

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 6:45 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

Mr. Oren Lutz
Mr. Gregory Schofield
Mr. Dennis Archible
Mr. Timothy Ellis
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director
Ms. Robin Fair, Treasurer
Mr. Thomas M. Tillinghast, Superintendent
Mr. David Luthman, Solicitor

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Ellis and carried to close the public portion.

The minutes of the meeting January 6, 2015 were presented for approval.

A motion was made by Mr. Ellis, seconded by Mr. Schofield to approve the minutes as presented. All Commissioners signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is \$419,848.69

Mr. Pennestri moved to pay the bills as presented, seconded by Mr. Archible. Mr. Schofield abstained from the vote on roll call all but all other Commissioners voted yes. The motion carried.

See Bill List Attached

Utility Bill Adjustment #'s 2236 & 2238 and Utility Balance Adjustment #'s 10661, 10666, 10667, 10686 & 10727 were presented.

Mr. Schofield moved for the approval of adjustments while Mr. Pennestri seconded the motion. On roll call Commissioners voted yes for approval.

See Journals Attached

February 17, 2015

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$419,848.69

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 01/07/15 to 02/17/15
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE OPERATING MANUAL WIRES/TRANS					
775	01/13/15	PAYROLL PAYROLL ACCOUNT	37,435.68	01/31/15	1663
776	01/20/15	PAYROLL PAYROLL ACCOUNT	65,177.49	01/31/15	1665
777	01/28/15	PAYROLL PAYROLL ACCOUNT	72,304.25	01/31/15	1667
778	02/03/15	PAYROLL PAYROLL ACCOUNT	35,633.90		1670
779	02/10/15	PAYROLL PAYROLL ACCOUNT	39,360.74		1674
780	02/17/15	PAYROLL PAYROLL ACCOUNT	33,972.30		1677

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	6	0	283,884.36	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	6	0	283,884.36	0.00

OPERATING	operating cash				
25824	01/12/15	BIGDUES P.M.A.C.	200.00	01/31/15	1662
25825	01/28/15	BIG PENNSAUKEN B.I.G. COUNCIL	15,000.00	01/31/15	1669
25826	02/03/15	PRINT PRINT AND MAIL COMMUNICATIONS	1,741.46		1672
25827	02/05/15	FONTANAS Fontana's Auto Repair Inc.	875.00		1673
25828	02/05/15	HELMRICH HELMRICH TRANS SYSTEM, INC.	163.75		1673
25829	02/17/15	90072000 JOHN RUSHWORTH	148.58		1676
25830	02/17/15	ABCON AB-CON EXTERMINATING INC.	226.00		1676
25831	02/17/15	BEACON BEACON AUTO TRK COLLISION CTR	1,423.16		1676
25832	02/17/15	BURLTIME BURLINGTON COUNTY TIMES	81.18		1676
25833	02/17/15	CANON CANON SOLUTIONS AMERICA, INC.	356.52		1676
25834	02/17/15	CARQUEST CARQUEST AUTO PARTS	116.33		1676
25835	02/17/15	CIARROCC BENITO & NICOLINA CIARROCCHI	92.20		1676
25836	02/17/15	CINTAS CINTAS FIRST AID & SAFETY	296.21		1676
25837	02/17/15	COMCAST COMCAST	132.16		1676
25838	02/17/15	CONRAIL CONRAIL	231.21		1676
25839	02/17/15	COURIER COURIER POST - DAILY JOURNAL	75.00		1676
25840	02/17/15	CUMMINGS JAMES J. CUMMINGS, JR.	46.10		1676
25841	02/17/15	DEJANA DEJANA TRK & UTIL EQUIP CO.INC	83.12		1676
25842	02/17/15	DELTA DELTA DENTAL OF NJ, INC.	3,563.67		1676
25843	02/17/15	DELTRON DELTRONICS CORPORATION	2,350.00		1676
25844	02/17/15	DIRENRGY DIRECT ENERGY BUSINESS	620.97		1676
25845	02/17/15	EVOQUA EVOQUA WATER TECHNOLOGIES LLC	3,052.00		1676
25846	02/17/15	GRAINGER GRAINGER	30.96		1676
25847	02/17/15	GROVE GROVE SUPPLY, INC.	565.70		1676
25848	02/17/15	HAINES Haines Farm & Garden Supply	323.19		1676
25849	02/17/15	HELMRICH HELMRICH TRANS SYSTEM, INC.	132.00		1676
25850	02/17/15	INGRAM WILLIAM INGRAM	46.10		1676
25851	02/17/15	INQUIRER PHILADELPHIA INQUIRER AND	265.20		1676
25852	02/17/15	JARVIS Jarvis Electric Motors Inc.	260.00		1676
25853	02/17/15	LUTHMAN DAVID A. LUTHMAN	1,516.67		1676
25854	02/17/15	MAUSSNER SPENCER V. MAUSSNER, INC.	14,357.00		1676
25855	02/17/15	MM Municipal Maintenance Co. Inc.	11,297.56		1676
25856	02/17/15	MONARCH MONARCH LIFE INSURANCE COMPANY	499.29		1676
25857	02/17/15	NATBATRY NATIONAL BATTERY COMPANY	219.90		1676
25858	02/17/15	NJAMERWA NEW JERSEY AMERICAN WTR CO INC	111.71		1676
25859	02/17/15	NJAWSTA NEW JERSEY AMERICAN WATER	138.57		1676
25860	02/17/15	NJDEP TREASURER, STATE OF NEW JERSEY	400.00		1676

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING		operating cash			
		Continued			
25861	02/17/15	OCC ONE CALL CONCEPTS, INC.	169.58		1676
25862	02/17/15	OPTICAL OPTICAL ROBOTICS, LLC	569.61		1676
25863	02/17/15	PBENNETT PAULINE BENNETT	46.10		1676
25864	02/17/15	PDOYLE PATRICK J. DOYLE	46.10		1676
25865	02/17/15	PENNEMS PENNSAUKEN EMS	70.00		1676
25866	02/17/15	PHILA. PHILA. BUSINESS FORMS INC.	2,511.35		1676
25867	02/17/15	PSEG PUBLIC SERVICE ELEC & GAS CO.	16,490.03		1676
25868	02/17/15	REDWING RED WING SHOES	1,825.96		1676
25869	02/17/15	REMING REMINGTON VERNICK ARANGO ENGR	12,421.52		1676
25870	02/17/15	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	639.83		1676
25871	02/17/15	SAR SAR AUTOMOTIVE EQUIPMENT	28,252.00		1676
25872	02/17/15	SCHWER SCHWERING HARDWARE, INC.	111.38		1676
25873	02/17/15	TIRE TIRE WORLD	200.00		1676
25874	02/17/15	TM T & M ASSOCIATES	1,408.05		1676
25875	02/17/15	TWPENN TOWNSHIP OF PENNSAUKEN	2,125.00		1676
25876	02/17/15	UNIVERS UNIVERSAL ELECTRONIC SUPPLY CO	289.60		1676
25877	02/17/15	UNUM UNUM LIFE INSUR CO OF AMERICA	898.16		1676
25878	02/17/15	USABLU USA BLUEBOOK	1,196.21		1676
25879	02/17/15	VACUUM VACUUM SALES, INC.	267.80		1676
25880	02/17/15	VAL VAL ASSOC. LABORATORY, INC.	697.00		1676
25881	02/17/15	VERIZOFF VERIZON	2,618.68		1676
25882	02/17/15	VERIZON VERIZON WIRELESS	268.55		1676
25883	02/17/15	WATERENV WATER ENVIRONMENT FEDERATION	751.95		1676
25884	02/17/15	WBMASON W.B. MASON CO., INC.	1,051.40		1676

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	61	0	135,964.33	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	61	0	135,964.33	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	67	0	419,848.69	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	67	0	419,848.69	0.00

February 5, 2015
08:08 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH	Updated Billings:	8 Flat:	100.00- Exc:	0.00	Ref Num:	2236
	Updated Deductions:	0 Flat:	0.00 Exc:	0.00		
	Total Entries:	8 Flat:	100.00- Exc:	0.00	Total updated:	100.00-

February 5, 2015
08:08 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
11507000-0 ABDULLAH, HAROLD	Sewer	S10	B	15	1	50.00-	0.00	50.00-	s/c rate for 2015	N		02/05/15	1
11507000-0 ABDULLAH, HAROLD	Sewer	S11	B	15	1	25.00	0.00	25.00	s/c rate for 2015	N		02/05/15	2
11507000-0 ABDULLAH, HAROLD	Sewer	S10	B	15	2	50.00-	0.00	50.00-	s/c rate for 2015	N		02/05/15	3
11507000-0 ABDULLAH, HAROLD	Sewer	S11	B	15	2	25.00	0.00	25.00	s/c rate for 2015	N		02/05/15	4
11507000-0 ABDULLAH, HAROLD	Sewer	S10	B	15	3	50.00-	0.00	50.00-	s/c rate for 2015	N		02/05/15	5
11507000-0 ABDULLAH, HAROLD	Sewer	S11	B	15	3	25.00	0.00	25.00	s/c rate for 2015	N		02/05/15	6
11507000-0 ABDULLAH, HAROLD	Sewer	S10	B	15	4	50.00-	0.00	50.00-	s/c rate for 2015	N		02/05/15	7
11507000-0 ABDULLAH, HAROLD	Sewer	S11	B	15	4	25.00	0.00	25.00	s/c rate for 2015	N		02/05/15	8

February 11, 2015
07:39 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH	Updated Billings:	8 Flat:	100.00-	Exc:	0.00	Ref Num:	2238
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	100.00-	Exc:	0.00	Total Updated:	100.00-

February 11, 2015
07:39 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Totals for Batch: DEBORAH

Page No: 2

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	4	200.00-	0.00	200.00-
Sewer Bill	S11	4	100.00	0.00	100.00
				Total Sewer Bill:	100.00-
				Total Sewer:	100.00-

February 11, 2015
07:39 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate Flag	Date	Seq
30514000-0	Sewer	S10	B	15	1	50.00-	0.00	50.00-	s/c rate	N	02/11/15	1
CIMINO, ESTATE OF JOSEPH												
30514000-0	Sewer	S11	B	15	1	25.00	0.00	25.00	s/c rate	N	02/11/15	2
CIMINO, ESTATE OF JOSEPH												
30514000-0	Sewer	S10	B	15	2	50.00-	0.00	50.00-	s/c rate	N	02/11/15	3
CIMINO, ESTATE OF JOSEPH												
30514000-0	Sewer	S11	B	15	2	25.00	0.00	25.00	s/c rate	N	02/11/15	4
CIMINO, ESTATE OF JOSEPH												
30514000-0	Sewer	S10	B	15	3	50.00-	0.00	50.00-	s/c rate	N	02/11/15	5
CIMINO, ESTATE OF JOSEPH												
30514000-0	Sewer	S11	B	15	3	25.00	0.00	25.00	s/c rate	N	02/11/15	6
CIMINO, ESTATE OF JOSEPH												
30514000-0	Sewer	S10	B	15	4	50.00-	0.00	50.00-	s/c rate	N	02/11/15	7
CIMINO, ESTATE OF JOSEPH												
30514000-0	Sewer	S11	B	15	4	25.00	0.00	25.00	s/c rate	N	02/11/15	8
CIMINO, ESTATE OF JOSEPH												

January 15, 2015
08:49 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

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Batch: DEBORAH Updated Entries: 5 Updated Principal: 490.00- Updated Penalty: 16.95- Ref Num: 10661

January 15, 2015
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PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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Code	Type Description	Count	Arrears/Other	Principal			Penalty	Total
				2014	2015	Future		
105	Balance Adjustment							
	Cancel Charges	5	90.00-	400.00-	0.00	0.00	16.95-	506.95-
	Sewer Totals:	5	90.00-	400.00-	0.00	0.00	16.95-	506.95-
	Grand Totals:	5	90.00-	400.00-	0.00	0.00	16.95-	506.95-

January 15, 2015
08:49 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
			Transaction Type							
20460000-0	Sewer	105		13 4	90.00-	9.45-	99.45-	FIRE-CANCEL CHARGES	01/15/15	1
			DISCONNECTED-FIRE SEE NOTES		Balance Adjustment					
20460000-0	Sewer	105		14 1	100.00-	6.00-	106.00-	FIRE-CANCEL CHARGES	01/15/15	2
			DISCONNECTED-FIRE SEE NOTES		Balance Adjustment					
20460000-0	Sewer	105		14 2	100.00-	1.50-	101.50-	FIRE-CANCEL CHARGES	01/15/15	3
			DISCONNECTED-FIRE SEE NOTES		Balance Adjustment					
20460000-0	Sewer	105		14 3	100.00-	0.00	100.00-	FIRE-CANCEL CHARGES	01/15/15	4
			DISCONNECTED-FIRE SEE NOTES		Balance Adjustment					
20460000-0	Sewer	105		14 4	100.00-	0.00	100.00-	FIRE-CANCEL CHARGES	01/15/15	5
			DISCONNECTED-FIRE SEE NOTES		Balance Adjustment					

January 16, 2015
10:54 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

Code Type Description	Count	Arrears/Other	Principal				Penalty	Total
			2014	2015	Future			
105 Balance Adjustment								
Cancel Charges	1	0.00	0.89-	0.00	0.00	0.00	0.89-	
Sewer Totals:	1	0.00	0.89-	0.00	0.00	0.00	0.89-	
Grand Totals:	1	0.00	0.89-	0.00	0.00	0.00	0.89-	

January 16, 2015
10:54 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
11104000-0 TRAN, QUYEN	Sewer	105	14 4 Balance Adjustment		0.89-	0.00	0.89-	REMOVE CHARGE	01/16/15	1

January 16, 2015
10:54 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 1 Updated Principal: 0.89- Updated Penalty: 0.00 Ref Num: 10666

January 16, 2015
11:52 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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Code Type Description	Count	Arrears/Other	Principal			Penalty	Total
			2014	2015	Future		
105 Balance Adjustment							
Cancel Charges	<u>1</u>	<u>0.00</u>	<u>2.92-</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.92-</u>
Sewer Totals:	1	0.00	2.92-	0.00	0.00	0.00	2.92-
Grand Totals:	<u>1</u>	<u>0.00</u>	<u>2.92-</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.92-</u>

January 16, 2015
11:52 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
20637000-0 US BANK NATIONAL ASSOC	Sewer	105	14 4 Balance Adjustment		2.92-	0.00	2.92-	REMOVE CHARGES	01/16/15	1

January 16, 2015
11:52 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 1 Updated Principal: 2.92- Updated Penalty: 0.00 Ref Num: 10667

January 28, 2015
11:48 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
41022000-0 PENNSAUKEN TOWNSHIP	Sewer	105		14 4	3.87-	0.00	3.87-	REMOVED INTEREST	01/28/15	1
					Balance Adjustment					

January 28, 2015
11:48 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 1 Updated Principal: 3.87- Updated Penalty: 0.00 Ref Num: 10686

February 10, 2015
02:30 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 1 Updated Principal: 5.51- Updated Penalty: 0.16- Ref Num: 10727

February 10, 2015
02:30 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

Code	Type Description	Count	Arrears/Other	Principal			Penalty	Total
				2014	2015	Future		
105	Balance Adjustment							
	Cancel Charges	1	0.00	5.51-	0.00	0.00	0.16-	5.67-
	Sewer Totals:	1	0.00	5.51-	0.00	0.00	0.16-	5.67-
Grand Totals:		1	0.00	5.51-	0.00	0.00	0.16-	5.67-

February 10, 2015
02:30 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
			Transaction Type							
30697001-0	Sewer	105		14 4	5.51-	0.16-	5.67-	REMOVE INTEREST	02/10/15	1
WILKINS REALTY				Balance Adjustment						

The Chairman moved to Old Business.

Resolution No. 15-21 Disposal of Assets was presented.

Mr. Pennestri made a motion to approve the resolution. Mr. Archible provided the second. On roll call all Commissioners votes yes.

See Resolution No. 15-21

Resolution No. 15-22 Change Order to Mechanical Maintenance Contract No. 14-01 was presented.

A motion was made by Mr. Archible to approve the change order. Mr. Ellis seconded the motion. All Commissioners voted yes on roll call.

See Resolution No. 15-22

Resolution No. 15-23 To Write Off a Certain Invoice to the NJDOT was presented.

Mr. Schofield made a motion to approve the write off. It was seconded by Mr. Pennestri. On roll call all Commissioners voted yes.

See Resolution No. 15-23

The Chairman moved to New Business.

The endorsement of connection application from the Hadley House Restaurant provisional to satisfactory resolution of engineering comments was presented.

A motion was made by Mr. Schofield to approve the connection application. Mr. Archible provided the second. All Commissioners voted yes on roll call.

The Chairman asked the Treasurer, Robin Fair, for her report.

Ms. Fair stated that the auditors arrived Monday for the yearly audit. They finished Friday and are already gone.

See Treasurer's Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Chairman asked for the Engineers reports.

See Report from Dennis Yoder (R&V)
See Report from A. Maxwell Peters (T&M)
See Report from Thomas Leisse (Pennoni)

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AUTHORIZING THE DISPOSAL OF THE FOLLOWING ASSETS**

WHEREAS, the Pennsauken Sewerage Authority having met in regular session on February 17, 2015; and

WHEREAS, Pennsauken Sewerage Authority has established a fixed asset account in the computer system; and

WHEREAS, some assets were in need of replacement or disposal; and

WHEREAS, these assets must be deleted from the fixed asset account,

NOW, THEREFORE, BE IT RESOLVED that upon approval of the Board the following items will hereby be removed from the fixed asset account as being disposed of:

<u>ASSET #</u>	<u>DESCRIPTION</u>	<u>DISPOSAL</u>
00168	Axial Blower	Disposed
00170	Auto Phone-Dialer	Disposed
00293	Motorola Base Station	Disposed
00332	Gas Meter	Disposed
00349	Commercial Mower	Disposed
00398	Printer HP 6540 Thom	Disposed
00403	Printer HP 1200 Robin	Disposed
00404	Printer HP 1200 Ginny	Disposed
00473	Snapper Lawn Mower	Disposed


Bill Orth, Secretary

ROLLCALL:

Mr. Lutz – Yes

Mr. Schofield – Yes

Mr. Archible – Yes

Mr. Ellis – Yes

Mr. Pennestri – Yes

ADOPTED: February 17, 2015

**A RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY (“PSA”)
AUTHORIZING A CHANGE ORDER REGARDING THE 2014
ELECTRICAL AND MECHANICAL EMERGENCY
REPAIR CONTRACT**

WHEREAS, PSA adopted a Resolution on February 18, 2014 to award a contract for Electrical and Mechanical Emergency Repairs to Municipal Maintenance, Inc. (“Municipal Maintenance”) based upon a response to requests for bids; and

WHEREAS, the bid supplied by Municipal Maintenance was based upon estimates of the need for certain materials and categories of work (“time and materials”), which estimates were provided by PSA based upon prior years’ experience; and

WHEREAS, it is not possible to anticipate emergent situations accurately based upon the fact that they are, by their very nature, situations that are not planned and require work and material not previously anticipated; and

WHEREAS, the bid of Municipal Maintenance for the 2014 Electrical and Mechanical Emergency Repairs contract was in the total amount of Seventy Thousand Eight Hundred Dollars (\$70,800.00); and

WHEREAS, total invoiced for work performed under this contract was Ninety-four Thousand Forty-nine Dollars and fifty-eight cents (\$94,049.58); and

WHEREAS, PSA’s Superintendent determines the need for emergency work under the aforementioned contract and has reviewed each and every invoice of Municipal Maintenance and found them to be supported by his request for the work and the application of unit prices provided by Municipal Maintenance in its bid and having determined that the difference giving rise to the need for a change order is a result in the need for services under the contract beyond that which was estimated by the Authority.

NOW THEREFORE BE IT RESOLVED, that the PSA approves a change order to increase the amount set forth in the 2014 Electrical and Mechanical Emergency Repairs Contract, from a not to exceed amount of Seventy Thousand Eight Hundred Dollars (\$70,800.00) to an amount of One Hundred Thousand Dollars and no Cents (\$100,000.00).



Bill Orth, Secretary

ROLLCALL:

Mr. Lutz – Yes

Mr. Schofield – Yes

Mr. Archible – Yes

Mr. Ellis – Yes

Mr. Pennestri – Yes

ADOPTED: February 17, 2015

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
TO WRITE OFF A CERTAIN INVOICE TO THE
NEW JERSEY DEPARTMENT OF TRANSPORTATION**

WHEREAS, the Pennsauken Sewerage Authority (“PSA”) having met in regular session of February 17, 2015; and

WHEREAS, on or about June 28, 2012, the PSA discovered that guardrail posts installed by the New Jersey Department of Transportation (“NJDOT”) on Route 73 North, south of Route 130, had penetrated a sewer main owned and operated by PSA; and

WHEREAS, PSA notified representatives of NJDOT of the damage done to PSA’s main line; and

WHEREAS, PSA authorized SAR to repair the damage to its main line and those repairs having been completed at a total cost of Three Thousand Eight Hundred and Seventy-six Dollars and Fifty Cents (\$3,876.50); and

WHEREAS, PSA sought reimbursement from NJDOT for the cost so incurred and NJDOT having referred the demand for reimbursement to the Office of the State Treasurer (“Treasury”) and Treasury thereafter did decline to reimburse PSA due to a technical failure to comply with the provisions of the New Jersey Tort Claims Act; and

WHEREAS, the cost of litigating with Treasury and the chances of success as compared to the amount of the loss is not acceptable and the auditors and attorney to the PSA concurring that it is appropriate to write off this claim in full.

NOW THEREFORE BE IT RESOLVED, that the Pennsauken Sewerage Authority write off as uncollectable its claim against NJDOT as set forth herein, in the amount of Three Thousand Eight Hundred and Seventy-six Dollars and Fifty Cents (\$3,876.50).



Bill Orth, Secretary

ROLLCALL:

Mr. Lutz – Yes

Mr. Schofield – Yes

Mr. Archible – Yes

Mr. Ellis – Yes

Mr. Pennestri – Yes

ADOPTED: February 17, 2015

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2015 - DECEMBER 31, 2015
FOR MONTH OF JANUARY

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,550,000.00	96,982.60	96,982.60	\$ 28,752.32	\$ 28,752.32
4004 COMMERCIAL	1,235,000.00	\$ 126,580.24	\$ 126,580.24	\$ 257,783.12	\$ 257,783.12
4005 PENALTY	32,000.00	\$ 2,356.77	\$ 2,356.77	\$ 3,163.68	\$ 3,163.68
4002 MERCH	196,000.00				
4003 C/H	30,000.00			\$ 4,276.23	\$ 4,276.23
4012 OTHER INCOME	5,000.00				
4013 INVEST INT	1,000.00	\$ 106.40	\$ 106.40		\$ 106.40
4014 TRUSTEE INT	10,000.00				
4016 PERMITS (RES)	10,000.00	\$ 100.00	\$ 100.00		\$ 100.00
4019 PERMITS (COMM)	35,000.00	\$ 111,315.80	\$ 111,315.80		\$ 111,315.80
4021-PERMITS (MERCH)	1,000.00				
4020-JIF INS PREMIUM	12,000.00				
4017-18- FILING-INSP.	\$1,000.00				
4050 INT./NOTES PAY.	825.00	17.58	17.58		17.58
Anticipated Balance	-				
TOTALS	4,118,825.00	337,459.39	337,459.39	293,975.35	405,515.13

	<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS/CAPITAL	\$ 110,000.00	\$ -		

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$423,631.73
PAYROLL	\$3,091.77
REVENUE	\$ 3,390.14
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 53,562.77
R & R	\$ 250,875.31
GENERAL	\$ 266,296.04

Investments under Trustee Accounts:

\$175,875.31 CD @ First Colonial Bank 1% - Matures 12/24/17
 \$185,000.00 CD @ First Colonial Bank .50% - Matures 4/29/15
 \$50,751.88 CD First Colonial Bank 1% - Matures 7/23/16
 \$162,497.07 Money Market

Principal lend-a-hand balances as of January 31, 201: \$31,510.32

M. Rawle	\$6,813.97	A. Cruz	\$1,453.98
D. Brittin	\$5,285.66	C. Jimenez	\$1,920.90
D. Peluso	\$1,461.40	V. Newman	\$3,527.15
J. Schonewolf	\$1,820.09	E. Black	\$1,783.08
R. Ingram	\$6,606.90		
K. Muse	\$837.19		

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Revenue Account Range: 01-00-410-000 to 01-00-430-001
 Expend Account Range: 01-01-510-500 to 01-03-600-002
 Skip Zero YTD Activity: NO
 Include Non-Anticipated: Yes
 Include Non-Budget: Yes
 Year To Date As Of: 01/31/15
 Current Period: 01/01/15 to 01/31/15
 Prior Year: 01/01/14 to 01/31/14

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-410-001	Residential	29,500.63	2,550,000.00	28,752.32	28,752.32	0.00	2,521,247.68-	1
01-00-410-002	Merchantville	0.00	196,000.00	0.00	0.00	0.00	196,000.00-	0
01-00-410-003	Cherry Hill	3,949.11	30,000.00	4,276.23	4,276.23	0.00	25,723.77-	14
01-00-410-004	Commercial	259,136.32	1,235,000.00	257,783.12	257,783.12	0.00	977,216.88-	21
01-00-410-005	A/R Penalty	2,685.01	32,000.00	3,163.68	3,163.68	0.00	28,836.32-	10
01-00-415-001	Permits- Residential	200.00	10,000.00	100.00	100.00	0.00	9,900.00-	1
01-00-415-002	Permits - Commercial	0.00	35,000.00	111,315.80	111,315.80	0.00	76,315.80	318
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	275.00	5,000.00	0.00	0.00	0.00	5,000.00-	0
01-00-420-002	Application and Inspection Feed	45.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-420-005	Int on Lend-a-Hand Accounts	19.31	825.00	17.58	17.58	0.00	807.42-	2
01-00-425-001	Interest from Operating Fund	23.78	1,000.00	106.40	106.40	0.00	893.60-	11
01-00-425-002	Interest from Trustee Accounts	0.00	10,000.00	0.00	0.00	0.00	10,000.00-	0
	OPERATING REVENUES Revenue Total	295,834.16	4,118,825.00	405,515.13	405,515.13	0.00	3,713,309.87-	10

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	17,936.00	243,000.00	18,480.00	18,480.00	0.00	224,520.00	8
01-01-510-502	ADMIN Office Staff	17,492.69	252,000.00	19,452.80	19,452.80	0.00	232,547.20	8
01-01-510-503	ADMIN: Commissioners	1,250.00	15,000.00	1,250.00	1,250.00	0.00	13,750.00	8
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liabtl	97.20	88,000.00	0.00	0.00	0.00	88,000.00	0
01-01-510-602	ADMIN: Social Security	2,854.35	43,000.00	5,178.09	5,178.09	0.00	37,821.91	12
01-01-510-603	ADMIN: Unemp./Disabltl	335.76	6,000.00	489.60	489.60	0.00	5,510.40	8
01-01-510-604	ADMIN: Hospital Benefits	7,286.64	94,000.00	13,548.11	13,548.11	0.00	80,451.89	14
01-01-510-605	ADMIN: Vision, Dental & RX	4,310.06	40,000.00	4,309.45	4,309.45	0.00	35,690.55	11
01-01-510-607	ADMIN: Sick/Vac Payback	0.00	58,000.00	27,220.00	27,220.00	0.00	30,780.00	47
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	3,033.34	23,000.00	1,516.67	1,516.67	0.00	21,483.33	7
01-01-510-722	ADMIN: Audit	0.00	36,000.00	0.00	0.00	0.00	36,000.00	0
01-01-510-723	ADMIN: Other Professional Fees	0.00	9,000.00	1,487.50	1,487.50	0.00	7,512.50	17
01-01-510-736	ADMIN: Public Officials Liab.	0.00	6,800.00	2,875.24	2,875.24	0.00	3,924.76	42
01-01-510-750	ADMIN: Office Supplies & Expense	287.77	11,000.00	449.76	449.76	0.00	10,550.24	4

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-751	ADMIN: Postage	0.00	16,000.00	0.00	0.00	0.00	16,000.00	0
01-01-510-752	ADMIN: Advertising & Printing	2,941.95	11,000.00	75.00	75.00	0.00	10,925.00	1
01-01-510-753	ADMIN: Telephone	0.00	18,000.00	1,158.36	1,158.36	0.00	16,841.64	6
01-01-510-754	ADMIN: Miscellaneous Exp	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
01-01-510-755	ADMIN: Service Contracts	8,240.00	12,000.00	7,940.00	7,940.00	0.00	4,060.00	66
01-01-510-756	ADMIN: Equipment Rental	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0
01-01-510-757	ADMIN: Building Utilities	1,208.57	30,000.00	217.66	217.66	0.00	29,782.34	1
01-01-510-758	ADMIN: Building Exp. & Repairs	157.94	15,000.00	167.99	167.99	0.00	14,832.01	1
01-01-510-759	ADMIN: Financial Exp	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	200.00	6,000.00	988.40	988.40	0.00	5,011.60	16
01-01-510-763	ADMIN: Civic Involvement	0.00	150,000.00	15,000.00	15,000.00	0.00	135,000.00	10
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	67,391.54	970,000.00	70,438.93	70,438.93	0.00	899,561.07	7
01-02-520-506	O&M: Management Salaries	19,776.00	267,000.00	20,376.00	20,376.00	0.00	246,624.00	8
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	0.00	88,000.00	0.00	0.00	0.00	88,000.00	0
01-02-520-602	O&M: Social Security	6,776.94	102,000.00	7,010.12	7,010.12	0.00	94,989.88	7
01-02-520-603	O&M: Unemployment & Disability	797.32	6,000.00	733.08	733.08	0.00	5,266.92	12
01-02-520-604	O&M: Hospitalization Benefits	25,808.01	345,000.00	51,352.76	51,352.76	0.00	293,647.24	15
01-02-520-605	O&M: Vision, Dental & Rx	12,599.67	129,000.00	15,218.81	15,218.81	0.00	113,781.19	12
01-02-520-607	O&M: Sick/vac Payback	1,218.00	103,000.00	1,256.00	1,256.00	0.00	101,744.00	1
01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	0.00	0.00	8,000.00	0
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	0.00	25,000.00	0.00	0.00	0.00	25,000.00	0
01-02-520-731	O&M: General Liability/Auto Ins	0.00	30,000.00	11,236.16	11,236.16	0.00	18,763.84	37
01-02-520-732	O&M: Worker's Comp Insurance	0.00	55,000.00	23,347.22	23,347.22	0.00	31,652.78	42
01-02-520-733	O&M: Property	0.00	46,000.00	20,454.91	20,454.91	0.00	25,545.09	44
01-02-520-735	O&M: Fund Expense (JIF)	0.00	10,000.00	2,358.65	2,358.65	0.00	7,641.35	24
01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
01-02-520-755	O&M: Service Contracts	1,526.00	30,000.00	1,526.00	1,526.00	0.00	28,474.00	5
01-02-520-764	O&M: Station Utilities	11,546.49	215,000.00	0.00	0.00	0.00	215,000.00	0
01-02-520-765	O&M: Trash Removal	1,266.43	11,000.00	639.83	639.83	0.00	10,360.17	6
01-02-520-766	O&M: Oper & Maint Expense	554.22	30,000.00	810.34	810.34	0.00	29,189.66	3
01-02-520-767	O&M: Safety Expense	174.88	5,000.00	151.65	151.65	0.00	4,848.35	3
01-02-520-768	O&M: Landscaping	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-02-520-769	O&M: Vehicle & Repair Exp	120.64	30,000.00	1,432.84	1,432.84	0.00	28,567.16	5
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0
01-02-520-771	O&M: Collection System Expense	508.00	60,000.00	363.35	363.35	0.00	59,636.65	1
01-02-520-772	O&M: Emergency Repairs	0.00	125,000.00	0.00	0.00	0.00	125,000.00	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-773	O&M: Emergency Station Repairs	0.00	115,000.00	0.00	0.00	0.00	115,000.00	0
01-02-520-774	O&M: Chemicals	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
01-02-520-775	O&M Permits & Licensing	0.00	3,000.00	400.00	400.00	0.00	2,600.00	13
01-03-600-001	Bond Debt (Principal)	0.00	45,600.00	0.00	0.00	0.00	45,600.00	0
01-03-600-002	Bond Debt (Interest)	0.00	7,925.00	0.00	0.00	0.00	7,925.00	0
	OPERATING FUND Expend Total	217,696.41	4,118,825.00	350,911.28	350,911.28	0.00	3,767,913.72	9

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
01	OPERATING FUND	295,834.16	405,515.13	405,515.13	217,696.41	350,911.28	350,911.28	54,603.85

Superintendent's Report

Meeting of February 17, 2015

All components of the sanitary sewerage collection system are operating properly.

In regular and preventative maintenance we flushed 90,354 feet of line. 1,106 feet was root cut and 18,823 feet was inspected using our CCTV equipment. We responded to 71 calls for service. The call breakdown is as follows:

Main Line stoppages:	5
Vent stoppages:	21
Station alarms:	9
Miscellaneous services:	36

Respectfully submitted,



Thomas M. Tillinghast
Superintendent

REMINGTON & VERNICK ENGINEERS AND AFFILIATES

EDWARD VERNICK, PE, CME, President
CRAIG F. REMINGTON, PLS, PP, Vice President

EXECUTIVE VICE PRESIDENTS
Michael D. Vena, PE, PP, CME (deceased 2006)
Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

DIRECTOR OF OPERATIONS
CORPORATE SECRETARY
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES

John J. Cantwell, PE, PP, CME
Alan Diltzenhofer, PE, PP, CME
Frank J. Seney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME, LEED
Charles E. Adamson, PLS, AET
Klim Wendell Bibbs, PE, CME
Marc DeBlasio, PE, PP, CME
Leonard A. Faiola, PE, CME
Christopher J. Fazlo, PE, CME
Kenneth C. Ressler, PE, CME
Gregory J. Sullivan, PE, PP, CME
Richard B. Czekanski, PE, CME, BCEE

Remington & Vernick Engineers

232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1882 (fax)

Remington, Vernick & Vena Engineers

9 Allen Street
Toms River, NJ 08753
(732) 286-9220
(732) 505-8416 (fax)

3 Jocama Boulevard, Suite 300-400

Old Bridge, NJ 08857
(732) 955-8000
(732) 591-2815 (fax)

Remington, Vernick & Walberg Engineers

845 North Main Street
Pleasantville, NJ 08232
(609) 645-7110
(609) 645-7076 (fax)

4907 New Jersey Avenue

Wildwood City, NJ 08260
(609) 522-5150
(609) 522-5313 (fax)

Remington, Vernick & Beach Engineers

922 Fayette Street
Conshohocken, PA 19428
(610) 940-1050
(610) 940-1161 (fax)

1000 Church Hill Road, Suite 220

Pittsburgh, PA 15205
(412) 263-2200
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building

262 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212
(302) 266-6208 (fax)

Remington, Vernick & Arango Engineers

The Presidential Center
Lincoln Building, Suite 600
101 Route 130
Cinnaminson, NJ 08077
(856) 303-1245
(856) 303-1249 (fax)

300 Penhorn Avenue, 3rd Floor

Secaucus, NJ 07094
(201) 624-2137
(201) 624-2136 (fax)

February 10, 2015

Mr. William Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ08109

RE: Monthly Activity Report

Dear Bill:

The following is a status report of activities since the last Authority meeting:

1. ACTION ITEMS:

None

2. ENGINEERING IN PROGRESS:

Bids were received for annual contracts for emergencies. Contracts are being process with Municipal Maintenance Company and SAR Automative Equipment.

3. CONSTRUCTION IN PROGRESS :

Frosthoffer Avenue Sewer Project - Work has been completed and close out documents are being processed.

Restaurant DePot - Construction has been completed and the system has been tested and approved for operation.

Very truly yours,

REMINGTON & VERNICK ENGINEERS

By 

Dennis K. Yoder, P.E., P.P., C.M.E.



February 12, 2015

VIA Email and Regular Mail

Mr. William F. Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08110

Re: Activity Report for February 17, 2015 Meeting

Dear Mr. Orth:

The following constitutes T&M's Activity Report for the Pennsauken Sewerage Authority's February 17, 2015 meeting.

Sulfide Investigation

Monthly sampling and sulfide testing has been ongoing at several location within the PSA services area since January of 2011.

More recently, the focus of the study moved to the odor issues at the High Street Pump Station. T&M contacted the odor control system manufacturer who recommended a change to the carbon filter media in the unit. T&M provided the PSA with contact information for the purchase of new carbon filter media and filter media testing.

If the PSA wishes to further investigate odor issues, we recommend a review of the construction plans for the pump station in conjunction with the odor control system design guidelines to determine if the system is sized properly for the current use. To complete this task, the PSA would need to provide T&M with a copy of the construction plans for the pump station and odor control system.

During the summer of 2013, even with the hot weather that is normally associated with high sulfide levels, the PSA has received good results from the monthly sulfide testing. There have been no new sulfide issues or complaints received.

System Flooding

T&M met with Thom Tillinghast of the PSA to look at areas of sanitary sewer system flooding at the intersection of Magnolia and Florida. T&M provided a proposal to the PSA for monitoring of system testing to be performed by the PSA and system improvement design.

The initial investigation requires dry weather system testing to be performed by the PSA. Once the test results are received, T&M will require authorization to proceed with services included in



Mr. William F. Orth, Executive Director
Re: Activity Report for February 17, 2015 Meeting

February 12, 2015
Page 2

our pending proposal submitted on October 3, 2011.

Upon receipt of authorization, we can proceed immediately.

System Improvements 48th Street and Route 130

T&M met with Thomas Tillinghast to discuss proposed system improvements near the intersection of 48th Street and Route 130. T&M prepared a proposal for professional services and construction cost estimate for the project.

To date we have not received authorization and await further direction.

Hadley House Restaurant – Connection Application Review

An application for a commercial sanitary sewer connection for the Hadley House Restaurant was received by T&M on December 12, 2014. T&M reviewed the application. A letter dated January 8, 2015 was provided to the PSA recommending approval of the connection application.

Should you have any questions, please contact me.

Very truly yours,

T&M ASSOCIATES

A Maxwell Peters, P.E., C.M.E.
Principal Engineer

Cc: Edwin J. Steck, P.E.



PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

February 12, 2015

PESA 1500

William F. Orth, Executive Director
Pennsauken Sewage Authority
1250 John Tipton Blvd.
Pennsauken, New Jersey 08110

**RE: Engineer's Report
February, 2015 Meeting
Pennsauken Sewerage Authority**

Dear Mr. Orth:

There are no current engineering activities scheduled for the Authority.

Please feel free to contact me with any questions.

Sincerely,

PENNONI ASSOCIATES INC.

A handwritten signature in cursive script that reads "Thomas Leisse".

Thomas Leisse, PE, CME
Authority Engineer

Z:\PROJECTS\PESA\PESA1500-General Engineering 2015\CORRESPONDENCE\SENT\Engineers Report 021215.doc

The Chairman asked the Commissioners for any reports.

Mr. Lutz – No Report
Mr. Schofield – No Report
Mr. Archible – No Report
Mr. Ellis – No Report
Mr. Pennestri – No Report

The Chairman asked the Solicitor Mr. David Luthman for his report.

Mr. Luthman had no report.

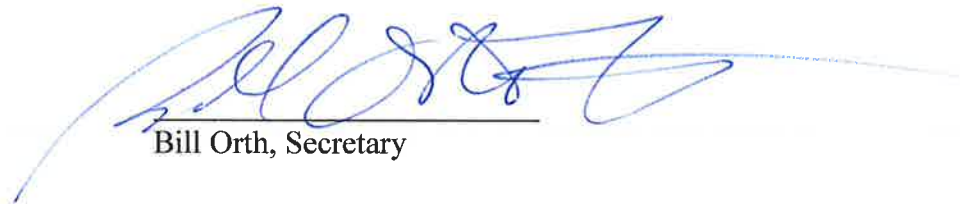
The Chairman asked the Executive Director Mr. Bill Orth for his report.

Mr. Orth had no report but presented the following correspondence.

#1. T&M Re: Hadley House Restaurant Connection Application..... Dtd. 1/8/15

There were no matters of personnel or litigation for closed session, so Mr. Lutz requested a motion to adjourn. Mr. Archible moved for adjournment with Mr. Ellis's second. The motion carried.

Respectfully submitted,



Bill Orth, Secretary



January 8, 2015

Mr. William F. Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Boulevard
Pennsauken, NJ 08110

Re: PSA Connection Application
Hadley House Restaurant Facility
5300 North Park Drive
Block 6304, Lot 1
PSA Acct. #: T-01-55-905-060
T&M File No: PNSAR0050

Dear Mr. Orth:

T&M Associates has received a submission of the following materials for review, in support of the Connection Application for 5300 North Park Drive, (Block 6304, Lot 1).

- Connection Application
- Sanitary Sewer Technical Specifications, prepared by Consulting Engineering Services (CES), dated November 2014
- Project description – Sanitary Sewer Improvements for Hadley House Restaurant, prepared by CES, dated November 2014
- Sanitary Sewer Cost Estimate prepared by CES, dated November 26, 2014
- Plans Prepared by R2A Architects and CES

<u>Sheet</u>	<u>Title</u>	<u>Date/Revision</u>
1 of 4	Existing Conditions and Demolition Plan	11-07-14/11-07-14
2 of 4	Site, Grading, and Utility Plan	11-07-14/11-07-14
3 of 4	Lighting Plan and Construction Details	11-07-14/11-07-14

This Connection Application is for the approval of a commercial wastewater discharge from a proposed 244 seat restaurant. The former Lobster Trap restaurant, located on North Park Drive, will be renovated and expanded, and will be known as the Hadley House Restaurant Facility. The subject property contains an existing sanitary sewer lateral, discharging to a pump station. The existing lateral will be capped and abandoned in place. The connection to the existing pump station will be utilized for the new lateral connection. The pump station will remain in use. The applicant for this connection application is Camden County Department of Planning and Development.



Mr. William F. Orth, Executive Director
Re: PSA Connection Application
Hadley House Restaurant Facility
5300 North Park Drive

January 8, 2015
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As the applicant is a public entity, the application and connection fees have been waived.

Review Comments

1. The 244 seat restaurant is anticipated to generate approximately 8,540 gallons per day of sewage flow, based on 35 GPD per seat. The flow from the restaurant will discharge to an existing pump station located on the subject property. The application should verify that the pump station has adequate capacity to accommodate the flow.
2. The discharge from the food preparation area of the restaurant will discharge through a 1,500 gallon grease trap. The grease trap is sufficiently sized for the proposed use. The applicant will be responsible to monitor and maintain the unit.

With the understanding that adequate excess capacity exists within the downstream components of the Authority's collection facilities to adequately accommodate this project's wastewater flows, it is our recommendation that the Authority endorse this application, conditioned upon the satisfactory resolution of the above noted comments.

If you should have any questions, please contact our office.

Very truly yours,

T&M ASSOCIATES

A Maxwell Peters, P.E., C.M.E.
Principal Engineer

Cc: Thom Tillinghast, PSA Superintendent
Robin Fair, PSA Treasurer
Norman K. Rodgers III, P.E., PLS, Consulting Engineer Services