

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 6:15 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

Mr. Oren Lutz
Mr. Gregory Schofield
Mr. Dennis Archible
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director
Mr. Thomas M. Tillinghast, Superintendent

Absent were:

Mr. David Luthman, Solicitor
Ms. Robin Fair, Treasurer

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Schofield and carried to close the public portion of the meeting.

The minutes of the meeting February 19, 2013 were presented for approval.

A motion was made by Mr. Schofield, seconded by Mr. Archible to approve the minutes as presented. All Commissioners signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is \$230,249.40

Mr. Pennestri moved to pay the bills as presented, seconded by Mr. Archible. On roll call all Commissioners voted yes to carry the motion.

See Bill List Attached

Approval of Utility Bill Adjustment # 1743 & 1744 and Utility Balance Adjustment #'s 7916, 7917, & 7954 were presented.

Mr. Schofield moved for the approval of adjustments while Mr. Pennestri seconded the motion. On roll all Commissioners voted yes to approve the adjustments.

See Journals Attached

March 19, 2013

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE: \$230,249.40

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 02/20/13 to 03/19/13
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
668	02/26/13	PAYROLL PAYROLL ACCOUNT		02/28/13	1392
P3-00042		PAYROLL W/E 2/24/13	33,319.68		
669	03/05/13	PAYROLL PAYROLL ACCOUNT			1396
P3-00052		PAYROLL W/E 3/3/13	65,966.29		
670	03/12/13	PAYROLL PAYROLL ACCOUNT			1401
P3-00057		PAYROLL W/E 3/10/13	34,202.20		
671	03/19/13	PAYROLL PAYROLL ACCOUNT			1403
P3-00062		PAYROLL W/E 3/17/13	32,949.23		
672	03/19/13	PETTY PETTY CASH			1405
13-00119		PETTY CASH	205.71		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	5	0	166,643.11	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>5</u>	<u>0</u>	<u>166,643.11</u>	<u>0.00</u>

OPERATING		operating cash			
24167	02/26/13	COMCAST COMCAST			1394
13-00026		CABLE/INTERNET - 1/23-2/22/13	176.93		
24168	02/26/13	MACANANY PATRICIA MACANANY			1394
13-00025		HEALTH COVERAGE - YEAR 2013	308.05		
24169	03/01/13	STATETAX STATE OF NEW JERSEY			1395
13-00095		WR-30 PENALTY	5.00		
24170	03/05/13	PRINT PRINT AND MAIL COMMUNICATIONS			1398
13-00103		CYCLE 2 BILLING AND POSTAGE	1,895.78		
24171	03/07/13	UNUMLIFE UNUM LIFE INSUR CO OF AMERICA			1399
13-00096		DISABILITY PLAN FOR DIRECTOR	360.53		
24172	03/11/13	HESS HESS CORPORATION			1380 (Replacement of: OPERATING 24099)
12-00061		NATURAL GAS	529.31		
12-00075		NJ ENERGY CHOICE 1/6-2/3/12	780.60		
			<u>1,309.91</u>		
24173	03/19/13	21011000 Michael Doran, Jr.			1406
13-00084		REIMBURSEMENT PLUMBING COSTS	373.43		
24174	03/19/13	41256020 SAMUEL & ANDREA MORALES			1406
13-00107		OVERPAYMENT REFUND	556.00		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING		operating cash	Continued		
24175	03/19/13	ABCON AB-CON EXTERMINATING INC.			1406
13-00024		EXTERMINATING SRVC & CONTRACT	28.00		
24176	03/19/13	ALLIND ALL INDUSTRIAL SAFETY PROD INC			1406
13-00116		CALIBRATE 2 GAS METERS	299.00		
24177	03/19/13	ARNOLDS ARNOLD'S SAFE & LOCK CO., INC.			1406
13-00050		SPARE KEYS FOR 714, 702, 703	198.25		
13-00114		REMOVE BROKEN KEY AND REPAIR	22.50		
			<u>220.75</u>		
24178	03/19/13	ARREFRES ARAMARK REFRESHMENT SRVC, LLC			1406
13-00081		COOLER FILTRATION MAINTENANCE	29.99		
13-00088		COFFEE SUPPLIES	302.95		
			<u>332.94</u>		
24179	03/19/13	ATT AT&T CORPORATION			1406
13-00071		LONG DISTANCE THRU FEB 4	1,021.45		
24180	03/19/13	BARTUK BARTUK HOSE & HYDRAULICS			1406
13-00086		HOSE FOR TRUCKS 705 & 708	3,687.91		
24181	03/19/13	BEVAN BEVAN SECURITY SYSTEMS, INC			1406
13-00122		ALARM MONITORING: FIRE/BURGLAR	432.00		
24182	03/19/13	CCMUA CAMDEN COUNTY MUA			1406
13-00001		2013 CCMUA CHARGES	82.50		
24183	03/19/13	CIARROCC BENITO & NICOLINA CIARROCCHI			1406
13-00041		2013 MEDICAL B COVERAGE	92.20		
24184	03/19/13	CINTAS CINTAS FIRST AID & SAFETY			1406
13-00064		RESTOCK OF FIRST AID CABINET	164.70		
24185	03/19/13	DELTA DELTA DENTAL OF NJ, INC.			1406
13-00036		2013 DENTAL PLAN FOR PSA	3,816.56		
24186	03/19/13	DONSAUTO Don's westfield Auto Sply, Inc			1406
13-00118		MDSE/SPLYS - MONTH OF FEB	421.01		
24187	03/19/13	FONTANAS Fontana's Auto Repair Inc.			1406
12-00474		REPAIR TRUCKS 702 & 712	1,721.91		
12-00478		REPAIR/CHECK ENGINE LIGHT #713	185.00		
13-00104		REPAIRS ON TRUCK #702	1,223.00		
			<u>3,129.91</u>		
24188	03/19/13	GALETON GALETON, INC.			1406
13-00092		SAFETY EQUIPMENT NEW EMPLOYEE	50.50		
24189	03/19/13	GDF SUEZ GDF SUEZ ENGY RESOURCE NA INC			1406
13-00063		ENERGY CHARGES - 17 ACCOUNTS	11,165.05		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING		operating cash	Continued		
24190	03/19/13	HESS HESS CORPORATION 13-00077 NATURAL GAS CHARGES	759.32		1406
24191	03/19/13	IMAGINE IMAGINE AUDIO, LLC 13-00102 REPAIR REMOTE START	90.00		1406
24192	03/19/13	INGRAM WILLIAM INGRAM 13-00043 2013 MEDICAL B COVERAGE	46.10		1406
24193	03/19/13	LUTHMAN DAVID A. LUTHMAN 13-00006 LEGAL COUNSEL - 2013	1,516.67		1406
24194	03/19/13	MACANANY PATRICIA MACANANY 13-00025 HEALTH COVERAGE - YEAR 2013	308.05		1406
24195	03/19/13	MM Municipal Maintenance Co. Inc. 12-00537 TRBLSHOOT @ STA 4 7/27-9/11/12 13-00069 REPLACE SWITCH AT STA #12 13-00120 REPLACE SWITCH/PUMPS STA #12	589.00 354.00 <u>509.69</u> 1,452.69		1406
24196	03/19/13	MOWER THE MOWER SHOP 13-00115 REPAIR/SPARK PLUG	97.70		1406
24197	03/19/13	MPWC MPWC 13-00108 WATER S/O FEES	3,540.00		1406
24198	03/19/13	NJAWSTA NEW JERSEY AMERICAN WATER CO 13-00047 MONTHLY USAGE REPORTS 13-00073 WATER SERVICE - 4 STATIONS	59.00 <u>115.84</u> 174.84		1406
24199	03/19/13	NJWE NJ WATER ENVIRONMENT ASSOC. 13-00090 SEMINARS FOR GUDIS & OLIVO	189.00		1406
24200	03/19/13	OCC ONE CALL CONCEPTS, INC. 13-00070 MONTHLY MARK OUTS	165.30		1406
24201	03/19/13	OPTICAL OPTICAL ROBOTICS, LLC 13-00083 PARTS FOR TV TRUCK 13-00111 REPAIR TV CAMERA AND CRAWLER	484.13 <u>943.53</u> 1,427.66		1406
24202	03/19/13	PBENNETT PAULINE BENNETT 13-00040 2013 MEDICAL B COVERAGE	46.10		1406
24203	03/19/13	PDOYLE PATRICK J. DOYLE 13-00042 2013 MEDICAL B COVERAGE	46.10		1406
24204	03/19/13	PITNEYME PITNEY BOWES 13-00117 2013 LEASE OF POSTAGE EQUIPMT.	924.00		1406

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING		operating cash	Continued		
24205	03/19/13	PSEG PUBLIC SERVICE ELEC & GAS CO.			1406
13-00097		MONTHLY CHARGES FEBRUARY 2013	6,195.83		
24206	03/19/13	REBUILT REBUILT PARTS COMPANY			1406
13-00094		REBUILD DRIVE SHAFT TRUCK 713	178.56		
24207	03/19/13	REMING REMINGTON VERNICK ARANGO ENGR			1406
13-00110		2013 ANNUAL MAINT. CONTRACT	228.00		
24208	03/19/13	REPUBLIC REPUBLIC SERVICES OF NJ, LLC			1406
13-00033		2013 BASIC SRVC DUMPSTER RNTL	622.84		
24209	03/19/13	SAR SAR AUTOMOTIVE EQUIPMENT			1406
13-00068		CUT/CAP LATERAL:7250 BLVD AVE	2,597.00		
13-00125		EMGY MANHOLE REPAIRS	1,721.00		
			<u>4,318.00</u>		
24210	03/19/13	SCHWER SCHWERING HARDWARE, INC.			1406
13-00098		SUPPLIES PURCHASED - FEBRUARY	140.41		
24211	03/19/13	SIEMENS SIEMENS WATER TECH CORPORATION			1406
13-00030		SRVC CONTRACT THROUGH 12/31/13	1,526.00		
24212	03/19/13	SIR SIR SPEEDY PRINTING			1406
13-00087		BUS. CARDS ANTHONY FIGUEROA	115.00		
24213	03/19/13	SUBURBAN SUBURBAN WINDOW CLEANING, LLC			1406
13-00093		ANNUAL WINDOW CLEANING	80.00		
24214	03/19/13	TM T & M ASSOCIATES			1406
13-00123		GEN ENG/FRSTHFR SEWER LINING	6,192.75		
24215	03/19/13	UNUM UNUM LIFE INSUR CO OF AMERICA			1406
13-00035		2013 ANNUAL LIFE/DISABILITY	830.59		
24216	03/19/13	VALLETT RICHARD B. VALLETT, JR.			1406
13-00080		COMPUTER SUPPORT	775.00		
24217	03/19/13	VANGUARD VANGUARD CLNG SYS CNTRL SO NJ			1406
13-00002		CLEANING OF PSA FACILITIES	225.00		
24218	03/19/13	VERIZON VERIZON WIRELESS			1406
13-00061		WIRELESS CHARGES	470.69		
24219	03/19/13	WATERENV WATER ENVIRONMENT FEDERATION			1406
13-00089		RENEWAL ID#1487783 TILLINGHAST	120.00		
13-00091		MEMBER ID # GUDIS	79.00		
13-00101		MBR RENWL BRUTSCHEA/DIBATTISTA	278.00		
			<u>477.00</u>		
24220	03/19/13	WBMASON W.B. MASON CO., INC.			1406
13-00079		OFFICE SUPPLIES	264.96		

Check #	Check Date	Vendor	Amount Paid	Reconciled/void	Ref Num
PO #		Description			Contract
OPERATING		operating cash	Continued		
24221	03/19/13	WESTMONT WESTMONT HARDWARE, INC.			1406
13-00100		SUPPLIES PURCHASED - FEBRUARY	122.02		
24222	03/19/13	WORKNET US REG OCCUP HEALTH II NJ PC			1406
13-00085		PRE-EMPLOYMENT PHYS/DAVILA	130.00		
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	56	0	63,606.29
		Direct Deposit:	0	0	0.00
		Total:	56	0	63,606.29
Report Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	61	0	230,249.40
		Direct Deposit:	0	0	0.00
		Total:	61	0	230,249.40

Fund Description	Fund	Budget Total	Revenue Total
OPERATING FUND	2-01	5,644.99	0.00
OPERATING FUND	3-01	224,604.41	0.00
Total of All Funds:		<u>230,249.40</u>	<u>0.00</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
OPERATING FUND	2-01	5,644.99	0.00	0.00	0.00	5,644.99
OPERATING FUND	3-01	224,604.41	0.00	0.00	0.00	224,604.41
Total of All Funds:		<u>230,249.40</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>230,249.40</u>

February 14, 2013
02:54 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Totals for Batch: DEBORAH

Page No: 2

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	1	0.02-	0.00	0.02-
				Total Sewer:	0.02-
Entries:		<u>1</u>		Total of All Codes:	<u>0.02-</u>

February 14, 2013
02:54 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
10182000-0	Sewer	S10	B	12	4	0.02-	0.00	0.02-	REMOVAL PENALTY	N		02/14/13	1
COOK, VANESSA													

February 14, 2013
02:54 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH	Updated Billings:	1 Flat:	0.02-	Exc:	0.00	Ref Num:	1743
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	1 Flat:	0.02-	Exc:	0.00	Total Updated:	0.02-

February 19, 2013
09:34 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH	Updated Billings:	12 Flat:	133.50-	Exc:	0.00	Ref Num:	1744
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	12 Flat:	133.50-	Exc:	0.00	Total Updated:	133.50-

Batch Id: DEBORAH

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
10664005-0 GARVIN, KATY	Sewer	S10	B	13	1	45.00-	0.00	45.00-	S/C DISCOUNT RATE	N		02/19/13	1
10664005-0 GARVIN, KATY	Sewer	S11	B	13	1	22.50	0.00	22.50	S/C DISCOUNT RATE	N		02/19/13	2
10664005-0 GARVIN, KATY	Sewer	S10	B	13	2	45.00-	0.00	45.00-	S/C DISCOUNT RATE	N		02/19/13	3
10664005-0 GARVIN, KATY	Sewer	S11	B	13	2	22.50	0.00	22.50	S/C DISCOUNT RATE	N		02/19/13	4
10664005-0 GARVIN, KATY	Sewer	S10	B	13	3	45.00-	0.00	45.00-	S/C DISCOUNT RATE	N		02/19/13	5
10664005-0 GARVIN, KATY	Sewer	S11	B	13	3	22.50	0.00	22.50	S/C DISCOUNT RATE	N		02/19/13	6
10664005-0 GARVIN, KATY	Sewer	S10	B	13	4	45.00-	0.00	45.00-	S/C DISCOUNT RATE	N		02/19/13	7
10664005-0 GARVIN, KATY	Sewer	S11	B	13	4	22.50	0.00	22.50	S/C DISCOUNT RATE	N		02/19/13	8
60754000-0 THE JOHN KRANSBLUKY SPECIAL NEEDS	Sewer	S10	B	11	2	43.50-	0.00	43.50-	S/C DISCOUNT RATE	N		02/19/13	10
60754000-0 THE JOHN KRANSBLUKY SPECIAL NEEDS	Sewer	S11	B	11	2	21.75	0.00	21.75	S/C DISCOUNT RATE	N		02/19/13	11
60754000-0 THE JOHN KRANSBLUKY SPECIAL NEEDS	Sewer	S10	B	12	4	43.50-	0.00	43.50-	S/C DISCOUNT RATE	N		02/19/13	12
60754000-0 THE JOHN KRANSBLUKY SPECIAL NEEDS	Sewer	S11	B	12	4	21.75	0.00	21.75	S/C DISCOUNT RATE	N		02/19/13	13

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	6	267.00-	0.00	267.00-
Sewer Bill	S11	6	133.50	0.00	133.50
				Total Sewer Bill:	133.50-
				Total Sewer:	133.50-
Entries: <u>12</u>				Total of All Codes:	133.50-

		----- Principal -----						
Code Type	Description	Count	Arrears/Other	2012	2013	Future	Penalty	Total
404	Balance Adjustment							
	Balance Correction	5	0.00	0.00	0.00	0.00	6.06-	6.06-
	Sewer Totals:	5	0.00	0.00	0.00	0.00	6.06-	6.06-
Grand Totals:		5	0.00	0.00	0.00	0.00	6.06-	6.06-

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
		Transaction Type								
90395000-0	Sewer	404		12 3	0.00	1.26-	1.26-	BALANCE CORRECTION	02/20/13	2
EMMANUEL BAPTIST CH		Balance Adjustment								
90395000-0	Sewer	404		12 2	0.00	1.26-	1.26-	BALANCE CORRECTION	02/20/13	3
EMMANUEL BAPTIST CH		Balance Adjustment								
90395000-0	Sewer	404		12 1	0.00	1.26-	1.26-	BALANCE CORRECTION	02/20/13	4
EMMANUEL BAPTIST CH		Balance Adjustment								
90395000-0	Sewer	404		11 4	0.00	1.26-	1.26-	BALANCE CORRECTION	02/20/13	5
EMMANUEL BAPTIST CH		Balance Adjustment								
90395000-0	Sewer	404		11 3	0.00	1.02-	1.02-	BALANCE CORRECTION	02/20/13	6
EMMANUEL BAPTIST CH		Balance Adjustment								

Batch: DEBORAH Updated Entries: 5 Updated Principal: 0.00 Updated Penalty: 6.06- Ref Num: 7916

		Principal						
Code Type	Description	Count	Arrears/Other	2012	2013	Future	Penalty	Total
404	Balance Adjustment							
	Balance Correction	6	75.95-	147.36-	0.00	0.00	0.00	223.31-
	Sewer Totals:	6	75.95-	147.36-	0.00	0.00	0.00	223.31-
Grand Totals:		6	75.95-	147.36-	0.00	0.00	0.00	223.31-

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name		Transaction Type								
90395000-0	Sewer	404		12 4	21.36-	0.00	21.36-	BAL ADJUSTMENT	02/20/13	1
EMMANUEL BAPTIST CH		Balance Adjustment								
90395000-0	Sewer	404		12 3	42.00-	0.00	42.00-	BAL ADJUSTMENT	02/20/13	2
EMMANUEL BAPTIST CH		Balance Adjustment								
90395000-0	Sewer	404		12 2	42.00-	0.00	42.00-	BAL ADJUSTMENT	02/20/13	3
EMMANUEL BAPTIST CH		Balance Adjustment								
90395000-0	Sewer	404		12 1	42.00-	0.00	42.00-	BAL ADJUSTMENT	02/20/13	4
EMMANUEL BAPTIST CH		Balance Adjustment								
90395000-0	Sewer	404		11 4	42.00-	0.00	42.00-	BAL ADJUSTMENT	02/20/13	5
EMMANUEL BAPTIST CH		Balance Adjustment								
90395000-0	Sewer	404		11 3	33.95-	0.00	33.95-	BAL ADJUSTMENT	02/20/13	6
EMMANUEL BAPTIST CH		Balance Adjustment								

Batch: DEBORAH Updated Entries: 6 Updated Principal: 223.31- Updated Penalty: 0.00 Ref Num: 7917

February 28, 2013
03:03 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

Code Type	Description	Count	Principal				Penalty	Total
			Arrears/Other	2012	2013	Future		
104	Balance Adjustment							
	Balance Correction	1	0.00	75.00-	0.00	0.00	75.00-	
	Sewer Totals:	1	0.00	75.00-	0.00	0.00	75.00-	
Grand Totals:		1	0.00	75.00-	0.00	0.00	75.00-	

February 28, 2013
03:03 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
			Transaction Type							
40070000-0	Sewer	104	SOM	12 4	75.00-	0.00	75.00-	APPLIED IN ERROR	02/28/13	1
BARRETT, JACK				Balance Adjustment						

February 28, 2013
03:04 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 1 Updated Principal: 75.00- Updated Penalty: 0.00 Ref Num: 7954

The Chairman moved to Old Business.

There was no old business.

The Chairman moved to New Business.

There was no new business.

The Chairman requested the Treasurer's report.

See Treasurer's Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Chairman asked for the Engineers reports.

See Report from Dennis Yoder
See Report from Jeff Winegar

The Chairman asked the Commissioners for any reports.

Mr. Lutz –	}	Happy Easter to all
Mr. Schofield –		
Mr. Archible –		
Mr. Pennestri –		

The Chairman asked for the Solicitor's report.

Mr. Luthman was excused for personal reasons and had nothing to report.

The Chairman asked for Mr. Orth, the Executive Director's report.

Mr. Orth mentioned that Holy Thursday, March 28th, would be Bernice Taylor's last day before retiring. A luncheon will be held here at PSA in Bernice's honor at 12:30 and there are gifts to be presented. All are welcome to donate towards the gifts and to attend the luncheon.

Secondly, with your permission he and Robin would like to bring in a part time office worker, Terry Ingram, to replace Cindi who will replace Bernice. She will assume the same part time hours and pay that Cindi held before going full time. All agreed that this was a good idea.

Mr. Orth had no correspondence to present and no additional personnel issues or items of litigation for discussion.

Mr. Lutz stated that he would entertain a motion for adjournment.

Mr. Schofield moved to adjourn, seconded by Mr. Archible. All present consented by saying aye.

Treasurer's Report

March 13, 2013

1. Commercial monthly billing totaled \$23,598.01. Residential Cycle 1 billing totaled \$652,050.00. Residential Cycle 2 billing totaled \$805,410.00.

2. Principal lend-a-hand balances as of February 28, 2013:
 - a. Madeline Rawle (deceased) - \$6,813.97
 - b. Dorothy Brittin - \$6,372.96
 - c. Dawn Peluso - \$1,461.40
 - d. Jacklyn Schonewolf - \$2,240.06
 - e. Robert Ingram - \$6,606.90
 - f. Robert Davis - \$166.36
 - g. Karen Muse - \$837.19
 - h. Adria Cruz - \$3,570.09
 - i. Carmen Jimenez - \$2,061.11
 - j. Valerie Newman - \$7,130.28

3. Investments under Trustee Accounts:

\$180,000.00 CD @ First Colonial Bank .75% - Matures 7/24/13
\$174,013.97 CD @ Susquehanna Bank 2% - Matures 4/21/14
\$150,000.00 CD First Colonial Bank .75% - Matures 7/24/13
\$50,000.00 CD First Colonial Bank .75% - Matures 7/24/13
\$150,000.00 CD Susquehanna Bank 1.10% - Matures 5/03/13
\$11,393.44 Money Market

4. Financial Reports are attached.

Respectfully submitted,



Robin Fair
Treasurer

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2013 - DECEMBER 31, 2013
FOR MONTH OF FEBRUARY

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,200,000.00	244,349.18	343,662.53	\$ 651,584.34	\$ 679,344.30
4004 COMMERCIAL	1,105,000.00	\$ 148,966.80	246,916.40	\$ 34,058.88	\$ 252,206.07
4005 PENALTY	30,000.00	\$ 1,866.98	3,665.95	\$ 3,191.91	\$ 5,977.29
4002 MERCH	178,000.00		2,388.77	\$ -	\$ 2,388.77
4003 C/H	25,000.00	\$ 3,212.52	3,212.52	\$ -	\$ 3,212.52
4012 OTHER INCOME	5,000.00		225.00		\$ 225.00
4013 INVEST INT	3,000.00	\$ 17.67	17.67		\$ 31.84
4014 TRUSTEE INT	15,000.00		-		\$ 4,013.97
4016 PERMITS (RES)	15,000.00	\$ 100.00	400.00		\$ 400.00
4019 PERMITS (COMM)	50,000.00	\$ 100.00	100.00		\$ 100.00
4021-PERMITS (MERCH)	1,000.00		-		\$ -
4020-JIF INS PREMIUM	10,000.00		\$0.00		\$ -
4017-18- FILING-INSP.	\$1,000.00		\$15.00		\$15.00
4050 INT./NOTES PAY.	1,000.00	12.94	33.23		33.23
Anticipated Balance	193,368.00				
TOTALS	3,832,368.00	398,626.09	600,637.07	688,835.13	947,947.99

	<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS		\$ 327.29	\$ 327.29	
CONSTRUCTION IN PROGRESS			0.00	
CAPITAL BUDGET	\$ -	\$ 327.29	\$ 327.29	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$196,794.62
PAYROLL	\$10,564.13
REVENUE	\$ 569.95
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 52,810.87
R & R	\$ 256,311.30
GENERAL	\$ 405,715.27

Range of Revenue Accounts: 3-01-00-410-000 to 3-01-00-430-001
 Range of Budget Accounts: 3-01-00-000-000 to 3-01-03-600-002
 Skip Zero YTD Activity: No Include Non-Budget Accounts: No Department Page Break: No Year To Date As of: 02/28/13
 Include Non-Antic Accounts: Yes Subtotal Revenue CAFR: Yes Subtotal Revenue Department: Yes Subtotal Budget CAFR: Yes Subtotal Budget Department: Yes
 Current Period: 02/01/13 to 02/28/13
 Prior Year: 02/01/12 to 02/28/12

Anticipated = Adopted + Amended
 Excess/Deficit = YTD Revenue - Anticipated + Cancel
 Budgeted = Adopted + Amended + Transfers
 Expended = Expended - Reimbursed
 Balance = Budgeted - YTD Expd - Cancel
 Total Available Revenues = YTD Revenue - YTD Expended
 % Realized = (YTD Revenue/(Anticip. - Cancel)) * 100 (for accs w/Anticip.)
 % Expended = (YTD Expended/(Budgeted - Cancel)) * 100

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
3-01-00-410-001	Residential	629,075.25	2,200,000.00	651,584.34	679,344.30	0.00	1,520,655.70-	31
3-01-00-410-002	Merchantville	0.00	178,000.00	0.00	2,388.77	0.00	175,611.23-	1
3-01-00-410-003	Cherry Hill	0.00	25,000.00	0.00	3,212.52	0.00	21,787.48-	13
3-01-00-410-004	Commercial	21,974.61	1,105,000.00	34,058.88	252,206.07	0.00	852,793.93-	23
3-01-00-410-005	A/R Penalty	2,975.73	30,000.00	3,191.91	5,977.29	0.00	24,022.71-	20
	Department Total	654,025.59	3,538,000.00	688,835.13	943,128.95	0.00	2,594,871.05-	27
3-01-00-415-001	Permits- Residential	0.00	15,000.00	100.00	400.00	0.00	14,600.00-	3
3-01-00-415-002	Permits - Commercial	0.00	50,000.00	100.00	100.00	0.00	49,900.00-	0
3-01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
	Department Total	0.00	66,000.00	200.00	500.00	0.00	65,500.00-	1
3-01-00-420-001	other Income	18,484.73	5,000.00	0.00	225.00	0.00	4,775.00-	4
3-01-00-420-002	Application and Inspection Feed	0.00	1,000.00	0.00	15.00	0.00	985.00-	2
3-01-00-420-004	JIF Insurance Premium Refund	0.00	10,000.00	0.00	0.00	0.00	10,000.00-	0
3-01-00-420-005	Int on Lend-a-Hand Accounts	19.67	1,000.00	12.94	33.23	0.00	966.77-	3
	Department Total	18,504.40	17,000.00	12.94	273.23	0.00	16,726.77-	2
3-01-00-425-001	Interest from operating Fund	0.00	3,000.00	17.67	31.84	0.00	2,968.16-	1
3-01-00-425-002	Interest from Trustee Accounts	0.00	15,000.00	0.00	4,013.97	0.00	10,986.03-	27
	Department Total	0.00	18,000.00	17.67	4,045.81	0.00	13,954.19-	22
3-01-00-430-001	Anticipated Fund Balance	0.00	193,368.00	0.00	0.00	0.00	193,368.00-	0
	CAFR Total	672,529.99	3,832,368.00	689,065.74	947,947.99	0.00	2,884,420.01-	25
	OPERATING REVENUES Revenue Total	672,529.99	3,832,368.00	689,065.74	947,947.99	0.00	2,884,420.01-	25

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
3-01-00-000-000	OPERATING FUND	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-01-510-501	ADMIN PSA Management	17,232.00	233,000.00	17,584.00	35,168.00	0.00	197,832.00	15
3-01-01-510-502	ADMIN office staff	17,617.51	241,000.00	19,844.75	38,763.13	0.00	202,236.87	16
3-01-01-510-503	ADMIN: Commissioners	1,250.00	15,000.00	1,000.00	2,250.00	0.00	12,750.00	15
3-01-01-510-504	ADMIN: Legal salary	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-01-510-601	ADMIN: PERS/Employers Liab'l	0.00	92,500.00	0.00	0.00	0.00	92,500.00	0
3-01-01-510-602	ADMIN: Social Security	0.00	43,000.00	2,991.39	7,911.99	0.00	35,088.01	18
3-01-01-510-603	ADMIN: Unemp./Disab'ti	845.78	5,500.00	768.84	1,325.47	0.00	4,174.53	24
3-01-01-510-604	ADMIN: Hospital Benefits	7,240.48	94,000.00	7,999.86	15,238.42	0.00	78,761.58	16
3-01-01-510-605	ADMIN: Vision, Dental & Rx	3,218.38	46,000.00	4,510.55	7,872.70	0.00	38,127.30	17
3-01-01-510-607	ADMIN: Sick/Vac Payback	0.00	64,000.00	0.00	25,900.00	0.00	38,100.00	40
3-01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-01-510-721	ADMIN: Legal Fees	0.00	23,000.00	1,516.67	3,033.34	0.00	19,966.66	13
3-01-01-510-722	ADMIN: Audit	0.00	36,000.00	0.00	0.00	0.00	36,000.00	0
3-01-01-510-723	ADMIN: other Professional Fees	487.50	9,000.00	850.00	850.00	0.00	8,150.00	9
3-01-01-510-736	ADMIN: Public officials Liab.	0.00	5,500.00	0.00	3,039.07	0.00	2,460.93	55
3-01-01-510-750	ADMIN: office Supplies & Expense	756.85	11,000.00	1,231.69	1,850.42	0.00	9,149.58	17
3-01-01-510-751	ADMIN: Postage	1,598.85	17,000.00	1,538.45	1,538.45	0.00	15,461.55	9
3-01-01-510-752	ADMIN: Advertisinging & Printing	80.12	11,000.00	3,497.23	3,713.71	0.00	7,286.29	34
3-01-01-510-753	ADMIN: Telephone	1,387.11	19,000.00	1,464.69	1,464.69	0.00	17,535.31	8
3-01-01-510-754	ADMIN: Miscellaneous Exp	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
3-01-01-510-755	ADMIN: Service Contracts	40.00	10,000.00	158.90	8,098.90	0.00	1,901.10	81
3-01-01-510-756	ADMIN: Equipment Rental	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0
3-01-01-510-757	ADMIN: Building Utilitties	2,736.86	34,000.00	3,264.24	3,509.76	0.00	30,490.24	10
3-01-01-510-758	ADMIN: Building Exp. & Repairs	217.99	15,000.00	3,130.98	5,535.13	0.00	9,464.87	37
3-01-01-510-759	ADMIN: Financial Exp	1,510.00	4,200.00	1,510.00	1,510.00	0.00	2,690.00	36
3-01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
3-01-01-510-762	ADMIN: Education/Dues	10.00	6,000.00	199.00	716.60	0.00	5,283.40	12
3-01-01-510-763	ADMIN: Civic Involvement	0.00	32,500.00	15,000.00	15,000.00	0.00	17,500.00	46
	Department Total	59,036.04	1,076,700.00	88,061.24	184,289.78	0.00	892,410.22	17
	CARR Total	59,036.04	1,076,700.00	88,061.24	184,289.78	0.00	892,410.22	17
3-01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-02-520-505	OK&: Union Salaries	58,498.44	915,000.00	63,010.46	126,989.39	0.00	788,010.61	14
3-01-02-520-506	OK&: Management Salaries	19,608.00	255,000.00	19,385.60	37,328.80	0.00	217,671.20	15

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
3-01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-02-520-601	O&M: PERS	0.00	92,500.00	0.00	0.00	0.00	92,500.00	0
3-01-02-520-602	O&M: Social Securit	5,959.15	98,000.00	5,050.91	11,511.23	0.00	86,488.77	12
3-01-02-520-603	O&M: Unemployment & Disability	740.15	7,700.00	627.34	1,429.71	0.00	6,270.29	19
3-01-02-520-604	O&M: Hospitalization Benefits	21,314.97	317,000.00	22,421.53	44,421.66	0.00	272,578.34	14
3-01-02-520-605	O&M: Vision, Dental & Rx	8,405.44	125,000.00	10,764.90	18,845.17	0.00	106,154.83	15
3-01-02-520-607	O&M: Sick/Vac Payback	1,566.00	93,000.00	4,846.40	7,204.40	0.00	85,795.60	8
3-01-02-520-608	O&M: Uniform Exp.	1,780.87	8,000.00	7,422.43	7,422.43	0.00	577.57	93
3-01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-02-520-711	O&M: Engineer Fees	61.10	25,000.00	1,176.00	1,176.00	0.00	23,824.00	5
3-01-02-520-731	O&M: General Liability/Auto Ins	0.00	28,000.00	0.00	12,965.44	0.00	15,034.56	46
3-01-02-520-732	O&M: Worker's Comp Insurance	0.00	53,000.00	0.00	24,422.02	0.00	28,577.98	46
3-01-02-520-733	O&M: Property	0.00	31,000.00	0.00	15,516.19	0.00	15,483.81	50
3-01-02-520-735	O&M: Fund Expense (JIF)	0.00	10,000.00	0.00	2,271.75	0.00	7,728.25	23
3-01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	373.43	373.43	0.00	9,626.57	4
3-01-02-520-755	O&M: Service Contracts	0.00	30,000.00	1,526.00	3,191.90	0.00	26,808.10	11
3-01-02-520-764	O&M: Station Utilities	35,234.72	215,000.00	15,611.59	15,611.59	0.00	199,388.41	7
3-01-02-520-765	O&M: Trash Removal	485.80	11,000.00	622.84	1,245.68	0.00	9,754.32	11
3-01-02-520-766	O&M: Oper & Maint Expense	1,466.26	90,000.00	2,156.39	2,835.11	0.00	87,164.89	3
3-01-02-520-767	O&M: Safety Expense	605.67	5,000.00	1,177.86	1,177.86	0.00	3,822.14	24
3-01-02-520-768	O&M: Landscaping	0.00	8,000.00	0.00	0.00	0.00	8,000.00	0
3-01-02-520-769	O&M: Vehicle & Repair Exp	1,213.60	30,000.00	331.15	1,452.15	0.00	28,547.85	5
3-01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0
3-01-02-520-771	DO NOT USE THIS ACCT	2,766.32	0.00	0.00	0.00	0.00	0.00	0
3-01-02-520-772	O&M: Emergency Repairs	0.00	100,000.00	0.00	0.00	0.00	100,000.00	0
3-01-02-520-773	O&M: Emergency Station Repairs	0.00	90,000.00	0.00	0.00	0.00	90,000.00	0
3-01-02-520-774	O&M: Chemicals	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
3-01-02-520-775	O&M Permits & Licensing	0.00	3,000.00	0.00	400.00	0.00	2,600.00	13
	Department Total	159,706.49	2,701,200.00	156,504.83	337,791.91	0.00	2,363,408.09	13
	CAFR Total	159,706.49	2,701,200.00	156,504.83	337,791.91	0.00	2,363,408.09	13
	OPERATING FUND Expend Total	218,742.53	3,777,900.00	244,566.07	522,081.69	0.00	3,255,818.31	14

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
3-01	OPERATING FUND	672,529.99	689,065.74	947,947.99	218,742.53	244,566.07	522,081.69	425,866.30

Superintendent's Report

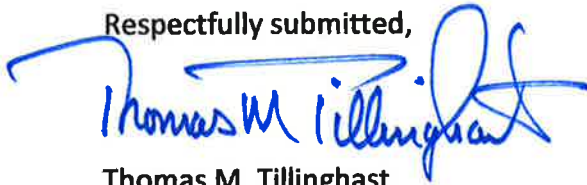
Meeting of March 19, 2013

All components of the sanitary sewerage collection system are operating properly.

In regular and preventative maintenance we flushed 102,332 feet of line. 1,214 feet was root cut and 4,891 feet was TV'd. We responded to 57 calls for service. The call breakdown is as follows:

Main Line stoppages:	3
Vent stoppages:	24
Station alarms:	2
Miscellaneous services:	28

Respectfully submitted,



Thomas M. Tillinghast
Superintendent

REMINGTON & VERNICK ENGINEERS AND AFFILIATES

EDWARD VERNICK, PE, CME, President
CRAIG F. REMINGTON, PLS, PP, Vice President

EXECUTIVE VICE PRESIDENTS
Michael D. Vena, PE, PP, CME (deceased 2006)
Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

DIRECTOR OF OPERATIONS
CORPORATE SECRETARY
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES

John J. Cantwell, PE, PP, CME
Alan Dittenhofer, PE, PP, CME
Frank J. Seney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME, LEED
Charles E. Adamson, PLS, AET
Kim Wendell Bibbs, PE, CME
Marc DeBlasio, PE, PP, CME
Leonard A. Falola, PE, CME
Christopher J. Fazio, PE, CME
Kenneth C. Ressler, PE, CME
Gregory J. Sullivan, PE, PP, CME
Richard B. Czekanski, PE, CME, BCEE

Remington & Vernick Engineers
232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1882 (fax)

Remington, Vernick
& Vena Engineers
9 Allen Street
Toms River, NJ 08753
(732) 286-9220
(732) 505-8416 (fax)

3 Jicama Boulevard, Suite 300-400
Old Bridge, NJ 08857
(732) 955-8000
(732) 691-2815 (fax)

Remington, Vernick
& Walberg Engineers
845 North Main Street
Pleasantville, NJ 08232
(609) 645-7110
(609) 645-7076 (fax)

4907 New Jersey Avenue
Wildwood City, NJ 08260
(609) 522-5150
(609) 522-5313 (fax)

Remington, Vernick
& Beach Engineers
922 Fayette Street
Conshohocken, PA 19428
(610) 940-1050
(610) 940-1161 (fax)

73 West Main Street, Rear
Mechanicsburg, PA 17055
(717) 766-1775
(717) 766-0232 (fax)

1000 Church Hill Road, Suite 220
Pittsburgh, PA 15205
(412) 263-2200
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building
262 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212
(302) 266-6208 (fax)

Remington, Vernick
& Arango Engineers
The Presidential Center
Lincoln Building, Suite 600
101 Route 130
Cinnaminson, NJ 08077
(856) 303-1245
(856) 303-1249 (fax)

300 Penhox Avenue, 3rd Floor
Secaucus, NJ 07094
(201) 624-2137
(201) 624-2136 (fax)

March 12, 2013

Mr. William Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08109

RE: Monthly Activity Report

Dear Bill:

The following is a status report of activities since the last Authority meeting.

1. ACTION ITEMS : None
2. ENGINEERING IN PROGRESS :

A contract was awarded to SAR Automative Equipment for the amount of \$152,050.00 for Annual Sewer Repairs. Contracts are being processed.

A contract was awarded to Municipal Maintenance for the amount of \$70,300.00 for Annual Maintenance & Repairs of Electrical & Mechanical Equipment. Contracts are being processed.

A contract was awarded to Longo Electrical-Mechanical in the amount of \$60,800.00 for Annual Maintenance & Repairs of Electrical & Mechanical Equipment. Contracts are being processed.

3. CONSTRUCTION IN PROGRESS : None

Very truly yours,

REMINGTON & VERNICK ENGINEERS

By 

Dennis K. Yoder, P.E., P.P., C.M.E.

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March 14, 2013

VIA Email and Regular Mail

Mr. William F. Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08110

Re: Activity Report for March 19, 2013 Meeting

Dear Mr. Orth:

The following constitutes T&M's Activity Report for the Pennsauken Sewerage Authority's March 19, 2013 meeting:

Sulfide Investigation

Since January of 2011, VAL Associates Laboratory, Inc. has been taking monthly samples at various locations that were identified by T&M and the PSA as having potentially high sulfide levels. T&M met with Thom Tillinghast and Bill Orth on November 17, 2011, to discuss the results of sulfide testing and potential future action. At that meeting, additional testing locations were identified to help pinpoint areas of concern. T&M has received the monthly sulfide test results for and has compiled a table summarizing the data.

On March 20, 2012, T&M met with Thom Tillinghast of the PSA to review the results of the ongoing investigation. Based on the meeting, the PSA began to perform cleaning of the pump stations at King and Mansion, Teitelman Avenue, Kane Avenue, and Baldwin Avenue. Gravity pipes in the area of the King and Mansion pump station will be videoed to identify any areas of blockages or sags in the line that would contribute to stagnation in the lines. The PSA will also begin to perform quarterly flushing of the gravity lines near John Tipton Boulevard. While these maintenance procedures are conducted, the monthly testing will continue. The goal of this activity is to identify the impact of additional system maintenance on the levels of hydrogen sulfide in the PSA system.

T&M discussed the ongoing study with Thomas Tillinghast of the PSA on August 15, 2012. On October 26, 2012 Thom provided T&M with the history of maintenance activities in order for T&M to evaluate the impact these activities have on the test results. T&M has reviewed the monthly test results in conjunction with the schedule of maintenance activities to determine what impact increased maintenance has on the H₂S levels in the sewer system. T&M's previously scheduled meeting with Thomas Tillinghast to review the results of the analysis was postponed. We will meet with Thom within the next two weeks to review the project. In preparation for the



Mr. William F. Orth, Executive Director
Re: Activity Report for March 19, 2013 Meeting

March 14, 2013
Page 2

meeting, we are preparing time-line graphs of the sulfide concentrations, which will also identify when the cleaning and maintenance activities have taken place.

System Flooding

T&M met with Thom Tillinghast of the PSA on September 14, 2011 to look at areas of sanitary sewer system flooding, primarily the intersection of Magnolia and Florida. System investigation into the causes of the flooding, overflow piping design, sewerage overflow vaults were discussed as possible mitigation measures for the areas experiencing flooding. T&M provided a proposal to the PSA for investigation and engineering on October 3, 2011.

The proposed initial investigation requires access to the pipe system to perform video inspection or smoke testing. This testing is best performed during dry weather periods to reduce the volume of by-pass pumping. T&M has been in contact with Thom Tillinghast regarding scheduling of the testing, however weather has not been cooperative. Once test results are received, T&M will require authorization to proceed with services included in our pending proposal submitted on October 3, 2011.

To date we have not received authorization and await further direction.

System Improvements 48th Street and Route 130

T&M met with Thomas Tillinghast to discuss proposed system improvements near the intersection of 48th Street and Route 130. The improvements would include the installation of a new manhole and the removal of an existing "blind" connect of two existing sanitary pipes and provide the PSA with a new access point for system maintenance. T&M prepared a proposal for professional services including survey of the project area, preparation of plans and specifications, solicitation of construction quotes from contractors, and construction administration. The proposal was submitted to the PSA on May 8, 2012.

The PSA has requested that T&M prepare an estimate of probable construction costs for the project to determine if available funding exists for the project. T&M provided an estimate of the probable construction cost for the project on August 2, 2012.

To date we have not received authorization and await further direction.

Frosthoffer Sewer Lining Plans and Specifications

Construction project for the cleaning and lining of approximately 1,468 linear feet of sewer main in the area of the Frosthoffer pump station was awarded to Insituform Technologies on February 19, 2013. The contracts were signed and all require insurance documents and bonds have been provided by the contractor. T&M issued the notice to proceed on March 6, 2013. The contractor is schedule to begin work the week of March 18th.



Mr. William F. Orth, Executive Director
Re: Activity Report for March 19, 2013 Meeting

March 14, 2013
Page 3

Should you have any questions, please contact me.

Very truly yours,

T&M ASSOCIATES

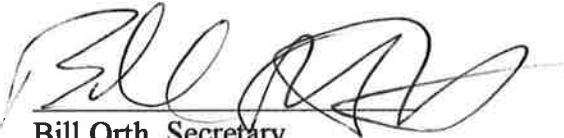
A handwritten signature in black ink, appearing to read 'Jeffrey B. Winegar', written over the printed name.

Jeffrey B. Winegar, P.E.
Group Manager

Cc: Edwin J. Steck, P.E.

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Respectfully submitted,



Bill Orth, Secretary