

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 6:45 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

Mr. Oren Lutz
Mr. Gregory Schofield
Mr. Dennis Archible
Mr. Timothy Ellis
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director
Ms. Robin Fair, Treasurer
Mr. Thomas M. Tillinghast, Superintendent
Mr. David Luthman, Solicitor

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Ellis and carried to close the public portion.

Mr. Lutz presented Pennsauken Township Resolution No. 2016:43 appointing James Pennestri to a five year term as PSA Commissioner commencing January 1, 2016 and ending December 31, 2020. The Oath of Office was administered and the document signed.

The minutes of the meeting January 5, 2016 were presented for approval.

A motion was made by Mr. Pennestri, seconded by Mr. Archible to approve the minutes as presented. All Commissioners signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is \$439,462.92

Mr. Schofield moved to pay the bills as presented, seconded by Mr. Ellis. On roll call all but all Commissioners voted yes. The motion carried.

See Bill List Attached

Utility Balance Adjustment #'s 11969 & 11976 were presented.

Mr. Schofield moved for the approval of adjustments while Mr. Ellis seconded the motion. On roll call all Commissioners voted yes for approval.

See Journals Attached

RESOLUTION APPOINTING A MEMBER
TO THE PENNSAUKEN SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey that the following individual is hereby appointed as a member of the Pennsauken Sewerage Authority for a full five (5) year term, commencing January 5, 2016 and expiring December 31, 2020.

JIM PENNESTRI

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded by the Municipal Clerk to the Pennsauken Sewerage Authority, Ronald Crane, Pennsauken Township, Chief Financial Officer and Jim Pennestri.

ADOPTED by the Mayor and Township Committee of the Township of Pennsauken at the Reorganization Meeting held on January 5, 2016.

TOWNSHIP OF PENNSAUKEN



GENE PADALINO
TOWNSHIP CLERK

ADOPTED: JANUARY 5, 2016

February 16, 2016

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$439,462.92

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 01/06/16 to 02/16/16
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE OPERATING MANUAL WIRES/TRANS					
828	01/12/16	PAYROLL PAYROLL ACCOUNT	34,415.91	01/31/16	1804
829	01/19/16	PAYROLL PAYROLL ACCOUNT	34,780.08	01/31/16	1807
830	01/26/16	PAYROLL PAYROLL ACCOUNT	63,647.62	01/31/16	1810
831	02/02/16	PAYROLL PAYROLL ACCOUNT	68,517.94		1812
832	02/09/16	PAYROLL PAYROLL ACCOUNT	37,256.80		1816

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	5	0	238,618.35	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	5	0	238,618.35	0.00

OPERATING		operating cash				
26459	01/13/16	USPOST	UNITED STATES POSTAL SERVICE	164.00	01/31/16	1806
26460	01/25/16		Alignment Check		VOID	
26461	01/25/16	ABCON	AB-CON EXTERMINATING INC.	30.00		1809
26462	01/25/16	BIGDUES	P.M.A.C.	200.00		1809
26463	01/25/16	BURLTIME	BURLINGTON COUNTY TIMES	83.02		1809
26464	01/25/16	CANON	CANON SOLUTIONS AMERICA, INC.	202.29		1809
26465	01/25/16	CARQUEST	CARQUEST AUTO PARTS	74.38		1809
26466	01/25/16	CED	Consolidated Elec Dist, Inc.	382.40		1809
26467	01/25/16	CINTAS	CINTAS FIRST AID & SAFETY	82.87		1809
26468	01/25/16	CONDIT	CONDITIONED AIR	350.40		1809
26469	01/25/16	CONRAIL	CONRAIL	230.56		1809
26470	01/25/16	COURIER	COURIER POST - DAILY JOURNAL	293.40		1809
26471	01/25/16	CUMMINGS	JAMES J. CUMMINGS, JR.	46.10		1809
26472	01/25/16	DAILYNEW	DAILY NEWS	187.20		1809
26473	01/25/16	DELTA	DELTA DENTAL OF NJ, INC.	3,526.27		1809
26474	01/25/16	EDMUNDS	Edmunds & Associates, Inc.	10,145.00		1809
26475	01/25/16	HAINES	Haines Farm & Garden Supply	86.35	01/31/16	1809
26476	01/25/16	INGRAM	WILLIAM INGRAM	46.10		1809
26477	01/25/16	INQUIRER	PHILADELPHIA INQUIRER AND	270.40		1809
26478	01/25/16	JAYSTIRE	JAY'S TIRE SERVICE LLC	25.00		1809
26479	01/25/16	LOUGHERY	BERNADETTE A LOUGHERY	46.10		1809
26480	01/25/16	LUTHMAN	DAVID A. LUTHMAN	1,516.67	01/31/16	1809
26481	01/25/16	MACANANY	PATRICIA MACANANY	308.05		1809
26482	01/25/16	NATBATRY	NATIONAL BATTERY COMPANY	312.90		1809
26483	01/25/16	NJAMERWA	NEW JERSEY AMERICAN WTR CO INC	55.77		1809
26484	01/25/16	NJFIRE	NJ DIVISION OF FIRE SAFETY	148.00		1809
26485	01/25/16	NJMVC	NEW JERSEY MOTOR VEHICLE COMM	150.00		1809
26486	01/25/16	NJUJIF	NJ UTILITY AUTHORITIES JIF	61,280.06		1809
26487	01/25/16	PBENNETT	PAULINE BENNETT	46.10		1809
26488	01/25/16	PDOYLE	PATRICK J. DOYLE	46.10		1809
26489	01/25/16	PETTY	PETTY CASH	197.78	01/31/16	1809
26490	01/25/16	REMING	REMINGTON VERNICK ARANGO ENGR	565.00		1809
26491	01/25/16	REPUBLIC	REPUBLIC SERVICES OF NJ, LLC	656.87		1809
26492	01/25/16	SAMS	SAM'S CLUB	625.74	01/31/16	1809
26493	01/25/16	SIR	SIR SPEEDY PRINTING 7061	335.00		1809
26494	01/25/16	SJENERGY	SOUTH JERSEY ENERGY COMPANY	229.72		1809
26495	01/25/16	SPORTS	SPORTS WEEKLY	44.95	01/26/16 VOID	1809 (Reason: Did not subscribe)

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING		operating cash			
		Continued			
26496	01/25/16	STEWART STEWART BUSINESS SYSTEMS	63.61		1809
26497	01/25/16	TWPENN TOWNSHIP OF PENNSAUKEN	4,520.68		1809
26498	01/25/16	UNUM UNUM LIFE INSUR CO OF AMERICA	954.53		1809
26508	01/25/16	Alignment Check			
26509	01/25/16	VAL VAL ASSOC. LABORATORY, INC.	337.00	01/31/16	1809
26510	01/25/16	VALLETT RICHARD B. VALLETT, JR.	375.00		1809
26511	01/25/16	VERIZOFF VERIZON	1,499.70		1809
26512	01/25/16	VERIZON VERIZON WIRELESS	272.97		1809
26513	01/25/16	VIT CATERING BY VITARELLI'S, INC.	306.90		1809
26514	01/25/16	WATERENV WATER ENVIRONMENT FEDERATION	527.00		1809
26515	01/25/16	WBMASON W.B. MASON CO., INC.	250.18		1809
26516	01/25/16	WESTMONT WESTMONT HARDWARE, INC.	11.83		1809
26517	01/25/16	CUMMINGS JAMES J. CUMMINGS, JR.	46.10		1747
26518	02/03/16	PRINT PRINT AND MAIL COMMUNICATIONS	1,742.44		1815
26519	02/16/16	40457000 KEVIN S LYNCH	1,594.00		1818
26520	02/16/16	ABCON AB-CON EXTERMINATING INC.	210.00		1818
26521	02/16/16	ALLBRAND ALL BRAND SUPPLY, INC.	2,702.80		1818
26522	02/16/16	ARNOLDS ARNOLD'S SAFE & LOCK CO., INC.	95.00		1818
26523	02/16/16	BIG PENNSAUKEN B.I.G. COUNCIL	15,000.00		1818
26524	02/16/16	BOWMAN BOWMAN & COMPANY, LLP	300.00		1818
26525	02/16/16	CANON CANON SOLUTIONS AMERICA, INC.	229.15		1818
26526	02/16/16	CARQUEST CARQUEST AUTO PARTS	393.51		1818
26527	02/16/16	CINTAS CINTAS FIRST AID & SAFETY	105.46		1818
26528	02/16/16	COMCAST COMCAST	216.37		1818
26529	02/16/16	CUMMINGS JAMES J. CUMMINGS, JR.	46.10		1818
26530	02/16/16	DEJANA DEJANA TRK & UTIL EQUIP CO.INC	78.56		1818
26531	02/16/16	DELTA DELTA DENTAL OF NJ, INC.	6,659.73		1818
26532	02/16/16	DIGITAL DIGITAL VOICE & DATA CO., INC.	115.00		1818
26533	02/16/16	FONTANAS Fontana's Auto Repair Inc.	4,943.40		1818
26534	02/16/16	INGRAM WILLIAM INGRAM	46.10		1818
26535	02/16/16	LOUGHERY BERNADETTE A LOUGHERY	46.10		1818
26536	02/16/16	LUTHMAN DAVID A. LUTHMAN	1,516.67		1818
26537	02/16/16	MACANANY PATRICIA MACANANY	308.05		1818
26538	02/16/16	MONARCH MONARCH LIFE INSURANCE COMPANY	499.29		1818
26539	02/16/16	MPWC MPWC	780.00		1818
26540	02/16/16	NATBATRY NATIONAL BATTERY COMPANY	28.50		1818
26541	02/16/16	NJAMERWA NEW JERSEY AMERICAN WTR CO INC	57.47		1818
26542	02/16/16	NJAWSTA NEW JERSEY AMERICAN WATER	74.80		1818
26543	02/16/16	NJDEP TREASURER, STATE OF NEW JERSEY	400.00		1818
26544	02/16/16	NJWE NJ WATER ENVIRONMENT ASSOC.	76.00		1818
26545	02/16/16	OCC ONE CALL CONCEPTS, INC.	171.12		1818
26546	02/16/16	PBENNETT PAULINE BENNETT	46.10		1818
26547	02/16/16	PDOYLE PATRICK J. DOYLE	46.10		1818
26548	02/16/16	PRINT PRINT AND MAIL COMMUNICATIONS	14.22		1818
26549	02/16/16	PSEG PUBLIC SERVICE ELEC & GAS CO.	12,508.39		1818
26550	02/16/16	REMING REMINGTON VERNICK ARANGO ENGNR	1,105.39		1818
26551	02/16/16	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	656.87		1818
26552	02/16/16	SAMS SAM'S CLUB	59.98		1818
26553	02/16/16	SAR SAR AUTOMOTIVE EQUIPMENT	13,751.00		1818
26554	02/16/16	SCHWER SCHWERING HARDWARE, INC.	233.75		1818
26555	02/16/16	SJENERGY SOUTH JERSEY ENERGY COMPANY	494.77		1818
26556	02/16/16	UNUM UNUM LIFE INSUR CO OF AMERICA	993.15		1818

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING		operating cash			Continued
26557	02/16/16	VAL VAL ASSOC. LABORATORY, INC.	337.00		1818
26558	02/16/16	VALLETT RICHARD B. VALLETT, JR.	250.00		1818
26559	02/16/16	VAN AIR VAN-AIR & HYDRAULICS	244.91		1818
26560	02/16/16	VERIZOFF VERIZON	1,665.71		1818
26561	02/16/16	WATERENV WATER ENVIRONMENT FEDERATION	103.00		1818
26562	02/16/16	WBMASON W.B. MASON CO., INC.	1,430.64		1818
26563	02/16/16	WESTMONT WESTMONT HARDWARE, INC.	155.87		1818
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	93	3	164,643.57
		Direct Deposit:	0	0	0.00
		Total:	93	3	164,643.57
Report Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	98	3	403,261.92
		Direct Deposit:	0	0	0.00
		Total:	98	3	403,261.92

+ payroll ending
2/14/16 \$ 36,201.00
439,462.92

Batch: DEBORAH Updated Payments: 2 Updated Payment Amt: 105.25- Updated Penalty: 0.00 Ref Num: 11969
 Updated Total: 105.25-
 Updated Revenue: 1 Updated Revenue Amt: 105.25-

Page No: 1

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: DEBORAH

Batch Type: Payment/Reversal Batch Date: 01/19/16 Sort By: Sequence

Seq	Date	Description	Total Mthd Chk Id	Principle	Penalty	Install Int
1	01/19/16		50.00-CK 3627	50.00-	0.00	
2	01/19/16		55.25-CK 3627	55.25-	0.00	
			Account 60165000-0 Total:	105.25-		

S, DOROTHY
: 01/19/16
: 01/19/16

5803, 9.
Payment Reference: 11894 59
Payment Reference: 11894 60

Adj Code Subseq Cert Num

Yr/Prd Code 15 4 001R
OVRPY 001R

Principal

Total Mthd Chk Id

Description

Date

Seq

February 12, 2016
08:40 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 1 Updated Principal: 0.00 Updated Penalty: 0.75- Ref Num: 11976

February 12, 2016
08:40 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

Code Type Description	Count	Arrears/Other	Principal			Penalty	Total
			2015	2016	Future		
103 Balance Adjustment							
Penalty Correction	1	0.00	0.00	0.00	0.00	0.75-	0.75-
Sewer Totals:	1	0.00	0.00	0.00	0.00	0.75-	0.75-

February 12, 2016
08:40 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code	Yr Prd Transaction Type	Principal	Penalty	Total	Descript	Date	Seq
41422000-0 SORIANO-LOZANO, JAIME	Sewer	103		15 4 Balance Adjustment	0.00	0.75-	0.75-	REMOVE PENALTY	02/12/16	1

The Chairman moved to Old Business.

Resolution No. 16-16 Disposal of Assets was presented.

Mr. Pennestri made a motion to approve the resolution. Mr. Schofield provided the second. On roll call all Commissioners votes yes.

See Resolution No. 16-16

The Chairman moved to New Business.

Resolution No. 16-17 Award of Contract No. 16-01 Repair of Mechanical and Electrical Apparatus for 2016 to Municipal Maintenance, Inc. was presented. (See Correspondence #1)

A motion was made by Mr. Pennestri. Mr. Schofield seconded it. On roll call all Commissioners present voted yes.

See Resolution No. 16-17

Resolution No. 16-18 Award of Contract No. 16-02 Award of Annual Sewer Repair for 2016 to SAR Automotive Equipment was presented. (See Correspondence #2 & 3)

Mr. Schofield made a motion to approve the contract. The motion was seconded by Mr. Archible. On roll call all Commissioners present voted yes.

See Resolution No. 16-18

Resolution No. 16-19 Signature Approval for Marco DiBattista on all PSA bank accounts at 1st Colonial Bank was presented.

Mr. Schofield moved to approve the resolution for Mr. DiBattista in his capacity as Assistant Treasurer. Mr. Pennestri seconded the motion. All Commissioners votes yes on roll call.

See Resolution No. 16-19

A request by Edward Grochowski, Administrator for the Township of Pennsauken, to negotiate PSA connection fees with Crossroads Project Developers was presented.

There was unanimous agreement to hold this item for closed session. (See Correspondence #4)

The Chairman asked the Treasurer, Robin Fair, for her report.

See Treasurer's Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Chairman asked for the Engineers reports.

See Report from Dennis Yoder (R&V)

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AUTHORIZING THE DISPOSAL OF THE FOLLOWING ASSETS**

WHEREAS, the Pennsauken Sewerage Authority having met in regular session on February 16, 2016; and

WHEREAS, Pennsauken Sewerage Authority has established a fixed asset account in the computer system; and

WHEREAS, some assets were in need of replacement or disposal; and

WHEREAS, these assets must be deleted from the fixed asset account,

NOW, THEREFORE, BE IT RESOLVED that upon approval of the Board the following items will hereby be removed from the fixed asset account as being disposed of:

<u>ASSET #</u>	<u>DESCRIPTION</u>	<u>DISPOSAL</u>
00147	Receiver-Radio/Telephone	Disposed
00261	Smart-UPS APC - H1402	Disposed
00327	Brown Leather Chair	Disposed
00344	20" Monitor/Receiver	Disposed
00352	Yamaha Cassette Recorder	Disposed
00367	Surge Protector	Disposed
00386	DVD Recorder (Panasonic)	Disposed
00406	Tailgate Spreader	Disposed
00408	PIXMA MP500 Printer	Disposed
00437	Payroll Recorder Time Clock	Disposed
900125	Misc. Kennel Supplies	Disposed


Bill Orth, Secretary

ROLLCALL:

Mr. Lutz – Yes

Mr. Schofield – Yes

Mr. Archible – Yes

Mr. Ellis – Yes

Mr. Pennestri – Yes

ADOPTED: February 16, 2016

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
TO AWARD THE ANNUAL MAINTENANCE AND REPAIR OF
ELECTRICAL AND MECHANICAL EQUIPMENT
CONTRACT NO. 16-01**

WHEREAS, the Pennsauken Sewerage Authority (“PSA”) having met in regular session of February 16, 2016; and

WHEREAS, the PSA desires to enter an appropriate contract(s) for Annual Maintenance and Repair of Electrical and Mechanical Equipment and having duly advertised for and receiving bids for same; and

WHEREAS, one qualified bid was received from Municipal Maintenance, Inc.

NOW THEREFORE BE IT RESOLVED, that the Pennsauken Sewerage shall enter a contract with Municipal Maintenance, Inc. in an amount of \$85,200.00 for the Annual Maintenance and Repair of Electrical and Mechanical Equipment, fiscal year 2016.


Bill Orth, Secretary

ROLLCALL:

Mr. Lutz – Yes
Mr. Schofield – Yes
Mr. Archible – Yes
Mr. Ellis – Yes
Mr. Pennestri – Yes

ADOPTED: February 16, 2016

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AWARDING ANNUAL SEWER SYSTEM REPAIR CONTRACT #16-02**

WHEREAS, the Pennsauken Sewerage Authority having met in regular session on February 16, 2016; and,

WHEREAS, the Pennsauken Sewerage Authority, from time to time, requires assistance from a third party vendor for emergency repair work to the sewer system; and,

WHEREAS, the Pennsauken Sewerage Authority cannot, with any reasonable degree of certainty, predict the nature or amount of emergency repair work, can authorize such repair work without prior competitive bidding or quotes, but desires to avoid the use of third party vendors without receiving contractually binding prices for the most commonly required manpower and equipment and contractually binding terms regarding response time and other issues of major concern; and,

WHEREAS, the Pennsauken Sewerage Authority has duly advertised for and received bids; and,

WHEREAS, the apparent low bidder was Root 24 Hours, Inc. having submitted a bid in the amount of \$208,250.00, and SAR Automotive Equipment was the second low bidder having submitted a bid in the amount of \$209,135.00; and,

WHEREAS, Root 24 Hours, Inc. submitted its bid without a required Consent of Surety which is a non-waivable, non-curable defect requiring that the bid be rejected; and,

WHEREAS, the Authority's consulting engineer has determined that SAR Automotive Equipment is a qualified bidder.

NOW, THEREFORE, BE IT RESOLVED as follows:

That the Pennsauken Sewerage Authority shall enter a contract with SAR Automotive Equipment for Sewer System Repair Work for the year 2016, in accordance with the unit pieces set forth in the bid of SAR Automotive Equipment in accordance with the specifications provided.



Bill Orth, Secretary

ROLLCALL:

Mr. Lutz – Yes

Mr. Schofield – Yes

Mr. Archible – Yes

Mr. Ellis – Yes

Mr. Pennestri – Yes

ADOPTED: February 16, 2016

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AUTHORIZING MARCO DIBATTISTA A QUALIFIED SIGNATURE ON AUTHORITY BANK ACCOUNTS**

Depositor
(Name of Corporation) Pennsauken Sewerage Authority

Financial Institution: 1st Colonial Bank
1040 Haddon Avenue
Collingswood, NJ 08108

I, the undersigned Secretary of the Corporation named above, HEREBY CERETIFY that the Corporation is organized and existing under and by virtue of the laws of the State of New Jersey as a body corporate and politic, with its principal office at **1250 John Tipton Blvd., Pennsauken, N.J. 08110** and that **Pennsauken Sewerage Authority** is the complete and correct name of the Corporation.

I FURTHER CERTIFY that at a meeting of the Board of Directors of the Corporation, duly and regularly called and held on February 16, 2016, at which a quorum was present and voting, the following resolution was adopted:

RESOLVED, that Marco DiBattista, was named Assistant Treasurer/Office Manager at the Reorganization Meeting held on January 5, 2016 by Resolution No. 16-04.

THEREFORE, BE IT RESOLVED, by the undersigned, that Marco DiBattista is a qualified signature for the Pennsauken Sewerage Authority and authorized by all the undersigned whose actual signatures are shown below to perform any and all financial business for both the Operating Fund and the Payroll Fund Accounts.

Chairman
Title
Oren Lutz
Print Name

x 
Signature

Vice-Chairman
Title
Gregory Schofield
Print Name

x 
Signature

Secretary
Title
Bill Orth
Print Name

x 
Signature

Treasurer
Title
Robin Fair
Print Name

x 
Signature


Bill Orth, Secretary

ROLL CALL:

- Mr. Lutz – Yes
- Mr. Schofield – Yes
- Mr. Archible – Yes
- Mr. Ellis – Yes
- Mr. Pennestri – Yes

ADOPTED: February 16, 2016

BUSINESS SIGNATURE CARD

ACCOUNT NUMBER 123003972

ACCOUNT TITLE: Pennsauken Sewerage Authority's Operating Fund

<u>Oren Lutz</u> Name	<u>Chairman</u> Title	x <u></u> Signature
<u>Gregory Schofield</u> Name	<u>Vice-Chairman</u> Title	x <u></u> Signature
<u>Bill Orth</u> Name	<u>Secretary</u> Title	x <u></u> Signature
<u>Robin Fair</u> Name	<u>Treasurer</u> Title	x <u></u> Signature
<u>Marco DiBattista</u> Name	<u>Assistant Treasurer</u> Title	x <u></u> Signature

TO 1st Colonial Bank

You are authorized to recognize any 3 of the signatures subscribed above in the payment of funds or the transaction of any business for this account. It is agreed that all transactions between you and the undersigned shall be governed by the contract printed below.

DEPOSITOR'S ADDRESS

P O Box 518, 1250 John Tipton, Blvd.
ADDRESS

Pennsauken, NJ 08110
ZIP CODE

856-663-5542 21-6007419
BUSINESS PHONE TAX ID

BUSINESS SIGNATURE CARD

ACCOUNT NUMBER 0123003964

ACCOUNT TITLE: Pennsauken Sewerage Authority's Payroll Account

<u>Oren Lutz</u> Name	<u>Chairman</u> Title	x <u></u> Signature
<u>Gregory Schofield</u> Name	<u>Vice-Chairman</u> Title	x <u></u> Signature
<u>Bill Orth</u> Name	<u>Secretary</u> Title	x <u></u> Signature
<u>Robin Fair</u> Name	<u>Treasurer</u> Title	x <u></u> Signature
<u>Marco DiBattista</u> Name	<u>Assistant Treasurer</u> Title	x <u></u> Signature

TO 1st Colonial Bank

You are authorized to recognize any 2 of the signatures subscribed above in the payment of funds or the transaction of any business for this account. It is agreed that all transactions between you and the undersigned shall be governed by the contract printed below.

DEPOSITOR'S ADDRESS

P O Box 518, 1250 John Tipton, Blvd.
ADDRESS

Pennsauken, NJ 08110
ZIP CODE

856-663-5542 21-6007419
BUSINESS PHONE TAX ID

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2016 - DECEMBER 31, 2016
FOR MONTH OF JANUARY

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,645,000.00	83,901.11	83,901.11	\$ 29,791.02	\$ 29,791.02
4004 COMMERCIAL	1,240,000.00	116,570.60	\$ 116,570.60	\$ 256,508.95	\$ 256,508.95
4005 PENALTY	35,000.00	1,483.27	\$ 1,483.27	\$ 2,935.66	\$ 2,935.66
4002 MERCH	201,000.00		\$ -	\$ -	\$ -
4003 C/H	31,000.00		\$ -	\$ 4,018.20	\$ 4,018.20
4012 OTHER INCOME	5,000.00	150.00	\$ 150.00		\$ 150.00
4013 INVEST INT	1,000.00	149.92	\$ 149.92		\$ 149.92
4014 TRUSTEE INT	5,000.00	0.34	\$ 0.34		\$ 0.34
4016 PERMITS (RES)	5,000.00	1,975.00	\$ 1,975.00		\$ 1,975.00
4019 PERMITS (COMM)	35,000.00	100.00	\$ 100.00		\$ 100.00
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$500.00	30.00	\$ 30.00		\$ 30.00
4050 INT./LEND-A-HAND	500.00	8.88	\$ 8.88		\$ 8.88
Anticipated Balance	-		\$ -		\$ -
TOTALS	4,217,000.00	204,369.12	204,369.12	293,253.83	295,667.97
		<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS/CAPITAL		\$ 290,000.00	\$ -		

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$645,843.97
PAYROLL	\$23,671.10
REVENUE	\$ 215,388.26
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 53,562.78
R & R	\$ 251,250.31
GENERAL	\$ 252,854.19

Investments under Trustee Accounts:

50,751.88 CD with 1st Colonial Bank @ 1% - MATURES 07/23/16
175,875.31 CD with 1st Colonial Bank @ 1.50% - MATURES 12/24/17
75,000.00 CD with 1st Colonial Bank @ 1.50% - Matures 4/29/18
100,000.00 CD with 1st Colonial Bank @ 1.00% - Matures 4/29/2017

409,429.71 Money Market

Principal lend-a-hand balances as of January 31, 2016:

\$27,541.21

M. Rawle	\$6,813.97	A. Cruz	\$1,068.76
D. Brittin	\$4,649.57	C. Jimenez	\$1,920.90
D. Peluso	\$1,461.40	V. Newman	\$1,663.53
J. Schonewolf	\$1,820.09	E. Black	\$1,159.44
R. Ingram	\$6,606.90		
K. Muse	\$376.65		

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Revenue Account Range: 01-00-410-000 to 01-00-430-001 Year To Date As Of: 01/31/16
 Expend Account Range: 01-00-000-000 to 01-03-600-002 Current Period: 01/01/16 to 01/31/16
 Skip Zero YTD Activity: No Prior Year: 01/01/15 to 01/31/15

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-410-001	Residential	28,752.32	2,645,000.00	29,791.02	29,791.02	0.00	2,615,208.98-	1
01-00-410-002	Merchantville	0.00	201,000.00	0.00	0.00	0.00	201,000.00-	0
01-00-410-003	Cherry Hill	4,276.23	31,000.00	4,018.20	4,018.20	0.00	26,981.80-	13
01-00-410-004	Commercial	257,783.12	1,240,000.00	256,508.95	256,508.95	0.00	983,491.05-	21
01-00-410-005	A/R Penalty	3,163.68	35,000.00	2,935.66	2,935.66	0.00	32,064.34-	8
01-00-415-001	Permits- Residential	100.00	5,000.00	1,975.00	1,975.00	0.00	3,025.00-	40
01-00-415-002	Permits - Commercial	111,315.80	35,000.00	100.00	100.00	0.00	34,900.00-	0
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	0.00	5,000.00	150.00	150.00	0.00	4,850.00-	3
01-00-420-002	Application and Inspection Fees	0.00	500.00	30.00	30.00	0.00	470.00-	6
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-420-005	Int on Lend-a-Hand Accounts	17.58	500.00	8.88	8.88	0.00	491.12-	2
01-00-425-001	Interest from Operating Fund	106.40	1,000.00	149.92	149.92	0.00	850.08-	15
01-00-425-002	Interest from Trustee Accounts	0.00	5,000.00	0.00	0.00	0.00	5,000.00-	0
	OPERATING REVENUES Revenue Total	405,515.13	4,217,000.00	295,667.63	295,667.63	0.00	3,921,332.37-	7

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-00-000-000	OPERATING FUND	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	18,480.00	248,000.00	21,354.00	21,354.00	0.00	226,646.00	9
01-01-510-502	ADMIN Office Staff	19,452.80	275,000.00	21,233.80	21,233.80	0.00	253,766.20	8
01-01-510-503	ADMIN: Commissioners	1,250.00	15,000.00	1,250.00	1,250.00	0.00	13,750.00	8
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liab1	0.00	93,000.00	0.00	0.00	0.00	93,000.00	0
01-01-510-602	ADMIN: Social Security	5,178.09	46,000.00	5,469.69	5,469.69	0.00	40,530.31	12
01-01-510-603	ADMIN: Unemp./Disab1	489.60	4,000.00	599.53	599.53	0.00	3,400.47	15
01-01-510-604	ADMIN: Hospital Benefits	13,548.11	75,000.00	6,176.47	6,176.47	0.00	68,823.53	8
01-01-510-605	ADMIN: Vision, Dental & RX	4,309.45	35,400.00	2,728.13	2,728.13	0.00	32,671.87	8
01-01-510-607	ADMIN: Sick/Vac Payback	27,220.00	65,000.00	27,220.00	27,220.00	0.00	37,780.00	42
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.67	23,000.00	1,516.67	1,516.67	0.00	21,483.33	7
01-01-510-722	ADMIN: Audit	0.00	36,000.00	0.00	0.00	0.00	36,000.00	0
01-01-510-723	ADMIN: Other Professional Fees	1,487.50	12,000.00	0.00	0.00	0.00	12,000.00	0
01-01-510-736	ADMIN: Public Officials Liab.	2,875.24	6,500.00	3,074.18	3,074.18	0.00	3,425.82	47

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-750	ADMIN: Office Supplies & Expense	449.76	11,000.00	279.00	279.00	0.00	10,721.00	3
01-01-510-751	ADMIN: Postage	0.00	18,000.00	0.00	0.00	0.00	18,000.00	0
01-01-510-752	ADMIN: Advertising & Printing	75.00	12,000.00	376.42	376.42	0.00	11,623.58	3
01-01-510-753	ADMIN: Telephone	193.58	23,000.00	1,499.70	1,499.70	0.00	21,500.30	7
01-01-510-754	ADMIN: Miscellaneous Exp	0.00	5,000.00	94.06	94.06	0.00	4,905.94	2
01-01-510-755	ADMIN: Service Contracts	7,940.00	12,000.00	10,253.25	10,253.25	0.00	1,746.75	85
01-01-510-756	ADMIN: Equipment Rental	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0
01-01-510-757	ADMIN: Building Utilities	217.66	35,000.00	88.00	88.00	0.00	34,912.00	0
01-01-510-758	ADMIN: Building Exp. & Repairs	167.99	15,000.00	1,127.54	1,127.54	0.00	13,872.46	8
01-01-510-759	ADMIN: Financial Exp	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	988.40	6,000.00	1,184.60	1,184.60	0.00	4,815.40	20
01-01-510-763	ADMIN: Civic Involvement	15,000.00	182,500.00	0.00	0.00	0.00	182,500.00	0
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	70,438.93	960,000.00	70,067.22	70,067.22	0.00	889,932.78	7
01-02-520-506	O&M: Management Salaries	20,376.00	280,000.00	21,523.07	21,523.07	0.00	258,476.93	8
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	0.00	93,000.00	0.00	0.00	0.00	93,000.00	0
01-02-520-602	O&M: Social Security	7,010.12	104,000.00	7,472.69	7,472.69	0.00	96,527.31	7
01-02-520-603	O&M: Unemployment & Disability	733.08	6,000.00	928.17	928.17	0.00	5,071.83	15
01-02-520-604	O&M: Hospitalization Benefits	51,352.76	335,000.00	24,649.87	24,649.87	0.00	310,350.13	7
01-02-520-605	O&M: Vision, Dental & Rx	15,218.81	129,000.00	9,093.47	9,093.47	0.00	119,906.53	7
01-02-520-607	O&M: Sick/vac Payback	1,256.00	118,000.00	4,262.77	4,262.77	0.00	113,737.23	4
01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	0.00	0.00	8,000.00	0
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	0.00	25,000.00	0.00	0.00	0.00	25,000.00	0
01-02-520-731	O&M: General Liability/Auto Ins	11,236.16	27,000.00	12,511.93	12,511.93	0.00	14,488.07	46
01-02-520-732	O&M: Worker's Comp Insurance	23,347.22	53,000.00	22,174.61	22,174.61	0.00	30,825.39	42
01-02-520-733	O&M: Property	20,454.91	46,000.00	20,977.21	20,977.21	0.00	25,022.79	46
01-02-520-735	O&M: Fund Expense (JIF)	2,358.65	10,000.00	2,542.13	2,542.13	0.00	7,457.87	25
01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
01-02-520-755	O&M: Service Contracts	1,526.00	30,000.00	0.00	0.00	0.00	30,000.00	0
01-02-520-764	O&M: Station Utilities	0.00	215,000.00	0.00	0.00	0.00	215,000.00	0
01-02-520-765	O&M: Trash Removal	639.83	12,000.00	656.87	656.87	0.00	11,343.13	5
01-02-520-766	O&M: Oper & Maint Expense	810.34	31,000.00	966.77	966.77	0.00	30,033.23	3
01-02-520-767	O&M: Safety Expense	0.00	5,000.00	82.87	82.87	0.00	4,917.13	2
01-02-520-768	O&M: Landscaping	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-02-520-769	O&M: Vehicle & Repair Exp	1,432.84	30,000.00	25.00	25.00	0.00	29,975.00	0
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0
01-02-520-771	O&M: Collection System Expense	363.35	60,000.00	59.12	59.12	0.00	59,940.88	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-772	O&M: Emergency Repairs	0.00	135,000.00	13,751.00	13,751.00	0.00	121,249.00	10
01-02-520-773	O&M: Emergency Station Repairs	0.00	125,000.00	0.00	0.00	0.00	125,000.00	0
01-02-520-774	O&M: Chemicals	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-02-520-775	O&M Permits & Licensing	400.00	3,000.00	0.00	0.00	0.00	3,000.00	0
01-03-600-001	Bond Debt (Principal)	0.00	45,600.00	0.00	0.00	0.00	45,600.00	0
01-03-600-002	Bond Debt (Interest)	0.00	7,500.00	0.00	0.00	0.00	7,500.00	0
	OPERATING FUND Expend Total	349,794.85	4,217,000.00	317,269.81	317,269.81	0.00	3,899,730.19	8

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
01	OPERATING FUND	405,515.13	295,667.63	295,667.63	349,794.85	317,269.81	317,269.81	21,602.18-

Superintendent's Report

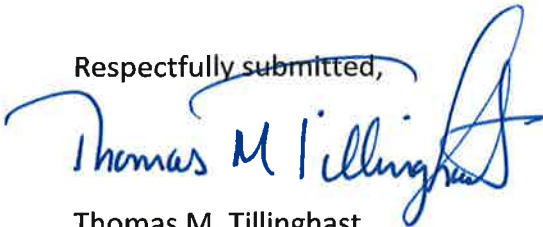
Meeting of February 16, 2016

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 72,773 feet of gravity sewer main. 1,495 feet was root cut and 12,363 feet was inspected using our CCTV equipment. We responded to 71 calls for service. The call breakdown is as follows:

Main Line stoppages:	1
Vent stoppages:	30
Station alarms:	8
Miscellaneous services:	32

Respectfully submitted,



Thomas M. Tillinghast
Superintendent

**DIRECTOR OF OPERATIONS
CORPORATE SECRETARY**
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES

John J. Cantwell, PE, PP, CME
Alan Dittenholer, PE, PP, CME
Frank J. Seney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME, LEED
Charles E. Adamson, PLS, AET
Kim Wendell Blbbs, PE, CME
Marc DeBlasio, PE, PP, CME
Leonard A. Falola, PE, CME
Christopher J. Fazlo, PE, CME
Kenneth C. Raseler, PE, CME
Gregory J. Sullivan, PE, PP, CME
Richard B. Czekanski, PE, CME, BCEE

Remington & Vernick Engineers

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(856) 795-1882 (fax)

**Remington, Vernick
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(856) 303-1245
(856) 303-1249 (fax)

300 Penhorn Avenue, 3rd Floor

Secaucus, NJ 07094
(201) 624-2137
(201) 624-2136 (fax)

February 9, 2016

Mr. William Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ08109

RE: Monthly Activity Report

Dear Bill:

The following is a status report of activities since the last Authority meeting:

1. **ACTION ITEMS:**

Award of annual maintenance and repair contracts based upon bid review recommendations from the Authority Solicitor.

2. **ENGINEERING IN PROGRESS:**

None

3. **CONSTRUCTION IN PROGRESS :**

None

Very truly yours,

REMINGTON & VERNICK ENGINEERS

By 

Dennis K. Yoder, P.E., P.P., C.M.E.

The Chairman asked the Commissioners for any reports.

Mr. Lutz – No Report

Mr. Schofield – Congratulations to Mr. Pennestri on his reappointment.

Mr. Archible – No Report

Mr. Ellis – No Report

Mr. Pennestri – No Report

The Chairman asked the Solicitor Mr. David Luthman for his report.

Mr. Luthman had no report.

The Chairman asked the Executive Director Mr. Bill Orth for his report.

Mr. Orth had no report but presented the following correspondence.

- #1. R&V Re: 2016 Maintenance & Repair of Electrical & Mechanical Equipment .. Dtd. 1/27/16
- #2. R&V Re: 2016 Annual Sewer System Repairs Dtd. 1/27/16
- #3. DAL Re: Legal Opinion on Award of Contract No. 16-02 to SAR Dtd. 2/2/16
- #4. Twp. Re: Negotiations with developer of the Crossroads Project Dtd. 2/2/16

Mr. Lutz requested a motion to adjourn to closed session. Mr. Ellis seconded the motion. All Commissioners signified their approval saying aye.

The Chairman reopened the meeting. On roll call all members remained present.

Mr. Luthman stated that during closed session the Authority members discussed the legality and authority to address the original email from Ed Grochowski dated Dec. 22, 2015 requesting a reduction in connection fees for the Crossroads Redevelopment Project. The commitment from PSA is that there be a reduction permitted such that the first three (3) units of the 480 would be at \$2,386.00 which is the current rate, and that each unit thereafter would be at \$640.00 which is approximately 50% of the rate that would otherwise be accessed. That is what the Township has requested. There has been a discussion and a motion is in order.

Mr. Archible made a motion that we accept the Crossroads Redevelopment Project request. Mr. Schofield provided the second. On roll call all Commissioners voted yes.

Mr. Lutz requested a motion to adjourn.

Mr. Archible moved to adjourn the meeting. Mr. Ellis seconded it. On roll call all Commissioners voted yes.

Respectfully submitted,



Bill Orth, Secretary

REMINGTON & VERNICK ENGINEERS AND AFFILIATES

Correspondence #1

EDWARD VERNICK, PE, CME, President
CRAIG F. REMINGTON, PLS, PP, Vice President

EXECUTIVE VICE PRESIDENTS
Michael D. Vena, PE, PP, CME (deceased 2006)
Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

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(201) 624-2136 (fax)

January 27, 2016

Mr. William Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08109

**Re: Pennsauken Sewerage Authority
2016 Annual Contract-Contract No. 16-01
Maintenance & Repair of Electrical & Mechanical Equipment
Our File No. 0427M028**

Dear Mr. Orth:

We have tabulated the bids received on January 26, 2016, with reference to the above-captioned project and find the low bidder to be Municipal Maintenance Company, 1352 Taylors Lane, Cinnaminson, New Jersey, 08077, representing Bid, Items 1 through 12. A copy of the tabulation is enclosed for your review.

Therefore, in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq, the contract should be awarded to the lowest responsible bidder, which appears to be Municipal Maintenance Company. The award should be contingent upon approval of your solicitor and monies being available.

Sincerely,
REMINGTON & VERNICK ENGINEERS

By 

Dennis K. Yoder, P.E., P.P., C.M.E.

DKY:gar
enclosures
cc: David Luthman, Esq.
Thom Tillinghast, PSA



MEMORANDUM

TO: DENNIS YODER
FROM: Gail Rodgers
RE: Pennsauken Sewerage Authority (Contract 16-01)
PSA 2016 Annual Maintenance & Repair of Electrical and Mechanical Equipment
0427M028
DATE: 27-Jan-16

I have reviewed the bids submitted for the above referenced project and have found no apparent errors and/or omissions. A copy of the bid tabulation has been attached for your review.

The list of successful bidders is as follows:

<u>CONTRACTOR</u>	<u>BID AMOUNT</u>
Municipal Maintenance Co.	\$85,200.00

R	REMINGTON & VERNICK ENGINEERS
V	

BID TABULATION

PROJECT NAME:

PSA 2016 Annual Maintenance & Repair of Electrical and Mechanical Equipment

PROJECT NUMBER:

0427M028

CLIENT:

Pennsauken Sewerage Authority (Contract 16-01)

Municipal Maintenance Co. 1352 Taylors Lane Cinnaminson, NJ 08077 856-786-9434 ((10%NTE20KBB, CS, SS, etc.))
--

#	DESCRIPTION	QUANTITY & UNITS		UNITS	TOTAL
				PRICE	
1	Work at Owner's Site: One (1) mechanic, with tools and vehicle, straight time	80	HRS	\$105.00	\$8,400.00
2	Work at Owner's Site: One (1) mechanic, with tools and vehicle, overtime	60	HRS	\$105.00	\$6,300.00
3	Work at Owner's Site: One (1) mechanic's helper, straight time	80	HRS	\$75.00	\$6,000.00
4	Work at Owner's Site: One (1) mechanic's helper, overtime	60	HRS	\$75.00	\$4,500.00
5	Work at Owner's Site: One (1) electrician (journeyman), with tools and vehicle, straight time	150	HRS	\$115.00	\$17,250.00
6	Work at Owner's Site: One (1) electrician (journeyman), with tools and vehicle, overtime	150	HRS	\$115.00	\$17,250.00
7	Work at Owner's Site: One (1) electrician's helper (apprentice), straight time	150	HRS	\$45.00	\$6,750.00
8	Work at Owner's Site: One (1) electrician's helper (apprentice), overtime	150	HRS	\$45.00	\$6,750.00
9	Work at Contractor's Shop: One (1) mechanic, with tools	80	HRS	\$50.00	\$4,000.00
10	Work at Contractor's Shop: One (1) mechanic's helper	80	HRS	\$25.00	\$2,000.00
11	Work at Contractor's Shop: One (1) electrician (journeyman), with tools	80	HRS	\$50.00	\$4,000.00
12	Work at Contractor's Shop: One (1) electrician's helper (apprentice)	80	HRS	\$25.00	\$2,000.00
TOTAL CONSTRUCTION COST					\$85,200.00

**DIRECTOR OF OPERATIONS
CORPORATE SECRETARY**
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES
John J. Cantwell, PE, PP, CME
Alan Dittenhofer, PE, PP, CME
Frank J. Seney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME, LEED
Charles E. Adamson, PLS, AET
Kim Wendell Bibbs, PE, CME
Marc DeBlasio, PE, PP, CME
Leonard A. Faiola, PE, CME
Christopher J. Fazio, PE, CME
Kenneth C. Ressler, PE, CME
Gregory J. Sullivan, PE, PP, CME
Richard B. Czekanski, PE, CME, BCEE

Remington & Vernick Engineers
232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1882 (fax)

**Remington, Vernick
& Vena Engineers**
9 Allen Street
Toms River, NJ 08753
(732) 286-9220
(732) 505-8416 (fax)

3 Jocama Boulevard, Suite 300-400
Old Bridge, NJ 08857
(732) 955-8000
(732) 591-2815 (fax)

**Remington, Vernick
& Walberg Engineers**
845 North Main Street
Pleasantville, NJ 08232
(609) 645-7110
(609) 645-7076 (fax)

4907 New Jersey Avenue
Wildwood City, NJ 08260
(609) 522-5150
(609) 522-5313 (fax)

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& Beach Engineers**
922 Fayette Street
Conshohocken, PA 19428
(610) 940-1050
(610) 940-1161 (fax)

1000 Church Hill Road, Suite 220
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(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building
262 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212
(302) 266-6208 (fax)

**Remington, Vernick
& Arango Engineers**
The Presidential Center
Lincoln Building, Suite 600
101 Route 130
Cinnaminson, NJ 08077
(856) 303-1245
(856) 303-1249 (fax)

300 Penhorn Avenue, 3rd Floor
Secaucus, NJ 07094
(201) 624-2137
(201) 624-2136 (fax)

January 27, 2016

Mr. William Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08109

**Re: Pennsauken Sewerage Authority
2016 Annual Contract-Contract No. 16-02
Annual Sewer System Repairs
Our File No. 0427M028**

Dear Mr. Orth:

We have tabulated the bids received on January 26, 2016 with reference to the above-captioned project. A copy of the tabulation is enclosed for your review.

The apparent low bidder, Root 24 Hours, Inc., bid included a cashier check in the amount of \$20,000.00 with an email from Allstates Bonding Company apologizing because the shipment of the Consent of Surety for the bid was delayed. The check was in lieu of their Bid Bond. Your Attorney should determine if the submission of the cashier's check brings their bid in conformance of the requirements of Subsection 1.08 in the Information for Bidders section on Page IFB-2 of the Bid Specifications.

Therefore, SAR Automotive Equipment, Inc., appears to be the lowest responsible bidder that can meet all requirements promulgated in the contract documents. Please review and advise if contracts should be awarded to both Root 24 Hours, Inc. for an amount of \$208,250.00 and SAR Automotive Equipment, Inc., for an amount of \$209,135.00, or only to SAR Automotive Equipment, Inc.

The contract documents do allow for multiply contractors. It is important to have the sewer repair services readily available to respond to sanitary sewer failures, to mitigate or prevent sewer system overflows effecting public well being and the environment.



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January 27, 2016
PSA – Contract 16-02
Annual Sewer System Repairs

Please consult with the Authority's legal counsel and award contracts accordingly.

Should you have any questions, please do not hesitate to contact me.

Sincerely,

REMINGTON & VERNICK ENGINEERS

By



Dennis K. Yoder, P.E., P.P., C.M.E.

DKY/gar
enclosure

cc: David A. Luthman, Esq.
Thom Tillinghast, PSA

MEMORANDUM

TO: DENNIS YODER
FROM: Gail A. Rodgers
RE: Pennsauken Sewerage Authority (Contract 16-02)
2015 Annual Sewer System Repairs
0427M028

DATE: I have reviewed the bids submitted for the above referenced project and have found Root 24 Hours submitted a check in the amount of \$20,0000 and an email from AllState Bonds stating their Bid Bond was delayed . There were no other apparent errors and/or omissions. A copy of the bid tabulation has been attached for your review.

The list of successful bidders is as follows:

<u>CONTRACTOR</u>	<u>BID AMOUNT</u>
ROOT 24 HOURS INC.	\$208,250.00
SAR AUTOMOTIVE EQUIP.	\$209,135.00
ELK PIPELINE INC.	\$219,485.00
J. FLETCHER CREAMER & SON, INC.	\$379,275.00

R REMINGTON & VERNICK ENGINEERS
V BID TABULATION

PROJECT NAME: Pennsauken Sewerage Authority 2016 Annual Sewer System Repairs
PROJECT NUMBER: 0427M028

CLIENT: Pennsauken Sewerage Authority (Contract 16-02)

SAR AUTOMOTIVE EQUIP.
 111 GLOUCESTER PIKE
 BARRINGTON, NJ 08007
 856-547-8700
 ((BB, CS, SS, etc.))

ROOT 24 HOURS INC.
 130 FERRY AVE, SUITE B
 CAMDEN, NJ 08104
 856-962-7124
 ((BB, CS, SS, etc.))

J. FLETCHER CREAMER & SON, INC.
 101 E. BROADWAY
 HACKENSACK, NJ 07601
 201-488-9800
 ((BB, CS, SS, etc.))

ELK PIPELINE INC.
 3345 DELSEA DR.
 FRANKLINVILLE, NJ 08022
 856-694-9200
 ((BB, CS, SS, etc.))

#	DESCRIPTION	QUANTITY & UNITS	UNITS		TOTAL
			PRICE	TOTAL	
1	Supervision, emergency rate (foremen and superintendents)	375 HR	\$100.00	\$37,500.00	
2	Laborer, emergency rate	750 HR	\$90.00	\$67,500.00	
3	Operator, emergency rate	375 HR	\$95.00	\$35,625.00	
4	Trenching machine (backhoe)	150 HR	\$85.00	\$12,750.00	
5	Excavator	63 HR	\$120.00	\$7,560.00	
6	Dump truck	250 HR	\$85.00	\$21,250.00	
7	Utility truck	320 HR	\$20.00	\$6,400.00	
8	Compressor	250 HR	\$15.00	\$3,750.00	
9	Cold patch, grade B, 6" thick, complete in place	100 SY	\$45.00	\$4,500.00	
10	Select backfill, complete in place	60 CY	\$30.00	\$1,800.00	
11	Trench stabilization material and stone for trench dewatering, complete in place	125 CY	\$40.00	\$5,000.00	
12	Dewatering system, complete	50 HR	\$60.00	\$3,000.00	
13	Initial backfill material, complete in place	125 CY	\$20.00	\$2,500.00	
TOTAL CONSTRUCTION COST					\$209,135.00

UNITS		TOTAL
PRICE	TOTAL	
\$1.00	\$375.00	
\$130.00	\$97,500.00	
\$131.00	\$49,125.00	
\$55.00	\$8,250.00	
\$85.00	\$5,355.00	
\$60.00	\$15,000.00	
\$100.00	\$32,000.00	
\$1.00	\$250.00	
\$45.00	\$4,500.00	
\$18.00	\$1,080.00	
\$30.00	\$3,750.00	
\$1.00	\$50.00	
\$18.00	\$2,250.00	
		\$219,485.00

UNITS		TOTAL
PRICE	TOTAL	
\$200.00	\$75,000.00	
\$175.00	\$131,250.00	
\$225.00	\$84,375.00	
\$25.00	\$3,750.00	
\$50.00	\$3,150.00	
\$75.00	\$18,750.00	
\$50.00	\$16,000.00	
\$25.00	\$6,250.00	
\$100.00	\$10,000.00	
\$75.00	\$4,500.00	
\$75.00	\$9,375.00	
\$150.00	\$7,500.00	
\$75.00	\$9,375.00	
		\$379,275.00

UNITS		TOTAL
PRICE	TOTAL	
\$125.00	\$46,875.00	
\$85.00	\$63,750.00	
\$85.00	\$31,875.00	
\$75.00	\$11,250.00	
\$100.00	\$6,300.00	
\$70.00	\$17,500.00	
\$20.00	\$6,400.00	
\$20.00	\$5,000.00	
\$50.00	\$5,000.00	
\$30.00	\$1,800.00	
\$40.00	\$5,000.00	
\$100.00	\$5,000.00	
\$20.00	\$2,500.00	
		\$208,250.00

Correspondence #3

David A. Luthman

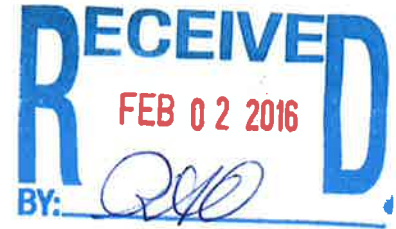
Attorney at Law

8359 Maple Avenue

Pennsauken, NJ 08109

609-280-6500

daluthman@comcast.net



Dear Mr. Orth:

You have asked that I offer an opinion regarding a certain bid that was submitted in response to a Pennsauken Sewerage Authority (“PSA”) invitation to bidders and specifications relating to its Annual Sewer System Repairs (“Specs”). Several firms submitted bids and related documents in a timely manner and those bids were opened and tabulated by the PSA’s consulting engineer, Remington and Vernick (“R&V”). The bid that you have asked that I evaluate was submitted by Root24hours, Inc. (“Root 24”). The facts that are relevant to the inquiry are as follows.

On the date and time of the bid opening, a representative of Root 24, Chris Kuensel (“Kuensel”) made it known that there was a potential problem with its bid in that it did not include an original Bid Bond and Consent of Surety as required by the Specs. He explained that a delay in FedEx delivery was the cause of the problem and that a Bank Check in lieu of Bid Bond in the amount of Twenty Thousand Dollars (\$20,000.00) was included with the companies bid documents.

Upon opening Root 24’s package, the representative of R&V who was supervising the bid opening, discovered a form of Bid Bond and Consent of Surety. When asked about these documents Kuensel confirmed that they were not originals from his bonding company but were forms he had “in his office”. The day after the bid opening, Root 24 advised R&V that the original Bid Bond and Consent of Surety had arrived at the firm’s office and offered to deliver them to R&V.

From these facts it is readily apparent that there was no Bid Bond and no Consent of Surety submitted with the bid of Root 24. Root 24 acknowledged this omission and acted as though this was the case by including a Bank Check in lieu of Bid Bond with its package. Parenthetically, the Bank Check would have been sufficient bid security in lieu of bond. The significant omission is the Consent of Surety.

The requirement for Consent of Surety is set forth in *NJSA 40A: 11-22*. It is a required certificate from an acceptable surety that assures the public entity engaged in a bid procurement, that should the bidder in question be awarded a contract, the surety will in fact issue its performance bond to cover the contract work. In the case of *Meadowbrook Carting Co., Inc. v Borough of Island Heights*, 138 NJ 307 (1994), our Supreme Court made it clear that failure to include a required consent of surety is a material defect that can be neither waived nor cured. (*Id.* at 320) Since *Meadowbrook*, the Local Public Contracts Law has been amended to specifically provide that a consent of surety is a material, non-curable and non-waivable part of any bid. (See *NJSA 40A: 11-23.2*)

Unfortunately for the bidder, the effort to supply the original consent of surety a day after the bid opening cannot cure the omission. Hence, the bid of Root24hours, Inc. in this case must be rejected as nonconforming in my opinion.

Respectfully,
David A. Luthman
David A. Luthman

Cc: Dennis Yoder, Paul Kelly R&V

Correspondence #4

Bill Orth

From: Ed Grochowski <egrochowski@twp.pennsauken.nj.us>
Sent: Tuesday, February 02, 2016 2:41 PM
To: 'Bill Orth'
Subject: FW: RE: Crossroads Apartments

Follow Up Flag: Follow up
Flag Status: Flagged

Bill

Further to our email below the Township continues to negotiate with the developer of the Crossroads project and we are presently working through various issue. One issue pertains to the connection fees of PSA and MPWC.

We are requesting that if PSA is in agreement with our email below that you forward a letter to the Township stating your agreement with the revised connection fees for the Crossroads project.

The Township greatly appreciates PSA and your willingness to work with us regarding the Crossroads project. If you should have any questions please contact me at your earliest convenience.

Thank you again.

Ed

Edward Grochowski
Administrator
Pennsauken Township
5605 N. Crescent Boulevard
Pennsauken, NJ 08109
Phone: 856-665-1000 ext. 172
Fax: 856-665-2749
egrochowski@twp.pennsauken.nj.us

-----Original Message-----

From: Ed Grochowski [<mailto:egrochowski@twp.pennsauken.nj.us>]
Sent: Tuesday, December 22, 2015 2:26 PM
To: 'Bill Orth'
Subject: RE: Crossroads Apartments

Bill

With the understanding that the Township has elevated discussions with a developer regarding the Crossroads Project (Mart) to build approximately 480 apartments it is requested that the Pennsauken Sewerage Authority (PSA) consider modifying their connection charge. With the knowledge that PSA's basic charge for the first