

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 6:45 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

Mr. Oren Lutz  
Mr. Gregory Schofield  
Mr. Dennis Archible  
Mr. Timothy Ellis  
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director  
Ms. Robin Fair, Treasurer  
Mr. Marco DiBattista, Supervisor  
Mr. David Luthman, Solicitor

Absent was:

Mr. Thomas M. Tillinghast, Superintendent

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Schofield and carried to close the public portion.

The minutes of the meeting February 17, 2015 were presented for approval.

A motion was made by Mr. Schofield, seconded by Mr. Ellis to approve the minutes as presented. All Commissioners signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is ..... \$228,720.16

Mr. Schofield moved to pay the bills as presented, seconded by Mr. Pennestri. On roll call all Commissioners voted yes. The motion carried.

See Bill List Attached

**March 17, 2015**

**PENNSAUKEN SEWERAGE AUTHORITY**

**MEETING FIGURE:**

**\$228,720.16**

Range of Checking Accts: OPER MAN WIRE to OPERATING      Range of Check Dates: 02/18/15 to 12/31/15  
Report Type: All Checks      Report Format: Super Condensed      Check Type: Computer: Y      Manual: Y      Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
781	02/24/15	PAYROLL PAYROLL ACCOUNT	72,195.02	02/28/15	1682
782	03/03/15	PAYROLL PAYROLL ACCOUNT	33,878.57		1684
783	03/10/15	PAYROLL PAYROLL ACCOUNT	36,585.89		1689
784	03/17/15	PAYROLL PAYROLL ACCOUNT	36,547.34		1691

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	4	0	179,206.82	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	179,206.82	0.00

OPERATING	operating cash			
25885	02/18/15	TIRE TIRE WORLD	60.00	1679
25886	02/19/15	PENNEMS PENNSAUKEN EMS	60.00	1680
25887	02/20/15	NJMVC NEW JERSEY MOTOR VEHICLE COMM	150.00	1681
25888	03/03/15	50024163 SECUNDINO & WANDA RIVERA	182.48	1686
25889	03/04/15	PRINT PRINT AND MAIL COMMUNICATIONS	1,925.70	1687
25890	03/17/15	ABCON AB-CON EXTERMINATING INC.	28.00	1693
25891	03/17/15	ACRO ACROPRINT TIME RECORDER CO	96.99	1693
25892	03/17/15	ARNOLDS ARNOLD'S SAFE & LOCK CO., INC.	152.50	1693
25893	03/17/15	BEVAN BEVAN SECURITY SYSTEMS, INC	432.00	1693
25894	03/17/15	CANON CANON SOLUTIONS AMERICA, INC.	428.41	1693
25895	03/17/15	CARQUEST CARQUEST AUTO PARTS	742.47	1693
25896	03/17/15	CIARROCC BENITO & NICOLINA CIARROCCHI	92.20	1693
25897	03/17/15	CINTAS CINTAS FIRST AID & SAFETY	58.39	1693
25898	03/17/15	COMCAST COMCAST	224.25	1693
25899	03/17/15	COURIER COURIER POST - DAILY JOURNAL	38.55	1693
25900	03/17/15	CUMMINGS JAMES J. CUMMINGS, JR.	46.10	1693
25901	03/17/15	DELTA DELTA DENTAL OF NJ, INC.	3,563.67	1693
25902	03/17/15	DYNAMICA DYNAMIC AUTO CENTRE	195.00	1693
25903	03/17/15	EVOQUA EVOQUA WATER TECHNOLOGIES LLC	1,417.00	1693
25904	03/17/15	FONTANAS Fontana's Auto Repair Inc.	2,140.80	1693
25905	03/17/15	GRAINGER GRAINGER	628.55	1693
25906	03/17/15	INGRAM WILLIAM INGRAM	46.10	1693
25907	03/17/15	JAYSTIRE JAY'S TIRE SERVICE LLC	300.00	1693
25908	03/17/15	LUTHMAN DAVID A. LUTHMAN	1,516.67	1693
25909	03/17/15	MACANANY PATRICIA MACANANY	616.10	1693
25910	03/17/15	MM Municipal Maintenance Co. Inc.	2,034.01	1693
25911	03/17/15	NATBATRY NATIONAL BATTERY COMPANY	194.90	1693
25912	03/17/15	NJAMERWA NEW JERSEY AMERICAN WTR CO INC	56.79	1693
25913	03/17/15	NJAWSTA NEW JERSEY AMERICAN WATER	119.38	1693
25914	03/17/15	OCC ONE CALL CONCEPTS, INC.	114.68	1693
25915	03/17/15	PBENNETT PAULINE BENNETT	46.10	1693
25916	03/17/15	PDOYLE PATRICK J. DOYLE	46.10	1693
25917	03/17/15	PETTY PETTY CASH	282.69	1693
25918	03/17/15	PITNEYME PITNEY BOWES GLOBAL FINANC SVC	924.00	1693
25919	03/17/15	PSEG PUBLIC SERVICE ELEC & GAS CO.	18,913.31	1693
25920	03/17/15	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	639.83	1693
25921	03/17/15	ROOT24 ROOT 24 HOURS, INC.	3,265.00	1693
25922	03/17/15	SCHWER SCHWERING HARDWARE, INC.	315.94	1693
25923	03/17/15	SIR SIR SPEEDY PRINTING 7061	239.00	1693

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING		operating cash			
		Continued			
25924	03/17/15	SOFTGATE SOFTGATE SYSTEMS, INC.	69.19		1693
25925	03/17/15	SUBURBAN SUBURBAN WINDOW CLEANING, LLC	80.00		1693
25926	03/17/15	TIRE TIRE WORLD	10.00		1693
25927	03/17/15	UNIVERS UNIVERSAL ELECTRONIC SUPPLY CO	104.85		1693
25928	03/17/15	UNUM UNUM LIFE INSUR CO OF AMERICA	964.94		1693
25929	03/17/15	VAL VAL ASSOC. LABORATORY, INC.	337.00		1693
25930	03/17/15	VALLETT RICHARD B. VALLETT, JR.	687.50		1693
25931	03/17/15	VAN AIR VAN-AIR & HYDRAULICS	246.86		1693
25932	03/17/15	VERIZOFF VERIZON	1,598.89		1693
25933	03/17/15	VERIZON VERIZON WIRELESS	268.57		1693
25934	03/17/15	VISION TOWNSHIP OF PENNSAUKEN	2,007.00		1693
25935	03/17/15	VIT CATERING BY VITARELLI'S, INC.	283.20		1693
25936	03/17/15	WBMASON W.B. MASON CO., INC.	438.62		1693
25937	03/17/15	WESTMONT WESTMONT HARDWARE, INC.	34.46		1693
25938	03/17/15	WHARTON WHARTON HARDWARE & SPLY CORP	48.60		1693
<b>Checking Account Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 54	0	49,513.34	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 54	0	49,513.34	0.00
<b>Report Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 58	0	228,720.16	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 58	0	228,720.16	0.00

Utility Bill Adjustment #'s 2240 & 2251 and Utility Balance Adjustment #'s 10780, 10783, & 10792 were presented.

Mr. Schofield moved for the approval of adjustments while Mr. Pennestri seconded the motion. On roll call Commissioners voted yes for approval.

See Journals Attached

The Chairman moved to Old Business.

There was no old business.

The Chairman moved to New Business.

Mr. Lutz presented Resolution No. 15-24 Authorizing the Execution of an Agreement with the Commissioner of Transportation of the State of New Jersey in Connection with the Design and Construction of Route 70/38 to Cropwell Road.

A motion was made by Mr. Archible to approve the agreement. Mr. Schofield provided the second. All Commissioners voted yes on roll call.

See Resolution No. 15-24

The Chairman asked the Treasurer, Robin Fair, for her report.

See Treasurer's Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Chairman asked for the Engineers reports.

See Report from Dennis Yoder (R&V)  
See Report from A. Maxwell Peters (T&M)  
See Report from Thomas Leisse (Pennoni)

The Chairman asked the Commissioners for any reports.

Mr. Lutz – No Report  
Mr. Schofield – No Report  
Mr. Archible – No Report  
Mr. Ellis – No Report  
Mr. Pennestri – No Report

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	4	200.00-	0.00	200.00-
Sewer Bill	S11	4	100.00	0.00	100.00
				Total Sewer Bill:	100.00-
				Total Sewer:	100.00-
Entries:		<u>8</u>		Total of All Codes:	<u>100.00-</u>

Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
10421000-0 JACKSON, HERBERT	Sewer	S10	B	15	1	50.00-	0.00	50.00-	S/C RATE	N		02/23/15	1
10421000-0 JACKSON, HERBERT	Sewer	S11	B	15	1	25.00	0.00	25.00	S/C RATE	N		02/23/15	2
10421000-0 JACKSON, HERBERT	Sewer	S10	B	15	2	50.00-	0.00	50.00-	S/C RATE	N		02/23/15	3
10421000-0 JACKSON, HERBERT	Sewer	S11	B	15	2	25.00	0.00	25.00	S/C RATE	N		02/23/15	4
10421000-0 JACKSON, HERBERT	Sewer	S10	B	15	3	50.00-	0.00	50.00-	S/C RATE	N		02/23/15	5
10421000-0 JACKSON, HERBERT	Sewer	S11	B	15	3	25.00	0.00	25.00	S/C RATE	N		02/23/15	6
10421000-0 JACKSON, HERBERT	Sewer	S10	B	15	4	50.00-	0.00	50.00-	S/C RATE	N		02/23/15	7
10421000-0 JACKSON, HERBERT	Sewer	S11	B	15	4	25.00	0.00	25.00	S/C RATE	N		02/23/15	8

Batch: DEBORAH	Updated Billings:	8 Flat:	100.00-	Exc:	0.00	Ref Num:	2240
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	100.00-	Exc:	0.00	Total Updated:	100.00-

March 10, 2015  
01:46 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Batch Update Report

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Batch: DEBORAH	Updated Billings:	6 Flat:	75.00- Exc:	0.00	Ref Num:	2251
	Updated Deductions:	0 Flat:	0.00 Exc:	0.00		
	Total Entries:	6 Flat:	75.00- Exc:	0.00	Total Updated:	75.00-

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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Totals for Batch: DEBORAH

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	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	3	150.00-	0.00	150.00-
Sewer Bill	S11	3	75.00	0.00	75.00
				Total Sewer Bill:	75.00-
				Total Sewer:	75.00-
Entries:		<u>6</u>		Total of All Codes:	<u>75.00-</u>

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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
10506000-0	Sewer	S10	B	15	2	50.00-	0.00	50.00-	S/C RATE	N		03/10/15	1
TOMPKINS, THOMAS													
10506000-0	Sewer	S11	B	15	2	25.00	0.00	25.00	S/C RATE	N		03/10/15	2
TOMPKINS, THOMAS													
10506000-0	Sewer	S10	B	15	3	50.00-	0.00	50.00-	S/C RATE	N		03/10/15	3
TOMPKINS, THOMAS													
10506000-0	Sewer	S11	B	15	3	25.00	0.00	25.00	S/C RATE	N		03/10/15	4
TOMPKINS, THOMAS													
10506000-0	Sewer	S10	B	15	4	50.00-	0.00	50.00-	S/C RATE	N		03/10/15	5
TOMPKINS, THOMAS													
10506000-0	Sewer	S11	B	15	4	25.00	0.00	25.00	S/C RATE	N		03/10/15	6
TOMPKINS, THOMAS													

March 2, 2015  
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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

Batch: DEBORAH Updated Entries: 1 Updated Principal: 0.00 Updated Penalty: 0.75- Ref Num: 10780

March 2, 2015  
11:21 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

		----- Principal -----						
Code Type	Description	Count	Arrears/Other	2014	2015	Future	Penalty	Total
105	Balance Adjustment							
	Cancel Charges	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.75-</u>	<u>0.75-</u>
	Sewer Totals:	1	0.00	0.00	0.00	0.00	0.75-	0.75-
	Grand Totals:	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.75-</u>	<u>0.75-</u>

March 2, 2015  
11:21 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name			Transaction	Type						
30040000-0	Sewer	105		14 4	0.00	0.75-	0.75-	REMOVE PENALTY	03/02/15	1
CANZANO, ANTHONY				Balance Adjustment						

March 2, 2015  
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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

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Batch: DEBORAH Updated Entries: 2 Updated Principal: 1.50- Updated Penalty: 0.00 Ref Num: 10783

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01:20 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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Code	Type Description	Count	Arrears/Other	Principal			Penalty	Total
				2014	2015	Future		
105	Balance Adjustment							
	Cancel Charges	2	0.00	1.50-	0.00	0.00	0.00	1.50-
	Sewer Totals:	2	0.00	1.50-	0.00	0.00	0.00	1.50-
	Grand Totals:	2	0.00	1.50-	0.00	0.00	0.00	1.50-

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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
			Transaction Type							
60667000-0	Sewer	105		14 4	0.75-	0.00	0.75-	remove penalty	03/02/15	1
WILLIAMS, REGINA										
50012914-0	Sewer	105		14 4	0.75-	0.00	0.75-	remove penalty	03/02/15	2
TAYLOR, LATRICIA										

March 4, 2015  
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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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		----- Principal -----						
Code	Type Description	Count	Arrears/Other	2014	2015	Future	Penalty	Total
102	Refund Overpayment							
	Refund Overpayment	<u>1</u>	<u>182.48</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>182.48</u>
	Sewer Totals:	1	182.48	0.00	0.00	0.00	0.00	182.48
Grand Totals:		<u>1</u>	<u>182.48</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>182.48</u>

March 4, 2015  
08:54 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name			Transaction Type							
50024163-0	Sewer	102			182.48	0.00	182.48	refund	03/04/15	1
RIVERA, SECUNDINO			Refund Overpayment							

March 4, 2015  
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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 1 Updated Principal: 182.48 Updated Penalty: 0.00 Ref Num: 10792

**A RESOLUTION OF THE PENNSAUKENSEWERAGE AUTHORITY  
AUTHORIZING THE EXECUTION OF AN AGREEMENT  
WITH COMMISSIONER OF TRANSPORTATION OF THE STATE  
OF NEW JERSEY IN CONNECTION WITH THE DESIGN AND  
CONSTRUCTION OF ROUTE 70/38 TO CROPWELL ROAD**

**WHEREAS**, the Pennsauken Sewerage Authority (“PSA”) has been requested to enter an Agreement (“Agreement”) with the Commissioner of Transportation of the State of New Jersey (“State”) regarding a project for the design and construction of Route 70/38 to Cropwell Road (“Project”), and

**WHEREAS**, the purpose of the Agreement is to provide for the construction of new and/or the protection and/or relocation and/or adjustment of existing facilities of the PSA that may be impacted by the Project; and

**WHEREAS**, the Agreement provides that the State will either contract for and pay for work necessary to the construction of new and/or the protection and/or relocation and/or adjustment of existing facilities of the PSA that may be impacted by the Project; or will reimburse PSA for the cost of such work if performed by PSA and that the State will reimburse PSA for other expenses incurred in connection with the Project; and

**WHEREAS**, the Agreement provides a means for protection of facilities of the PSA and it being in the interest of the PSA to execute same; and

**WHEREAS**, the Agreement further requires that the PSA adopt a “Buy America Assurance Plan” in accordance with 23 CFR 635.410 and it being appropriate to adopt such a plan.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The appropriate officers of the Pennsauken Sewerage Authority are hereby authorized to execute a certain Agreement with the Commissioner of Transportation as referenced herein and attached hereto.

2. The Pennsauken Sewerage Authority hereby adopts a "Buy America Assurance Plan" in the form attached hereto.



William Orth, Secretary &  
Executive Director

**ROLLCALL:**

Mr. Lutz – Yes

Mr. Schofield – Yes

Mr. Archible – Yes

Mr. Ellis – Yes

Mr. Pennestri – Yes

**ADOPTED: March 17, 2015**

**BUY AMERICA POLICY AND ASSURANCE PLAN  
OF THE PENNSAUKEN SEWERAGE AUTHORITY**

It is the policy of the Pennsauken Sewerage Authority ("PSA") that all vendors and suppliers comply with the Buy America requirements of 23 USC 313 and 23 CFR 635.410, so that all steel and iron products permanently incorporated in any facilities or projects of PSA be compliant with the Buy America Federal Regulations and that all such products be melted and manufactured in the United States and that the application of coatings which enhance or protect such materials be performed in the United States.

Therefore:

1. It shall be a requirement of any specification for contract(s) entered by PSA for materials or work that includes steel and/or iron products, that the supplier or contractor provide only such products that comply with the requirements of Buy America regulations as described above.
2. It shall be a requirement of any contract(s) for supplies, materials or work performed on behalf of the PSA that the contractor certify that it will use only steel and iron products melted and manufactured in the United States and that all coatings which enhance or protect such materials shall be applied in the United States.
3. It shall be a requirement of any contract(s) for supplies, materials or work performed on behalf of the PSA that the contractor certify at the conclusion of work and prior to final acceptance of the work, that it has used only steel and iron products melted and manufactured in the United States and that all coatings which enhance or protect such materials were applied in the United States.
4. All vendors contracting with PSA for work which includes the permanent incorporation of steel and/or iron products or coatings which enhance or protect such products, shall maintain and provide on request records verifying compliance with the PSA's Buy America policy and shall further maintain such records and provide them upon PSA's request, for a period of not less than three (3) years subsequent to final acceptance of the material or project work by PSA.

This policy shall be made a part of all specifications for materials and/or work issued by PSA and is effective this 17<sup>th</sup> day of March, 2015.



William F. Orth, Executive Director

**PENNSAUKEN SEWERAGE AUTHORITY**  
**REVENUES-JANUARY 1, 2015 - DECEMBER 31, 2015**  
**FOR MONTH OF FEBRUARY**

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,550,000.00	253,323.78	350,306.38	\$ 730,019.49	\$ 758,771.81
4004 COMMERCIAL	1,235,000.00	\$ 170,248.53	296,828.77	\$ 29,657.98	\$ 287,441.10
4005 PENALTY	32,000.00	\$ 2,460.04	4,816.81	\$ 3,717.76	\$ 6,881.44
4002 MERCH	196,000.00		-	\$ -	\$ -
4003 C/H	30,000.00	\$ 4,276.23	4,276.23	\$ -	\$ 4,276.23
4012 OTHER INCOME	5,000.00	\$ 48.25	48.25		\$ 48.25
4013 INVEST INT	1,000.00	\$ 106.87	213.27		\$ 213.27
4014 TRUSTEE INT	10,000.00		-		\$ -
4016 PERMITS (RES)	10,000.00	\$ 300.00	400.00		\$ 400.00
4019 PERMITS (COMM)	35,000.00		111,315.80		\$ 111,315.80
4021-PERMITS (MERCH)	1,000.00		-		\$ -
4020-JIF INS PREMIUM	12,000.00		\$0.00		\$ -
4017-18- FILING-INSP.	\$1,000.00		\$0.00		\$0.00
4050 INT./NOTES PAY.	825.00	14.57	32.15		32.15
Anticipated Balance	-				
<b>TOTALS</b>	<b>4,118,825.00</b>	<b>430,778.27</b>	<b>768,237.66</b>	<b>763,395.23</b>	<b>1,169,380.05</b>
		<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
<b>ASSETS/CAPITAL</b>		<b>\$ 110,000.00</b>	<b>\$ -</b>		

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$555,860.54
PAYROLL	\$4,884.91
REVENUE	\$ 3,390.14
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 53,562.77
R & R	\$ 250,875.31
GENERAL	\$ 252,303.68

**Investments under Trustee Accounts:**

\$175,875.31 CD @ First Colonial Bank 1% - Matures 12/24/17  
\$185,000.00 CD @ First Colonial Bank .50% - Matures 4/29/15  
\$50,751.88 CD First Colonial Bank 1% - Matures 7/23/16  
\$162,497.07 Money Market

**Principal lend-a-hand balances as of February 28, 2015:**

**\$ 31,286.21**

M. Rawle	\$6,813.97	A. Cruz	\$1,356.99
D. Brittin	\$5,158.54	C. Jimenez	\$1,920.90
D. Peluso	\$1,461.40	V. Newman	\$3,527.15
J. Schonewolf	\$1,820.09	E. Black	\$1,783.08
R. Ingram	\$6,606.90		
K. Muse	\$837.19		

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

Revenue Account Range: 01-00-410-000 to 01-00-430-001 Include Non-Anticipated: NO Year To Date As Of: 02/28/15  
 Expend Account Range: 01-01-510-500 to 01-03-600-002 Include Non-Budget: Yes Current Period: 02/01/15 to 02/28/15  
 Skip Zero YTD Activity: No Prior Year: 02/01/14 to 02/28/14

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-410-001	Residential	728,044.65	2,550,000.00	730,019.49	758,771.81	0.00	1,791,228.19-	30
01-00-410-002	Merchantville	0.00	196,000.00	0.00	0.00	0.00	196,000.00-	0
01-00-410-003	Cherry Hill	0.00	30,000.00	0.00	4,276.23	0.00	25,723.77-	14
01-00-410-004	Commercial	30,906.04	1,235,000.00	29,657.98	287,441.10	0.00	947,558.90-	23
01-00-410-005	A/R Penalty	3,245.97	32,000.00	3,717.76	6,881.44	0.00	25,118.56-	22
01-00-415-001	Permits- Residential	200.00	10,000.00	300.00	400.00	0.00	9,600.00-	4
01-00-415-002	Permits - Commercial	0.00	35,000.00	0.00	111,315.80	0.00	76,315.80	318
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	0.00	5,000.00	48.25	48.25	0.00	4,951.75-	1
01-00-420-002	Application and Inspection Feed	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-420-005	Int on lend-a-Hand Accounts	6.21	825.00	14.57	32.15	0.00	792.85-	4
01-00-425-001	Interest from Operating Fund	30.36	1,000.00	106.87	213.27	0.00	786.73-	21
01-00-425-002	Interest from Trustee Accounts	0.00	10,000.00	0.00	0.00	0.00	10,000.00-	0
	OPERATING REVENUES Revenue Total	762,433.23	4,118,825.00	763,864.92	1,169,380.05	0.00	2,949,444.95-	28

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	17,936.00	243,000.00	18,480.00	36,960.00	0.00	206,040.00	15
01-01-510-502	ADMIN Office Staff	15,050.85	252,000.00	17,356.00	36,808.80	0.00	215,191.20	15
01-01-510-503	ADMIN: Commissioners	1,250.00	15,000.00	1,250.00	2,500.00	0.00	12,500.00	17
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liabil	244.82	88,000.00	0.00	0.00	0.00	88,000.00	0
01-01-510-602	ADMIN: Social Security	3,267.38	43,000.00	2,884.69	8,062.78	0.00	34,937.22	19
01-01-510-603	ADMIN: Unemp./Disabili	1,244.14	6,000.00	710.73	1,200.33	0.00	4,799.67	20
01-01-510-604	ADMIN: Hospital Benefits	13,659.71	94,000.00	6,139.76	19,687.87	0.00	74,312.13	21
01-01-510-605	ADMIN: Vision, Dental & Rx	4,942.63	40,000.00	3,847.14	8,156.59	0.00	31,843.41	20
01-01-510-606	Admin OPER EXP	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-607	ADMIN: Sick/Vac Payback	7,926.00	58,000.00	0.00	27,220.00	0.00	30,780.00	47
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: legal Fees	0.00	23,000.00	1,516.67	3,033.34	0.00	19,966.66	13
01-01-510-722	ADMIN: Audit	0.00	36,000.00	0.00	0.00	0.00	36,000.00	0
01-01-510-723	ADMIN: Other Professional Fees	1,102.50	9,000.00	0.00	1,487.50	0.00	7,512.50	17
01-01-510-736	ADMIN: Public Officials Liab.	2,903.72	6,800.00	0.00	2,875.24	0.00	3,924.76	42

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-750	ADMIN: Office Supplies & Expense	647.60	11,000.00	1,351.15	1,800.91	0.00	9,199.09	16
01-01-510-751	ADMIN: Postage	1,543.25	16,000.00	1,545.99	1,545.99	0.00	14,454.01	10
01-01-510-752	ADMIN: Advertising & Printing	160.33	11,000.00	2,631.08	2,706.08	0.00	8,293.92	25
01-01-510-753	ADMIN: Telephone	1,207.08	18,000.00	2,981.14	3,174.72	0.00	14,825.28	18
01-01-510-754	ADMIN: Miscellaneous Exp	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
01-01-510-755	ADMIN: Service Contracts	278.35	12,000.00	233.43	8,173.43	0.00	3,826.57	68
01-01-510-756	ADMIN: Equipment Rental	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0
01-01-510-757	ADMIN: Building utilities	0.00	30,000.00	1,773.29	1,990.95	0.00	28,009.05	7
01-01-510-758	ADMIN: Building Exp. & Repairs	2,155.15	15,000.00	245.99	413.98	0.00	14,586.02	3
01-01-510-759	ADMIN: Financial Exp	857.94	2,000.00	345.00	345.00	0.00	1,655.00	17
01-01-510-760	ADMIN: Bad Debt Exp	2,610.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	0.00	6,000.00	208.00	1,196.40	0.00	4,803.60	20
01-01-510-763	ADMIN: Civic Involvement	792.80	150,000.00	0.00	15,000.00	0.00	135,000.00	10
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	69,197.26	970,000.00	69,337.38	139,776.31	0.00	830,223.69	14
01-02-520-506	O&M: Management Salaries	19,776.00	267,000.00	20,376.00	40,752.00	0.00	226,248.00	15
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	0.00	88,000.00	0.00	0.00	0.00	88,000.00	0
01-02-520-602	O&M: Social Security	6,821.82	102,000.00	7,265.12	14,275.24	0.00	87,724.76	14
01-02-520-603	O&M: Unemployment & Disability	802.56	6,000.00	759.76	1,492.84	0.00	4,507.16	25
01-02-520-604	O&M: Hospitalization Benefits	49,476.78	345,000.00	25,037.13	76,389.89	0.00	268,610.11	22
01-02-520-605	O&M: Vision, Dental & Rx	14,749.11	129,000.00	12,623.92	27,842.73	0.00	101,157.27	22
01-02-520-606	O&M OPER EXP	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-607	O&M: Sick/vac Payback	0.00	103,000.00	5,020.00	6,276.00	0.00	96,724.00	6
01-02-520-608	O&M: Uniform Exp.	2,012.40	8,000.00	1,825.96	1,825.96	0.00	6,174.04	23
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	1,499.93	25,000.00	1,389.05	1,389.05	0.00	23,610.95	6
01-02-520-731	O&M: General Liability/Auto Ins	12,745.00	30,000.00	0.00	11,236.16	0.00	18,763.84	37
01-02-520-732	O&M: Worker's Comp Insurance	23,818.94	55,000.00	0.00	23,347.22	0.00	31,652.78	42
01-02-520-733	O&M: Property	19,553.91	46,000.00	0.00	20,454.91	0.00	25,545.09	44
01-02-520-735	O&M: Fund Expense (JTF)	2,387.65	10,000.00	0.00	2,358.65	0.00	7,641.35	24
01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
01-02-520-755	O&M: Service Contracts	2,154.00	30,000.00	1,863.00	3,389.00	0.00	26,611.00	11
01-02-520-764	O&M: Station Utilities	5,598.69	215,000.00	15,046.80	15,046.80	0.00	199,953.20	7
01-02-520-765	O&M: Trash Removal	1,222.86	11,000.00	639.83	1,279.66	0.00	9,720.34	12
01-02-520-766	O&M: Oper & Maint Expense	1,872.24	30,000.00	352.28	1,162.62	0.00	28,837.38	4
01-02-520-767	O&M: Safety Expense	0.00	5,000.00	296.21	296.21	0.00	4,703.79	6
01-02-520-768	O&M: Landscaping	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-02-520-769	O&M: Vehicle & Repair Exp	2,809.36	30,000.00	756.61	2,189.45	0.00	27,810.55	7
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-771	O&M: Collection System Expense	1,423.98	60,000.00	5,748.43	6,111.78	0.00	53,888.22	10
01-02-520-772	O&M: Emergency Repairs	0.00	125,000.00	360.00-	360.00-	0.00	125,360.00	0-
01-02-520-773	O&M: Emergency Station Repairs	0.00	115,000.00	0.00	0.00	0.00	115,000.00	0
01-02-520-774	O&M: Chemicals	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
01-02-520-775	O&M Permits & Licensing	400.00	3,000.00	0.00	400.00	0.00	2,600.00	13
01-03-600-001	Bond Debt (Principal)	11,847.45	45,600.00	11,847.45	11,847.45	0.00	33,752.55	26
01-03-600-002	Bond Debt (Interest)	4,212.50	7,925.00	1,799.91	1,799.91	0.00	6,125.09	23
	OPERATING FUND Expend Total	334,162.69	4,118,825.00	245,124.90	594,919.75	0.00	3,523,905.25	14

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
01	OPERATING FUND	762,433.23	763,864.92	1,169,380.05	334,162.69	245,124.90	594,919.75	574,460.30

## Superintendent's Report

Meeting of March 17, 2015

All components of the sanitary sewerage collection system are operating properly.

In regular and preventative maintenance we flushed 48,199 feet of line. 1,832 feet was root cut and 5,314 feet was inspected using our CCTV equipment. We responded to 55 calls for service. The call breakdown is as follows:

Main Line stoppages:	6
Vent stoppages:	23
Station alarms:	7
Miscellaneous services:	19

Respectfully submitted,



Thomas M. Tillinghast  
Superintendent

# REMINGTON & VERNICK ENGINEERS AND AFFILIATES

EDWARD VERNICK, PE, CME, President  
CRAIG F. REMINGTON, PLS, PP, Vice President

EXECUTIVE VICE PRESIDENTS  
Michael D. Vena, PE, PP, CME (deceased 2006)  
Edward J. Walberg, PE, PP, CME  
Thomas F. Beach, PE, CME  
Richard G. Arango, PE, CME

DIRECTOR OF OPERATIONS  
CORPORATE SECRETARY  
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES  
John J. Cantwell, PE, PP, CME  
Alan Dittenhofer, PE, PP, CME  
Frank J. Seney, Jr., PE, PP, CME  
Terence Vogt, PE, PP, CME  
Dennis K. Yoder, PE, PP, CME, LEED  
Charles E. Adamson, PLS, AET  
Kim Wendell Bibbs, PE, CME  
Marc DeBlasio, PE, PP, CME  
Leonard A. Faiola, PE, CME  
Christopher J. Fazla, PE, CME  
Kenneth C. Ressler, PE, CME  
Gregory J. Sullivan, PE, PP, CME  
Richard B. Czekanski, PE, CME, BCEE

**Remington & Vernick Engineers**  
232 Kings Highway East  
Haddonfield, NJ 08033  
(856) 795-9595  
(856) 795-1882 (fax)

**Remington, Vernick  
& Vena Engineers**  
9 Allen Street  
Toms River, NJ 08753  
(732) 286-9220  
(732) 505-8416 (fax)

3 Jocama Boulevard, Suite 300-400  
Old Bridge, NJ 08857  
(732) 955-8000  
(732) 591-2815 (fax)

**Remington, Vernick  
& Walberg Engineers**  
845 North Main Street  
Pleasantville, NJ 08232  
(609) 645-7110  
(609) 645-7076 (fax)

4907 New Jersey Avenue  
Wildwood City, NJ 08260  
(609) 522-5150  
(609) 522-5313 (fax)

**Remington, Vernick  
& Beach Engineers**  
922 Fayette Street  
Conshohocken, PA 19428  
(610) 940-1050  
(610) 940-1161 (fax)

1000 Church Hill Road, Suite 220  
Pittsburgh, PA 15205  
(412) 263-2200  
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building  
262 Chapman Road, Suite 105  
Newark, DE 19702  
(302) 266-0212  
(302) 266-6208 (fax)

**Remington, Vernick  
& Arango Engineers**  
The Presidential Center  
Lincoln Building, Suite 600  
101 Route 130  
Cinnaminson, NJ 08077  
(856) 303-1246  
(856) 303-1249 (fax)

300 Penhorn Avenue, 3rd Floor  
Secaucus, NJ 07094  
(201) 624-2137  
(201) 624-2136 (fax)

March 10, 2015

Mr. William Orth, Executive Director  
Pennsauken Sewerage Authority  
1250 John Tipton Blvd.  
Pennsauken, NJ08109

RE: **Monthly Activity Report**

Dear Bill:

The following is a status report of activities since the last Authority meeting:

1. **ACTION ITEMS:**

None

2. **ENGINEERING IN PROGRESS:**

None

3. **CONSTRUCTION IN PROGRESS :**

Frosthoffer Avenue Sewer Project - Work has been completed and close out documents are being processed. Township signoff on the road restoration is needed.

Very truly yours,

REMINGTON & VERNICK ENGINEERS

By



Dennis K. Yoder, P.E., P.P., C.M.E.



PENNONI ASSOCIATES INC.  
CONSULTING ENGINEERS

March 12, 2015

PESA 1500

William F. Orth, Executive Director  
Pennsauken Sewage Authority  
1250 John Tipton Blvd.  
Pennsauken, New Jersey 08110

**RE: Engineer's Report  
March, 2015 Meeting  
Pennsauken Sewerage Authority**

Dear Mr. Orth:

There are no current engineering activities scheduled for the Authority.

Please feel free to contact me with any questions.

Sincerely,

**PENNONI ASSOCIATES INC.**

A handwritten signature in black ink that reads "Thomas Lisse". The signature is written in a cursive, flowing style.

Thomas Lisse, PE, CME  
Authority Engineer

Z:\PROJECTS\PESA\1500-General Engineering 2015\CORRESPONDENCE\SENT\Engineers Report 031215.doc



March 12, 2015

VIA Email and Regular Mail

Mr. William F. Orth, Executive Director  
Pennsauken Sewerage Authority  
1250 John Tipton Blvd.  
Pennsauken, NJ 08110

Re: Activity Report for March 17, 2015 Meeting

Dear Mr. Orth:

The following constitutes T&M's Activity Report for the Pennsauken Sewerage Authority's March 17, 2015 meeting.

#### Sulfide Investigation

Monthly sampling and sulfide testing has been ongoing at several location within the PSA services area since January of 2011.

More recently, the focus of the study moved to the odor issues at the High Street Pump Station. T&M contacted the odor control system manufacturer who recommended a change to the carbon filter media in the unit. T&M provided the PSA with contact information for the purchase of new carbon filter media and filter media testing.

If the PSA wishes to further investigate odor issues, we recommend a review of the construction plans for the pump station in conjunction with the odor control system design guidelines to determine if the system is sized properly for the current use. To complete this task, the PSA would need to provide T&M with a copy of the construction plans for the pump station and odor control system.

During the summer of 2013, even with the hot weather that is normally associated with high sulfide levels, the PSA has received good results from the monthly sulfide testing. There have been no new sulfide issues or complaints received.

#### System Flooding

T&M met with Thom Tillinghast of the PSA to look at areas of sanitary sewer system flooding at the intersection of Magnolia and Florida. T&M provided a proposal to the PSA for monitoring of system testing to be performed by the PSA and system improvement design.

The initial investigation requires dry weather system testing to be performed by the PSA. Once the test results are received, T&M will require authorization to proceed with services included in



Mr. William F. Orth, Executive Director  
Re: Activity Report for March 17, 2015 Meeting

March 12, 2015  
Page 2

our pending proposal submitted on October 3, 2011.

Upon receipt of authorization, we can proceed immediately.

System Improvements 48<sup>th</sup> Street and Route 130

T&M met with Thomas Tillinghast to discuss proposed system improvements near the intersection of 48<sup>th</sup> Street and Route 130. T&M prepared a proposal for professional services and construction cost estimate for the project.

To date we have not received authorization and await further direction.

Hadley House Restaurant – Connection Application Review

An application for a commercial sanitary sewer connection for the Hadley House Restaurant was received by T&M on December 12, 2014. T&M reviewed the application and recommended approval. The commissioners approved the application on February 17, 2015.

Should you have any questions, please contact me.

Very truly yours,

T&M ASSOCIATES

A Maxwell Peters, P.E., C.M.E.  
Principal Engineer

Cc: Edwin J. Steck, P.E.

The Chairman asked the Solicitor Mr. David Luthman for his report.

Mr. Luthman had no report but added that Resolution No. 15-24 approved above also adopted a policy for Buy in America Requirements as specified by the New Jersey Department of Transportation.

The Chairman asked the Executive Director Mr. Bill Orth for his report.

Mr. Orth had no report but presented the following correspondence.

#1. State of NJ DOT Construction Agreement UECA-6-70-38-cropwell-113380..... Dtd. 2/18/15

There were no matters of personnel or litigation for closed session, so Mr. Lutz requested a motion to adjourn. Mr. Archible moved for adjournment. Mr. Ellis seconded the motion. All Commissioners signified their approval saying aye.

Respectfully submitted,



Bill Orth, Secretary



# State of New Jersey

DEPARTMENT OF TRANSPORTATION  
P.O. Box 600  
Trenton, New Jersey 08625-0600

CHRIS CHRISTIE  
*Governor*

JAMIE FOX  
*Commissioner*

KIM GUADAGNO  
*Lt. Governor*

Date: February 18, 2015

Thom Tillinghast  
Pennsauken Sewerage Authority  
1250 John Tipton Boulevard  
Pennsauken, NJ 08110

**Re:**

Rt. 70, Rt. 38 to Cropwell Rd.  
Townships of Cherry Hill & Pennsauken, Camden County  
Township of Evesham, Burlington County  
UECA-6-70-38-CROPWELL-113380  
**UPC Code:** 113380

Dear Mr. Cahn:

Enclosed herewith are three (3) copies of proposed Utility Engineering and Construction Agreement UECA-6-70-38-CROPWELL-113380 covering the understandings between the State of New Jersey Department of Transportation and Pennsauken Sewerage Authority for the verification, design, protection and/or relocation of certain public works facilities in connection with the design and construction of the above referenced project. We are requesting that your company comply with the Buy America Federal Regulation as stated in the proposed Agreement.

Please take the following actions:

- Have three (3) copies of the Agreement signed, attested to and embossed with your official seal affixed.
- Type or print the name and title of the signer and attester beneath each signature on the Agreement.

- Complete the Vendor Identification Verification form.  
If the name of the “Utility” provided on the Verification form is not identical to the name of the “Utility” shown in the first paragraph of the Agreement, please make changes to the Agreement so that they **exactly match**.
- Prepare a resolution authorizing execution of this Agreement. Said resolution must have Original Signatures & Seals Verify that the Delegated Authority in the Resolution is the same Authority on the Agreement. Please identify the signer of the Agreement by name.  
*(Municipalities only)*
- Return the three (3) signed and attested copies of Agreement to this office. The fourth copy is for your files.
- Complete the attached “Buy America Commitment Letter” acknowledging that the Utility will comply with the Buy America Federal Regulation Requirements U.S.C. 313 and 23 CFR 635.410 and return with the two signed and attested copies of Agreement to this office.
- Submit with the Agreement a “Buy America Assurance Plan” as noted in the Utility Engineering Construction Agreement (UECA) verifying the Utility Company’s compliance with the Federal Buy America requirements for materials and the assurance that the Company will maintain records for three years after the acceptance of the Project. The Utility Company’s Buy America Assurance Plan can be generic and upon approval by the Department can be used for all future Projects.
- Complete the attached “Buy America Certificate of Compliance” Form at the end of the construction of the subject project and submit with Final Construction Invoice.

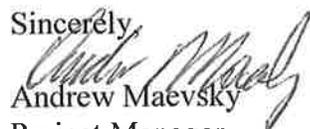
**The Agreement's date is to be left blank.** Said date will be established and entered by the Commissioner upon final Departmental action.

When ready, the Designer will forward to you the approved Utility Owner Design Authorization (Check List) with a schematic drawing indicating the location of your existing and proposed facilities, and the current proposed highway plans to assist you in developing:

- A. Owner plans.
- B. Owner cost estimates.
- C. Pre-construction notice time.
- D. Estimated construction time to accomplish your proposed work.

Should you have any questions, please contact Pooja Parmar, Asst. Project Manager at (609) 530- 4904, email: [pooja.parmar@dot.nj.gov](mailto:pooja.parmar@dot.nj.gov)

Sincerely,



Andrew Maevsky  
Project Manager  
Division of Project Management

Enclosures  
cc: Asst PM, DPM-Group D  
Project File

Route 70 / Route 38 to Cropwell Road  
Evesham Township, Burlington County  
Cherry Hill & Pennsauken Townships, Camden County  
Pennsauken Sewerage Authority  
UECA-6-70-38-CROPWELL-113380  
UPC Code: 113380  
Contract ID No.: 14 10512

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, between the COMMISSIONER OF TRANSPORTATION, acting for and in the name of the STATE OF NEW JERSEY, hereinafter called the "State", and the Pennsauken Sewerage Authority, hereinafter called the "Utility".

WHEREAS, State is about to undertake the design and construction of Route 70 / Route 38 to Cropwell Road located in Township of Evesham, Burlington County and Townships of Cherry Hill and Pennsauken, Camden County, hereinafter called the "Project"; and

WHEREAS, the Project may require the construction of new, and/or the protection, relocation and/or adjustment of facilities of the existing sanitary sewer facility system which is owned and operated by the Utility; and

WHEREAS, Utility's legal right to occupy public right-of-way, subject to the conditions imposed by the State, is in no way mitigated by this Agreement; and

WHEREAS, Utility is not obligated by State law or agreement to relocate its own facilities at its own expense for this type of Project; and

WHEREAS, the provisions of the State's Accommodation of Utilities within Highway Right-of-Way N.J.A.C. 16:25 and Code of Federal Regulations, 23 C.F.R. 645, Subpart B are applicable.

NOW THEREFORE, State and Utility, for the mutual benefits to be obtained, agree as follows:

- (1) The State and Utility shall cooperate in developing plans and cost estimates for their respective work necessitated by the Project.
- (2) The Utility shall designate a responsible representative to coordinate its effort with those of the State.
- (3) The State will, at its sole cost and expense, contract for and cause to be constructed, all items indicated in the State's contract plans and specifications for the Project, related to existing and proposed facilities owned and operated by the Utility.
- (4) The State will authorize and reimburse the Utility for its actual costs for design, review, approval and inspection, for the protection, relocation or adjustment of its existing facilities necessary to accomplish the Project.
- (5) The Utility's preliminary engineering design costs for correspondence, meetings and exchanges of engineering information are eligible for reimbursement and the State will accept billing of these costs after this Agreement is fully executed and issued.

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- (6) The Utility shall disclose and verify its existing facilities at no cost to State within the Project limits identifying the facility type, size and operating potentials.
- (7) The State will indicate the existing and proposed utility facilities, owned and operated by the Utility, and to be constructed by the State, in State's contract documents for the Project.
- (8) When the State proceeds to develop the Project plans, the State and Utility shall jointly identify potential conflicts between the Utility's facilities and the Project, and shall jointly develop a scheme for the protection, relocation, rearrangement and/or betterment of facilities in accordance with N.J.A.C. 16:25 Utility Accommodation to accomplish the Project.
- (9) Subsequent to the development of the above scheme with the approval of the State and concurrence of the Utility, the State will issue a "Utility Owner Design Authorization (Check List)" describing the utility work and authorizing the State's designer to finalize design plans, estimates, and schedules necessary to construct new, and/or protect, relocate, and/or rearrange facilities in concert with the Project, and incorporate them into the State's Project contract documents.
- (10) The State will develop a "Utility Agreement Modification" which may include a Utility Agreement Plan outlining work "To be performed by State's contractor at State Expense", estimated cost for field engineering, inspection and/or valve turning operations to be performed by Utility's personnel. This will be issued in the person of the Program Manager Group D (NJDOT).
- (11) The purpose of this Agreement is to cover all the required utility facility construction, protection, relocation, and rearrangement work necessitated by the Project; however, it is agreed that the State, in the person of the Program Manager Group D (NJDOT), will issue modifications to this Agreement to cover unanticipated work, resulting from Project activities and/or field conditions.
- (12) State will supply the Utility with a copy of the contract plans and specifications when the Project is advertised.
- (13) The State will request, by certified mail, the Utility to submit final invoices for costs incurred by the Utility upon; (a) completion of design; (b) completion of the utility work; or (c) cancellation of the Project. All such invoices shall be submitted to the State within sixty (60) days of this request. The State may not accept invoices for payment submitted after the sixty (60) day period.

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- (14) All matters pertaining to subcontracted work, billing, estimates, survey control, extra work items and inspection responsibility shall be in accordance with the Memorandum Of Record dated January 10, 2013, entitled: "Procedures Governing Estimation of Costs, Requirements During Construction and Billing the New Jersey Department of Transportation for Public Utility Work", and in accordance with the Federal Regulations 23 CFR 645, Subpart A and with it being understood that where the State's Regulations are in conflict with the Federal Regulations, the Federal Regulations shall govern. Billing shall be based on accounting methods used by the Utility in conformity with the system of accounts adopted and prescribed by the Division of Local Government Services of the State of New Jersey. The matter of "Credit for Expired Service Life" has been considered for all items and where allowances apply, same are hereinafter specified in description of items and the cost summary.
- (15) The Utility will comply with the Buy America Federal Regulation requirements U.S.C. 313 and 23 CFR 635.410, for all steel and iron materials furnished by the Utility and its Subcontractors for permanent incorporation in this Project. Under this requirement, all manufacturing processes for steel and iron products shall occur in the United States including all melting, rolling, extruding, machining, bending, grinding, drilling and coating. The Utility Company shall submit a Buy America Commitment letter at the time of execution of this Agreement affirmatively stating that the Utility is committed to complying with all the requirements of the Buy America Federal Regulations, and that the Utility will comply with its approved Buy America Assurance Plan. The Utility's Buy America Assurance Plan shall indicate how the Utility will ensure that only materials that comply with the Federal Buy America requirements will be used for permanent incorporation into this Project. This will include how the Utility will maintain the records of certification from suppliers, fabricators and manufacturers verifying compliance with Buy America Federal Regulations. The State reserves the right to audit such records at the completion of the Project. The lack of these documents will be justification for rejection of the steel and/or iron product thus resulting in nonpayment for all work performed by the Utility.
- With the Final Construction Invoice submission, the Utility shall submit a "Buy America Certification of Compliance" certifying that:
- All steel and iron products provided for permanent incorporation in the Project, were made from steel and iron that was melted and manufactured in the United States including the application of coatings which protect or enhance the value of the material.**
- Or if any material does not comply with these requirements, the Utility will indicate what material does not comply. The State may require the Utility to remove and replace material that does not comply with the Buy America requirements, at no expense to the Department and may deny the Utility reimbursement for all the relocation costs incurred by the Utility.
- (16) The Utility shall perform the work, specified herein, with its own forces wherever possible and only have that portion of the work performed by a consultant or contractor that the Utility is not adequately staffed or equipped to perform with its own forces.

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- (17) The intention of this Agreement is that facilities which are removed, relocated, or disrupted will be replaced in such a manner that shall result in services being restored to the status and degree of use as existed prior to said changes. The Utility and the State agree to jointly use their best efforts to relocate, adjust and/or abandon the existing facilities and construct any new facilities without detrimentally affecting or interrupting services to the Utility's customers. In the event during construction of the Project it is necessary to detrimentally affect or interrupt services, the Utility shall be notified at least 48 hours in advance, unless the particular circumstances dictate less notice.
- (18) The design of utility facilities intended to be constructed by the State for the Utility shall be approved by the Utility before the State includes such facilities in the State's contract documents before the Project is advertised.
- (19) In no case will the State pay for betterment of facilities nor will the State pay any costs for work performed for the sole benefit or convenience of the Utility, the State's contractor, or the Utility's contractor.
- (20) Utility facilities constructed under the terms of this Agreement shall become the sole property of the Utility and the Utility shall be solely responsible for their operation, repair, and maintenance.
- (21) The State will obtain and bear the cost of all permits, environmental or otherwise, relating to the construction of new, and/or the protection, relocation and/or rearrangement of existing facilities, as necessitated by the Project, whether the necessary utility work is within or outside of the highway right-of-way. However, should the Utility choose to install facilities that constitute betterment, then it is the sole responsibility of the Utility to obtain the permits necessary for said betterment. It is further understood that should the Utility desire to install additional facilities, at a future date within the highway right-of-way, the Utility shall obtain the appropriate Utility Permit from the authority having jurisdiction over the highway. This Agreement is the Utility Permit for the work authorized herein.
- (22) The Utility and each Subcontractor will be required to provide monthly employment and wage data to the Department via a web based application and on line electronic Form CC-257R, "Monthly Employment Utilization Report". All Utilities and subcontractors must file employment and wage data reports no later than 10 calendar days following the end of the reporting month. All employment and wage data must be verified as correct and accurate in corroboration with the certified payroll records. Utilities are responsible for insuring that their Subcontractors comply with these reporting requirements.

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- (23) Subject to provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-et seq., the State will be responsible for personal injuries and property damage caused by the actions of the State, its employees or agents which arises out of this Agreement. Any claim for such personal injury or property damage must be filed in accordance with N.J.S.A. 59:8-1 et seq.
- (24) Subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et. Seq., the Utility will be responsible for personal injuries and property damage caused by the actions of the Utility, its employees or agents which arises out of this Agreement. Any claim for such personal injury or property damage must be filed in accordance with N.J.S.A. 59:8-1 et seq.
- (25) The State has estimated the Utility's engineering costs for the Project and will adjust these costs to reflect the actual costs incurred by the Utility by issuing the appropriate Utility Agreement Modification.
- (26) The Utility's engineering costs incurred for the Project are eligible for reimbursement as of February 17, 2015, and are estimated to be \$ 5,000.00.

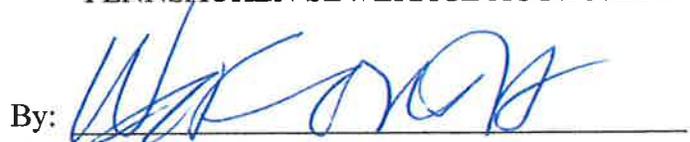
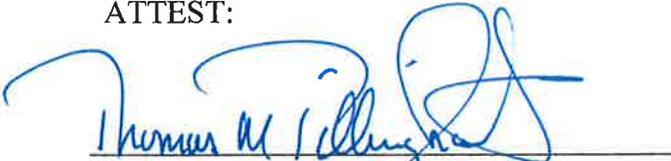
Work done by State's Contractor

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IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed the date and year first written above.

ATTEST:

PENNSAUKEN SEWERAGE AUTHORITY



Name: Thomas M. Tillinghast  
Title: Superintendant

Name: William F. Orth  
Title: Executive Director

ATTEST:

STATE OF NEW JERSEY  
DEPARTMENT OF TRANSPORTATION

\_\_\_\_\_  
Jacqueline Trausi, Dept. Secretary  
Department of Transportation

By: \_\_\_\_\_  
Richard Jaffe, Director  
Division of Capital Program Support

Date: \_\_\_\_\_

This aforementioned Agreement has been reviewed and approved as to form.

JOHN J. HOFFMAN  
ACTING ATTORNEY GENERAL OF  
NEW JERSEY

Recommended:

By: \_\_\_\_\_  
Deputy Attorney General

\_\_\_\_\_  
Andrew Maevsky  
Project Manager  
Division of Project Management – Group D

Date: \_\_\_\_\_

Date: \_\_\_\_\_