

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 4:15 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

- Mr. Oren Lutz
- Mr. Dennis Archible
- Mr. Timothy Ellis
- Mr. James Pennestri

Also present were:

- Mr. Bill Orth, Executive Director
- Mr. Marco DiBattista, Treasurer
- Mr. Thomas M. Tillinghast, Superintendent
- Mr. David Luthman, Solicitor
- Mr. Alan Gudis, Supervisor

Absent was:

- Mr. Gregory Schofield

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Archible and carried to close the public portion. All Commissioners present signified their approval by saying aye.

The minutes of the meeting January 9, 2018 were presented for approval.

A motion was made by Mr. Archible, seconded by Mr. Pennestri to approve the minutes as presented. All Commissioners present signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is\$369,900.38

Mr. Pennestri moved to pay the bills as presented, seconded by Mr. Archible. On roll call all Commissioners present voted yes. The motion carried.

See Bill List Attached

FEBRUARY 20, 2018

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$369,900.98

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 01/10/18 to 02/20/18
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
934	01/16/18	PAYROLL PAYROLL ACCOUNT	43,066.39	01/31/18	2079
935	01/23/18	PAYROLL PAYROLL ACCOUNT	31,912.06	01/31/18	2081
936	01/30/18	PAYROLL PAYROLL ACCOUNT	93,249.69	01/31/18	2083
937	02/06/18	PAYROLL PAYROLL ACCOUNT	20,319.43		2090
938	02/13/18	PAYROLL PAYROLL ACCOUNT	34,777.01		2093
939	02/20/18	PAYROLL PAYROLL ACCOUNT	32,326.66		2095

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	6	0	255,651.24	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	6	0	255,651.24	0.00

OPERATING	OPERATING ACCOUNT	Amount Paid	Reconciled/Void	Ref Num
27832	01/11/18 BOWMAN BOWMAN & COMPANY, LLP	1,500.00	01/31/18	2078
27833	01/11/18 CANON CANON SOLUTIONS AMERICA, INC.	209.89	01/31/18	2078
27834	01/11/18 NJMVC NEW JERSEY MOTOR VEHICLE COMM	150.00	01/31/18	2078
27835	01/11/18 RNM RNM CONSTRUCTION LLC	30,164.17	01/31/18	2078
27836	01/11/18 TM T & M ASSOCIATES	6,562.66	01/31/18	2078
27837	01/11/18 USPOST UNITED STATES POSTAL SERVICE	198.00	01/31/18	2078
27838	01/30/18 20230000 CARLA MCDUFFIE	65.18		2088
27839	01/30/18 30162000 BENITO MORALES	172.69		2088
27840	01/30/18 30571000 TEMPLE LUTHERAN CHURCH	47.02		2088
27841	01/30/18 30595000 MICHAEL BONISISIO	355.80		2088
27842	01/30/18 30603000 FRANCIS DUFFIELD	238.01		2088
27843	01/30/18 61113000 JOHN FEUCHT	569.40		2088
27844	01/30/18 61139008 ESTATE OF THERESA CAVALIERE	25.75		2088
27845	01/30/18 ARNOLDS ARNOLD'S SAFE & LOCK CO., INC.	75.00		2088
27846	01/30/18 BEVAN BEVAN SECURITY SYSTEMS, INC	25.00		2088
27847	01/30/18 BLACKBRN BLACKBURN MFG COMPANY	572.41		2088
27848	01/30/18 GAGE-IT GAGE-IT, INC.	105.56		2088
27849	01/30/18 GAYLE GAYLE CORPORATION	171.28		2088
27850	01/30/18 HOLMAN HOLMAN FORD LINCOLN MERCURY	53.14		2088
27851	01/30/18 JAYSTIRE JAY'S TIRE SERVICE LLC	25.00		2088
27852	01/30/18 NJAMERWA NEW JERSEY AMERICAN WTR CO INC	116.80		2088
27853	01/30/18 NJDEP TREASURER, STATE OF NEW JERSEY	100.00		2088
27854	01/30/18 NJFIRE NJ DIVISION OF FIRE SAFETY	191.00		2088
27855	01/30/18 STEWART STEWART BUSINESS SYSTEMS	67.64		2088
27856	01/30/18 VERIZOFF VERIZON	1,251.32		2088
27857	01/30/18 VERIZON VERIZON WIRELESS	311.16		2088
27858	01/30/18 WBMASON W.B. MASON CO., INC.	938.64		2088
27859	01/30/18 WHARTON WHARTON HARDWARE & SPLY CORP	63.70		2088
27860	01/30/18 WORKNET WORKNET	84.00		2088
27861	02/07/18 PRINT PRINT AND MAIL COMMUNICATIONS	1,704.77		2092
27862	02/20/18 ABCON AB-CON EXTERMINATING INC.	30.00		2097
27863	02/20/18 CANON CANON SOLUTIONS AMERICA, INC.	247.06		2097
27864	02/20/18 CARQUEST CARQUEST AUTO PARTS	724.52		2097
27865	02/20/18 CINTAS CINTAS FIRST AID & SAFETY	102.61		2097
27866	02/20/18 COMCAST COMCAST	273.28		2097
27867	02/20/18 COURIER COURIER POST - DAILY JOURNAL	71.36		2097
27868	02/20/18 CUMMINGS JAMES J. CUMMINGS, JR.	46.10		2097

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING		OPERATING ACCOUNT	Continued		
27869	02/20/18	DELTA DELTA DENTAL OF NJ, INC.	8,439.08		2097
27870	02/20/18	GRAINGER GRAINGER	330.94		2097
27871	02/20/18	GRANTURK GRANTURK EQUIPMENT CO., INC.	258.58		2097
27872	02/20/18	HOLMAN HOLMAN FORD LINCOLN MERCURY	35.03		2097
27873	02/20/18	INGRAM WILLIAM INGRAM	46.10		2097
27874	02/20/18	JKRAMER JOSEPH KRAMER	46.10		2097
27875	02/20/18	LOUGHERY BERNADETTE A LOUGHERY	46.10		2097
27876	02/20/18	LUTHMAN DAVID A. LUTHMAN	1,516.67		2097
27877	02/20/18	MACANANY PATRICIA MACANANY	308.05		2097
27878	02/20/18	MPWC MPWC	1,740.00		2097
27879	02/20/18	NATBATRY NATIONAL BATTERY COMPANY	89.50		2097
27880	02/20/18	NJAMERWA NEW JERSEY AMERICAN WTR CO INC	115.78		2097
27881	02/20/18	NJAW NEW JERSEY AMERICAN WATER CO	56.00		2097
27882	02/20/18	NJAWSTA NEW JERSEY AMERICAN WATER	99.33		2097
27883	02/20/18	OCC ONE CALL CONCEPTS, INC.	191.25		2097
27884	02/20/18	ORTH WILLIAM ORTH	159.34		2097
27885	02/20/18	PDOYLE PATRICK J. DOYLE	46.10		2097
27886	02/20/18	PITNEYME PITNEY BOWES GLOBAL FINANC SVC	747.00		2097
27887	02/20/18	PSEG PUBLIC SERVICE ELEC & GAS CO.	25,327.93		2097
27888	02/20/18	R ORTH ORTH, REGINA	46.10		2097
27889	02/20/18	REDWING RED WING SHOES	876.23		2097
27890	02/20/18	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	188.38		2097
27891	02/20/18	RINGRAM RICHARD INGRAM	46.10		2097
27892	02/20/18	RNM RNM CONSTRUCTION LLC	19,672.24		2097
27893	02/20/18	SCHWER SCHWERING HARDWARE, INC.	197.68		2097
27894	02/20/18	STEWART STEWART BUSINESS SYSTEMS	67.64		2097
27895	02/20/18	TM T & M ASSOCIATES	15,247.19		2097
27896	02/20/18	TRISTATE TRI STATE ENVIRONMENTAL SVCS	251.68		2097
27897	02/20/18	TWPPENN TOWNSHIP OF PENNSAUKEN	425.00		2097
27898	02/20/18	UNUM UNUM LIFE INSUR CO OF AMERICA	1,265.33		2097
27899	02/20/18	VALLETT RICHARD B. VALLETT, JR.	1,425.00		2097
27900	02/20/18	VERIZOFF VERIZON	1,256.21		2097
27901	02/20/18	VERIZON VERIZON WIRELESS	273.67		2097
27902	02/20/18	VIT CATERING BY VITARELLI'S, INC.	320.00		2097
27903	02/20/18	WBMASON W.B. MASON CO., INC.	24,113.46		2097

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	72	0	152,880.71	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	72	0	152,880.71	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	78	0	408,531.95	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	78	0	408,531.95	0.00

Utility Balance Adjustment #'s 14655, 14657, 14694, 14695, 14718, 14721, 14763, 14779, 14780, 14784, 14787 and 14810 were presented.

Mr. Archible moved for the approval of adjustments while Mr. Ellis seconded the motion. On roll call all Commissioners present voted yes for approval.

See Journals Attached

The Chairman moved to Old Business.

No old business.

The Chairman moved to New Business.

- A. Approval of the connection application for Stonegate at St Stephens contingent upon existence of adequate excess capacity within the downstream components of the Authority's collection facilities to accommodate the project's wastewater flows. (See correspondence #1)

The Superintendent reported adequate capacity exists to serve this project.

A motion was made by Mr. Pennestri to approve this connection application. Mr. Archible seconded it. On roll call all Commissioners present voted yes.

See Correspondence #1

- B. Resolution No 18-17 Authorizing Executive Director to Endorse the TWA Application for the Project known as Nelson V. Brittin Village.

A motion was made by Mr. Archible to approve the Resolution. Mr. Ellis seconded the motion. On roll call all Commissioners present voted yes.

See Resolution No. 18-17

The Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer's Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Chairman asked the Commissioners for any reports.

Mr. Lutz – No Report

January 2, 2018
10:24 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 1 Updated Principal: 25.00- Updated Penalty: 0.00 Ref Num: 14655

January 2, 2018
10:23 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
41358000-0 CASILLA, ELIEZER	Sewer	105	NSF Balance Adjustment	17 4	25.00-	0.00	25.00-	CANCEL CHARGES	12/29/17	1

January 2, 2018
12:06 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 1 Updated Principal: 75.00- Updated Penalty: 0.00 Ref Num: 14657

January 2, 2018
12:05 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
21004000-0 FOREMAN, SELINA L	Sewer	105	SOM Balance Adjustment	17 3	75.00-	0.00	75.00-	CANCEL SOM CHARGE	12/29/17	1

January 10, 2018
03:01 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 5 Updated Principal: 0.00 Updated Penalty: 6.28- Ref Num: 14694

January 10, 2018
03:00 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code Transaction	Yr Prd Type	Principal	Penalty	Total	Descript	Date	Seq
40887000-0 KRAWCZYK, JOLANTA-DISC PERM #13221	Sewer	105		16 3	0.00	0.12-	0.12-	CANCEL CHARGES	01/10/18	1
				Balance Adjustment						
40887000-0 KRAWCZYK, JOLANTA-DISC PERM #13221	Sewer	105		16 4	0.00	1.54-	1.54-	CANCEL CHARGES	01/10/18	2
				Balance Adjustment						
40887000-0 KRAWCZYK, JOLANTA-DISC PERM #13221	Sewer	105		17 1	0.00	1.54-	1.54-	CANCEL CHARGES	01/10/18	3
				Balance Adjustment						
40887000-0 KRAWCZYK, JOLANTA-DISC PERM #13221	Sewer	105		17 2	0.00	1.54-	1.54-	CANCEL CHARGES	01/10/18	4
				Balance Adjustment						
40887000-0 KRAWCZYK, JOLANTA-DISC PERM #13221	Sewer	105		17 3	0.00	1.54-	1.54-	CANCEL CHARGES	01/10/18	5
				Balance Adjustment						

January 10, 2018
03:38 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 6 Updated Principal: 261.35- Updated Penalty: 13.45- Ref Num: 14695

January 10, 2018
03:35 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code	Yr Prd Transaction Type	Principal	Penalty	Total	Descript	Date	Seq
40887000-0 KRAWCZYK, JOLANTA-DISC PERM #13221	Sewer	105		16 3 Balance Adjustment	3.85-	0.36-	4.21-	CANCEL CHARGES	01/10/18	1
40887000-0 KRAWCZYK, JOLANTA-DISC PERM #13221	Sewer	105		16 4 Balance Adjustment	51.50-	4.62-	56.12-	CANCEL CHARGES	01/10/18	2
40887000-0 KRAWCZYK, JOLANTA-DISC PERM #13221	Sewer	105		17 1 Balance Adjustment	51.50-	4.62-	56.12-	CANCEL CHARGES	01/10/18	3
40887000-0 KRAWCZYK, JOLANTA-DISC PERM #13221	Sewer	105		17 2 Balance Adjustment	51.50-	3.08-	54.58-	CANCEL CHARGES	01/10/18	4
40887000-0 KRAWCZYK, JOLANTA-DISC PERM #13221	Sewer	105		17 3 Balance Adjustment	51.50-	0.77-	52.27-	CANCEL CHARGES	01/10/18	5
40887000-0 KRAWCZYK, JOLANTA-DISC PERM #13221	Sewer	105		17 4 Balance Adjustment	51.50-	0.00	51.50-	CANCEL CHARGES	01/10/18	6

January 18, 2018
10:18 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Page No: 1

Batch: CINDY	Updated Payments:	1	Updated Payment Amt:	51.50-	Updated Penalty:	0.00	Ref Num: 14718
			Updated Total:	51.50-			
	Updated Revenue:	1	Updated Revenue Amt:	51.50-			

January 18, 2018
10:15 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: CINDY

Batch Id: CINDY	Batch Type: Payment/Reversal	Batch Date: 01/16/18	Sort By: Sequence						
Type	Id	Name/Comment	Subseq Cert Num	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk Id
Outside Buyer	Subseq Adj Code				Install	Int			
Sewer 40682000-0	US BANK TRUST NA - T	2908.	10.	17 4 001R	51.50-	0.00	51.50-CK	3718772499	
Original Payment Date: 01/10/18	Payment Reference:	14696	6						

January 18, 2018
11:19 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Page No: 1

Batch: CINDY	Updated Payments:	1	Updated Payment Amt:	51.50-	Updated Penalty:	0.77-	Ref Num: 14721
			Updated Total:	52.27-			
	Updated Revenue:	2	Updated Revenue Amt:	52.27-			

January 18, 2018
11:18 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: CINDY

Batch Id: CINDY Batch Type: Payment/Reversal Batch Date: 01/17/18 Sort By: Sequence

Type	Id	Name/Comment	Subseq	Cert Num	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk Id
Outside Buyer	Subseq	Adj Code				Install	Int			
Sewer	11132000-0	LOVITT, JOYCE	603.	17.	17 4 001R	51.50-	0.77-	52.27-	CK	3718654437
Original Payment Date:	01/08/18		Payment Reference:	14679	2					

February 1, 2018
10:51 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 1 Updated Principal: 0.00 Updated Penalty: 0.85- Ref Num: 14763

February 1, 2018
10:47 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
10784000-0 GUZMAN, ROY	Sewer	105		17 4	0.00	0.85-	0.85-	CANCEL CHARGES	02/01/18	1
			Balance Adjustment							

February 5, 2018
10:53 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 1 Updated Principal: 238.01 Updated Penalty: 0.00 Ref Num: 14779

February 5, 2018
10:51 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
30603000-0 DUFFIELD, FRANCIS J.	Sewer	102			238.01	0.00	238.01	CREDIT REFUND	01/30/18	1

February 5, 2018
11:03 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 2 Updated Principal: 595.15 Updated Penalty: 0.00 Ref Num: 14780

February 5, 2018
11:02 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
61113000-0 FEUCHT, JOHN	Sewer	102			569.40	0.00	569.40	CUSTOMER REFUND	01/30/18	1
			Refund Overpayment							
61139008-0 LUKASIAK, RICHARD	Sewer	102			25.75	0.00	25.75	CUSTOMER REFUND	01/30/18	2
			Refund Overpayment							

February 6, 2018
11:22 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 3 Updated Principal: 575.51 Updated Penalty: 0.00 Ref Num: 14784

February 6, 2018
11:20 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
30595000-0 BONISISIO, MICHAEL	Sewer	102			355.80	0.00	355.80	CUSTOMER REFUND	01/30/18	1
			Refund Overpayment							
30571000-0 TEMPLE LUTHERAN CHUR	Sewer	102			47.02	0.00	47.02	CUSTOMER REFUND	01/30/18	2
			Refund Overpayment							
30162000-0 MORALES, BENITO	Sewer	102			172.69	0.00	172.69	CUSTOMER REFUND	01/30/18	3
			Refund Overpayment							

February 6, 2018
03:11 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 1 Updated Principal: 65.18 Updated Penalty: 0.00 Ref Num: 14787

February 6, 2018
03:08 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
20230000-0 PURNELL, ROBERT	Sewer	102	Refund Overpayment		65.18	0.00	65.18	CUSTOMER REFUND	01/30/18	1

February 14, 2018
10:00 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Page No: 1

Batch: CINDY	Updated Payments:	1	Updated Payment Amt:	51.50-	Updated Penalty:	0.00	Ref Num: 14810
			Updated Total:	51.50-			
	Updated Revenue:	1	Updated Revenue Amt:	51.50-			

February 14, 2018
09:58 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: CINDY

Batch Id: CINDY Batch Type: Payment/Reversal Batch Date: 02/09/18 Sort By: Sequence

Type	Id	Name/Comment	Subseq	Cert Num	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk Id
	Outside Buyer	Subseq Adj Code				Install	Int			
Sewer	50001049-0	SMITH, BENJAMIN	3301.	12.	17 4 001R	51.50-	0.00	51.50-	CK	3720690824
	Original Payment Date:	02/05/18	Payment Reference:	14775	3					

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AUTHORIZING THE EXECUTIVE DIRECTOR TO ENDORSE
THE TWA APPLICATION FOR THE PROJECT KNOWN AS
NELSON V. BRITTIN VILLAGE**

WHEREAS, the Pennsauken Sewerage Authority having met in regular session on February 20, 2018; and

WHEREAS, the Pennsauken Sewerage Authority wishes to submit an executed Treatment Works Application for the project known as Nelson V. Brittin Village to the New Jersey Department of Environmental Protection for their approval; and

WHEREAS, the application has been reviewed by T&M Associates and found to be complete and correct.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby authorize the Executive Director to execute and submit the Treatment Works Permit Application for Nelson V. Brittin Village.



Bill Orth, Secretary

ROLLCALL:

Mr. Lutz – Yes

Mr. Schofield – Absent

Mr. Archible – Yes

Mr. Ellis – Yes

Mr. Pennestri – Yes

ADOPTED: February 20, 2018

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2018- DECEMBER 31, 2018
FOR MONTH OF JANUARY

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,655,000.00	113,079.86	113,079.86	\$ 29,839.65	\$ 29,839.65
4004 COMMERCIAL	1,260,000.00	59,332.96	\$ 59,332.96	\$ 257,093.85	\$ 257,093.85
4005 PENALTY	40,000.00	2,068.31	\$ 2,068.31	\$ 2,395.04	\$ 2,395.04
4002 MERCH	205,000.00		\$ -		\$ -
4003 C/H	31,000.00		\$ -		\$ -
4012 OTHER INCOME	3,000.00		\$ -		\$ -
4013 INVEST INT	1,000.00	294.65	\$ 294.65		\$ 294.65
4014 TRUSTEE INT	5,000.00	187.12	\$ 187.12		\$ 187.12
4016 PERMITS (RES)	5,000.00	200.00	\$ 200.00		\$ 200.00
4019 PERMITS (COMM)	25,000.00	100.00	\$ 100.00		\$ 100.00
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$500.00		\$ -		\$ -
4050 INT./LEND-A-HAND	500.00	3.48	\$ 3.48		\$ 3.48
Anticipated Balance	-		\$ -		\$ -
TOTALS	4,244,000.00	175,266.38	175,266.38	289,328.54	290,113.79
		<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS/CAPITAL		\$ 190,000.00	\$ -		

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$1,187,017.09
PAYROLL	\$14,193.93
REVENUE	\$ 112,790.08
DEBT. SERVICE	
DEBT. SERV. RESERVE	\$ 54,605.44
R & R	\$ 251,252.11
GENERAL	\$ 255,589.48

Investments under Trustee Accounts:

51,780.98 CD with 1st Colonial Bank @ 1.5% - MATURES 07/23/18
183,789.69 CD with 1st Colonial Bank @ 1.50% - MATURES 12/24/18
75,000.00 CD with 1st Colonial Bank @ 1.50% - Matures 4/29/18
101,997.25 CD with 1st Colonial Bank @ 1.00% - Matures 4/29/2019
269,396.45 Money Market

Principal lend-a-hand balances as of January 31, 2018:

\$12,743.44

M. Rawle	\$6,813.97	C. Jimenez	\$394.61
D. Brittin	\$4,649.57	E. Black	\$0.00
D. Peluso	\$700.22		
J. Schonewolf	\$185.07		

Revenue Account Range: 01-00-410-000 to 01-00-430-001 Include Non-Anticipated: Yes Year To Date As of: 01/31/18
 Expend Account Range: 01-01-510-500 to 01-03-600-002 Include Non-Budget: Yes Current Period: 01/01/18 to 01/31/18
 Print Zero YTD Activity: No Prior Year: 01/01/17 to 01/31/17

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-410-001	Residential	29,838.42	2,655,000.00	29,839.65	29,839.65	0.00	2,625,160.35-	1
01-00-410-002	Merchantville	0.00	205,000.00	0.00	0.00	0.00	205,000.00-	0
01-00-410-003	Cherry Hill	0.00	31,000.00	0.00	0.00	0.00	31,000.00-	0
01-00-410-004	Commercial	272,483.62	1,260,000.00	257,093.85	257,093.85	0.00	1,002,906.15-	20
01-00-410-005	A/R Penalty	2,978.24	40,000.00	2,395.04	2,395.04	0.00	37,604.96-	6
01-00-415-001	Permits - Residential	400.00	5,000.00	300.00	300.00	0.00	4,700.00-	6
01-00-415-002	Permits - Commercial	0.00	25,000.00	0.00	0.00	0.00	25,000.00-	0
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	175.00	3,000.00	0.00	0.00	0.00	3,000.00-	0
01-00-420-002	Application and Inspection Fees	0.00	500.00	0.00	0.00	0.00	500.00-	0
01-00-420-004	JTF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-420-005	Int on Lend-a-Hand Accounts	40.45	500.00	3.48	3.48	0.00	496.52-	1
01-00-425-001	Interest from Operating Fund	266.92	1,000.00	294.65	294.65	0.00	705.35-	29
01-00-425-002	Interest from Trustee Accounts	7.50	5,000.00	0.00	0.00	0.00	5,000.00-	0
	OPERATING REVENUES Revenue Total	306,190.15	4,244,000.00	289,926.67	289,926.67	0.00	3,954,073.33-	7

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	23,294.01	260,000.00	19,560.00	19,560.00	0.00	240,440.00	8
01-01-510-502	ADMIN Office Staff	26,670.16	245,000.00	21,861.95	21,861.95	0.00	223,138.05	9
01-01-510-503	ADMIN: Commissioners	1,250.00	18,000.00	1,500.00	1,500.00	0.00	16,500.00	8
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liabil	0.00	101,720.00	0.00	0.00	0.00	101,720.00	0
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	6,308.69	50,000.00	5,562.87	5,562.87	0.00	44,437.13	11
01-01-510-603	ADMIN: SUI/SOI/FLI	690.23	4,000.00	619.68	619.68	0.00	3,380.32	15
01-01-510-604	ADMIN: Hospital Benefits	19,296.37	150,000.00	20,623.08	20,623.08	0.00	129,376.92	14
01-01-510-605	ADMIN: Vision, Dental & Rx	6,447.42	55,000.00	5,626.77	5,626.77	0.00	49,373.23	10
01-01-510-607	ADMIN: Sick/Vac Payback	30,202.00	64,000.00	28,920.00	28,920.00	0.00	35,080.00	45
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.67	20,000.00	1,516.67	1,516.67	0.00	18,483.33	8
01-01-510-722	ADMIN: Audit	0.00	37,000.00	0.00	0.00	0.00	37,000.00	0
01-01-510-723	ADMIN: Other Professional Fees	0.00	20,000.00	575.00	575.00	0.00	19,425.00	3
01-01-510-736	ADMIN: Public Officials Liab.	3,851.83	7,000.00	4,029.49	4,029.49	0.00	2,970.51	58
01-01-510-750	ADMIN: Office supplies & Expense	170.00	15,000.00	543.17	543.17	0.00	14,456.83	4

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-751	ADMIN: Postage	0.00	16,000.00	0.00	0.00	0.00	16,000.00	0
01-01-510-752	ADMIN: Advertising & Printing	0.00	15,000.00	903.00	903.00	0.00	14,097.00	6
01-01-510-753	ADMIN: Telephone	1,699.24	23,000.00	1,251.32	1,251.32	0.00	21,748.68	5
01-01-510-754	ADMIN: Miscellaneous Exp	0.00	3,585.00	0.00	0.00	0.00	3,585.00	0
01-01-510-755	ADMIN: Service Contracts	10,855.06	15,000.00	11,460.36	11,460.36	0.00	3,539.64	76
01-01-510-756	ADMIN: Equipment Rental	0.00	4,500.00	0.00	0.00	0.00	4,500.00	0
01-01-510-757	ADMIN: Building Utilities	2,799.79	35,000.00	361.28	361.28	0.00	34,638.72	1
01-01-510-758	ADMIN: Building Exp. & Repairs	3,786.81	17,900.00	49.99	49.99	0.00	17,850.01	0
01-01-510-759	ADMIN: Financial Exp	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	1,318.60	8,000.00	2,298.60	2,298.60	0.00	5,701.40	29
01-01-510-763	ADMIN: Civic Involvement	15,000.00	182,500.00	15,000.00	15,000.00	0.00	167,500.00	8
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	OBM: Union Salaries	80,485.84	943,000.00	79,278.28	79,278.28	0.00	863,721.72	8
01-02-520-506	OBM: Management Salaries	18,546.00	198,000.00	15,200.00	15,200.00	0.00	182,800.00	8
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	OBM: PERS	0.00	101,720.00	0.00	0.00	0.00	101,720.00	0
01-02-520-602	OBM: FICA/SOCIAL SECURITY/MEDICARE	7,861.26	95,000.00	7,929.76	7,929.76	0.00	87,070.24	8
01-02-520-603	OBM: SUI/SDI/FLLI	976.29	6,000.00	984.74	984.74	0.00	5,015.26	16
01-02-520-604	OBM: Hospitalization Benefits	53,636.44	340,000.00	55,251.18	55,251.18	0.00	284,748.82	16
01-02-520-605	OBM: Vision, Dental & Rx	14,396.22	126,700.00	14,598.37	14,598.37	0.00	112,101.63	12
01-02-520-607	OBM: Sick/vac Payback	3,284.00	97,500.00	8,772.00	8,772.00	0.00	88,728.00	9
01-02-520-608	OBM: Uniform Exp.	0.00	8,000.00	105.00	105.00	0.00	7,895.00	1
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	OBM: Engineer Fees	0.00	40,000.00	0.00	0.00	0.00	40,000.00	0
01-02-520-731	OBM: General Liability/Auto Ins	10,600.23	27,500.00	10,433.74	10,433.74	0.00	17,066.26	38
01-02-520-732	OBM: Worker's Comp Insurance	21,719.54	53,000.00	23,230.03	23,230.03	0.00	29,769.97	44
01-02-520-733	OBM: Property	22,264.39	46,500.00	22,426.70	22,426.70	0.00	24,073.30	48
01-02-520-735	OBM: Fund Expense (JIF)	2,328.94	10,000.00	2,261.03	2,261.03	0.00	7,738.97	23
01-02-520-741	OBM: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
01-02-520-755	OBM: Service Contracts	0.00	30,000.00	0.00	0.00	0.00	30,000.00	0
01-02-520-764	OBM: Station Utilities	13,764.86	200,000.00	0.00	0.00	0.00	200,000.00	0
01-02-520-765	OBM: Trash Removal	317.75	12,000.00	188.38	188.38	0.00	11,811.62	2
01-02-520-766	OBM: Oper & Maint Expense	1,558.10	31,000.00	6,761.26	6,761.26	0.00	24,238.74	22
01-02-520-767	OBM: Safety Expense	516.90	5,000.00	0.00	0.00	0.00	5,000.00	0
01-02-520-768	OBM: Landscaping	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0
01-02-520-769	OBM: Vehicle & Repair Exp	655.27	40,000.00	150.00	150.00	0.00	39,850.00	0
01-02-520-770	OBM: Fuel/Tolls/Mileage Exp	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0
01-02-520-771	OBM: Collection System Expense	5,559.36	60,400.00	340.54	340.54	0.00	60,059.46	1
01-02-520-772	OBM: Emergency Repairs	4,890.00	140,000.00	0.00	0.00	0.00	140,000.00	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-773	O&M: Emergency Station Repairs	0.00	143,000.00	0.00	0.00	0.00	143,000.00	0
01-02-520-774	O&M: Chemicals	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-02-520-775	O&M Permits & Licensing	248.00	2,500.00	291.00	291.00	0.00	2,209.00	12
01-03-600-001	Bond Debt (Principal)	0.00	45,550.00	0.00	0.00	0.00	45,550.00	0
01-03-600-002	Bond Debt (Interest)	0.00	6,925.00	0.00	0.00	0.00	6,925.00	0
	OPERATING FUND Expend Total	418,766.27	4,244,000.00	390,465.24	390,465.24	0.00	3,853,534.76	9
Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
01	OPERATING FUND	306,190.15	289,926.67	289,926.67	418,766.27	390,465.24	390,465.24	100,538.57-

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
	Final Total	306,190.15	289,926.67	289,926.67	418,766.27	390,465.24	390,465.24	100,538.57-

Superintendent's Report

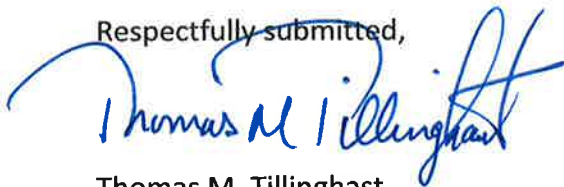
Meeting of February 20, 2018

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 351,053 feet of gravity sewer main. 1,508 feet was root cut and 8,959 feet was inspected using our CCTV equipment. We responded to 84 calls for service. The call breakdown is as follows:

Main Line stoppages:	8
Vent stoppages:	25
Station alarms:	15
Miscellaneous services:	36

Respectfully submitted,

A handwritten signature in blue ink that reads "Thomas M. Tillinghast". The signature is stylized with a large, sweeping initial "T" and "M".

Thomas M. Tillinghast
Superintendent

Mr. Schofield – Absent
Mr. Archible – No Report
Mr. Ellis – No Report
Mr. Pennestri – No Report

The Chairman asked the Solicitor Mr. David Luthman for his report.

Mr. Luthman had nothing more to report.

The Chairman asked the Executive Director Mr. Bill Orth for his report.

Mr. Orth had nothing more to report but presented the following correspondence.

#1. T&M Re: PSA Connection Application for Stonegate at St. Stephens..... 1/18/18

As there were no items of personnel or litigation, Mr. Lutz requested a motion to adjourn. Mr. Archible moved for adjournment. Mr. Ellis seconded the motion. All Commissioners present signified their approval saying aye.

Respectfully submitted,


Bill Orth, Secretary



YOUR GOALS. OUR MISSION.

January 18, 2018

Mr. William F. Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Boulevard
Pennsauken, NJ 08110

Re: Stonegate at St. Stephens
Phase II
Block 6001, Lot 73.02
Pennsauken, NJ
PNSAR0100

Dear Mr. Orth:

T&M Associates has received submission of the following materials for review, in support of the Connection Application for Stonegate at St. Stephens, Block 6001, Lot 73.02, Pennsauken, NJ.

- Three (3) copies of the Connection Application
- Two (2) copies of the Overall Site Plan
- One (1) copy of Steven Bagge's letter dated 11/22/17 enclosing all documents and fees and giving a short description of the project.

This Connection Application is for the approval of the Stonegate at St. Stephens Sewer Main Connection. The project site is identified as Lot 73.02, Block 6001 on the Pennsauken Township Tax Assessment Maps. The proposed project includes the construction of approximately two hundred and seventy (270) foot extension of Sewer main. The project proposes sixty-three (63) one bedroom and five (5) two bedroom age restricted apartments. The sewer main connection is proposed at an existing manhole located in the intersection of Sinkinson Avenue and Browning Road

Review Comments

Based on the information provided, the following fees apply

Initial Application Fee:	\$15.00
Escrow Fee:	\$2,500.00
Connection Fee:	\$85,261 (\$2,386 for the first three units plus \$1,275 for each additional unit)
Performance Bond	\$13,636.00 (T&M estimated construction cost plus 20% contingency)



Le: Mr. William F. Orth
Re: PSA Connection Application
Stonegate at St. Stephens
Pennsauken Township, Camden County

January 18, 2018
Page 2

With the understanding that adequate excess capacity exists within the downstream components of the Authority's collection facilities to adequately accommodate this project's wastewater flows, it is our recommendation that the Authority endorse this application conditioned upon the satisfactory resolution of the above noted comments.

If you should have any questions, please contact our office.

Very truly yours,
T&M ASSOCIATES

A. Maxwell Peters, P.E., C.M.E.
Principal Engineer

Cc: Thom Tillinghast, PSA Superintendent
Marco DiBattista, PSA Treasurer
James M. Reynolds, St. Stephen's RC Church
Stephen Bagge, P.E., Speitel & Speitel

IMPROVEMENTS COST ESTIMATE

TWP:	TOWNSHIP OF PENNSAUKEN	LOT & BLOCK. : LOT 73.02 BLOCK 6001
COUNTY:	CAMDEN COUNTY	DATE: 1/1/2018
LOCATION:	Stonegate at St. Stephens	REV:
PREPARED BY:	T&M Associates	SERVICE: Age and Income Restricted Housing

SANITARY SEWER

ITEM No.	QTY	UNIT	ITEM	UNIT COST	PRICE	SUB-TOTAL
1	155	LF	6" PVC, SDR 35, Furnished & installed 0-6' Deep	\$ 20.00	\$ 3,100.00	
2	115	LF	8" PVC, SDR 35, Furnished & installed 0-6' Deep	\$ 20.00	\$ 2,300.00	
3	2	UN	4" PVC Cleanouts	\$ 90.00	\$ 180.00	
4	1	UN	Manhole, 0-6' Deep	\$ 1,900.00	\$ 1,900.00	
5	1	LS	Tie into existing MH	\$ 1,000.00	\$ 1,000.00	
6	115	LF	Saw Cut	\$ 2.50	\$ 287.50	
7	52	SY	Remove Paving	\$ 8.00	\$ 416.00	
8	52	CY	Back fill	\$ 15.00	\$ 780.00	
9	52	SY	Pavement restoration 6",3" 2"	\$ 25.00	\$ 1,300.00	
10	1	LS	As built plan	\$ 2,000.00	\$ 2,000.00	
11	600	LF	Testing	\$ 2.00	\$ 1,200.00	
Total Sanitary Sewer Construction Cost						\$ 11,363.50
20% Contingency						\$ 2,272.70
Bond Amount						\$ 13,636.20