

In an effort to comply with State and County directives relating to the coronavirus pandemic and public gatherings, the Pennsauken Sewerage Authority cancelled its Public Meeting of March 17, 2020. In order to continue the Authority's essential functions, the Authority's Commissioners were polled by email as to the business presented to them by pre-meeting packets and/or email. The Authority will ratify all actions taken in a subsequent Public Meeting to be held in accordance with the published meeting schedule and otherwise in accordance with the Open Public Meetings Act.

The minutes of the meeting February 18, 2020 were presented for approval. All Commissioners responded by email that the minutes stand approved.

The amount of bills to be paid is \$262,185.37. All Commissioners responded by email their approval of the payment of bills.

See Bill List Attached

Approval of Utility Bill Adjustment # 3346 and Utility Balance Adjustment # 18655 were presented. All Commissioners responded by email their approval of the adjustments.

See Journals Attached

There was no Old Business.

New Business.

- A. Resolution No. 20-20 Authorizing Release of the Performance Bond for the Project Known as Pennsauken Family Dollar.

All Commissioners responded by email to authorize the release of the Performance Bond to Pennsauken Family Dollar.

See Resolution No. 20-20 Attached

- B. Resolution No. 20-21 Authorizing Change Order No. 1 Regarding the 2019 Annual Emergency Pump Station Repairs Contract with Municipal Maintenance No. 19-02.

All Commissioners responded by email to authorize Change Order No. 1 to the 2019 Annual Emergency Pump Station Repairs Contract with Municipal Maintenance, No. 19-02.

See Resolution No. 20-21 Attached

- C. Resolution 20-22 Approving Addendum to the Union Contract Changing Article 8 Section 2 Pertaining to Employee Contributions.

MARCH 16, 2020

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$262,185.37

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 02/19/20 to 03/17/20
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
1047	02/25/20	PAYROLL PAYROLL ACCOUNT	73,085.54	02/29/20	2366
1048	03/03/20	PAYROLL PAYROLL ACCOUNT	37,307.35		2368
1049	03/10/20	PAYROLL PAYROLL ACCOUNT	38,654.67		2372
1050	03/17/20	PAYROLL PAYROLL ACCOUNT	37,750.73		2376

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	4	0	186,798.29	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	186,798.29	0.00

OPERATING	OPERATING ACCOUNT	Amount Paid	Reconciled/Void	Ref Num
29358	03/04/20 PRINT PRINT AND MAIL COMMUNICATIONS	1,938.96		2370
29359	03/16/20 ABCON AB-CON EXTERMINATING INC.	220.00		2374
29360	03/16/20 ADVANCE ADVANCE AUTO PARTS	50.11		2374
29361	03/16/20 BARTUK BARTUK HOSE & HYDRAULICS	25.30		2374
29362	03/16/20 BELSITOR RICHARD J BELSITO	92.20		2374
29363	03/16/20 BOMARK BOMARK INSTRUMENTS INC.	295.00		2374
29364	03/16/20 BURLTIME BURLINGTON COUNTY TIMES	83.94		2374
29365	03/16/20 CANON CANON SOLUTIONS AMERICA, INC.	390.45		2374
29366	03/16/20 CCMUA CAMDEN COUNTY MUA	88.00		2374
29367	03/16/20 COMCAST COMCAST	341.34		2374
29368	03/16/20 COOPEREL COOPER ELECTRIC SUPPLY CO INC.	430.55		2374
29369	03/16/20 COURIER COURIER POST - DAILY JOURNAL	85.76		2374
29370	03/16/20 CUES CUES INC	148.59		2374
29371	03/16/20 CUMMINGS JAMES J. CUMMINGS, JR.	46.10		2374
29372	03/16/20 D AND D D & D ADVERTISING	473.00		2374
29373	03/16/20 DELTA DELTA DENTAL OF NJ, INC.	4,349.45		2374
29374	03/16/20 DOYLE James J. Doyle	46.10		2374
29375	03/16/20 EVOQUA EVOQUA WATER TECHNOLOGIES LLC	1,975.00		2374
29376	03/16/20 FAIR ROBIN FAIR	99.00		2374
29377	03/16/20 GALETON GALETON, INC.	636.56		2374
29378	03/16/20 GAYLE GAYLE CORPORATION	1,306.51		2374
29379	03/16/20 GRAINGER GRAINGER	386.83		2374
29380	03/16/20 INDALARM INDEPENDENT ALARM INC	200.00		2374
29381	03/16/20 INGRAM WILLIAM INGRAM	46.10		2374
29382	03/16/20 JKRAMER JOSEPH KRAMER	46.10		2374
29383	03/16/20 LOUGHERY BERNADETTE A LOUGHERY	46.10		2374
29384	03/16/20 LUTHMAN DAVID A. LUTHMAN	1,516.67		2374
29385	03/16/20 MACANANY PATRICIA MACANANY	308.05		2374
29386	03/16/20 NATBATRY NATIONAL BATTERY COMPANY	159.00		2374
29387	03/16/20 NJAMERWA NEW JERSEY AMERICAN WTR CO INC	303.98	03/16/20 VOID	2374 (Reason: Duplicate 2019 PO)
29388	03/16/20 NJAWSTA NEW JERSEY AMERICAN WATER	119.78		2374
29389	03/16/20 NJWE NJ WATER ENVIRONMENT ASSOC.	1,045.00		2374
29390	03/16/20 OCC ONE CALL CONCEPTS, INC.	252.96		2374
29391	03/16/20 ORTH WILLIAM ORTH	159.34		2374
29392	03/16/20 PDOYLE PATRICK J. DOYLE	46.10		2374
29393	03/16/20 PRINT PRINT AND MAIL COMMUNICATIONS	14.31		2374
29394	03/16/20 PSEG PUBLIC SERVICE ELEC & GAS CO.	15,975.24		2374
29395	03/16/20 R ORTH ORTH, REGINA	46.10		2374
29396	03/16/20 REMING REMINGTON VERNICK ENGR INC	961.25		2374

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING		OPERATING ACCOUNT	Continued		
29397	03/16/20	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	205.39		2374
29398	03/16/20	RINGRAM RICHARD INGRAM	46.10		2374
29399	03/16/20	ROOT24 ROOT 24 HOURS, INC.	14,204.00		2374
29400	03/16/20	SCHWER SCHWERING HARDWARE, INC.	260.35		2374
29401	03/16/20	STEWART STEWART BUSINESS SYSTEMS	70.85		2374
29402	03/16/20	SYSTEM4 SYSTEM 4	312.00		2374
29403	03/16/20	TM T & M ASSOCIATES	3,092.39		2374
29404	03/16/20	TRISTATE TRI STATE ENVIRONMENTAL SVCS	151.00		2374
29405	03/16/20	TWPPENN TOWNSHIP OF PENNSAUKEN	19,770.40		2374
29406	03/16/20	UNIFIRST UNIFIRST FIRST AID CORP	178.55		2374
29407	03/16/20	UNUM UNUM LIFE INSUR CO OF AMERICA	1,512.84		2374
29408	03/16/20	VALLETT RICHARD B. VALLETT, JR.	162.50		2374
29409	03/16/20	WATERENV WATER ENVIRONMENT FEDERATION	117.00		2374
29410	03/16/20	WBMASON W.B. MASON CO., INC.	476.90		2374
29411	03/16/20	WESTMONT WESTMONT HARDWARE, INC.	44.98		2374
29412	03/16/20	WHARTON WHARTON HARDWARE & SPLY CORP	27.00		2374
29413	03/16/20	NJAMERWA NEW JERSEY AMERICAN WTR CO INC	303.98		2375
Checking Account Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
		<u>Paid</u>			
		<u>Void</u>			
Checks:		55	75,387.08	303.98	
Direct Deposit:		0	0.00	0.00	
Total:		55	75,387.08	303.98	
Report Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
		<u>Paid</u>			
		<u>Void</u>			
Checks:		59	262,185.37	303.98	
Direct Deposit:		0	0.00	0.00	
Total:		59	262,185.37	303.98	

Batch: CINDY	Updated Billings:	8 Flat:	103.00-	Exc:	0.00	Ref Num:	3346
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	103.00-	Exc:	0.00	Total Updated:	103.00-

Batch Id: CINDY

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
10688000-0	Sewer	S10	B	20	1	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		02/20/20	1
LEBRON SR, TITO													
10688000-0	Sewer	S11	B	20	1	25.75	0.00	25.75	CHG TO S11, SR RATE	N		02/20/20	2
LEBRON SR, TITO													
10688000-0	Sewer	S10	B	20	2	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		02/20/20	3
LEBRON SR, TITO													
10688000-0	Sewer	S11	B	20	2	25.75	0.00	25.75	CHG TO S11, SR RATE	N		02/20/20	4
LEBRON SR, TITO													
10688000-0	Sewer	S10	B	20	3	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		02/20/20	5
LEBRON SR, TITO													
10688000-0	Sewer	S11	B	20	3	25.75	0.00	25.75	CHG TO S11, SR RATE	N		02/20/20	6
LEBRON SR, TITO													
10688000-0	Sewer	S10	B	20	4	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		02/20/20	7
LEBRON SR, TITO													
10688000-0	Sewer	S11	B	20	4	25.75	0.00	25.75	CHG TO S11, SR RATE	N		02/20/20	8
LEBRON SR, TITO													

February 19, 2020
03:31 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 2 Updated Principal: 0.00 Updated Penalty: 0.93- Ref Num: 18655

February 19, 2020
03:30 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
50001005-0	Sewer	105		19 2	0.00	0.16-	0.16-	REMOVE PENALTY	02/19/20	1
JACKSON-HOLMES, KHADIJAH Balance Adjustment										
50001005-0	Sewer	105		19 3	0.00	0.77-	0.77-	REMOVE PENALTY	02/19/20	2
JACKSON-HOLMES, KHADIJAH Balance Adjustment										

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AUTHORIZING RELEASE OF THE PERFORMANCE BOND
FOR THE PROJECT KNOWN AS
PENNSAUKEN FAMILY DOLLAR**

WHEREAS, an approval for connection was given for the above mentioned project; and
WHEREAS, the required \$2,500 escrow fee and Performance Bond No. 0756330 for \$12,210.00 was posted; and

WHEREAS, the Engineer has informed PSA that the connection has been made, the site inspected and found to be satisfactory; and

WHEREAS, the Maintenance fee for \$2,844.00 has been received,

NOW, THEREFORE, BE IT RESOLVED that the Performance Bond No. 0756330 be released to 7411 Maple LLC.



Bill Orth, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mr. James Pennestri – Yes

ADOPTED: March 17, 2020

**A RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY (“PSA”)
AUTHORIZING CHANGE ORDER NO. 1 REGARDING THE
2019 ANNUAL EMERGENCY PUMP STATION REPAIRS CONTRACT WITH
MUNICIPAL MAINTENANCE NO. 19-02**

WHEREAS, PSA adopted a Resolution on January 8, 2019 to award a contract for Annual Emergency Pump Station Repairs based upon a response to requests for bids; and

WHEREAS, the bid supplied by Municipal Maintenance (MM) was based upon estimates of the need for certain materials and categories of work (“time and materials”), which estimates were provided by PSA based upon prior years’ experience; and

WHEREAS, it is not possible to anticipate emergent situations accurately based upon the fact that they are, by their very nature, situations that are not planned and require work and material not previously anticipated; and

WHEREAS, the bid of MM for the 2019 Annual Emergency Pump Station Repairs contract was in the total amount of One Hundred Fifty-Eight Thousand Nine Hundred Seventy-Five Dollars (\$158,975.00); and

WHEREAS, total invoiced for work performed to date under this contract is One Hundred Seventy-Six Thousand Three Hundred Sixty-Four Dollars and Fifty-five cents (\$176,364.55), and

WHEREAS, PSA’s Superintendent determines the need for emergency work under the aforementioned contract and has reviewed each and every MM invoice and found them to be supported by his request for the work and the application of unit prices provided by MM in its bid and having determined that the difference giving rise to the need for a change order is a result in the need for services under the contract beyond that which was estimated by the Authority.

NOW THEREFORE BE IT RESOLVED, that the PSA approves Change Order No 19-01 to increase the amount set forth in the 2019 Annual Emergency Pump Station Repairs Contract, from a not to exceed amount of One Hundred Fifty-Eight Thousand Nine Hundred Seventy-Five Dollars (\$158,975.00) to an amount of Two Hundred Eight Thousand Nine Hundred Seventy-Five Dollars (\$208,975.00).



Bill Orth Secretary

ROLLCALL:

Mr. Lutz – Yes
Mr. Schofield – Yes
Mr. Archible – Yes
Mr. Ellis – Yes
Mr. Pennestri – Yes

ADOPTED: March 17, 2020

All Commissioners responded by email to authorize the Addendum to the Union Contract Changing Article 8 Section 2 Pertaining to Employee Contributions.

See Resolution 20-22 Attached

D. Resolution 20-23 Regarding Reimbursement of the Cost of Medicare Part B Premiums to Eligible Retirees of the Authority.

All Commissioners responded by email their approval Regarding Reimbursement of the Cost of Medicare Part B Premiums to Eligible Retirees of the Authority.

See Resolution 20-23 Attached

See Treasurer, Marco DiBattista's, Report

See Superintendent, Thom Tillinghast's, Report

The Commissioners had nothing further to report via email.

The Solicitor, Mr. David Luthman, had nothing further to report via email.

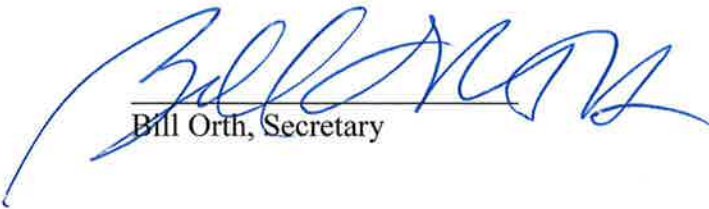
The Executive Director, Mr. Orth, had nothing further to report via email.

Correspondence:

- #1 Letter from Mayor Tim Killion enclosing letter from Ryan Homes2/12/2020
- #2 Letter from Kirk N. Aplegate, CPA, RMA, Bowman & Co.2/14/2020

There were no items of personnel or litigation,

Respectfully submitted,



Bill Orth, Secretary

**RESOLUTION APPROVING AN ADDENDUM TO THE UNION
CONTRACT CHANGING ARTICLE 8, SECTION 2, PERTAINING
TO EMPLOYEE CONTRIBUTIONS**

WHEREAS, the Pennsauken Sewerage Authority having met in regular session on March 17, 2020; and

WHEREAS, the Pennsauken Sewerage Authority (PSA) and International Brotherhood of Teamsters, Local 676, (Local 676) are parties to a Collective Bargaining Agreement which expires on December 31, 2022; and

WHEREAS, PSA and Local 676 have met to negotiate in good faith a change in Article 8, Section 2, to clarify the continued employee health care contribution regarding Chapter 78

NOW, THEREFORE, BE IT RESOLVED, the Pennsauken Sewerage Authority agrees to the following addendum: “As the employees have satisfied the full four (4) years of increased contributions as per Chapter 78, the contribution shall be frozen at the employees 2015 contribution with no increase in the contribution for as long as this agreement is in effect. If the employee changes his election status (Family, Single, Parent +1 or H/W) the premium share contribution will be based on the employee’s 2015 base pay and the corresponding contribution on the chart in Chapter 78. The terms of this addendum shall continue and be part of any successor agreement until such time as it is specifically deleted by mutual agreement.


Bill Orth

ROLL CALL:

Mr. Lutz – Yes

Mr. Schofield – Yes

Mr. Archible – Yes

Mr. Ellis – Yes

Mr. Pennestri – Yes

ADOPTED: March 17, 2020

WHEREAS, the Pennsauken Sewerage Authority (“the Company”) and INTERNATIONAL BROTHERHOOD OF TEAMSTERS, LOCAL 676, (“Local 676” or “the Union”) are parties to a Collective Bargaining Agreement (“Agreement”) which expires on December 31, 2022; and

WHEREAS, the Parties have met to negotiate in good faith a change in Article 8 section 2;

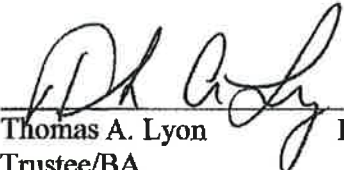
NOW, THEREFORE, the Parties agree on only the following changes (underlined and in bold) to the terms of the existing Agreement and shall continue and be part of any successor agreement until such time as it is specifically deleted by mutual agreement:

Article VIII, Section 2

All employees covered under this Agreement shall be provided with hospitalization and prescription coverage under New Jersey State Health Benefits Plan or equal. Each Employee to who such coverage is provided shall pay a portion of the premium for the coverage as per Chapter 78 P.L. 2011. As the employees have satisfied the full four (4) years of increased contributions as per Chapter 78 the contribution shall be frozen at the employees 2015 contribution with no increase in the contribution for as long as this agreement is in effect. If the employee changes his election status (Family, Single, Parent +1 or H/W) the premium share contribution will be based on the employee’s 2015 base pay and the corresponding contribution on the chart in Chapter 78. The Employer has the right to change insurance carriers or institute a self-insurance program so long as the same or better benefits are provided, after written notification to the Union. In addition, after notification to the Union, the Employer reserves the right to institute programs of pre-certification and case management so long as the level and scope of benefits set forth in this section are not affected.

For the Union:

For the Company:


Thomas A. Lyon 3-13-20
Trustee/BA Date


Bill Orth 3/17/2020
Executive Director Date

**RESOLUTION OF THE PENNSAUKEN SEWERAGE
AUTHORITY REGARDING REIMBURSEMENT
OF THE COST OF MEDICARE PART B PREMIUMS
TO ELIGIBLE RETIREES OF THE AUTHORITY**

WHEREAS, the Pennsauken Sewerage Authority (“PSA”) having met in Regular Session; and

WHEREAS, PSA is responsible for providing certain health insurance benefits to certain eligible retirees of the Authority; and

WHEREAS, retiree health benefits are limited to supplemental insurance for qualified retirees upon becoming Medicare eligible; and

WHEREAS, as a condition of receiving such supplemental insurance those Medicare eligible retirees must participate in Medicare Part B; and

WHEREAS, Medicare and Medicare Part B reduce the cost to the Authority of supplemental insurance to qualified retirees and the Authority having determined to change any previous policy regarding reimbursement for the cost of Medicare Part B so that qualified retirees receive reimbursement for the full amount of the premium for Medicare Part B.

NOW THEREFORE BE IT RESOLVED, that PSA shall reimburse any retired employee of the Authority who is otherwise eligible pursuant to contract or Authority Policy, to receive health benefits from the Authority, the full amount of Part B premium paid by such retiree. Retirees will be responsible for providing proof to the Authority of Part B coverage and the amount of premium.

BE IT FURTHER RESOLVED, that this change in policy shall take effect on April 1, 2020 and be applicable to any Part B premium paid after that date. This change in policy supersedes and replaces any contractual or policy obligation of the Authority which is inconsistent herewith.


Bill Orth, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mr. James Pennestri – Yes

ADOPTED: March 17, 2020

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2020 - DECEMBER 31, 2020
FOR MONTH OF FEBRUARY

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,700,000.00	281,571.93	422,629.23	\$ 769,975.00	\$ 800,126.00
4004 COMMERCIAL	1,480,000.00	\$ 175,961.05	291,180.09	\$ 56,598.65	\$ 341,711.92
4005 PENALTY	40,000.00	\$ 4,647.43	7,950.13	\$ 4,702.92	\$ 9,298.98
4002 MERCH	205,000.00		-		\$ -
4003 C/H	32,000.00		-		\$ 5,030.64
4012 OTHER INCOME	3,000.00		0.75		\$ 0.75
4013 INVEST INT	5,000.00	\$ 497.84	1,015.36		\$ 1,015.36
4014 TRUSTEE INT	15,000.00	\$ 174.79	5,930.45		\$ 5,930.45
4016 PERMITS (RES)	5,000.00	\$ 8,320.00	8,820.00		\$ 8,820.00
4019 PERMITS (COMM)	80,000.00	\$ 5,873.14	5,873.14		\$ 5,873.14
4021-PERMITS (MERCH)	1,000.00		-		\$ -
4020-JIF INS PREMIUM	12,000.00				\$ -
4017-18- FILING-INSP.	\$500.00				\$ -
4050 INT./NOTES PAY.	-				\$ -
Anticipated Balance	-				\$ -
TOTALS	4,578,500.00	477,046.18	743,399.15	831,276.57	1,177,807.24
		<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS/CAPITAL		\$ 195,000.00	\$ -	\$ -	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$1,321,516.25
PAYROLL	\$6,828.99
REVENUE	\$ 10.38
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 56,258.97
R & R	\$ 268,127.03
GENERAL	\$ 259,192.72

Investments under Trustee Accounts:

53,339.52 CD with 1st Colonial Bank @ 2.5% - MATURES 01/23/21
189,365.61 CD with 1st Colonial Bank @ 2% - MATURES 12/24/21
78,371.93 CD with 1st Colonial Bank @ 2.0% - Matures 4/29/21
105,062.91 CD with 1st Colonial Bank @ 1.5% - Matures 4/29/2021
157,449.13 Money Market

Revenue Account Range: 01-00-410-001 to 01-00-430-001 Include Non-Anticipated: Yes Year To Date As of: 02/29/20
 Expend Account Range: 01-01-510-500 to 01-03-600-003 Include Non-Budget: Yes Current Period: 02/01/20 to 02/29/20
 Print Zero YTD Activity: No OPERATING REVENUES Revenue Total 830,429.77 4,578,500.00 846,142.34 1,177,807.24 0.00 3,400,692.76- 26

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/deficit	% Real
01-00-410-001	Residential	769,691.00	2,700,000.00	769,975.00	800,126.00	0.00	1,999,874.00-	30
01-00-410-002	Merchantville	0.00	205,000.00	0.00	0.00	0.00	205,000.00-	0
01-00-410-003	Cherry Hill	0.00	32,000.00	0.00	5,030.64	0.00	26,969.36-	16
01-00-410-004	Commercial	56,399.37	1,480,000.00	56,598.65	341,711.92	0.00	1,138,288.08-	23
01-00-410-005	A/R Penalty	3,264.14	40,000.00	4,702.92	9,298.98	0.00	30,701.02-	23
01-00-415-001	Permits - Residential	200.00	5,000.00	8,320.00	8,820.00	0.00	3,820.00	176
01-00-415-002	Permits - Commercial	0.00	80,000.00	5,873.14	5,873.14	0.00	74,126.86-	7
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	0.00	3,000.00	0.00	0.75	0.00	2,999.25-	0
01-00-420-002	Application and Inspection Fees	15.00	500.00	0.00	0.00	0.00	500.00-	0
01-00-420-004	JTF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-425-001	Interest from Operating Fund	481.57	5,000.00	497.84	1,015.36	0.00	3,984.64-	20
01-00-425-002	Interest from Trustee Accounts	378.69	15,000.00	174.79	5,930.45	0.00	9,069.55-	40
	OPERATING REVENUES Revenue Total	830,429.77	4,578,500.00	846,142.34	1,177,807.24	0.00	3,400,692.76-	26

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	19,952.00	286,000.00	21,656.00	43,123.30	0.00	242,876.70	15
01-01-510-502	ADMIN Office Staff	20,682.35	295,000.00	22,576.00	45,432.91	0.00	249,567.09	15
01-01-510-503	ADMIN: Commissioners	1,500.00	18,000.00	1,500.00	3,000.00	0.00	15,000.00	17
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liab'l	0.00	110,000.00	0.00	0.00	0.00	110,000.00	0
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	3,180.53	51,000.00	3,414.59	8,907.48	0.00	42,092.52	17
01-01-510-603	ADMIN: SUT/SDI/FLI	819.40	4,000.00	989.99	1,877.95	0.00	2,122.05	47
01-01-510-604	ADMIN: Hospital Benefits	9,843.34	145,000.00	9,970.58	29,126.82	0.00	115,873.18	20
01-01-510-605	ADMIN: Vision, Dental & Rx	3,316.38	54,500.00	3,548.95	10,041.06	0.00	44,458.94	18
01-01-510-607	ADMIN: Sick/Vac Payback	0.00	68,000.00	0.00	27,090.00	0.00	40,910.00	40
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.67	20,000.00	1,516.67	3,033.34	0.00	16,966.66	15
01-01-510-722	ADMIN: Audit	1,500.00	37,000.00	0.00	1,500.00	0.00	35,500.00	4
01-01-510-723	ADMIN: Other Professional Fees	162.50	20,000.00	75.00	75.00	0.00	19,925.00	0
01-01-510-736	ADMIN: Public Officials Liab.	0.00	10,000.00	0.00	4,204.50	0.00	5,795.50	42
01-01-510-750	ADMIN: Office Supplies & Expense	897.92	15,000.00	877.70	1,540.19	0.00	13,459.81	10
01-01-510-751	ADMIN: Postage	1,517.13	10,000.00	1,561.52	6,561.52	0.00	3,438.48	66

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-752	ADMIN: Advertising & Printing	238.28	15,000.00	169.70	169.70	0.00	14,830.30	1
01-01-510-753	ADMIN: Telephone	1,991.90	20,000.00	1,605.47	2,804.90	0.00	17,195.10	14
01-01-510-754	ADMIN: Miscellaneous Exp	861.67	3,000.00	99.00	99.00	0.00	2,901.00	3
01-01-510-755	ADMIN: Service Contracts	389.57	25,000.00	403.41	9,840.70	0.00	15,159.30	39
01-01-510-756	ADMIN: Equipment Rental	747.00	3,500.00	747.00	747.00	0.00	2,753.00	21
01-01-510-757	ADMIN: Building Utilities	1,864.61	25,000.00	2,099.61	2,528.95	0.00	22,471.05	10
01-01-510-758	ADMIN: Building Exp. & Repairs	1,768.01	25,000.00	516.99	1,887.98	0.00	23,112.02	8
01-01-510-759	ADMIN: Financial Exp	345.00	2,000.00	345.00	345.00	0.00	1,655.00	17
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	108.01	10,000.00	0.00	2,399.12	0.00	7,600.88	24
01-01-510-763	ADMIN: Civic Involvement	0.00	182,500.00	0.00	15,000.00	0.00	167,500.00	8
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	74,171.81	1,065,000.00	77,522.92	155,101.49	0.00	909,898.51	15
01-02-520-506	O&M: Management Salaries	15,504.00	210,000.00	15,816.00	31,599.00	0.00	178,401.00	15
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	0.00	110,000.00	0.00	0.00	0.00	110,000.00	0
01-02-520-602	O&M: FICA/SOCIAL SECURITY/MEDICARE	6,538.09	105,000.00	6,804.40	14,089.86	0.00	90,910.14	13
01-02-520-603	O&M: SUI/SDI/FLLI	946.28	6,000.00	1,174.49	2,427.92	0.00	3,572.08	40
01-02-520-604	O&M: Hospitalization Benefits	22,221.74	320,000.00	21,580.06	63,226.00	0.00	256,774.00	20
01-02-520-605	O&M: Vision, Dental & Rx	8,135.52	119,500.00	7,816.60	22,398.07	0.00	97,101.93	19
01-02-520-607	O&M: Sick/vac Payback	0.00	104,000.00	0.00	6,294.00	0.00	97,706.00	6
01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	1,960.89	1,960.89	0.00	6,039.11	25
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	1,146.25	60,000.00	961.25	961.25	0.00	59,038.75	2
01-02-520-731	O&M: General Liability/Auto Ins	0.00	27,500.00	0.00	14,812.00	0.00	12,688.00	54
01-02-520-732	O&M: Worker's Comp Insurance	0.00	53,000.00	0.00	29,001.50	0.00	23,998.50	55
01-02-520-733	O&M: Property/Insurance	0.00	55,000.00	0.00	12,819.50	0.00	42,180.50	23
01-02-520-735	O&M: Fund Expense (IIF)	0.00	10,000.00	0.00	2,131.50	0.00	7,868.50	21
01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
01-02-520-755	O&M: Service Contracts	1,810.00	30,000.00	1,810.00	1,810.00	0.00	28,190.00	6
01-02-520-764	O&M: Station Utilities	14,249.91	175,000.00	12,641.74	12,641.74	0.00	162,358.26	7
01-02-520-765	O&M: Trash Removal	1,362.75	10,000.00	0.00	1,115.42	0.00	8,884.58	11
01-02-520-766	O&M: Oper & Maint Expense	1,445.95	45,000.00	17,019.90	18,456.33	0.00	26,543.67	41
01-02-520-767	O&M: Safety Expense	0.00	5,000.00	126.03	126.03	0.00	4,873.97	3
01-02-520-768	O&M: Landscaping	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
01-02-520-769	O&M: Vehicle & Repair Exp	1,102.75	20,000.00	35.00	2,665.18	0.00	17,334.82	13
01-02-520-770	O&M: Fuel/Tolls/mileage Exp	0.00	30,000.00	0.00	47.40	0.00	29,952.60	0
01-02-520-771	O&M: Collection System Expense	676.67	75,000.00	4,223.78	4,835.54	0.00	70,164.46	6
01-02-520-772	O&M: Emergency Repairs	9,320.00	200,000.00	19,021.00	19,021.00	0.00	180,979.00	10
01-02-520-773	O&M: Emergency Station Repairs	0.00	200,000.00	0.00	0.00	0.00	200,000.00	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-774	O&M: Chemicals	0.00	8,025.00	0.00	0.00	0.00	8,025.00	0
01-02-520-775	O&M Permits & Licensing	0.00	6,000.00	0.00	691.00	0.00	5,309.00	12
01-03-600-001	Bond Debt (Principal)	11,847.45	45,550.00	11,847.45	11,847.45	0.00	33,702.55	26
01-03-600-002	Bond Debt (Interest)	2,860.00	5,925.00	2,660.00	2,660.00	0.00	3,265.00	45
	OPERATING FUND Expend Total	<u>246,541.44</u>	<u>4,578,500.00</u>	<u>276,694.69</u>	<u>654,076.49</u>	<u>0.00</u>	<u>3,924,423.51</u>	<u>14</u>
Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
01	OPERATING FUND	830,429.77	846,142.34	1,177,807.24	246,541.44	276,694.69	654,076.49	523,730.75

Superintendent's Report

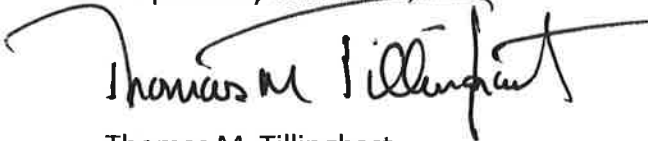
Meeting of March 24, 2020

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 23,399 feet of gravity sewer main. 2,940 feet was root cut and 10,170 feet was inspected using our CCTV equipment. We responded to 40 calls for service. The call breakdown is as follows:

Main Line stoppages:	1
Vent stoppages:	22
Station alarms:	4
Miscellaneous services:	13

Respectfully submitted,



Thomas M. Tillinghast
Superintendent



Township of
pennsauken
CAMDEN COUNTY, NEW JERSEY

(856) 665-1000

FAX (856) 665-2749

www.twp.pennsauken.nj.us

INCORPORATED 1892

February 20, 2020

Gene Padalino, Planning & Zoning Coordinator
John Dymond, Tax Assessor
Tracey Howarth, Building Department
Gary Burgin, Construction Official
Mike Saraceni, COO, MPWC
Bill Orth, CEO PSA

Dear Municipal Personnel:

I have enclosed a copy that our Administrator, Joe Palumbo, recently shared with myself and the members of Township Committee from Paul Atlas of Ryan Homes. As you will see, Paul was incredibly pleased with the overall experience that he had with each of the Township and Utility departments that he was involved with during the various stages of his project.

I want to personally extend my appreciation for doing an exemplary job. I am certain that a project of this magnitude is extremely involved and takes time, patience and experience. It is so encouraging to know that each of your respective departments and staff are representing the Township in a professional and courteous manner. The experience that people have when they engage the Township offices is critical to the perception of our community. I want everyone to walk away with a positive impression and experience.

I ask that you share this letter and the letter from Mr. Atlas to each of your staff members that worked with him. It is just as important to me personally that our Township employees are properly thanked for a job well done. I am proud of the work that each of you and your staff members are doing to make Pennsauken the very best it can be. Keep up the good work!

Sincerely,

Tim Killion
Mayor



February 12, 2020

Joseph Palumbo
Township Administrator
Pennsauken Township
5605 N. Crescent Boulevard
Pennsauken, NJ 08110

Dear Mr. Palumbo,

I wanted to take the time to tell you what a pleasure it has been dealing with the staff at the Township. I have worked with dozens of Townships over the years. The Ryan Homes' schedule, pace, demands, etc, that we put on the staff can be, at times, overwhelming. For staffs at Townships that are not used to us, it can be frustrating. Every single person I have dealt with in the Construction Office, Zoning Office, Tax Assessor's Office, MUA, and Sewerage has been sensational.

The first person that I contacted in the Construction Office was Dee McDevitt. I called her on the phone to get some basic information and then met her in the office the next day. Even though the office was busy, Dee took the time to go over the way the office functions, how they like the permits to come in, what was required and what was preferred. I had questions for the inspectors, who were in the office at the time, and they came out and answered all of my questions. Over the course of the next few weeks I interacted with Lorraine Drake, Ana Matos, John Adams, Bill Lunemann, Mike Lunemann, and several others. Later I met and interacted with Daniela Tavarez as well. There was not one person that did not take the time to answer my questions immediately, or as soon as they could. It is amazing how good the staff at this Township has been to myself and the Ryan Homes' staff.

During the prototyping process there were a few snags that we had to work through. Seeing as our blueprints have to conform to hundreds of townships in dozens of states, they can be confusing. Bill Lunemann had things that did not conform to his requirements or things that did not make sense. He met with myself, Ken Mills, Mike DiMeglio, and others several times to explain what he needed. Even though it took me multiple times to get the answers and documentation that he needed, he was courteous and polite each time I had to come back for clarification. That is not common in this profession. I was expecting to get my head handed to me several times but Mr. Lunemann stayed calm and worked myself and our engineers through the requirements. It was refreshing. When I had to update the blueprints and prototypes, which can be messy, Lorraine Drake found a spot for me to work and made sure I had what I needed. Again, refreshing. Each time I come in with a stack of paperwork,

1020 Laurel Oak Road
Suite 201
Voorhees, NJ 08043

Telephone: 856-679-4720
Fax: 856-679-4721



permits, blueprints, checks, or anything else, Dee, Lorraine, Daniela and Ana are always there to greet me by name, smile, and work through whatever I bring in.

I am not sure if they fall under your leadership, but Helen Adams and Rich Spafford at the MPWC and Cindi Luthman at the Sewerage Authority are worthy of the same praise.

I am sure you hear from all of the angry people when they don't feel like their needs are being met, which is why I felt it important to let you know just how good your staff is. It is not just one or two people, it is the entire building! I don't know where you found all of these terrific people, but I would advise you not to let any of them leave!!!

Please feel free to share this with anyone you want, especially Dee so she keeps smiling next week when I drop another stack of permits and blueprints on her desk!

Sincerely,

A handwritten signature in black ink, appearing to read "Paul Atlas", with a long horizontal flourish extending to the right.

Paul Atlas
Production Administrator
856-679-4738 - O
610-529-3998 - C
patlas@nvrinc.com



March 12, 2020

The Honorable Chairman and
Members of the Pennsauken Sewerage Authority
Pennsauken, New Jersey

We are engaged to audit the financial statements of the business-type activities, including the related notes to the financial statements, which comprise the basic financial statements of the Pennsauken Sewerage Authority, County of Camden, State of New Jersey (herein referred to as "Authority") as of and for the year ended December 31, 2019. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibilities under U.S. Generally Accepted Auditing Standards and Government Auditing Standards

As stated in our engagement letter dated January 15, 2020, our responsibility, as described by professional standards, is to express opinions about whether the financial statements, which management is responsible for with your oversight, are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we will consider the Authority's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting.

As part of obtaining reasonable assurance about whether the Authority's financial statements are free of material misstatement, we will perform tests of its compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit. While our audit will provide a reasonable basis for our opinion, it will not provide a legal determination on the Authority's compliance with those requirements.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to management's discussion, schedule of the Authority's proportionate share of the net pension liability and schedule of the Authority's pension contributions, which supplements the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

We have also been engaged to report on supplementary information other than RSI that accompanies the Authority's financial statements. The supplementary schedules are presented for purposes of additional analysis as required by the Bureau of Authority Regulation, Division of Local Government Services, Department of Community Affairs, State of New Jersey, and are not a required part of the basic financial statements, which accompany the financial statements but are not RSI. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Our Responsibilities under U.S. Generally Accepted Auditing Standards and Government Auditing Standards

Bowman and Company, LLP will be providing the following nonattest/nonaudit services in conjunction with in addition to the audit service:

1. Assistance with the preparing the financial statements,
2. If applicable, assistance with the preparing schedule of expenditure of federal awards (SEFA), schedule of expenditures of state financial assistance (SESFA) and related notes
3. Proposing entries affecting the financial statements including GASB 68 & 75 conversions
4. Assistance in preparing the State budget document
5. Preparing rates studies, if requested

These services do not constitute an audit under Government Auditing Standards. We have given significant consideration to the effect of these services on our independence and have concluded that our independence is not impaired. Part of our determination that our independence is not impaired, is the fact the management must assign a person with suitable skill, knowledge and experience, to oversee, review, approve and accept responsibility for the nonattest/nonaudit services performed. We want to stress the importance of this function to the Chairman and Members of the Authority and would be happy to discuss our considerations and analysis with the Board at any time.

Planned Scope, Timing of the Audit, and Other

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the Authority. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We expect to issue our report once the State releases the information for GASB 68 and GASB 75. Kirk N. Applegate is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

This information is intended solely for the use of the Chairman and Members of the Authority, as well as the management of the Pennsauken Sewerage Authority, County of Camden, State of New Jersey, and is not intended to be, and should not be, used by anyone other than these specified parties.

Respectively submitted,
Bowman & Company LLP



Kirk N. Applegate, CPA, RMA