

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 6:45 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the All Around Pennsauken newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

Mr. Oren Lutz
Mr. Gregory Schofield
Mr. Roy Bundy
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director
Ms. Robin Fair, Treasurer
Mr. Thomas M. Tillinghast, Superintendent
Mr. David Luthman, Solicitor

Absent was:

Mr. James Cummings

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Bundy and carried to close the public portion of the meeting.

The minutes of the meeting February 21, 2012 were presented for approval.

A motion was made by Mr. Schofield, seconded by Mr. Pennestri to approve the minutes of the regular meeting and the closed session as presented. All Commissioners present signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is \$277,162.47

Mr. Bundy moved to pay the bills as presented, seconded by Mr. Schofield. On roll call all Commissioners present voted yes. The motion to pay the bills carried.

See Bill List Attached

Approval of Utility Balance Adjustment #'s 6659, 6670, 6734, 6746, 6752 & 6763 were presented.

Mr. Pennestri moved for the approval of adjustments while Mr. Bundy seconded the motion. On roll all Commissioners present voted yes to approve the adjustments.

See Journals Attached

PENNSAUKEN SEWERAGE AUTHORITY

MARCH 20, 2012

MEETING FIGURE \$277.162.47

03/20/12
12:39:26

PENNSAUKEN SEWERAGE AUTHORITY
Check Register By Check Date

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 02/22/12 to 03/20/12
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Number
PO #	Description				Contract
608	02/22/12	OPER MAN WIRE OPERATING MANUAL WIRES/TRANS PAYROLL PAYROLL ACCOUNT		02/29/12	1231
P2-00046	PAYROLL W/E 2/19/12		30,361.54		
23494	02/27/12			02/27/12 VOID	0
609	02/28/12	PAYROLL PAYROLL ACCOUNT		02/29/12	1235
P2-00051	PAYROLL W/E 2/26/12		66,593.40		
610	03/06/12	PAYROLL PAYROLL ACCOUNT			1239
P2-00064	PAYROLL W/E 3/4/12		31,436.33		
611	03/13/12	PAYROLL PAYROLL ACCOUNT			1242
P2-00068	PAYROLL W/E 3/11/12		34,107.81		
612	03/20/12	PAYROLL PAYROLL ACCOUNT			1244
P2-00073	PAYROLL W/E 3/18/12		31,448.77		

Checking Account Totals	Paid	Void	Amount Void	Amount Paid
Checks:	5	1	0.00	193,947.85
Direct Deposit:	0	0	0.00	0.00
Total:	5	1	0.00	193,947.85

23493	02/24/12	OPERATING operating cash VALLETT RICHARD B. VALLETT, JR.			1233
12-00007	COMPUTER SUPPORT 12/15-1/9/12		487.50		
23495	02/27/12	MAGRO JENNIFER MAGRO			1234
12-00108	WEBSITE UPDATES		80.00		
23496	02/27/12	UNUMLIFE UNUM LIFE INSUR CO OF AMERICA			1234
12-00109	#LAN684507:DIRECTOR'S DISAB PL		97.73		
23497	03/06/12	Alignment Check		VOID	
23498	03/06/12			03/06/12 VOID	0
23499	03/06/12	PRINT PRINT AND MAIL COMMUNICATIONS			1238
12-00115	PROCESS AND MAIL CYCLE 2 BILLS		1,854.29		
23500	03/08/12	LUTHMAN DAVID A. LUTHMAN			1241
12-00023	LEGAL COUNSEL YEAR OF 2012		1,516.67		
23501	03/20/12	20576000 VICTOR GUERRERO			1246
12-00151	OVERPAYMENT REFUND		237.58		

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PENNSAUKEN SEWERAGE AUTHORITY
Check Register By Check Date

Page No: 2

Check #	Check Date	Vendor Description	Amount Paid	Reconciled/Void	Ref Number Contract
23502	03/20/12	30179000 VIENNA COLEMAN 12-00136 OVERPAYMENT REFUND	174.00		1246
23503	03/20/12	41526001 MR. & MRS. JAMES LE FEVRE 12-00131 OVERPAYMENT REFUND	192.03		1246
23504	03/20/12	ALLIND ALL INDUSTRIAL SAFETY PROD INC 12-00087 3 ADDITIONAL SAFETY VESTS	62.13		1246
23505	03/20/12	ATT AT&T CORPORATION 12-00092 LOCAL/LONG DISTANCE:THRU 3/4	892.04		1246
23506	03/20/12	AUTOSHI AUTO SHINE CAR WASH 12-00105 FULL SRVC #702 ON 1/18/12	5.00		1246
23507	03/20/12	BEVAN BEVAN SECURITY SYSTEMS, INC 12-00146 1YR MONITORING: BURGLAR & FIRE 12-00150 NEW HEAT DETECTOR & LABOR	432.00 153.00 585.00		1246
23508	03/20/12	BEYER BEYER-BARBER COMPANY 12-00142 PREP 2011/2012/2013 GASB-45	4,250.00		1246
23	03/20/12	BOMARK BOMARK INSTRUMENTS INC. 12-00111 CALIBRATE GAS METER	355.00		1246
23510	03/20/12	CCMUA CAMDEN COUNTY MUA 12-00012 REGIONAL SEWER SRVC FOR 2012	81.00		1246
23511	03/20/12	CHICKS CHICK'S TOWING SERVICE, INC 12-00090 ANNUAL VEH INSPECTION TRK #716	753.67		1246
23512	03/20/12	CIARROCC BENITO & NICOLINA CIARROCCHI 12-00020 2012 MEDICAL B COVERAGE	92.20		1246
23513	03/20/12	CINTAS CINTAS FIRST AID & SAFETY 12-00048 RESTOCK CABINET	124.15		1246
23514	03/20/12	COBRA COBRA TECHNOLOGIES CORP. 12-00110 REPAIR CAMERA	1,576.39		1246
23515	03/20/12	COURIER COURIER POST/DAILY JOURNAL 12-00130 NOTICE TO BIDDERS AD: 3/5/12	109.89		1246
23516	03/20/12	DELL DELL MARKETING LP 12-00072 DELL LATTITUDE E5520 (LAPTOP)	1,256.33		1246
23517	03/20/12	DELTA DELTA DENTAL OF NJ, INC. 2018 2012 DENTAL PLAN FOR ADM/O&M	3,786.74		1246
23518	03/20/12	DIGITAL DIGITAL VOICE & DATA CO., INC. 12-00101 REPAIR VOICEMAIL: GINNY'S PHN	90.00		1246

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PENNSAUKEN SEWERAGE AUTHORITY
Check Register By Check Date

Check #	Check Date	Vendor Description	Amount Paid	Reconciled/Void	Ref Number Contract
23519	03/20/12	DONSAUTO Don's Westfield Auto Sply, Inc. 12-00078 SPLYS/EQUIP/SRVCS: FEB 2012	269.72		1246
23520	03/20/12	FASTENAL FASTENAL COMPANY, INC. 12-00129 GLOVES/FOAMING DEGREASER/BOLTS	109.39		1246
23521	03/20/12	FONTANAS Fontana's Auto Repair Inc. 12-00112 DIAGNOSE/REPAIR TRKS 702 & 704 12-00121 DIAGNOSE/REPAIR LEAK: TRK #712 12-00133 REPAIR TAIL GATE - TRUCK #713	761.50 736.05 119.00 ----- 1,616.55		1246
23522	03/20/12	GAGE-IT GAGE-IT, INC. 12-00103 REPAIR BACK FLOW TESTER	99.85		1246
23523	03/20/12	GRAINGER W.W. GRAINGER, INC. 12-00122 SUPPLIES FOR STATIONS	479.00		1246
23524	03/20/12	GROVE GROVE SUPPLY, INC. 12-00104 BACKFLOW PREVENTION PART 12-00145 BRASS TEST ADAPTERS FOR STA'S	249.83 88.22 ----- 338.05		1246
23525	03/20/12	HELMRICH HELMRICH TRANS SYSTEM, INC. 12-00124 TROUBLESHOOT/REPAIR TRK #701	249.63		1246
23526	03/20/12	HESS HESS CORPORATION 12-00061 NATURAL GAS 12-00075 NJ ENERGY CHOICE 1/6-2/3/12	1,194.39 735.88 ----- 1,930.27		1246
23527	03/20/12	IMAG OCE N. AMERICA DOC PRNTG SYS 12-00095 ACCOUNTS: 269670 & 249606	258.30		1246
23528	03/20/12	INGRAM WILLIAM INGRAM 12-00022 2012 MEDICAL B COVERAGE	46.10		1246
23529	03/20/12	MACANANY PATRICIA MACANANY 12-00035 2012 HEALTH COVERAGE	308.05		1246
23530	03/20/12	MCDON73 MCDONALD'S USA, LLC 12-00153 ESCROW/PERFORMANCE BOND REFUND	1,080.00		1246
23531	03/20/12	MM Municipal Maintenance Co. Inc. 11-00560 TEITLEMAN STA - 10/20-11/1/11 11-00561 TEITLEMAN STA: 11/3 & 11/7/11 11-00562 TEITLEMAN STA'S VALVE/PUMP #2 11-00563 FROSTHOFFER STATION: 11/14/11 11-00564 BON AIR STATION: 7/26-11/18/11	1,690.84 1,554.50 316.75 285.00 4,220.00		1246

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PENNSAUKEN SEWERAGE AUTHORITY
Check Register By Check Date

Check #	Check Date	Vendor Description	Amount Paid	Reconciled/Void	Ref Number Contract
11-00566		43RD & HIGH STA: 8/22-10/13/11	1,869.01		
11-00568		41ST & CHESTNUT STA, PUMP #2	6,515.02		
11-00569		WORK COMPLETED @ 43RD & HIGH	4,827.91		
11-00570		DELAIR PUMP STA 10/12-10/26/11	1,001.35		
11-00571		AIRPORT PUMP STA: 11/28/11	129.25		
11-00572		TEITLEMAN PUMP STA: 11/28/11	543.90		
			22,953.53		
23532	03/20/12	MPWC MPWC			1246
12-00132		WATER SHUT OFF FEES 2/8-3/9	1,260.00		
23533	03/20/12	NEWTOWN NEWTOWN OFFC COMPUTER SPLY INC			1246
12-00107		ACP PAYROLL CARDS (100PK)	59.95		
23534	03/20/12	NJAWSTA NEW JERSEY AMERICAN WATER CO			1246
12-00065		WATER SERVICE @ PUMP STATIONS	109.94		
12-00066		USAGE/BASE CHRG #18-1714225-8	58.15		
			168.09		
23535	03/20/12	NJWE NJWEA			1246
12-00126		ANNUAL MAY CONF: TILLINGHAST	1,259.00		
23	03/20/12	OCC ONE CALL CONCEPTS, INC.			1246
12-00076		MARK OUTS - JANUARY	121.54		
23537	03/20/12	PBENNETT PAULINE BENNETT			1246
12-00019		2012 MEDICAL B COVERAGE	46.10		
23538	03/20/12	PDOYLE PATRICK J. DOYLE			1246
12-00021		2012 MEDICAL B COVERAGE	46.10		
23539	03/20/12	PHILA PHILA. BUSINESS FORMS INC.			1246
12-00070		PAYROLL CKS & S/O NTOICES	2,498.98		
23540	03/20/12	PITNEYME PITNEY BOWES			1246
12-00152		POSTAGE MCHN LEASE #1992602	924.00		
23541	03/20/12	PSEG PUBLIC SERVICE ELEC & GAS CO.			1246
12-00114		MONTHLY UTILITY: 17 ACCOUNTS	16,898.80		
23542	03/20/12	REBUILT R.P.C. DRIVELINE SERVICE, LLC			1246
12-00100		REPAIRS @ 41ST & CHSTNT STA	685.80		
23543	03/20/12	REMING REMINGTON VERNICK ARANGO ENGR			1246
12-00134		PENNSAUKEN GOLF COURSE VILLAS	4,437.00		
12-00135		2012 MAINT CONTRACTS & MTG RPT	269.25		
12-00143		MTG/RPTS ANNUAL MAINT CONTRACT	459.00		
0144		TRAIN/LIGHT RAIL REVIEW	846.00		
			6,011.25		

03/20/12
12:39:26

PENNSAUKEN SEWERAGE AUTHORITY
Check Register By Check Date

Check #	Check Date	Vendor Description	Amount Paid	Reconciled/Void	Ref Number Contract
23544	03/20/12	REPUBLIC REPUBLIC SERVICES OF NJ, LLC 12-00016 2012 DUMPSTER RENTAL JAN-DEC	485.80		1246
23545	03/20/12	SAMS SAM'S CLUB/GEMB 12-00063 MISC INVENTORY & SPLYS (2/1)	146.02		1246
23546	03/20/12	SCHWER SCHWERING HARDWARE, INC. 12-00081 SPLYS PURCHASED MONTH OF JAN	154.49		1246
23547	03/20/12	SHAMROCK SHAMROCK PIPE TOOLS 12-00123 SUPPLIES FOR WATER TRUCKS	1,026.45		1246
23548	03/20/12	SIR SIR SPEEDY PRINTING 12-00052 12 COPIES PSA RULES & REGS	145.40		1246
23549	03/20/12	SPRING SPRINGTIME INC. 12-00014 2012 COOLER RENTAL & MAINT 12-00116 MISC. COFFEE SPLYS ORD'D 2/29	29.99 300.00		1246
			329.99		
23550	03/20/12	UNUM UNUM LIFE INSUR CO OF AMERICA 12-00017 ANNUAL LIFE/DISABIL: O&M/ADM	768.89		1246
23551	03/20/12	UPS UNITED PARCEL SERVICE 12-00120 PKGS SENT TO COBRA & GAGE-IT	282.43		1246
23552	03/20/12	VAL VAL ASSOC. LABORATORY, INC. 12-00113 SULFIDE/SAMPLING TESTING	772.00		1246
23553	03/20/12	VALLETT RICHARD B. VALLETT, JR. 12-00007 COMPUTER SUPPORT 12/15-1/9/12	387.50		1246
23554	03/20/12	VANGUARD VANGUARD CLEANING SYSTEM 12-00015 WKLY CLNG/FLOORS/CARPETS	225.00		1246
23555	03/20/12	VERIZON VERIZON WIRELESS 12-00102 WIRELESS CHARGES: 1/11-2/10/12	486.68		1246
23556	03/20/12	WATERENV WATER ENVIRONMENT FEDERATION 12-00118 MBRSH-P-BELSITO/BRUTSCHEA/KEICH 12-00119 MBRSHP RENWAL: T. TILLINGHAST 12-00125 MBRSHP DUES: ALAN GUDIS	237.00 120.00 79.00		1246
			436.00		
23557	03/20/12	WESTMONT WESTMONT HARDWARE, INC. 12-00080 SPLYS PRCHS'D MONTH OF FEB	109.58		1246
23558	03/20/12	WORKNET US REG OCCUP HEALTH OF NJ 12-00149 DS5 PANEL/EBT SCREEN: J DOYLE	81.00		1246

Checking Account Totals Paid Void Amount Void Amount Paid

Check #	Check Date	Vendor Description	Amount Paid	Reconciled/Void	Ref Number Contract
Checks:	63	2	0.00		83,214.62
Direct Deposit:	0	0	0.00		0.00
Total:	63	2	0.00		83,214.62
Report Totals	Paid	Void	Amount Void		Amount Paid
Checks:	68	3	0.00		277,162.47
Direct Deposit:	0	0	0.00		0.00
Total:	68	3	0.00		277,162.47

Fund Description	Fund	Budget Total	Revenue Total
OPERATING FUND	1-01	25,566.03	0.00
OPERATING FUND	2-01	245,233.44	0.00
	T-01	6,363.00	0.00
Total of All Funds:		277,162.47	0.00

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
OPERATING FUND	1-01	25,566.03	0.00	0.00	0.00	25,566.03
OPERATING FUND	2-01	245,233.44	0.00	0.00	0.00	245,233.44
	T-01	6,363.00	0.00	0.00	0.00	6,363.00
Total of All Funds:		277,162.47	0.00	0.00	0.00	277,162.47

02/21/12
11:35:08

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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Code	Description	Count	Arrears/Other	Principal			Penalty	Total
				2011	2012	Future		
105	Balance Adjustment Cancel Charges	2	0.00	1.30-	0.00	0.00	1.36-	2.66-
	Sewer Totals:	2	0.00	1.30-	0.00	0.00	1.36-	2.66-
	Grand Totals:	2	0.00	1.30-	0.00	0.00	1.36-	2.66-

02/21/12
11:35:08

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code Transaction	Yr Prd Type	Principal	Penalty	Total	Descript	Date	Seq
10078000-0 CROGE, JOSEPH L.	Sewer	105		11 3 Balance Adjustment	1.30-	0.06-	1.36-	remove chg	02/21/12	1
10000-0 CROGE, JOSEPH L.	Sewer	105		11 4 Balance Adjustment	0.00	1.30-	1.30-	remove chg	02/21/12	2

02/21/12
11:37:52

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH	Updated Entries:	2	Updated Principal:	1.30-	Updated Penalty:	1.36-	Ref Num:	6670
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03/08/12
13:48:33

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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Code Type	Description	Count	Arrears/Other	Principal			Penalty	Total
				2011	2012	Future		
105	Balance Adjustment							
	Cancel Charges	1	0.00	0.00	25.00-	0.00	0.00	25.00-
	Sewer Totals:	1	0.00	0.00	25.00-	0.00	0.00	25.00-
	Grand Totals:	1	0.00	0.00	25.00-	0.00	0.00	25.00-

03/08/12
13:48:33

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name			Transaction Type							
30903000-0	Sewer	105	NSF	12 1	25.00-	0.00	25.00-	REMOVE NSF CHARGE	03/08/12	1

03/08/12
13:48:57

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

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Batch: DEBORAH	Updated Entries:	1	Updated Principal:	25.00-	Updated Penalty:	0.00	Ref Num:	6734
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03/12/12
13:14:07

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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Co.	.ype Description	Count	Arrears/Other	Principal			Penalty	Total
				2011	2012	Future		
105	Balance Adjustment Cancel Charges	1	0.00	0.00	0.00	0.00	1.30-	1.30-
	Sewer Totals:	1	0.00	0.00	0.00	0.00	1.30-	1.30-
	Grand Totals:	1	0.00	0.00	0.00	0.00	1.30-	1.30-

03/12/12
13:14:07

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code	Yr Prd Transaction Type	Principal	Penalty	Total	Descript	Date	Seq
20536000-0 STAFFORD, ANTOINETTE	Sewer	105		11 4 Balance Adjustment	0.00	1.30-	1.30-	REMOVE INTEREST	03/12/12	1

03/12/12
13:15:00

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

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Batch: DEBORAH Updated Entries: 1 Updated Principal: 0.00 Updated Penalty: 1.30- Ref Num: 6746

02/16/12
10:53:46

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code Transaction	Yr Prd Type	Principal	Penalty	Total	Descript	Date	Seq
90253000-0 ALUMINUM SHAPES BKY	Sewer	405		11 11	0.00	1.51-	1.51-	remove interest	02/16/12	1
				Balance Adjustment						
90253000-0 ALUMINUM SHAPES BKY	Sewer	405		11 12	0.00	107.91-	107.91-	remove interest	02/16/12	2
				Balance Adjustment						

02/16/12
10:59:11

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

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Batch: DEBORAH Updated Entries: 2 Updated Principal: 0.00 Updated Penalty: 109.42- Ref Num: 6659

03/13/12
09:57:34

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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Code Type Description	Count	Arrears/Other	Principal			Penalty	Total
			2011	2012	Future		
Balance Adjustment							
Cancel Charges	2	0.00	1.90-	0.00	0.00	1.09-	2.99-
Sewer Totals:	2	0.00	1.90-	0.00	0.00	1.09-	2.99-
Grand Totals:	2	0.00	1.90-	0.00	0.00	1.09-	2.99-

03/13/12
09:57:34

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code Transaction	Yr Prd Type	Principal	Penalty	Total	Descript	Date	Seq
90304005-0 H M S ASSOC	Sewer	405		11 4	0.00	1.09-	1.09-	REMOVE INTEREST	03/13/12	3
				Balance Adjustment						
90304000-0 H M S ASSOC	Sewer	405		11 4	1.90-	0.00	1.90-	REMOVE INTEREST	03/13/12	4
				Balance Adjustment						

03/13/12
10:00:24

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

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Batch: DEBORAH Updated Entries: 2 Updated Principal: 1.90- Updated Penalty: 1.09- Ref Num: 6752

03/15/12
09:00:09

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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Cc	ype Description	Count	Arrears/Other	Principal			Penalty	Total
				2011	2012	Future		
405	Balance Adjustment Cancel Charges	2	0.00	0.00	0.00	0.00	3.15-	3.15-
	Sewer Totals:	2	0.00	0.00	0.00	0.00	3.15-	3.15-
	Grand Totals:	2	0.00	0.00	0.00	0.00	3.15-	3.15-

03/15/12
09:00:09

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code	Yr Prd Transaction Type	Principal	Penalty	Total	Descript	Date	Seq
90188000-0 FIRE-SEPT 2011 BARAN JR, FREDERICK	Sewer	405		11 3 Balance Adjustment	0.00	2.52-	2.52-	PENALTY CORRECTION	03/15/12	2
90188000-0 FIRE-SEPT 2011 BARAN JR, FREDERICK	Sewer	405		11 4 Balance Adjustment	0.00	0.63-	0.63-	PENALTY CORRECTION	03/15/12	3

03/15/12
09:01:33

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 2 Updated Principal: 0.00 Updated Penalty: 3.15- Ref Num: 6763

The Chairman moved to Old Business.

Resolution No. 12-24 Release of escrow funds and performance bond for McDonald's was presented.

A motion was made by Mr. Schofield to approve the release. It was seconded by Mr. Pennestri. All Commissioners present voted yes on roll call.

See Resolution No. 12-24

Resolution No. 12-25 Renewal of Membership in the NJ Joint Insurance Fund was presented.

Mr. Schofield moved for the approval of the resolution, seconded by Mr. Pennestri. On roll call all Commissioners present votes yes.

See Resolution No. 12-25

Resolution No. 12-26 Award of Re-bid Contract #12-01 for the Repair of Mechanical & Electrical Apparatus for 2012 to the lone bidder, Municipal Maintenance, Inc., as recommended in R&V correspondence #1.

A motion was made by Mr. Schofield to accept the recommendation and award the contract to Municipal Maintenance, Inc. Mr. Bundy seconded the motion. On roll call all Commissioners voted yes.

See Resolution No. 12-26

The Chairman moved to New Business.

Resolution No. 12-27 Authorizing expenditure to Bowman and Company to prepare a state required Flexible Spending Health Care Plan for a sum not to exceed \$1,000.00.

Mr. Schofield made a motion to approve the expense for the state required unfunded plan. Mr. Bundy provided the second. All Commissioners present voted yes on roll call.

See Resolution No. 12-27

The Chairman asked the Treasurer, Robin Fair, for her report.

See Treasurer's Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Chairman accepted the written reports of the Engineers.

See Report from Dennis Yoder
See Report from Jeff Winegar

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AUTHORIZING RELEASE OF ESCROW FUND MONIES
FOR THE PROJECT KNOWN AS MCDONALDS USA, LLC**

WHEREAS, an approval for connection at 6931 S. Crescent Blvd. was given for the above mentioned project; and

WHEREAS, the required \$2,500 escrow fee and performance bond no. 6662058 has been posted; and

WHEREAS, the required two (2) year waiting period has arrived for the release of remaining funds in the escrow account established for this project; and

WHEREAS, the project has been completed and a final inspection of the site performed; and

WHEREAS, said inspection was found to be satisfactory.

NOW, THEREFORE, BE IT RESOLVED that the remaining funds of One Thousand Eighty Dollars (\$1,080.00) in the escrow account and the performance bond be released.


Bill Orth, Secretary

ROLLCALL:

Mr. Lutz - Yes

Mr. Schofield - Yes

Mr. Bundy - Yes

Mr. Cummings - Absent

Mr. Pennestri - Yes

ADOPTED: March 20, 2012

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE
NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND**

WHEREAS, the Pennsauken Sewerage Authority is a member of the New Jersey Utility Authorities Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2011 unless earlier renewed by agreement between the Authority and the Fund; and

WHEREAS, the Authority desires to renew said membership;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Pennsauken Sewerage Authority agrees to renew its membership in the New Jersey Utility Authorities Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Governing Body shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the New Jersey Utility Authorities Joint Insurance Fund evidencing the Authority's intention to renew its membership.

This Resolution agreed to this 20th day of March, 2012

by a vote of: 4 Affirmative

0 Negative

1 Absent



ATTEST

CHAIRPERSON



Oren Lutz, Chairman



Bill Orth, Secretary

ROLLCALL:

Mr. Lutz - Yes

Mr. Schofield - Yes

Mr. Bundy - Yes

Mr. Cummings - Absent

Mr. Pennestri - Yes

ADOPTED: March 20, 2012

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AWARD OF ANNUAL MAINTENANCE AND REPAIR OF
MECHANICAL AND ELECTRICAL APPARATUS CONTRACT #12-01**

WHEREAS, the Pennsauken Sewerage Authority having met in regular session on March 20, 2012; and,

WHEREAS, the Pennsauken Sewerage Authority deems it necessary to re-bid a contract for Maintenance and Repair of Mechanical and Electrical Apparatus due to inconsistencies of time response in the previously approved contract; and,

WHEREAS, previous bidders were duly notified of the Authorities decision to re-bid the contract in order to address and/or correct these inconsistencies.

WHEREAS, the Pennsauken Sewerage Authority has duly advertised for and received re-bids; and,

WHEREAS, **Municipal Maintenance, Inc.** was the lone qualified bidder; and,

WHEREAS, **Municipal Maintenance, Inc.** can respond within the allotted 20 minutes of notification during off hours when emergencies often occur.

NOW, THEREFORE, BE IT RESOLVED as follows:

That the Pennsauken Sewerage Authority shall enter a contract with **Municipal Maintenance, Inc.** in the amount of \$70,300.00 for the Maintenance and Repair of Mechanical and Electrical Apparatus for the fiscal year 2012.


Bill Orth, Secretary

ROLLCALL:

Mr. Lutz - Yes

Mr. Schofield - Yes

Mr. Bundy - Yes

Mr. Cummings - Absent

Mr. Pennestri - Yes

ADOPTED: March 20, 2012

**A RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY (“PSA”)
TO AUTHORIZE THE PREPARATION OF A
“SECTION 125 CAFETERIA PLAN” BY BOWMAN & COMPANY, LLP**

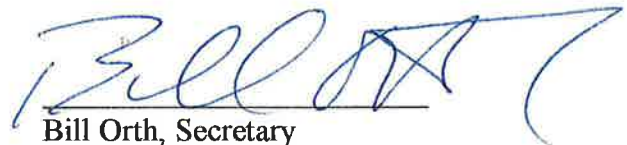
WHEREAS, PSA has need for professional service to prepare and administer a required Section 125 Cafeteria Plan; and

WHEREAS, PSA has previously appointed Bowman & Company, LLP (“Bowman”) to provide professional services pursuant to a fair and open process; and

WHEREAS, Bowman has expertise consistent with the professional service it has been contracted to provide to do as necessary for PSA to comply with its requirements regarding the creation and administration of a plan and has prepared and presented an acceptable budget for these additional services.

NOW THEREFORE BE IT RESOLVED, that PSA engage Bowman & Company, LLP to prepare and administer a Chapter 125 Cafeteria Plan, after consultation with the Executive Director and other employees as he shall determine, for the purpose of electing appropriate options for inclusion in the plan.

BE IT FURTHER RESOLVED, that the services of Bowman & Company shall be in accordance with a proposal made to the PSA and that the services are professional in nature and are consistent with the existing appointment of Bowman & Company as a professional service provider to the PSA.


Bill Orth, Secretary

ROLLCALL:

Mr. Lutz - Yes

Mr. Schofield - Yes

Mr. Bundy - Yes

Mr. Cummings - Absent

Mr. Pennestri - Yes

ADOPTED: March 20, 2012

Treasurer's Report

March 14, 2012

1. Commercial monthly billing totaled \$22225.63. Cycle 2
Residential billing totaled \$772,908.00.

2. Principal lend-a-hand balances as of February 29, 2012:
 - a. Madeline Rawle (deceased) - \$6,813.97
 - b. Dorothy Brittin - \$6,372.96
 - c. Dawn Peluso - \$1,889.40
 - d. Jacklyn Schonewolf - \$2,240.06
 - e. Vincent Giangiuolo - \$378.98
 - f. Robert Ingram - \$6,606.90
 - g. Robert Davis - \$1,645.19
 - h. Karen Muse - \$1,059.27
 - i. Adria Cruz - \$4,322.45
 - j. Carmen Jimenez - \$2,961.00

3. Investments under Trustee Accounts:

\$182,165.44 CD @ Susquehanna Bank 1.25% - Matures 6/30/12
\$170,000.00 CD @ Susquehanna Bank 2% - Matures 4/21/14
\$200,000.00 CD Susquehanna Bank 1.25% - Matures 6/30/12
\$150,000.00 CD Susquehanna Bank 1.10% - Matures 5/13/12
\$26,953.96 Money Market

4. Financial Reports are attached.

Respectfully submitted,



Robin Fair
Treasurer

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2012 - DECEMBER 31, 2012
FOR MONTH OF FEBRUARY 2012

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,200,000.00	229,940.40	327,015.28	\$ 629,075.25	\$ 655,550.87
4004 COMMERCIAL	1,105,000.00	\$ 80,748.35	243,015.69	\$ 21,974.61	\$ 239,064.29
4005 PENALTY	28,000.00	\$ 1,495.04	3,287.19	\$ 2,975.73	\$ 5,559.11
4002 MERCH	176,000.00		1,813.38	\$ -	\$ 1,813.38
4003 C/H	25,000.00		-	\$ -	\$ 2,482.28
4012 OTHER INCOME	5,000.00	\$ 18,484.73	74,160.82		\$ 74,160.82
4013 INVEST INT	8,000.00	\$ 151.64	301.80		\$ 301.80
4014 TRUSTEE INT	30,000.00		-		\$ -
4016 PERMITS (RES)	20,000.00	\$ 100.00	200.00		\$ 200.00
4019 PERMITS (COMM)	50,000.00	\$ 56,701.00	56,701.00		\$ 56,701.00
4021 PERMITS (MERCH)	1,000.00		-		\$ -
4017-18 -FILING-INSP	1,000.00		\$ 15.00		\$ 15.00
4020-JIF INS PREMIUM	10,000.00		\$0.00		\$ -
4050 INT./NOTES PAY.	1,000.00	19.67	44.20		\$ 44.20
Anticipated Balance	90,668.00				
TOTALS	3,750,668.00	387,640.83	706,554.36	654,025.59	1,035,892.75

	<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS	\$ 165,000.00	\$ 5,722.70	\$ 5,722.70	
NET - STIMULUS PROJECTS			0.00	
CAPITAL BUDGET	\$ 165,000.00	\$ 5,722.70	\$ 5,722.70	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$198,387.47
PAYROLL	\$8,011.50
REVENUE	\$ -
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 17,810.89
R & R	\$ 252,165.44
GENERAL	\$ 459,143.07

Range of Revenue Accounts: 2-01-00-410-001 to 2-01-00-430-001
 Range of Budget Accounts: 2-01-01-510-501 to 2-01-03-600-002
 Skip Zero YTD Activity: No Include Non-Budget Accounts: Yes Department Page Break: No
 Subtotal Revenue CAFR: No Subtotal Revenue Department: No

Anticipated = Adopted + Amended
 Excess/Deficit = YTD Revenue - Anticipated + Cancel
 Budgeted = Adopted + Amended + Transfers
 * Current Year Account Does Not Exist

Expended = Expended - Reimbursed
 Balance = Budgeted - YTD Expd - Cancel
 Total Available Revenues = YTD Revenue - YTD Expended

Current Period: 02/01/12 to 02/29/12
 Year To Date As of: 02/29/12
 Subtotal Budget CAFR: No Subtotal Budget Department: No
 Prior Year As of: 02/28/11

% Realized = (YTD Revenue/(Anticip. - Cancel)) * 100 (for accs w/antici
 % Expended = (YTD Expended/(Budgeted - Cancel)) * 100

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit %
2-01-00-410-001	Residential	657,346.58	2,200,000.00	629,075.25	655,550.87	0.00	1,544,449.13-
2-01-00-410-002	Merchantville	0.00	176,000.00	0.00	1,813.38	0.00	174,186.62-
2-01-00-410-003	Cherry Hill	3,104.64	25,000.00	0.00	2,482.28	0.00	22,517.72-
2-01-00-410-004	Commercial	281,905.52	1,105,000.00	21,974.61	239,064.29	0.00	865,935.71-
2-01-00-410-005	A/R Penalty	4,950.33	28,000.00	2,975.73	5,559.11	0.00	22,440.89-
2-01-00-415-001	Permits - Residential	1,279.00	20,000.00	100.00	200.00	0.00	19,800.00-
2-01-00-415-002	Permits - Commercial	0.00	50,000.00	56,701.00	56,701.00	0.00	6,701.00
2-01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-
2-01-00-420-001	other Income	336.05	5,000.00	18,484.73	74,160.82	0.00	69,160.82
2-01-00-420-002	Application and Inspection Feed	45.00	1,000.00	0.00	15.00	0.00	985.00-
2-01-00-420-004	JTF Insurance Premium Refund	0.00	10,000.00	0.00	0.00	0.00	10,000.00-
2-01-00-420-005	Int on Lend-a-Hand Accounts	57.70	1,000.00	19.67	44.20	0.00	955.80-
2-01-00-425-001	Interest from Operating Fund	317.96	8,000.00	151.64	301.80	0.00	7,698.20-
2-01-00-425-002	Interest from Trustee Accounts	5,000.00	30,000.00	0.00	0.00	0.00	30,000.00-
2-01-00-430-001	Anticipated Fund Balance	0.00	90,800.00	0.00	0.00	0.00	90,800.00-
Revenue Total		954,342.78	3,750,800.00	729,482.63	1,035,892.75	0.00	2,714,907.25-

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance %
2-01-01-510-501	ADMIN PSA Management	36,886.00	227,000.00	17,232.00	38,686.00	0.00	188,314.00
2-01-01-510-502	ADMIN Office Staff	45,652.00	225,000.00	17,617.51	42,662.01	0.00	182,337.99
2-01-01-510-503	ADMIN: Commissioners	2,500.00	15,000.00	1,250.00	2,500.00	0.00	12,500.00
2-01-01-510-504	ADMIN: Legal salary	4,550.01	19,000.00	0.00	3,033.34	0.00	15,966.66
2-01-01-510-600	ADMINISTRATION FRINGE BENEFITS						
2-01-01-510-601	ADMIN: PERS/Employers Liabil	0.00	85,000.00	0.00	0.00	0.00	85,000.00
2-01-01-510-602	ADMIN: Social Security	6,607.20	44,000.00	2,806.61	9,388.82	0.00	34,611.18
2-01-01-510-603	ADMIN: Unemp./Disabili	1,127.67	5,500.00	845.78	1,586.53	0.00	3,913.47
2-01-01-510-604	ADMIN: Hospital Benefits	13,747.00	91,000.00	7,240.48	21,095.86	0.00	69,904.14

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance %
2-01-01-510-605	ADMIN: Vision, Dental & Rx	8,845.39	49,000.00	3,456.52	10,590.18	0.00	38,409.82
2-01-01-510-607	ADMIN: Sick/Vac Payback	0.00	66,000.00	0.00	37,485.60	0.00	28,514.40
2-01-01-510-700	ADMINISTRATION OTHER EXPENSES						
2-01-01-510-721	ADMIN: Legal Fees	0.00	5,000.00	0.00	0.00	0.00	5,000.00
2-01-01-510-722	ADMIN: Audit	0.00	35,000.00	0.00	0.00	0.00	35,000.00
2-01-01-510-723	ADMIN: other Professional Fees	300.00	8,000.00	0.00	0.00	0.00	8,000.00
2-01-01-510-736	ADMIN: Public officials Liab.	3,076.13	5,500.00	0.00	2,963.59	0.00	2,536.41
2-01-01-510-750	ADMIN: office supplies & Expense	514.87	12,000.00	756.85	2,258.84	0.00	9,741.16
2-01-01-510-751	ADMIN: Postage	2,065.52	18,000.00	1,598.85	1,598.85	0.00	16,401.15
2-01-01-510-752	ADMIN: Advertising & Printing	2,319.88	12,000.00	80.12	153.71	0.00	11,846.29
2-01-01-510-753	ADMIN: Telephone	862.50	24,000.00	1,234.29	1,234.29	0.00	22,765.71
2-01-01-510-754	ADMIN: Miscellaneous Exp	0.00	5,000.00	0.00	100.00	0.00	4,900.00
2-01-01-510-755	ADMIN: Service contracts	8,014.72	10,000.00	40.00	7,980.00	0.00	2,020.00
2-01-01-510-756	ADMIN: Equipment Rental	0.00	4,000.00	0.00	0.00	0.00	4,000.00
2-01-01-510-757	ADMIN: Building utilities	2,803.32	37,000.00	2,736.86	2,978.50	0.00	34,021.50
2-01-01-510-758	ADMIN: Building Exp. & Repairs	924.97	17,000.00	217.99	1,228.93	0.00	15,771.07
2-01-01-510-759	ADMIN: Financial Exp	3,665.00	6,200.00	1,510.00	1,510.00	0.00	4,690.00
2-01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00
2-01-01-510-762	ADMIN: Education/Dues	291.60	6,000.00	1,980.00	2,151.60	0.00	3,848.40
2-01-01-510-763	ADMIN: Civic Involvement	15,000.00	32,500.00	0.00	15,000.00	0.00	17,500.00
2-01-02-520-500	COST OF SERVICE SALARIES						
2-01-02-520-505	0&M: Union Salaries	146,354.64	912,000.00	56,528.44	129,306.46	0.00	782,693.54
2-01-02-520-506	0&M: Management Salaries	43,080.00	255,000.00	19,608.00	44,018.00	0.00	210,982.00
2-01-02-520-600	COST OF SERVICE FRINGE BENEFIT						
2-01-02-520-601	0&M: PERS	0.00	85,500.00	0.00	0.00	0.00	85,500.00
2-01-02-520-602	0&M: Social securit	14,776.06	96,000.00	5,959.15	14,658.19	0.00	81,341.81
2-01-02-520-603	0&M: Unemployment & Disability	1,738.33	5,500.00	740.15	1,819.82	0.00	3,680.18
2-01-02-520-604	0&M: Hospitalization Benefits	64,096.06	275,000.00	21,314.97	66,084.80	0.00	208,915.20
2-01-02-520-605	0&M: Vision, Dental & RX	21,830.50	119,000.00	8,102.32	27,277.74	0.00	91,722.26
2-01-02-520-607	0&M: Stick/Vac Payback	3,468.00	94,000.00	1,566.00	15,966.14	0.00	78,033.86
2-01-02-520-608	0&M: Uniform Exp.	0.00	8,000.00	1,780.87	1,780.87	0.00	6,219.13
2-01-02-520-700	COST OF SERVICE OTHER EXPENSES						
2-01-02-520-711	0&M: Engineer Fees	1,019.61	20,000.00	61.10	61.10	0.00	19,938.90
2-01-02-520-731	0&M: General Liability/Auto Ins	11,671.39	25,500.00	0.00	12,327.60	0.00	13,172.40
2-01-02-520-732	0&M: Worker's Comp Insurance	22,688.30	50,000.00	0.00	23,555.10	0.00	26,444.90
2-01-02-520-733	0&M: Property	13,311.56	29,000.00	0.00	13,821.17	0.00	15,178.83
2-01-02-520-735	0&M: Fund Expense (JTF)	2,065.10	10,000.00	0.00	2,154.02	0.00	7,845.98
2-01-02-520-741	0&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00
2-01-02-520-755	0&M: Service Contracts	171.84	30,000.00	0.00	0.00	0.00	30,000.00
2-01-02-520-764	0&M: Station utilities	14,377.27	230,000.00	35,922.25	35,922.25	0.00	194,077.75

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance %
2-01-02-520-765	O&M: Trash Removal	1,048.50	10,000.00	485.80	1,546.54	0.00	8,453.46
2-01-02-520-766	O&M: Oper & Maint Expense	2,359.56	45,000.00	1,466.26	2,919.13	0.00	42,080.87
2-01-02-520-767	O&M: Safety Expense	252.12	5,000.00	605.67	709.69	0.00	4,290.31
2-01-02-520-768	O&M: Landscaping	0.00	8,000.00	0.00	0.00	0.00	8,000.00
2-01-02-520-769	O&M: Vehicle & Repair Exp	5,371.62	30,000.00	1,213.60	3,522.78	0.00	26,477.22
2-01-02-520-770	O&M: Fuel/Tolls/mileage Exp	0.00	40,000.00	0.00	0.00	0.00	40,000.00
2-01-02-520-771	O&M: Collection System Exp	1,453.79	45,000.00	3,452.12	4,243.29	0.00	40,756.71
2-01-02-520-772	O&M: Emergency Repairs	0.00	100,000.00	0.00	0.00	0.00	100,000.00
2-01-02-520-773	O&M: Emergency Station Repairs	0.00	90,000.00	0.00	0.00	0.00	90,000.00
2-01-02-520-774	O&M: Chemicals	0.00	1,000.00	0.00	0.00	0.00	1,000.00
2-01-02-520-775	O&M: Permits & Licensing	400.00	3,000.00	0.00	400.00	0.00	2,600.00
2-01-03-600-001	Bond Debt (Principal)	11,847.45	45,600.00	11,847.45	11,847.45	0.00	33,752.55
2-01-03-600-002	Bond Debt (Interest)	4,912.50	9,500.00	4,712.50	4,712.50	0.00	4,787.50
Expenditure Total		548,048.00	3,750,800.00	235,970.51	624,841.29	0.00	3,125,958.71

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenue
2-01	OPERATING FUND	954,342.78	729,482.63	1,035,892.75	548,048.00	235,970.51	624,841.29	411,051.46

Superintendent's Report

Meeting of March 20, 2012

All components of the sanitary sewerage collection system are operating properly.

In regular and preventative maintenance we flushed 71,640 feet of line. 233 feet was root cut and 7,032 feet was TV'd. We responded to 38 calls for service. The call breakdown is as follows:

Main Line stoppages:	0
Vent stoppages:	17
Station alarms:	4
Miscellaneous services:	17

Respectfully submitted,



Thomas M. Tillinghast
Superintendent

REMINGTON & VERNICK ENGINEERS AND AFFILIATES

EDWARD VERNICK, PE, CME, President
CRAIG F. REMINGTON, PLS, PP, Vice President

EXECUTIVE VICE PRESIDENTS
Michael D. Vena, PE, PP, CME (deceased 2006)
Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

DIRECTOR OF OPERATIONS
CORPORATE SECRETARY
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES
John J. Cantwell, PE, PP, CME
Alan Dittenhofer, PE, PP, CME
Frank J. Seney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME, LEED
Charles E. Adamson, PLS, AET
Kim Wendell Bibbs, PE, CME
Marc DeBlasio, PE, PP, CME
Leonard A. Falola, PE, CME
Christopher J. Fazio, PE, CME
Kenneth C. Ressler, PE, CME
Gregory J. Sullivan, PE, PP, CME
Richard B. Czekanski, PE, CME, BCEE

Remington & Vernick Engineers
232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1882 (fax)

Remington, Vernick
& Vena Engineers
9 Allen Street
Toms River, NJ 08753
(732) 286-9220
(732) 505-8416 (fax)

3 Jocama Boulevard, Suite 300-400
Old Bridge, NJ 08857
(732) 955-8000
(732) 591-2815 (fax)

Remington, Vernick
& Walberg Engineers
845 North Main Street
Pleasantville, NJ 08232
(609) 645-7110
(609) 645-7076 (fax)

4907 New Jersey Avenue
Wildwood City, NJ 08260
(609) 522-5150
(609) 522-5313 (fax)

Remington, Vernick
& Beach Engineers
922 Fayette Street
Conshohocken, PA 19428
(610) 940-1050
(610) 940-1161 (fax)

5010 East Trindle Road, Suite 203
Mechanicsburg, PA 17050
(717) 766-1775
(717) 766-0232 (fax)

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March 14, 2012

Mr. William Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08109

RE: Monthly Activity Report

Dear Bill:

The following is a status report of activities since the last Authority meeting.

1. ACTION ITEMS :

Award of a contract for Annual Maintenance & Repairs of Electrical and Mechanical Equipment based on our recommendation letter dated March 14, 2012.

2. ENGINEERING IN PROGRESS :

A contract for Annual Sewer System Repairs has been awarded to SAR Automotive Equipment for the amount of \$159,050.00. Contract documents are being processed.

3. CONSTRUCTION IN PROGRESS :

Pennsauken Golf Course Villas – Construction has been completed and the performance bond can be released with the posting of a maintenance bond and addressing escrow deficiencies.

Very truly yours,

REMINGTON & VERNICK ENGINEERS

By 

Dennis K. Yoder, P.E., P.P., C.M.E.

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March 14, 2012

VIA Email and Regular Mail

Mr. William F. Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08110

Re: Activity Report for March 20, 2012 Meeting

Dear Mr. Orth:

The following constitutes T&M's Activity Report for the Pennsauken Sewerage Authority's March 20, 2012 meeting:

Sulfide Investigation

Following up on the odor issues and high hydrogen sulfide levels in the PSA system, T&M met with Thom Tillinghast and Bill Orth on November 17, 2011 to discuss the results of sulfide testing and potential future action. Based on that meeting, the PSA was to adjust the cycle time for the Airport Road pump station to reduce the wet well holding time. In addition, three additional sulfide testing locations were determined. The PSA instructed VAL Associates Laboratory, Inc. to sample the new locations that were identified. T&M received the sulfide test results for four (4) rounds of testing performed on November 17, December 28, 2011, January 26, 2012, and February 23, 2012. T&M and the PSA will meet within the next week to review the test results and determine the next phase of the investigation.

System Flooding

T&M met with Thom Tillinghast of the PSA on September 14, 2011 to look at areas of sanitary sewer system flooding, primarily the intersection of Magnolia and Florida. System investigation into the causes of the flooding, overflow piping design, sewerage overflow vaults were discussed as possible mitigation measures for the areas experiencing flooding. T&M provided a proposal to the PSA for investigation and engineering on October 3, 2011.

The initial investigation requires access to the pipe system to perform video inspection or smoke testing. This testing is best performed during dry weather periods to reduce the volume of by-pass pumping. T&M has been in contact with Thom Tillinghast regarding scheduling of the testing, however weather has not been cooperative. Once test results are received, T&M will



Mr. William F. Orth, Executive Director
Re: Activity Report for March 20, 2012 Meeting

March 14, 2012
Page 2

require authorization to proceed with services included in our pending proposal submitted on October 3, 2011.

Should you have any questions, please contact me.

Very truly yours,

T&M ASSOCIATES

A handwritten signature in black ink, appearing to read 'Jeffrey B. Winegar'. The signature is fluid and cursive, with a large initial 'J' and 'W'.

Jeffrey B. Winegar, P.E.
Group Manager

Cc: Edwin J. Steck, P.E., C.M.E.

The Chairman asked the Commissioners for any reports.

Mr. Lutz – No Report
Mr. Schofield – No Report
Mr. Bundy – No Report
Mr. Cummings – Absent
Mr. Pennestri – No Report

The Chairman asked the Solicitor, Mr. David Luthman, for his report.

Mr. Luthman reported that Longo Electrical-Mechanical, Inc. intimated that they may report the Authority to the NJ state watchdog agency. However due to the inconsistency of emergency response time problem in their contract it was decided to re-bid the contract. Longo understood our concerns and was able to re-bid, but did not. He is very confident with this decision.

The Chairman asked the Executive Director, Mr. Orth, for his report.

Mr. Orth reported that it was Mr. Luthman's recommendation that the Authority not contract with Richard Ingram as a consultant after his retirement. The laws of the State of NJ have changed drastically imposing harsh penalties on a retiree who returns to work in this capacity with their previous employer. This includes having his retirement declared invalid. All of these details were discussed with Rich and he is agreeable with it.

He also stated that there will be a retirement dinner for Rich probably April 24th. Notifications will be forthcoming with details. And we will be collecting for a gift as yet undetermined.

Mr. Orth stated that there were no items of personnel or litigation to be discussed in closed session.

Mr. Lutz accepted a motion to adjourn the meeting from Mr. Bundy seconded by Mr. Schofield. The motion carried and the meeting was adjourned.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Bill Orth", with a horizontal line underneath it.

Bill Orth, Secretary

REMINGTON & VERNICK ENGINEERS AND AFFILIATES

Correspondence #1

EDWARD VERNICK, PE, CME, President
CRAIG F. REMINGTON, PLS, PP, Vice President

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Michael D. Vena, PE, PP, CME (deceased 2006)
Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

**DIRECTOR OF OPERATIONS
CORPORATE SECRETARY**
Bradley A. Blubaugh, BA, MPA

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Alan Dittenhofer, PE, PP, CME
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Terence Vogt, PE, PP, CME
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March 15, 2012

Mr. William Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08109

**Re: Pennsauken Sewerage Authority
2012 Annual Contract
Contract No. 12-01 - (Rebid)
Maintenance & Repair of Electrical & Mechanical Equipment
Our File No. 0427M026**


Dear Mr. Orth:

We have tabulated the bids received on March 15, 2012, with reference to the above-captioned project and find the low bidder to be Municipal Maintenance Co. in the amount of \$70,300.00, representing Base Bid Items 1 through 8. A copy of the tabulation is enclosed for your review.

Therefore, in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq, the contract should be awarded to the lowest responsible bidder, which appears to be Municipal Maintenance Co. The award should be contingent upon approval of your solicitor and monies being available.

Should you have any questions, please contact me.

Sincerely,
REMINGTON & VERNICK ENGINEERS

By 
Dennis K. Yoder, P.E., P.P., C.M.E.

DKY/gar
enclosure

cc: David A. Luthman, Esq.
Thom Tillinghaust, PSA

1:\water\specs-2011\m0427m026 psa 2012 annual contracts\contract no. 12-01 maintenance & repairs\2nd bid\award ltr. to orth for mun. maint. 3-15-2012.doc

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MEMORANDUM

TO: DENNIS YODER
FROM: Gail Rodgers
RE: Pennsauken Sewerage Authority (Contract 12-01)
PSA 2012 Annual Maintenance & Repair of Electrical and Mechanical Equipment-Rebid
0427M026
DATE: 15-Mar-12

I have reviewed the bids submitted for the above -referenced roject and have found no
apparent errors and/or ommissions. A copy of the bid tabulation has been attached for your
review.

The list of successful bidders is as follows:

<u>CONTRACTOR</u>	<u>BID AMOUNT</u>
MUNICIPAL MAINTENANCE	\$70,300.00

R REMINGTON & VERNICK ENGINEERS
V BID TABULATION

PROJECT NAME:

PSA 2012 Annual Maintenance & Repair of Electrical and Mechanical Equipment-Rebid

PROJECT NUMBER:

0427M026

CLIENT:

Pennsauken Sewerage Authority (Contract 12-01)

MUNICIPAL MAINTENANCE
 1352 TAYLORS LANE
 CINNAMINSON, NJ 08077
 856-786-9434
 ((10%NTE20K&B, CS, SS, etc.))

#	DESCRIPTION	QUANTITY & UNITS		UNITS PRICE	TOTAL
1	Work at Owner's Site: One (1) mechanic, with tools and vehicle, straight time	80	HRS	\$85.00	\$6,800.00
2	Work at Owner's Site: One (1) mechanic, with tools and vehicle, overtime	60	HRS	\$85.00	\$5,100.00
3	Work at Owner's Site: One (1) mechanic's helper, straight time	80	HRS	\$75.00	\$6,000.00
4	Work at Owner's Site: One (1) mechanic's helper, overtime	60	HRS	\$75.00	\$4,500.00
5	Work at Owner's Site: One (1) electrician (journeyman), with tools and vehicle, straight time	120	HRS	\$100.00	\$12,000.00
6	Work at Owner's Site: One (1) electrician (journeyman), with tools and vehicle, overtime	100	HRS	\$100.00	\$10,000.00
7	Work at Owner's Site: One (1) electrician's helper (apprentice), straight time	120	HRS	\$45.00	\$5,400.00
8	Work at Owner's Site: One (1) electrician's helper (apprentice), overtime	100	HRS	\$45.00	\$4,500.00
9	Work at Contractor's Shop: One (1) mechanic, with tools	80	HRS	\$50.00	\$4,000.00
10	Work at Contractor's Shop: One (1) mechanic's helper	80	HRS	\$45.00	\$3,600.00
11	Work at Contractor's Shop: One (1) electrician (journeyman), with tools	80	HRS	\$60.00	\$4,800.00
12	Work at Contractor's Shop: One (1) electrician's helper (apprentice)	80	HRS	\$45.00	\$3,600.00
TOTAL CONSTRUCTION COST					\$70,300.00