

Meeting of March 15, 2022

The Chairman, Oren Lutz, called the meeting of the Pennsauken Sewerage Authority to order at 4:00 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

The Chairman stated meeting Notice has been given to the Courier Post and the Burlington County Times newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

The Chairman asked for roll call. The following Commissioners were present:

Mr. Oren Lutz
Mr. Gregory Schofield
Mr. Dennis Archible
Mr. Tim Ellis
Mr. James Pennestri

Also present were:

David A. Luthman, Solicitor
Mr. Marco DiBattista, Assistant Director
Mr. Anthony Figueroa, Superintendent

Absent was:

Mr. William Orth

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pinnestri, seconded by Mr. Ellis and carried to close the public portion of the meeting.

The minutes of the meeting of February 15, 2022 were presented for approval.

A motion was made by Mr. Archible, seconded by Mr. Ellis to approve the minutes as presented. On roll call all Commissioners present voted yes and the motion carried.

The Chairman stated the amount of bills to be paid is \$255,854.59.

A motion was made by Mr. Schofield, seconded by Mr. Ellis to approve payment of the bills as presented. On roll call all Commissioners present voted yes and the motion carried.

See Bill List Attached

Approval of Utility Bill Adjustment Nos. 3839, 3842, 3844 and 3847.

MARCH 15, 2022

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$255,854.59

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 02/16/22 to 03/15/22
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE OPERATING MANUAL WIRES/TRANS					
1152	02/23/22	PAYROLL PAYROLL ACCOUNT	34,774.06	02/28/22	2629
1153	03/01/22	PAYROLL PAYROLL ACCOUNT	75,832.97		2631
1154	03/08/22	PAYROLL PAYROLL ACCOUNT	37,382.97		2634
1155	03/15/22	PAYROLL PAYROLL ACCOUNT	36,267.15		2638

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount</u>	<u>Void</u>
Checks:	4	0	184,257.15		0.00
Direct Deposit:	0	0	0.00		0.00
Total:	4	0	184,257.15		0.00

OPERATING		OPERATING ACCOUNT			
30689	02/16/22	RINGRAM RICHARD INGRAM	340.20	02/28/22	2628
30690	03/03/22	PRINT PRINT AND MAIL COMMUNICATIONS	2,201.26		2633
30691	03/08/22	PSEG PUBLIC SERVICE ELEC & GAS CO.	27,227.67		2636
30692	03/15/22	20684000 GERARDO DIAZ	269.81		2640
30693	03/15/22	30571000 TEMPLE LUTHERAN CHURCH	116.76		2640
30694	03/15/22	ABCON AB-CON EXTERMINATING INC.	30.00		2640
30695	03/15/22	ADVANCE ADVANCE AUTO PARTS	264.88		2640
30696	03/15/22	BELSITOR RICHARD J BELSITO	340.20		2640
30697	03/15/22	BURLTIME BURLINGTON COUNTY TIMES	38.86		2640
30698	03/15/22	CANON CANON SOLUTIONS AMERICA	214.64		2640
30699	03/15/22	COMCAST COMCAST	341.99		2640
30700	03/15/22	COURIER COURIER POST - DAILY JOURNAL	41.44		2640
30701	03/15/22	CUMMINGS JAMES J. CUMMINGS, JR.	170.10		2640
30702	03/15/22	D AND D D & D ADVERTISING	495.00		2640
30703	03/15/22	DELTA DELTA DENTAL OF NJ, INC.	4,577.00		2640
30704	03/15/22	DIGITAL DIGITAL VOICE & DATA CO., INC.	120.00		2640
30705	03/15/22	DOYLE James J. Doyle	170.10		2640
30706	03/15/22	EVOQUA EVOQUA WATER TECHNOLOGIES LLC	2,295.00		2640
30707	03/15/22	EZPASS E-ZPASS	150.00		2640
30708	03/15/22	GALETON GALETON, INC.	427.77		2640
30709	03/15/22	GKEICH GARY KEICH	170.10		2640
30710	03/15/22	GROVE GROVE SUPPLY, INC.	46.86		2640
30711	03/15/22	HOOVER HOOVER TRUCK CENTERS	242.23		2640
30712	03/15/22	INDALARM INDEPENDENT ALARM INC	172.00		2640
30713	03/15/22	INGRAM WILLIAM INGRAM	170.10		2640
30714	03/15/22	INGRAMJ JOSEPH INGRAM	100.00		2640
30715	03/15/22	JAYSTIRE JAY'S TIRE SERVICE LLC	820.00		2640
30716	03/15/22	JKRAMER JOSEPH KRAMER	170.10		2640
30717	03/15/22	LOUGHERY BERNADETTE A LOUGHERY	170.10		2640
30718	03/15/22	LUTHMAN DAVID A. LUTHMAN	1,516.67		2640
30719	03/15/22	MACANANY PATRICIA MACANANY	308.05		2640
30720	03/15/22	MM Municipal Maintenance Co. Inc.	1,098.25		2640
30721	03/15/22	MOWER THE MOWER SHOP LLC	118.99		2640
30722	03/15/22	NJAWSTA NEW JERSEY AMERICAN WATER	94.25		2640
30723	03/15/22	NJWE NJ WATER ENVIRONMENT ASSOC.	600.00		2640
30724	03/15/22	OCC ONE CALL CONCEPTS, INC.	301.73		2640
30725	03/15/22	ORTH WILLIAM ORTH	159.34		2640
30726	03/15/22	PARAMOUN PARAMOUNT PROPERTY MANAGEMENT	5,689.71		2640
30727	03/15/22	PDOYLE PATRICK J. DOYLE	170.10		2640

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING		OPERATING ACCOUNT	Continued		
30728	03/15/22	PFLUGFEL DEBORAH PFLUGFELDER	170.10		2640
30729	03/15/22	PITNEYME PITNEY BOWES GLOBAL FINANC SVC	747.39		2640
30730	03/15/22	R ORTH ORTH, REGINA	340.20		2640
30731	03/15/22	REDWING RED WING SHOES	195.49		2640
30732	03/15/22	REMING REMINGTON VERNICK ENGR INC	1,131.25		2640
30733	03/15/22	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	249.01		2640
30734	03/15/22	RINGRAM RICHARD INGRAM	340.20		2640
30735	03/15/22	SCHWER SCHWERING HARDWARE, INC.	39.23		2640
30736	03/15/22	STEWART STEWART BUSINESS SYSTEMS	80.15		2640
30737	03/15/22	STONE DIOCESAN HOUSING SERVICES CORP	2,434.72		2640
30738	03/15/22	SYSTEM4 SYSTEM 4 OF SOUTHERN NJ	624.00		2640
30739	03/15/22	TWPENN TOWNSHIP OF PENNSAUKEN	8,641.47		2640
30740	03/15/22	UNIFIRST UNIFIRST FIRST AID CORP	80.29		2640
30741	03/15/22	UNUM UNUM LIFE INSUR CO OF AMERICA	1,518.04		2640
30742	03/15/22	VERIZOFF VERIZON	1,309.82		2640
30743	03/15/22	VERIZON VERIZON WIRELESS	416.81		2640
30744	03/15/22	WBMASON W.B. MASON CO., INC.	543.31		2640
30745	03/15/22	WESTMONT WESTMONT HARDWARE, INC.	162.90		2640
30746	03/15/22	WHARTON WHARTON HARDWARE & SPLY CORP	143.47		2640
30747	03/15/22	WINNER WINNER FORD	478.33		2640

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	59	0	71,597.44	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	59	0	71,597.44	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	63	0	255,854.59	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	63	0	255,854.59	0.00

A motion was made by Mr. Schofield, seconded by Mr. Ellis to approve the Bill Adjustments. On roll call all Commissioners present voted yes and the motion carried.

See Journals Attached

The Chairman moved to Old Business.

There was no Old Business.

The Chairman moved to New Business.

- A. Resolution No. 22-23 Authorizing Release of the Performance Bond for the Project Known as Proposed Convenience Store with Fuel Sales (Wawa).

A motion was made by Mr. Archible, seconded by Mr. Ellis to approve Resolution No. 22-23 Authorizing Release of the Performance Bond for the Project Known as Proposed Convenience Store with Fuel Sales (Wawa). On roll call all Commissioners present voted yes and the motion carried.

See Resolution No. 22-23

- B. Resolution No. 22-24 Authorizing Release of Escrow Funds & Maintenance Bond for the Project Known as Family Dollar.

A motion was made by Mr. Archible, seconded by Mr. Ellis to approve Resolution No. 22-24 Authorizing Release of Escrow Funds & Maintenance Bond for the Project Known as Family Dollar. On roll call all Commissioners present voted yes and the motion carried.

See Resolution No. 22-24

- C. Resolution 22-25 Authorizing Release of Escrow Funds & Maintenance Bond for the Project Known as Stonegate II.

A motion was made by Mr. Archible, seconded by Mr. Ellis to approve Resolution No. 22-25 Authorizing Release of Escrow Funds & Maintenance Bond for the Project Known as Stonegate II. On roll call all Commissioners present voted yes and the motion carried.

See Resolution No. 22-25

- D. Resolution No. 22-26 Authorizing the Award of a Contract for the Purchase and Installation of a New Grundfos Dry Pit Submersible Pump for Pump Station #1 to Municipal Maintenance Through the North Jersey Wastewater Cooperative Pricing System.

A motion was made by Mr. Archible, seconded by Mr. Schofield to approve Resolution No. 22-26 Authorizing the Award of a Contract for the Purchase and Installation of a New Grundfos Dry

March 9, 2022
08:38 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	6 Flat:	154.50-	Exc:	0.00	Ref Num:	3839
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	6 Flat:	154.50-	Exc:	0.00	Total Updated:	154.50-

March 9, 2022
08:37 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
20778000-0 CLARK, DAVID	Sewer	S20	B	22	2	103.00-	0.00	103.00-	CHG TO S10, REG RATE N			03/09/22	1
20778000-0 CLARK, DAVID	Sewer	S10	B	22	2	51.50	0.00	51.50	CHG TO S10, REG RATE N			03/09/22	2
20778000-0 CLARK, DAVID	Sewer	S20	B	22	3	103.00-	0.00	103.00-	CHG TO S10, REG RATE N			03/09/22	3
20778000-0 CLARK, DAVID	Sewer	S10	B	22	3	51.50	0.00	51.50	CHG TO S10, REG RATE N			03/09/22	4
20778000-0 CLARK, DAVID	Sewer	S20	B	22	4	103.00-	0.00	103.00-	CHG TO S10, REG RATE N			03/09/22	5
20778000-0 CLARK, DAVID	Sewer	S10	B	22	4	51.50	0.00	51.50	CHG TO S10, REG RATE N			03/09/22	6

March 10, 2022
08:55 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	8 Flat:	103.00-	Exc:	0.00	Ref Num:	3842
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	103.00-	Exc:	0.00	Total Updated:	103.00-

March 10, 2022
08:54 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
41353000-0 NGUY, LETHI	Sewer	S10	B	22	1	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		03/10/22	1
41353000-0 NGUY, LETHI	Sewer	S11	B	22	1	25.75	0.00	25.75	CHG TO S11 SR RATE	N		03/10/22	2
41353000-0 NGUY, LETHI	Sewer	S10	B	22	2	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		03/10/22	3
41353000-0 NGUY, LETHI	Sewer	S11	B	22	2	25.75	0.00	25.75	CHG TO S11 SR RATE	N		03/10/22	4
41353000-0 NGUY, LETHI	Sewer	S10	B	22	3	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		03/10/22	5
41353000-0 NGUY, LETHI	Sewer	S11	B	22	3	25.75	0.00	25.75	CHG TO S11 SR RATE	N		03/10/22	6
41353000-0 NGUY, LETHI	Sewer	S10	B	22	4	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		03/10/22	7
41353000-0 NGUY, LETHI	Sewer	S11	B	22	4	25.75	0.00	25.75	CHG TO S11 SR RATE	N		03/10/22	8

March 14, 2022
07:28 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	8 Flat:	103.00-	Exc:	0.00	Ref Num:	3844
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	103.00-	Exc:	0.00	Total Updated:	103.00-

March 14, 2022
07:27 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
41437001-0	Sewer	S10	B	22	1	51.50-	0.00	51.50-	CHG TO S11 REG RATE	N		03/14/22	1
TORRES, NYDIA													
41437001-0	Sewer	S11	B	22	1	25.75	0.00	25.75	CHG TO S11 REG RATE	N		03/14/22	2
TORRES, NYDIA													
41437001-0	Sewer	S10	B	22	2	51.50-	0.00	51.50-	CHG TO S11 REG RATE	N		03/14/22	3
TORRES, NYDIA													
41437001-0	Sewer	S11	B	22	2	25.75	0.00	25.75	CHG TO S11 REG RATE	N		03/14/22	4
TORRES, NYDIA													
41437001-0	Sewer	S10	B	22	3	51.50-	0.00	51.50-	CHG TO S11 REG RATE	N		03/14/22	5
TORRES, NYDIA													
41437001-0	Sewer	S11	B	22	3	25.75	0.00	25.75	CHG TO S11 REG RATE	N		03/14/22	6
TORRES, NYDIA													
41437001-0	Sewer	S10	B	22	4	51.50-	0.00	51.50-	CHG TO S11 REG RATE	N		03/14/22	7
TORRES, NYDIA													
41437001-0	Sewer	S11	B	22	4	25.75	0.00	25.75	CHG TO S11 REG RATE	N		03/14/22	8
TORRES, NYDIA													

March 15, 2022
08:25 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	6 Flat:	77.25-	Exc:	0.00	Ref Num:	3847
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	6 Flat:	77.25-	Exc:	0.00	Total Updated:	77.25-

March 15, 2022
08:23 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
30779000-0 ROACH, LEE	Sewer	S10	B	22	2	51.50-	0.00	51.50-	CHG TO SR RATE	N		03/15/22	1
30779000-0 ROACH, LEE	Sewer	S11	B	22	2	25.75	0.00	25.75	CHG TO SR RATE	N		03/15/22	2
30779000-0 ROACH, LEE	Sewer	S10	B	22	3	51.50-	0.00	51.50-	CHG TO SR RATE	N		03/15/22	3
30779000-0 ROACH, LEE	Sewer	S11	B	22	3	25.75	0.00	25.75	CHG TO SR RATE	N		03/15/22	4
30779000-0 ROACH, LEE	Sewer	S10	B	22	4	51.50-	0.00	51.50-	CHG TO SR RATE	N		03/15/22	5
30779000-0 ROACH, LEE	Sewer	S11	B	22	4	25.75	0.00	25.75	CHG TO SR RATE	N		03/15/22	6

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AUTHORIZING RELEASE OF THE PERFORMANCE BOND
FOR THE PROJECT KNOWN AS
PROPOSED CONVENIENCE STORE WITH FUEL SALES (WAWA)**

WHEREAS, an approval for connection was given for the above mentioned project; and

WHEREAS, the required \$2,500 escrow fee and Performance Bond No. 107299821 for \$34,495.20 was posted; and

WHEREAS, the Engineer has informed PSA that the connection has been made, the site inspected and found to be satisfactory; and

WHEREAS, the Maintenance Bond for \$2,938.60 has been received,

NOW, THEREFORE, BE IT RESOLVED that the Performance Bond No. 107299821 be released to Wawa..


Bill Orth, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mr. James Pennestri – Yes

ADOPTED: March 15, 2022

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AUTHORIZING RELEASE OF ESCROW FUNDS & MAINTENANCE BOND
FOR THE PROJECT KNOWN AS FAMILY DOLLAR**

WHEREAS, an approval for a connection was given for the above mentioned project;
and

WHEREAS, the required \$2,500 escrow fee and Maintenance Bond in the amount of \$2,844.00 by way of check #33533196 was received; and

WHEREAS, the required two (2) year waiting period has arrived for the release of remaining funds in the escrow account established for this project; and

WHEREAS, the project has been completed and a final inspection of the site performed;
and

WHEREAS, said inspection was found to be satisfactory.

NOW, THEREFORE, BE IT RESOLVED that the remaining funds of Five thousand Six Hundred Eighty-Nine Dollars and seventy-one cents (\$5,689.71) in the escrow account which includes the \$2,844.00 Maintenance Bond which was paid by check be released.


Bill Orth, Secretary

ROLL CALL:

Mr. Lutz – Yes
Mr. Schofield – Yes
Mr. Archible – Yes
Mr. Ellis – Yes
Mr. Pennestri – Yes

ADOPTED: March 15, 2022

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AUTHORIZING RELEASE OF ESCROW FUNDS & MAINTENANCE BOND
FOR THE PROJECT KNOWN AS STONEGATE PHASE II**

WHEREAS, an approval for a connection was given for the above mentioned project;
and

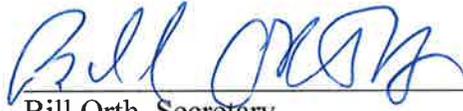
WHEREAS, the required \$2,500 escrow fee and Maintenance Bond in the amount of \$1,136.33 by way of check #7003 was received; and

WHEREAS, the required two (2) year waiting period has arrived for the release of remaining funds in the escrow account established for this project; and

WHEREAS, the project has been completed and a final inspection of the site performed;
and

WHEREAS, said inspection was found to be satisfactory.

NOW, THEREFORE, BE IT RESOLVED that the remaining funds of Two thousand Four Hundred Thirty-Four Dollars and seventy-two cents (\$2,434.72) in the escrow account which includes the \$1,136.33 Maintenance Bond which was paid by check be released.



Bill Orth, Secretary

ROLL CALL:

Mr. Lutz – Yes
Mr. Schofield – Yes
Mr. Archible – Yes
Mr. Ellis – Yes
Mr. Pennestri – Yes

ADOPTED: March 15, 2022

Pit Submersible Pump for Pump Station #1 to Municipal Maintenance Through the North Jersey Wastewater Cooperative Pricing System. On roll call all Commissioners present voted yes and the motion carried.

See Resolution No. 22-26

E. Resolution No. 22-27 Authorizing the Purchase of Four (4) Ford Expeditions.

A motion was made by Mr. Archible, seconded by Mr. Ellis to approve Resolution No. 22-27 Authorizing the Purchase of Four (4) Ford Expeditions. On roll call all Commissioners present voted yes and the motion carried.

See Resolution No. 22-27

The Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer's Report

The Chairman asked the Superintendent, Anthony Figueroa, for his report.

See Superintendent's Report

The Chairman asked for the Engineer's reports.

No Engineers were present.

The Chairman asked the Commissioners for any reports.

The Commissioners had nothing further to report.

The Chairman asked the Solicitor, David Luthman, for his report.

Mr. Luthman had nothing to report.

The Chairman asked the Executive Director, Mr. Orth, for his report.

Mr. Orth had nothing further to report.

Correspondence:

There was no correspondence.

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AUTHORIZING THE AWARD OF A CONTRACT FOR THE
PURCHASE AND INSTALLATION OF A NEW GRUNDFOS DRY PIT
SUBMERSIBLE PUMP FOR PUMP STATION #1
TO MUNICIPAL MAINTENANCE THROUGH THE NORTH JERSEY
WASTEWATER COOPERATIVE PRICING SYSTEM**

WHEREAS, the Pennsauken Sewerage Authority (Authority) is the owner and operator of Pump Station #1 located at 7923 Stow Road, Pennsauken, New Jersey; and

WHEREAS, operation of the pumping station requires use of various pieces of equipment including pumps; and

WHEREAS, one of the pumps owned by the Authority has reached the end of its useful life; and

WHEREAS, Authority staff has researched options and determined that the most cost effective is to obtain a Grandfos Submersible Dry Pit Pump (“Pump”); and

WHEREAS, the Authority is a member of the North Jersey Wastewater Cooperative Pricing System (“Cooperative”); and

WHEREAS, the Cooperative has conducted a procurement of the Pump and its installation through a process which complies with New Jersey’s Local Public Contracts Law; and

WHEREAS, Municipal Maintenance Co has been awarded a contract through the Cooperative and the Authority having determined that the price available through the Cooperative does not exceed the price otherwise available; and

WHEREAS, the Authority did advertise its intent to award a contract using the North Jersey Wastewater Cooperative Pricing System by publication in the Courier Post and Burlington County Times newspapers more than ten (10) days prior to this date; and

WHEREAS, the Authority’s Treasurer having certified as to the availability of funds in the Authority’s 2022 Capital Budget sufficient to meet the Authority’s maximum financial obligation under this contract,

THEREFORE, BE IT RESOLVED by the Pennsauken Sewerage Authority that it contract with Municipal Maintenance Co., for the purchase and installation of a Grundfos Dry Pit Submersible Pump for Pump Station #1 using the North Jersey Wastewater Cooperative Pricing System in the amount of One Hundred Twelve Thousand Seven Hundred Twenty-Eight Dollars and Thirty-Five Cents (\$112,728.35) as authorized by N.J.S.A. 52:34-6.2.



Bill Orth, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mr. James Pennestri – Yes

Adopted: March 15, 2022

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY AUTHORIZING
THE PURCHASE OF FOUR (4) 2022 FORD EXPEDITIONS**

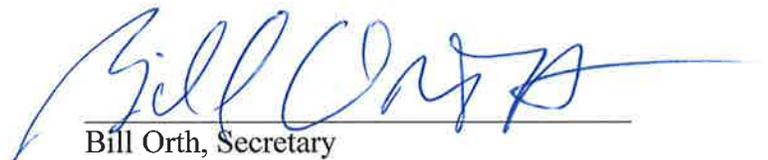
WHEREAS, the Pennsauken Sewerage Authority (PSA) having met in regular session on March 15, 2022; and

WHEREAS, the PSA wishes to purchase four (4) 2022 Ford Expeditions; and

WHEREAS, PSA is authorized by law to purchase items procured by the State of New Jersey, Department of the Treasury, Division of Purchase and Property through cooperative purchasing commonly referred to as “State Contract”, and to do so without bidding or receiving competitive quotes; and

WHEREAS, four (4) 2022 Ford Expeditions are available to purchase under State Contract from Winner Ford;

NOW, THEREFORE, BE IT RESOLVED, that the PSA shall purchase four (4) 2022 Ford Expeditions in the amount of Forty-One Thousand, One Hundred Six Dollars (\$41,106.00) per vehicle or One Hundred Sixty-Four Thousand, Four Hundred Twenty-Four Dollars (\$164,424.00) under State Contract #20-FLEET-01189.


Bill Orth, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mr. James Pennestri – Yes

ADOPTED: March 15, 2022

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2022 - DECEMBER 31, 2022
FOR MONTH OF FEBRUARY

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,750,000.00	326,453.24	418,365.49	\$ 775,434.00	\$ 805,457.00
4004 COMMERCIAL	1,390,000.00	\$ 216,584.58	255,577.16	\$ 15,459.99	\$ 265,641.59
4005 PENALTY	45,000.00	\$ 4,168.67	5,923.74	\$ 6,905.06	\$ 13,192.27
4002 MERCH	205,000.00		-	\$ -	\$ -
4003 C/H	32,000.00		-		\$ 3,304.80
4012 OTHER INCOME	3,000.00		-		\$ -
4013 INVEST INT	5,000.00	\$ 122.37	256.98		\$ 256.98
4014 TRUSTEE INT	15,000.00	\$ 0.35	249.64		\$ 249.64
4016 PERMITS (RES)	45,000.00	\$ 13,025.00	13,025.00		\$ 13,025.00
4019 PERMITS (COMM)	10,000.00		-		\$ -
4021-PERMITS (MERCH)	1,000.00		-		\$ -
4020-JIF INS PREMIUM	12,000.00		-		\$ -
4017-18- FILING-INSP.	\$500.00	\$15.00	30.00		\$ 30.00
Anticipated Balance	-				\$ -
TOTALS	4,513,500.00	560,369.21	693,428.01	797,799.05	1,101,157.28
		BUDGET	MTD	YTD	REMARKS
ASSETS/CAPITAL		\$ 90,000.00	\$ -	\$ -	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$1,786,465.96
PAYROLL	\$7,386.76
REVENUE	\$ 11.06
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 59,733.75
R & R	\$ 280,465.88
GENERAL	\$ 161,515.57

Investments under Trustee Accounts:

56,810.10 CD with 1st Colonial Bank @ .30% - MATURES 02/05/22
196,875.50 CD with 1st Colonial Bank @ 2% - MATURES 12/24/23
83,200.36 CD with 1st Colonial Bank @ .20% - Matures 01/29/22
109,425.02 CD with 1st Colonial Bank @ .20% - Matures 01/29/22
55,415.28 Money Market

PENNSAUKEN SEWERAGE AUTHORITY

Statement of Revenue and Expenditures

Revenue Account Range: 01-00-410-001 to 01-00-430-001
Expend Account Range: 01-01-510-500 to 01-03-600-002
Print Zero YTD Activity: No

Include Non-Anticipated: No
Include Non-Budget: Yes
Year To Date As Of: 02/28/22
Current Period: 02/01/22 to 02/28/22
Prior Year: 02/01/21 to 02/28/21

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
01-00-410-001	Residential	\$773,140.00	\$2,750,000.00	\$775,434.00	\$805,457.00	\$0.00	-\$1,944,543.00	29%
01-00-410-002	Merchantville	\$0.00	\$205,000.00	\$0.00	\$0.00	\$0.00	-\$205,000.00	0%
01-00-410-003	Cherry Hill	\$0.00	\$32,000.00	\$0.00	\$3,304.80	\$0.00	-\$28,695.20	10%
01-00-410-004	Commercial	\$18,863.04	\$1,390,000.00	\$15,459.99	\$265,641.59	\$0.00	-\$1,124,358.41	19%
01-00-410-005	A/R Penalty	\$6,964.92	\$45,000.00	\$6,905.06	\$13,192.27	\$0.00	-\$31,807.73	29%
01-00-415-001	Permits- Residential	\$9,700.00	\$45,000.00	\$13,025.00	\$13,025.00	\$0.00	-\$31,975.00	29%
01-00-415-002	Permits - Commercial	\$200.00	\$10,000.00	\$0.00	\$0.00	\$0.00	-\$10,000.00	0%
01-00-415-003	Permits - Merchantville	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	-\$1,000.00	0%
01-00-420-001	Other Income	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	-\$3,000.00	0%
01-00-420-002	Application and Inspection Fees	\$0.00	\$500.00	\$15.00	\$30.00	\$0.00	-\$470.00	6%
01-00-420-004	JIF Insurance Premium Refund	\$0.00	\$12,000.00	\$0.00	\$0.00	\$0.00	-\$12,000.00	0%
01-00-425-001	Interest from Operating Fund	\$128.96	\$5,000.00	\$122.37	\$256.98	\$0.00	-\$4,743.02	5%
01-00-425-002	Interst from Trustee Accounts	\$3,330.11	\$15,000.00	\$0.35	\$249.64	\$0.00	-\$14,750.36	2%
	OPERATING FUND Revenue Total	\$812,327.03	\$4,513,500.00	\$810,961.77	\$1,101,157.28	\$0.00	-\$3,412,342.72	24%
<i>Expend Account</i>		<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
01-01-510-500	ADMINISTRATION SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
01-01-510-501	ADMIN PSA Management	\$22,680.00	\$310,000.00	\$23,758.00	\$53,125.20	\$0.00	\$256,874.80	17%
01-01-510-502	ADMIN Office Staff	\$23,028.00	\$320,000.00	\$23,514.00	\$53,401.00	\$0.00	\$266,599.00	17%
01-01-510-503	ADMIN: Commissioners	\$1,500.00	\$18,000.00	\$1,500.00	\$3,000.00	\$0.00	\$15,000.00	17%
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
01-01-510-601	ADMIN: PERS/Employers Liabil	\$0.00	\$145,000.00	\$0.00	\$0.00	\$0.00	\$145,000.00	0%
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	\$3,593.81	\$55,500.00	\$3,804.13	\$10,810.57	\$0.00	\$44,689.43	19%
01-01-510-603	ADMIN: SUI/SDI/FLLI	\$974.82	\$6,000.00	\$973.59	\$2,040.79	\$0.00	\$3,959.21	34%
01-01-510-604	ADMIN: Hospital Benefits	\$10,120.75	\$145,000.00	\$11,685.41	\$33,273.11	\$0.00	\$111,726.89	23%

PENNSAUKEN SEWERAGE AUTHORITY

Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
01-01-510-605	ADMIN: Vision, Dental & Rx	\$3,095.93	\$54,500.00	\$3,827.37	\$10,856.25	\$0.00	\$43,643.75	20%
01-01-510-607	ADMIN: Sick/Vac Payback	\$0.00	\$73,000.00	\$1,360.00	\$32,680.00	\$0.00	\$40,320.00	45%
01-01-510-700	ADMINISTRATION OTHER EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
01-01-510-721	ADMIN: Legal Fees	\$1,516.67	\$20,000.00	\$1,516.67	\$3,033.34	\$0.00	\$16,966.66	15%
01-01-510-722	ADMIN: Audit	\$0.00	\$37,000.00	\$220.00	\$220.00	\$0.00	\$36,780.00	1%
01-01-510-723	ADMIN: Other Professional Fees	\$10,850.00	\$20,000.00	\$0.00	\$8,459.60	\$0.00	\$11,540.40	42%
01-01-510-736	ADMIN: Public Officials Liab.	\$0.00	\$15,000.00	\$0.00	\$3,958.00	\$0.00	\$11,042.00	26%
01-01-510-750	ADMIN: Office Supplies & Expense	\$417.60	\$15,000.00	\$339.19	\$899.91	\$0.00	\$14,100.09	6%
01-01-510-751	ADMIN: Postage	\$1,602.45	\$10,000.00	\$1,726.55	\$6,773.73	\$0.00	\$3,226.27	68%
01-01-510-752	ADMIN: Advertising & Printing	\$2,595.50	\$15,000.00	\$1,139.02	\$1,176.94	\$0.00	\$13,823.06	8%
01-01-510-753	ADMIN: Telephone	\$1,654.85	\$22,000.00	\$1,723.64	\$3,030.47	\$0.00	\$18,969.53	14%
01-01-510-754	ADMIN: Miscellaneous Exp	\$263.00	\$3,000.00	\$74.92	\$74.92	\$0.00	\$2,925.08	2%
01-01-510-755	ADMIN: Service Contracts	\$301.41	\$25,000.00	\$366.18	\$10,066.72	\$0.00	\$14,933.28	40%
01-01-510-756	ADMIN: Equipment Rental	\$0.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0%
01-01-510-757	ADMIN: Building Utilities	\$2,172.25	\$25,000.00	\$0.00	\$3,677.01	\$0.00	\$21,322.99	15%
01-01-510-758	ADMIN: Building Exp. & Repairs	\$331.99	\$25,000.00	\$1,198.99	\$1,878.98	\$0.00	\$23,121.02	8%
01-01-510-759	ADMIN: Financial Exp	\$345.00	\$2,000.00	\$345.00	\$345.00	\$0.00	\$1,655.00	17%
01-01-510-760	ADMIN: Bad Debt Exp	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
01-01-510-762	ADMIN: Education/Dues	\$0.00	\$10,000.00	\$2,040.00	\$4,170.60	\$0.00	\$5,829.40	42%
01-01-510-763	ADMIN: Civic Involvement	\$0.00	\$182,500.00	\$0.00	\$0.00	\$0.00	\$182,500.00	0%
01-02-520-500	COST OF SERVICE SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
01-02-520-505	O&M: Union Salaries	\$70,847.84	\$950,000.00	\$70,468.43	\$158,496.29	\$0.00	\$791,503.71	17%
01-02-520-506	O&M: Management Salaries	\$73,458.00	\$180,000.00	\$13,704.00	\$30,768.00	\$0.00	\$149,232.00	17%
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
01-02-520-601	O&M: PERS	\$0.00	\$145,000.00	\$0.00	\$0.00	\$0.00	\$145,000.00	0%
01-02-520-602	O&M: FICA/SOCIAL SECURITY/MEDICARE	\$10,336.93	\$100,000.00	\$6,121.19	\$14,311.54	\$0.00	\$85,688.46	14%
01-02-520-603	O&M: SUI/SDI/FLI	\$1,525.90	\$8,500.00	\$1,058.71	\$2,463.58	\$0.00	\$6,036.42	29%
01-02-520-604	O&M: Hospitalization Benefits	\$19,677.66	\$345,000.00	\$25,212.81	\$72,342.89	\$0.00	\$272,657.11	21%

PENNSAUKEN SEWERAGE AUTHORITY

Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
01-02-520-605	O&M: Vision, Dental & Rx	\$6,723.62	\$110,000.00	\$7,591.31	\$21,974.26	\$0.00	\$88,025.74	20%
01-02-520-607	O&M: Sick/vac Payback	\$50,442.43	\$90,000.00	\$0.00	\$6,640.00	\$0.00	\$83,360.00	7%
01-02-520-608	O&M: Uniform Exp.	\$465.48	\$8,000.00	\$1,254.46	\$1,254.46	\$0.00	\$6,745.54	16%
01-02-520-700	COST OF SERVICE OTHER EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
01-02-520-711	O&M: Engineer Fees	\$0.00	\$25,000.00	\$670.00	\$670.00	\$0.00	\$24,330.00	3%
01-02-520-731	O&M: General Liability/Auto Ins	\$0.00	\$32,000.00	\$0.00	\$13,710.00	\$0.00	\$18,290.00	43%
01-02-520-732	O&M: Worker's Comp Insurance	\$0.00	\$65,000.00	\$0.00	\$28,957.00	\$0.00	\$36,043.00	45%
01-02-520-733	O&M: Property/Insurance	\$0.00	\$32,000.00	\$0.00	\$16,596.00	\$0.00	\$15,404.00	52%
01-02-520-735	O&M: Fund Expense (JIF)	\$0.00	\$10,000.00	\$0.00	\$588.00	\$0.00	\$9,412.00	6%
01-02-520-741	O&M: Uninsured Liabilities	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%
01-02-520-755	O&M: Service Contracts	\$1,975.00	\$30,000.00	\$2,145.00	\$2,245.00	\$0.00	\$27,755.00	7%
01-02-520-764	O&M: Station Utilities	\$13,976.98	\$175,000.00	\$115.19	\$188.50	\$0.00	\$174,811.50	0%
01-02-520-765	O&M: Trash Removal	\$225.20	\$10,000.00	\$249.01	\$747.03	\$0.00	\$9,252.97	7%
01-02-520-766	O&M: Oper & Maint Expense	\$211.84	\$45,000.00	\$2,386.38	\$4,790.18	\$0.00	\$40,209.82	11%
01-02-520-767	O&M: Safety Expense	\$130.57	\$5,000.00	\$145.40	\$145.40	\$0.00	\$4,854.60	3%
01-02-520-768	O&M: Landscaping	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%
01-02-520-769	O&M: Vehicle & Repair Exp	\$259.31	\$20,000.00	\$1,849.62	\$1,849.62	\$0.00	\$18,150.38	9%
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	\$0.00	\$30,000.00	\$58.00	\$58.00	\$0.00	\$29,942.00	0%
01-02-520-771	O&M: Collection System Expense	\$823.72	\$73,350.00	\$1,342.44	\$2,399.54	\$0.00	\$70,950.46	3%
01-02-520-772	O&M: Emergency Repairs	\$7,713.00	\$192,000.00	\$0.00	\$0.00	\$0.00	\$192,000.00	0%
01-02-520-773	O&M: Emergency Station Repairs	\$0.00	\$192,000.00	\$0.00	\$0.00	\$0.00	\$192,000.00	0%
01-02-520-774	O&M: Chemicals	\$0.00	\$6,875.00	\$0.00	\$0.00	\$0.00	\$6,875.00	0%
01-02-520-775	O&M Permits & Licensing	\$400.00	\$6,000.00	\$0.00	\$591.00	\$0.00	\$5,409.00	10%
01-03-600-001	Bond Debt (Principal)	\$11,847.45	\$50,550.00	\$11,847.45	\$11,847.45	\$0.00	\$38,702.55	23%
01-03-600-002	Bond Debt (Interest)	\$2,460.00	\$4,725.00	\$2,260.00	\$2,260.00	\$0.00	\$2,465.00	48%
OPERATING FUND Expend Total		\$360,544.96	\$4,513,500.00	\$229,592.06	\$642,845.88	\$0.00	\$3,870,654.12	14%

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
01	OPERATING FUND							
	Revenue:	<u>Prior</u>	<u>Current</u>		<u>YTD</u>			
	Expended:							
	Net Income:							
		\$812,327.03	\$810,961.77	\$1,101,157.28				
		\$360,544.96	\$229,592.06	\$642,845.88				
		\$451,782.07	\$581,369.71	\$458,311.40				

Grand Totals

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenue:	\$812,327.03	\$810,961.77	\$1,101,157.28
Expended:	\$360,544.96	\$229,592.06	\$642,845.88
Net Income:	\$451,782.07	\$581,369.71	\$458,311.40

Superintendent's Report

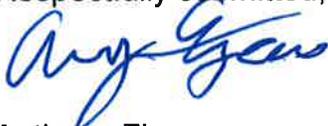
Meeting of march16,2022

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 31,360 feet of gravity sewer main. 2,714 feet was root cut and 7,583 feet was inspected using our CCTV equipment. We performed 237 utility mark outs. We responded to 36 calls for service. The call breakdown is as follows:

Main Line stoppages:	5
Vent stoppages:	6
Station alarms:	4
Miscellaneous services:	21

Respectfully submitted,



Anthony Figueroa
Superintendent

As there were no items of personnel or litigation, Mr. Lutz requested a motion to adjourn. A motion was made by Mr. Schofield, seconded by Mr. Archible to adjourn. On roll call all Commissioners present voted yes and the motion carried.

Respectfully Submitted,



Bill Orth, Secretary