

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 6:45 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

Mr. Oren Lutz
Mr. Gregory Schofield
Mr. Dennis Archible
Mr. Timothy Ellis
Mr. James Pennestri

Also present were:

Ms. Robin Fair, Treasurer
Mr. Thomas M. Tillinghast, Superintendent
Mr. David Luthman, Solicitor

Absent was:

Mr. Bill Orth, Executive Director

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Schofield and carried to close the public portion.

The minutes of the meeting February 18, 2014 were presented for approval.

A motion was made by Mr. Ellis, seconded by Mr. Pennestri to approve the minutes as presented. All Commissioners signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is\$275,172.98

Mr. Pennestri moved to pay the bills as presented, seconded by Mr. Archible. On roll call all Commissioners voted yes to carry the motion.

See Bill List Attached

March 18, 2014

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$275,172.98

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 02/19/14 to 03/18/14
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE OPERATING MANUAL WIRES/TRANS					
728	02/25/14	PAYROLL PAYROLL ACCOUNT	72,645.57	02/28/14	1542
729	03/04/14	PAYROLL PAYROLL ACCOUNT	42,253.02		1544
730	03/11/14	PAYROLL PAYROLL ACCOUNT	33,782.64		1548
731	03/18/14	PAYROLL PAYROLL ACCOUNT	32,829.65		1550

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	4	0	181,510.88	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	181,510.88	0.00

OPERATING		operating cash			
25245	02/19/14	PETTY	PETTY CASH	297.46	02/28/14 1539
25246	03/05/14	PRINT	PRINT AND MAIL COMMUNICATIONS	1,968.90	1546
25247	03/05/14	STAPLES	STAPLES, INC.	49.96	1546
25248	03/18/14	40012578	MATTHEW ABRAMS	334.23	1552
25249	03/18/14	ABCON	AB-CON EXTERMINATING INC.	28.00	1552
25250	03/18/14	ARNOLDS	ARNOLD'S SAFE & LOCK CO., INC.	52.90	1552
25251	03/18/14	ARREFRES	ARAMARK REFRESHMENT SRVC, LLC	488.20	1552
25252	03/18/14	ATT	AT&T CORPORATION	1,104.05	1552
25253	03/18/14	BEVAN	BEVAN SECURITY SYSTEMS, INC	457.00	1552
25254	03/18/14	BIG	PENNSAUKEN B.I.G. COUNCIL	15,000.00	1552
25255	03/18/14	BLACKBRN	BLACKBURN MFG COMPANY	278.22	1552
25256	03/18/14	BP	BP ENVIRONMENTAL SERVICES, INC	585.00	1552
25257	03/18/14	CANON	CANON SOLUTIONS AMERICA, INC.	241.62	1552
25258	03/18/14	CARQUEST	CARQUEST AUTO PARTS	127.72	1552
25259	03/18/14	CCMUA	CAMDEN COUNTY MUA	87.03	1552
25260	03/18/14	CED	Consolidated Elec Dist, Inc.	115.61	1552
25261	03/18/14	CIARROCC	BENITO & NICOLINA CIARROCCHI	92.20	1552
25262	03/18/14	CINTAS	CINTAS FIRST AID & SAFETY	138.63	1552
25263	03/18/14	COMCAST	COMCAST	186.96	1552
25264	03/18/14	CUMMINGS	JAMES J. CUMMINGS, JR.	46.10	1552
25265	03/18/14	DELTA	DELTA DENTAL OF NJ, INC.	3,802.92	1552
25266	03/18/14	EVOQUA	EVOQUA WATER TECHNOLOGIES LLC	1,526.00	1552
25267	03/18/14	GDF SUEZ	GDF SUEZ ENGY RESOURCE NA INC	9,990.45	1552
25268	03/18/14	GRAINGER	GRAINGER	170.91	1552
25269	03/18/14	HESS	HESS CORPORATION	974.56	1552
25270	03/18/14	INGRAM	WILLIAM INGRAM	46.10	1552
25271	03/18/14	LONGO	LONGO ELEC-MECHANICAL, INC.	1,480.00	1552
25272	03/18/14	LUTHMAN	DAVID A. LUTHMAN	1,516.67	1552
25273	03/18/14	MACANANY	PATRICIA MACANANY	308.05	1552
25274	03/18/14	MAGRO	JENNIFER LUCANO	60.00	1552
25275	03/18/14	MARTINEZ	MARTINEZ AUTO PARTS, INC.	243.54	1552
25276	03/18/14	MM	Municipal Maintenance Co. Inc.	14,147.27	1552
25277	03/18/14	MONARCH	MONARCH LIFE INSURANCE COMPANY	499.29	1552
25278	03/18/14	MOWER	THE MOWER SHOP	747.98	1552
25279	03/18/14	NJAMERWA	NEW JERSEY AMERICAN WTR CO INC	83.48	1552
25280	03/18/14	NJAWSTA	NEW JERSEY AMERICAN WATER	352.88	1552
25281	03/18/14	OCC	ONE CALL CONCEPTS, INC.	109.80	1552
25282	03/18/14	PARDOS	PARDO'S TRUCK SVC PARTS WHSE.	27.91	1552
25283	03/18/14	PBENNETT	PAULINE BENNETT	46.10	1552

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING	operating cash	Continued			
25284	03/18/14	PDOYLE PATRICK J. DOYLE	46.10		1552
25285	03/18/14	PENNONI PENNONI ASSOCIATES, INC.	2,374.00		1552
25286	03/18/14	PITNEYME PITNEY BOWES GLOBAL FINANC SVC	924.00		1552
25287	03/18/14	PSEG PUBLIC SERVICE ELEC & GAS CO.	5,638.78		1552
25288	03/18/14	REMING REMINGTON VERNICK ARANGO ENGNR	1,212.16		1552
25289	03/18/14	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	637.86		1552
25290	03/18/14	SAMS SAM'S CLUB	68.04		1552
25291	03/18/14	SCHWER SCHWERING HARDWARE, INC.	239.60		1552
25292	03/18/14	STAPLES STAPLES, INC.	99.98		1552
25293	03/18/14	TIRE TIRE WORLD	10.00		1552
25294	03/18/14	TM T & M ASSOCIATES	2,321.59		1552
25295	03/18/14	TWPPENN TOWNSHIP OF PENNSAUKEN	17,500.00		1552
25296	03/18/14	UNUM UNUM LIFE INSUR CO OF AMERICA	906.32		1552
25297	03/18/14	UNUMLIFE UNUM LIFE INSUR CO OF AMERICA	360.53		1552
25298	03/18/14	VAL VAL ASSOC. LABORATORY, INC.	314.00		1552
25299	03/18/14	VALLETT RICHARD B. VALLETT, JR.	125.00		1552
25300	03/18/14	VAN AIR VAN-AIR & HYDRAULICS	73.65		1552
25301	03/18/14	VERIZON VERIZON WIRELESS	131.95		1552
25302	03/18/14	VISION TOWNSHIP OF PENNSAUKEN	2,209.05		1552
25303	03/18/14	WATERENV WATER ENVIRONMENT FEDERATION	86.00		1552
25304	03/18/14	WESTMONT WESTMONT HARDWARE, INC.	569.79		1552

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	60	0	93,662.10	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	60	0	93,662.10	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	64	0	275,172.98	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	64	0	275,172.98	0.00

Fund Description	Fund	Budget Total	Revenue Total
OPERATING FUND	3-01	10,402.27	0.00
OPERATING FUND	4-01	260,160.05	0.00
	T-01	4,610.66	0.00
Total of All Funds:		<u>275,172.98</u>	<u>0.00</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
OPERATING FUND	3-01	10,402.27	0.00	0.00	0.00	10,402.27
OPERATING FUND	4-01	260,160.05	0.00	0.00	0.00	260,160.05
	T-01	4,610.66	0.00	0.00	0.00	4,610.66
Total Of All Funds:		<u>275,172.98</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>275,172.98</u>

Approval of Utility Bill Adjustment # 2037 & 2055 and Utility Balance Adjustment #'s 9478, 9499, & 9511 were presented.

Mr. Schofield moved for the approval of adjustments while Mr. Pennestri seconded the motion. On roll all Commissioners voted yes to approve the adjustments.

See Journals Attached

The Chairman moved to Old Business.

There was no old business.

The Chairman moved to New Business.

Approval of the connection application for Riverfront Village at Pennsauken contingent upon satisfactory resolution of the review comments and existence of adequate excess capacity within the downstream components of the Authority's collection facilities to accommodate the project's wastewater flows. (See Correspondence #1)

Mr. Schofield made a motion to approve the application with the stipulations so stated. Mr. Archible seconded the motion. On roll call all Commissioners voted yes. The Connection Application stands conditionally approved.

Approval of the connection application for Sycamore Ridge Clubhouse contingent upon satisfactory resolution of the items listed. (See Correspondence #2)

Mr. Schofield made a motion to approve the contract with the stipulations so stated. The motion was seconded by Mr. Ellis. On roll call all Commissioners voted yes. The Connection Application stands conditionally approved.

Resolution No. 14-19 Extension of Credit (Lend-A-Hand Program) to Dorothy Brittin in the amount of \$6,300.00 was presented.

A motion was made by Mr. Pennestri to approve the loan. It was seconded by Mr. Archible. All Commissioners votes yes on roll call.

See Resolution No. 14-19

The Chairman asked the Treasurer, Robin Fair, for her report.

See Treasurer's Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

Batch: DEBORAH Updated Billings: 8 Flat: 100.00- Exc: 0.00 Ref Num: 2037
 Updated Deductions: 0 Flat: 0.00 Exc: 0.00
 Total Entries: 8 Flat: 100.00- Exc: 0.00 Total Updated: 100.00-

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	4	200.00-	0.00	200.00-
Sewer Bill	S11	4	100.00	0.00	100.00
				Total Sewer Bill:	100.00-
				Total Sewer:	100.00-
		Entries: 8		Total of All Codes:	100.00-

Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate Flag	Date	Seq
30147000-0 MEDLAR, BRUCE	Sewer	S10	B	14	1	50.00-	0.00	50.00-	REG RATE	N	02/19/14	1
30147000-0 MEDLAR, BRUCE	Sewer	S11	B	14	1	25.00	0.00	25.00	S/C RATE	N	02/19/14	2
30147000-0 MEDLAR, BRUCE	Sewer	S10	B	14	2	50.00-	0.00	50.00-	REG RATE	N	02/19/14	3
30147000-0 MEDLAR, BRUCE	Sewer	S11	B	14	2	25.00	0.00	25.00	S/C RATE	N	02/19/14	4
30147000-0 MEDLAR, BRUCE	Sewer	S10	B	14	3	50.00-	0.00	50.00-	REG RATE	N	02/19/14	5
30147000-0 MEDLAR, BRUCE	Sewer	S11	B	14	3	25.00	0.00	25.00	S/C RATE	N	02/19/14	6
30147000-0 MEDLAR, BRUCE	Sewer	S10	B	14	4	50.00-	0.00	50.00-	REG RATE	N	02/19/14	7
30147000-0 MEDLAR, BRUCE	Sewer	S11	B	14	4	25.00	0.00	25.00	S/C RATE	N	02/19/14	8

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Totals for Batch: DEBORAH

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	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	11	550.00-	0.00	550.00-
Sewer Bill	S11	11	275.00	0.00	275.00
				Total Sewer Bill:	275.00-
				Total Sewer:	275.00-
Entries:		<u>22</u>		Total of All Codes:	<u>275.00-</u>

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: DEBORAH

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Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
10933001-0 HOLSHUE, JAMES	Sewer	S11	B	14	2	25.00	0.00	25.00	S/C RATE	N		03/10/14	18
10933001-0 HOLSHUE, JAMES	Sewer	S10	B	14	3	50.00-	0.00	50.00-	S/C RATE	N		03/10/14	19
10933001-0 HOLSHUE, JAMES	Sewer	S11	B	14	3	25.00	0.00	25.00	S/C RATE	N		03/10/14	20
10933001-0 HOLSHUE, JAMES	Sewer	S10	B	14	4	50.00-	0.00	50.00-	S/C RATE	N		03/10/14	21
10933001-0 HOLSHUE, JAMES	Sewer	S11	B	14	4	25.00	0.00	25.00	S/C RATE	N		03/10/14	22

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

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Batch: DEBORAH	Updated Billings:	22	Flat:	275.00-	Exc:	0.00	Ref Num:	2055
	Updated Deductions:	0	Flat:	0.00	Exc:	0.00		
	Total Entries:	22	Flat:	275.00-	Exc:	0.00	Total Updated:	275.00-

Batch Id: DEBORAH

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate Flag	Date	Seq
10615006-0 D'AURIA, SHARON L	Sewer	S10	B	14	1	50.00-	0.00	50.00-	S/C RATE	N	03/10/14	1
10615006-0 D'AURIA, SHARON L	Sewer	S11	B	14	1	25.00	0.00	25.00	S/C RATE	N	03/10/14	2
10615006-0 D'AURIA, SHARON L	Sewer	S10	B	14	2	50.00-	0.00	50.00-	S/C RATE	N	03/10/14	3
10615006-0 D'AURIA, SHARON L	Sewer	S11	B	14	2	25.00	0.00	25.00	S/C RATE	N	03/10/14	4
10615006-0 D'AURIA, SHARON L	Sewer	S10	B	14	3	50.00-	0.00	50.00-	S/C RATE	N	03/10/14	5
10615006-0 D'AURIA, SHARON L	Sewer	S11	B	14	3	25.00	0.00	25.00	S/C RATE	N	03/10/14	6
10615006-0 D'AURIA, SHARON L	Sewer	S10	B	14	4	50.00-	0.00	50.00-	S/C RATE	N	03/10/14	7
10615006-0 D'AURIA, SHARON L	Sewer	S11	B	14	4	25.00	0.00	25.00	S/C RATE	N	03/10/14	8
40425000-0 RHODES, JANA M	Sewer	S10	B	14	1	50.00-	0.00	50.00-	S/C RATE	N	03/10/14	9
40425000-0 RHODES, JANA M	Sewer	S11	B	14	1	25.00	0.00	25.00	S/C RATE	N	03/10/14	10
40425000-0 RHODES, JANA M	Sewer	S10	B	14	2	50.00-	0.00	50.00-	S/C RATE	N	03/10/14	11
40425000-0 RHODES, JANA M	Sewer	S11	B	14	2	25.00	0.00	25.00	S/C RATE	N	03/10/14	12
40425000-0 RHODES, JANA M	Sewer	S10	B	14	3	50.00-	0.00	50.00-	S/C RATE	N	03/10/14	13
40425000-0 RHODES, JANA M	Sewer	S11	B	14	3	25.00	0.00	25.00	S/C RATE	N	03/10/14	14
40425000-0 RHODES, JANA M	Sewer	S10	B	14	4	50.00-	0.00	50.00-	S/C RATE	N	03/10/14	15
40425000-0 RHODES, JANA M	Sewer	S11	B	14	4	25.00	0.00	25.00	S/C RATE	N	03/10/14	16
10933001-0 HOLSHUE, JAMES	Sewer	S10	B	14	2	50.00-	0.00	50.00-	S/C RATE	N	03/10/14	17

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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		----- Principal -----						
Code Type	Description	Count	Arrears/Other	2013	2014	Future	Penalty	Total
403	Balance Adjustment							
	Penalty Correction	4	0.00	0.00	0.00	0.00	0.20-	0.20-
	Sewer Totals:	4	0.00	0.00	0.00	0.00	0.20-	0.20-
Grand Totals:		4	0.00	0.00	0.00	0.00	0.20-	0.20-

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name		Transaction Type								
90012112-1	Sewer	403		13 2	0.00	0.05-	0.05-	REMOVE PENALTY	02/18/14	1
SPRINT NEXTEL CORP		Balance Adjustment								
90012112-1	Sewer	403		13 2	0.00	0.05-	0.05-	REMOVE PENALTY	02/18/14	2
SPRINT NEXTEL CORP		Balance Adjustment								
90012112-1	Sewer	403		13 3	0.00	0.05-	0.05-	REMOVE PENALTY	02/18/14	3
SPRINT NEXTEL CORP		Balance Adjustment								
90012112-1	Sewer	403		13 3	0.00	0.05-	0.05-	REMOVE PENALTY	02/18/14	4
		Balance Adjustment								

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

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Batch: DEBORAH Updated Entries: 4 Updated Principal: 0.00 Updated Penalty: 0.20- Ref Num: 9478

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09:35 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 2 Updated Principal: 719.65 Updated Penalty: 0.00 Ref Num: 9499

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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		----- Principal -----						
Code	Type Description	Count	Arrears/Other	2013	2014	Future	Penalty	Total
102	Refund Overpayment							
	Refund Overpayment	2	719.65	0.00	0.00	0.00	0.00	719.65
	Sewer Totals:	2	719.65	0.00	0.00	0.00	0.00	719.65
Grand Totals:		2	719.65	0.00	0.00	0.00	0.00	719.65

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
			Transaction Type							
60616000-0	Sewer	102			456.00	0.00	456.00	REFUND OVERPAYMENT	02/24/14	1
CHEN CHING, JANICE			Refund Overpayment							
60012275-0	Sewer	102			263.65	0.00	263.65	REFUND OVERPAYMENT	02/24/14	2
LUMLEY, BRIAN			Refund Overpayment							

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 1 Updated Principal: 75.00- Updated Penalty: 0.00 Ref Num: 9511

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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		----- Principal -----						
Code Type	Description	Count	Arrears/Other	2013	2014	Future	Penalty	Total
105	Balance Adjustment							
	Cancel Charges	<u>1</u>	<u>0.00</u>	<u>75.00-</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>75.00-</u>
	Sewer Totals:	<u>1</u>	<u>0.00</u>	<u>75.00-</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>75.00-</u>
	Grand Totals:	<u>1</u>	<u>0.00</u>	<u>75.00-</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>75.00-</u>

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name			Transaction Type							
40227000-0	Sewer	105		13 4	75.00-	0.00	75.00-	correction	02/26/14	1
HERRING, JUSTINE			Balance Adjustment							

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY AUTHORIZING
THE EXTENSION OF CREDIT (LEND-A-HAND PROGRAM) TO DOROTHY BRITTIN,
8453 WATERWORKS ROAD, PENNSAUKEN, NEW JERSEY**

WHEREAS, Dorothy Brittin obtained a Lend-a-Hand loan from Pennsauken Sewerage Authority on July 2, 2008; and

WHEREAS, Mrs. Brittin has endured several years of devastating hardships both financial and personal; and

WHEREAS, said hardships hindered Mrs. Brittin's ability to keep her lend-a-hand current; and

WHEREAS, Mrs. Brittin has asked for an extension of the terms or a refinancing of the original loan; and

WHEREAS, Mrs. Brittin has kept in constant communication with regard to the monies owed to the Authority as well as getting her regular account paid to date; and

WHEREAS, the Authority agrees to offer Mrs. Brittin a one-time opportunity to refinance the remaining principal balance of the original loan in the amount of \$6,300.00; and

WHEREAS, the terms of the refinancing will be outlined in the new Note and Security Agreement.

NOW, THEREFORE, BE IT RESOLVED, that Pennsauken Sewerage Authority will refinance the remaining principal balance of \$6,300.00 and waive its rights to accumulated interest from the date of the last payment received on the original loan to the first payment of the refinanced loan provided the refinanced loan remains in good standing.


Bill Orth, Secretary

ROLL CALL:

Mr. Lutz – Yes

Mr. Schofield – Yes

Mr. Archible – Yes

Mr. Ellis – Yes

Mr. Pennestri – Yes

ADOPTED: March 18, 2014

1. Cycle 2 residential bills were mailed March 7, 2014 and totaled \$897,800.00. Commercial monthly billing \$30,926.17 and were mailed March 5, 2014.

2. Principal lend-a-hand balances as of February 28, 2014:
 - a. Madeline Rawle (deceased) - \$6,813.97
 - b. Dorothy Brittin - \$6,372.96
 - c. Dawn Peluso - \$1,461.40
 - d. Jacklyn Schonewolf - \$2,240.06
 - e. Robert Ingram - \$6,606.90
 - f. Karen Muse - \$837.19
 - g. Adria Cruz - \$2,326.97
 - h. Carmen Jimenez - \$1,920.90
 - i. Valerie Newman - \$5,353.22
 - j. Elizabeth Black - \$2,500.00

3. Investments under Trustee Accounts:

\$175,000.00 CD @ First Colonial Bank .50% - Matures 12/24/14
\$174,013.97 CD @ Susquehanna Bank 2% - Matures 4/21/14
\$50,374.55 CD First Colonial Bank .75% - Matures 7/24/14
\$152,464.70 CD Susquehanna Bank .80% - Matures 8/03/14
\$12,007.72 Money Market

4. Financial Reports are attached.

Respectfully submitted,


Robin Fair
Treasurer

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2014 - DECEMBER 31, 2014
FOR MONTH OF FEBRUARY

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,495,000.00	247,098.10	335,840.43	\$ 728,044.65	\$ 757,545.28
4004 COMMERCIAL	1,190,000.00	\$ 113,616.37	296,230.61	\$ 30,906.04	\$ 290,042.36
4005 PENALTY	32,000.00	\$ 1,613.24	2,857.78	\$ 3,245.97	\$ 5,930.98
4002 MERCH	196,000.00		-	\$ -	\$ -
4003 C/H	30,000.00	\$ 3,949.11	3,949.11	\$ -	\$ 3,949.11
4012 OTHER INCOME	5,000.00		275.00		\$ 275.00
4013 INVEST INT	1,000.00	\$ 30.36	54.14		\$ 54.14
4014 TRUSTEE INT	10,000.00		-		\$ -
4016 PERMITS (RES)	10,000.00	\$ 200.00	400.00		\$ 400.00
4019 PERMITS (COMM)	35,000.00		-		\$ -
4021-PERMITS (MERCH)	1,000.00		-		\$ -
4020-JIF INS PREMIUM	10,000.00		\$0.00		\$ -
4017-18- FILING-INSP.	\$1,000.00		\$45.00		\$45.00
4050 INT./NOTES PAY.	825.00	6.25	25.56		25.56
Anticipated Balance	-				
TOTALS	4,016,825.00	366,513.43	639,677.63	762,196.66	1,058,267.43

	<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS	\$ 75,000.00	\$ -	\$ -	
CONSTRUCTION IN PROGRESS		0.00	0.00	
CAPITAL BUDGET	\$ 75,000.00	\$ -	\$ -	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$103,411.31
PAYROLL	\$8,792.93
REVENUE	\$ 2,430.05
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 53,185.44
R & R	\$ 250,239.28
GENERAL	\$ 258,006.17

Revenue Account Range: 4-01-00-410-000 to 4-01-00-430-001 Include Non-Anticipated: Yes Year To Date As Of: 02/28/14
 Budget Account Range: 4-01-01-510-501 to 4-01-03-600-002 Include Non-Budget: Yes Current Period: 02/01/14 to 02/28/14
 Skip Zero YTD Activity: No Prior Year: 02/01/13 to 02/28/13

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/deficit	% Real
4-01-00-410-001	Residential	651,584.34	2,495,000.00	728,044.65	757,545.28	0.00	1,737,454.72-	30
4-01-00-410-002	Merchantville	0.00	196,000.00	0.00	0.00	0.00	196,000.00-	0
4-01-00-410-003	Cherry Hill	0.00	30,000.00	0.00	3,949.11	0.00	26,050.89-	13
4-01-00-410-004	Commercial	34,058.88	1,190,000.00	30,906.04	290,042.36	0.00	899,957.64-	24
4-01-00-410-005	A/R Penalty	3,191.91	32,000.00	3,245.97	5,930.98	0.00	26,069.02-	19
4-01-00-415-001	Permits - Residential	100.00	10,000.00	200.00	400.00	0.00	9,600.00-	4
4-01-00-415-002	Permits - Commercial	100.00	35,000.00	0.00	0.00	0.00	35,000.00-	0
4-01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
4-01-00-420-001	Other Income	0.00	5,000.00	0.00	275.00	0.00	4,725.00-	6
4-01-00-420-002	Application and Inspection Feed	0.00	1,000.00	0.00	45.00	0.00	955.00-	4
4-01-00-420-004	JIF Insurance Premium Refund	0.00	10,000.00	0.00	0.00	0.00	10,000.00-	0
4-01-00-420-005	Int on Lend-a-Hand Accounts	12.94	825.00	6.21	25.52	0.00	799.48-	3
4-01-00-425-001	Interest from Operating Fund	17.67	1,000.00	30.36	54.14	0.00	945.86-	5
4-01-00-425-002	Interest from Trustee Accounts	0.00	10,000.00	0.00	0.00	0.00	10,000.00-	0
4-01-00-430-001	Anticipated Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0
	OPERATING REVENUES Revenue Total	689,065.74	4,016,825.00	762,433.23	1,058,267.39	0.00	2,958,557.61-	26
Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
4-01-01-510-501	ADMIN PSA Management	17,584.00	238,000.00	17,936.00	35,872.00	0.00	202,128.00	15
4-01-01-510-502	ADMIN Office Staff	19,844.75	245,000.00	15,050.85	32,543.54	0.00	212,456.46	13
4-01-01-510-503	ADMIN: Commissioners	1,000.00	15,000.00	1,250.00	2,500.00	0.00	12,500.00	17
4-01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
4-01-01-510-601	ADMIN: PERS/Employers Liab1	0.00	88,000.00	244.82	342.02	0.00	87,657.98	0
4-01-01-510-602	ADMIN: Social Security	2,991.39	43,000.00	3,267.38	6,121.73	0.00	36,878.27	14
4-01-01-510-603	ADMIN: Unemp./Disab11	768.84	5,500.00	1,244.14	1,579.90	0.00	3,920.10	29
4-01-01-510-604	ADMIN: Hospital Benefits	7,999.86	94,000.00	13,659.71	20,946.35	0.00	73,053.65	22
4-01-01-510-605	ADMIN: vision, Dental & Rx	4,510.55	45,000.00	4,942.63	9,252.69	0.00	35,747.31	21
4-01-01-510-607	ADMIN: Sick/Vac Payback	0.00	56,000.00	7,926.00	7,926.00	0.00	48,074.00	14
4-01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
4-01-01-510-721	ADMIN: Legal Fees	1,516.67	23,000.00	0.00	3,033.34	0.00	19,966.66	13
4-01-01-510-722	ADMIN: Audit	0.00	36,000.00	0.00	0.00	0.00	36,000.00	0
4-01-01-510-723	ADMIN: Other Professional Fees	850.00	9,000.00	1,102.50	1,102.50	0.00	7,897.50	12
4-01-01-510-736	ADMIN: Public Officials Liab.	0.00	6,800.00	2,903.72	2,903.72	0.00	3,896.28	43
4-01-01-510-750	ADMIN: office supplies & Expense	1,231.69	11,000.00	647.60	935.37	0.00	10,064.63	8

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
4-01-01-510-751	ADMIN: Postage	1,538.45	16,000.00	1,543.25	1,543.25	0.00	14,456.75	10
4-01-01-510-752	ADMIN: Advertising & Printing	3,497.23	11,000.00	160.33	3,102.28	0.00	7,897.72	28
4-01-01-510-753	ADMIN: Telephone	1,464.69	19,000.00	1,207.08	1,207.08	0.00	17,792.92	6
4-01-01-510-754	ADMIN: Miscellaneous Exp	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
4-01-01-510-755	ADMIN: Service Contracts	158.90	10,000.00	278.35	8,518.35	0.00	1,481.65	85
4-01-01-510-756	ADMIN: Equipment Rental	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0
4-01-01-510-757	ADMIN: Building Utilities	3,264.24	30,000.00	2,155.15	3,363.72	0.00	26,636.28	11
4-01-01-510-758	ADMIN: Building Exp. & Repairs	3,130.98	15,000.00	857.94	1,015.88	0.00	13,984.12	7
4-01-01-510-759	ADMIN: Financial Exp	1,510.00	3,000.00	2,610.00	2,610.00	0.00	390.00	87
4-01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
4-01-01-510-762	ADMIN: Education/Dues	199.00	6,000.00	792.80	992.80	0.00	5,007.20	17
4-01-01-510-763	ADMIN: Civic Involvement	15,000.00	150,000.00	0.00	0.00	0.00	150,000.00	0
4-01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
4-01-02-520-505	O&M: Union Salaries	63,010.46	945,000.00	69,197.26	136,588.80	0.00	808,411.20	14
4-01-02-520-506	O&M: Management Salaries	19,385.60	259,000.00	19,776.00	39,552.00	0.00	219,448.00	15
4-01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
4-01-02-520-601	O&M: PERS	0.00	88,000.00	0.00	0.00	0.00	88,000.00	0
4-01-02-520-602	O&M: Social Security	5,050.91	100,000.00	6,821.82	13,598.76	0.00	86,401.24	14
4-01-02-520-603	O&M: Unemployment & Disability	627.34	8,000.00	802.56	1,599.88	0.00	6,400.12	20
4-01-02-520-604	O&M: Hospitalization Benefits	22,421.53	336,000.00	49,476.78	75,284.79	0.00	260,715.21	22
4-01-02-520-605	O&M: Vision, Dental & Rx	10,764.90	129,000.00	14,749.11	27,348.78	0.00	101,651.22	21
4-01-02-520-607	O&M: Sick/vac Payback	4,846.40	100,000.00	0.00	1,218.00	0.00	98,782.00	1
4-01-02-520-608	O&M: Uniform Exp.	7,422.43	8,000.00	2,012.40	2,012.40	0.00	5,987.60	25
4-01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
4-01-02-520-711	O&M: Engineer Fees	1,176.00	25,000.00	1,499.93	1,499.93	0.00	23,500.07	6
4-01-02-520-731	O&M: General Liability/Auto Ins	0.00	29,000.00	12,745.00	12,745.00	0.00	16,255.00	44
4-01-02-520-732	O&M: Worker's Comp Insurance	0.00	53,000.00	23,818.94	23,818.94	0.00	29,181.06	45
4-01-02-520-733	O&M: Property	0.00	35,000.00	19,553.91	19,553.91	0.00	15,446.09	56
4-01-02-520-735	O&M: Fund Expense (JTE)	0.00	10,000.00	2,387.65	2,387.65	0.00	7,612.35	24
4-01-02-520-741	O&M: Uninsured Liabilities	373.43	10,000.00	0.00	0.00	0.00	10,000.00	0
4-01-02-520-755	O&M: Service Contracts	1,526.00	30,000.00	2,154.00	3,680.00	0.00	26,320.00	12
4-01-02-520-764	O&M: Station Utilities	15,611.59	205,000.00	5,598.69	17,145.18	0.00	187,854.82	8
4-01-02-520-765	O&M: Trash Removal	622.84	11,000.00	1,222.86	2,489.29	0.00	8,510.71	23
4-01-02-520-766	O&M: Oper & Maint Expense	2,156.39	30,000.00	1,872.24	2,426.46	0.00	27,573.54	8
4-01-02-520-767	O&M: Safety Expense	1,177.86	5,000.00	0.00	174.88	0.00	4,825.12	4
4-01-02-520-768	O&M: Landscaping	0.00	8,000.00	0.00	0.00	0.00	8,000.00	0
4-01-02-520-769	O&M: Vehicle & Repair Exp	331.15	30,000.00	2,809.36	2,930.00	0.00	27,070.00	10
4-01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0
4-01-02-520-771	COLLECTION SYSTEM EXP	0.00	60,000.00	1,423.98	1,931.98	0.00	58,068.02	3
4-01-02-520-772	O&M: Emergency Repairs	0.00	110,000.00	0.00	0.00	0.00	110,000.00	0

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
4-01-02-520-773	O&M: Emergency Station Repairs	0.00	100,000.00	0.00	0.00	0.00	100,000.00	0
4-01-02-520-774	O&M: Chemicals	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
4-01-02-520-775	O&M Permits & Licensing	0.00	3,000.00	400.00	400.00	0.00	2,600.00	13
4-01-03-600-001	Bond Debt (Principal)	11,847.45	45,600.00	11,847.45	11,847.45	0.00	33,752.55	26
4-01-03-600-002	Bond Debt (Interest)	4,462.50	8,425.00	4,212.50	4,212.50	0.00	4,212.50	50
	OPERATING FUND Expend Total	260,876.02	4,016,825.00	334,162.69	551,859.10	0.00	3,464,965.90	13
Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
4-01	OPERATING FUND	689,065.74	762,433.23	1,058,267.39	260,876.02	334,162.69	551,859.10	506,408.29

Superintendent's Report

Meeting of March 18, 2014

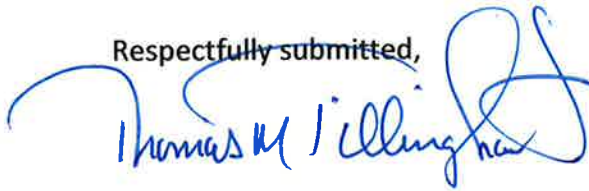
All components of the sanitary sewerage collection system are operating properly.

In regular and preventative maintenance we flushed 26,159 feet of line. 1256 feet was root cut and 3,398 feet was inspected using our CCTV equipment. We responded to 54 calls for service. The call breakdown is as follows:

Main Line stoppages:	1
Vent stoppages:	21
Station alarms:	12
Miscellaneous services:	20

On March 3, 2014 we received an email, copy attached, from Mr. Ryan Horner commending Marco DiBattista for assisting his grandfather during a recent problem at his home.

Respectfully submitted,



Thomas M. Tillinghast
Superintendent

Bill Orth

From: rfhorner@yahoo.com
Sent: Monday, March 03, 2014 6:31 PM
To: borth@psewer.com
Subject: Marco and staff

Mr. Orth,

I am writing to you in regards to Marco DiBattista and his exemplary service he has continually provided to my grandfather Russell Horner. Far to many times you receive correspondence in regards to a negative situation so I wanted to take the time to write you a note commending Marco.

My grandfather has lived in Pennsauken for 96 years and has said that in all that time here he has never been treated as well as Marco has treated him. He has continually had issues with his sewer drainage from his home to curbside. Marco has consistently provided my grandfather with the peace of mind that 1. He is not an elderly nuisance, and 2. Any issue will be promptly and effectively dealt with.

On behalf of my grandfather and myself I would like to say thank you to all the gentlemen that have come out to provide service. I hope that this email and thank you find its way to those that may provide recognition for Marco and all the staff.

Ryan F. Horner
Wealth Management Leader
BCG Securities

The Chairman asked for the Engineers reports.

See Report from Dennis Yoder (R&V)
See Report from A. Maxwell Peters (T&M)
See Report from Thomas Lisse (Pennoni)

The Chairman asked the Commissioners for any reports.

Mr. Lutz – Glad Bill's doing so well.
Mr. Schofield – No Report
Mr. Archible – No Report
Mr. Ellis – No Report
Mr. Pennestri – No Report

The Chairman asked the Solicitor, Mr. David Luthman, for his report.

Mr. Luthman had no report. However he noted that the good news at the meeting is that there is construction going on.

The Chairman asked for Mr. Orth, the Executive Director's report.


Mr. Orth has returned to work. However, he did not attend the meeting and had no report.

The following correspondence was presented.

- #1. T&M Re: Connection Application for Riverfront Village at PennsaukenDtd. 2/26/14.
- #2. Pennoni Re: Connection Application for Sycamore Ridge ClubhouseDtd. 2/25/14.

Since there were no matters of personnel or litigation for closed session, Mr. Lutz asked for a motion to adjourn. Mr. Archible moved to adjourn the meeting, seconded by Mr. Ellis. All Commissioners concurred by saying aye.

Respectfully submitted,



Bill Orth, Secretary

REMINGTON & VERNICK ENGINEERS AND AFFILIATES

EDWARD VERNICK, PE, CME, President
CRAIG F. REMINGTON, PLS, PP, Vice President

EXECUTIVE VICE PRESIDENTS
Michael D. Vena, PE, PP, CME (deceased 2006)
Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

DIRECTOR OF OPERATIONS
CORPORATE SECRETARY
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES
John J. Cantwell, PE, PP, CME
Alan Dittenhofer, PE, PP, CME
Frank J. Seney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME, LEED
Charles E. Adamson, PLS, AET
Kim Wendell Bibbs, PE, CME
Marc DeBlasio, PE, PP, CME
Leonard A. Falola, PE, CME
Christopher J. Fazio, PE, CME
Kenneth C. Ressler, PE, CME
Gregory J. Sullivan, PE, PP, CME
Richard B. Czekanski, PE, CME, BCEE

Remington & Vernick Engineers
232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1882 (fax)

Remington, Vernick
& Vena Engineers
9 Allen Street
Toms River, NJ 08753
(732) 285-9220
(732) 505-8416 (fax)

3 Jocama Boulevard, Suite 300-400
Old Bridge, NJ 08857
(732) 955-8000
(732) 591-2815 (fax)

Remington, Vernick
& Walberg Engineers
845 North Main Street
Pleasantville, NJ 08232
(609) 645-7110
(609) 645-7076 (fax)

4907 New Jersey Avenue
Wildwood City, NJ 08260
(609) 522-5150
(609) 522-5313 (fax)

Remington, Vernick
& Beach Engineers
922 Fayette Street
Conshohocken, PA 19428
(610) 940-1050
(610) 940-1161 (fax)

1000 Church Hill Road, Suite 220
Pittsburgh, PA 15205
(412) 263-2200
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building
252 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212
(302) 266-6208 (fax)

Remington, Vernick
& Arango Engineers
The Presidential Center
Lincoln Building, Suite 600
101 Route 130
Cinnaminson, NJ 08077
(856) 303-1245
(856) 303-1249 (fax)

300 Penhorn Avenue, 3rd Floor
Secaucus, NJ 07094
(201) 624-2137
(201) 624-2136 (fax)

March 11, 2014

Mr. William Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08109

RE: Monthly Activity Report

Dear Bill:

The following is a status report of activities since the last Authority meeting:

1. ACTION ITEMS :

None

2. ENGINEERING IN PROGRESS :

Frosthoffer Avenue Sewer Main - RVE has prepared drawings and specifications to eliminate a hydraulic restriction in the sewer mains conveying wastewater to the pump station. A budget estimate has been presented.

A contract for 2014 Annual Sewer System Repairs was awarded to SAR Automotive Equipment for the amount of \$197,175.00 and a contract for 2014 Annual Maintenance & Repair of Electrical-Mechanical Equipment was awarded to Municipal Maintenance for the amount of \$70,800.00. Contract documents are being processed.

3. CONSTRUCTION IN PROGRESS :

None

Very truly yours,

REMINGTON & VERNICK ENGINEERS

By 

Dennis K. Yoder, P.E., P.P., C.M.E.

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March 12, 2014

VIA Email and Regular Mail

Mr. William F. Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08110

Re: Activity Report for March 18, 2014 Meeting

Dear Mr. Orth:

The following constitutes T&M's Activity Report for the Pennsauken Sewerage Authority's March 18, 2014 meeting:

Sulfide Investigation

Monthly sampling and sulfide testing has been ongoing at several location within the PSA services area since January of 2011.

More recently, the focus of the study moved to the odor issues at the High Street Pump Station. T&M contacted the odor control system manufacturer who recommended a change to the carbon filter media in the unit. T&M provided the PSA with contact information for the purchase of new carbon filter media and filter media testing.

If the PSA wishes to further investigate odor issues, we recommend a review of the construction plans for the pump station in conjunction with the odor control system design guidelines to determine if the system is sized properly for the current use. To complete this task, the PSA would need to provide T&M with a copy of the construction plans for the pump station and odor control system.

During the summer of 2013, even with the hot weather that is normally associated with high sulfide levels, the PSA has received good results from the monthly sulfide testing. There have been no sulfide issues or complaints received.

System Flooding

T&M met with Thom Tillinghast of the PSA to look at areas of sanitary sewer system flooding at the intersection of Magnolia and Florida. T&M provided a proposal to the PSA for monitoring of system testing to be performed by the PSA and system improvement design.

The initial investigation requires dry weather system testing to be performed by the PSA. Once the test results are received, T&M will require authorization to proceed with services included in our pending proposal submitted on October 3, 2011.



Mr. William F. Orth, Executive Director
Re: Activity Report for March 18, 2014 Meeting

March 12, 2014
Page 2

Upon receipt of authorization, we can proceed immediately.

System Improvements 48th Street and Route 130

T&M met with Thomas Tillinghast to discuss proposed system improvements near the intersection of 48th Street and Route 130. T&M prepared a proposal for professional services and construction cost estimate for the project.

To date we have not received authorization and await further direction.

Riverfront Village at Pennsauken

T&M received for review, an application for Treatment Works Approval (TWA) for the proposed Riverfront Village development located at the intersection of 47th Street and River Road. T&M has reviewed the application and found it to be in compliance with technical and administrative requirements of a TWA Application. T&M issued a letter recommending approval of the application on December 11, 2013.

T&M received for review, an application for Sewer Connection Application for a new residential service from the proposed Riverfront Village development. This application is being reviewed under the same PSA Account number. T&M issued a letter recommending approval of the application on February 26, 2014.

Connection Application – Puratos #2

T&M received for review, a Sewer Connection Application, for a new non-residential service from the Puratos Corporation, 8030 National Highway (Block 2105, Lot 1). The new connection will service an addition being constructed on the rear of the existing building. T&M prepared a review letter to the Authority dated February 6, 2014 recommending a conditional approval of the application. A letter notifying the applicant of their approval was issued on March 6, 2014.

Should you have any questions, please contact me.

Very truly yours,

T&M ASSOCIATES

A handwritten signature in black ink, appearing to read 'Maxwell Peters', written in a cursive style.

A Maxwell Peters, P.E., C.M.E.
Principal Engineer

Cc: Edwin J. Steck, P.E.



PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

March 10, 2014

PESA 1400

William F. Orth, Executive Director
Pennsauken Sewage Authority
1250 John Tipton Blvd.
Pennsauken, New Jersey 08110

**RE: Engineer's Report
March 18, 2014 Meeting
Pennsauken Sewerage Authority**

Dear Mr. Orth:

The following is a summary of the engineering activities for the above referenced Authority meeting:

Sycamore Ridge Sewer Application

On January 16, 2014, the PSA received an application for sewer connection by ETC Companies of Ramsey, NJ. The Applicant proposes to connect a new lateral to service a proposed clubhouse on the subject property at 3731 Herbert Avenue. The new lateral would connect to an existing Authority 8" sanitary sewer main.

A letter was issued to the applicant on January 29, 2014 addressing inconsistencies on the plans and with the calculations for wastewater flows. The proposed clubhouse wastewater flows include those of multiple uses that comprise of office space, a community room, fitness area, and laundry facilities that were not sufficiently determined in accordance with Authority standards.

The Authority received responses from the applicant in February that included revised plans, washing machine specifications and a project cost estimate. I have recommended contingent approval provided the Applicant supplies the required surety and connection fee based on revised wastewater flows.

Please feel free to contact me with any questions.

Sincerely,

PENNONI ASSOCIATES INC.

Thomas Lisse, PE, CME
Authority Engineer

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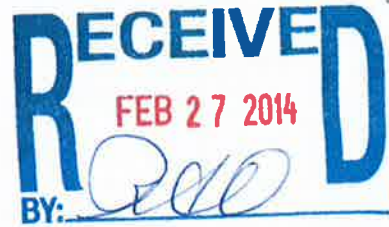
Correspondence #1

1256 North Church Street, Moorestown, New Jersey 08057-1129
(856) 722-6700 * fax (856) 722-0175 * www.tandmassociates.com



February 26, 2014

Mr. William F. Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Boulevard
Pennsauken, NJ 08110



Re: PSA Connection Application
Riverfront Village at Pennsauken
47th & River Road; Block 302, Lot 1

Dear Mr. Orth:

T&M Associates has received submission of the following materials for review, in support of the Connection Application for Riverfront Village at Pennsauken, 47th & River Road (Block 302, Lot 1).

- Two (2) copies of the Connection Application
- Once (1) copy of the Project Description
- One (1) copy of the Engineer's Report for Water Main Extension (
- Two (2) copies of the Engineer's Construction Specifications
- Six (6) sets of Stout & Caldwell engineering plans entitled Riverfront Village at Pennsauken with latest revision date of 11/18/13
- Four (4) sets of Kitchen & Associates architectural plans entitled Riverfront Village at Pennsauken dated 1/24/14

This Connection Application is for the approval of residential wastewater discharge from the proposed Riverfront Village. The project site is identified as Lot 1, Block 302 of the Pennsauken Township Tax Assessment Maps. The area consists of approximately 9.04 acres with about 1,200 feet of frontage along River Road. Approximately 6.25 acres will be used for the proposed development. The remaining area consists of a NJ Transit Rail Line easement, woods and wetlands. The residential apartment complex will offer affordable rental housing and consist of 8 apartment buildings (75 units) and 1 clubhouse. The buildings will range in size from 6,700 SF to 15,200 SF. The proposed Riverfront Village sewer main extension was previous reviewed and reviewed and received positive endorsements from the PSA for a NJDEP TWA permit. The sewer extension consists of approximately 910 linear feet of 6" PVC sanitary sewer and seven (7) manholes connecting to the existing 6" Terrra Cotta sanitary sewer main located under 47th Street.

Based on the information provided, the following fees apply.

Initial Application Fee:	\$	\$15.00
Escrow Fee:	\$	\$2,500.00
Connection Fee:	\$	\$98,958 (3 Units x \$2,386 + 72 Units x \$1,275)
Performance Bond:	\$	\$73,095.49 (estimated construction cost plus 20% contingency)

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Mr. William F. Orth, Executive Director
Re: PSA Connection Application
Riverfront Village at Pennsauken
47th & River Road, Lot 1, Block302

February 26, 2014
Page 2 of 2

Review Comments

1. The Application and Escrow Fees have been paid.
2. The applicant's engineer has provided to the Township Engineer, a newer version of the site development plans revised November 18, 2014. The newer versions of the plans shall be utilized for construction.
3. The connection fee was determined by multiplying the first three units by a per unit fee of \$2,386, plus \$1,275 per the remaining units (72) equaling \$98,958.00. Prior to issuance of a construction permit by the Authority, the Connection Fee must be paid.
4. The Performance Bond was calculated by taking the estimated construction cost plus a 20% contingency ($\$60,912.91 + \$12,182.58 = \$73,095.49$). The Performance Bond must be reviewed and approved by the Authority's Solicitor. Once the construction permit is issued, the Applicant shall notify T&M a minimum of 48 hours prior to initiation of the work.

With the understanding that adequate excess capacity exists within the downstream components of the Authority's collection facilities to adequately accommodate this project's wastewater flows, it is our recommendation that the Authority endorse this application conditioned upon the satisfactory resolution of the above noted comments.

If you should have any questions, please contact our office.

Very truly yours,
T&M ASSOCIATES

A handwritten signature in blue ink, appearing to read 'Max Peters', written over a white background.

A. Maxwell Peters, P.E., C.M.E.
Principal Engineer

Cc: Thom Tillinghast, PSA Superintendent
Robin Fair, PSA Treasurer
Raymond P. Zebrowski, LLA, LEED AP, Stout & Caldwell Engineers, LLC (via email:
rpz@stoutcaldwell.com)
Mark E. Malinowski, P.E., Stout & Caldwell Engineers, LLC (via email:
mem@stoutcaldwell.com)



PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

February 25, 2014

PESA 1401

William F. Orth, Executive Director
Pennsauken Sewage Authority
1250 John Tipton Blvd.
Pennsauken, New Jersey 08110

**RE: PSA Connection Application
Sycamore Ridge Apartments
Block 3907, Lot 9 (3731 Herbert Avenue)
Township of Pennsauken, Camden County, New Jersey
Review No. 2**

Dear Bill:

In connection with the referenced application, our office has received revised plans and response letter to address items from the January 29th review letter.

We have reviewed the following documents:

- Response Letter dated February 12, 2014
- Cost Estimate, dated February 17, 2014
- Washing Machine Specifications
- Plans prepared by Stout & Caldwell Engineers, LLC:

<u>Sheet</u>	<u>Description</u>	<u>Date (Revised)</u>
1 of 7	Cover Sheet	(2/12/14)
2 of 7	Limited Topography and Demolition Plan	(11/18/13)
3 of 7	Site Improvement Plan	(11/18/13)
4 of 7	Grading and Utility Plan	(2/12/14)
5 of 7	Landscape and Lighting Plan, Notes and Details	(11/18/13)
6 of 7	Soil Erosion and Sediment Control Plan	(11/18/13)
7 of 7	Construction Details	(2/12/14)

- Plans prepared by Kitchen & Associates:

<u>Sheet</u>	<u>Description</u>	<u>Date (Revised)</u>
P000	Notes and Symbols	12/20/13
P100	Floor Plan	12/20/13
P600	Riser Diagrams	12/20/13
P900	Schedules and Details	12/20/13

Overview

The Applicant proposes to connect a new 6-inch lateral to service a new 5,000+/- square foot clubhouse on the subject property. It appears the new 6-inch lateral will connect to an existing 8" sanitary sewer main on the property.

Based on the revised information provided, I have the following comments:

1. The applicant shall incorporate the attached saddle connection detail on sheet CD-1 of the final plans.
2. The plan has been revised to show cleanouts at all changes in direction as requested.
3. The proposed inverts have been clarified on the plans as requested.
4. The plan has been revised to show the location of the proposed 4" and 6" laterals as requested.
5. The sewer lateral has been relocated to avoid crossing the proposed water service as requested.
6. Flow arrows have been provided as requested.
7. The applicant has indicated that the use of the community room and play area will be limited to tenants. The kitchenette has a residential microwave, sink and dishwasher and no food will be prepared on site. However, with the presence of a sink and dishwasher, the potential remains for grease to be discharged into the Authority system.
8. The Applicant Engineer's calculation of additional flow indicates the proposed clubhouse shall contain office space totaling 1,765 square feet, visitor center with peak occupancy of 97 people, and a laundry with 13 washing machines. The Applicant's Engineer estimated an increase in sewer flows of 1,385 gallons per day based on average conditions for the washing machines, not peak conditions which are required for the connection calculation. Using NJAC 7:14A-23.3 and based on the information provided, I estimate the flow to be:

Office	1765 square feet X 0.100 GPD/SF	=	177 gpd
Visitor Center	97 People X 5 GPD/Person	=	485 gpd
Laundry ⁽¹⁾	13 washers X 12 loads/day X 12 gallons/load	=	<u>1,872 gpd</u>
Total			= 2,534 gpd

⁽¹⁾ Laundry room is accessible to tenants for a maximum 12 hours per day. It is assumed that peak usage is one (1) load per hour per machine.

I recommend approval of the Applicant's application contingent on the following:

1. The Applicant providing a performance surety in the amount of the engineer's estimated construction cost of the sanitary sewer facilities plus a 20% contingency. Prior to PSA final acceptance of the completed gravity main connection the Applicant will be required to provide a maintenance bond covering the work.
2. The Applicant pays the PSA's connection fee based on my calculated flows. The Applicant shall be responsible for a connection fee in the amount of \$16,141.58 (2,534 gpd X \$6.37/ gpd).
3. Installation of an under the sink grease trap to minimize discharges to the Authority's collection system. The grease trap shall be added to the revised plans.
4. The Applicant or his engineer provides an "as-built" location of the new lateral.
5. The Applicant obtains all necessary permits from all agencies having jurisdiction.
6. Six sets of plans sent to the Authority that includes the necessary revisions for final approval.

The Applicant shall notify the PSA seventy-two (72) hours in advance of any construction activities in order to schedule the necessary inspection(s).

Please feel free to contact me with any questions.

Sincerely,

PENNONI ASSOCIATES INC.



Thomas Leisse, PE, CME
Authority Engineer

Encl.

Cc: Diogo Cadima, ETC Companies, 275 N. Franklin Turnpike, Ramsey, NJ 07446
Kitchen & Associates, 756 Haddon Avenue, Collingswood, NJ 08108
Robert Stout, 705 US Rt. 130 South, Suite A, PO Box 2290, Cinnaminson, NJ 08077