

Meeting of March 21, 2023

The Chairman, Oren Lutz, called the meeting of the Pennsauken Sewerage Authority to order at 4:00 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

The Chairman stated meeting Notice has been given to the Courier Post and the Burlington County Times newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

The Chairman asked for roll call. The following Commissioners were present:

Mr. Oren Lutz
Mr. Gregory Schofield
Mr. Dennis Archible
Mrs. Marie McKenna

Also present were:

Mr. William Orth, Executive Director
David A. Luthman, Solicitor
Mr. Marco DiBattista, Assistant Director
Mr. Anthony Figueroa, Superintendent

Absent was:

Mr. Timothy Ellis

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Archible, seconded by Mrs. McKenna and carried to close the public portion of the meeting.

The minutes of the meeting of February 21, 2023 were presented for approval.

A motion was made by Mr. Archible, seconded by Mrs. McKenna to approve the minutes as presented. On roll call all Commissioners present voted yes and the motion carried.

The Chairman stated the amount of bills to be paid is \$401,525.91.

A motion was made by Mr. Archible, seconded by Mr. Schofield to approve payment of the bills as presented. On roll call all Commissioners present voted yes and the motion carried.

See Bill List Attached

Approval of Utility Bill Adjustment Nos. 4032, 4033, 4040 and 4041 and Balance Adjustment Nos. 24244, 24251 and 24278.

MARCH 21, 2023

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$401,525.91

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 02/22/23 to 03/21/23
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
3490	02/22/23	PAYROLL PAYROLL ACCOUNT	36,587.03	02/28/23	2763
3491	02/28/23	PAYROLL PAYROLL ACCOUNT	80,595.03	02/28/23	2766
3492	03/07/23	PAYROLL PAYROLL ACCOUNT	35,376.69		2769
3493	03/14/23	PAYROLL PAYROLL ACCOUNT	36,529.56		2771
3494	03/21/23	PAYROLL PAYROLL ACCOUNT	47,198.07		2774

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	5	0	236,286.38	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>5</u>	<u>0</u>	<u>236,286.38</u>	<u>0.00</u>

OPERATING	OPERATING ACCOUNT	Amount Paid	Ref Num
31354	03/02/23 PRINT PRINT AND MAIL COMMUNICATIONS	2,461.70	2768
31355	03/21/23 10010000 BENJAMIN B GONZALEZ	206.00	2776
31356	03/21/23 41475001 SANDRA ROBINSON	77.25	2776
31357	03/21/23 ABCON AB-CON EXTERMINATING INC.	30.00	2776
31358	03/21/23 ADVANCE ADVANCE AUTO PARTS	481.86	2776
31359	03/21/23 BARTUK BARTUK HOSE & HYDRAULICS	744.11	2776
31360	03/21/23 BELSITOR RICHARD J BELSITO	329.70	2776
31361	03/21/23 CANON CANON SOLUTIONS AMERICA	212.84	2776
31362	03/21/23 CCMUA CAMDEN COUNTY MUA	88.00	2776
31363	03/21/23 COMCAST COMCAST	354.60	2776
31364	03/21/23 CONCENTR CONCENTRA MEDICAL CENTERS	707.00	2776
31365	03/21/23 COOPEREL COOPER ELECTRIC SUPPLY CO INC.	42.24	2776
31366	03/21/23 CUMMINGS JAMES J. CUMMINGS, JR.	164.90	2776
31367	03/21/23 DELTA DELTA DENTAL OF NJ, INC.	4,509.51	2776
31368	03/21/23 DOYLE James J. Doyle	164.90	2776
31369	03/21/23 EVOQUA EVOQUA WATER TECHNOLOGIES LLC	2,485.00	2776
31370	03/21/23 GENSERVE GENSERVE INC	959.00	2776
31371	03/21/23 GKEICH GARY KEICH	164.90	2776
31372	03/21/23 GRAINGER GRAINGER	32.12	2776
31373	03/21/23 GROVE GROVE SUPPLY, INC.	207.95	2776
31374	03/21/23 HOMEDEPO THE HOME DEPOT	75.29	2776
31375	03/21/23 INGRAM WILLIAM INGRAM	164.90	2776
31376	03/21/23 JKRAMER JOSEPH KRAMER	164.90	2776
31377	03/21/23 LOUGHERY BERNADETTE A LOUGHERY	164.90	2776
31378	03/21/23 LUTHMAN DAVID A. LUTHMAN	1,516.67	2776
31379	03/21/23 MACANANY PATRICIA MACANANY	308.05	2776
31380	03/21/23 MAGRO JENNIFER LUCANO	100.00	2776
31381	03/21/23 MASTRACK MOB ASSET SOLUTIONS,MAS TRACK	2,106.22	2776
31382	03/21/23 MM Municipal Maintenance Co. Inc.	94,165.43	2776
31383	03/21/23 NATBTRY NATIONAL BATTERY COMPANY	170.00	2776
31384	03/21/23 NJAMERWA NEW JERSEY AMERICAN WTR CO INC	239.03	2776
31385	03/21/23 NJAWSTA NEW JERSEY AMERICAN WATER	109.20	2776
31386	03/21/23 NJWE NJ WATER ENVIRONMENT ASSOC.	675.00	2776
31387	03/21/23 OCC ONE CALL CONCEPTS, INC.	330.33	2776
31388	03/21/23 OLIVO PATRICK OLIVO	560.00	2776
31389	03/21/23 ORTH WILLIAM ORTH	159.34	2776
31390	03/21/23 PDOYLE PATRICK J. DOYLE	329.70	2776

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING		OPERATING ACCOUNT	Continued		
31391	03/21/23	PETTY PETTY CASH	186.54		2776
31392	03/21/23	PFLUGFEL DEBORAH PFLUGFELDER	164.90		2776
31393	03/21/23	PHILA PHILA. BUSINESS FORMS INC.	1,349.86		2776
31394	03/21/23	PSEG PUBLIC SERVICE ELEC & GAS CO.	31,923.25		2776
31395	03/21/23	R ORTH ORTH, REGINA	329.70		2776
31396	03/21/23	REDWING RED WING SHOES	1,632.44		2776
31397	03/21/23	REMING REMINGTON VERNICK ENGR INC	885.00		2776
31398	03/21/23	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	270.23		2776
31399	03/21/23	RINGRAM RICHARD INGRAM	329.70		2776
31400	03/21/23	SCHWER SCHWERING HARDWARE, LLC	455.88		2776
31401	03/21/23	STEWART STEWART BUSINESS SYSTEMS	85.31		2776
31402	03/21/23	SYSTEM4 SYSTEM 4 OF SOUTHERN NJ	360.00		2776
31403	03/21/23	TILLING THOMAS M TILLINGHAST	230.80		2776
31404	03/21/23	TWPPENN TOWNSHIP OF PENNSAUKEN	2,341.35		2776
31405	03/21/23	UNIFIRST UNIFIRST FIRST AID CORP	129.32		2776
31406	03/21/23	UNUM UNUM LIFE INSUR CO OF AMERICA	1,418.10		2776
31407	03/21/23	USABLU USA BLUEBOOK	878.32		2776
31408	03/21/23	VERIZOFF VERIZON	1,369.22		2776
31409	03/21/23	VERIZON VERIZON WIRELESS	416.09		2776
31410	03/21/23	WBMASON W.B. MASON CO., INC.	732.17		2776
31411	03/21/23	WINNER WINNER FORD	3,988.81		2776

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	58	0	165,239.53	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	58	0	165,239.53	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	63	0	401,525.91	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	63	0	401,525.91	0.00

A motion was made by Mr. Archible, seconded by Mr. Schofield to approve the Bill and Balance Adjustments. On roll call all Commissioners present voted yes and the motion carried.

See Journals Attached

The Chairman moved to Old Business.

There was no Old Business.

The Chairman moved to New Business.

- A. Approval of issuance of connection permits for the projects known as Werko Machine Co., and Wing Stop

A motion was made by Mr. Schofield, seconded by Mr. Archible to approve issuance of connection permits for the projects known as Werko Machine Co., and Wing Stop.

- B. Approval of the connection application for the project known as Pointy Development/Mini Self Storage per approval recommendation letter from Douglas White, T & M Associates (see Correspondence #2).

A motion was made by Mr. Archible, seconded by Mr. Schofield, to approve the connection application for the project known as Pointy Development/Mini Self-Storage per approval recommendation letter from Douglas White, T & M Associates.

- C. Resolution No. 23-25 – Authorizing the Execution of an Agreement with the City of Camden

A motion was made by Mr. Archible, seconded by Mrs. McKenna to approve Resolution No. 23-25 Authorizing the Execution of an Agreement with the City of Camden.

See Resolution No. 23-25

The Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer's Report

The Chairman asked the Superintendent, Anthony Figueroa, for his report.

See Superintendent's Report

The Chairman asked for the Engineer's reports.

No Engineers were present.

March 6, 2023
07:29 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	6 Flat:	77.25-	Exc:	0.00	Ref Num:	4032
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	6 Flat:	77.25-	Exc:	0.00	Total Updated:	77.25-

March 6, 2023
07:27 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
10515000-0 PIERLOTT, PAUL	Sewer	S10	B	23	2	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		03/06/23	1
10515000-0 PIERLOTT, PAUL	Sewer	S11	B	23	2	25.75	0.00	25.75	CHG TO S11 SR RATE	N		03/06/23	2
10515000-0 PIERLOTT, PAUL	Sewer	S10	B	23	3	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		03/06/23	3
10515000-0 PIERLOTT, PAUL	Sewer	S11	B	23	3	25.75	0.00	25.75	CHG TO S11 SR RATE	N		03/06/23	4
10515000-0 PIERLOTT, PAUL	Sewer	S10	B	23	4	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		03/06/23	5
10515000-0 PIERLOTT, PAUL	Sewer	S11	B	23	4	25.75	0.00	25.75	CHG TO S11 SR RATE	N		03/06/23	6

March 6, 2023
02:27 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	4 Flat:	206.00-	Exc:	0.00	Ref Num:	4033
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	4 Flat:	206.00-	Exc:	0.00	Total Updated:	206.00-

March 6, 2023
02:26 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
21347102-0 HADDON POINT URBAN RENEWAL II LLC	Sewer	S10	B	23	1	51.50-	0.00	51.50-	REMOVED CHARGES	N		03/06/23	1
21347102-0 HADDON POINT URBAN RENEWAL II LLC	Sewer	S10	B	23	2	51.50-	0.00	51.50-	REMOVED CHARGES	N		03/06/23	2
21347102-0 HADDON POINT URBAN RENEWAL II LLC	Sewer	S10	B	23	3	51.50-	0.00	51.50-	REMOVED CHARGES	N		03/06/23	3
21347102-0 HADDON POINT URBAN RENEWAL II LLC	Sewer	S10	B	23	4	51.50-	0.00	51.50-	REMOVED CHARGES	N		03/06/23	4

March 10, 2023
02:37 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Billings: 12 Flat: 154.50- Exc: 0.00 Ref Num: 4040
 Updated Deductions: 0 Flat: 0.00 Exc: 0.00
 Total Entries: 12 Flat: 154.50- Exc: 0.00 Total Updated: 154.50-

rch 10, 2023
:35 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service Name	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate Flag	Date	Seq
1475001-0	Sewer ROBINSON, SANDRA A	S10	B	23	2	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N	03/10/23	1
1475001-0	Sewer ROBINSON, SANDRA A	S11	B	23	2	25.75	0.00	25.75	CHG TO S11 SR RATE	N	03/10/23	2
1475001-0	Sewer ROBINSON, SANDRA A	S10	B	23	3	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N	03/10/23	3
1475001-0	Sewer ROBINSON, SANDRA A	S11	B	23	3	25.75	0.00	25.75	CHG TO S11 SR RATE	N	03/10/23	4
1475001-0	Sewer ROBINSON, SANDRA A	S10	B	23	4	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N	03/10/23	5
1475001-0	Sewer ROBINSON, SANDRA A	S11	B	23	4	25.75	0.00	25.75	CHG TO S11 SR RATE	N	03/10/23	6
10654000-0	Sewer RIVERA, NORBERTO	S10	B	23	2	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N	03/10/23	7
10654000-0	Sewer RIVERA, NORBERTO	S11	B	23	2	25.75	0.00	25.75	CHG TO S11 SR RATE	N	03/10/23	8
10654000-0	Sewer RIVERA, NORBERTO	S10	B	23	3	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N	03/10/23	9
10654000-0	Sewer RIVERA, NORBERTO	S11	B	23	3	25.75	0.00	25.75	CHG TO S11 SR RATE	N	03/10/23	10
10654000-0	Sewer RIVERA, NORBERTO	S10	B	23	4	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N	03/10/23	11
10654000-0	Sewer RIVERA, NORBERTO	S11	B	23	4	25.75	0.00	25.75	CHG TO S11 SR RATE	N	03/10/23	12

Batch: CINDY	Updated Billings:	8 Flat:	103.00-	Exc:	0.00	Ref Num:	4041
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	103.00-	Exc:	0.00	Total Updated:	103.00-

Batch Id: CINDY

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
40883000-0	Sewer	S10	B	23	1	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		03/15/23	1
BITSIKAS, BESSIE													
40883000-0	Sewer	S11	B	23	1	25.75	0.00	25.75	CHG TO S11, SR RATE	N		03/15/23	2
BITSIKAS, BESSIE													
40883000-0	Sewer	S10	B	23	2	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		03/15/23	3
BITSIKAS, BESSIE													
40883000-0	Sewer	S11	B	23	2	25.75	0.00	25.75	CHG TO S11, SR RATE	N		03/15/23	4
BITSIKAS, BESSIE													
40883000-0	Sewer	S10	B	23	3	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		03/15/23	5
BITSIKAS, BESSIE													
40883000-0	Sewer	S11	B	23	3	25.75	0.00	25.75	CHG TO S11, SR RATE	N		03/15/23	6
BITSIKAS, BESSIE													
40883000-0	Sewer	S10	B	23	4	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		03/15/23	7
BITSIKAS, BESSIE													
40883000-0	Sewer	S11	B	23	4	25.75	0.00	25.75	CHG TO S11, SR RATE	N		03/15/23	8
BITSIKAS, BESSIE													

February 28, 2023
12:06 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 1 Updated Principal: 25.00- Updated Penalty: 0.00 Ref Num: 24244

February 28, 2023
11:59 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code Transaction	Yr Prd Type	Principal Description	Penalty	Total	Date	Seq
60041001-0 KAMARA, FODAY	Sewer	104	NSF	22 4	25.00- Balance Adjustment ONE-TIME COURTESY REMOVAL	0.00	25.00-	02/28/23	1

Batch: CINDY Updated Entries: 5 Updated Principal: 0.00 Updated Penalty: 14.51- Ref Num: 24251

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code Transaction	Yr Prd Type	Principal Description	Penalty	Total	Date	Seq
10899000-0 SON, IVY	Sewer	104	21	4	0.00 Balance Adjustment	5.39- PENALTIES ADDED IN ERROR	5.39-	02/28/23	1
10899000-0 SON, IVY	Sewer	104	22	1	0.00 Balance Adjustment	3.08- PENALTIES ADDED IN ERROR	3.08-	02/28/23	2
10899000-0 SON, IVY	Sewer	104	22	2	0.00 Balance Adjustment	0.77- PENALTIES ADDED IN ERROR	0.77-	02/28/23	3
10899000-0 SON, IVY	Sewer	104	22	3	0.00 Balance Adjustment	3.73- PENALTIES ADDED IN ERROR	3.73-	02/28/23	4
10899000-0 SON, IVY	Sewer	104	22	4	0.00 Balance Adjustment	1.54- PENALTIES ADDED IN ERROR	1.54-	02/28/23	5

March 2, 2023
11:00 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 1 Updated Principal: 0.00 Updated Penalty: 0.19- Ref Num: 24278

March 2, 2023
10:59 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal Description	Penalty	Total	Date	Seq
20294000-0 BIBELHEIMER, ALAN & AMBER	Sewer	104		22 4	0.00 Balance Adjustment POSTED IN ERROR	0.19-	0.19-	03/02/23	1

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
TO AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH
THE CITY OF CAMDEN**

WHEREAS, the Pennsauken Sewerage Authority (“Authority”) owns and operates sewage collection systems in the Township of Pennsauken and the City of Camden (“City”) owns and operates sewage collection systems in the City of Camden; and

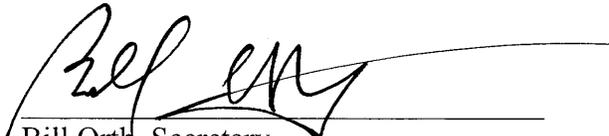
WHEREAS, the City and Pennsauken are aware that a number of properties which are physically within the geographical boundaries of the City discharge sewage into the systems of the Authority and that there are a number of properties within the geographical boundaries of the Township of Pennsauken that discharge sewage into the systems of the City; and

WHEREAS, the Authority and the City recognize that any owner of any property that discharges sewage into the systems of the Authority should pay sewage fees to the Authority regardless of location within the boundaries of the City and that the owner of any property which discharges sewage into the systems of the City should pay sewage fees to the City regardless of location within the boundaries of the Township of Pennsuken; and

WHEREAS, the City and the Authority desire to memorialize this agreement and to authorize actions consistent therewith.

NOW, THEREFORE, BE IT RESOLVED, that from January 1, 2022 forward the City shall bill all property owners who discharge sewage into the City’s systems and the Authority shall bill all property owners who discharge sewage into the Authority’s systems; and that there will be no retroactive application of this agreement prior to January 1, 2022 and that any fees collected subsequent to January 1, 2022 by either party in violation of this agreement shall be refunded to the property owner who paid those fees; and

BE IT FURTHER RESOLVED THAT, the agreements referenced herein shall be contained in a Shared Services Agreement to be signed by the appropriate officers of each of the parties, which shall be subject to the review and approval of the Solicitor to the Authority.



Bill Orth, Secretary

ROLL CALL:

Mr. Oren Lutz – **Yes**
Mr. Gregory Schofield – **Yes**
Mr. Dennis Archible – **Yes**
Mr. Timothy Ellis – **Absent**
Mrs. Marie McKenna – **Yes**

ADOPTED: March 21, 2023

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2023 - DECEMBER 31, 2023
FOR MONTH OF FEBRUARY

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,780,000.00	208,832.23	301,362.18	\$ 776,361.00	\$ 806,668.00
4004 COMMERCIAL	1,305,000.00	\$ 131,449.91	273,711.58	\$ 12,047.79	\$ 263,970.66
4005 PENALTY	50,000.00	\$ 3,122.64	5,411.50	\$ 7,670.44	\$ 14,859.77
4002 MERCH	205,000.00		-	\$ -	\$ -
4003 C/H	32,000.00		-		\$ 3,528.52
4012 OTHER INCOME	3,000.00		-		\$ -
4013 INVEST INT	5,000.00	\$ 830.91	1,841.10		\$ 1,841.10
4014 TRUSTEE INT	15,000.00	\$ 51.09	427.15		\$ 427.15
4016 PERMITS (RES)	12,000.00	\$ 100.00	700.00		\$ 700.00
4019 PERMITS (COMM)	12,000.00	\$ 100.00	100.00		\$ 100.00
4021-PERMITS (MERCH)	1,000.00		-		\$ -
4020-JIF INS PREMIUM	12,000.00		-		\$ -
4017-18- FILING-INSP.	\$500.00	\$15.00	15.00		\$ 15.00
Anticipated Balance	44,900.00				\$ -
TOTALS	4,477,400.00	344,501.78	583,568.51	796,079.23	1,092,110.20
		<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS/CAPITAL		\$ 90,000.00	\$ 6,808.45	\$ 6,808.45	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$1,819,513.83
PAYROLL	\$5,093.47
REVENUE	\$ 11.25
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 59,982.40
R & R	\$ 280,821.48
GENERAL	\$ 107,762.21

Investments under Trustee Accounts:

57,010.02 CD with 1st Colonial Bank @ .35% - MATURES 11/07/23
197,134.57 CD with 1st Colonial Bank @ .50% - MATURES 12/24/23
83,290.20 CD with 1st Colonial Bank @ 35% - Matures 01/29/24

111,142.35 Money Market

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Revenue Account Range: 01-00-410-000 to 01-00-430-001
 Expend Account Range: 01-01-510-500 to 01-03-600-002
 Print Zero YTD Activity: No
 Include Non-Anticipated: Yes
 Include Non-Budget: Yes
 Year To Date As Of: 02/28/23
 Current Period: 02/01/23 to 02/28/23
 Prior Year: 02/01/22 to 02/28/22

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-410-001	Residential	775,434.00	2,780,000.00	776,361.00	806,668.00	0.00	1,973,332.00-	29
01-00-410-002	Merchantville	0.00	205,000.00	0.00	0.00	0.00	205,000.00-	0
01-00-410-003	Cherry Hill	0.00	32,000.00	0.00	3,528.52	0.00	28,471.48-	11
01-00-410-004	Commercial	15,459.99	1,305,000.00	12,047.79	263,970.66	0.00	1,041,029.34-	20
01-00-410-005	A/R Penalty	6,905.06	50,000.00	7,670.44	14,859.77	0.00	35,140.23-	30
01-00-415-001	Permits- Residential	13,025.00	12,000.00	100.00	700.00	0.00	11,300.00-	6
01-00-415-002	Permits - Commercial	0.00	12,000.00	100.00	100.00	0.00	11,900.00-	1
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	0.00	3,000.00	0.00	0.00	0.00	3,000.00-	0
01-00-420-002	Application and Inspection Fees	15.00	500.00	15.00	15.00	0.00	485.00-	3
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-425-001	Interest from Operating Fund	122.37	5,000.00	830.91	1,841.10	0.00	3,158.90-	37
01-00-425-002	Interest from Trustee Accounts	0.35	15,000.00	51.09	427.15	0.00	14,572.85-	3
01-00-430-001	Anticipated Fund Balance	0.00	44,900.00	0.00	0.00	0.00	44,900.00-	0
	01 OPERATING REVENUES Revenue Total	810,961.77	4,477,400.00	797,176.23	1,092,110.20	0.00	3,385,289.80-	24

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	23,758.00	317,500.00	24,392.00	54,808.00	0.00	262,692.00	17
01-01-510-502	ADMIN Office Staff	23,514.00	325,000.00	24,112.00	54,720.00	0.00	270,280.00	17
01-01-510-503	ADMIN: Commissioners	1,500.00	18,000.00	1,500.00	3,000.00	0.00	15,000.00	17
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liabill	0.00	145,000.00	0.00	0.00	0.00	145,000.00	0
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	3,804.13	56,000.00	3,803.80	11,714.98	0.00	44,285.02	21
01-01-510-603	ADMIN: SUI/SDI/FLI	973.59	5,000.00	855.77	1,747.48	0.00	3,252.52	35
01-01-510-604	ADMIN: Hospital Benefits	11,685.41	158,000.00	14,085.15	40,727.23	0.00	117,272.77	26
01-01-510-605	ADMIN: Vision, Dental & Rx	3,827.37	54,000.00	3,774.07	10,715.28	0.00	43,284.72	20
01-01-510-607	ADMIN: Sick/Vac Payback	1,360.00	76,500.00	0.00	41,230.00	0.00	35,270.00	54
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.67	20,000.00	1,516.67	3,033.34	0.00	16,966.66	15
01-01-510-722	ADMIN: Audit	220.00	37,000.00	0.00	0.00	0.00	37,000.00	0
01-01-510-723	ADMIN: Other Professional Fees	0.00	20,000.00	0.00	8,455.00	0.00	11,545.00	42
01-01-510-736	ADMIN: Public Officials Liab.	0.00	11,000.00	0.00	4,164.50	0.00	6,835.50	38
01-01-510-750	ADMIN: Office Supplies & Expense	339.19	15,000.00	776.71	1,463.94	0.00	13,536.06	10
01-01-510-751	ADMIN: Postage	1,726.55	14,000.00	1,891.95	6,891.95	0.00	7,108.05	49

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-752	ADMIN: Advertising & Printing	1,139.02	15,000.00	1,475.81	1,475.81	0.00	13,524.19	10
01-01-510-753	ADMIN: Telephone	1,723.64	25,000.00	1,757.88	3,515.76	0.00	21,484.24	14
01-01-510-754	ADMIN: Miscellaneous Exp	74.92	3,000.00	99.00	2,602.60	0.00	397.40	87
01-01-510-755	ADMIN: Service Contracts	366.18	25,000.00	474.91	10,748.24	0.00	14,251.76	43
01-01-510-756	ADMIN: Equipment Rental	0.00	3,500.00	747.39	747.39	0.00	2,752.61	21
01-01-510-757	ADMIN: Building utilities	0.00	25,000.00	0.00	4,316.68	0.00	20,683.32	17
01-01-510-758	ADMIN: Building Exp. & Repairs	1,198.99	25,000.00	2,269.99	3,937.87	0.00	21,062.13	16
01-01-510-759	ADMIN: Financial Exp	345.00	2,000.00	345.00	370.00	0.00	1,630.00	18
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	2,040.00	10,000.00	942.00	2,423.00	0.00	7,577.00	24
01-01-510-763	ADMIN: Civic Involvement	0.00	182,500.00	0.00	15,000.00	0.00	167,500.00	8
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union salaries	70,468.43	975,000.00	69,040.52	156,226.73	0.00	818,773.27	16
01-02-520-506	O&M: Management salaries	13,704.00	184,000.00	14,120.00	31,562.00	0.00	152,438.00	17
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	0.00	145,000.00	0.00	0.00	0.00	145,000.00	0
01-02-520-602	O&M: FICA/SOCIAL SECURITY/MEDICARE	6,121.19	100,000.00	6,098.98	14,273.11	0.00	85,726.89	14
01-02-520-603	O&M: SUI/SDI/FLI	1,058.71	8,500.00	796.23	1,859.79	0.00	6,640.21	22
01-02-520-604	O&M: Hospitalization benefits	25,212.81	345,000.00	28,811.74	83,368.91	0.00	261,631.09	24
01-02-520-605	O&M: Vision, Dental & Rx	7,591.31	112,000.00	7,599.03	21,826.58	0.00	90,173.42	19
01-02-520-607	O&M: Sick/vac Payback	0.00	93,500.00	0.00	6,515.50	0.00	86,984.50	7
01-02-520-608	O&M: Uniform Exp.	1,254.46	8,000.00	0.00	0.00	0.00	8,000.00	0
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	670.00	25,000.00	535.00	535.00	0.00	24,465.00	2
01-02-520-731	O&M: General Liability/Auto Ins	0.00	32,000.00	0.00	9,821.50	0.00	22,178.50	31
01-02-520-732	O&M: Worker's Comp Insurance	0.00	67,000.00	0.00	22,558.50	0.00	44,441.50	34
01-02-520-733	O&M: Property/Insurance	0.00	38,000.00	0.00	31,664.50	0.00	6,335.50	83
01-02-520-735	O&M: Fund Expense (JIF)	0.00	5,000.00	0.00	342.50	0.00	4,657.50	7
01-02-520-741	O&M: Uninsured liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
01-02-520-755	O&M: Service Contracts	2,145.00	30,000.00	2,295.00	2,295.00	0.00	27,705.00	8
01-02-520-764	O&M: Station Utilities	115.19	175,000.00	89.25	109.10	0.00	174,890.90	0
01-02-520-765	O&M: Trash Removal	249.01	10,000.00	270.23	810.69	0.00	9,189.31	8
01-02-520-766	O&M: Oper & Maint Expense	2,386.38	45,000.00	520.27	1,786.25	0.00	43,213.75	4
01-02-520-767	O&M: Safety Expense	145.40	5,000.00	230.99	952.16	0.00	4,047.84	19
01-02-520-768	O&M: Landscaping	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
01-02-520-769	O&M: Vehicle & Repair Exp	1,849.62	20,000.00	193.14	1,089.35	0.00	18,910.65	5
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	58.00	30,000.00	103.50	103.50	0.00	29,896.50	0
01-02-520-771	O&M: Collection System Expense	1,342.44	73,350.00	559.70	1,291.12	0.00	72,058.88	2
01-02-520-772	O&M: Emergency Repairs	0.00	140,000.00	0.00	0.00	0.00	140,000.00	0
01-02-520-773	O&M: Emergency Station Repairs	0.00	140,000.00	0.00	0.00	0.00	140,000.00	0

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-774	O&M: Chemicals	0.00	6,875.00	0.00	0.00	0.00	6,875.00	0
01-02-520-775	O&M Permits & Licensing	0.00	6,000.00	0.00	691.00	0.00	5,309.00	12
01-03-600-001	Bond Debt (Principa)	11,847.45	50,550.00	11,847.45	11,847.45	0.00	38,702.55	0
01-03-600-002	Bond Debt (Interest)	2,260.00	4,125.00	1,980.00	1,980.00	0.00	2,145.00	0
	01 OPERATING FUND Expend Total	229,592.06	4,477,400.00	229,911.13	691,319.29	0.00	3,786,080.71	15

01 OPERATING FUND

	Prior	Current	YTD
Revenues:	810,961.77	797,176.23	1,092,110.20
Expended:	229,592.06	229,911.13	691,319.29
Net Income:	581,369.71	567,265.10	400,790.91

Grand Totals

	Prior	Current	YTD
Revenues:	810,961.77	797,176.23	1,092,110.20
Expended:	229,592.06	229,911.13	691,319.29
Net Income:	581,369.71	567,265.10	400,790.91

Superintendent's Report

Meeting of March 21,2023

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 47,192 feet of gravity sewer main. 1,649 feet was root cut and 5,305 feet was inspected using our CCTV equipment. We performed 181 utility mark outs. We responded to 48 calls for service. The call breakdown is as follows:

Main Line stoppages:	6
Vent stoppages:	17
Station alarms:	6
Miscellaneous services:	19

Respectfully submitted,



Anthony Figueroa
Superintendent

The Chairman asked the Commissioners for any reports.

The Commissioners had nothing further to report.

The Chairman asked the Solicitor, David Luthman, for his report.

Mr. Luthman had nothing to report.

The Chairman asked the Executive Director, Mr. Orth, for his report.

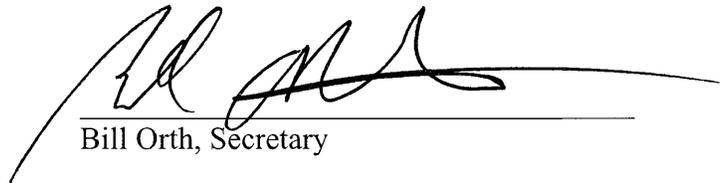
Mr. Orth had nothing further to report.

Correspondence:

1. Memo from Municipal Excess Liability Joint Insurance Fund attaching a copy of the 2021/2022 Municipal Excess Liability Joint Insurance Fund Annual Report1/23
2. Approval Recommendation letter from Douglas White, T & M Associates3/16/23

As there were no items of personnel or litigation, Mr. Lutz requested a motion to adjourn. A motion was made by Mr. Archible, seconded by Mrs. McKenna to adjourn. On roll call all Commissioners present voted yes and the motion carried.

Respectfully Submitted,



Bill Orth, Secretary



Municipal Excess Liability Joint Insurance Fund

9 Campus Drive – Suite 216
Parsippany, NJ 07054
Tel (201) 881-7632
Fax (201) 881-7633

To: Clerk/Administrator
Municipal Excess Liability Joint Insurance Fund

From: David N. Grubb
MEL Executive Director

Date: January 2023

Re: MEL Annual Report

Enclosed please find copies of the 2021/2022 Municipal Excess Liability Joint Insurance Fund Annual Report. Please keep a copy for yourself and distribute the remaining reports to your municipal governing body members and/or authority members.

The MEL/JIF system continues to be a leader in providing excess coverage at reasonable rates and is valued for its ability to deliver effective safety education and accident prevention programs. Since its founding in 1987, the MEL/JIF system has saved New Jersey taxpayers more than \$3.5 billion (including \$2 billion generated in safety savings).

The enclosed report helps illustrate our efforts and accomplishments for the past 35 years.

Should you have any questions or would like to request more copies of this report, please contact our office at 201-881-7632.

cc: Fund Commissioners
Risk Management Consultants

Correspondence #2



YOUR GOALS. OUR MISSION.

PNSA R0150

February 16, 2023
Revised: March 16, 2023

Mr. William F. Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Boulevard
Pennsauken, NJ 08110

Re: PSA Connection Application
Pointy Developments
4615 N. Crescent Blvd
Block 4601, Lots 23 & 24

Dear Mr. Orth:

T&M Associates has received submission of the following revised materials for review, in support of the Connection Application for the Pointy Developments self storage building at 4615 N. Crescent Boulevard.

- One (1) copies of the Application Form
- One (1) set of plans, 14 pages last revised 12/17/22.

The project consists of the construction of a 112,923 SF self storage building on a vacant lot that previously contained some commercial businesses. The site has been vacant for several years.

The project plans depict a new 4" sanitary lateral to extend approximately 36 feet from the proposed building to the existing 8" T.C.P. sewer main within 46th Street.

Review Comments

1. The applicant has now provided an estimate of flow from the proposed building. Based on two months of water flow data from another intown facility they project a flow of 125 GPD.
2. The applicant has now provided a cost estimate for the work. They list a lump sum value of \$5,000 for the new lateral connection.
3. As noted in note 10.F. on sheet 3 of the plans, the applicant and contractor shall notify the PSA if any existing laterals are found which are not already closed, and make arrangements to cap and close those laterals as required by the PSA.

William F. Orth, Executive Director
Re: PSA Connection Application
Pointy Developments

February 16, 2023
Rev. March 16, 2023
Page 2

4. The plans have been revised as required in our previous review letter.
5. The applicant may be able to use an existing 4" lateral connection to the main in 46th Street. If the location of the existing lateral fits the preferred site location, the applicant can contact this office and the PSA to review the opportunity.
6. We recommend that a connection fee of \$1,275.00 be instituted based on the nominal flow for the facility and the PSA Rules which stipulate a minimum fee equal to a single family residential unit.
7. The Performance Bond for the work is to be provided based on the need to make the connection from the building to the existing sewer main plus any restoration of the street. We recommend a flat amount of \$5,000.00 This can be released after the facility is functional and has demonstrated proper function.
8. Based on the information provided, the following fees apply

Initial Application Fee:	\$ 15.00
Escrow Fee:	\$ 2,500.00
Connection Fee:	\$1,275.00
Performance Bond	\$5,000.00

It is our recommendation that the Authority **can** this application at this time.