

The Chairman, Oren Lutz, called the meeting of the Pennsauken Sewerage Authority to order at 4:00 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ via teleconference.

Chairman Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law. Also instructions to participate in the teleconference were published in the Courier Post and Burlington County Times Newspapers.

Mr. Lutz asked for a roll call. The following Commissioners were present via teleconference:

Mr. Oren Lutz
Mr. Gregory Schofield
Mr. Dennis Archible
Mr. Timothy Ellis
Mr. James Pennestri

Also present via teleconference were:

Mr. William Orth, Executive Director
Mr. Marco DiBattista, Assistant Director
Mr. Anthony Figueroa, Superintendent
Mr. David Luthman, Solicitor

The Chairman opened the meeting to the public. As there was no one from the public on the teleconference, a motion was made by Mr. Ellis, seconded by Mr. Archible and carried to close the public portion of the meeting.

The minutes of the meeting of January 12, 2021 were presented for approval.

A motion was made by Mr. Archible, seconded by Mr. Pennestri to approve the minutes as presented. On roll call all Commissioners present voted yes via teleconference and the motion carried.

The Chairman stated the amount of bills to be paid is \$352,575.80.

A motion was made by Mr. Archible, seconded by Mr. Pennestri to approve payment of the bills as presented. On roll call all Commissioners present voted yes via teleconference and the motion carried.

See Bill List Attached

Approval of Utility Bill Adjustment Nos. 3557 and 3558 and Balance Adjustment Nos. 20239, 20289, 20341, 20357, 20363 and 20364.

A motion was made by Mr. Schofield, seconded by Mr. Ellis to approve the bill adjustments and the balance adjustments. On roll call all Commissioners present voted yes via teleconference and the motion carried.

See Journals Attached

The Chairman moved to Old Business.

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 01/13/21 to 02/16/21
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

| Check # | Check Date | Vendor | Amount Paid | Reconciled/Void | Ref Num |
|---|------------|-------------------------|-------------|-----------------|---------|
| OPER MAN WIRE OPERATING MANUAL WIRES/TRANS | | | | | |
| 1094 | 01/20/21 | PAYROLL PAYROLL ACCOUNT | 69,617.51 | 01/31/21 | 2482 |
| 1095 | 01/26/21 | PAYROLL PAYROLL ACCOUNT | 39,110.02 | 01/31/21 | 2485 |
| 1096 | 02/02/21 | PAYROLL PAYROLL ACCOUNT | 93,877.09 | | 2487 |
| 1097 | 02/09/21 | PAYROLL PAYROLL ACCOUNT | 68,589.97 | | 2489 |

| Checking Account Totals | Paid | Void | Amount Paid | Amount Void |
|-------------------------|------|------|-------------|-------------|
| Checks: | 4 | 0 | 271,194.59 | 0.00 |
| Direct Deposit: | 0 | 0 | 0.00 | 0.00 |
| Total: | 4 | 0 | 271,194.59 | 0.00 |

| OPERATING | OPERATING ACCOUNT | Amount Paid | Reconciled/Void | Ref Num |
|-----------|---|-------------|-----------------|---------|
| 29950 | 01/20/21 ABRITTIN AMANDA BRITTIN | 150.66 | 01/31/21 | 2484 |
| 29951 | 01/20/21 ALLRISK ALL RISK PROPERTY DAMAGE EXPR | 855.76 | | 2484 |
| 29952 | 01/20/21 BIG PENNSAUKEN B.I.G. COUNCIL | 15,000.00 | 01/31/21 | 2484 |
| 29953 | 01/20/21 BURLTIME BURLINGTON COUNTY TIMES | 33.34 | 01/31/21 | 2484 |
| 29954 | 01/20/21 CANON CANON SOLUTIONS AMERICA, INC. | 110.04 | 01/31/21 | 2484 |
| 29955 | 01/20/21 DAILYNEW THE PHILADELPHIA INQUIRER | 233.80 | 01/31/21 | 2484 |
| 29956 | 01/20/21 DELTA DELTA DENTAL OF NJ, INC. | 4,349.45 | 01/31/21 | 2484 |
| 29957 | 01/20/21 INDALARM INDEPENDENT ALARM INC | 660.00 | 01/31/21 | 2484 |
| 29958 | 01/20/21 MACANANY PATRICIA MACANANY | 308.05 | 01/31/21 | 2484 |
| 29959 | 01/20/21 NJAWSTA NEW JERSEY AMERICAN WATER | 92.74 | 01/31/21 | 2484 |
| 29960 | 01/20/21 NJDEP TREASURER, STATE OF NEW JERSEY | 100.00 | | 2484 |
| 29961 | 01/20/21 PSEG PUBLIC SERVICE ELEC & GAS CO. | 12,926.98 | 01/31/21 | 2484 |
| 29962 | 01/20/21 STEWART STEWART BUSINESS SYSTEMS | 75.35 | 01/31/21 | 2484 |
| 29963 | 01/20/21 SYSTEM4 SYSTEM 4 | 312.00 | 01/31/21 | 2484 |
| 29964 | 01/20/21 UNUM UNUM LIFE INSUR CO OF AMERICA | 1,509.01 | 01/31/21 | 2484 |
| 29965 | 01/20/21 VERIZOFF VERIZON | 1,259.79 | 01/31/21 | 2484 |
| 29966 | 01/20/21 VERIZON VERIZON WIRELESS | 437.50 | 01/31/21 | 2484 |
| 29967 | 01/20/21 WBMASON W.B. MASON CO., INC. | 208.86 | 01/31/21 | 2484 |
| 29968 | 02/10/21 PRINT PRINT AND MAIL COMMUNICATIONS | 1,816.11 | | 2491 |
| 29969 | 02/16/21 40060000 JOSEPH INGRAM | 100.00 | | 2494 |
| 29970 | 02/16/21 90297171 INTELICOR LLC | 504.47 | | 2494 |
| 29971 | 02/16/21 ABCON AB-CON EXTERMINATING INC. | 30.00 | | 2494 |
| 29972 | 02/16/21 ARNOLDS ARNOLD'S SAFE & LOCK CO., INC. | 282.00 | | 2494 |
| 29973 | 02/16/21 BELSITOR RICHARD J BELSITO | 297.00 | | 2494 |
| 29974 | 02/16/21 BURLTIME BURLINGTON COUNTY TIMES | 84.86 | | 2494 |
| 29975 | 02/16/21 CANON CANON SOLUTIONS AMERICA, INC. | 295.06 | | 2494 |
| 29976 | 02/16/21 COMCAST COMCAST | 337.06 | | 2494 |
| 29977 | 02/16/21 CONRAIL CONRAIL | 250.54 | | 2494 |
| 29978 | 02/16/21 COURIER COURIER POST - DAILY JOURNAL | 124.12 | | 2494 |
| 29979 | 02/16/21 CUMMINGS JAMES J. CUMMINGS, JR. | 148.50 | | 2494 |
| 29980 | 02/16/21 DELTA DELTA DENTAL OF NJ, INC. | 4,349.45 | | 2494 |
| 29981 | 02/16/21 DOYLE James J. Doyle | 148.50 | | 2494 |
| 29982 | 02/16/21 ENGINEER ENGINEER SUPPLY LLC | 499.00 | | 2494 |
| 29983 | 02/16/21 EVOQUA EVOQUA WATER TECHNOLOGIES LLC | 1,975.00 | | 2494 |
| 29984 | 02/16/21 GKEICH GARY KEICH | 100.00 | | 2494 |
| 29985 | 02/16/21 GRAINGER GRAINGER | 225.12 | | 2494 |
| 29986 | 02/16/21 INGRAM WILLIAM INGRAM | 293.10 | | 2494 |
| 29987 | 02/16/21 JKRAMER JOSEPH KRAMER | 148.50 | | 2494 |
| 29988 | 02/16/21 LONGOC CHARLES LONGO | 100.00 | | 2494 |

| Check # | Check Date | Vendor | Amount Paid | Reconciled/Void | Ref Num |
|-----------|------------|---|-------------|-----------------|---------|
| OPERATING | | OPERATING ACCOUNT | Continued | | |
| 29989 | 02/16/21 | LOUGHERY BERNADETTE A LOUGHERY | 148.50 | | 2494 |
| 29990 | 02/16/21 | LUTHMAN DAVID A. LUTHMAN | 1,516.67 | | 2494 |
| 29991 | 02/16/21 | MACANANY PATRICIA MACANANY | 308.05 | | 2494 |
| 29992 | 02/16/21 | MM Municipal Maintenance Co. Inc. | 516.25 | | 2494 |
| 29993 | 02/16/21 | MONARCH MONARCH LIFE INSURANCE COMPANY | 499.29 | | 2494 |
| 29994 | 02/16/21 | NJAMERWA NEW JERSEY AMERICAN WTR CO INC | 148.59 | | 2494 |
| 29995 | 02/16/21 | NJAWSTA NEW JERSEY AMERICAN WATER | 85.54 | | 2494 |
| 29996 | 02/16/21 | OCC ONE CALL CONCEPTS, INC. | 358.93 | | 2494 |
| 29997 | 02/16/21 | ORTH WILLIAM ORTH | 159.34 | | 2494 |
| 29998 | 02/16/21 | PDOYLE PATRICK J. DOYLE | 148.50 | | 2494 |
| 29999 | 02/16/21 | PETTY PETTY CASH | 192.42 | | 2494 |
| 30000 | 02/16/21 | PFLUGFEL DEBORAH PFLUGFELDER | 148.50 | | 2494 |
| 30001 | 02/16/21 | PSEG PUBLIC SERVICE ELEC & GAS CO. | 15,726.63 | | 2494 |
| 30002 | 02/16/21 | R ORTH ORTH, REGINA | 297.00 | | 2494 |
| 30003 | 02/16/21 | REDWING RED WING SHOES | 365.48 | | 2494 |
| 30004 | 02/16/21 | REMING REMINGTON VERNICK ENGR INC | 1,609.25 | | 2494 |
| 30005 | 02/16/21 | REPUBLIC REPUBLIC SERVICES OF NJ, LLC | 225.20 | | 2494 |
| 30006 | 02/16/21 | RINGRAM RICHARD INGRAM | 148.50 | | 2494 |
| 30007 | 02/16/21 | SCHWER SCHWERING HARDWARE, INC. | 40.36 | | 2494 |
| 30008 | 02/16/21 | USABLUE USA BLUEBOOK | 483.11 | | 2494 |
| 30009 | 02/16/21 | USPOST UNITED STATES POSTAL SERVICE | 5,000.00 | | 2494 |
| 30010 | 02/16/21 | VALLETT RICHARD B. VALLETT, JR. | 250.00 | | 2494 |
| 30011 | 02/16/21 | VERIZOFF VERIZON | 1,337.26 | | 2494 |
| 30012 | 02/16/21 | VERIZON VERIZON WIRELESS | 446.68 | | 2494 |
| 30013 | 02/16/21 | WBMASON W.B. MASON CO., INC. | 294.91 | | 2494 |
| 30014 | 02/16/21 | WINNER WINNER FORD | 194.53 | | 2494 |

| Checking Account Totals | Paid | Void | Amount Paid | Amount Void |
|-------------------------|------|------|-------------|-------------|
| Checks: | 65 | 0 | 81,381.21 | 0.00 |
| Direct Deposit: | 0 | 0 | 0.00 | 0.00 |
| Total: | 65 | 0 | 81,381.21 | 0.00 |

| Report Totals | Paid | Void | Amount Paid | Amount Void |
|-----------------|------|------|-------------|-------------|
| Checks: | 69 | 0 | 352,575.80 | 0.00 |
| Direct Deposit: | 0 | 0 | 0.00 | 0.00 |
| Total: | 69 | 0 | 352,575.80 | 0.00 |

February 2, 2021
04:27 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

| | | | | | | | |
|--------------|---------------------|---------|--------|------|------|----------------|--------|
| Batch: CINDY | Updated Billings: | 1 Flat: | 51.50- | Exc: | 0.00 | Ref Num: | 3557 |
| | Updated Deductions: | 0 Flat: | 0.00 | Exc: | 0.00 | | |
| | Total Entries: | 1 Flat: | 51.50- | Exc: | 0.00 | Total Updated: | 51.50- |

February 2, 2021
04:26 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

| Account Id | Service | Code | Type | Yr | Prd | Flat | Excess | Total | Descript | Prorate | Flag | Date | Seq |
|------------|---------|------|------|----|-----|--------|--------|--------|--------------------|---------|------|----------|-----|
| 21335802-0 | Sewer | S10 | B | 20 | 4 | 51.50- | 0.00 | 51.50- | ACCT NOT ACTIVATED | N | | 02/02/21 | 1 |

HADDON POINT URBAN RENEWAL II LLC

February 3, 2021
11:43 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

| | | | | | | | |
|--------------|---------------------|---------|---------|------|------|----------------|---------|
| Batch: CINDY | Updated Billings: | 6 Flat: | 309.00- | Exc: | 0.00 | Ref Num: | 3558 |
| | Updated Deductions: | 0 Flat: | 0.00 | Exc: | 0.00 | | |
| | Total Entries: | 6 Flat: | 309.00- | Exc: | 0.00 | Total Updated: | 309.00- |

February 3, 2021
11:42 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

| Account Id | Service | Code | Type | Yr | Prd | Flat | Excess | Total | Descript | Prorate | Flag | Date | Seq |
|-----------------------------------|---------|------|------|----|-----|--------|--------|--------|-------------------|---------|------|----------|-----|
| 21335801-0 | Sewer | S10 | B | 20 | 4 | 51.50- | 0.00 | 51.50- | NOT ACTIVATED YET | N | | 02/03/21 | 1 |
| HADDON POINT URBAN RENEWAL II LLC | | | | | | | | | | | | | |
| 21335803-0 | Sewer | S10 | B | 20 | 4 | 51.50- | 0.00 | 51.50- | NOT ACTIVATED YET | N | | 02/03/21 | 2 |
| HADDON POINT URBAN RENEWAL II LLC | | | | | | | | | | | | | |
| 21335804-0 | Sewer | S10 | B | 20 | 4 | 51.50- | 0.00 | 51.50- | NOT ACTIVATED YET | N | | 02/03/21 | 3 |
| HADDON POINT URBAN RENEWAL II LLC | | | | | | | | | | | | | |
| 21335805-0 | Sewer | S10 | B | 20 | 4 | 51.50- | 0.00 | 51.50- | NOT ACTIVATED YET | N | | 02/03/21 | 4 |
| HADDON POINT URBAN RENEWAL II LLC | | | | | | | | | | | | | |
| 21335806-0 | Sewer | S10 | B | 20 | 4 | 51.50- | 0.00 | 51.50- | NOT ACTIVATED YET | N | | 02/03/21 | 5 |
| HADDON POINT URBAN RENEWAL II LLC | | | | | | | | | | | | | |
| 21335807-0 | Sewer | S10 | B | 20 | 4 | 51.50- | 0.00 | 51.50- | NOT ACTIVATED YET | N | | 02/03/21 | 6 |
| HADDON POINT URBAN RENEWAL II LLC | | | | | | | | | | | | | |

January 7, 2021
02:15 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 6 Updated Principal: 309.00- Updated Penalty: 0.00 Ref Num: 20239

January 7, 2021
02:14 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

| Account Id Name | Service | Adj Code | Bill Code Transaction Type | Yr Prd | Principal | Penalty | Total | Descript | Date | Seq |
|---|---------|----------|-------------------------------|--------|-----------|---------|--------|------------------|----------|-----|
| 21337201-0 HADDON POINT URBAN RENEWAL II LLC | Sewer | 104 | | 20 4 | 51.50- | 0.00 | 51.50- | DID NOT SELL YET | 01/07/21 | 1 |
| | | | Balance Adjustment | | | | | | | |
| 21337202-0 HADDON POINT URBAN RENEWAL II LLC | Sewer | 104 | | 20 4 | 51.50- | 0.00 | 51.50- | DID NOT SELL YET | 01/07/21 | 2 |
| | | | Balance Adjustment | | | | | | | |
| 21337203-0 HADDON POINT URBAN RENEWAL II LLC | Sewer | 104 | | 20 4 | 51.50- | 0.00 | 51.50- | DID NOT SELL YET | 01/07/21 | 3 |
| | | | Balance Adjustment | | | | | | | |
| 21337204-0 HADDON POINT URBAN RENEWAL II LLC | Sewer | 104 | | 20 4 | 51.50- | 0.00 | 51.50- | DID NOT SELL YET | 01/07/21 | 4 |
| | | | Balance Adjustment | | | | | | | |
| 21337205-0 HADDON POINT URBAN RENEWAL II LLC | Sewer | 104 | | 20 4 | 51.50- | 0.00 | 51.50- | DID NOT SELL YET | 01/07/21 | 5 |
| | | | Balance Adjustment | | | | | | | |
| 21337206-0 HADDON POINT URBAN RENEWAL II LLC | Sewer | 104 | | 20 4 | 51.50- | 0.00 | 51.50- | DID NOT SELL YET | 01/07/21 | 6 |
| | | | Balance Adjustment | | | | | | | |

January 25, 2021
03:24 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 1 Updated Principal: 25.00- Updated Penalty: 0.00 Ref Num: 20289

January 25, 2021
03:23 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

| Account Id | Service | Adj Code | Bill Code | Yr Prd | Principal | Penalty | Total | Descript | Date | Seq |
|------------|---------|----------|------------------|--------|--------------------|---------|--------|--------------------|----------|-----|
| | | | Transaction Type | | | | | | | |
| 11122000-0 | Sewer | 104 | NSF | 20 4 | 25.00- | 0.00 | 25.00- | REMOVAL OF NSF FEE | 01/25/21 | 1 |
| | | | | | Balance Adjustment | | | | | |

January 29, 2021
02:34 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 1 Updated Principal: 0.77- Updated Penalty: 0.00 Ref Num: 20341

January 29, 2021
02:33 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

| Account Id Name | Service | Adj Code | Bill Code | Yr Prd | Principal | Penalty | Total | Descript | Date | Seq |
|------------------------------|---------|----------|-----------|--------|-----------------------------|---------|-------|----------------|----------|-----|
| 40957001-0 ZODELAVA, LUKA | Sewer | 104 | | 20 4 | 0.77- Balance Adjustment | 0.00 | 0.77- | REMOVE PENALTY | 01/29/21 | 1 |

February 2, 2021
04:29 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 1 Updated Principal: 0.00 Updated Penalty: 0.77- Ref Num: 20357

February 2, 2021
04:29 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

| Account Id Name | Service | Adj Code | Bill Code | Yr Prd | Principal | Penalty | Total | Descript | Date | Seq |
|---|---------|----------|-----------|--------------------|-----------|---------|-------|--------------------|----------|-----|
| 21335802-0 HADDON POINT URBAN RENEWAL II LLC | Sewer | 104 | | 20 4 | 0.00 | 0.77- | 0.77- | ACCT NOT ACTIVATED | 02/02/21 | 1 |
| | | | | Balance Adjustment | | | | | | |

Batch: CINDY Updated Entries: 15 Updated Principal: 0.00 Updated Penalty: 12.18- Ref Num: 20363

Batch Id: CINDY

| Account Id | Service | Adj Code | Bill Code | Yr Prd | Principal | Penalty | Total | Descript | Date | Seq |
|------------------------------|---------|--------------------|-----------|--------|-----------|---------|-------|----------------|----------|-----|
| | | Transaction Type | | | | | | | | |
| 60798001-0 | Sewer | 104 | | 20 3 | 0.00 | 0.77- | 0.77- | ADDED IN ERROR | 02/03/21 | 1 |
| QUINONES-DE ESPINAL, MARIA E | | Balance Adjustment | | | | | | | | |
| 40123000-0 | Sewer | 104 | | 20 4 | 0.00 | 1.55- | 1.55- | ADDED IN ERROR | 02/03/21 | 2 |
| SANCHEZ, MARIA | | Balance Adjustment | | | | | | | | |
| 20019000-0 | Sewer | 104 | | 20 3 | 0.00 | 0.01- | 0.01- | ADDED IN ERROR | 02/03/21 | 3 |
| PHILLIPS, ANTHONY | | Balance Adjustment | | | | | | | | |
| 20019000-0 | Sewer | 104 | | 20 4 | 0.00 | 0.77- | 0.77- | ADDED IN ERROR | 02/03/21 | 4 |
| PHILLIPS, ANTHONY | | Balance Adjustment | | | | | | | | |
| 20341000-0 | Sewer | 104 | | 20 4 | 0.00 | 0.77- | 0.77- | ADDED IN ERROR | 02/03/21 | 5 |
| CUBILE, LINET | | Balance Adjustment | | | | | | | | |
| 41250001-0 | Sewer | 104 | | 20 4 | 0.00 | 0.77- | 0.77- | ADDED IN ERROR | 02/03/21 | 6 |
| GHOLSTON, EDWARD | | Balance Adjustment | | | | | | | | |
| 20578001-0 | Sewer | 104 | | 19 4 | 0.00 | 0.77- | 0.77- | ADDED IN ERROR | 02/03/21 | 7 |
| DAVIS, WAYNE P | | Balance Adjustment | | | | | | | | |
| 20578001-0 | Sewer | 104 | | 20 1 | 0.00 | 0.77- | 0.77- | ADDED IN ERROR | 02/03/21 | 8 |
| DAVIS, WAYNE P | | Balance Adjustment | | | | | | | | |
| 20578001-0 | Sewer | 104 | | 20 2 | 0.00 | 0.77- | 0.77- | ADDED IN ERROR | 02/03/21 | 9 |
| DAVIS, WAYNE P | | Balance Adjustment | | | | | | | | |
| 20578001-0 | Sewer | 104 | | 20 3 | 0.00 | 0.77- | 0.77- | ADDED IN ERROR | 02/03/21 | 10 |
| DAVIS, WAYNE P | | Balance Adjustment | | | | | | | | |
| 20578001-0 | Sewer | 104 | | 20 4 | 0.00 | 0.77- | 0.77- | ADDED IN ERROR | 02/03/21 | 11 |
| DAVIS, WAYNE P | | Balance Adjustment | | | | | | | | |
| 41243006-0 | Sewer | 104 | | 20 4 | 0.00 | 0.76- | 0.76- | ADDED IN ERROR | 02/03/21 | 12 |
| ANDERSON, DONALD | | Balance Adjustment | | | | | | | | |
| 20760000-0 | Sewer | 104 | | 20 4 | 0.00 | 1.54- | 1.54- | ADDED IN ERROR | 02/03/21 | 13 |
| CONROY, MICHAEL | | Balance Adjustment | | | | | | | | |
| 40851000-0 | Sewer | 104 | | 20 4 | 0.00 | 0.62- | 0.62- | ADDED IN ERROR | 02/03/21 | 14 |
| BINKLEY, MIKEL | | Balance Adjustment | | | | | | | | |
| 20126000-0 | Sewer | 104 | | 20 4 | 0.00 | 0.77- | 0.77- | ADDED IN ERROR | 02/03/21 | 15 |
| CRIBBS, BEVERLY | | Balance Adjustment | | | | | | | | |

February 3, 2021
11:50 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 6 Updated Principal: 0.00 Updated Penalty: 4.62- Ref Num: 20364

February 3, 2021
11:49 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

| Account Id Name | Service | Adj Code | Bill Code Transaction Type | Yr Prd | Principal | Penalty | Total | Descript | Date | Seq |
|---|---------|----------|-------------------------------|--------|-----------|---------|-------|-------------------|----------|-----|
| 21335801-0 HADDON POINT URBAN RENEWAL II LLC | Sewer | 104 | | 20 4 | 0.00 | 0.77- | 0.77- | NOT ACTIVATED YET | 02/03/21 | 1 |
| | | | Balance Adjustment | | | | | | | |
| 21335803-0 HADDON POINT URBAN RENEWAL II LLC | Sewer | 104 | | 20 4 | 0.00 | 0.77- | 0.77- | NOT ACTIVATED YET | 02/03/21 | 2 |
| | | | Balance Adjustment | | | | | | | |
| 21335804-0 HADDON POINT URBAN RENEWAL II LLC | Sewer | 104 | | 20 4 | 0.00 | 0.77- | 0.77- | NOT ACTIVATED YET | 02/03/21 | 3 |
| | | | Balance Adjustment | | | | | | | |
| 21335805-0 HADDON POINT URBAN RENEWAL II LLC | Sewer | 104 | | 20 4 | 0.00 | 0.77- | 0.77- | NOT ACTIVATED YET | 02/03/21 | 4 |
| | | | Balance Adjustment | | | | | | | |
| 21335806-0 HADDON POINT URBAN RENEWAL II LLC | Sewer | 104 | | 20 4 | 0.00 | 0.77- | 0.77- | NOT ACTIVATED YET | 02/03/21 | 5 |
| | | | Balance Adjustment | | | | | | | |
| 21335807-0 HADDON POINT URBAN RENEWAL II LLC | Sewer | 104 | | 20 4 | 0.00 | 0.77- | 0.77- | NOT ACTIVATED YET | 02/03/21 | 6 |
| | | | Balance Adjustment | | | | | | | |

There was no Old Business.

The Chairman moved to New Business

There was no New Business.

The Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer's Report

The Chairman asked the Superintendent, Anthony Figueroa, for his report.

See Superintendent's Report

The Chairman asked for the Engineer's reports.

No engineers were present via teleconference.

The Chairman asked the Commissioners for their reports.

The Commissioners had nothing further to report.

The Chairman asked the Solicitor, David Luthman, for his report.

Mr. Luthman had nothing further to report.

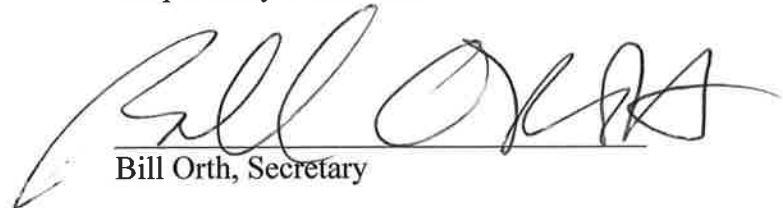
The Chairman asked the Executive Director, Mr. Orth, for his report.

Mr. Orth had nothing further to report.

Correspondence - No Correspondence

As there were no items of personnel or litigation, Mr. Lutz requested a motion to adjourn. A motion was made by Archible, seconded by Mr. Ellis to adjourn. On roll call all Commissioners present voted yes via teleconference and the motion carried.

Respectfully Submitted,



Bill Orth, Secretary

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2021 - DECEMBER 31, 2021
FOR MONTH OF JANUARY

| <u>ACC'T TITLE</u> | <u>BUDGET</u> | <u>MTD COLL.</u> | <u>YTD COLL.</u> | <u>MTD BILLINGS</u> | <u>YTD BILLINGS</u> |
|-----------------------|---------------------|----------------------|----------------------|-------------------------|-------------------------|
| 4001 RESIDENTIAL | 2,725,000.00 | 93,172.22 | 93,172.22 | \$ 29,843.48 | \$ 29,843.48 |
| 4004 COMMERCIAL | 1,480,000.00 | 56,001.18 | \$ 56,001.18 | \$ 243,782.49 | \$ 243,782.49 |
| 4005 PENALTY | 45,000.00 | 3,678.99 | \$ 3,678.99 | \$ 6,385.61 | \$ 6,385.61 |
| 4002 MERCH | 205,000.00 | 3,582.81 | \$ 3,582.81 | \$ 3,582.81 | \$ 3,582.81 |
| 4003 C/H | 32,000.00 | - | \$ - | \$ 3,885.72 | \$ 3,885.72 |
| 4012 OTHER INCOME | 3,000.00 | | \$ - | | \$ - |
| 4013 INVEST INT | 5,000.00 | 150.80 | \$ 150.80 | | \$ 150.80 |
| 4014 TRUSTEE INT | 15,000.00 | 0.61 | \$ 0.61 | | \$ 0.61 |
| 4016 PERMITS (RES) | 60,000.00 | 100.00 | \$ 100.00 | | \$ 100.00 |
| 4019 PERMITS (COMM) | 10,000.00 | | \$ - | | \$ - |
| 4021-PERMITS (MERCH) | 1,000.00 | | \$ - | | \$ - |
| 4020-JIF INS PREMIUM | 12,000.00 | 11,376.00 | \$ 11,376.00 | | \$ 11,376.00 |
| 4017-18- FILING-INSP. | \$500.00 | | \$ - | | \$ - |
| 4050 INT./LEND-A-HAND | - | | \$ - | | \$ - |
| Anticipated Balance | - | | \$ - | | \$ - |
| TOTALS | 4,593,500.00 | 168,062.61 | 168,062.61 | 287,480.11 | 299,107.52 |
| | | BUDGET | MTD | YTD | REMARKS |
| ASSETS/CAPITAL | | \$ 195,000.00 | \$ - | \$ - | |

| <u>CASH BALANCES</u> | <u>AMOUNT</u> |
|----------------------------|----------------|
| GENERAL CHECKING | \$1,068,703.70 |
| PAYROLL | \$27,733.16 |
| REVENUE | \$ 11.06 |
| DEBT. SERVICE | \$ - |
| DEBT. SERV. RESERVE | \$ 56,263.04 |
| R & R | \$ 268,127.56 |
| GENERAL | \$ 222,751.04 |

Investments under Trustee Accounts:

53,339.52 CD with 1st Colonial Bank @ 2.5% - MATURES 01/23/21
189,365.61 CD with 1st Colonial Bank @ 2% - MATURES 12/24/21
78,371.93 CD with 1st Colonial Bank @ 2.0% - Matures 4/29/21
105,062.91 CD with 1st Colonial Bank @ 1.5% - Matures 4/29/2021

121,012.73 Money Market

| Account Id | Account Description | Anticipated/Budgeted | Current Rev/Expd | YTD Rev/Expd | %Expd/%Real |
|---------------|--------------------------------------|----------------------|-------------------|-------------------|-------------|
| 01-00-410-001 | Residential | 2,725,000.00 | 29,843.48 | 29,843.48 | 1.1000 |
| 01-00-410-002 | Merchantville | 205,000.00 | 3,582.81 | 3,582.81 | 1.7500 |
| 01-00-410-003 | Cherry Hill | 32,000.00 | 0 | 0 | 0 |
| 01-00-410-004 | Commercial | 1,480,000.00 | 243,782.49 | 243,782.49 | 16.4700 |
| 01-00-410-005 | A/R Penalty | 45,000.00 | 6,385.61 | 6,385.61 | 14.1900 |
| | Department Total | 4,487,000.00 | 283,594.39 | 283,594.39 | |
| 01-00-415-001 | Permits- Residential | 60,000.00 | 100.00 | 100.00 | 0.1700 |
| 01-00-415-002 | Permits - Commercial | 10,000.00 | 0 | 0 | 0 |
| 01-00-415-003 | Permits - Merchantville | 1,000.00 | 0 | 0 | 0 |
| | Department Total | 71,000.00 | 100.00 | 100.00 | |
| 01-00-420-001 | Other Income | 3,000.00 | 0 | 0 | 0 |
| 01-00-420-002 | Application and Inspection Fees | 500.00 | 0 | 0 | 0 |
| 01-00-420-004 | JIF Insurance Premium Refund | 12,000.00 | 11,376.00 | 11,376.00 | 94.8000 |
| | Department Total | 15,500.00 | 11,376.00 | 11,376.00 | |
| 01-00-425-001 | Interest from Operating Fund | 5,000.00 | 150.80 | 150.80 | 3.0200 |
| 01-00-425-002 | Interest from Trustee Accounts | 15,000.00 | 0.61 | 0.61 | 0.0000 |
| | CAFR Total | 4,593,500.00 | 295,221.80 | 295,221.80 | |
| | OPERATING FUND Revenue Total | 4,593,500.00 | 295,221.80 | 295,221.80 | |
| 01-01-510-500 | ADMINISTRATION SALARIES | 0 | 0 | 0 | 0 |
| 01-01-510-501 | ADMIN PSA Management | 295,000.00 | 28,252.15 | 28,252.15 | 9.5800 |
| 01-01-510-502 | ADMIN Office Staff | 305,000.00 | 28,694.61 | 28,694.61 | 9.4100 |
| 01-01-510-503 | ADMIN: Commissioners | 18,000.00 | 1,500.00 | 1,500.00 | 8.3300 |
| 01-01-510-600 | ADMINISTRATION FRINGE BENEFITS | 0 | 0 | 0 | 0 |
| 01-01-510-601 | ADMIN: PERS/Employers Liabil | 110,000.00 | 0 | 0 | 0 |
| 01-01-510-602 | ADMIN: FICA/SOCIAL SECURITY/MEDICARE | 54,000.00 | 5,794.00 | 5,794.00 | 10.7300 |
| 01-01-510-603 | ADMIN: SUI/SDI/FI | 6,500.00 | 960.81 | 960.81 | 14.7800 |
| 01-01-510-604 | ADMIN: Hospital Benefits | 145,000.00 | 10,459.32 | 10,459.32 | 7.2100 |
| 01-01-510-605 | ADMIN: Vision, Dental & Rx | 54,500.00 | 5,424.11 | 5,424.11 | 9.9500 |
| 01-01-510-607 | ADMIN: Sick/Vac Payback | 72,000.00 | 27,630.00 | 27,630.00 | 38.3800 |
| 01-01-510-700 | ADMINISTRATION OTHER EXPENSES | 0 | 0 | 0 | 0 |
| 01-01-510-721 | ADMIN: Legal Fees | 20,000.00 | 1,516.67 | 1,516.67 | 7.5800 |
| 01-01-510-722 | ADMIN: Audit | 37,000.00 | 2,025.00 | 2,025.00 | 5.4700 |

| | | | | | | |
|---------------|------------------------------------|---------------------|-------------------|-------------------|---------|---|
| 01-01-510-723 | ADMIN: Other Professional Fees | 20,000.00 | 0 | 0 | 0 | 0 |
| 01-01-510-736 | ADMIN: Public Officials Liab. | 10,000.00 | 5,603.50 | 5,603.50 | 56,0400 | 0 |
| 01-01-510-750 | ADMIN: Office Supplies & Expense | 15,000.00 | 533.84 | 533.84 | 3,5600 | 0 |
| 01-01-510-751 | ADMIN: Postage | 10,000.00 | 5,000.00 | 5,000.00 | 50,0000 | 0 |
| 01-01-510-752 | ADMIN: Advertising & Printing | 15,000.00 | 72.14 | 72.14 | 0,4800 | 0 |
| 01-01-510-753 | ADMIN: Telephone | 20,000.00 | 1,259.79 | 1,259.79 | 6,3000 | 0 |
| 01-01-510-754 | ADMIN: Miscellaneous Exp | 3,000.00 | 0 | 0 | 0 | 0 |
| 01-01-510-755 | ADMIN: Service Contracts | 25,000.00 | 9,699.09 | 9,699.09 | 38,8000 | 0 |
| 01-01-510-756 | ADMIN: Equipment Rental | 3,500.00 | 0 | 0 | 0 | 0 |
| 01-01-510-757 | ADMIN: Building Utilities | 25,000.00 | 417.85 | 417.85 | 1,6700 | 0 |
| 01-01-510-758 | ADMIN: Building Exp. & Repairs | 25,000.00 | 991.99 | 991.99 | 3,9700 | 0 |
| 01-01-510-759 | ADMIN: Financial Exp | 2,000.00 | 0 | 0 | 0 | 0 |
| 01-01-510-760 | ADMIN: Bad Debt Exp | 500.00 | 0 | 0 | 0 | 0 |
| 01-01-510-762 | ADMIN: Education/Dues | 10,000.00 | 1,831.80 | 1,831.80 | 18,3200 | 0 |
| 01-01-510-763 | ADMIN: Civic Involvement | 182,500.00 | 15,000.00 | 15,000.00 | 8,2200 | 0 |
| | CAFR Total | 1,483,500.00 | 152,666.67 | 152,666.67 | | |
| 01-02-520-500 | COST OF SERVICE SALARIES | 0 | 0 | 0 | 0 | 0 |
| 01-02-520-505 | O&M: Union Salaries | 1,000,000.00 | 86,903.73 | 86,903.73 | 8,6900 | 0 |
| 01-02-520-506 | O&M: Management Salaries | 265,000.00 | 36,806.04 | 36,806.04 | 13,8900 | 0 |
| 01-02-520-600 | COST OF SERVICE FRINGE BENEFIT | 0 | 0 | 0 | 0 | 0 |
| 01-02-520-601 | O&M: PERS | 110,000.00 | 0 | 0 | 0 | 0 |
| 01-02-520-602 | O&M: FICA/SOCIAL SECURITY/MEDICARE | 105,000.00 | 7,604.56 | 7,604.56 | 7,2400 | 0 |
| 01-02-520-603 | O&M: SUI/SD/FLI | 13,500.00 | 1,405.82 | 1,405.82 | 10,4100 | 0 |
| 01-02-520-604 | O&M: Hospitalization Benefits | 320,000.00 | 23,060.18 | 23,060.18 | 7,2100 | 0 |
| 01-02-520-605 | O&M: Vision, Dental & Rx | 114,500.00 | 11,762.91 | 11,762.91 | 10,2700 | 0 |
| 01-02-520-607 | O&M: Sick/vac Payback | 140,000.00 | 24,235.50 | 24,235.50 | 17,3100 | 0 |
| 01-02-520-608 | O&M: Uniform Exp. | 8,000.00 | 200.00 | 200.00 | 2,5000 | 0 |
| 01-02-520-700 | COST OF SERVICE OTHER EXPENSES | 0 | 0 | 0 | 0 | 0 |
| 01-02-520-711 | O&M: Engineer Fees | 25,000.00 | 0.00 | 0.00 | 0 | 0 |
| 01-02-520-731 | O&M: General Liability/Auto Ins | 34,500.00 | 13,690.00 | 13,690.00 | 39,6800 | 0 |
| 01-02-520-732 | O&M: Worker's Comp Insurance | 67,000.00 | 27,839.00 | 27,839.00 | 41,5500 | 0 |
| 01-02-520-733 | O&M: Property/Insurance | 29,500.00 | 13,715.50 | 13,715.50 | 46,4900 | 0 |
| 01-02-520-735 | O&M: Fund Expense (JIF) | 10,000.00 | 2,007.00 | 2,007.00 | 20,0700 | 0 |
| 01-02-520-741 | O&M: Uninsured Liabilities | 10,000.00 | 855.76 | 855.76 | 8,5600 | 0 |

| | | | | | |
|---------------|---|---------------------|-------------------|-------------------|--------|
| 01-02-520-755 | O&M: Service Contracts | 30,000.00 | 100.00 | 100.00 | 0.3300 |
| 01-02-520-764 | O&M: Station Utilities | 175,000.00 | 0 | 0 | 0 |
| 01-02-520-765 | O&M: Trash Removal | 10,000.00 | 225.20 | 225.20 | 2.2500 |
| 01-02-520-766 | O&M: Oper & Maint Expense | 45,000.00 | 799.12 | 799.12 | 1.7800 |
| 01-02-520-767 | O&M: Safety Expense | 5,000.00 | 0 | 0 | 0 |
| 01-02-520-768 | O&M: Landscaping | 5,000.00 | 0 | 0 | 0 |
| 01-02-520-769 | O&M: Vehicle & Repair Exp | 20,000.00 | 0 | 0 | 0 |
| 01-02-520-770 | O&M: Fuel/Tolls/Mileage Exp | 30,000.00 | 0 | 0 | 0 |
| 01-02-520-771 | O&M: Collection System Expense | 73,350.00 | 485.36 | 485.36 | 0.6600 |
| 01-02-520-772 | O&M: Emergency Repairs | 200,000.00 | 0 | 0 | 0 |
| 01-02-520-773 | O&M: Emergency Station Repairs | 200,000.00 | 0 | 0 | 0 |
| 01-02-520-774 | O&M: Chemicals | 8,025.00 | 0 | 0 | 0 |
| 01-02-520-775 | O&M Permits & Licensing | 6,000.00 | 191.00 | 191.00 | 3.1800 |
| | CAFR Total | 3,059,375.00 | 251,886.68 | 251,886.68 | |
| 01-03-600-001 | Bond Debt (Principal) | 45,600.00 | 0 | 0 | 0 |
| 01-03-600-002 | Bond Debt (Interest) | 5,025.00 | 0 | 0 | 0 |
| | OPERATING FUND Expenditure Total | 4,593,500.00 | 404,553.35 | 404,553.35 | |

Superintendent's Report

Meeting of February 16,2021

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 1,820 feet of gravity sewer main.0 feet was root cut and 512 feet was inspected using our CCTV equipment. We performed 298 utility mark outs. We responded to 58 calls for service. The call breakdown is as follows:

| | |
|-------------------------|----|
| Main Line stoppages: | 5 |
| Vent stoppages: | 21 |
| Station alarms: | 15 |
| Miscellaneous services: | 17 |

Respectfully submitted,



Anthony Figueroa
Superintendent