

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 4:15 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

- Mr. Oren Lutz
- Mr. Gregory Schofield
- Mr. Dennis Archible
- Mr. Timothy Ellis
- Mr. James Pennestri

Also present were:

- Mr. Bill Orth, Executive Director
- Mr. Thomas M. Tillinghast, Superintendent
- Mr. David Luthman, Solicitor

Absent was:

- Mr. Marco DiBattista, Treasurer

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Schofield, seconded by Mr. Ellis and carried to close the public portion.

The minutes of the meeting February 21, 2017 were presented for approval.

A motion was made by Mr. Schofield, seconded by Mr. Archible to approve the minutes as presented. All Commissioners signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is .....\$310,052.79

Mr. Archible moved to pay the bills as presented, seconded by Mr. Ellis. On roll call all Commissioners voted yes. The motion carried.

See Bill List Attached

Utility Balance Adjustment #'s 13436, 13453, 13476, and 13499 were presented.

Mr. Ellis moved for the approval of adjustments while Mr. Archible seconded the motion. On roll call all Commissioners voted yes for approval.

See Journals Attached

**March 22, 2017**

**PENNSAUKEN SEWERAGE AUTHORITY**

**MEETING FIGURE:**

**\$310,052.79**

Range of Checking Accts: OPER MAN WIRE to OPERATING      Range of Check Dates: 02/22/17 to 03/21/17  
Report Type: All Checks      Report Format: Super Condensed      Check Type: Computer: Y      Manual: Y      Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
888	02/28/17	PAYROLL PAYROLL ACCOUNT	76,300.87	02/28/17	1962
889	03/07/17	PAYROLL PAYROLL ACCOUNT	31,884.87		1965
890	03/14/17	PAYROLL PAYROLL ACCOUNT	34,323.39		1967
891	03/21/17	PAYROLL PAYROLL ACCOUNT	34,995.32		1969

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	4	0	177,504.45	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	177,504.45	0.00

OPERATING	OPERATING ACCOUNT	Amount Paid	Ref Num
27248	02/23/17 VERIZOFF VERIZON	1,202.86	1961
27249	03/02/17 PRINT PRINT AND MAIL COMMUNICATIONS	1,876.62	1964
27250	03/21/17 ABCON AB-CON EXTERMINATING INC.	210.00	1971
27251	03/21/17 ACERBO ACERBO'S AUTO TRIM & LETTERING	1,125.00	1971
27252	03/21/17 BARTUK BARTUK HOSE & HYDRAULICS	24.22	1971
27253	03/21/17 BEVAN BEVAN SECURITY SYSTEMS, INC	432.00	1971
27254	03/21/17 BURLTIME BURLINGTON COUNTY TIMES	81.18	1971
27255	03/21/17 CANON CANON SOLUTIONS AMERICA, INC.	222.75	1971
27256	03/21/17 CARQUEST CARQUEST AUTO PARTS	110.79	1971
27257	03/21/17 CCMUA CAMDEN COUNTY MUA	88.39	1971
27258	03/21/17 CINTAS CINTAS FIRST AID & SAFETY	130.27	1971
27259	03/21/17 COMCAST COMCAST	271.19	1971
27260	03/21/17 COURIER COURIER POST - DAILY JOURNAL	44.08	1971
27261	03/21/17 CUMMINGS JAMES J. CUMMINGS, JR.	46.10	1971
27262	03/21/17 DELTA DELTA DENTAL OF NJ, INC.	7,586.10	1971
27263	03/21/17 EVOQUA EVOQUA WATER TECHNOLOGIES LLC	1,734.00	1971
27264	03/21/17 FONTANAS FONTANA'S AUTO REPAIR INC.	1,343.95	1971
27265	03/21/17 GRAINGER GRAINGER	470.40	1971
27266	03/21/17 HAINESPO HAINESPORT ENTERPRISES INC	2,770.85	1971
27267	03/21/17 INGRAM WILLIAM INGRAM	46.10	1971
27268	03/21/17 LOUGHERY BERNADETTE A LOUGHERY	46.10	1971
27269	03/21/17 LUTHMAN DAVID A. LUTHMAN	1,516.67	1971
27270	03/21/17 MACANANY PATRICIA MACANANY	308.05	1971
27271	03/21/17 MM Municipal Maintenance Co. Inc.	77,964.07	1971
27272	03/21/17 MPWC MPWC	1,560.00	1971
27273	03/21/17 NATBATRY NATIONAL BATTERY COMPANY	328.50	1971
27274	03/21/17 NJAMERWA NEW JERSEY AMERICAN WTR CO INC	100.99	1971
27275	03/21/17 NJAW NEW JERSEY AMERICAN WATER CO	28.00	1971
27276	03/21/17 NJAWSTA NEW JERSEY AMERICAN WATER	85.26	1971
27277	03/21/17 OCC ONE CALL CONCEPTS, INC.	157.50	1971
27278	03/21/17 ORTH WILLIAM ORTH	159.34	1971
27279	03/21/17 PDOYLE PATRICK J. DOYLE	46.10	1971
27280	03/21/17 PITNEYME PITNEY BOWES GLOBAL FINANC SVC	747.00	1971
27281	03/21/17 PSEG PUBLIC SERVICE ELEC & GAS CO.	14,429.08	1971
27282	03/21/17 R ORTH ORTH, REGINA	46.10	1971
27283	03/21/17 RINGRAM RICHARD INGRAM	46.10	1971
27284	03/21/17 SCHWER SCHWERING HARDWARE, INC.	125.42	1971
27285	03/21/17 SPECIAL SPECIALTY GRAPHICS LLC	5,246.50	1971
27286	03/21/17 STEWART STEWART BUSINESS SYSTEMS	63.95	1971

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING		OPERATING ACCOUNT	Continued		
27287	03/21/17	TM T & M ASSOCIATES	3,284.23		1971
27288	03/21/17	UNUM UNUM LIFE INSUR CO OF AMERICA	1,200.07		1971
27289	03/21/17	VALLETT RICHARD B. VALLETT, JR.	62.50		1971
27290	03/21/17	VERIZOFF VERIZON	1,204.93		1971
27291	03/21/17	VERIZON VERIZON WIRELESS	545.10		1971
27292	03/21/17	VISION TOWNSHIP OF PENNSAUKEN	2,140.80		1971
27293	03/21/17	WATERENV WATER ENVIRONMENT FEDERATION	386.00		1971
27294	03/21/17	WBMASON W.B. MASON CO., INC.	418.94		1971
27295	03/21/17	WESTMONT WESTMONT HARDWARE, INC.	59.40		1971
27296	03/21/17	WHARTON WHARTON HARDWARE & SPLY CORP	424.79		1971
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	49	0	132,548.34	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	49	0	132,548.34	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	53	0	310,052.79	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	53	0	310,052.79	0.00

February 27, 2017  
03:03 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Payment Batch Update/Posting Report

Page No: 1

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Batch: CINDY	Updated Payments:	2	Updated Payment Amt:	200.00-	Updated Penalty:	0.00	Ref Num: 13436
			Updated Total:	200.00-			
	Updated Revenue:	1	Updated Revenue Amt:	200.00-			

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February 27, 2017  
03:03 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Payment/Reversal Batch Verification Listing for Batch: CINDY

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Batch Id: CINDY      Batch Type: Payment/Reversal      Batch Date: 02/23/17      Sort By: Sequence

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Type	Id	Name/Comment	Subseq Cert Num	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk	Id	D
	Outside Buyer	Subseq Adj Code				Install Int					
Sewer	21124000-0	COLON, ANGEL	5102. 19.	16 4 001R	103.00-	0.00	103.00-	CK	100		C
		Original Payment Date: 02/21/17	Payment Reference: 13414	8							
Sewer				16 3 001R	97.00-	0.00	97.00-	CK	100		C
		Original Payment Date: 02/21/17	Payment Reference: 13414	7							
Account 21124000-0 Total:							200.00-				

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March 1, 2017  
12:05 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Payment Batch Update/Posting Report

Page No: 1

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Batch: CINDY	Updated Payments:	2	Updated Payment Amt:	56.70-	Updated Penalty:	0.00	Ref Num: 13453
			Updated Total:	56.70-			
	Updated Revenue:	1	Updated Revenue Amt:	56.70-			

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March 1, 2017  
12:04 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Payment/Reversal Batch Verification Listing for Batch: CINDY

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Batch Id: CINDY	Batch Type: Payment/Reversal	Batch Date: 02/24/17	Sort By: Sequence
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Type	Id	Name/Comment	Subseq Cert Num	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk	Id
Outside Buyer	Subseq	Adj Code			Install	Int				
Sewer	41212012-0	TAYLOR, IRENE	4211.03 12.	16 4 001R	51.50-	0.00	51.50-	CK	3694940012	v
		Original Payment Date: 02/14/17	Payment Reference: 13400	11						
Sewer				16 3 001R	5.20-	0.00	5.20-	CK	3694940012	v
		Original Payment Date: 02/14/17	Payment Reference: 13400	10						
Account 41212012-0 Total:							56.70-			

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March 9, 2017  
11:12 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Payment Batch Update/Posting Report

Page No: 1

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Batch: CINDY	Updated Payments:	1	Updated Payment Amt:	259.98-	Updated Penalty:	3.96-	Ref Num: 13476
			Updated Total:	263.94-			
	Updated Revenue:	2	Updated Revenue Amt:	263.94-			

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March 9, 2017  
11:07 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Payment/Reversal Batch Verification Listing for Batch: CINDY

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Batch Id: CINDY      Batch Type: Payment/Reversal      Batch Date: 03/07/17      Sort By: Sequence

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Type	Id	Name/Comment	Subseq	Cert Num	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk Id	I
	Outside Buyer	Subseq Adj Code					Install Int				
Sewer	90029000-0	MADERA, JUANA	808.	16.	16 4 003R	259.98-	3.96-	263.94-	CK	2063	
	Original Payment Date: 03/01/17		Payment Reference:	13449	82						

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March 16, 2017  
03:04 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Payment/Reversal Batch Verification Listing for Batch: CINDY

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Batch Id: CINDY	Batch Type: Payment/Reversal	Batch Date: 03/14/17	Sort By: Sequence							
Type	Id	Name/Comment	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk	Id	De
Outside Buyer	Subseq	Adj Code	Subseq Cert Num		Install Int					
Sewer 60249001-0	HIGHSMITH, ROSALIND	5824.	6.	16 4 001R	51.50-	0.77-	52.27-CK	3696457175	WJ	
Original Payment Date: 03/03/17	Payment Reference: 13461	22								

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March 16, 2017  
03:15 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Payment Batch Update/Posting Report

Page No: 1

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Batch: CINDY	Updated Payments:	1	Updated Payment Amt:	51.50-	Updated Penalty:	0.77-	Ref Num: 13499
			Updated Total:	52.27-			
	Updated Revenue:	2	Updated Revenue Amt:	52.27-			

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Old Business:

Mr. Lutz requested a motion be made was made to rescind the direction to rebid the new generator project. Mr. Archible made the motion and it was seconded by Mr. Ellis. On roll call all Commissioners voted yes for approval.

The Chairman presented the Treasurer’s report as he was absent.

See Treasurer’s Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent’s Report

The Chairman asked the Commissioners for any reports.

Mr. Lutz – No Report

Mr. Schofield – No Report

Mr. Archible – Commented on the passing of a good citizen, Ernie Delp.

Mr. Ellis – No Report

Mr. Pennestri – No Report

The Chairman asked the Solicitor Mr. David Luthman for his report.

Mr. Luthman had no report.

The Chairman asked the Executive Director Mr. Bill Orth for his report.

Mr. Orth had no report but presented the following correspondence.

- #1. Janney Electric Re: New Generator Project ..... 3/1/17
- #2. T&M Re: PSA Facility Renovations ..... 3/1/17

As there were no items of personnel or litigation, Mr. Lutz requested a motion to adjourn. Mr. Archible moved to adjourn and Mr. Ellis seconded the motion. All Commissioners signified their approval saying aye.

Respectfully submitted,



Bill Orth, Secretary

**PENNSAUKEN SEWERAGE AUTHORITY**  
**REVENUES-JANUARY 1, 2017 - DECEMBER 31, 2017**  
**FOR MONTH OF FEBRUARY**

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,655,000.00	259,465.83	374,956.74	\$ 768,995.00	\$ 798,697.79
4004 COMMERCIAL	1,260,000.00	\$ 135,089.46	322,912.34	\$ 36,437.53	\$ 308,921.15
4005 PENALTY	35,000.00	\$ 1,553.90	3,471.44	\$ 3,369.98	\$ 6,348.22
4002 MERCH	205,000.00		-		\$ -
4003 C/H	31,000.00	\$ 4,539.16	4,539.16	\$ 9,078.32	\$ 9,078.32
4012 OTHER INCOME	3,000.00		175.00	\$ 3,397.00	\$ 3,572.00
4013 INVEST INT	1,000.00	\$ 249.11	516.03		\$ 516.03
4014 TRUSTEE INT	5,000.00	\$ 36.94	44.44		\$ 44.44
4016 PERMITS (RES)	5,000.00	\$ 400.00	800.00		\$ 800.00
4019 PERMITS (COMM)	25,000.00		-		\$ -
4021-PERMITS (MERCH)	1,000.00		-		\$ -
4020-JIF INS PREMIUM	12,000.00		\$0.00		\$0.00
4017-18- FILING-INSP.	\$500.00	\$15.00	\$15.00		\$15.00
4050 INT./NOTES PAY.	500.00	30.34	70.79		\$ 70.79
Anticipated Balance	-				\$ -
<b>TOTALS</b>	<b>4,239,000.00</b>	<b>401,379.74</b>	<b>707,500.94</b>	<b>821,277.83</b>	<b>1,128,063.74</b>
		<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS/CAPITAL		\$ 290,000.00	\$ -		

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$1,152,549.31
PAYROLL	\$8,995.37
REVENUE	\$ 146,108.07
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 54,592.38
R & R	\$ 251,250.37
GENERAL	\$ 252,881.32

**Investments under Trustee Accounts:**

51,780.98	CD with 1st Colonial Bank @ 1.5% - MATURES 07/23/18
175,875.31	CD with 1st Colonial Bank @ 1.50% - MATURES 12/24/17
75,000.00	CD with 1st Colonial Bank @ 1.50% - Matures 4/29/18
100,000.00	CD with 1st Colonial Bank @ 1.00% - Matures 4/29/2017
302,175.85	Money Market

**Principal lend-a-hand balances as of February 28, 2016:**

**\$ 16,385.89**

M. Rawle	\$6,813.97	C. Jimenez	\$1,327.05
D. Brittin	\$4,649.57	E. Black	\$1,084.10
D. Peluso	\$1,045.39		
J. Schonewolf	\$670.82		
R. Ingram	\$794.99		

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

Revenue Account Range: 01-00-410-000 to 01-00-430-001  
 Expend Account Range: 01-01-510-500 to 01-03-600-002  
 Print Zero YTD Activity: No  
 Include Non-Anticipated: Yes  
 Include Non-Budget: Yes  
 Year To Date As Of: 02/28/17  
 Current Period: 02/01/17 to 02/28/17  
 Prior Year: 02/01/16 to 02/28/16

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-410-001	Residential	0.00	2,655,000.00	768,995.00	798,697.79	0.00	1,856,302.21-	30
01-00-410-002	Merchantville	0.00	205,000.00	0.00	0.00	0.00	205,000.00-	0
01-00-410-003	Cherry Hill	0.00	31,000.00	9,078.32	9,078.32	0.00	21,921.68-	29
01-00-410-004	Commercial	0.00	1,260,000.00	36,437.53	308,921.15	0.00	951,078.85-	25
01-00-410-005	A/R Penalty	0.00	35,000.00	3,369.98	6,348.22	0.00	28,651.78-	18
01-00-415-001	Permits - Residential	0.00	5,000.00	500.00	900.00	0.00	4,100.00-	18
01-00-415-002	Permits - Commercial	0.00	25,000.00	0.00	0.00	0.00	25,000.00-	0
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	0.00	3,000.00	3,397.00	3,572.00	0.00	572.00	119
01-00-420-002	Application and Inspection Fees	15.00	500.00	0.00	0.00	0.00	500.00-	0
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-420-005	Int on Lend-a-Hand Accounts	6.22	500.00	30.34	70.79	0.00	429.21-	14
01-00-425-001	Interest from Operating Fund	0.00	1,000.00	249.11	516.03	0.00	483.97-	52
01-00-425-002	Interest from Trustee Accounts	0.00	5,000.00	0.00	0.00	0.00	5,000.00-	0
	OPERATING REVENUES Revenue Total	21.22	4,239,000.00	822,057.28	1,128,104.30	0.00	3,110,895.70-	27

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	16,918.00	255,000.00	18,784.00	42,078.01	0.00	212,921.99	16
01-01-510-502	ADMIN Office Staff	21,233.80	300,000.00	21,475.71	48,145.87	0.00	251,854.13	16
01-01-510-503	ADMIN: Commissioners	1,250.00	15,000.00	1,250.00	2,500.00	0.00	12,500.00	17
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liab1	0.00	101,720.00	0.00	0.00	0.00	101,720.00	0
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	3,080.76	50,000.00	3,240.08	9,548.77	0.00	40,451.23	19
01-01-510-603	ADMIN: SUI/SDI/FLI	789.99	4,000.00	787.42	1,477.65	0.00	2,522.35	37
01-01-510-604	ADMIN: Hospital Benefits	6,569.63	150,000.00	10,490.66	29,787.03	0.00	120,212.97	20
01-01-510-605	ADMIN: Vision, Dental & Rx	4,399.87	57,000.00	3,591.30	10,038.72	0.00	46,961.28	18
01-01-510-607	ADMIN: Sick/Vac Payback	0.00	65,000.00	0.00	30,202.00	0.00	34,798.00	46
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.67	20,000.00	1,516.67	3,033.34	0.00	16,966.66	15
01-01-510-722	ADMIN: Audit	0.00	36,000.00	1,770.00	1,770.00	0.00	34,230.00	5
01-01-510-723	ADMIN: Other Professional Fees	250.00	20,000.00	75.00	75.00	0.00	19,925.00	0
01-01-510-736	ADMIN: Public Officials Liab.	0.00	7,000.00	0.00	3,851.83	0.00	3,148.17	55
01-01-510-750	ADMIN: Office Supplies & Expense	809.07	11,000.00	3,037.71	3,207.71	0.00	7,792.29	29

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-751	ADMIN: Postage	1,561.08	16,000.00	1,505.46	1,505.46	0.00	14,494.54	9
01-01-510-752	ADMIN: Advertising & Printing	0.00	15,000.00	200.88	200.88	0.00	14,799.12	1
01-01-510-753	ADMIN: Telephone	1,938.68	23,000.00	1,202.86	2,902.10	0.00	20,097.90	13
01-01-510-754	ADMIN: Miscellaneous Exp	0.00	3,585.00	0.00	0.00	0.00	3,585.00	0
01-01-510-755	ADMIN: Service Contracts	229.15	15,000.00	210.27	11,065.33	0.00	3,934.67	74
01-01-510-756	ADMIN: Equipment Rental	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0
01-01-510-757	ADMIN: Building Utilities	1,957.57	35,000.00	0.00	2,799.79	0.00	32,200.21	8
01-01-510-758	ADMIN: Building Exp. & Repairs	292.95	17,000.00	1,066.66	4,853.47	0.00	12,146.53	29
01-01-510-759	ADMIN: Financial Exp	345.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	179.00	8,000.00	0.00	1,318.60	0.00	6,681.40	16
01-01-510-763	ADMIN: Civic Involvement	15,000.00	182,500.00	0.00	15,000.00	0.00	167,500.00	8
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	65,834.97	943,000.00	65,565.94	146,051.78	0.00	796,948.22	15
01-02-520-506	O&M: Management Salaries	21,526.76	195,000.00	14,896.00	33,442.00	0.00	161,558.00	17
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	0.00	101,720.00	0.00	0.00	0.00	101,720.00	0
01-02-520-602	O&M: FICA/SOCIAL SECURITY/MEDICARE	6,934.69	95,000.00	6,334.50	14,195.76	0.00	80,804.24	15
01-02-520-603	O&M: SUI/SDI/FLI	861.28	6,000.00	786.64	1,762.93	0.00	4,237.07	29
01-02-520-604	O&M: Hospitalization Benefits	24,313.35	323,000.00	25,224.43	78,860.87	0.00	244,139.13	24
01-02-520-605	O&M: Vision, Dental & RX	11,906.28	116,500.00	7,579.67	21,975.89	0.00	94,524.11	19
01-02-520-607	O&M: Sick/vac Payback	2,982.00	93,000.00	1,976.00	5,260.00	0.00	87,740.00	6
01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	1,857.44	1,857.44	0.00	6,142.56	23
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	1,105.39	40,000.00	8,929.38	8,929.38	0.00	31,070.62	22
01-02-520-731	O&M: General Liability/Auto Ins	0.00	27,500.00	0.00	10,600.23	0.00	16,899.77	39
01-02-520-732	O&M: Worker's Comp Insurance	0.00	53,000.00	0.00	21,719.54	0.00	31,280.46	41
01-02-520-733	O&M: Property	0.00	46,500.00	0.00	22,264.39	0.00	24,235.61	48
01-02-520-735	O&M: Fund Expense (JIF)	0.00	10,000.00	0.00	2,328.94	0.00	7,671.06	23
01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
01-02-520-755	O&M: Service Contracts	337.00	30,000.00	3,468.00	3,468.00	0.00	26,532.00	12
01-02-520-764	O&M: Station Utilities	11,476.33	200,000.00	358.39	14,123.25	0.00	185,876.75	7
01-02-520-765	O&M: Trash Removal	656.87	12,000.00	62.61	380.36	0.00	11,619.64	3
01-02-520-766	O&M: Oper & Maint Expense	4,006.36	31,000.00	1,806.57	3,364.67	0.00	27,635.33	11
01-02-520-767	O&M: Safety Expense	105.46	5,000.00	0.00	516.90	0.00	4,483.10	10
01-02-520-768	O&M: Landscaping	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-02-520-769	O&M: Vehicle & Repair Exp	6,060.71	40,000.00	244.50	899.77	0.00	39,100.23	2
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	0.00	50,000.00	161.46	161.46	0.00	49,838.54	0
01-02-520-771	O&M: Collection System Expense	4,756.73	60,000.00	1,325.68	6,885.04	0.00	53,114.96	11
01-02-520-772	O&M: Emergency Repairs	0.00	140,000.00	0.00	4,890.00	0.00	135,110.00	3

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-773	O&M: Emergency Station Repairs	0.00	130,000.00	7,278.50	7,278.50	0.00	122,721.50	6
01-02-520-774	O&M: Chemicals	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-02-520-775	O&M Permits & Licensing	400.00	3,000.00	0.00	248.00	0.00	2,752.00	8
01-03-600-001	Bond Debt (Principal)	11,847.45	45,550.00	0.00	0.00	0.00	45,550.00	0
01-03-600-002	Bond Debt (Interest)	3,712.50	6,925.00	0.00	0.00	0.00	6,925.00	0
	OPERATING FUND Expend Total	257,145.35	4,239,000.00	218,060.39	636,826.66	0.00	3,602,173.34	15

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
01	OPERATING FUND	21.22	822,057.28	1,128,104.30	257,145.35	218,060.39	636,826.66	491,277.64

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
	Final Total	21.22	822,057.28	1,128,104.30	257,145.35	218,060.39	636,826.66	491,277.64

## Superintendent's Report

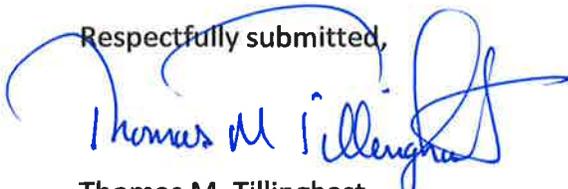
Meeting of March 21, 2017

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 43,918 feet of gravity sewer main. 1,080 feet was root cut and 4,725 feet was inspected using our CCTV equipment. We responded to 54 calls for service. The call breakdown is as follows:

Main Line stoppages:	3
Vent stoppages:	16
Station alarms:	15
Miscellaneous services:	20

Respectfully submitted,



Thomas M. Tillinghast  
Superintendent



established 1987  
NJ License – 8723

PO Box 173, Estell Manor, NJ 08319

Janney55@msn.com • Phone: (609) 476-3713 • Fax: (609) 476-2934



David A. Luthman  
Attorney at Law  
8359 Maple Avenue  
609-280-6500

March 1, 2017

Re: Pennsauken Sewerage Authority  
Stow Road and 41<sup>st</sup> Pump Stations

Dear Mr. Luthman,

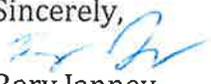
Ronald Janney Electrical Contractor Inc. received your letter today, March 1, 2017.

In our experience we have not had a contract go out for rebid in response to a change order. We have already had shop drawings approved and equipment ordered that cannot be canceled. The enclosed circuit breakers have already been delivered to our shop. The transfer switches are scheduled to be delivered this month and the generators are scheduled to be delivered in April. If Pennsauken Sewerage Authority wishes to cancel this contract and put it out for rebid we will have to be paid in full for what has already been completed.

Attached you will find a cost breakout to date. The current total cost is \$116,941.18. If Pennsauken Sewerage Authority would like to have Ronald Janney Electrical Contractor Inc. to offload the generators when they arrive the total will be \$120,941.18.

This matter must be resolved before the Pennsauken Sewerage Authority can issue a rebid for this project. The new bid would have to be issued with the Sewerage Authority supplying the Generators, Transfer Switches, and Enclosed Circuit Breakers.

Sincerely,

  
Rory Janney  
Superintendent

CC: Pennoni Associates



established 1987  
NJ License – 8723  
PO Box 173, Estell Manor, NJ 08319  
Janney55@msn.com • Phone: (609) 476-3713 • Fax: (609) 476-2934

**PROJECT: Pennsauken Sewage Authority**

**Job Cost Through 3/1/2017**

Generator and Transfer Switch Stow Road - MTU Diesel Generator with a 525 Gallon Diesel Sub-Base Tank Model Number: DG6R1600 – DS250 ASCO – Automatic Transfer Switch Model: 3AUSA3400NGXC	\$53,284.00
Generator and Transfer Switch 41 <sup>st</sup> and Chestnut - MTU Diesel Generator with a 400 Gallon Diesel Sub-Base Tank Model Number: DG6RM120 – DS180 ASCO Automatic Transfer Switch Model Number: 3AUSA3400NGXC	\$40,968.00
Enclosed Circuit Breakers - 1 – Eaton SKDN 400 1 – Eaton SFDN225	\$3,185.00
Work Completed on 2/14/17 -	\$1,250.98
Material Already Purchased/Installed -	\$280.00
Administrative - 34 hours @ \$80.00/hr Completed Contracts Attended (2) Pre-construction Meetings Completed Submittals Filed Construction Permits for Both Sites Obtained Mark-Outs for Both Sites Site Visits to Layout Each Site Ordered Material Obtained Bond and Insurance	\$2,720.00
Total Cost	\$101,687.98
Profit/Overhead 15%	\$ 15,253.20
	<b>\$116,941.18</b>

**\*Bond Cost was \$3,883.60. This price is assuming bond will be refunded.**

**If contract is canceled a change of contractor will have to be filed with the Pennsauken Construction Office.**

**Cost does not include the unloading of generators. Crane service will need to be hired to unload generators. Cost for Janney Electric to unload generators will be \$4,000.00.**



YOUR GOALS. OUR MISSION.



March 1, 2017

Mr. Marco DiBattista  
Pennsauken Sewerage Authority  
1250 John Tipton Boulevard  
Pennsauken, NJ 08110

**RE: PENNSAUKEN SEWERAGE AUTHORITY  
FACILITY RENOVATIONS  
ADDITIONAL PROFESSIONAL SERVICES**

Dear Mr. DiBattista,

As a follow up, it is our understanding that the Pennsauken Sewerage Authority has requested T&M Associates to proceed and prepare the bidding documents including plans and specifications for the Lobby and Office improvements, 8 feet by 6 feet Building Addition, and new driveway that will enable the public to perform drive-thru transactions. The new driveway will be located along the right side of the building and exit to the unimproved road that will be improved as part of the scope of work.

Attached please find the preliminary statement of probable project costs with related T&M professional services fees for the expanded scope of improvements per our January 18, 2017 email. Our professional services fees total \$41,800.00 for the project. This includes \$17,900 for the initial interior lobby and office improvements and an additional \$23,900 for the building addition design and driveway civil engineering and related construction administration.

Please respond in writing if you find the above acceptable.

Thank you for the opportunity to perform these services. We look forward to working with you on this project. Should you have any questions or require any additional information relative to the above, please do not hesitate to call.

Very truly yours,

Edwin J. Steck, P.E.

Senior Vice President

cc: Bill Orth, PSA  
Maxwell Peters, P.E., T&M  
Mark Hansen, T&M

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**Pennsauken Sewerage Authority**  
**Administration Building**  
**Building Site Drive Thru Improvements**  
**Preliminary Statement of Project Costs**

1/18/2017

<u>Item Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Total</u>
<b><u>BUILDING IMPROVEMENTS</u></b>				
Furniture Movers for New Flooring	1	LS	\$2,000.00	\$2,000
Remove/Replace Carpet	217	SY	\$35.00	\$7,595
Remove/Vinyl Tile/Carpet - Replace with Vinyl Tile	600	SF	\$10.00	\$6,000
Remove/Replace Vinyl Wallbase, Remove/Reinstall Wood	660	LF	\$5.00	\$3,300
Interior Wall Demolition	96	SF	\$10.00	\$960
Exterior Wall Demolition	96	SF	\$40.00	\$3,840
New Interior Walls Complete	21	LF	\$100.00	\$2,100
Paint Walls - 2 Coats	5280	SF	\$2.00	\$10,560
Building Addition Complete Shell	48	SF	\$300.00	\$14,400
New Counter Units/Shelving	24	LF	\$100.00	\$2,400
New Security Service Windows/Talk Thru/Pass Trays	2	EA	\$1,000.00	\$2,000
Mail Drop Box Thru Wall Unit	1	LS	\$900.00	\$900
Electrical Outlets	1	LS	\$3,000.00	\$3,000
Fire Alarm Adjust/Add detectors	1	LS	\$1,500.00	\$1,500
Remove/Replace Ceiling Grid for New Walls	200	SF	\$5.00	\$1,000
Remove/Replace Ceiling Panels Throughout	2,353	SF	\$2.00	\$4,706
Remove/Replace Light Fixtures to LED Fixtures	49	EA	\$400.00	\$19,600
CCTV - Lobby Camera, Image in Treasurers Office	1	EA	\$1,000.00	\$1,000
<b>Subtotal</b>				<b>\$86,861</b>
<b>Contractor's overhead &amp; profit at 25%</b>				<b>\$21,715</b>
<b>Subtotal Building</b>				<b>\$108,576</b>
<b><u>SITE IMPROVEMENTS</u></b>				
Concrete Curb	430	LF	\$25.00	\$10,750
Concrete Sidewalk 4 inch Thick	40	SY	\$70.00	\$2,800
Site Clearing, Grading, Relocate Flag Pole, Light	1	LS	\$30,000.00	\$30,000
15 Inch HDPE Pipe	65	LF	\$75.00	\$4,875
Stormwater Inlet Type A Inlet	1	EA	\$4,000.00	\$4,000
4 Inch Dense Graded Aggregate Base	475	SY	\$6.00	\$2,850
2 Inch Hot Mixed Asphalt M9.5M64 Surface	60	TN	\$95.00	\$5,700
3 Inch HMA 19M64 Base	90	TN	\$90.00	\$8,100
Landscaping, Topsoil, Seed, Shrubs	1	LS	\$2,500.00	\$2,500
Striping/Signage	1	LS	\$1,200.00	\$1,200
<b>Subtotal Site (Includes overhead &amp; profit)</b>				<b>\$72,775</b>
<b>Probable Construction Subtotal</b>				<b>\$181,351</b>
<b>Contingency 10%</b>				<b>\$18,135</b>
<b>Probable Construction Total</b>				<b>\$199,486</b>
<b><u>Professional Services</u></b>				
Engineering, Bid Assistance, Construction Administration				\$17,900
Additional Estimated Professional Services Fees				<u>23,900</u>
<b>Total Professional Services</b>				<b>\$41,800</b>
<b>Permits: Camden Co. Soil, Assume Construct. Are Waived</b>				<b>\$1,500</b>
<b>TOTAL PROBABLE PROJECT COSTS</b>				<b>\$242,786</b>

**Note: Cost does not include New Furniture and New Data and Phone line Modifications.**