000-0 VAN, DIEU P	Sewer	S11	B	16	4	25.75	0.00	25.75	S/C RATE	N		04/05/16	20
30738000-0 STEINDEL, LOIS	Sewer	S10	B	16	2	51.50-	0.00	51.50-	S/C RATE	N		04/05/16	22
30738000-0 STEINDEL, LOIS	Sewer	S11	B	16	2	25.75	0.00	25.75	S/C RATE	N		04/05/16	23
30738000-0 STEINDEL, LOIS	Sewer	S10	B	16	3	51.50-	0.00	51.50-	S/C RATE	N		04/05/16	24
30738000-0 STEINDEL, LOIS	Sewer	S11	B	16	3	25.75	0.00	25.75	S/C RATE	N		04/05/16	25
30738000-0 STEINDEL, LOIS	Sewer	S10	B	16	4	51.50-	0.00	51.50-	S/C RATE	N		04/05/16	26
30738000-0 STEINDEL, LOIS	Sewer	S11	B	16	4	25.75	0.00	25.75	S/C RATE	N		04/05/16	27
41342001-0 KNOX, WILLIAM	Sewer	S10	B	16	2	51.50-	0.00	51.50-	S/C RATE	N		04/05/16	28
41342001-0 KNOX, WILLIAM	Sewer	S11	B	16	2	25.75	0.00	25.75	S/C RATE	N		04/05/16	29
41342001-0 KNOX, WILLIAM	Sewer	S10	B	16	3	51.50-	0.00	51.50-	S/C RATE	N		04/05/16	30
41342001-0 KNOX, WILLIAM	Sewer	S11	B	16	3	25.75	0.00	25.75	S/C RATE	N		04/05/16	31
41342001-0 KNOX, WILLIAM	Sewer	S10	B	16	4	51.50-	0.00	51.50-	S/C RATE	N		04/05/16	32
41342001-0 KNOX, WILLIAM	Sewer	S11	B	16	4	25.75	0.00	25.75	S/C RATE	N		04/05/16	33
41530042-0 TALEBI, WAHID	Sewer	S10	B	16	2	51.50-	0.00	51.50-	S/C RATE	N		04/05/16	34
41530042-0 TALEBI, WAHID	Sewer	S11	B	16	2	25.75	0.00	25.75	S/C RATE	N		04/05/16	35
41530042-0 TALEBI, WAHID	Sewer	S10	B	16	3	51.50-	0.00	51.50-	S/C RATE	N		04/05/16	36

April 5, 2016
03:42 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: DEBORAH

Page No: 3

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate Flag	Date	Seq
41530042-0 TALEBI, WAHID	Sewer	S11	B	16	3	25.75	0.00	25.75	S/C RATE	N	04/05/16	37
41530042-0 TALEBI, WAHID	Sewer	S10	B	16	4	51.50-	0.00	51.50-	S/C RATE	N	04/05/16	38
41530042-0 TALEBI, WAHID	Sewer	S11	B	16	4	25.75	0.00	25.75	S/C RATE	N	04/05/16	39

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	19	978.50-	0.00	978.50-
Sewer Bill	S11	19	489.25	0.00	489.25
				Total Sewer Bill:	<u>489.25-</u>
				Total Sewer:	<u>489.25-</u>
Entries:		<u>38</u>		Total of All Codes:	<u><u>489.25-</u></u>

Batch Id: DEBORAH

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
40325000-0 PHAM, HOANG	Sewer	S11	B	16	1	25.75-	0.00	25.75-	REG RATE	N		04/08/16	1
40325000-0 PHAM, HOANG	Sewer	S10	B	16	1	51.50	0.00	51.50	REG RATE	N		04/08/16	2
40325000-0 PHAM, HOANG	Sewer	S11	B	16	2	25.75-	0.00	25.75-	REG RATE	N		04/08/16	3
40325000-0 PHAM, HOANG	Sewer	S10	B	16	2	51.50	0.00	51.50	REG RATE	N		04/08/16	4
40325000-0 PHAM, HOANG	Sewer	S11	B	16	3	25.75-	0.00	25.75-	REG RATE	N		04/08/16	5
40325000-0 PHAM, HOANG	Sewer	S10	B	16	3	51.50	0.00	51.50	REG RATE	N		04/08/16	6
40325000-0 PHAM, HOANG	Sewer	S11	B	16	4	25.75-	0.00	25.75-	REG RATE	N		04/08/16	7
40325000-0 PHAM, HOANG	Sewer	S10	B	16	4	51.50	0.00	51.50	REG RATE	N		04/08/16	8

WARNING: Account 40325000-0 (Sewer, 2016, Prd 1): Account has an existing Overpayment/Credit.
Use the Apply Overpayment/Transfer Credit routine to apply the credit after this Adjustment has been updated.

WARNING: Account 40325000-0 (Sewer, 2016, Prd 2): Account has an existing Overpayment/Credit.
Use the Apply Overpayment/Transfer Credit routine to apply the credit after this Adjustment has been updated.

WARNING: Account 40325000-0 (Sewer, 2016, Prd 3): Account has an existing Overpayment/Credit.
Use the Apply Overpayment/Transfer Credit routine to apply the credit after this Adjustment has been updated.

WARNING: Account 40325000-0 (Sewer, 2016, Prd 4): Account has an existing Overpayment/Credit.
Use the Apply Overpayment/Transfer Credit routine to apply the credit after this Adjustment has been updated.

Batch: DEBORAH	Updated Billings:	8 Flat:	103.00	Exc:	0.00	Ref Num:	2505
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	103.00	Exc:	0.00	Total Updated:	103.00

March 24, 2016
10:37 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 2 Updated Principal: 0.00 Updated Penalty: 3.75- Ref Num: 12164

March 24, 2016
10:37 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

Code Type	Description	Count	Arrears/Other	Principal			Penalty	Total
				2015	2016	Future		
105	Balance Adjustment							
	Cancel Charges	2	0.00	0.00	0.00	0.00	3.75-	3.75-
	Sewer Totals:	2	0.00	0.00	0.00	0.00	3.75-	3.75-
	Grand Totals:	2	0.00	0.00	0.00	0.00	3.75-	3.75-

March 24, 2016
10:37 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name			Transaction	Type						
60646000-0	Sewer	105		15 3	0.00	3.00-	3.00-	remove penalty	03/24/16	1
WATSON, PHILLIP				Balance Adjustment						
60646000-0	Sewer	105		15 4	0.00	0.75-	0.75-	remove penalty	03/24/16	2
WATSON, PHILLIP				Balance Adjustment						

April 8, 2016
09:32 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

Code Type	Description	Count	Principal				Penalty	Total
			Arrears/Other	2015	2016	Future		
105	Balance Adjustment							
	Cancel Charges	3	0.00	0.00	0.00	0.00	2.31-	
	Sewer Totals:	3	0.00	0.00	0.00	0.00	2.31-	
	Grand Totals:	3	0.00	0.00	0.00	0.00	2.31-	

April 8, 2016
09:32 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name			Transaction Type							
30072000-0 PLAZA, LUIS	Sewer	105		16 1	0.00	0.77-	0.77-	REMOVE PENALTY	04/08/16	1
			Balance Adjustment							
11094000-0 SANTOS, JOEL	Sewer	105		16 1	0.00	0.77-	0.77-	REMOVE PENALTY	04/08/16	2
			Balance Adjustment							
10060000-0 RODRIQUEZ, ELIANA	Sewer	105		16 1	0.00	0.77-	0.77-	REMOVE PENALTY	04/08/16	3
			Balance Adjustment							

April 8, 2016
09:32 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 3 Updated Principal: 0.00 Updated Penalty: 2.31- Ref Num: 12234

April 12, 2016
07:27 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 1 Updated Principal: 100.00 Updated Penalty: 0.00 Ref Num: 12248

April 12, 2016
07:27 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

Code	Type Description	Count	Arrears/Other	Principal			Penalty	Total
				2015	2016	Future		
102	Refund Overpayment							
	Refund Overpayment	<u>1</u>	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
	Sewer Totals:	1	100.00	0.00	0.00	0.00	0.00	100.00
Grand Totals:		<u>1</u>	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>

April 12, 2016
07:27 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
			Transaction Type							
10945000-0	Sewer	102			100.00	0.00	100.00	refund	03/15/16	1
MAXWELL, THOMAS			Refund Overpayment							

The Chairman moved to Old Business.

Resolution No.16-23 Return of Escrow Funds and Maintenance Bond for the Project Known as Sycamore Ridge Clubhouse.

Mr. Schofield made a motion to approve the resolution. Mr. Pennestri provided the second. On roll call all Commissioners voted yes.

See Resolution No. 16-23

Resolution No. 16-24 Return of Escrow Funds and Performances Bond for the Project Known as Riverfront Village at Pennsauken.

Mr. Schofield made a motion to approve the resolution. Mr. Archible provided the second. On a roll call all Commissioners voted yes.

See Resolution No. 16-24

Resolution No. 16-25 Return of Escrow Funds for the Project Known as Restaurant Depot.

Mr. Schofield made a motion to approve the resolution. Mr. Ellis provided the second. On a roll call all Commissioners voted yes.

See Resolution No. 16-25

Chairman moved to New Business.

There was no new business.

The Chairman asked for the Treasurer's report.

See Treasurer's Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Chairman asked for the Engineers reports.

There were no Engineering reports.

The Chairman asked the Commissioners for any reports.

Mr. Lutz – No Report

Mr. Schofield – No Report

Mr. Archible – No Report

Mr. Ellis – No Report

Mr. Pennestri – No Report

The Chairman asked the Solicitor Mr. David Luthman for his report.

Mr. Luthman had no report.

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AUTHORIZING RELEASE OF ESCROW FUNDS & MAINTENANCE BOND
FOR THE PROJECT KNOWN AS SYCAMORE RIDGE CLUBHOUSE**

WHEREAS, an approval for connection at 3731 Herbert Avenue was given for the above mentioned project; and,

WHEREAS, the required \$2,500 escrow fee and Maintenance Bond No. 09105588 has been posted; and,

WHEREAS, the required two (2) year waiting period has arrived for the release of remaining funds in the escrow account established for this project; and,

WHEREAS, the project has been completed and a final inspection of the site performed; and,

WHEREAS, said inspection was found to be satisfactory.

NOW, THEREFORE, BE IT RESOLVED that the remaining funds of One Thousand Nine Hundred Thirty Six Dollars and ten cents (\$1,936.10) in the escrow account and the Maintenance Bond be released.


Bill Orth, Secretary

ROLLCALL:

Mr. Lutz – Yes

Mr. Schofield – Yes

Mr. Archible – Yes

Mr. Ellis – Yes

Mr. Pennestri – yes

ADOPTED: April 19, 2016

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AUTHORIZING RELEASE OF ESCROW FUND MONIES AND PERFORMANCE BOND
FOR THE PROJECT KNOWN AS RIVERFRONT VILLAGE AT PENNSAUKEN**

WHEREAS, an approval for connection at 4675 River Road was given for the above mentioned project; and

WHEREAS, the required \$2,500 escrow fee and Performance Bond No. 837061341 has been posted; and

WHEREAS, the required two (2) year waiting period has arrived for the release of remaining funds in the escrow account established for this project; and

WHEREAS, the project has been completed and a final inspection of the site performed; and

WHEREAS, said inspection was found to be satisfactory.

NOW, THEREFORE, BE IT RESOLVED that the remaining funds of One Thousand Five Hundred Sixty Six Dollars and forty eight cents (\$1,566.48) in the escrow account and the Performance Bond be released.



Bill Orth, Secretary

ROLLCALL:

Mr. Lutz – Yes

Mr. Schofield – Yes

Mr. Archible – Yes

Mr. Ellis – Yes

Mr. Pennestri – Yes

ADOPTED: April 19, 2016

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AUTHORIZING RELEASE OF ESCROW FUND MONIES
FOR THE PROJECT KNOWN AS RESTAURANT DEPOT**

WHEREAS, an approval for connection at 1070 Thomas Bush Highway was given for the above mentioned project; and

WHEREAS, the required \$2,500 escrow fee has been posted; and

WHEREAS, the required two (2) year waiting period has arrived for the release of remaining funds in the escrow account established for this project; and

WHEREAS, the project has been completed and a final inspection of the site performed; and

WHEREAS, said inspection was found to be satisfactory.

NOW, THEREFORE, BE IT RESOLVED that the remaining funds of Two Thousand Three Hundred Seventy Four Dollars and twenty nine cents (\$2,374.29) in the escrow account be released.


Bill Orth, Secretary

ROLLCALL:

Mr. Lutz – Yes

Mr. Schofield – Yes

Mr. Archible – Yes

Mr. Ellis – Yes

Mr. Pennestri – Yes

ADOPTED: April 19, 2016

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2016 - DECEMBER 31, 2016
FOR MONTH OF MARCH

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,645,000.00	\$ 467,891.70	\$ 795,629.45	\$ 926,017.00	\$ 1,724,176.27
4004 COMMERCIAL	1,240,000.00	\$ 50,650.71	\$ 355,451.24	\$ 37,339.93	\$ 328,951.61
4005 PENALTY	35,000.00	\$ 2,773.42	\$ 6,219.64	\$ 4,270.01	\$ 10,896.12
4002 MERCH	201,000.00		\$ -		\$ -
4003 C/H	31,000.00	\$ 4,018.20	\$ 4,018.20		\$ 4,018.20
4012 OTHER INCOME	5,000.00		\$ 150.00		\$ 150.00
4013 INVEST INT	1,000.00	\$ 200.19	\$ 499.17	\$ 200.19	\$ 499.17
4014 TRUSTEE INT	5,000.00		\$ 0.34		\$ 0.34
4016 PERMITS (RES)	5,000.00	\$ 500.00	\$ 2,875.00		\$ 2,875.00
4019 PERMITS (COMM)	35,000.00		\$ 200.00		\$ 200.00
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$500.00		\$45.00		\$ 45.00
4050 INT./NOTES PAY.	500.00	4.29	19.39		19.39
Anticipated Balance	-				
TOTALS	4,217,000.00	526,038.51	1,165,107.43	967,827.13	2,071,831.10
		BUDGET	MTD	YTD	REMARKS
ASSETS/CAPITAL		\$ 290,000.00	\$ -		

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$1,040,698.71
PAYROLL	\$2,302.72
REVENUE	\$ 199,483.51
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 53,562.78
R & R	\$ 251,250.31
GENERAL	\$ 252,854.19

Investments under Trustee Accounts:

50,751.88 CD with 1st Colonial Bank @ 1% - MATURES 07/23/16
175,875.31 CD with 1st Colonial Bank @ 1.50% - MATURES 12/24/17
75,000.00 CD with 1st Colonial Bank @ 1.50% - Matures 4/29/18
100,000.00 CD with 1st Colonial Bank @ 1.00% - Matures 4/29/2017
409,429.71 Money Market

Principal lend-a-hand balances as of March 31, 2016:

\$ 26,850.24

M. Rawle	\$6,813.97	A. Cruz	\$1,068.76
D. Brittin	\$4,649.57	C. Jimenez	\$1,920.90
D. Peluso	\$1,461.40	V. Newman	\$1,349.21
J. Schonewolf	\$1,820.09	E. Black	\$1,159.44
R. Ingram	\$6,606.90		
K. Muse	\$0.00		

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Revenue Account Range: 01-00-410-000		to 01-00-430-001		Year To Date As Of: 03/31/16				
Expend Account Range: 01-01-510-500		to 01-03-600-002		Current Period: 03/01/16 to 03/31/16				
Skip Zero YTD Activity: No				Prior Year: 03/01/15 to 03/31/15				
Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-410-001	Residential	899,400.17	2,645,000.00	926,017.00	1,724,176.27	0.00	920,823.73-	65
01-00-410-002	Merchantville	0.00	201,000.00	0.00	0.00	0.00	201,000.00-	0
01-00-410-003	Cherry Hill	0.00	31,000.00	0.00	4,018.20	0.00	26,981.80-	13
01-00-410-004	Commercial	24,285.10	1,240,000.00	37,339.93	328,951.61	0.00	911,048.39-	27
01-00-410-005	A/R Penalty	4,184.77	35,000.00	4,270.01	10,896.12	0.00	24,103.88-	31
01-00-415-001	Permits- Residential	300.00	5,000.00	500.00	2,875.00	0.00	2,125.00-	58
01-00-415-002	Permits - Commercial	0.00	35,000.00	0.00	200.00	0.00	34,800.00-	1
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	0.00	5,000.00	0.00	150.00	0.00	4,850.00-	3
01-00-420-002	Application and Inspection Fees	0.00	500.00	0.00	45.00	0.00	455.00-	9
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-420-005	Int on Lend-a-Hand Accounts	46.99	500.00	4.29	19.39	0.00	480.61-	4
01-00-425-001	Interest from Operating Fund	153.43	1,000.00	200.19	499.17	0.00	500.83-	50
01-00-425-002	Interest from Trustee Accounts	0.00	5,000.00	0.00	0.00	0.00	5,000.00-	0
	OPERATING REVENUES Revenue Total	928,370.46	4,217,000.00	968,331.42	2,071,830.76	0.00	2,145,169.24-	49
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	23,100.00	248,000.00	23,570.00	61,842.00	0.00	186,158.00	25
01-01-510-502	ADMIN Office Staff	21,722.00	275,000.00	26,538.13	69,005.73	0.00	205,994.27	25
01-01-510-503	ADMIN: Commissioners	1,250.00	15,000.00	1,250.00	3,750.00	0.00	11,250.00	25
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liabli	0.00	93,000.00	0.00	0.00	0.00	93,000.00	0
01-01-510-602	ADMIN: Social Security	3,584.02	46,000.00	3,241.58	12,578.59	0.00	33,421.41	27
01-01-510-603	ADMIN: Unemp./Disabili	262.02	4,000.00	290.66	1,749.88	0.00	2,250.12	44
01-01-510-604	ADMIN: Hospital Benefits	6,785.12	75,000.00	6,831.01	25,961.77	0.00	49,038.23	35
01-01-510-605	ADMIN: Vision, Dental & Rx	3,321.16	35,400.00	2,755.62	11,456.34	0.00	23,943.66	32
01-01-510-607	ADMIN: Sick/Vac Payback	0.00	65,000.00	0.00	27,220.00	0.00	37,780.00	42
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.67	23,000.00	1,516.67	4,550.01	0.00	18,449.99	20
01-01-510-722	ADMIN: Audit	31,000.00	36,000.00	14,000.00	14,000.00	0.00	22,000.00	39
01-01-510-723	ADMIN: Other Professional Fees	4,937.50	12,000.00	320.00	570.00	0.00	11,430.00	5
01-01-510-736	ADMIN: Public Officials Liab.	0.00	6,500.00	0.00	3,074.18	0.00	3,425.82	47
01-01-510-750	ADMIN: Office Supplies & Expense	407.04	11,000.00	919.76	2,007.83	0.00	8,992.17	18

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-751	ADMIN: Postage	6,709.55	18,000.00	1,724.39	3,285.47	0.00	14,714.53	18
01-01-510-752	ADMIN: Advertising & Printing	0.00	12,000.00	0.00	376.42	0.00	11,623.58	3
01-01-510-753	ADMIN: Telephone	566.22	23,000.00	1,771.64	5,009.97	0.00	17,990.03	22
01-01-510-754	ADMIN: Miscellaneous Exp	0.00	5,000.00	0.00	94.06	0.00	4,905.94	2
01-01-510-755	ADMIN: Service Contracts	428.41	12,000.00	323.13	10,805.53	0.00	1,194.47	90
01-01-510-756	ADMIN: Equipment Rental	924.00	4,000.00	747.00	747.00	0.00	3,253.00	19
01-01-510-757	ADMIN: Building Utilities	5,585.00	35,000.00	3,303.97	5,341.93	0.00	29,658.07	15
01-01-510-758	ADMIN: Building Exp. & Repairs	727.98	15,000.00	603.78	2,024.27	0.00	12,975.73	14
01-01-510-759	ADMIN: Financial Exp	0.00	2,000.00	0.00	345.00	0.00	1,655.00	17
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	0.00	6,000.00	1,253.00	2,616.60	0.00	3,383.40	44
01-01-510-763	ADMIN: Civic Involvement	0.00	182,500.00	17,500.00	32,500.00	0.00	150,000.00	18
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	86,265.76	960,000.00	82,533.86	218,436.05	0.00	741,563.95	23
01-02-520-506	O&M: Management Salaries	26,986.00	280,000.00	26,910.00	69,959.83	0.00	210,040.17	25
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	0.00	93,000.00	1,066.12	1,066.12	0.00	91,933.88	1
01-02-520-602	O&M: Social Security	8,895.93	104,000.00	5,047.20	21,281.57	0.00	82,718.43	20
01-02-520-603	O&M: Unemployment & Disability	930.25	6,000.00	2,509.70	4,526.07	0.00	1,473.93	75
01-02-520-604	O&M: Hospitalization Benefits	23,638.28	335,000.00	25,107.11	99,085.24	0.00	235,914.76	30
01-02-520-605	O&M: Vision, Dental & Rx	10,685.81	129,000.00	6,924.73	33,729.81	0.00	95,270.19	26
01-02-520-607	O&M: Sick/vac Payback	2,740.00	118,000.00	1,936.00	9,180.77	0.00	108,819.23	8
01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	1,767.90	1,767.90	0.00	6,232.10	22
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	0.00	25,000.00	82.50	1,187.89	0.00	23,812.11	5
01-02-520-731	O&M: General Liability/Auto Ins	0.00	27,000.00	0.00	12,511.93	0.00	14,488.07	46
01-02-520-732	O&M: Worker's Comp Insurance	0.00	53,000.00	0.00	22,174.61	0.00	30,825.39	42
01-02-520-733	O&M: Property	0.00	46,000.00	0.00	20,977.21	0.00	25,022.79	46
01-02-520-735	O&M: Fund Expense (JIF)	0.00	10,000.00	0.00	2,542.13	0.00	7,457.87	25
01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
01-02-520-755	O&M: Service Contracts	1,754.00	30,000.00	8,139.00	8,476.00	0.00	21,524.00	28
01-02-520-764	O&M: Station Utilities	33,664.40	215,000.00	21,738.81	32,399.00	0.00	182,601.00	15
01-02-520-765	O&M: Trash Removal	1,279.66	12,000.00	700.82	2,014.56	0.00	9,985.44	17
01-02-520-766	O&M: Oper & Maint Expense	1,077.95	31,000.00	1,256.98	6,220.81	0.00	24,779.19	20
01-02-520-767	O&M: Safety Expense	58.39	5,000.00	90.73	279.06	0.00	4,720.94	6
01-02-520-768	O&M: Landscaping	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-02-520-769	O&M: Vehicle & Repair Exp	3,456.19	30,000.00	502.01	6,795.15	0.00	23,204.85	23
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0
01-02-520-771	O&M: Collection System Expense	1,917.10	60,000.00	800.72	5,713.13	0.00	54,286.87	10
01-02-520-772	O&M: Emergency Repairs	0.00	135,000.00	0.00	13,751.00	0.00	121,249.00	10

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-773	O&M: Emergency Station Repairs	4,748.61	125,000.00	0.00	0.00	0.00	125,000.00	0
01-02-520-774	O&M: Chemicals	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-02-520-775	O&M Permits & Licensing	0.00	3,000.00	600.00	1,000.00	0.00	2,000.00	33
01-03-600-001	Bond Debt (Principal)	0.00	45,600.00	0.00	11,847.45	0.00	33,752.55	26
01-03-600-002	Bond Debt (Interest)	0.00	7,500.00	0.00	3,712.50	0.00	3,787.50	50
	OPERATING FUND Expend Total	320,925.02	4,217,000.00	296,174.53	911,548.37	0.00	3,305,451.63	21
Fund	Description	Prior Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues	
01	OPERATING FUND	928,370.46	2,071,830.76	320,925.02	296,174.53	911,548.37	1,160,282.39	

Superintendent's Report

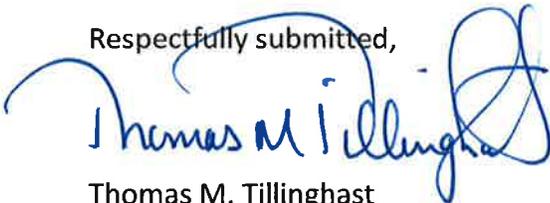
Meeting of April 19, 2016

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 76,988 feet of gravity sewer main. 2,563 feet was root cut and 15,367 feet was inspected using our CCTV equipment. We responded to 62 calls for service. The call breakdown is as follows:

Main Line stoppages:	2
Vent stoppages:	25
Station alarms:	6
Miscellaneous services:	29

Respectfully submitted,



Thomas M. Tillinghast
Superintendent

The Chairman asked for the Executive Director's report.

Mr. Bill Orth sent no report and there was no correspondence to present.

As there were no items of personnel or litigation, Mr. Lutz requested a motion to adjourn. Mr. Archible moved for adjournment and Mr. Schofield seconded the motion. All Commissioners signified their approval saying aye.

Respectfully submitted,



Bill Orth, Secretary