

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 6:15 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

The Chairman presented Township Resolution No. 2013:159 appointing Timothy Ellis to fill the unexpired term of Rev. Roy Bundy. Mr. Luthman administered the Oath of Office to Mr. Ellis.

Mr. Lutz asked for a roll call. The following Commissioners were present:

Mr. Oren Lutz
Mr. Gregory Schofield
Mr. Dennis Archible
Mr. Timothy Ellis
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director
Robin Fair, Treasurer
Mr. Thomas M. Tillinghast, Superintendent
Mr. David Luthman, Solicitor

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Schofield and carried to close the public portion of the meeting.

The minutes of the meeting March 19, 2013 were presented for approval.

A motion was made by Mr. Schofield, seconded by Mr. Archible to approve the minutes as presented. All Commissioners signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is \$399,362.11

Mr. Schofield moved to pay the bills as presented, seconded by Mr. Pennestri. On roll call all Commissioners voted yes to carry the motion.

See Bill List Attached

Approval of Utility Bill Adjustment # 1763, 1764 & 1778 and Utility Balance Adjustment #'s 8021, 8036, & 8072 were presented.

Mr. Pennestri moved for the approval of adjustments while Mr. Archible seconded the motion. On roll all Commissioners voted yes to approve the adjustments.

See Journals Attached

RESOLUTION NO. 2013:159

RESOLUTION APPOINTING A MEMBER TO THE PENNSAUKEN SEWERAGE AUTHORITY TO FILL AN UNEXPIRED TERM

BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey that the following individual is hereby appointed as a member of the Pennsauken Sewerage Authority to fill the unexpired term of Rev. Roy Bundy commencing March 27, 2013 and expiring **December 31, 2014**.

TIMOTHY ELLIS

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded by the Municipal Clerk to the Pennsauken Sewerage Authority, Ronald Crane, Pennsauken Township, Chief Financial Officer and Timothy Ellis.

ADOPTED by the Mayor and Township Committee of the Township of Pennsauken at the Regular Business Meeting held on March 27, 2013.


Gene Padalino
Township Clerk

ADOPTED: MARCH 27, 2013

Name	Affirm	Spend	Aye	Nay	Abstain	Absent
Figueroa		√			√	
Killon			√			
Knelb	√		√			
McBride			√			
Taylor			√			

APRIL 16, 2013

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$399,362.11

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 03/20/13 to 04/16/13
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
OPER MAN WIRE	OPERATING	MANUAL WIRES/TRANS			
673	03/26/13	PAYROLL PAYROLL ACCOUNT		03/31/13	1407
P3-00067	PAYROLL W/E 3/24/13		33,089.24		
674	04/02/13	PAYROLL PAYROLL ACCOUNT			1410
P3-00072	PAYROLL W/E 3/31/13		80,969.33		
675	04/09/13	PAYROLL PAYROLL ACCOUNT			1413
P3-00089	PAYROLL W/E 4/7/13		34,027.03		
676	04/16/13	PAYROLL PAYROLL ACCOUNT			1416
P3-00094	PAYROLL M DIBATTISTA 1 WK VAC		1,566.45		
P3-00095	PAYROLL W/E 4/14/13		32,924.24		
			<u>34,490.69</u>		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	4	0	182,576.29	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>4</u>	<u>0</u>	<u>182,576.29</u>	<u>0.00</u>

OPERATING	operating cash			
24223	03/27/13	MM Municipal Maintenance Co. Inc.		1409
12-00538	REPAIR @ 43RD & HIGH PUMP STA		51,731.84	
24224	04/03/13	COMCAST COMCAST		1412
13-00026	CABLE/INTERNET - 1/23-2/22/13		172.95	
24225	04/03/13	PRINT PRINT AND MAIL COMMUNICATIONS		1412
13-00150	CYCLE 3 BILLING		1,791.93	
24226	04/03/13	STAPLES STAPLES, INC.		1412
13-00137	OFFICE SUPPLIES		58.57	
24227	04/10/13	SAMS SAM'S CLUB		1415
13-00113	INVENTORY & SUPPLYS ORD'D 3/13		191.94	
24228	04/16/13	41599141 FRED MURRAY		1418
13-00171	OVERPAYMENT REFUND		90.00	
24229	04/16/13	ABCON AB-CON EXTERMINATING INC.		1418
13-00024	EXTERMINATING SRVC & CONTRACT		28.00	
24230	04/16/13	ARREFRES ARAMARK REFRESHMENT SRVC, LLC		1418
13-00081	COOLER FILTRATION MAINTENANCE		29.99	
24231	04/16/13	ATT AT&T CORPORATION		1418
13-00071	LONG DISTANCE THRU FEB 4		1,032.34	

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING		operating cash	Continued		
24232	04/16/13	BLACKBRN BLACKBURN MFG COMPANY			1418
13-00146		MARK OUT SUPPLIES	277.46		
24233	04/16/13	CANON CANON SOLUTIONS AMERICA, INC.			1418
13-00074		MAINTENANCE/COPIES (2 COPIERS)	426.21		
24234	04/16/13	CARROTOP CARROT-TOP INDUSTRIES, INC.			1418
13-00144		US AND STATE FLAGS	202.36		
24235	04/16/13	CHICKS CHICK'S TOWING SERVICE, INC			1418
13-00131		INSPECTION/REPAIR TRUCK 716	1,647.89		
24236	04/16/13	CIARROCC BENITO & NICOLINA CIARROCCHI			1418
13-00041		2013 MEDICAL B COVERAGE	92.20		
24237	04/16/13	CINTAS CINTAS FIRST AID & SAFETY			1418
13-00064		RESTOCK OF FIRST AID CABINET	152.38		
24238	04/16/13	CONDIT CONDITIONED AIR			1418
13-00170		ROOF TOP AC UNITS MAINTENANCE	175.00		
24239	04/16/13	CUMMINGS JAMES J. CUMMINGS, JR.			1418
13-00133		2013 MEDICAL B COVERAGE	138.30		
24240	04/16/13	DELTA DELTA DENTAL OF NJ, INC.			1418
13-00036		2013 DENTAL PLAN FOR PSA	3,789.28		
24241	04/16/13	DELTRON DELTRONICS CORPORATION			1418
13-00136		EMRGNCY REPLCMNT ALARM STA 14	2,446.97		
24242	04/16/13	DONSAUTO Don's westfield Auto Sply, Inc			1418
13-00141		SUPPLIES PURCHASED - MARCH	337.28		
24243	04/16/13	FONTANAS Fontana's Auto Repair Inc.			1418
13-00130		TROUBLESHOOT/REPAIR TRUCK 714	985.77		
13-00163		REPAIRS ON TRUCKS 713 & 714	684.95		
			<u>1,670.72</u>		
24244	04/16/13	GDF SUEZ GDF SUEZ ENGY RESOURCE NA INC			1418
13-00127		ENERGY CHARGES - 17 ACCOUNTS	10,450.15		
24245	04/16/13	GRAINGER W.W. GRAINGER, INC.			1418
13-00121		2 ELECTRIC HEATERS, WALL MOUNT	367.50		
24246	04/16/13	HESS HESS CORPORATION			1418
13-00077		NATURAL GAS CHARGES	578.87		
24247	04/16/13	INGRAM WILLIAM INGRAM			1418
13-00043		2013 MEDICAL B COVERAGE	46.10		
24248	04/16/13	JETVAC JET VAC, INC.			1418
13-00168		HOSE REEL KIT FOR TRUCK 705	435.44		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING		operating cash	Continued		
24249	04/16/13	LEE LEE AUTO SUPPLY, INC.			1418
13-00142		SUPPLIES PURCHASED - MARCH	58.30		
24250	04/16/13	LUTHMAN DAVID A. LUTHMAN			1418
13-00006		LEGAL COUNSEL - 2013	1,516.67		
24251	04/16/13	MAPLELEA MAPLE LEAF LAWNCARE, INC.			1418
13-00135		2013 LAWNCARE: STATIONS & ADM	702.50		
24252	04/16/13	MM Municipal Maintenance Co. Inc.			1418
13-00038		REPAIR AT STATION 12	6,039.60		
13-00148		TEITLEMAN STA PUMP REPAIRS	48,923.94		
			<u>54,963.54</u>		
24253	04/16/13	MPWC MPWC			1418
13-00157		WATER S/O FEES	1,140.00		
24254	04/16/13	NJAWSTA NEW JERSEY AMERICAN WATER CO			1418
13-00047		MONTHLY USAGE REPORTS	59.00		
13-00073		WATER SERVICE - 4 STATIONS	79.66		
			<u>138.66</u>		
24255	04/16/13	OCC ONE CALL CONCEPTS, INC.			1418
13-00070		MONTHLY MARK OUTS	126.54		
24256	04/16/13	OPTICAL OPTICAL ROBOTICS, LLC			1418
13-00164		ANNUAL TECH SUPPORT	2,400.00		
24257	04/16/13	PBENNETT PAULINE BENNETT			1418
13-00040		2013 MEDICAL B COVERAGE	46.10		
24258	04/16/13	PDOYLE PATRICK J. DOYLE			1418
13-00042		2013 MEDICAL B COVERAGE	46.10		
24259	04/16/13	PITNEYME PITNEY BOWES			1418
13-00106		2 RED INK CARTRIDGES	169.98		
24260	04/16/13	PSEG PUBLIC SERVICE ELEC & GAS CO.			1418
13-00162		MONTHLY CHARGES FEBRUARY 2013	5,946.84		
24261	04/16/13	REPUBLIC REPUBLIC SERVICES OF NJ, LLC			1418
13-00033		2013 BASIC SRVC DUMPSTER RNTL	622.84		
24262	04/16/13	ROOT24 ROOT 24 HOURS, INC.			1418
13-00105		CLEAN WET-WELL @ STATION #10	1,925.00		
24263	04/16/13	SAR SAR AUTOMOTIVE EQUIPMENT			1418
13-00128		REPAIR SEWER 6700 BLK PARK AVE	12,196.50		
13-00129		REPLACE SEWER MAIN RT 73 NORTH	3,579.00		
13-00151		EMERGENCY SEWER REPAIR	2,570.00		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING		operating cash	Continued		
24263		SAR AUTOMOTIVE EQUIPMENT	Continued		
13-00166		EMERG SEWEW/REPR 700 BLK MAPLE	9,375.00		
			<u>27,720.50</u>		
24264	04/16/13	SCHWER SCHWERING HARDWARE, INC.			1418
13-00143		SUPPLIES PURCHASED - MARCH	67.94		
24265	04/16/13	SIEMENS SIEMENS WATER TECH CORPORATION			1418
13-00030		SRVC CONTRACT THROUGH 12/31/13	1,526.00		
24266	04/16/13	TWPPENN TOWNSHIP OF PENNSAUKEN			1418
13-00158		FUEL FOR PSA VEHICLES	10,399.86		
13-00159		SPECIAL MEDIA CONSULTANT	17,500.00		
13-00167		TRAFFIC CONTROL REIMBURSEMENT	2,337.50		
			<u>30,237.36</u>		
24267	04/16/13	UNUM UNUM LIFE INSUR CO OF AMERICA			1418
13-00035		2013 ANNUAL LIFE/DISABILITY	885.08		
24268	04/16/13	UPS UNITED PARCEL SERVICE			1418
13-00149		SHIPPING CHARGES	646.94		
24269	04/16/13	USBANK U.S. BANK			1418
13-00155		TRUSTEE FEES 3/1/13 - 2/28/14	1,000.00		
24270	04/16/13	VAL VAL ASSOC. LABORATORY, INC.			1418
13-00139		2013 SULFIDE TESTING/SAMPLING	1,158.00		
24271	04/16/13	VAN AIR VAN-AIR & HYDRAULICS			1418
13-00153		SUPPLIES PURCHASED	17.79		
24272	04/16/13	VANGUARD VANGUARD CLNG SYS OF SO. NJ			1418
13-00002		CLEANING OF PSA FACILITIES	225.00		
24273	04/16/13	VERIZON VERIZON WIRELESS			1418
13-00061		WIRELESS CHARGES	470.69		
24274	04/16/13	VISION TOWNSHIP OF PENNSAUKEN			1418
13-00134		2013 VISION PLAN (ADM & O&M)	2,104.02		
24275	04/16/13	VIT CATERING BY VITARELLI'S, INC.			1418
13-00154		EMPLOYEE APPRECIATION LUNCHEON	403.75		
24276	04/16/13	WATERENV WATER ENVIRONMENT FEDERATION			1418
13-00152		MEMBERSHIP RENEWALS	79.00		
24277	04/16/13	WAWA WAWA			1418
13-00160		ESCROW AND MAINTENANCE BOND	1,649.92		
24278	04/16/13	WESTMONT WESTMONT HARDWARE, INC.			1418
13-00140		SUPPLIES PURCHASED - MARCH	247.22		

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
OPERATING	operating cash	Continued		
24279	04/16/13	WHARTON WHARTON HARDWARE & SPLY CORP		1418
	13-00145	SUPPLIES PURCHASED - MARCH	85.27	
	13-00161	SUPPLIES PURCHASED - FEB	96.60	
			<u>181.87</u>	

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	57	0	216,785.82	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>57</u>	<u>0</u>	<u>216,785.82</u>	<u>0.00</u>

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	61	0	399,362.11	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>61</u>	<u>0</u>	<u>399,362.11</u>	<u>0.00</u>

Fund Description	Fund	Budget Total	Revenue Total
OPERATING FUND	3-01	397,712.19	0.00
	T-01	1,649.92	0.00
Total of All Funds:		<u>399,362.11</u>	<u>0.00</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
OPERATING FUND	3-01	345,980.35	51,731.84	0.00	0.00	397,712.19
	T-01	1,649.92	0.00	0.00	0.00	1,649.92
Total of All Funds:		<u>347,630.27</u>	<u>51,731.84</u>	<u>0.00</u>	<u>0.00</u>	<u>399,362.11</u>

March 19, 2013
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PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Totals for Batch: DEBORAH

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	Code	# Entries	Flat	Excess	Total
Sewer Bill	S33	2	778.50-	0.00	778.50-
				Total Sewer:	778.50-
Entries:		<u>2</u>		Total of All Codes:	<u>778.50-</u>

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate Flag	Date	Seq
90432000-0 GILBERT, ALLEN	Sewer	S33	B	12	4	1,058.25-	0.00	1,058.25-	adj readings	N	03/19/13	1
90432000-0 GILBERT, ALLEN	Sewer	S33	B	12	4	279.75	0.00	279.75	adj readings	N	03/19/13	2

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

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Batch: DEBORAH	Updated Billings:	2 Flat:	778.50-	Exc:	0.00	Ref Num:	1763
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	2 Flat:	778.50-	Exc:	0.00	Total Updated:	778.50-

Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
41465000-0	Sewer	S10	B	13	1	45.00-	0.00	45.00-	s/c rate	N		03/20/13	1
JOHNSON, MILTON													
41465000-0	Sewer	S11	B	13	1	22.50	0.00	22.50	s/c rate	N		03/20/13	2
JOHNSON, MILTON													
41465000-0	Sewer	S10	B	13	2	45.00-	0.00	45.00-	s/c rate	N		03/20/13	3
JOHNSON, MILTON													
41465000-0	Sewer	S11	B	13	2	22.50	0.00	22.50	s/c rate	N		03/20/13	4
JOHNSON, MILTON													
41465000-0	Sewer	S10	B	13	3	45.00-	0.00	45.00-	s/c rate	N		03/20/13	5
JOHNSON, MILTON													
41465000-0	Sewer	S11	B	13	3	22.50	0.00	22.50	s/c rate	N		03/20/13	6
JOHNSON, MILTON													
41465000-0	Sewer	S10	B	13	4	45.00-	0.00	45.00-	s/c rate	N		03/20/13	7
JOHNSON, MILTON													
41465000-0	Sewer	S11	B	13	4	22.50	0.00	22.50	s/c rate	N		03/20/13	8
JOHNSON, MILTON													

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	4	180.00-	0.00	180.00-
Sewer Bill	S11	4	90.00	0.00	90.00
				Total Sewer Bill:	90.00-
				Total Sewer:	90.00-
Entries: <u>8</u>				Total of All Codes:	90.00-

Batch: DEBORAH	Updated Billings:	8 Flat:	90.00-	Exc:	0.00	Ref Num:	1764
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	90.00-	Exc:	0.00	Total Updated:	90.00-

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id	Service Name	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate Flag	Date	Seq
10912000-0	Sewer MARTINEZ, ARMANDO	S10	B	13	1	45.00-	0.00	45.00-	S/C RATE	N	04/10/13	1
10912000-0	Sewer MARTINEZ, ARMANDO	S11	B	13	1	22.50	0.00	22.50	S/C RATE	N	04/10/13	2
10912000-0	Sewer MARTINEZ, ARMANDO	S10	B	13	2	45.00-	0.00	45.00-	S/C RATE	N	04/10/13	3
10912000-0	Sewer MARTINEZ, ARMANDO	S11	B	13	2	22.50	0.00	22.50	S/C RATE	N	04/10/13	4
10912000-0	Sewer MARTINEZ, ARMANDO	S10	B	13	3	45.00-	0.00	45.00-	S/C RATE	N	04/10/13	5
10912000-0	Sewer MARTINEZ, ARMANDO	S11	B	13	3	22.50	0.00	22.50	S/C RATE	N	04/10/13	6
10912000-0	Sewer MARTINEZ, ARMANDO	S10	B	13	4	45.00-	0.00	45.00-	S/C RATE	N	04/10/13	7
10912000-0	Sewer MARTINEZ, ARMANDO	S11	B	13	4	22.50	0.00	22.50	S/C RATE	N	04/10/13	8

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

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Batch: DEBORAH	Updated Billings:	8 Flat:	90.00-	Exc:	0.00	Ref Num:	1778
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	90.00-	Exc:	0.00	Total Updated:	90.00-

April 10, 2013
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PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Totals for Batch: DEBORAH

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	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	4	180.00-	0.00	180.00-
Sewer Bill	S11	4	90.00	0.00	90.00
				Total Sewer Bill:	90.00-
				Total Sewer:	90.00-
Entries: <u>8</u>				Total of All Codes:	90.00-

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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Code Type Description	Count	Arrears/Other	Principal			Penalty	Total
			2012	2013	Future		
403 Balance Adjustment							
Penalty Correction	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15.87-</u>	<u>15.87-</u>
Sewer Totals:	1	0.00	0.00	0.00	0.00	15.87-	15.87-
 Grand Totals:	 <u>1</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>15.87-</u>	 <u>15.87-</u>

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
90432000-0 GILBERT, ALLEN	Sewer	403		12 4	0.00	15.87-	15.87-	adj interest to zero	03/19/13	1
								Balance Adjustment		

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

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Batch: DEBORAH Updated Entries: 1 Updated Principal: 0.00 Updated Penalty: 15.87- Ref Num: 8021

March 21, 2013
01:13 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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		----- Principal -----						
Code Type	Description	Count	Arrears/Other	2012	2013	Future	Penalty	Total
105	Balance Adjustment							
	Cancel Charges	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>4.37-</u>	<u>0.00</u>	<u>0.00</u>	<u>4.37-</u>
	Sewer Totals:	1	0.00	0.00	4.37-	0.00	0.00	4.37-
	Grand Totals:	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>4.37-</u>	<u>0.00</u>	<u>0.00</u>	<u>4.37-</u>

March 21, 2013
01:13 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
		Transaction Type								
40012614-0	Sewer	105		13 2	4.37-	0.00	4.37-	CANCELING PAID INT	03/21/13	1
THOMAS, REGINA		Balance Adjustment								

March 21, 2013
01:13 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 1 Updated Principal: 4.37- Updated Penalty: 0.00 Ref Num: 8036

April 1, 2013
10:50 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

Code Type	Description	Count	Principal					Penalty	Total
			Arrears/other	2012	2013	Future			
103	Balance Adjustment								
	Penalty Correction	2	0.00	0.00	0.00	0.00	1.30-	1.30-	
	Sewer Totals:	2	0.00	0.00	0.00	0.00	1.30-	1.30-	
	Grand Totals:	2	0.00	0.00	0.00	0.00	1.30-	1.30-	

April 1, 2013
10:50 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name			Transaction Type							
40012598-0	Sewer	103		12 4	0.00	0.65-	0.65-	REMOVE PENALTY	04/01/13	1
RODRIGUEZ, IRMA			Balance Adjustment							
41530195-0	Sewer	103		12 4	0.00	0.65-	0.65-	REMOVE PENALTY	04/01/13	2
OTTO, FRANK			Balance Adjustment							

April 1, 2013
10:50 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 2 Updated Principal: 0.00 Updated Penalty: 1.30- Ref Num: 8072

The Chairman moved to Old Business.

Resolution No. 13-20 Change Order Regarding the Municipal Maintenance Contract No. 12-01 was presented.

Mr. Schofield made a motion to approve the Change Order Resolution. It was seconded by Mr. Pennestri. On roll call all Commissioners voted yes.

See Resolution No. 13-20

Resolution No. 13-21 Release of Maintenance Bond and Escrow Funds for the project known as Wawa Store #990 was presented.

Mr. Archible moved for approval with the second from Mr. Pennestri.

See Resolution No. 13-21

The Chairman moved to New Business.

There was no new business.

The Chairman requested the Treasurer's report.

See Treasurer's Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Chairman asked for the Engineers reports.

See Report from Dennis Yoder
See Report from Jeff Winegar

The Chairman asked the Commissioners for any reports.

Mr. Lutz – No Report

Mr. Schofield – Congratulations to Mr. Ellis.

Mr. Archible – Welcome to Tim.

Mr. Ellis – Happy to be here.

Mr. Pennestri – Welcome to Tim.

The Chairman asked for the Solicitor's report.

Mr. Luthman had no report.

The Chairman asked for Mr. Orth, the Executive Director's report.

**A RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY (“PSA”)
AUTHORIZING A CHANGE ORDER REGARDING THE 2012
ELECTRICAL AND MECHANICAL EMERGENCY
REPAIR CONTRACT**

WHEREAS, PSA adopted a Resolution on March 20, 2012 to award a contract for Electrical and Mechanical Emergency Repairs to Municipal Maintenance, Inc. (“Municipal Maintenance”) based upon a response to requests for bids; and

WHEREAS, the bid supplied by Municipal Maintenance was based upon estimates of the need for certain materials and categories of work (“time and materials”), which estimates were provided by PSA based upon prior years’ experience; and

WHEREAS, it is not possible to anticipate emergent situations accurately based upon the fact that they are, by their very nature, situations that are not planned and require work and material not previously anticipated; and

WHEREAS, the bid of Municipal Maintenance for the 2012 Electrical and Mechanical Emergency Repairs contract was in the total amount of Seventy Thousand Three Hundred Dollars (\$70,300.00); and

WHEREAS, total invoiced for work performed under this contract was One Hundred Thirty Seven Thousand Eighty Five Dollars and Ninety Four Cents (\$137,085.94); and

WHEREAS, PSA’s Superintendent determines the need for emergency work under the aforementioned contract and has reviewed each and every invoice of Municipal Maintenance and found them to be supported by his request for the work and the application of unit prices provided by Municipal Maintenance in its bid and having determined that the difference giving rise to the need for a change order is a result in the need for services under the contract beyond that which was estimated by the Authority.

NOW THEREFORE BE IT RESOLVED, that the PSA approves a change order to increase the amount set forth in the 2012 Electrical and Mechanical Emergency Repairs Contract, from a not to exceed amount of Sixty-Six Thousand Eight Hundred Dollars (\$66,800.00) to an amount of One Hundred Thirty Seven Thousand One Hundred Dollars (\$137,100.00).



Bill Orth, Secretary

ROLLCALL:

Mr. Lutz – Yes

Mr. Schofield – Yes

Mr. Archible – Yes

Mr. Ellis – Yes

Mr. Pennestri – Yes

ADOPTED: April 16, 2013

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AUTHORIZING RELEASE OF ESCROW FUND MONIES
FOR THE PROJECT KNOWN AS WAWA STORE #990 USA, LLC**

WHEREAS, an approval for connection at Rt. 130 and Clement Ave. was given for the above mentioned project; and

WHEREAS, the required \$2,500 escrow fee and Maintenance Bond No. 105615939 has been posted; and

WHEREAS, the required two (2) year waiting period has arrived for the release of remaining funds in the escrow account established for this project; and

WHEREAS, the project has been completed and a final inspection of the site performed; and

WHEREAS, said inspection was found to be satisfactory.

NOW, THEREFORE, BE IT RESOLVED that the remaining funds of One Thousand Six Hundred Forty Nine Dollars and Ninety Two cents (\$1,649.92) in the escrow account and the Maintenance Bond be released.


Bill Orth, Secretary

ROLLCALL:

Mr. Lutz – Yes

Mr. Schofield – Yes

Mr. Archible – Yes

Mr. Ellis – Yes

Mr. Pennestri – Yes

ADOPTED: April 16, 2013

Treasurer's Report

April 10, 2013

1. Commercial monthly billing totaled \$23,750.11. Residential Cycle 3 billing totaled \$734,580.00.

2. Principal lend-a-hand balances as of March 31, 2013:
 - a. Madeline Rawle (deceased) - \$6,813.97
 - b. Dorothy Brittin - \$6,372.96
 - c. Dawn Peluso - \$1,461.40
 - d. Jacklyn Schonewolf - \$2,240.06
 - e. Robert Ingram - \$6,606.90
 - f. Robert Davis - \$0.00
 - g. Karen Muse - \$837.19
 - h. Adria Cruz - \$3,475.46
 - i. Carmen Jimenez - \$2,061.11
 - j. Valerie Newman - \$6,984.31

3. Investments under Trustee Accounts:

\$180,000.00 CD @ First Colonial Bank .75% - Matures 7/24/13
\$174,013.97 CD @ Susquehanna Bank 2% - Matures 4/21/14
\$150,000.00 CD First Colonial Bank .75% - Matures 7/24/13
\$50,000.00 CD First Colonial Bank .75% - Matures 7/24/13
\$150,000.00 CD Susquehanna Bank 1.10% - Matures 5/03/13
\$11,393.44 Money Market

4. Financial Reports are attached.

Respectfully submitted,



Robin Fair
Treasurer

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2013 - DECEMBER 31, 2013
FOR MONTH OF MARCH

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,200,000.00	\$ 315,875.48	\$ 659,538.01	\$ 806,769.13	\$ 1,486,113.43
4004 COMMERCIAL	1,105,000.00	\$ 37,589.66	\$ 284,506.06	\$ 22,816.13	\$ 275,022.20
4005 PENALTY	30,000.00	\$ 2,349.29	\$ 6,015.24	\$ 3,576.99	\$ 9,554.28
4002 MERCH	178,000.00		\$ 2,388.77		\$ 2,388.77
4003 C/H	25,000.00		\$ 3,212.52		\$ 3,212.52
4012 OTHER INCOME	5,000.00		\$ 225.00		\$ 225.00
4013 INVEST INT	3,000.00	\$ 33.76	\$ 65.60		\$ 65.60
4014 TRUSTEE INT	15,000.00		\$ -		\$ 4,013.97
4016 PERMITS (RES)	15,000.00	\$ 200.00	\$ 600.00		\$ 600.00
4019 PERMITS (COMM)	50,000.00		\$ 100.00		\$ 100.00
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	10,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$1,000.00		\$15.00		\$ 15.00
4050 INT./NOTES PAY.	1,000.00	22.02	55.25		55.25
Anticipated Balance	193,368.00				
TOTALS	3,832,368.00	356,070.21	956,721.45	833,162.25	1,781,366.02
		<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS		\$ -	\$ -	\$ 327.29	
COMBINED SEWER PROJECT			3675.75	3862.23	
CAPITAL BUDGET		\$ -	\$ 3,675.75	\$ 4,189.52	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$282,778.44
PAYROLL	\$4,491.20
REVENUE	\$ 569.95
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 52,810.89
R & R	\$ 256,311.30
GENERAL	\$ 405,715.27

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Range of Revenue Accounts: 3-01-00-410-000 to 3-01-00-430-001 Current Period: 03/01/13 to 03/31/13
 Range of Budget Accounts: 3-01-01-510-501 to 3-01-03-600-002 Year To Date As Of: 03/31/13 Prior Year: 03/01/12 to 03/31/12
 Skip Zero YTD Activity: No Include Non-Budget Accounts: Yes Department Page Break: No Subtotal Budget CAFR: No Subtotal Budget Department: No
 Include Non-Antic Accounts: Yes Subtotal Revenue Department: No

Anticipated = Adopted + Amended
 Excess/Deficit = YTD Revenue - Anticipated + Cancel
 Budgeted = Adopted + Amended + Transfers
 Expended = Expended - Reimbursed
 Balance = Budgeted - YTD Expd - Cancel
 Total Available Revenues = YTD Revenue - YTD Expended
 % Realized = (YTD Revenue/(Anticip. - Cancel)) * 100 (for accts w/Anticip.)
 % Expended = (YTD Expended/(Budgeted - Cancel)) * 100

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
3-01-00-410-001	Residential	777,910.38	2,200,000.00	806,769.13	1,486,113.43	0.00	713,886.57-	68
3-01-00-410-002	Merchantville	0.00	178,000.00	0.00	2,388.77	0.00	175,611.23-	1
3-01-00-410-003	Cherry Hill	0.00	25,000.00	0.00	3,212.52	0.00	21,787.48-	13
3-01-00-410-004	Commercial	21,968.13	1,105,000.00	22,816.13	275,022.20	0.00	829,977.80-	25
3-01-00-410-005	A/R Penalty	3,819.99	30,000.00	3,576.99	9,554.28	0.00	20,445.72-	32
3-01-00-415-001	Permits- Residential	200.00	15,000.00	200.00	600.00	0.00	14,400.00-	4
3-01-00-415-002	Permits - Commercial	0.00	50,000.00	0.00	100.00	0.00	49,900.00-	0
3-01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
3-01-00-420-001	Other Income	75.00	5,000.00	0.00	225.00	0.00	4,775.00-	4
3-01-00-420-002	Application and Inspection Feed	0.00	1,000.00	0.00	15.00	0.00	985.00-	2
3-01-00-420-004	JIF Insurance Premium Refund	0.00	10,000.00	0.00	0.00	0.00	10,000.00-	0
3-01-00-420-005	Int on Lend-a-Hand Accounts	16.68	1,000.00	22.02	55.25	0.00	944.75-	6
3-01-00-425-001	Interest from Operating Fund	67.21	3,000.00	33.76	65.60	0.00	2,934.40-	2
3-01-00-425-002	Interest from Trustee Accounts	0.00	15,000.00	0.00	4,013.97	0.00	10,986.03-	27
3-01-00-430-001	Anticipated Fund Balance	0.00	193,368.00	0.00	0.00	0.00	193,368.00-	0
	OPERATING REVENUES Revenue Total	804,057.39	3,832,368.00	833,418.03	1,781,366.02	0.00	2,051,001.98-	46

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
3-01-01-510-501	ADMIN PSA Management	17,232.00	233,000.00	17,584.00	52,752.00	0.00	180,248.00	23
3-01-01-510-502	ADMIN Office Staff	17,637.02	241,000.00	19,793.44	58,556.57	0.00	182,443.43	24
3-01-01-510-503	ADMIN: Commissioners	1,250.00	15,000.00	1,000.00	3,250.00	0.00	11,750.00	22
3-01-01-510-504	ADMIN: Legal Salary	1,516.67	0.00	0.00	0.00	0.00	0.00	0
3-01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-01-510-601	ADMIN: PERS/Employers Liabli	80,831.00	92,500.00	0.00	0.00	0.00	92,500.00	0
3-01-01-510-602	ADMIN: Social Security	2,808.09	43,000.00	2,987.68	10,899.67	0.00	32,100.33	25
3-01-01-510-603	ADMIN: Unemp./Disabili	248.95	5,500.00	634.61	1,960.08	0.00	3,539.92	36
3-01-01-510-604	ADMIN: Hospital Benefits	6,932.43	94,000.00	6,421.84	21,660.26	0.00	72,339.74	23
3-01-01-510-605	ADMIN: Vision, Dental & RX	3,218.38	46,000.00	3,842.41	11,715.11	0.00	34,284.89	25
3-01-01-510-607	ADMIN: Sick/Vac Payback	0.00	64,000.00	0.00	25,900.00	0.00	38,100.00	40

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
3-01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-01-510-721	ADMIN: Legal Fees	0.00	23,000.00	1,516.67	4,550.01	0.00	18,449.99	20
3-01-01-510-722	ADMIN: Audit	0.00	36,000.00	0.00	0.00	0.00	36,000.00	0
3-01-01-510-723	ADMIN: Other Professional Fees	2,512.50	9,000.00	775.00	1,625.00	0.00	7,375.00	18
3-01-01-510-736	ADMIN: Public Officials Liab.	0.00	5,500.00	0.00	3,039.07	0.00	2,460.93	55
3-01-01-510-750	ADMIN: Office Supplies & Expense	253.75	11,000.00	504.41	2,354.83	0.00	8,645.17	21
3-01-01-510-751	ADMIN: Postage	1,658.69	17,000.00	1,699.53	3,237.98	0.00	13,762.02	19
3-01-01-510-752	ADMIN: Advertising & Printing	2,608.87	11,000.00	0.00	3,713.71	0.00	7,286.29	34
3-01-01-510-753	ADMIN: Telephone	1,350.77	19,000.00	1,492.14	2,956.83	0.00	16,043.17	16
3-01-01-510-754	ADMIN: Miscellaneous Exp	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
3-01-01-510-755	ADMIN: Service Contracts	258.30	10,000.00	0.00	8,098.90	0.00	1,901.10	81
3-01-01-510-756	ADMIN: Equipment Rental	974.00	4,000.00	924.00	924.00	0.00	3,076.00	23
3-01-01-510-757	ADMIN: Building Utilities	1,486.63	34,000.00	2,805.85	6,315.61	0.00	27,684.39	19
3-01-01-510-758	ADMIN: Building Exp. & Repairs	839.99	15,000.00	794.99	6,330.12	0.00	8,669.88	42
3-01-01-510-759	ADMIN: Financial Exp	0.00	4,200.00	0.00	1,510.00	0.00	2,690.00	36
3-01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
3-01-01-510-762	ADMIN: Education/Dues	973.00	6,000.00	467.00	1,183.60	0.00	4,816.40	20
3-01-01-510-763	ADMIN: Civic Involvement	0.00	32,500.00	0.00	15,000.00	0.00	17,500.00	46
3-01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-02-520-505	O&M: Union Salaries	59,003.26	915,000.00	64,865.19	191,854.58	0.00	723,145.42	21
3-01-02-520-506	O&M: Management Salaries	19,608.00	255,000.00	19,385.60	56,714.40	0.00	198,285.60	22
3-01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-02-520-601	O&M: PERS	81,549.18	92,500.00	0.00	0.00	0.00	92,500.00	0
3-01-02-520-602	O&M: Social Security	6,274.50	98,000.00	6,458.02	17,969.25	0.00	80,030.75	18
3-01-02-520-603	O&M: Unemployment & Disability	779.32	7,700.00	802.10	2,231.81	0.00	5,468.19	29
3-01-02-520-604	O&M: Hospitalization Benefits	20,693.81	317,000.00	20,953.37	65,375.03	0.00	251,624.97	21
3-01-02-520-605	O&M: Vision, Dental & Rx	8,235.04	125,000.00	9,106.67	27,951.84	0.00	97,048.16	22
3-01-02-520-607	O&M: Sick/vac Payback	1,566.00	93,000.00	0.00	7,204.40	0.00	85,795.60	8
3-01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	7,422.43	0.00	577.57	93
3-01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-02-520-711	O&M: Engineer Fees	728.25	25,000.00	2,745.00	3,921.00	0.00	21,079.00	16
3-01-02-520-731	O&M: General Liability/Auto Ins	0.00	28,000.00	0.00	12,965.44	0.00	15,034.56	46
3-01-02-520-732	O&M: Worker's Comp Insurance	0.00	53,000.00	0.00	24,422.02	0.00	28,577.98	46
3-01-02-520-733	O&M: Property	0.00	31,000.00	0.00	15,516.19	0.00	15,483.81	50
3-01-02-520-735	O&M: Fund Expense (JIF)	0.00	10,000.00	0.00	2,271.75	0.00	7,728.25	23
3-01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	373.43	0.00	9,626.57	4
3-01-02-520-755	O&M: Service Contracts	2,400.00	30,000.00	2,684.00	5,875.90	0.00	24,124.10	20
3-01-02-520-764	O&M: Station Utilities	4,197.78	215,000.00	21,459.62	37,071.21	0.00	177,928.79	17
3-01-02-520-765	O&M: Trash Removal	530.37	11,000.00	622.84	1,868.52	0.00	9,131.48	17
3-01-02-520-766	O&M: Oper & Maint Expense	3,735.75	90,000.00	13,217.82	16,052.93	0.00	73,947.07	18

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Canceled	Balance	% Expd
3-01-02-520-767	O&M: Safety Expense	124.15	5,000.00	164.70	1,342.56	0.00	3,657.44	27
3-01-02-520-768	O&M: Landscaping	0.00	8,000.00	0.00	0.00	0.00	8,000.00	0
3-01-02-520-769	O&M: Vehicle & Repair Exp	4,286.42	30,000.00	4,766.98	6,219.13	0.00	23,780.87	21
3-01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	0.00	50,000.00	2.00	2.00	0.00	49,998.00	0
3-01-02-520-771	DO NOT USE THIS ACCT	2,956.92	0.00	0.00	0.00	0.00	0.00	0
3-01-02-520-772	O&M: Emergency Repairs	3,675.00	100,000.00	1,721.00	1,721.00	0.00	98,279.00	2
3-01-02-520-773	O&M: Emergency Station Repairs	0.00	90,000.00	6,903.29	6,903.29	0.00	83,096.71	8
3-01-02-520-774	O&M: Chemicals	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
3-01-02-520-775	O&M Permits & Licensing	0.00	3,000.00	0.00	400.00	0.00	2,600.00	13
3-01-03-600-001	Bond Debt (Principal)	0.00	45,543.00	0.00	11,847.45	0.00	33,695.55	26
3-01-03-600-002	Bond Debt (Interest)	0.00	8,925.00	0.00	4,462.50	0.00	4,462.50	50
	OPERATING FUND Expend Total	364,884.79	3,832,368.00	239,101.77	777,493.41	0.00	3,054,874.59	20

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
3-01	OPERATING FUND	804,057.39	833,418.03	1,781,366.02	364,884.79	239,101.77	777,493.41	1,003,872.61

Superintendent's Report

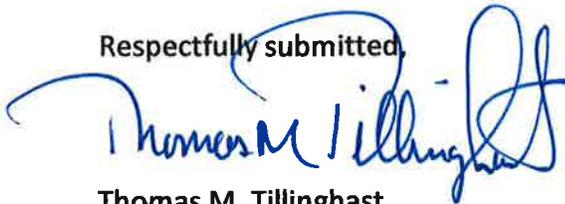
Meeting of April 16, 2013

All components of the sanitary sewerage collection system are operating properly.

In regular and preventative maintenance we flushed 12,810 feet of line. 906 feet was root cut and 3,605 feet was TV'd. We responded to 64 calls for service. The call breakdown is as follows:

Main Line stoppages:	2
Vent stoppages:	23
Station alarms:	6
Miscellaneous services:	33

Respectfully submitted,



Thomas M. Tillinghast
Superintendent

REMINGTON & VERNICK ENGINEERS AND AFFILIATES

EDWARD VERNICK, PE, CME, President
CRAIG F. REMINGTON, PLS, PP, Vice President

EXECUTIVE VICE PRESIDENTS
Michael D. Vena, PE, PP, CME (deceased 2005)
Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

DIRECTOR OF OPERATIONS
CORPORATE SECRETARY
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES
John J. Cantwell, PE, PP, CME
Alan Dittenhofer, PE, PP, CME
Frank J. Saney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME, LEED
Charles E. Adamson, PLS, AET
Kim Wendell Bibbs, PE, CME
Marc DeBlasio, PE, PP, CME
Leonard A. Fiala, PE, CME
Christopher J. Fazio, PE, CME
Kenneth C. Ressler, PE, CME
Gregory J. Sullivan, PE, PP, CME
Richard B. Czajkowski, PE, CME, BCEE

Remington & Vernick Engineers
232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1882 (fax)

Remington, Vernick
& Vena Engineers
9 Allen Street
Toms River, NJ 08753
(732) 286-9220
(732) 505-8416 (fax)

3 Jocama Boulevard, Suite 300-400
Old Bridge, NJ 08857
(732) 955-8000
(732) 591-2815 (fax)

Remington, Vernick
& Walberg Engineers
845 North Main Street
Pleasantville, NJ 08232
(609) 645-7110
(609) 645-7076 (fax)

4907 New Jersey Avenue
Wildwood City, NJ 08260
(609) 522-5150
(609) 522-5313 (fax)

Remington, Vernick
& Beach Engineers
922 Fayette Street
Conshohocken, PA 19428
(610) 940-1050
(610) 940-1161 (fax)

73 West Main Street, Rear
Mechanicsburg, PA 17055
(717) 766-1775
(717) 766-0232 (fax)

1000 Church Hill Road, Suite 220
Pittsburgh, PA 15205
(412) 263-2200
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building
262 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212
(302) 266-6208 (fax)

Remington, Vernick
& Arango Engineers
The Presidential Center
Lincoln Building, Suite 600
101 Route 130
Cinnaminson, NJ 08077
(856) 303-1245
(856) 303-1249 (fax)

300 Penhorn Avenue, 3rd Floor
Secaucus, NJ 07094
(201) 624-2137
(201) 624-2136 (fax)

April 9, 2013

Mr. William Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08109

RE: Monthly Activity Report

Dear Bill:

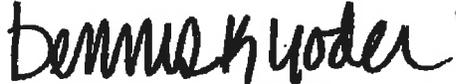
The following is a status report of activities since the last Authority meeting.

1. ACTION ITEMS : None
2. ENGINEERING IN PROGRESS :

Contracts were awarded to SAR Automotive Equipment for the amount of \$152,050.00 for Annual Sewer Repairs, to Municipal Maintenance for the amount of \$70,300.00 and to Longo Electrical-Mechanical in the amount of \$60,800.00, both for Annual Maintenance & Repairs of Electrical & Mechanical Equipment. Contracts are with the Authority for final review, execution and distribution.
3. CONSTRUCTION IN PROGRESS : None

Very truly yours,

REMINGTON & VERNICK ENGINEERS

By 
Dennis K. Yoder, P.E., P.P., C.M.E.

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April 10, 2013

VIA Email and Regular Mail

Mr. William F. Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08110

Re: Activity Report for April 16, 2013 Meeting

Dear Mr. Orth:

The following constitutes T&M's Activity Report for the Pennsauken Sewerage Authority's April 16, 2013 meeting:

Sulfide Investigation

Since January of 2011, VAL Associates Laboratory, Inc. has been taking monthly samples at various locations that were identified by T&M and the PSA as having potentially high sulfide levels. T&M met with Thom Tillinghast and Bill Orth on November 17, 2011, to discuss the results of sulfide testing and potential future action. At that meeting, additional testing locations were identified to help pinpoint areas of concern. T&M has received the monthly sulfide test results for and has compiled a table summarizing the data.

On March 20, 2012, T&M met with Thom Tillinghast of the PSA to review the results of the ongoing investigation. Based on the meeting, the PSA began to perform cleaning of the pump stations at King and Mansion, Teitelman Avenue, Kane Avenue, and Baldwin Avenue. Gravity pipes in the area of the King and Mansion pump station will be videoed to identify any areas of blockages or sags in the line that would contribute to stagnation in the lines. The PSA will also begin to perform quarterly flushing of the gravity lines near John Tipton Boulevard. While these maintenance procedures are conducted, the monthly testing will continue. The goal of this activity is to identify the impact of additional system maintenance on the levels of hydrogen sulfide in the PSA system.

T&M discussed the ongoing study with Thomas Tillinghast of the PSA on August 15, 2012. On October 26, 2012 Thom provided T&M with the history of maintenance activities in order for T&M to evaluate the impact these activities have on the test results. T&M has reviewed the monthly test results in conjunction with the schedule of maintenance activities to determine what impact increased maintenance has on the H₂S levels in the sewer system. T&M's previously scheduled meeting with Thomas Tillinghast to review the results of the analysis was postponed. We will meet with Thom on April 18, 2013 to review the project.

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Mr. William F. Orth, Executive Director
Re: Activity Report for April 16, 2013 Meeting

April 10, 2013
Page 2

System Flooding

T&M met with Thom Tillinghast of the PSA on September 14, 2011 to look at areas of sanitary sewer system flooding, primarily the intersection of Magnolia and Florida. System investigation into the causes of the flooding, overflow piping design, sewerage overflow vaults were discussed as possible mitigation measures for the areas experiencing flooding. T&M provided a proposal to the PSA for investigation and engineering on October 3, 2011.

The proposed initial investigation requires access to the pipe system to perform video inspection or smoke testing. This testing is best performed during dry weather periods to reduce the volume of by-pass pumping. T&M has been in contact with Thom Tillinghast regarding scheduling of the testing, however weather has not been cooperative. Once test results are received, T&M will require authorization to proceed with services included in our pending proposal submitted on October 3, 2011.

To date we have not received authorization and await further direction.

System Improvements 48th Street and Route 130

T&M met with Thomas Tillinghast to discuss proposed system improvements near the intersection of 48th Street and Route 130. The improvements would include the installation of a new manhole and the removal of an existing "blind" connect of two existing sanitary pipes and provide the PSA with a new access point for system maintenance. T&M prepared a proposal for professional services including survey of the project area, preparation of plans and specifications, solicitation of construction quotes from contractors, and construction administration. The proposal was submitted to the PSA on May 8, 2012.

The PSA has requested that T&M prepare an estimate of probable construction costs for the project to determine if available funding exists for the project. T&M provided an estimate of the probable construction cost for the project on August 2, 2012.

To date we have not received authorization and await further direction.

Frosthoffer Sewer Lining Plans and Specifications

Construction project for the cleaning and lining of approximately 1,468 linear feet of sewer main in the area of the Frosthoffer pump station was awarded to Insituform Technologies on February 19, 2013. The contracts were signed and all require insurance documents and bonds have been provided by the contractor. T&M issued the notice to proceed on March 6, 2013.

The contractor has reached substantial complete of the work. We have requested the contractor provide an estimate for the lining of additional piping in the project area that could be lined under the existing contract with available grant money.



Mr. William F. Orth, Executive Director
Re: Activity Report for April 16, 2013 Meeting

April 10, 2013
Page 3

Should you have any questions, please contact me.

Very truly yours,

T&M ASSOCIATES

A handwritten signature in black ink, appearing to read 'Jeffrey B. Winegar'. The signature is written in a cursive style with a large, looping initial 'J' and 'W'.

Jeffrey B. Winegar, P.E.
Group Manager

Cc: Edwin J. Steck, P.E.

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Mr. Orth had no correspondence to present nor personnel issues or items of litigation for discussion.

Mr. Lutz stated that he would then entertain a motion for adjournment.

Mr. Ellis moved for adjournment, seconded by Mr. Archible. All present consented by saying aye.

Respectfully submitted,



Bill Orth, Secretary