

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 6:45 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

Mr. Oren Lutz
Mr. Gregory Schofield
Mr. Dennis Archible
Mr. Timothy Ellis
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director
Mr. Thomas M. Tillinghast, Superintendent
Mr. David Luthman, Solicitor

Absent was:

Ms. Robin Fair, Treasurer

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Ellis and carried to close the public portion.

The minutes of the meeting March 18, 2014 were presented for approval.

A motion was made by Mr. Ellis, seconded by Mr. Pennestri to approve the minutes as presented. All Commissioners signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is\$253,884.39

Mr. Pennestri moved to pay the bills as presented, seconded by Mr. Archible. On roll call all Commissioners voted yes to carry the motion.

See Bill List Attached

April 15, 2014

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$253,884.39

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 03/19/14 to 04/15/14
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
732	03/25/14	PAYROLL PAYROLL ACCOUNT	38,424.47	03/31/14	1553
733	04/01/14	PAYROLL PAYROLL ACCOUNT	68,609.34		1555
734	04/08/14	PAYROLL PAYROLL ACCOUNT	33,235.85		1558
735	04/15/14	PAYROLL PAYROLL ACCOUNT	34,641.85		1560

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	4	0	174,911.51	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	174,911.51	0.00

OPERATING	operating cash			
25305	04/02/14	PRINT PRINT AND MAIL COMMUNICATIONS	1,817.42	1557
25306	04/15/14	ABCON AB-CON EXTERMINATING INC.	28.00	1562
25307	04/15/14	ALLIND ALL INDUSTRIAL SAFETY PROD INC	603.52	1562
25308	04/15/14	ARREFRES ARAMARK REFRESHMENT SRVC, LLC	413.84	1562
25309	04/15/14	ATT AT&T CORPORATION	1,110.70	1562
25310	04/15/14	CANON CANON SOLUTIONS AMERICA, INC.	208.62	1562
25311	04/15/14	CARQUEST CARQUEST AUTO PARTS	472.87	1562
25312	04/15/14	CED Consolidated Elec Dist, Inc.	60.00	1562
25313	04/15/14	CIARROCC BENITO & NICOLINA CIARROCCHI	92.20	1562
25314	04/15/14	CINTAS CINTAS FIRST AID & SAFETY	94.28	1562
25315	04/15/14	COMCAST COMCAST	179.45	1562
25316	04/15/14	CONDIT CONDITIONED AIR	200.00	1562
25317	04/15/14	CUMMINGS JAMES J. CUMMINGS, JR.	46.10	1562
25318	04/15/14	DELTA DELTA DENTAL OF NJ, INC.	3,802.92	1562
25319	04/15/14	EVOQUA EVOQUA WATER TECHNOLOGIES LLC	1,635.00	1562
25320	04/15/14	FONTANAS Fontana's Auto Repair Inc.	924.10	1562
25321	04/15/14	GDF SUEZ GDF SUEZ ENGY RESOURCE NA INC	16,711.21	1562
25322	04/15/14	HAINES Haines Farm & Garden Supply	419.11	1562
25323	04/15/14	HELMRICH HELMRICH TRANS SYSTEM, INC.	240.00	1562
25324	04/15/14	HESS HESS CORPORATION	586.83	1562
25325	04/15/14	INGRAM WILLIAM INGRAM	46.10	1562
25326	04/15/14	JAYSTIRE JAY'S TIRE SERVICE LLC	705.00	1562
25327	04/15/14	LUTHMAN DAVID A. LUTHMAN	1,516.67	1562
25328	04/15/14	MACANANY PATRICIA MACANANY	308.05	1562
25329	04/15/14	MM Municipal Maintenance Co. Inc.	1,156.94	1562
25330	04/15/14	MOWER THE MOWER SHOP	478.95	1562
25331	04/15/14	NATBATRY NATIONAL BATTERY COMPANY	43.95	1562
25332	04/15/14	NJAMERWA NEW JERSEY AMERICAN WTR CO INC	130.75	1562
25333	04/15/14	NJAWSTA NEW JERSEY AMERICAN WATER	219.63	1562
25334	04/15/14	OCC ONE CALL CONCEPTS, INC.	136.64	1562
25335	04/15/14	OPTICAL OPTICAL ROBOTICS, LLC	2,600.00	1562
25336	04/15/14	PBENNETT PAULINE BENNETT	46.10	1562
25337	04/15/14	PDOYLE PATRICK J. DOYLE	46.10	1562
25338	04/15/14	PENNONI PENNONI ASSOCIATES, INC.	352.50	1562
25339	04/15/14	PSEG PUBLIC SERVICE ELEC & GAS CO.	7,290.84	1562
25340	04/15/14	REMING REMINGTON VERNICK ARANGO ENGR	422.00	1562
25341	04/15/14	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	628.50	1562
25342	04/15/14	SAMS SAM'S CLUB	277.32	1562
25343	04/15/14	SAR SAR AUTOMOTIVE EQUIPMENT	21,025.00	1562

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING	operating cash	Continued			
25344	04/15/14	SCHWER SCHWERING HARDWARE, INC.	67.24		1562
25345	04/15/14	SIR SIR SPEEDY PRINTING 7061	229.00		1562
25346	04/15/14	SOUTHJ SOUTH JERSEY WELDING SPLY CO.	231.35		1562
25347	04/15/14	TIRE TIRE WORLD	650.00		1562
25348	04/15/14	TWPPENN TOWNSHIP OF PENNSAUKEN	8,730.66		1562
25349	04/15/14	UNUM UNUM LIFE INSUR CO OF AMERICA	903.65		1562
25350	04/15/14	VAL VAL ASSOC. LABORATORY, INC.	314.00		1562
25351	04/15/14	VALLETT RICHARD B. VALLETT, JR.	162.50		1562
25352	04/15/14	VERIZON VERIZON WIRELESS	200.98		1562
25353	04/15/14	WATERENV WATER ENVIRONMENT FEDERATION	258.00		1562
25354	04/15/14	WESTMONT WESTMONT HARDWARE, INC.	148.29		1562
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	50	0	78,972.88	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>50</u>	<u>0</u>	<u>78,972.88</u>	<u>0.00</u>
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	54	0	253,884.39	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>54</u>	<u>0</u>	<u>253,884.39</u>	<u>0.00</u>

Fund Description	Fund	Budget Total	Revenue Total
OPERATING FUND	4-01	253,531.89	0.00
	T-01	352.50	0.00
Total of All Funds:		<u>253,884.39</u>	<u>0.00</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
OPERATING FUND	4-01	253,531.89	0.00	0.00	0.00	253,531.89
	T-01	352.50	0.00	0.00	0.00	352.50
Total of All Funds:		<u>253,884.39</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>253,884.39</u>

Approval of Utility Bill Adjustment # 2061 & 2078 and Utility Balance Adjustment #'s 9569 & 9591 were presented.

Mr. Schofield moved for the approval of adjustments while Mr. Pennestri seconded the motion. On roll call Commissioners voted yes to approve the adjustments.

See Journals Attached

The Chairman moved to Old Business.

There was no Old Business.

The Chairman moved to New Business.

Resolution No. 14-20 Certifying Review of F/Y 13 Audit Report was presented.

A motion was made by Mr. Archible to accept the Audit Report as presented. It was seconded by Mr. Pennestri. All Commissioners voted yes on roll call.

See Resolution No. 14-20

The Chairman asked the Treasurer, Robin Fair, for her report.

See Treasurer's Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Chairman asked for the Engineers reports.

See Report from Dennis Yoder (R&V)
See Report from A. Maxwell Peters (T&M)
See Report from Thomas Leisse (Pennoni)

The Chairman asked the Commissioners for any reports.

Mr. Lutz – No Report
Mr. Schofield – No Report
Mr. Archible – No Report
Mr. Ellis – No Report
Mr. Pennestri – No Report

The Chairman asked the Solicitor, Mr. David Luthman, for his report.

Mr. Luthman had no report.

March 25, 2014
08:08 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Totals for Batch: DEBORAH

Page No: 2

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	4	200.00-	0.00	200.00-
Sewer Bill	S11	4	100.00	0.00	100.00
				Total Sewer Bill:	100.00-
				Total Sewer:	100.00-
Entries:		<u>8</u>		Total of All Codes:	<u>100.00-</u>

March 25, 2014
08:08 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
20718000-0	Sewer	S10	B	14	1	50.00-	0.00	50.00-	S/C RATE	N		03/25/14	1
HALSTED, FRANCIS													
20718000-0	Sewer	S11	B	14	1	25.00	0.00	25.00	S/C RATE	N		03/25/14	2
HALSTED, FRANCIS													
20718000-0	Sewer	S10	B	14	2	50.00-	0.00	50.00-	S/C RATE	N		03/25/14	3
HALSTED, FRANCIS													
20718000-0	Sewer	S11	B	14	2	25.00	0.00	25.00	S/C RATE	N		03/25/14	4
HALSTED, FRANCIS													
20718000-0	Sewer	S10	B	14	3	50.00-	0.00	50.00-	S/C RATE	N		03/25/14	5
HALSTED, FRANCIS													
20718000-0	Sewer	S11	B	14	3	25.00	0.00	25.00	S/C RATE	N		03/25/14	6
HALSTED, FRANCIS													
20718000-0	Sewer	S10	B	14	4	50.00-	0.00	50.00-	S/C RATE	N		03/25/14	7
HALSTED, FRANCIS													
20718000-0	Sewer	S11	B	14	4	25.00	0.00	25.00	S/C RATE	N		03/25/14	8
HALSTED, FRANCIS													

March 25, 2014
08:08 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH	Updated Billings:	8 Flat:	100.00-	Exc:	0.00	Ref Num:	2061
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	100.00-	Exc:	0.00	Total Updated:	100.00-

Batch: DEBORAH Updated Billings: 14 Flat: 25.00- Exc: 0.00 Ref Num: 2078
 Updated Deductions: 0 Flat: 0.00 Exc: 0.00
 Total Entries: 14 Flat: 25.00- Exc: 0.00 Total Undated: 25.00-

Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate Flag	Date	Seq
30622000-0	Sewer	S11	B	14	2	25.00-	0.00	25.00-	REG RATE	N	04/08/14	1
HORNER, ESTATE OF RUSSELL												
30622000-0	Sewer	S10	B	14	2	50.00	0.00	50.00	REG RATE	N	04/08/14	2
HORNER, ESTATE OF RUSSELL												
30622000-0	Sewer	S11	B	14	3	25.00-	0.00	25.00-	REG RATE	N	04/08/14	3
HORNER, ESTATE OF RUSSELL												
30622000-0	Sewer	S10	B	14	3	50.00	0.00	50.00	REG RATE	N	04/08/14	4
HORNER, ESTATE OF RUSSELL												
30622000-0	Sewer	S11	B	14	4	25.00-	0.00	25.00-	REG RATE	N	04/08/14	5
HORNER, ESTATE OF RUSSELL												
30622000-0	Sewer	S10	B	14	4	50.00	0.00	50.00	REG RATE	N	04/08/14	6
HORNER, ESTATE OF RUSSELL												
50002227-0	Sewer	S10	B	14	1	50.00-	0.00	50.00-	S/C RATE	N	04/08/14	7
JONES, WILLIAM G.												
50002227-0	Sewer	S11	B	14	1	25.00	0.00	25.00	S/C RATE	N	04/08/14	8
JONES, WILLIAM G.												
50002227-0	Sewer	S10	B	14	2	50.00-	0.00	50.00-	S/C RATE	N	04/08/14	9
JONES, WILLIAM G.												
50002227-0	Sewer	S11	B	14	2	25.00	0.00	25.00	S/C RATE	N	04/08/14	10
JONES, WILLIAM G.												
50002227-0	Sewer	S10	B	14	3	50.00-	0.00	50.00-	S/C RATE	N	04/08/14	11
JONES, WILLIAM G.												
50002227-0	Sewer	S11	B	14	3	25.00	0.00	25.00	S/C RATE	N	04/08/14	12
JONES, WILLIAM G.												
50002227-0	Sewer	S10	B	14	4	50.00-	0.00	50.00-	S/C RATE	N	04/08/14	13
JONES, WILLIAM G.												
50002227-0	Sewer	S11	B	14	4	25.00	0.00	25.00	S/C RATE	N	04/08/14	14
JONES, WILLIAM G.												

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	7	50.00-	0.00	50.00-
Sewer Bill	S11	7	25.00	0.00	25.00
				Total Sewer Bill:	25.00-
				Total Sewer:	25.00-
Entries:		<u>14</u>		Total of All Codes:	<u>25.00-</u>

March 13, 2014
02:51 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 2 Updated Principal: 0.00 Updated Penalty: 176.90- Ref Num: 9569

March 13, 2014
02:51 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

Code Type Description	Count	Arrears/Other	Principal			Penalty	Total
			2013	2014	Future		
403 Balance Adjustment							
Penalty Correction	2	0.00	0.00	0.00	0.00	176.90-	176.90-
Sewer Totals:	2	0.00	0.00	0.00	0.00	176.90-	176.90-
Grand Totals:	2	0.00	0.00	0.00	0.00	176.90-	176.90-

March 13, 2014
02:51 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
90145000-1 WORLD HARVEST CHRISTIAN CENTER	Sewer	403		13 4	0.00	82.91-	82.91-	REMOVE PENALTY	03/13/14	1
			Balance Adjustment							
90145000-2 WORLD HARVEST CHRISTIAN CENTER	Sewer	403		13 4	0.00	93.99-	93.99-	REMOVE PENALTY	03/13/14	2
			Balance Adjustment							

March 20, 2014
01:14 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

Code Type Description	Count	Arrears/Other	Principal			Penalty	Total
			2013	2014	Future		
403 Balance Adjustment							
Penalty Correction	<u>1</u>	<u>0.00</u>	<u>9.67-</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9.67-</u>
Sewer Totals:	<u>1</u>	<u>0.00</u>	<u>9.67-</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9.67-</u>
Grand Totals:	<u>1</u>	<u>0.00</u>	<u>9.67-</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9.67-</u>

March 20, 2014
01:14 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code	Yr Prd Transaction Type	Principal	Penalty	Total	Descript	Date	Seq
90327001-0 CAMDEN COUNTY PARKS DEPT.	Sewer	403		13 4 Balance Adjustment	9.67-	0.00	9.67-	REMOVE PENALTY	03/20/14	1

March 20, 2014
01:14 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 1 Updated Principal: 9.67- Updated Penalty: 0.00 Ref Num: 9591

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
CERTIFYING REVIEW OF F/Y 13 AUDIT REPORT**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each Local Authority to cause an annual audit of its accounts to be made, and;

WHEREAS, the annual audit report for the fiscal year ended December 31, 2013 has been completed and filed with the Division of Local Government Services Bureau of Authority Regulations pursuant to N.J.S.A. 40A:5A-17, requires the Governing Body of each Authority to, within 45 days of receipt of the annual audit, certify by Resolution to the local Finance Board that each Member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and;

WHEREAS, the Members of the Governing Body have received the annual audit and have personally reviewed the annual audit report entitled "General Comments" and "Recommendations", in accordance with N.J.S.A. 40A:5A-17.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Pennsauken Sewerage Authority hereby certifies to the Local Finance Board of the State of New Jersey that each Governing body Member has personally reviewed the annual audit report for the fiscal year ended December 31, 2013, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON April 15, 2014.


Bill Orth, Secretary

We, the members of the governing body of the Pennsauken Sewerage Authority, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the Pennsauken Sewerage Authority.
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2013 and specifically the sections of the audit report entitled "General Comments" and "Recommendations".



Oren Lutz, Chairman



Gregory Schofield, Vice-Chairman



Dennis Archible, Commissioner



Timothy Ellis, Commissioner



James Pennestri, Commissioner

ADOPTED: April 15, 2014

PENNSAUKEN SEWERAGE AUTHORITY

CORRECTIVE ACTION PLAN

Finding No 2013-1

Criteria or Specific Requirement

Per Section 712 of Authority's General Bond Resolution, "Service Charges shall be fixed, charged and collected under the Act so that the Revenues collected for each fiscal year will be at least sufficient for such Fiscal Year to provide a sum equal to 110% of the Aggregate Debt Service for such Fiscal Year."

Condition

The Authority failed to generate revenues that would provide a sum equal to 110% of its Aggregate Debt Service as required by Section 712 of the Authority's General Bond Resolution.

Context

As a result of increased expenditures of over \$300,000.00, the Authority's rate increase was insufficient to satisfy their General Bond Resolution requirement. The Authority would have needed additional revenues of approximately \$60,000.00 to meet the obligation.

Corrective Action:

Pennsauken Sewerage Authority held a rate hearing November 19, 2013 and approved a rate increase that became effective January 1, 2014.

1. Cycle 3 residential bills were mailed April 4, 2014 and totaled \$816,800.00. Commercial monthly billing \$33,934.69 and were mailed April 3, 2014.

2. Principal lend-a-hand balances as of March 31, 2014:
 - a. Madeline Rawle (deceased) – \$6,813.97
 - b. Dorothy Brittin - \$6,173.82
 - c. Dawn Peluso - \$1,461.40
 - d. Jacklyn Schonewolf - \$2,240.06
 - e. Robert Ingram - \$6,606.90
 - f. Karen Muse - \$837.19
 - g. Adria Cruz - \$2,230.01
 - h. Carmen Jimenez - \$1,920.90
 - i. Valerie Newman - \$5,202.56
 - j. Elizabeth Black - \$2,295.86

3. Investments under Trustee Accounts:

\$175,000.00 CD @ First Colonial Bank .50% - Matures 12/24/14
\$174,013.97 CD @ Susquehanna Bank 2% - Matures 4/21/14
\$50,374.55 CD First Colonial Bank .75% - Matures 7/24/14
\$152,464.70 CD Susquehanna Bank .80% - Matures 8/03/14
\$12,007.72 Money Market

4. Financial Reports are attached.

Respectfully submitted,

Robin Fair

Robin Fair
Treasurer

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2014 - DECEMBER 31, 2014
FOR MONTH OF MARCH

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,495,000.00	\$ 349,845.00	\$ 685,685.43	\$ 897,644.23	\$ 1,655,189.51
4004 COMMERCIAL	1,190,000.00	\$ 51,152.60	\$ 347,383.21	\$ 30,916.50	\$ 320,958.86
4005 PENALTY	32,000.00	\$ 1,782.64	\$ 4,640.42	\$ 3,721.87	\$ 9,652.85
4002 MERCH	196,000.00		\$ -		\$ -
4003 C/H	30,000.00		\$ 3,949.11		\$ 3,949.11
4012 OTHER INCOME	5,000.00		\$ 275.00		\$ 275.00
4013 INVEST INT	1,000.00	\$ 46.95	\$ 101.09		\$ 101.09
4014 TRUSTEE INT	10,000.00		\$ -		\$ -
4016 PERMITS (RES)	10,000.00	\$ 1,375.00	\$ 1,775.00		\$ 1,775.00
4019 PERMITS (COMM)	35,000.00		\$ -		\$ -
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	10,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$1,000.00	\$60.00	\$105.00		\$ 105.00
4050 INT./NOTES PAY.	825.00	33.96	59.48		59.48
Anticipated Balance	-				
TOTALS	4,016,825.00	404,296.15	1,043,973.74	932,282.60	1,992,065.90

	<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS	\$ 75,000.00	\$ 747.98	\$ 747.98	
COMBINED SEWER PROJECT			0.00	
CAPITAL BUDGET	\$ 75,000.00	\$ 747.98	\$ 747.98	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$274,278.20
PAYROLL	\$5,039.46
REVENUE	\$ 2,430.05
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 53,185.44
R & R	\$ 250,239.28
GENERAL	\$ 258,006.17

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Revenue Account Range: 4-01-00-410-000 to 4-01-00-430-001 Include Non-Anticipated: Yes Year To Date As Of: 03/31/14
 Budget Account Range: 4-01-01-510-500 to 4-01-03-600-002 Include Non-Budget: Yes Current Period: 03/01/14 to 03/31/14
 Skip Zero YTD Activity: No Prior Year: 03/01/13 to 03/31/13

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
4-01-00-410-001	Residential	806,769.13	2,495,000.00	897,644.23	1,655,189.51	0.00	839,810.49	66
4-01-00-410-002	Merchantville	0.00	196,000.00	0.00	0.00	0.00	196,000.00	0
4-01-00-410-003	Cherry Hill	0.00	30,000.00	0.00	3,949.11	0.00	26,050.89	13
4-01-00-410-004	Commercial	22,816.13	1,190,000.00	30,916.50	320,958.86	0.00	869,041.14	27
4-01-00-410-005	A/R Penalty	3,576.99	32,000.00	3,721.87	9,652.85	0.00	22,347.15	30
4-01-00-415-001	Permits - Residential	200.00	10,000.00	1,375.00	1,775.00	0.00	8,225.00	18
4-01-00-415-002	Permits - Commercial	0.00	35,000.00	0.00	0.00	0.00	35,000.00	0
4-01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
4-01-00-420-001	Other Income	0.00	5,000.00	0.00	275.00	0.00	4,725.00	6
4-01-00-420-002	Application and Inspection Feed	0.00	1,000.00	60.00	105.00	0.00	895.00	10
4-01-00-420-004	JTF Insurance Premium Refund	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
4-01-00-420-005	Int on Lend-a-Hand Accounts	22.02	825.00	33.96	59.48	0.00	765.52	7
4-01-00-425-001	Interest from Operating Fund	33.76	1,000.00	46.95	101.09	0.00	898.91	10
4-01-00-425-002	Interest from Trustee Accounts	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
4-01-00-430-001	Anticipated Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0
	OPERATING REVENUES Revenue Total	833,418.03	4,016,825.00	933,798.51	1,992,065.90	0.00	2,024,759.10	50

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
4-01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
4-01-01-510-501	ADMIN PSA Management	17,584.00	238,000.00	22,420.00	58,292.00	0.00	179,708.00	24
4-01-01-510-502	ADMIN Office Staff	19,793.44	245,000.00	18,813.55	51,357.09	0.00	193,642.91	21
4-01-01-510-503	ADMIN: Commissioners	1,000.00	15,000.00	1,250.00	3,750.00	0.00	11,250.00	25
4-01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
4-01-01-510-601	ADMIN: PERS/Employers Liabil	0.00	88,000.00	97.20	439.22	0.00	87,560.78	0
4-01-01-510-602	ADMIN: Social Security	2,987.68	43,000.00	3,267.38	9,389.11	0.00	33,610.89	22
4-01-01-510-603	ADMIN: Unemp./disabili	634.61	5,500.00	229.87	1,809.77	0.00	3,690.23	33
4-01-01-510-604	ADMIN: Hospital Benefits	6,421.84	94,000.00	400.25	21,346.60	0.00	72,653.40	23
4-01-01-510-605	ADMIN: vision, Dental & Rx	3,842.41	45,000.00	1,959.06	11,211.75	0.00	33,788.25	25
4-01-01-510-607	ADMIN: Sick/Vac Payback	0.00	56,000.00	7,926.00	15,852.00	0.00	40,148.00	28
4-01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
4-01-01-510-721	ADMIN: Legal Fees	1,516.67	23,000.00	1,516.67	4,550.01	0.00	18,449.99	20
4-01-01-510-722	ADMIN: Audit	0.00	36,000.00	0.00	0.00	0.00	36,000.00	0
4-01-01-510-723	ADMIN: Other Professional Fees	775.00	9,000.00	185.00	1,287.50	0.00	7,712.50	14
4-01-01-510-736	ADMIN: Public officials Liab.	0.00	6,800.00	0.00	2,903.72	0.00	3,896.28	43

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
4-01-01-510-750	ADMIN: Office Supplies & Expense	504.41	11,000.00	417.46	1,352.83	0.00	9,647.17	12
4-01-01-510-751	ADMIN: Postage	1,699.53	16,000.00	1,734.90	3,278.15	0.00	12,721.85	20
4-01-01-510-752	ADMIN: Advertising & Printing	0.00	11,000.00	0.00	3,102.28	0.00	7,897.72	28
4-01-01-510-753	ADMIN: Telephone	1,492.14	19,000.00	1,305.03	2,512.11	0.00	16,487.89	13
4-01-01-510-754	ADMIN: Miscellaneous Exp	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
4-01-01-510-755	ADMIN: Service Contracts	0.00	10,000.00	241.62	8,759.97	0.00	1,240.03	88
4-01-01-510-756	ADMIN: Equipment Rental	924.00	4,000.00	924.00	924.00	0.00	3,076.00	23
4-01-01-510-757	ADMIN: Building Utilities	2,805.85	30,000.00	3,847.17	7,210.89	0.00	22,789.11	24
4-01-01-510-758	ADMIN: Building Exp. & Repairs	794.99	15,000.00	1,217.91	2,233.79	0.00	12,766.21	15
4-01-01-510-759	ADMIN: Financial Exp	0.00	3,000.00	0.00	2,610.00	0.00	390.00	87
4-01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
4-01-01-510-762	ADMIN: Education/Dues	467.00	6,000.00	344.00	1,336.80	0.00	4,663.20	22
4-01-01-510-763	ADMIN: Civic Involvement	0.00	150,000.00	32,500.00	32,500.00	0.00	117,500.00	22
4-01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
4-01-02-520-505	O&M: Union Salaries	64,865.19	945,000.00	84,723.57	221,312.37	0.00	723,687.63	23
4-01-02-520-506	O&M: Management Salaries	19,385.60	259,000.00	26,562.00	66,114.00	0.00	192,886.00	26
4-01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
4-01-02-520-601	O&M: PERS	0.00	88,000.00	0.00	0.00	0.00	88,000.00	0
4-01-02-520-602	O&M: Social Security	6,458.02	100,000.00	7,169.61	20,768.37	0.00	79,231.63	21
4-01-02-520-603	O&M: Unemployment & Disability	802.10	8,000.00	843.51	2,443.39	0.00	5,556.61	31
4-01-02-520-604	O&M: Hospitalization Benefits	20,953.37	336,000.00	184.40	75,469.19	0.00	260,530.81	22
4-01-02-520-605	O&M: Vision, Dental & Rx	9,106.67	129,000.00	4,956.56	32,305.34	0.00	96,694.66	25
4-01-02-520-607	O&M: Sick/Vac Payback	0.00	100,000.00	4,502.00	5,720.00	0.00	94,280.00	6
4-01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	2,012.40	0.00	5,987.60	25
4-01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
4-01-02-520-711	O&M: Engineer Fees	2,745.00	25,000.00	1,212.16	2,712.09	0.00	22,287.91	11
4-01-02-520-731	O&M: General Liability/Auto Ins	0.00	29,000.00	0.00	12,745.00	0.00	16,255.00	44
4-01-02-520-732	O&M: Worker's Comp Insurance	0.00	53,000.00	0.00	23,818.94	0.00	29,181.06	45
4-01-02-520-733	O&M: Property	0.00	35,000.00	0.00	19,553.91	0.00	15,446.09	56
4-01-02-520-735	O&M: Fund Expense (JIF)	0.00	10,000.00	0.00	2,387.65	0.00	7,612.35	24
4-01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
4-01-02-520-755	O&M: Service Contracts	2,684.00	30,000.00	1,840.00	5,520.00	0.00	24,480.00	18
4-01-02-520-764	O&M: Station Utilities	21,459.62	205,000.00	28,505.28	45,650.46	0.00	159,349.54	22
4-01-02-520-765	O&M: Trash Removal	622.84	11,000.00	0.00	2,489.29	0.00	8,510.71	23
4-01-02-520-766	O&M: Oper & Maint Expense	13,217.82	30,000.00	2,008.23	4,434.69	0.00	25,565.31	15
4-01-02-520-767	O&M: Safety Expense	164.70	5,000.00	232.91	407.79	0.00	4,592.21	8
4-01-02-520-768	O&M: Landscaping	0.00	8,000.00	0.00	0.00	0.00	8,000.00	0
4-01-02-520-769	O&M: Vehicle & Repair Exp	4,766.98	30,000.00	1,975.61	4,905.61	0.00	25,094.39	16
4-01-02-520-770	O&M: Fuel/Tolls/Wage Exp	2.00	50,000.00	0.00	0.00	0.00	50,000.00	0
4-01-02-520-771	COLLECTION SYSTEM EXP	0.00	60,000.00	1,508.81	3,440.79	0.00	56,559.21	6

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
4-01-02-520-772	O&M: Emergency Repairs	1,721.00	110,000.00	0.00	0.00	0.00	110,000.00	0
4-01-02-520-773	O&M: Emergency Station Repairs	6,903.29	100,000.00	5,225.00	5,225.00	0.00	94,775.00	5
4-01-02-520-774	O&M: Chemicals	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
4-01-02-520-775	O&M Permits & Licensing	0.00	3,000.00	0.00	400.00	0.00	2,600.00	13
4-01-03-600-001	Bond Debt (Principal)	0.00	45,600.00	0.00	11,847.45	0.00	33,752.55	26
4-01-03-600-002	Bond Debt (Interest)	0.00	8,425.00	0.00	4,212.50	0.00	4,212.50	50
	OPERATING FUND Expend Total	239,101.77	4,016,825.00	272,046.72	823,905.82	0.00	3,192,919.18	20

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
4-01	OPERATING FUND	833,418.03	933,798.51	1,992,065.90	239,101.77	272,046.72	823,905.82	1,168,160.08

Superintendent's Report

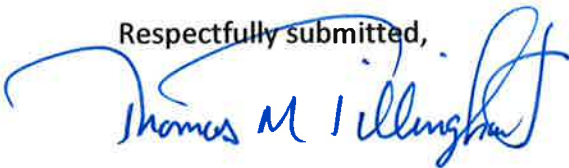
Meeting of April 15, 2014

All components of the sanitary sewerage collection system are operating properly.

In regular and preventative maintenance we flushed 98,766 feet of line. 540 feet was root cut and 7,784 feet was inspected using our CCTV equipment. We responded to 56 calls for service. The call breakdown is as follows:

Main Line stoppages:	0
Vent stoppages:	19
Station alarms:	14
Miscellaneous services:	23

Respectfully submitted,



Thomas M. Tillinghast
Superintendent

REMINGTON & VERNICK ENGINEERS AND AFFILIATES

EDWARD VERNICK, PE, CME, President
CRAIG F. REMINGTON, PLS, PP, Vice President

EXECUTIVE VICE PRESIDENTS
Michael D. Vena, PE, PP, CME (*deceased 2006*)
Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

DIRECTOR OF OPERATIONS
CORPORATE SECRETARY
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES

John J. Cantwell, PE, PP, CME
Alan Dittenhofer, PE, PP, CME
Frank J. Seney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME, LEED
Charles E. Adamson, PLS, AET
Kim Wendell Bibbs, PE, CME
Marc DeBlasio, PE, PP, CME
Leonard A. Faiola, PE, CME
Christopher J. Fazio, PE, CME
Kenneth C. Ressler, PE, CME
Gregory J. Sullivan, PE, PP, CME
Richard B. Czekanski, PE, CME, BCEE

Remington & Vernick Engineers

232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1882 (fax)

Remington, Vernick & Vena Engineers

9 Allen Street
Toms River, NJ 08753
(732) 286-9220
(732) 505-8416 (fax)

3 Jocama Boulevard, Suite 300-400
Old Bridge, NJ 08857
(732) 953-8000
(732) 591-2815 (fax)

Remington, Vernick & Walberg Engineers

845 North Main Street
Pleasantville, NJ 08232
(609) 645-7110
(609) 645-7076 (fax)

4907 New Jersey Avenue
Wildwood City, NJ 08260
(609) 522-5150
(609) 522-5313 (fax)

Remington, Vernick & Beach Engineers

922 Fayette Street
Conshohocken, PA 19428
(610) 940-1050
(610) 940-1161 (fax)

1000 Church Hill Road, Suite 220
Pittsburgh, PA 15205
(412) 263-2200
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building
262 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212
(302) 266-6208 (fax)

Remington, Vernick & Arango Engineers

The Presidential Center
Lincoln Building, Suite 600
101 Route 130
Cinnaminson, NJ 08077
(856) 303-1245
(856) 303-1249 (fax)

300 Penhorn Avenue, 3rd Floor
Secaucus, NJ 07094
(201) 624-2137
(201) 624-2136 (fax)

April 10, 2014

Mr. William Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08109

RE: **Monthly Activity Report**

Dear Bill:

The following is a status report of activities since the last Authority meeting:

1. **ACTION ITEMS :**

None

2. **ENGINEERING IN PROGRESS :**

Frosthoffer Avenue Sewer Main - RVE has prepared drawings and specifications to eliminate a hydraulic restriction in the sewer mains conveying wastewater to the pump station. **Authorization to advertise is requested.**

A contract for 2014 Annual Sewer System Repairs was awarded to SAR Automotive Equipment for the amount of \$197,175.00 and a contract for 2014 Annual Maintenance & Repair of Electrical-Mechanical Equipment was awarded to Municipal Maintenance for the amount of \$70,800.00. **Contract have been issued.**


Restaurant Depot sewer infrastructure improvements - RVE has completed review of proposed improvements and has issued a review letter dated April 10, 2014.

3. **CONSTRUCTION IN PROGRESS :**

None

Very truly yours,

REMINGTON & VERNICK ENGINEERS

By 

Dennis K. Yoder, P.E., P.P., C.M.E.

t:\water\facilities\06on\tuj\camden\0427 pennsauken sewerage authority\meeting reports\2014\psa 1404.docx



YOUR GOALS. OUR MISSION.

April 15, 2014

VIA Email and Regular Mail

Mr. William F. Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08110

Re: Activity Report for April 15, 2014 Meeting

Dear Mr. Orth:

The following constitutes T&M's Activity Report for the Pennsauken Sewerage Authority's April 15, 2014 meeting:

Sulfide Investigation

Monthly sampling and sulfide testing has been ongoing at several location within the PSA services area since January of 2011.

More recently, the focus of the study moved to the odor issues at the High Street Pump Station. T&M contacted the odor control system manufacturer who recommended a change to the carbon filter media in the unit. T&M provided the PSA with contact information for the purchase of new carbon filter media and filter media testing.

If the PSA wishes to further investigate odor issues, we recommend a review of the construction plans for the pump station in conjunction with the odor control system design guidelines to determine if the system is sized properly for the current use. To complete this task, the PSA would need to provide T&M with a copy of the construction plans for the pump station and odor control system.

During the summer of 2013, even with the hot weather that is normally associated with high sulfide levels, the PSA has received good results from the monthly sulfide testing. There have been no sulfide issues or complaints received.

System Flooding

T&M met with Thom Tillinghast of the PSA to look at areas of sanitary sewer system flooding at the intersection of Magnolia and Florida. T&M provided a proposal to the PSA for monitoring of system testing to be performed by the PSA and system improvement design.

The initial investigation requires dry weather system testing to be performed by the PSA. Once the test results are received, T&M will require authorization to proceed with services included in our pending proposal submitted on October 3, 2011.



Mr. William F. Orth, Executive Director
Re: Activity Report for March 18, 2014 Meeting

April 11, 2014
Page 2

Upon receipt of authorization, we can proceed immediately.

System Improvements 48th Street and Route 130

T&M met with Thomas Tillinghast to discuss proposed system improvements near the intersection of 48th Street and Route 130. T&M prepared a proposal for professional services and construction cost estimate for the project.

To date we have not received authorization and await further direction.

Riverfront Village at Pennsauken

T&M received for review, an application for Treatment Works Approval (TWA) for the proposed Riverfront Village development located at the intersection of 47th Street and River Road. T&M has reviewed the application and found it to be in compliance with technical and administrative requirements of a TWA Application. T&M issued a letter recommending approval of the application on December 11, 2013.

T&M received for review, an application for Sewer Connection Application for a new residential service from the proposed Riverfront Village development. This application is being reviewed under the same PSA Account number. T&M issued a letter recommending approval of the application on February 26, 2014. The application was approved by the Authority at the March 18, 2014

Should you have any questions, please contact me.

Very truly yours,

T&M ASSOCIATES

A handwritten signature in blue ink, appearing to read 'Max Peters', is written over the printed name.

A Maxwell Peters, P.E., C.M.E.
Principal Engineer

Cc: Edwin J. Steck, P.E.



PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

April 10, 2014

PESA 1400

William F. Orth, Executive Director
Pennsauken Sewage Authority
1250 John Tipton Blvd.
Pennsauken, New Jersey 08110

**RE: Engineer's Report
April 15, 2014 Meeting
Pennsauken Sewerage Authority**

Dear Mr. Orth:

The following is a summary of the engineering activities for the above referenced Authority meeting:

Sycamore Ridge Sewer Application

On January 16, 2014, the PSA received an application for sewer connection by ETC Companies of Ramsey, NJ. The Applicant proposes to connect a new lateral to service a proposed clubhouse on the subject property at 3731 Herbert Avenue. The new lateral would connect to an existing Authority 8" sanitary sewer main.

On March 11, 2014 a permit for new connection was issued to the applicant. My office will coordinate inspection upon notification that the connection is being scheduled.

Please feel free to contact me with any questions.

Sincerely,

PENNONI ASSOCIATES INC.

Thomas Lisse, PE, CME
Authority Engineer

Z:\PROJECTS\PESA, Pennsauken Sewerage Authority\1400 - General Engineering\Engineers Reports\Engineers Report 041014.doc

The Chairman asked for Mr. Orth, the Executive Director's report.

Mr. Orth has returned to work. However, he did not attend the meeting and had no report.

There was no correspondence to present.

Since there were no matters of personnel or litigation for closed session, Mr. Lutz asked for a motion to adjourn. Mr. Archible moved to adjourn the meeting, seconded by Mr. Ellis. All Commissioners concurred by saying aye.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Bill Orth", with a long horizontal flourish extending to the right.

Bill Orth, Secretary