

Meeting of February 18, 2020

The Vice-Chairman, Gregory Schofield, called the meeting of the Pennsauken Sewerage Authority to order at 4:00 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Schofield stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Schofield asked for a roll call. The following Commissioners were present:

Mr. Gregory Schofield
Mr. Timothy Ellis
Mr. Dennis Archible
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director
Mr. Marco DiBattista, Treasurer
Mr. Thomas M. Tillinghast, Superintendent
Mr. David Luthman, Solicitor

Absent was:

Mr. Oren Lutz

The Vice-Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Ellis and carried to close the public portion of the meeting. All commissioners present signified their approval by saying aye.

The minutes of the meeting January 14, 2020 were presented for approval.

A motion was made by Mr. Ellis, seconded by Mr. Archible to approve the minutes as presented. All Commissioners present signified their approval saying aye. The minutes stand approved.

The Vice-Chairman stated the amount of bills to be paid is \$300,013.21

Mr. Archible moved to pay bills as presented, seconded by Mr. Ellis. On roll call all Commissioners present voted yes. The motion carried.

See Bill List Attached

Approval of Utility Bill Adjustment #'s 3342 and 3344 and Utility Balance Adjustment #'s. 18570 and 18639 were presented.

FEBRUARY 18, 2020

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$300,013.21

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 01/15/20 to 02/18/20
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
1042	01/21/20	PAYROLL PAYROLL ACCOUNT	37,935.88	01/31/20	2354
1043	01/28/20	PAYROLL PAYROLL ACCOUNT	73,912.90	01/31/20	2356
1044	02/04/20	PAYROLL PAYROLL ACCOUNT	37,713.11		2358
1045	02/11/20	PAYROLL PAYROLL ACCOUNT	38,927.93		2361
1046	02/18/20	PAYROLL PAYROLL ACCOUNT	37,433.63		2363

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	5	0	225,923.45	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>5</u>	<u>0</u>	<u>225,923.45</u>	<u>0.00</u>

OPERATING	OPERATING ACCOUNT	Amount Paid	Ref Num
29297	02/05/20 PRINT PRINT AND MAIL COMMUNICATIONS	1,774.94	2360
29298	02/18/20 50024163 SECUNDINO & WANDA RIVERA	120.87	2365
29299	02/18/20 ABCON AB-CON EXTERMINATING INC.	30.00	2365
29300	02/18/20 ADVANCE ADVANCE AUTO PARTS	91.88	2365
29301	02/18/20 AIRPURIF AIR PURIFICATION SOLUTIONS,LLC	1,044.00	2365
29302	02/18/20 ARNOLDS ARNOLD'S SAFE & LOCK CO., INC.	504.00	2365
29303	02/18/20 BARTUK BARTUK HOSE & HYDRAULICS	94.37	2365
29304	02/18/20 BELSITOR RICHARD J BELSITO	92.20	2365
29305	02/18/20 BP BP ENVIRONMENTAL SERVICES, INC	684.83	2365
29306	02/18/20 CANON CANON SOLUTIONS AMERICA, INC.	332.56	2365
29307	02/18/20 COMCAST COMCAST	341.34	2365
29308	02/18/20 CUMMINGS JAMES J. CUMMINGS, JR.	46.10	2365
29309	02/18/20 DELTA DELTA DENTAL OF NJ, INC.	4,349.45	2365
29310	02/18/20 DOYLE James J. Doyle	46.10	2365
29311	02/18/20 EVOQUA EVOQUA WATER TECHNOLOGIES LLC	1,810.00	2365
29312	02/18/20 GALETON GALETON, INC.	35.50	2365
29313	02/18/20 GOLDEN GOLDEN EQUIPMENT COMPANY	2,423.25	2365
29314	02/18/20 GRAINGER GRAINGER	2,459.81	2365
29315	02/18/20 GROVE GROVE SUPPLY, INC.	372.98	2365
29316	02/18/20 INGRAM WILLIAM INGRAM	46.10	2365
29317	02/18/20 JARVIS Jarvis Electric Motors Inc.	575.00	2365
29318	02/18/20 JAYSTIRE JAY'S TIRE SERVICE LLC	60.00	2365
29319	02/18/20 JKRAMER JOSEPH KRAMER	46.10	2365
29320	02/18/20 LOUGHERY BERNADETTE A LOUGHERY	46.10	2365
29321	02/18/20 LUTHMAN DAVID A. LUTHMAN	1,516.67	2365
29322	02/18/20 MACANANY PATRICIA MACANANY	308.05	2365
29323	02/18/20 MM Municipal Maintenance Co. Inc.	5,011.39	2365
29324	02/18/20 MONARCH MONARCH LIFE INSURANCE COMPANY	499.29	2365
29325	02/18/20 MOWER THE MOWER SHOP LLC	9.00	2365
29326	02/18/20 MPWC MPWC	1,320.00	2365
29327	02/18/20 NATBATRY NATIONAL BATTERY COMPANY	154.95	2365
29328	02/18/20 NJAMERWA NEW JERSEY AMERICAN WTR CO INC	151.48	2365
29329	02/18/20 NJAW NEW JERSEY AMERICAN WATER CO	28.00	2365
29330	02/18/20 NJAWSTA NEW JERSEY AMERICAN WATER	93.95	2365
29331	02/18/20 NORLAB NORLAB, INC	454.00	2365
29332	02/18/20 OCC ONE CALL CONCEPTS, INC.	357.68	2365
29333	02/18/20 ORTH WILLIAM ORTH	159.34	2365

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING	OPERATING ACCOUNT	Continued			
29334	02/18/20	PDOYLE PATRICK J. DOYLE	46.10		2365
29335	02/18/20	PETTY PETTY CASH	162.82		2365
29336	02/18/20	PITNEYME PITNEY BOWES GLOBAL FINANC SVC	747.00		2365
29337	02/18/20	PSEG PUBLIC SERVICE ELEC & GAS CO.	14,306.06		2365
29338	02/18/20	R ORTH ORTH, REGINA	46.10		2365
29339	02/18/20	REDWING RED WING SHOES	1,925.39		2365
29340	02/18/20	REMING REMINGTON VERNICK ENGR INC	2,239.81		2365
29341	02/18/20	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	205.39		2365
29342	02/18/20	RINGRAM RICHARD INGRAM	46.10		2365
29343	02/18/20	SAR SAR AUTOMOTIVE EQUIPMENT	19,021.00		2365
29344	02/18/20	SCHWER SCHWERING HARDWARE, INC.	209.50		2365
29345	02/18/20	SHARE SHARE CORPORATION	364.75		2365
29346	02/18/20	STEWART STEWART BUSINESS SYSTEMS	70.85		2365
29347	02/18/20	SYSTEM4 SYSTEM 4	312.00		2365
29348	02/18/20	TM T & M ASSOCIATES	489.00		2365
29349	02/18/20	TWPENN TOWNSHIP OF PENNSAUKEN	760.00		2365
29350	02/18/20	UNIFIRST UNIFIRST FIRST AID CORP	126.03		2365
29351	02/18/20	UNUM UNUM LIFE INSUR CO OF AMERICA	1,433.24		2365
29352	02/18/20	VALLETT RICHARD B. VALLETT, JR.	75.00		2365
29353	02/18/20	VERIZOFF VERIZON	1,221.83		2365
29354	02/18/20	VERIZON VERIZON WIRELESS	552.60		2365
29355	02/18/20	WATERENV WATER ENVIRONMENT FEDERATION	182.00		2365
29356	02/18/20	WBMASON W.B. MASON CO., INC.	1,876.98		2365
29357	02/18/20	WESTMONT WESTMONT HARDWARE, INC.	178.93		2365

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	61	0	74,089.76	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>61</u>	<u>0</u>	<u>74,089.76</u>	<u>0.00</u>

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	66	0	300,013.21	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>66</u>	<u>0</u>	<u>300,013.21</u>	<u>0.00</u>

Mr. Archible moved for the approval of adjustments while Mr. Pinnestri seconded the motion. On roll call all Commissioners present voted yes and the adjustments stand approved.

See Journals Attached

The Vice-Chairman moved to Old Business.

There was no old business.

The Vice-Chairman moved to New Business.

- A. Authorization for Engineer to prepare specs and to advertise bid for Homestead Avenue Force Main Extension

Mr. Archible made a motion to authorize the preparation of specs. Mr. Ellis provided the second. On roll call all Commissioners present voted yes.

The Vice-Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer’s Report

The Vice-Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent’s Report

The Vice-Chairman asked the Commissioners for any reports.

- Mr. Lutz – Absent
- Mr. Schofield – No Report
- Mr. Archible – No report
- Mr. Ellis – No report
- Mr. Pennestri – No report

The Vice-Chairman asked the Solicitor, Mr. David Luthman, for his report.

Mr. Luthman had nothing further to report.

The Vice-Chairman asked Mr. Orth for the Executive Director’s report.

Mr. Orth had nothing further to report.

Correspondence:

- #1 Remington & Vernick Monthly Activity Report2/12/2020
- #2 T & M Monthly Progress Report 2/14/2020

February 5, 2020
11:21 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	12 Flat:	103.00- Exc:	0.00	Ref Num:	3342
	Updated Deductions:	0 Flat:	0.00 Exc:	0.00		
	Total Entries:	12 Flat:	103.00- Exc:	0.00	Total Updated:	103.00-

February 5, 2020
11:19 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
10844000-0 TORRES, NILDA	Sewer	S20	B	20	1	103.00-	0.00	103.00-	CHG TO S22 & S21	N		02/05/20	1
10844000-0 TORRES, NILDA	Sewer	S22	B	20	1	25.75	0.00	25.75	CHG TO S22 & S21	N		02/05/20	2
10844000-0 TORRES, NILDA	Sewer	S21	B	20	1	51.50	0.00	51.50	CHG TO S22 & S21	N		02/05/20	3
10844000-0 TORRES, NILDA	Sewer	S20	B	20	2	103.00-	0.00	103.00-	CHG TO S22 & S21	N		02/05/20	4
10844000-0 TORRES, NILDA	Sewer	S22	B	20	2	25.75	0.00	25.75	CHG TO S22 & S21	N		02/05/20	5
10844000-0 TORRES, NILDA	Sewer	S21	B	20	2	51.50	0.00	51.50	CHG TO S22 & S21	N		02/05/20	6
10844000-0 TORRES, NILDA	Sewer	S20	B	20	3	103.00-	0.00	103.00-	CHG TO S22 & S21	N		02/05/20	7
10844000-0 TORRES, NILDA	Sewer	S22	B	20	3	25.75	0.00	25.75	CHG TO S22 & S21	N		02/05/20	8
10844000-0 TORRES, NILDA	Sewer	S21	B	20	3	51.50	0.00	51.50	CHG TO S22 & S21	N		02/05/20	9
10844000-0 TORRES, NILDA	Sewer	S20	B	20	4	103.00-	0.00	103.00-	CHG TO S22 & S21	N		02/05/20	10
10844000-0 TORRES, NILDA	Sewer	S22	B	20	4	25.75	0.00	25.75	CHG TO S22 & S21	N		02/05/20	11
10844000-0 TORRES, NILDA	Sewer	S21	B	20	4	51.50	0.00	51.50	CHG TO S22 & S21	N		02/05/20	12

February 10, 2020
11:34 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	8 Flat:	103.00-	Exc:	0.00	Ref Num:	3344
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	103.00-	Exc:	0.00	Total Updated:	103.00-

February 10, 2020
11:27 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
11001000-0 GIBSON, NORMA	Sewer	S10	B	20	1	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		02/10/20	1
11001000-0 GIBSON, NORMA	Sewer	S11	B	20	1	25.75	0.00	25.75	CHG TO S11, SR RATE	N		02/10/20	2
11001000-0 GIBSON, NORMA	Sewer	S10	B	20	2	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		02/10/20	3
11001000-0 GIBSON, NORMA	Sewer	S11	B	20	2	25.75	0.00	25.75	CHG TO S11, SR RATE	N		02/10/20	4
11001000-0 GIBSON, NORMA	Sewer	S10	B	20	3	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		02/10/20	5
11001000-0 GIBSON, NORMA	Sewer	S11	B	20	3	25.75	0.00	25.75	CHG TO S11, SR RATE	N		02/10/20	6
11001000-0 GIBSON, NORMA	Sewer	S10	B	20	4	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		02/10/20	7
11001000-0 GIBSON, NORMA	Sewer	S11	B	20	4	25.75	0.00	25.75	CHG TO S11, SR RATE	N		02/10/20	8

February 3, 2020
10:13 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 2 Updated Principal: 0.00 Updated Penalty: 1.54- Ref Num: 18570

February 3, 2020
10:10 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
		Transaction Type								
10213000-0	Sewer	103		19 3	0.00	0.77-	0.77-	ADDED IN ERROR	02/03/20	1
ISHMAN, DUSTIN		Balance Adjustment								
10213000-0	Sewer	103		19 4	0.00	0.77-	0.77-	ADDED IN ERROR	02/03/20	2
ISHMAN, DUSTIN		Balance Adjustment								

February 18, 2020
09:39 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 1 Updated Principal: 0.00 Updated Penalty: 0.77- Ref Num: 18639

February 18, 2020
09:38 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
			Transaction Type							
41203000-0	Sewer	105		19 4	0.00	0.77-	0.77-	CANCEL PENALTY CHGS	02/18/20	1
NICHOLS, JEANETTE		Balance Adjustment								

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2020 - DECEMBER 31, 2020
FOR MONTH OF JANUARY

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,700,000.00	141,057.30	141,057.30	\$ 30,151.00	\$ 30,151.00
4004 COMMERCIAL	1,480,000.00	115,219.04	\$ 115,219.04	\$ 285,113.27	\$ 285,113.27
4005 PENALTY	40,000.00	3,302.70	\$ 3,302.70	\$ 4,596.06	\$ 4,596.06
4002 MERCH	205,000.00		\$ -		\$ -
4003 C/H	32,000.00		\$ -	\$ 5,030.64	\$ 5,030.64
4012 OTHER INCOME	3,000.00	0.75	\$ 0.75		\$ 0.75
4013 INVEST INT	5,000.00	517.52	\$ 517.52		\$ 517.52
4014 TRUSTEE INT	15,000.00	5,755.66	\$ 5,755.66		\$ 5,755.66
4016 PERMITS (RES)	5,000.00	500.00	\$ 500.00		\$ 500.00
4019 PERMITS (COMM)	80,000.00		\$ -		\$ -
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$500.00		\$ -		\$ -
4050 INT./LEND-A-HAND	-		\$ -		\$ -
Anticipated Balance	-		\$ -		\$ -
TOTALS	4,578,500.00	266,352.97	266,352.97	324,890.97	331,664.90
		<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS/CAPITAL		\$ 195,000.00	\$ -	\$ -	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$1,111,623.74
PAYROLL	\$4,240.45
REVENUE	\$ 10,224.06
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 56,256.01
R & R	\$ 268,126.63
GENERAL	\$ 263,660.06

Investments under Trustee Accounts:

53,339.52 CD with 1st Colonial Bank @ 2.5% - MATURES 01/23/21
189,365.61 CD with 1st Colonial Bank @ 2% - MATURES 12/24/21
78,371.93 CD with 1st Colonial Bank @ 2.0% - Matures 4/29/21
105,062.91 CD with 1st Colonial Bank @ 1.5% - Matures 4/29/2021
172,126.79 Money Market

Revenue Account Range: 01-00-410-000 to 01-00-430-001 Include Non-Anticipated: Yes Year To Date As of: 01/31/20
 Expend Account Range: 01-01-510-501 to 01-03-600-003 Include Non-Budget: Yes Current Period: 01/01/20 to 01/31/20
 Print Zero YTD Activity: No Prior Year: 01/01/19 to 01/31/19

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-410-001	Residential	30,073.75	2,700,000.00	30,151.00	30,151.00	0.00	2,669,849.00-	1
01-00-410-002	Merchantville	0.00	205,000.00	0.00	0.00	0.00	205,000.00-	0
01-00-410-003	Cherry Hill	0.00	32,000.00	5,030.64	5,030.64	0.00	26,969.36-	16
01-00-410-004	Commercial	306,578.34	1,480,000.00	285,113.27	285,113.27	0.00	1,194,886.73-	19
01-00-410-005	A/R Penalty	3,966.25	40,000.00	4,596.06	4,596.06	0.00	35,403.94-	11
01-00-415-001	Permits- Residential	1,605.00	5,000.00	500.00	500.00	0.00	4,500.00-	10
01-00-415-002	Permits - Commercial	31,652.00	80,000.00	0.00	0.00	0.00	80,000.00-	0
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	0.00	3,000.00	0.75	0.75	0.00	2,999.25-	0
01-00-420-002	Application and Inspection Fees	0.00	500.00	0.00	0.00	0.00	500.00-	0
01-00-420-004	JTF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-425-001	Interest from Operating Fund	481.20	5,000.00	517.52	517.52	0.00	4,482.48-	10
01-00-425-002	Interest from Trustee Accounts	359.58	15,000.00	5,755.66	5,755.66	0.00	9,244.34-	38
	OPERATING REVENUES Revenue Total	374,716.12	4,578,500.00	331,664.90	331,664.90	0.00	4,246,835.10-	7

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-501	ADMIN PSA Management	19,952.00	286,000.00	21,467.30	21,467.30	0.00	264,532.70	8
01-01-510-502	ADMIN Office Staff	21,463.10	295,000.00	22,856.91	22,856.91	0.00	272,143.09	8
01-01-510-503	ADMIN: Commissioners	1,500.00	18,000.00	1,500.00	1,500.00	0.00	16,500.00	8
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liabtl	0.00	110,000.00	0.00	0.00	0.00	110,000.00	0
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	5,271.03	51,000.00	5,492.89	5,492.89	0.00	45,507.11	11
01-01-510-603	ADMIN: SUT/SOI/FLI	689.52	4,000.00	887.96	887.96	0.00	3,112.04	22
01-01-510-604	ADMIN: Hospital Benefits	20,317.09	145,000.00	19,156.24	19,156.24	0.00	125,843.76	13
01-01-510-605	ADMIN: Vision, Dental & Rx	6,630.14	54,500.00	6,492.11	6,492.11	0.00	48,007.89	12
01-01-510-607	ADMIN: Sick/Vac Payback	26,550.00	68,000.00	27,090.00	27,090.00	0.00	40,910.00	40
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.67	20,000.00	1,516.67	1,516.67	0.00	18,483.33	8
01-01-510-722	ADMIN: Audit	0.00	37,000.00	1,500.00	1,500.00	0.00	35,500.00	4
01-01-510-723	ADMIN: Other Professional Fees	225.00	20,000.00	0.00	0.00	0.00	20,000.00	0
01-01-510-736	ADMIN: Public Officials Liab.	4,071.00	10,000.00	4,204.50	4,204.50	0.00	5,795.50	42
01-01-510-750	ADMIN: Office Supplies & Expense	1,074.37	15,000.00	662.49	662.49	0.00	14,337.51	4
01-01-510-751	ADMIN: Postage	0.00	10,000.00	5,000.00	5,000.00	0.00	5,000.00	50
01-01-510-752	ADMIN: Advertising & Printing	0.00	15,000.00	0.00	0.00	0.00	15,000.00	0

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-753	ADMIN: Telephone	1,224.01	20,000.00	1,199.43	1,199.43	0.00	18,800.57	6
01-01-510-754	ADMIN: Miscellaneous Exp	1,155.59	3,000.00	0.00	0.00	0.00	3,000.00	0
01-01-510-755	ADMIN: Service Contracts	11,593.22	25,000.00	9,437.29	9,437.29	0.00	15,562.71	38
01-01-510-756	ADMIN: Equipment Rental	0.00	3,500.00	0.00	0.00	0.00	3,500.00	0
01-01-510-757	ADMIN: Building Utilities	752.96	25,000.00	429.34	429.34	0.00	24,570.66	2
01-01-510-758	ADMIN: Building Exp. & Repairs	762.33	25,000.00	1,370.99	1,370.99	0.00	23,629.01	5
01-01-510-759	ADMIN: Financial Exp	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	2,004.80	10,000.00	2,399.12	2,399.12	0.00	7,600.88	24
01-01-510-763	ADMIN: Civic Involvement	15,000.00	182,500.00	15,000.00	15,000.00	0.00	167,500.00	8
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	76,092.88	1,065,000.00	77,578.57	77,578.57	0.00	987,421.43	7
01-02-520-506	O&M: Management Salaries	15,504.00	210,000.00	15,783.00	15,783.00	0.00	194,217.00	8
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	0.00	110,000.00	0.00	0.00	0.00	110,000.00	0
01-02-520-602	O&M: FICA/SOCIAL SECURITY/MEDICARE	7,156.88	105,000.00	7,285.46	7,285.46	0.00	97,714.54	7
01-02-520-603	O&M: SUI/SDI/FIL	1,031.24	6,000.00	1,253.43	1,253.43	0.00	4,746.57	21
01-02-520-604	O&M: Hospitalization Benefits	42,853.96	320,000.00	41,645.94	41,645.94	0.00	278,354.06	13
01-02-520-605	O&M: Vision, Dental & Rx	15,354.73	119,500.00	14,581.47	14,581.47	0.00	104,918.53	12
01-02-520-607	O&M: Sick/vac Payback	6,168.00	104,000.00	6,294.00	6,294.00	0.00	97,706.00	6
01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	0.00	0.00	8,000.00	0
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	0.00	60,000.00	0.00	0.00	0.00	60,000.00	0
01-02-520-731	O&M: General Liability/Auto Ins	11,064.00	27,500.00	14,812.00	14,812.00	0.00	12,688.00	54
01-02-520-732	O&M: Worker's Comp Insurance	22,131.50	53,000.00	29,001.50	29,001.50	0.00	23,998.50	55
01-02-520-733	O&M: Property/Insurance	23,469.50	55,000.00	12,819.50	12,819.50	0.00	42,180.50	23
01-02-520-735	O&M: Fund Expense (JIF)	2,231.00	10,000.00	2,131.50	2,131.50	0.00	7,868.50	21
01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
01-02-520-755	O&M: Service contracts	0.00	30,000.00	0.00	0.00	0.00	30,000.00	0
01-02-520-764	O&M: Station Utilities	0.00	175,000.00	0.00	0.00	0.00	175,000.00	0
01-02-520-765	O&M: Trash Removal	202.75	10,000.00	1,115.42	1,115.42	0.00	8,884.58	11
01-02-520-766	O&M: Oper & Maint Expense	2,651.17	45,000.00	1,436.43	1,436.43	0.00	43,563.57	3
01-02-520-767	O&M: Safety Expense	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
01-02-520-768	O&M: Landscaping	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
01-02-520-769	O&M: Vehicle & Repair Exp	1,444.72	20,000.00	2,630.18	2,630.18	0.00	17,369.82	13
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	0.00	30,000.00	47.40	47.40	0.00	29,952.60	0
01-02-520-771	O&M: Collection System Expense	1,910.32	75,000.00	611.76	611.76	0.00	74,388.24	1
01-02-520-772	O&M: Emergency Repairs	10,601.00	200,000.00	0.00	0.00	0.00	200,000.00	0
01-02-520-773	O&M: Emergency Station Repairs	0.00	200,000.00	0.00	0.00	0.00	200,000.00	0
01-02-520-774	O&M: Chemicals	0.00	8,025.00	0.00	0.00	0.00	8,025.00	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-775	O&M Permits & Licensing	691.00	6,000.00	691.00	691.00	0.00	5,309.00	12
01-03-600-001	Bond Debt (Principal)	0.00	45,550.00	0.00	0.00	0.00	45,550.00	0
01-03-600-002	Bond Debt (Interest)	0.00	5,925.00	0.00	0.00	0.00	5,925.00	0
	OPERATING FUND Expend Total	382,311.48	4,578,500.00	377,381.80	377,381.80	0.00	4,201,118.20	8
Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
01	OPERATING FUND	374,716.12	331,664.90	331,664.90	382,311.48	377,381.80	377,381.80	45,716.90-

Superintendent's Report

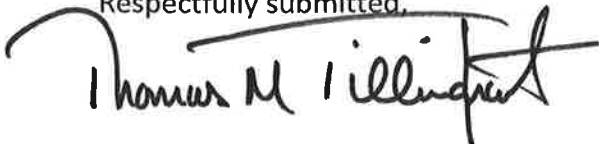
Meeting of February 18, 2020

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 33,994 feet of gravity sewer main. 2,865 feet was root cut and 12,080 feet was inspected using our CCTV equipment. We responded to 53 calls for service. The call breakdown is as follows:

Main Line stoppages:	4
Vent stoppages:	22
Station alarms:	4
Miscellaneous services:	23

Respectfully submitted,



Thomas M. Tillinghast
Superintendent



RVE HQ:
232 Kings Highway East
Haddonfield, NJ 08033
O: (856) 795-9595
F: (856) 795-1882

February 12, 2020

Mr. William Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ08109

**RE: Pennsauken Sewerage Authority
Monthly Activity Report
Our File No. 0427M029**

Dear Bill:

The following is a status report of activities since the last Authority meeting:

1. **ACTION ITEMS:**

None

2. **ENGINEERING IN PROGRESS:**

Annual contract documents processed for (1) SAR; (2) Municipal Maintenance; and (3) Evoqua.

3. **CONSTRUCTION IN PROGRESS :**

South Crescent Boulevard & North Park Drive Proposed Gas Station and Convenience Store
On-site sewer relocation was completed in October 2019. Lateral connection to the proposed building remains in addition to recording of revised easement. Construction likely in spring if WaWa purchases site.

Sincerely,

REMINGTON & VERNICK ENGINEERS

By

A handwritten signature in blue ink that reads 'Dennis K. Yoder'.

Dennis K. Yoder, P.E., C.M.E.
Principal-Director of Engineering



February 14, 2020

Mr. William F. Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Boulevard
Pennsauken, NJ 08110

Re: Monthly Progress Report – January 2020

INFRASTRUCTURE IMPROVEMENT PROJECTS

King Avenue Pump Station Force Main Extension (PNSA00115)

A Notice of Administrative Completeness for the King Avenue Pump Station Improvements & Force Main Extension NJDEP Treatment Works Approval (TWA) application was received on November 20th. **The permit has been approved and issued by the NJDEP. The permit is dated January 13, 2020 and is valid for two (2) years.**

T&M has prepared a professional services proposal to the PSA for bidding and construction management/inspection services on the PS upgrades and forcemain construction work.

Pump Station Improvement Projects

A written report presenting the probable costs to the Authority for the improvements to each of the seven wastewater pump stations was submitted to the Authority on November 27th. **T&M met with Authority personnel to review the report and determine next steps in order to move forward with advancing the design of the pump station upgrades. It was requested that we expand the work to include all pump stations owned by the Authority so that they would all be brought up to date and connected by communications technology. While not all stations will warrant physical upgrades to pumping equipment, we will include the analysis and evaluation in a new proposal.**

All work is to be included in a funding application to the NJIT. We had previously provided a proposal for the first seven pump stations to be included in the application, we are preparing a revised proposal now to update that scope of work and cost in a for all 16 Township pump stations including the King Avenue pump station work. We will also provide costs for the NJIT funding work on all 16 stations.

SEWER CONNECTION APPLICATIONS

Haddon Point Phase 1 (PNSAR0070 / PNSAI0070)

No Change - All sanitary sewer mains have been installed and were tested on September 19 and 20, 2018.

		Amount	Paid to Date
Application Fee		\$15.00	\$15.00
Escrow Fee		\$2,500.00	\$2,500.00
Connection Fee		\$167,380.00	Bldg. #'s 2-5 \$63,304.00 Bldg. #1 + Clubhouse <u>\$29,140.00</u> \$92,444.00
Performance Bond		\$119,808.00	Waived
Maintenance Bond		\$9,984.00	Pending

Haddon Point Phase 2 (PNSAR0070 / PNSAI0070)

Contractor began work in Phase 2 on April 15, 2019 installing 8" PVC sanitary sewer pipe and manholes. Work began at the basin and continued west towards the sanitary sewer main installed in Phase 1. The contractor made the connection to the main in Phase 1 and performed the air pressure test and the mandrel tests on the new pipe on May 13th. Each run of pipe passed both tests.

The Contractor still needs to install the remaining sanitary sewer utilities on the northern half of Phase 2. We estimate roughly 50% of the sanitary pipe and manholes have yet to be installed. The Contractor will notify T&M prior to returning to the site to complete the installation. **As building groups are constructed they will complete individual lateral connections to the mains.**

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$121,426.00	Bldg. #1, 5 units \$3,666.00 Bldg. #2, 6 units <u>\$3,840.00</u> \$7,506.00
Performance Bond	\$119,808.00	Waived
Maintenance Bond	\$9,984.00	Pending

Aluminum Shapes, LLC (PNSAR0080)

No Change - Re-construction connection and installation of a flume and data recorder to meter

the flow. The re-construction connection will cross River Road/County Road 543 which will require Camden County approval.

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$1,275.00	Pending
Performance Bond	\$21,528.00	Pending
Maintenance Bond	\$1,794.00	Pending

Nelson Brittin Village (PNSAR0090)

All sanitary sewer utility installation is now 100% complete. All pipes have passed the air pressure and mandrel tests to date. **The project is complete and TCO's were requested by the builder from the Township.**

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$43,589.18	\$43,589.18
Performance Bond	\$225,678.00	Posted
Maintenance Bond	\$18,806.50	Pending

Stonegate Phase 2 (PNSAR0100)

Connection to the sanitary sewer manhole located in the intersection of Witherspoon and Sinkinson Avenues was made on January 2, 2019. A new manhole was installed north of the existing manhole to re-route the sewer main around existing utilities as per the change of plan. The sanitary sewer pipe was installed from the new manhole to another new manhole installed near the entrance to the parking lot and pipe was installed on site and capped.

The building is now complete, and the sanitary sewer connection has been made to the building. Air pressure and mandrel tests for the sanitary sewer were performed back in January 2019. All sanitary sewer installation and testing is complete; the building is awaiting final approvals before it is occupied.

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$42,630.50	\$42,630.50
Performance Bond	\$13,636.00	Not required
Maintenance Bond	\$1,136.33	\$1,136.33

Zippy’s Carwash (PNSAR0110)

No Change - The contractor made the sanitary sewer connection and installed on-site sanitary sewer pipe on June 27th and June 28th of 2019. The Oil/Water Separator Tank and Settling Tank System were installed the previous week. All on-site sanitary sewer work is complete. The building is currently under construction and the sanitary sewer connection will be made when the building is complete.

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$8,918.00	\$8,918.00
Performance Bond	Not required	Not required
Maintenance Bond	Not required	Not required

Hospitality Suites (PNSAR0120)

No Change - A final Inspection was performed on January 23, 2019. The sanitary sewer connection was made on August 10, 2018.

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Change of Use Fee	\$30,251.13	\$30,251.13
Performance Bond	\$11,134.80	Letter of credit
Maintenance Bond	\$1,000.00	Posted

Temerity Alliance Pennsauken Warehouse LLC (PNSAR0130)

An application was received on November 8, 2019 and was reviewed by T&M. A review letter dated November 20, 2019 was issued and a subsequent phone call followed with the applicants Engineer to discuss the review comments. **The applicant’s engineer resubmitted some information on February 7, 2020. They have indicated that their private onsite pump station will be repaired and updated with new pumps. The sewage goes through an existing forcemain that discharges to a PSA manhole at Adams and Drouse Avenue. We will establish a conservative Connection Fee that the developer can adjust if they determine they will have lower flowing tenants.**

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	Pending	Pending
Performance Bond	Pending	Pending
Maintenance Bond	Pending	Pending

If you should have any questions or require additional information, please do not hesitate to call.

Very truly yours,

T&M ASSOCIATES



Douglas A. White, P.E.
Group Manager

Edwin J. Steck, P.E., C.M.E.
Senior Vice President

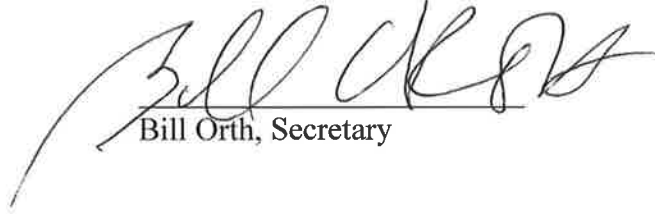
Cc: Thomas M. Tillinghast, Superintendent (*via email*)
Marco DiBattista, Treasurer (*via email*)
Alan Gudis, (*via email*)

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February 18, 2020

As there were no items of personnel or litigation, Mr. Schofield requested a motion to adjourn. Mr. Archible moved to adjourn, seconded by Mr. Ellis. All present consented by saying aye.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Bill Orth". The signature is written in black ink and is positioned above a horizontal line.

Bill Orth, Secretary