

Meeting of February 15, 2022

The Vice-Chairman, Gregory Schofield, called the meeting of the Pennsauken Sewerage Authority to order at 4:00 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Vice-Chairman Schofield stated meeting Notice has been given to the Courier Post and the Burlington County Times newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Schofield asked for roll call. The following Commissioners were present:

Mr. Gregory Schofield  
Mr. Dennis Archible  
Mr. Tim Ellis  
Mr. James Pennestri

Also present were:

Mr. William Orth, Executive Director  
David A. Luthman, Solicitor  
Mr. Marco DiBattista, Assistant Director  
Mr. Anthony Figueroa, Superintendent

Absent was:

Mr. Oren Lutz

The Vice-Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pinnestri, seconded by Mr. Ellis and carried to close the public portion of the meeting.

The minutes of the meeting of January 11, 2022 were presented for approval.

A motion was made by Mr. Archible, seconded by Mr. Ellis to approve the minutes as presented. On roll call all Commissioners present voted yes and the motion carried.

The Vice-Chairman stated the amount of bills to be paid is \$336,848.57.

A motion was made by Mr. Ellis, seconded by Mr. Archible to approve payment of the bills as presented. On roll call all Commissioners present voted yes and the motion carried.

See Bill List Attached

Approval of Utility Bill Adjustment Nos. 3823, 3824 and 3826 and Balance Adjustment Nos. 22168, 22197 and 22200.

**FEBRUARY 15, 2022**

**PENNSAUKEN SEWERAGE AUTHORITY**

**MEETING FIGURE:**

**\$336,848.57**

Range of Checking Accts: OPER MAN WIRE to OPERATING      Range of Check Dates: 01/12/22 to 02/15/22  
Report Type: All Checks      Report Format: Super Condensed      Check Type: Computer: Y      Manual: Y      Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE      OPERATING MANUAL WIRES/TRANS					
1147	01/18/22	PAYROLL PAYROLL ACCOUNT	76,148.08	01/31/22	2614
12022	01/20/22	NJDEP TREASURER, STATE OF NEW JERSEY	400.00	01/31/22	2617
1148	01/25/22	PAYROLL PAYROLL ACCOUNT	36,291.09	01/31/22	2618
1149	02/01/22	PAYROLL PAYROLL ACCOUNT	74,368.20		2620
1150	02/08/22	PAYROLL PAYROLL ACCOUNT	39,617.00		2623
1151	02/15/22	PAYROLL PAYROLL ACCOUNT	35,071.08		2625

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	6	0	261,895.45	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>6</u>	<u>0</u>	<u>261,895.45</u>	<u>0.00</u>

OPERATING	OPERATING ACCOUNT	Amount Paid	Reconciled/Void	Ref Num
30615	01/18/22 BARTON BARTON SUPPLY, INC.	681.16	01/31/22	2616
30616	01/18/22 BURLTIME BURLINGTON COUNTY TIMES	37.02	01/31/22	2616
30617	01/18/22 CLIMATIC CLIMATIC, LLC	1,438.85	01/31/22	2616
30618	01/18/22 COURIER COURIER POST - DAILY JOURNAL	93.76	01/31/22	2616
30619	01/18/22 DELTA DELTA DENTAL OF NJ, INC.	4,577.00	01/31/22	2616
30620	01/18/22 NJDEP TREASURER, STATE OF NEW JERSEY	100.00	01/31/22	2616
30621	01/18/22 PSEG PUBLIC SERVICE ELEC & GAS CO.	12,787.64	01/31/22	2616
30622	01/18/22 SEWEREQ SEWER EQUIPMENT CO OF AMERICA	532.40	01/31/22	2616
30623	01/18/22 TM T & M ASSOCIATES	4,787.50	01/31/22	2616
30624	01/18/22 USPOST UNITED STATES POSTAL SERVICE	332.00	01/31/22	2616
30625	01/18/22 VERIZOFF VERIZON	1,306.83	01/31/22	2616
30626	01/18/22 VERIZON VERIZON WIRELESS	317.15	01/31/22	2616
30627	01/18/22 WBMASON W.B. MASON CO., INC.	19.99	01/31/22	2616
30628	02/02/22 PRINT PRINT AND MAIL COMMUNICATIONS	1,940.27		2622
30629	02/15/22 50012517 MICHAEL CARRUTH	61.07		2627
30630	02/15/22 50465000 DANIEL THOMAS	478.52		2627
30631	02/15/22 ABCON AB-CON EXTERMINATING INC.	220.00		2627
30632	02/15/22 ABRITTIN AMANDA BRITTIN	159.60		2627
30633	02/15/22 ADVANCE ADVANCE AUTO PARTS	248.64		2627
30634	02/15/22 BARTUK BARTUK HOSE & HYDRAULICS	97.60		2627
30635	02/15/22 BELSITOR RICHARD J BELSITO	340.20		2627
30636	02/15/22 BLACKBRN BLACKBURN MFG COMPANY	165.10		2627
30637	02/15/22 BOWMAN BOWMAN & COMPANY, LLP	220.00		2627
30638	02/15/22 BURLTIME BURLINGTON COUNTY TIMES	92.68		2627
30639	02/15/22 CANON CANON SOLUTIONS AMERICA	286.03		2627
30640	02/15/22 COMCAST COMCAST	341.99		2627
30641	02/15/22 CONRAIL CONRAIL	265.16		2627
30642	02/15/22 COOPEREL COOPER ELECTRIC SUPPLY CO INC.	209.40		2627
30643	02/15/22 COURIER COURIER POST - DAILY JOURNAL	91.04		2627
30644	02/15/22 CUES CUES INC	728.35		2627
30645	02/15/22 CUMMINGS JAMES J. CUMMINGS, JR.	170.10		2627
30646	02/15/22 D AND D D & D ADVERTISING	875.00		2627
30647	02/15/22 DEJANA DEJANA TRK & UTIL EQUIP CO.INC	300.74		2627
30648	02/15/22 DELTA DELTA DENTAL OF NJ, INC.	4,577.00		2627
30649	02/15/22 DOYLE James J. Doyle	170.10		2627
30650	02/15/22 EDMUNDS EDMUNDS GOVTECH	8,300.00		2627
30651	02/15/22 EVOQUA EVOQUA WATER TECHNOLOGIES LLC	2,145.00		2627

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING		OPERATING ACCOUNT	Continued		
30652	02/15/22	GALETON GALETON, INC.	145.40		2627
30653	02/15/22	GKEICH GARY KEICH	170.10		2627
30654	02/15/22	GRAINGER GRAINGER	1,185.45		2627
30655	02/15/22	INGRAM WILLIAM INGRAM	170.10		2627
30656	02/15/22	JAYSTIRE JAY'S TIRE SERVICE LLC	745.00		2627
30657	02/15/22	JKRAMER JOSEPH KRAMER	170.10		2627
30658	02/15/22	JMSOLUT J AND M SOLUTIONS LLC	475.00		2627
30659	02/15/22	LONGOCHA CHARLES LONGO	100.00		2627
30660	02/15/22	LOUGHERY BERNADETTE A LOUGHERY	170.10		2627
30661	02/15/22	LUTHMAN DAVID A. LUTHMAN	1,516.67		2627
30662	02/15/22	MACANANY PATRICIA MACANANY	308.05		2627
30663	02/15/22	MM Municipal Maintenance Co. Inc.	6,953.68		2627
30664	02/15/22	MONARCH MONARCH LIFE INSURANCE COMPANY	499.29		2627
30665	02/15/22	NEWWA NEW ENGLAND WATER WORKS ASSOC	2,040.00		2627
30666	02/15/22	NJAMERWA NEW JERSEY AMERICAN WTR CO INC	158.45		2627
30667	02/15/22	NJAWSTA NEW JERSEY AMERICAN WATER	115.19		2627
30668	02/15/22	NORLAB NORLAB, INC	475.00		2627
30669	02/15/22	OCC ONE CALL CONCEPTS, INC.	183.04		2627
30670	02/15/22	ORTH WILLIAM ORTH	159.34		2627
30671	02/15/22	PDOYLE PATRICK J. DOYLE	170.10		2627
30672	02/15/22	PETTY PETTY CASH	198.15		2627
30673	02/15/22	PFLUGFEL DEBORAH PFLUGFELDER	170.10		2627
30674	02/15/22	R ORTH ORTH, REGINA	340.20		2627
30675	02/15/22	REBUILT REBUILT PARTS COMPANY	265.18		2627
30676	02/15/22	REDWING RED WING SHOES	1,054.46		2627
30677	02/15/22	REMING REMINGTON VERNICK ENGR INC	1,449.75		2627
30678	02/15/22	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	249.01		2627
30679	02/15/22	RINGRAM RICHARD INGRAM	170.10		2627
30680	02/15/22	SAR SAR AUTOMOTIVE EQUIPMENT	825.00		2627
30681	02/15/22	STEWART STEWART BUSINESS SYSTEMS	80.15		2627
30682	02/15/22	SYSTEM4 SYSTEM 4 OF SOUTHERN NJ	312.00		2627
30683	02/15/22	UNUM UNUM LIFE INSUR CO OF AMERICA	1,358.76		2627
30684	02/15/22	UPS UNITED PARCEL SERVICE	47.18		2627
30685	02/15/22	VERIZOFF VERIZON	1,306.83		2627
30686	02/15/22	VERIZON VERIZON WIRELESS	416.81		2627
30687	02/15/22	WBMASON W.B. MASON CO., INC.	1,291.31		2627
30688	02/15/22	WHARTON WHARTON HARDWARE & SPLY CORP	13.18		2627

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	74	0	74,953.12	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	74	0	74,953.12	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	80	0	336,848.57	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	80	0	336,848.57	0.00

A motion was made by Mr. Archible, seconded by Mr. Ellis to approve the Bill and Balance Adjustments. On roll call all Commissioners present voted yes and the motion carried.

See Journals Attached

The Vice-Chairman moved to Old Business.

There was no Old Business.

The Vice-Chairman moved to New Business.

- A. Resolution No. 22-22 – Adopting the Annual Budget of the Pennsauken Sewerage Authority for Fiscal Year January 1, 2022 to December 31, 2022.

A motion was made by Mr. Archible, seconded by Mr. Ellis to approve Resolution No. 22-22 Adopting the Annual Budget of the Pennsauken Sewerage Authority for Fiscal Year January 1, 2022 to December 31, 2022 and the motion carried.

See Resolution No. 22-22

The Vice-Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer's Report

The Vice-Chairman asked the Superintendent, Anthony Figueroa, for his report.

See Superintendent's Report

The Vice-Chairman asked for the Engineer's reports.

No Engineers were present.

The Vice-Chairman asked the Commissioners for any reports.

The Commissioners had nothing further to report.

The Chairman asked the Solicitor, David Luthman, for his report.

Mr. Luthman had nothing to report.

The Chairman asked the Executive Director, Mr. Orth, for his report.

Mr. Orth had nothing further to report.

Correspondence:

January 25, 2022  
12:09 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Batch Update Report

Page No: 1

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Batch: CINDY	Updated Billings:	1 Flat:	51.50-	Exc:	0.00	Ref Num:	3823
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	1 Flat:	51.50-	Exc:	0.00	Total Updated:	51.50-

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January 25, 2022  
12:06 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

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Batch Id: CINDY

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Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
90115002-0	Sewer	S31	B	21	4	51.50-	0.00	51.50-	#/UNITS CHG'D TO 1	N		01/25/22	1
ILP CTR ASSOC L/P-C/O VAP INT													

January 26, 2022  
03:23 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Batch Update Report

Page No: 1

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Batch: CINDY	Updated Billings:	1 Flat:	51.50-	Exc:	0.00	Ref Num:	3824
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	1 Flat:	51.50-	Exc:	0.00	Total Updated:	51.50-

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January 26, 2022  
03:22 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

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Batch Id: CINDY

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Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
21342205-0	Sewer	S10	B	21	4	51.50-	0.00	51.50-	PROPERTY NOT SOLD	N		01/26/22	1
HADDON POINT URBAN RENEWAL II LLC													

February 1, 2022  
09:56 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Batch Update Report

Page No: 1

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Batch: CINDY	Updated Billings:	1 Flat:	25.00-	Exc:	0.00	Ref Num:	3826
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	1 Flat:	25.00-	Exc:	0.00	Total Updated:	25.00-

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February 1, 2022  
09:55 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

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Batch Id: CINDY

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Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
40402000-0	Sewer	NSF	B	21	4	25.00-	0.00	25.00-	REMOVE CHARGES	N		02/01/22	1

GROOM, LAVONNE

January 26, 2022  
01:52 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

Page No: 1

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Batch: CINDY Updated Entries: 1 Updated Principal: 0.00 Updated Penalty: 1.54- Ref Num: 22168

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January 26, 2022  
01:51 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

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Batch Id: CINDY

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Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
60848000-0	sewer	104		21 3	0.00	1.54-	1.54-	1X COURTESY REMOVAL	01/26/22	1
DI FRANK, ESTATE OF MARIE G			Balance Adjustment							

February 1, 2022  
10:11 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

Page No: 1

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Batch: CINDY Updated Entries: 1 Updated Principal: 0.00 Updated Penalty: 1.15- Ref Num: 22197

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February 1, 2022  
10:03 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

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Batch Id: CINDY

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Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name		Transaction Type								
40402000-0	Sewer	105		21 4	0.00	1.15-	1.15-	REMOVE PENALTIES	02/01/22	1
GROOM, LAVONNE		Balance Adjustment								

February 1, 2022  
10:32 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

Page No: 1

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Batch: CINDY Updated Entries: 2 Updated Principal: 0.00 Updated Penalty: 0.78- Ref Num: 22200

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February 1, 2022  
10:30 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

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Batch Id: CINDY

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Account Id Name	Service	Adj Code	Bill Code Transaction	Yr Prd Type	Principal	Penalty	Total	Descript	Date	Seq
30760000-0 ROSALES, DIEGO	Sewer	104	21	3 Balance Adjustment	0.00	0.01-	0.01-	CANCEL CHARGES	02/01/22	1
30760000-0 ROSALES, DIEGO	Sewer	104	21	4 Balance Adjustment	0.00	0.77-	0.77-	CANCEL CHARGES	02/01/22	2

## 2022 ADOPTED BUDGET RESOLUTION PENNSAUKEN SEWERAGE AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2022 TO DECEMBER 31, 2022

WHEREAS, the Annual Budget and Capital Budget/Program for the Pennsauken Sewerage Authority for the fiscal year beginning January 1, 2022 and ending, December 31, 2022 has been presented for adoption before the governing body of the Pennsauken Sewerage Authority at its open public meeting of February 15, 2022; and

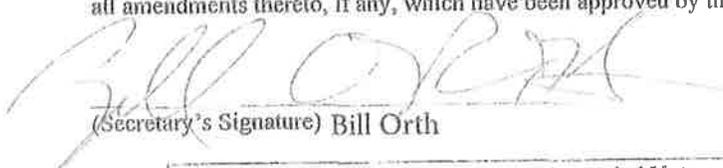
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$4,513,500.00, Total Appropriations, including any Accumulated Deficit, if any, of \$4,513,000.00 and Total Unrestricted Net Position utilized of \$150,000.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$90,000.00 and Total Unrestricted Net Position planned to be utilized of \$90,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Pennsauken Sewerage Authority, at an open public meeting held on February 15, 2022 that the Annual Budget and Capital Budget/Program of the Pennsauken Sewerage Authority for the fiscal year beginning, January 1, 2022 and ending, December 31, 2022 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
(Secretary's Signature) Bill Orth

2/15/22  
(Date)

Governing Body member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Oren Lutz	X			X
Gregory Schofield	X			
Dennis Archible	X			
Timothy Ellis	X			
James Pennestri	X			

**PENNSAUKEN SEWERAGE AUTHORITY**  
**REVENUES-JANUARY 1, 2022 - DECEMBER 31, 2022**  
**FOR MONTH OF JANUARY**

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,750,000.00	91,912.25	91,912.25	\$ 30,023.00	\$ 30,023.00
4004 COMMERCIAL	1,390,000.00	38,992.58	\$ 38,992.58	\$ 250,181.60	\$ 250,181.60
4005 PENALTY	45,000.00	1,755.07	\$ 1,755.07	\$ 6,287.21	\$ 6,287.21
4002 MERCH	205,000.00		\$ -		\$ -
4003 C/H	32,000.00		\$ -		\$ -
4012 OTHER INCOME	3,000.00		\$ -		\$ -
4013 INVEST INT	5,000.00	134.61	\$ 134.61		\$ 134.61
4014 TRUSTEE INT	15,000.00	249.29	\$ 249.29		\$ 249.29
4016 PERMITS (RES)	45,000.00		\$ -		\$ -
4019 PERMITS (COMM)	10,000.00		\$ -		\$ -
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$500.00	15.00	\$ 15.00		\$ 15.00
Anticipated Balance	-		\$ -		\$ -
<b>TOTALS</b>	<b>4,513,500.00</b>	<b>133,058.80</b>	<b>133,058.80</b>	<b>286,491.81</b>	<b>286,890.71</b>
		<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
<b>ASSETS/CAPITAL</b>		<b>\$ 90,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
<u>GENERAL CHECKING</u>	\$1,457,840.45
<u>PAYROLL</u>	\$4,522.79
<u>REVENUE</u>	\$ 11.06
<u>DEBT. SERVICE</u>	\$ -
<u>DEBT. SERV. RESERVE</u>	\$ 59,733.74
<u>R &amp; R</u>	\$ 280,465.88
<u>GENERAL</u>	\$ 175,967.68

**Investments under Trustee Accounts:**

56,810.10 CD with 1st Colonial Bank @ .30% - MATURES 02/05/22  
196,875.50 CD with 1st Colonial Bank @ 2% - MATURES 12/24/23  
83,200.36 CD with 1st Colonial Bank @ .20% - Matures 01/29/22  
109,425.02 CD with 1st Colonial Bank @ .20% - Matures 01/29/22  
69,867.38 Money Market

**PENNSAUKEN SEWERAGE AUTHORITY**  
Statement of Revenue and Expenditures

Revenue Account Range: 01-00-410-001 to 01-00-430-001 *Include Non-Anticipated: Yes* *Year To Date As Of: 01/31/22*  
Expend Account Range: 01-01-510-500 to 01-03-600-002 *Include Non-Budget: Yes* *Current Period: 01/01/22 to 01/31/22*  
*Print Zero YTD Activity: No* *Prior Year: 01/01/21 to 01/31/21*

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
01-00-410-001	Residential	\$29,843.48	\$2,750,000.00	\$30,023.00	\$30,023.00	\$0.00	-\$2,719,977.00	1%
01-00-410-002	Merchantville	\$3,582.81	\$205,000.00	\$0.00	\$0.00	\$0.00	-\$205,000.00	0%
01-00-410-003	Cherry Hill	\$3,885.72	\$32,000.00	\$0.00	\$0.00	\$0.00	-\$32,000.00	0%
01-00-410-004	Commercial	\$243,782.49	\$1,390,000.00	\$250,181.60	\$250,181.60	\$0.00	-\$1,139,818.40	18%
01-00-410-005	A/R Penalty	\$6,385.61	\$45,000.00	\$6,287.21	\$6,287.21	\$0.00	-\$38,712.79	14%
01-00-415-001	Permits- Residential	\$100.00	\$45,000.00	\$0.00	\$0.00	\$0.00	-\$45,000.00	0%
01-00-415-002	Permits - Commercial	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	-\$10,000.00	0%
01-00-415-003	Permits - Merchantville	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	-\$1,000.00	0%
01-00-420-001	Other Income	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	-\$3,000.00	0%
01-00-420-002	Application and Inspection Fees	\$0.00	\$500.00	\$15.00	\$15.00	\$0.00	-\$485.00	3%
01-00-420-004	JIF Insurance Premium Refund	\$11,376.00	\$12,000.00	\$0.00	\$0.00	\$0.00	-\$12,000.00	0%
01-00-425-001	Interest from Operating Fund	\$150.80	\$5,000.00	\$134.61	\$134.61	\$0.00	-\$4,865.39	3%
01-00-425-002	Interst from Trustee Accounts	\$0.61	\$15,000.00	\$249.29	\$249.29	\$0.00	-\$14,750.71	2%
	<b>OPERATING FUND Revenue Total</b>	<b>\$299,107.52</b>	<b>\$4,513,500.00</b>	<b>\$286,890.71</b>	<b>\$286,890.71</b>	<b>\$0.00</b>	<b>-\$4,226,609.29</b>	<b>6%</b>
Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
01-01-510-500	ADMINISTRATION SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
01-01-510-501	ADMIN PSA Management	\$28,252.15	\$310,000.00	\$29,367.20	\$29,367.20	\$0.00	\$280,632.80	9%
01-01-510-502	ADMIN Office Staff	\$28,694.61	\$320,000.00	\$29,887.00	\$29,887.00	\$0.00	\$290,113.00	9%
01-01-510-503	ADMIN: Commissioners	\$1,500.00	\$18,000.00	\$1,500.00	\$1,500.00	\$0.00	\$16,500.00	8%
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
01-01-510-601	ADMIN: PERS/Employers Liabil	\$0.00	\$145,000.00	\$0.00	\$0.00	\$0.00	\$145,000.00	0%
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	\$5,794.00	\$55,500.00	\$7,006.44	\$7,006.44	\$0.00	\$48,493.56	13%
01-01-510-603	ADMIN: SUI/SDI/FLLI	\$960.81	\$6,000.00	\$1,067.20	\$1,067.20	\$0.00	\$4,932.80	18%
01-01-510-604	ADMIN: Hospital Benefits	\$10,459.32	\$145,000.00	\$21,587.70	\$21,587.70	\$0.00	\$123,412.30	15%

**PENNSAUKEN SEWERAGE AUTHORITY**

Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
01-01-510-605	ADMIN: Vision, Dental & Rx	\$5,424.11	\$54,500.00	\$7,028.88	\$7,028.88	\$0.00	\$47,471.12	13%
01-01-510-607	ADMIN: Sick/Vac Payback	\$27,630.00	\$73,000.00	\$31,320.00	\$31,320.00	\$0.00	\$41,680.00	43%
01-01-510-700	ADMINISTRATION OTHER EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
01-01-510-721	ADMIN: Legal Fees	\$1,516.67	\$20,000.00	\$1,516.67	\$1,516.67	\$0.00	\$18,483.33	8%
01-01-510-722	ADMIN: Audit	\$2,025.00	\$37,000.00	\$0.00	\$0.00	\$0.00	\$37,000.00	0%
01-01-510-723	ADMIN: Other Professional Fees	\$0.00	\$20,000.00	\$8,459.60	\$8,459.60	\$0.00	\$11,540.40	42%
01-01-510-736	ADMIN: Public Officials Liab.	\$5,603.50	\$15,000.00	\$3,958.00	\$3,958.00	\$0.00	\$11,042.00	26%
01-01-510-750	ADMIN: Office Supplies & Expense	\$533.84	\$15,000.00	\$560.72	\$560.72	\$0.00	\$14,439.28	4%
01-01-510-751	ADMIN: Postage	\$5,000.00	\$10,000.00	\$5,047.18	\$5,047.18	\$0.00	\$4,952.82	50%
01-01-510-752	ADMIN: Advertising & Printing	\$72.14	\$15,000.00	\$37.92	\$37.92	\$0.00	\$14,962.08	0%
01-01-510-753	ADMIN: Telephone	\$1,259.79	\$22,000.00	\$1,306.83	\$1,306.83	\$0.00	\$20,693.17	6%
01-01-510-754	ADMIN: Miscellaneous Exp	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%
01-01-510-755	ADMIN: Service Contracts	\$9,699.09	\$25,000.00	\$9,700.54	\$9,700.54	\$0.00	\$15,299.46	39%
01-01-510-756	ADMIN: Equipment Rental	\$0.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0%
01-01-510-757	ADMIN: Building Utilities	\$417.85	\$25,000.00	\$3,677.01	\$3,677.01	\$0.00	\$21,322.99	15%
01-01-510-758	ADMIN: Building Exp. & Repairs	\$991.99	\$25,000.00	\$679.99	\$679.99	\$0.00	\$24,320.01	3%
01-01-510-759	ADMIN: Financial Exp	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%
01-01-510-760	ADMIN: Bad Debt Exp	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
01-01-510-762	ADMIN: Education/Dues	\$1,831.80	\$10,000.00	\$2,130.60	\$2,130.60	\$0.00	\$7,869.40	21%
01-01-510-763	ADMIN: Civic Involvement	\$15,000.00	\$182,500.00	\$0.00	\$0.00	\$0.00	\$182,500.00	0%
01-02-520-500	COST OF SERVICE SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
01-02-520-505	O&M: Union Salaries	\$86,903.73	\$950,000.00	\$88,027.86	\$88,027.86	\$0.00	\$861,972.14	9%
01-02-520-506	O&M: Management Salaries	\$36,806.04	\$180,000.00	\$17,064.00	\$17,064.00	\$0.00	\$162,936.00	9%
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
01-02-520-601	O&M: PERS	\$0.00	\$145,000.00	\$0.00	\$0.00	\$0.00	\$145,000.00	0%
01-02-520-602	O&M: FICA/SOCIAL SECURITY/MEDICARE	\$7,604.56	\$100,000.00	\$8,190.35	\$8,190.35	\$0.00	\$91,809.65	8%
01-02-520-603	O&M: SUI/SDI/FLI	\$1,405.82	\$8,500.00	\$1,404.87	\$1,404.87	\$0.00	\$7,095.13	17%
01-02-520-604	O&M: Hospitalization Benefits	\$23,060.18	\$345,000.00	\$47,130.08	\$47,130.08	\$0.00	\$297,869.92	14%

**PENNSAUKEN SEWERAGE AUTHORITY**

Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
01-02-520-605	O&M: Vision, Dental & Rx	\$11,762.91	\$110,000.00	\$14,382.95	\$14,382.95	\$0.00	\$95,617.05	13%
01-02-520-607	O&M: Sick/vac Payback	\$24,235.50	\$90,000.00	\$6,640.00	\$6,640.00	\$0.00	\$83,360.00	7%
01-02-520-608	O&M: Uniform Exp.	\$200.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0%
01-02-520-700	COST OF SERVICE OTHER EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
01-02-520-711	O&M: Engineer Fees	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0%
01-02-520-731	O&M: General Liability/Auto Ins	\$13,690.00	\$32,000.00	\$13,710.00	\$13,710.00	\$0.00	\$18,290.00	43%
01-02-520-732	O&M: Worker's Comp Insurance	\$27,839.00	\$65,000.00	\$28,957.00	\$28,957.00	\$0.00	\$36,043.00	45%
01-02-520-733	O&M: Property/Insurance	\$13,715.50	\$32,000.00	\$16,596.00	\$16,596.00	\$0.00	\$15,404.00	52%
01-02-520-735	O&M: Fund Expense (JIF)	\$2,007.00	\$10,000.00	\$588.00	\$588.00	\$0.00	\$9,412.00	6%
01-02-520-741	O&M: Uninsured Liabilities	\$855.76	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%
01-02-520-755	O&M: Service Contracts	\$100.00	\$30,000.00	\$100.00	\$100.00	\$0.00	\$29,900.00	0%
01-02-520-764	O&M: Station Utilities	\$0.00	\$175,000.00	\$73.31	\$73.31	\$0.00	\$174,926.69	0%
01-02-520-765	O&M: Trash Removal	\$225.20	\$10,000.00	\$498.02	\$498.02	\$0.00	\$9,501.98	5%
01-02-520-766	O&M: Oper & Maint Expense	\$799.12	\$45,000.00	\$2,403.80	\$2,403.80	\$0.00	\$42,596.20	5%
01-02-520-767	O&M: Safety Expense	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%
01-02-520-768	O&M: Landscaping	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%
01-02-520-769	O&M: Vehicle & Repair Exp	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0%
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0%
01-02-520-771	O&M: Collection System Expense	\$485.36	\$73,350.00	\$1,057.10	\$1,057.10	\$0.00	\$72,292.90	1%
01-02-520-772	O&M: Emergency Repairs	\$0.00	\$192,000.00	\$0.00	\$0.00	\$0.00	\$192,000.00	0%
01-02-520-773	O&M: Emergency Station Repairs-	\$0.00	\$192,000.00	\$0.00	\$0.00	\$0.00	\$192,000.00	0%
01-02-520-774	O&M: Chemicals	\$0.00	\$6,875.00	\$0.00	\$0.00	\$0.00	\$6,875.00	0%
01-02-520-775	O&M Permits & Licensing	\$191.00	\$6,000.00	\$591.00	\$591.00	\$0.00	\$5,409.00	10%
01-03-600-001	Bond Debt (Principal)	\$0.00	\$50,550.00	\$0.00	\$0.00	\$0.00	\$50,550.00	0%
01-03-600-002	Bond Debt (Interest)	\$0.00	\$4,725.00	\$0.00	\$0.00	\$0.00	\$4,725.00	0%
<b>OPERATING FUND Expend Total</b>		<b>\$404,553.35</b>	<b>\$4,513,500.00</b>	<b>\$413,253.82</b>	<b>\$413,253.82</b>	<b>\$0.00</b>	<b>\$4,100,246.18</b>	<b>9%</b>

Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
01	<b>OPERATING FUND</b>		<u>Prior</u>	<u>Current</u>	<u>YTD</u>			
	Revenue:	\$299,107.52	\$286,890.71	\$286,890.71				
	Expended:	\$404,553.35	\$413,253.82	\$413,253.82				
	Net Income:	-\$105,445.83	-\$126,363.11	-\$126,363.11				

**Grand Totals**

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenue:	\$299,107.52	\$286,890.71	\$286,890.71
Expended:	\$404,553.35	\$413,253.82	\$413,253.82
Net Income:	-\$105,445.83	-\$126,363.11	-\$126,363.11

## Superintendent's Report

Meeting of February 16,2022

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 30,299 feet of gravity sewer main 661 feet was root cut and 5,757 feet was inspected using our CCTV equipment. We performed 145 utility mark outs. We responded to 68 calls for service. The call breakdown is as follows:

Main Line stoppages:	7
Vent stoppages:	33
Station alarms:	4
Miscellaneous services:	24

Respectfully submitted,



Anthony Figueroa  
Superintendent

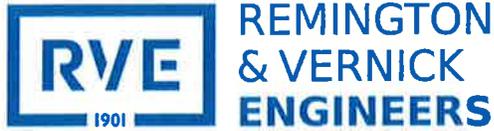
- 1) Remington & Vernick letter regarding approval of a connection application for proposed Werko Machine Company expansion contingent upon satisfactory resolution of the review comments ..... 1/26/22

As there were no items of personnel or litigation, Mr. Schofield requested a motion to adjourn. A motion was made by Mr. Archible, seconded by Mr. Ellis to adjourn. On roll call all Commissioners present voted yes and the motion carried.

Respectfully Submitted,

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Bill Orth, Secretary



RVE HQ:  
2059 Springdale Road  
Cherry Hill, NJ 08003  
O: (856) 795-9595  
F: (856) 795-1882

January 26, 2022

Pennsauken Sewerage Authority  
1250 John Tipton Boulevard  
Pennsauken, NJ 08110

Attn: Mr. William Orth  
Executive Director



**Reference: Pennsauken Sewerage Authority (PSA)  
Proposed Werko Machine Company Expansion  
9200 Collins Avenue  
Pennsauken Township – Block 3605; Lot 23  
Our File: 0427N033**

Dear Mr. Orth:

The applicant has submitted a response to our previous letter. Items to note are as follows:

1. Applicant: Werko Machine Company  
9200 Collins Avenue  
Pennsauken, NJ 08110
2. Proposed Development: The submitted site plan shows the one proposed Building extension on existing 23 labeled as follows:
  - Warehouse Expansion to Existing Building facility - 6,815 SF
3. Connection Point to Pennsauken Sewerage Authority System:

To serve the proposed building extension the applicant proposes to install a new sanitary sewer lateral of 4-inch lateral piping that will connect into an existing main that is shown within the Collins Avenue right-of-way.
4. Projected Sewage Flow: 300 gallons per day (gpd) based on the following NJAC 7:14A-23.3 flow criteria:
  - 12 employees by 25 gpd/employee
5. Connection Fee: Based upon the Authority's current schedule, the preliminary minimum connection fee for the Pennsauken Sewerage Authority is \$1,911.00 (\$6.37/gpd by 300 gpd) based on a new connection. The developer should be aware that the Authority on occasion adjusts its connection fees, and the connection fee rate to be applied will be the rate prevailing at the time of application for the actual sewer connection permit. Please note this fee is subject to change as this review progresses.
6. Estimated Connection Date: To be provided at the pre-construction meeting.

7. NJDEP Treatment Works Approval: A TWA application is not required for this review. This is based on the submitted plans showing that the project is not expected to generate more than 8,000 gpd and the project is not building, installing, modifying or operating any treatment works such as sewer extensions, sewer interceptors, domestic and industrial wastewater treatment systems, holding tanks, equalization tanks and wastewater treatment and recycling systems.

10. Review Comments:

a. Drawings Reviewed:

Revised plans were prepared and submitted by the Radey Associates, 100 Haddontowne Court, Cherry Hill, NJ, 08034. Plans pertinent to the proposed sanitary sewer connection that were reviewed consist of the following:

Sheet	Title	Last Revised
A-0	Cover Sheet	8/20/21
SP-1	Site Plans and Site Details	4/30/21
A1	Floor Plan and Section Details	8/18/21
P1	Plumbing Sketch	8/19/21

b. Technical Specifications:

No specifications were submitted. However, all work shall conform to the PSA standard specifications.

c. Review Comments:

1. It is noted to the Applicant that the PSA reserves the right to require manhole to manhole television inspection post saddle connection if there is any question of the integrity of the main following the saddle connection.
2. Sheet SP1: Show proposed sanitary sewer lateral.
3. Add to plans: PSA Service Lateral Detail, PSA General Notes and PSA Construction Notes. These details are available on the PSA website.
4. Add to plan: Sewer Saddle Connection Detail. This detail is enclosed and provided to engineer via cc of this letter.
5. The Applicant is responsible for all outside agency approvals for the proposed construction including, but not limited to, Camden County, Township, Road Opening and others as required for construction.

6. The Applicant is subject to any additional comments by the Authority Superintendent.
7. Our office has revised the enclosed construction cost estimate based on the above enumerated plans for material quantities to include only the proposed facilities within the public right-of-way. The cost estimate calculates the following required performance guarantee and inspection escrows amounts as follows:

Performance Bond Guarantee:	\$6,000.00
Initial Review and Inspection Escrow:	\$2,500.00
8. The developer must schedule a pre-construction meeting following approval of revised sewer utility drawings. All interested parties must attend this meeting. This meeting shall not be held until the Performance Guarantee is submitted and approved by the Authority Solicitor, the required escrows are in place, and the approved plans have been signed and sealed.
9. The Applicant must notify the Authority at least forty-eight (48) hours in advance as to when inspections may be made by an Authority representative before work is covered. Failure to do so may require undue expense on the part of the Applicant to excavate in order for proper inspection to be made.
10. Revised drawings shall be provided to address comments in this letter. A pdf copy can be sent to [dennis.yoder@rve.com](mailto:dennis.yoder@rve.com) for review.

This review encompasses only the conceptual engineering aspects for the sanitary sewer facilities shown in the plans. Neither Remington & Vernick Engineers, Inc. nor the Authority can accept liability for the technical design aspects, as this is the sole responsibility of the applicant's engineer. The applicant is responsible for the complete operational capability of the system. Additional review comments may be generated during the review process. All decisions on this matter rest with the Authority. Should you have any questions concerning this review, please feel free to contact us.

Sincerely Yours,

**REMINGTON & VERNICK ENGINEERS, INC.**

By:



Dennis K. Yoder, P.E., C.M.E.

DKY:PMK

Enclosure

Cc (w/encl): Frank Radey, III, AIA, Radey Associates  
Werko Machine Company  
Marco DiBattista, PSA Asst. Director  
Anthony Figueroa, PSA Superintendent  
Ray Longmore, RV Engineers