

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 6:45 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the All Around Pennsauken newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

- Mr. Oren Lutz
- Mr. Gregory Schofield
- Mr. Roy Bundy
- Mr. James Pennestri

Also present were:

- Mr. Bill Orth, Executive Director
- Ms. Robin Fair, Treasurer
- Mr. Thomas M. Tillinghast, Superintendent
- Mr. David Luthman, Solicitor

Absent was:

- Mr. James Cummings

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Bundy and carried to close the public portion of the meeting.

The minutes of the meeting January 10, 2012 were presented for approval.

A motion was made by Mr. Schofield, seconded by Mr. Pennestri to approve the minutes as presented. All Commissioners present signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is \$382,102.93

Mr. Pennestri moved to pay the bills as presented, seconded by Mr. Bundy. On roll call Mr. Schofield abstained. All other Commissioners present voted yes. The motion to pay the bills carried.

See Bill List Attached

Approval of Bill Adjustment #1519 and Balance Adjustment # 6572, 6590 & 6619 were presented.

Mr. Schofield moved for the approval of adjustments while Mr. Pennestri seconded the motion. On roll all Commissioners present voted yes to approve the adjustments.

See Journals Attached

February 21, 2012

MEETING FIGURE

\$382,102.93

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 01/11/12 to 02/21/12
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check # Check Date Vendor Reconciled/Void Ref Number
PO # Description Amount Paid Contract

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Number
603	01/17/12	OPER MAN WIRE OPERATING MANUAL WIRES/TRANS		01/31/12	1210
		P2-00011 PAYROLL 1/10/12 JF RESIGNED	8,191.04		
		P2-00012 PAYROLL W/E 1/12/12 JF RETRO	168.31		
		P2-00013 PAYROLL W/E 1/15/12	60,374.89		
			<u>68,734.24</u>		
604	01/24/12	PAYROLL PAYROLL ACCOUNT		01/31/12	1216
		P2-00019 PAYROLL W/E 1/22/12	32,235.61		
605	01/31/12	PAYROLL PAYROLL ACCOUNT		01/31/12	1220
		P2-00023 PAYROLL W/E 1/29/12	66,931.95		
606	02/07/12	PAYROLL PAYROLL ACCOUNT			1222
		P2-00036 PAYROLL W/E 2/5/12	29,975.68		
607	02/14/12	PAYROLL PAYROLL ACCOUNT			1226
		P2-00041 PAYROLL W/E 2/12/12	31,711.09		

Checking Account Totals	Paid	Void	Amount Void	Amount Paid
Checks:	5	0	0.00	229,588.57
Direct Deposit:	0	0	0.00	0.00
<u>Total:</u>	<u>5</u>	<u>0</u>	<u>0.00</u>	<u>229,588.57</u>

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Number
23423	01/17/12	operating cash LUTMAN DAVID A. LUTMAN		01/31/12	1211
		12-00023 LEGAL COUNSEL YEAR OF 2012	1,516.67		
23424	01/17/12	MACANANY PATRICIA MACANANY		01/31/12	1211
		12-00035 2012 HEALTH COVERAGE	308.05		
23425	01/23/12	NJDEP NJ DEPARTMENT OF TREASURY			1214
		12-00041 2 PHYSC PERMITS ID'S 1296/1297	400.00		
23426	01/23/12	USPOST U.S. POSTAL SERVICE			1214
		12-00030 RENEWAL FEE; PO BOX 518	110.00		
23427	01/24/12	11136000 EDWARD POOLE		01/31/12	1215
		12-00046 OVERPAYMENT REFUND	100.00		
23428	01/26/12	USPOST U.S. POSTAL SERVICE			1218
		1. 30 RENEWAL FEE; PO BOX 518	26.00		
23429	01/30/12	INQUIRER THE INQUIRER			1219
		12-00053 1YR SUBSCRIP/INQ: THROUGH 1/13	171.60		

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PENNSAUKEN SEWERAGE AUTHORITY
Check Register By Check Date

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Check #	Check Date	Vendor Description	Amount Paid	Reconciled/Void	Ref Number Contract
23430	01/30/12	NJFIRE NJ DIVISION OF FIRE SAFETY			1219
		12-00051 ANNUAL LIFE HAZARD USE REG FEE	148.00		
23431	01/30/12	STAPLES STAPLES, INC.			1219
		11-00576 MISC OFFICE SPLYS; 12/29/11	21.99		
23432	02/08/12	COMCAST COMCAST			1225
		12-00056 CABLE & INTERNET 2/23-3/22/12	162.89		
23433	02/14/12	ATT AT&T CORPORATION			1228
		11-00084 LOCAL/LONG DISTANCE SERVICE	996.38		
		12-00092 LOCAL/LONG DISTANCE:THRU 2/4	916.76		

			1,913.14		
23434	02/14/12	VERIZON VERIZON WIRELESS			1228
		11-00139 CELLPHN/SRVC: #000259654-00001	470.35		
23435	02/16/12	MONARCH MONARCH LIFE INSURANCE COMPANY			1229
		12-00099 DISABILITY INSURANCE #1928389	499.29		
23436	02/21/12	ABCON AB-CON EXTERMINATING INC.			1230
		12-00084 ANNUAL EXTERMINATING @ ADM	0.00		
		12-00008 2012 EXTERMINATING & CONTRACT	216.00		

			216.00		
23437	02/21/12	ALLIND ALL INDUSTRIAL SAFETY PROD INC			1230
		12-00062 25 TRAFFIC SAFETY VESTS	437.92		
23438	02/21/12	ARNOLDS ARNOLD'S SAFE & LOCK CO., INC.			1230
		12-00031 NEW LOCKS/REPROGRM KEYPAD/KEYS	288.60		
		12-00039 NEW MASTER LOCKS W/KEY NUMBER	535.68		

			824.28		
23439	02/21/12	ATRAINCO AMERICAN TRAINCO, INC.			1230
		12-00059 REGISTRATION: BELSITO & OLIVO	1,980.00		
23440	02/21/12	BEVAN BEVAN SECURITY SYSTEMS, INC			1230
		12-00058 REMOTE ACCESS FEE/ALARM CODES	25.00		
23441	02/21/12	BLACKBRN BLACKBURN MFG COMPANY			1230
		12-00064 4 CASES MARK OUT PAINT	185.86		
23442	02/21/12	BOWMAN BOWMAN & COMPANY, LLP			1230
		11-00577 ADD'L SERVICES: 4/1-12/31/11	2,012.00		
234	2/21/12	BP BP ENVIRONMENTAL SERVICES, INC			1230
		11-00249 DUMPSTER REMOVAL 4/19/11	585.00		
23444	02/21/12	BURLTIME COURIER TIMES, INC.			1230

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PENNSAUKEN SEWERAGE AUTHORITY
Check Register By Check Date

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Check #	Check Date	Vendor Description	Amount Paid	Reconciled/Void	Ref Number
12-00091		2012'S NOTICE OF PROF APPTS	80.12		
23445	02/21/12	CED Consolidated Elec Dist, Inc.			1230
12-00060		3 BOXES LIGHT BULBS FOR GARAGE	129.15		
12-00083		6 LIGHT BALLAST FOR GARAGE	143.40		

			272.55		
23446	02/21/12	CHICKS CHICK'S TOWING SERVICE, INC			1230
12-00043		DIESEL INSPECTION/REPAIRS:#708	434.00		
23447	02/21/12	CIARROCC BENITO & NICOLINA CIARROCCHI			1230
12-00020		2012 MEDICAL B COVERAGE	92.20		
23448	02/21/12	CINTAS CINTAS FIRST AID & SAFETY			1230
12-00048		RESTOCK CABINET: JAN & FEB	271.77		
23449	02/21/12	COMCAST COMCAST			1230
12-00056		CABLE & INTERNET 2/23-3/22/12	162.89		
23450	02/21/12	CONRAIL CONRAIL			1230
12-00055		2012 ANNUAL PIPE LEASE	221.00		
23451	02/21/12	COURIER COURIER POST/DAILY JOURNAL			1230
12-00057		AD FOR 2012 PROFESSIONAL APPTS	73.59		
23452	02/21/12	DELTA DELTA DENTAL OF NJ, INC.			1230
12-00018		2012 DENTAL PLAN FOR ADM/O&M	3,786.74		
23453	02/21/12	DONSAUTO Don's westfield Auto Sply, Inc			1230
12-00025		MISC PURCHASES MONTH OF JAN	246.27		
23454	02/21/12	EDMUNDML EDMUNDS DIRECT MAIL, INC.			1230
12-00096		MAILING/POSTAGE: RESIDENTIAL	1,911.27		
23455	02/21/12	ENTECH EN-TECH CORPORATION			1230
11-00573		FINAL PAYMENT (#4) SEWER REHAB	75,858.35		
23456	02/21/12	FASTENAL FASTENAL COMPANY, INC.			1230
12-00049		BOLTS FOR PUMP STATIONS	38.39		
23457	02/21/12	FONTANAS Fontana's Auto Repair Inc.			1230
12-00001		REPAIR WINDOW ON VEHICLE #703	265.00		
12-00037		TEST/DIAGNOSE/REPAIR TRK #720	1,064.00		
12-00050		REPLACE WINDSHIELD ON TRK #702	238.00		
12-00067		REPAIR IGNITION ON TRK #715	392.00		

			1,959.00		
23458	2/21/12	GALETON GALETON, INC.			1230
11-U0428		GLOVES/RAIN GEAR & RAIN BOOTS	1,103.27		
23459	02/21/12	HELMRICH HELMRICH TRANS SYSTEM, INC.			1230

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PENNSAUKEN SEWERAGE AUTHORITY
Check Register By Check Date

Check #	Check Date	Vendor Description	Amount Paid	Reconciled/Void Ref Number Contract
12-00002		DIAGNOSE/REPAIR TRK #705	556.60	
23460	02/21/12	HESS HESS CORPORATION		1230
11-00068		NJ ENERGY CHOICE 12/6-1/5/12	929.61	
11-00579		NAT'L GAS CHRGS: DEC - JAN	557.14	
12-00061		NATURAL GAS @ ADM BLDG	621.83	
12-00075		NJ ENERGY CHOICE 1/6-2/3/12	482.36	

			2,590.94	
23461	02/21/12	IMAG OCE N. AMERICA DOC PRNTG SYS		1230
12-00095		ACCOUNTS: 269670 & 249606	135.47	
23462	02/21/12	INGRAM WILLIAM INGRAM		1230
12-00022		2012 MEDICAL B COVERAGE	46.10	
23463	02/21/12	JETVAC JET VAC, INC.		1230
12-00038		PARTS FOR WATER TRUCKS	716.99	
12-00088		100 RODS FOR TRK #711	1,085.00	

			1,801.99	
23464	02/21/12	LEE LEE AUTO SUPPLY, INC.		1230
12-00026		MISC PRCHS MONTH OF JAN	33.18	
23465	02/21/12	LIGHTS LIGHTS AND SIRENS, INC.		1230
12-00045		REPLACE LIGHT BAR ON TRK #712	2,608.35	
12-00085		FIX STROBE LIGHTS ON TRK #704	47.00	
12-00086		INSTALL NEW LIGHT BAR: TRK 704	2,615.35	

			5,270.70	
23466	02/21/12	MACANANY PATRICIA MACANANY		1230
12-00035		2012 HEALTH COVERAGE	308.05	
23467	02/21/12	MPWC MPWC		1230
12-00093		WATER S/O: 12/16/11 - 2/7/12	720.00	
23468	02/21/12	NEWTOWN NEWTOWN OFFC COMPUTER SPLY INC		1230
12-00042		4 CS COPY PAPER & MISC SPLYS	1,331.10	
12-00077		TIME CLCK/CARDS & MISC SPLYS	687.84	

			2,018.94	
23469	02/21/12	NJAW NEW JERSEY AMERICAN WATER CO		1230
12-00094		WATER S/O: 3759 SCHLEICHER AVE	24.00	
23470	02/21/12	NJAWSTA NEW JERSEY AMERICAN WATER CO		1230
11-00049		WATER SRVC @ TWO LOCATIONS	85.52	
12-00070		MONTHLY REPORT FOR ACCOUNTS	60.36	
12-00065		WATER SERVICE @ PUMP STATIONS	69.42	
12-00066		USAGE/BASE CHRG #18-1714225-8	60.53	

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PENNSAUKEN SEWERAGE AUTHORITY
Check Register By Check Date

Check #	Check Date	Vendor Description	Amount Paid	Reconciled/Void	Ref Number Contract
			275.83		
23471	02/21/12	NORLAB NORLAB, INC 12-00071 2 CASES OF TRACING DYE	426.00		1230
23472	02/21/12	OCC ONE CALL CONCEPTS, INC. 12-00076 MARK OUTS - JANUARY	116.48		1230
23473	02/21/12	PBENNETT PAULINE BENNETT 12-00019 2012 MEDICAL B COVERAGE	46.10		1230
23474	02/21/12	PDOYLE PATRICK J. DOYLE 12-00021 2012 MEDICAL B COVERAGE	46.10		1230
23475	02/21/12	PSEG PUBLIC SERVICE ELEC & GAS CO. 12-00097 MONTHLY UTILITY: 17 ACCOUNTS	19,736.28		1230
23476	02/21/12	REDWING RED WING SHOE STORE 12-00024 BOOTS FOR OPERATION PERSONNEL	1,780.87		1230
23477	02/21/12	REMING REMINGTON VERNICK ARANGO ENGR 11-00574 PROJECT #0427M026 - CONTRACTS 11-00575 PROJ #0427N012: PENN GOLF VIL	1,100.50 38.00 ----- 1,138.50		1230
23478	02/21/12	REPUBLIC REPUBLIC SERVICES OF NJ, LLC 12-00016 2012 DUMPSTER RENTAL JAN-DEC	530.37		1230
23479	02/21/12	SAMS SAM'S CLUB/GEMB 12-00074 MISC. SUPPLIES	173.85		1230
23480	02/21/12	SAR SAR AUTOMOTIVE EQUIPMENT 11-00559 EMGY: 2234 49TH & FRSTH&BLMFLD	10,116.00		1230
23481	02/21/12	SHAMROCK SHAMROCK PIPE TOOLS 11-00489 75 RODS FOR TRUCK #711	1,047.82		1230
23482	02/21/12	SPRING SPRINGTIME INC. 12-00014 2012 COOLER RENTAL & MAINT 12-00036 MISC COFFEE SPLYS ORDERED 1/18 12-00073 MISC COFFEE SPLYS ORD'D 2/8/12	29.99 249.10 293.87 ----- 572.96		1230
23483	02/21/12	TIRE TIRE WORLD 12-00047 FOUR (4) TIRES FOR MAIL TRUCK	540.00		1230
23484	02/21/12	TM T&M ASSOCIATES 11-00098 PNSA G1101 - GEN'L ENGINEERING 12-00098 PNSA G1101 - GEN'L ENGINEERING	629.50 61.10 ----- 690.60		1230

Check #	Check Date	Vendor Description	Amount Paid	Reconciled/Void	Ref Number Contract
23485	02/21/12	UNUM UNUM LIFE INSUR CO OF AMERICA 12-00017 ANNUAL LIFE/DISABIL: O&M/ADM	768.89		1230
23486	02/21/12	UPS UNITED PARCEL SERVICE 11-00578 OUTBOUND TO COBRA ON 12/6/11	29.49		1230
23487	02/21/12	USABLU USA BLUEBOOK 12-00084 SPLYS FOR WATER TRKS & STA'S	1,118.87		1230
23488	02/21/12	VAL VAL ASSOC. LABORATORY, INC. 11-00096 SULFIDE TESTING: YEAR 2011	386.00		1230
23489	02/21/12	VANGUARD VANGUARD CLEANING SYSTEM 12-00015 WKLY CLNG/FLOORS/CARPETS	225.00		1230
23490	02/21/12	VERIZON VERIZON WIRELESS 12-00102 WIRELESS CHARGES: 1/11-2/10/12	470.35		1230
23491	02/21/12	WESTMONT WESTMONT HARDWARE, INC. 12-00028 MISC PURCHASES MONTH OF JAN	21.58		1230
23492	02/21/12	WORKNET US REG OCCUP HEALTH OF NJ 1 40 DS5 PANEL DOT: J. FIGUEROA 12 J44 EBT/DS5 PANEL: JAMES J DOYLE	50.00 75.00		1230
			125.00		

Checking Account Totals	Paid	Void	Amount Void	Amount Paid
Checks:	70	0	0.00	152,514.36
Direct Deposit:	0	0	0.00	0.00
Total:	70	0	0.00	152,514.36

Report Totals	Paid	Void	Amount Void	Amount Paid
Checks:	75	0	0.00	382,102.93
Direct Deposit:	0	0	0.00	0.00
Total:	75	0	0.00	382,102.93

Fund Description	Fund	Budget Total	Revenue Total
OPERATING FUND	1-01	96,084.75	0.00
OPERATING FUND	2-01	285,980.18	0.00
	T-01	38.00	0.00
Total of All Funds:		382,102.93	0.00

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
OPERATING FUND	1-01	96,084.75	0.00	0.00	0.00	96,084.75
OPERATING FUND	2-01	285,980.18	0.00	0.00	0.00	285,980.18
	T-01	38.00	0.00	0.00	0.00	38.00
Total of All Funds:		382,102.93	0.00	0.00	0.00	382,102.93

02/08/12
10:44:58

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate Flag	Date	Seq
30622000-0 HORNER, RUSSELL	Sewer	S10	B	12	1	43.50-	0.00	43.50-	S/C RATE	N	02/08/12	1
30622000-0 HORNER, RUSSELL	Sewer	S10	B	12	2	43.50-	0.00	43.50-	S/C RATE	N	02/08/12	2
30622000-0 HORNER, RUSSELL	Sewer	S10	B	12	3	43.50-	0.00	43.50-	S/C RATE	N	02/08/12	3
30622000-0 HORNER, RUSSELL	Sewer	S10	B	12	4	43.50-	0.00	43.50-	S/C RATE	N	02/08/12	4
30622000-0 HORNER, RUSSELL	Sewer	S11	B	12	1	21.75	0.00	21.75	S/C RATE	N	02/08/12	5
30622000-0 HORNER, RUSSELL	Sewer	S11	B	12	2	21.75	0.00	21.75	S/C RATE	N	02/08/12	6
30622000-0 HORNER, RUSSELL	Sewer	S11	B	12	3	21.75	0.00	21.75	S/C RATE	N	02/08/12	7
30622000-0 HORNER, RUSSELL	Sewer	S11	B	12	4	21.75	0.00	21.75	S/C RATE	N	02/08/12	8

02/08/12
10:46:40

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH	Updated Billings:	8 Flat:	87.00-	Exc:	0.00	Ref Num:	1519
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	87.00-	Exc:	0.00	Total Updated:	87.00-

01/18/12
15:24:46

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
90261001-0 BECKER'S SCHOOL SUPPLIES	Sewer	405	08 1 Balance Adjustment		0.00	6.72- ✓	6.72-	remove penalty	01/18/12	1
90261001-0 BECKER'S SCHOOL SUPPLIES	Sewer	405	08 2 Balance Adjustment		0.00	5.04- ✓	5.04-	remove penalty	01/18/12	2
90261001-0 BECKER'S SCHOOL SUPPLIES	Sewer	405	08 3 Balance Adjustment		0.00	4.45- ✓	4.45-	remove penalty	01/18/12	3
90261001-0 BECKER'S SCHOOL SUPPLIES	Sewer	405	08 4 Balance Adjustment		0.00	2.70- ✓	2.70-	remove penalty	01/18/12	4
90261002-0 BECKER'S SCHOOL SUPPLIES	Sewer	405	08 1 Balance Adjustment		0.00	6.72- ✓	6.72-	remove penalty	01/18/12	5
90261002-0 BECKER'S SCHOOL SUPPLIES	Sewer	405	08 2 Balance Adjustment		0.00	5.04- ✓	5.04-	remove penalty	01/18/12	6
90261002-0 BECKER'S SCHOOL SUPPLIES	Sewer	405	08 3 Balance Adjustment		0.00	6.25- ✓	6.25-	remove penalty	01/18/12	7
90261002-0 BECKER'S SCHOOL SUPPLIES	Sewer	405	08 4 Balance Adjustment		0.00	3.39- ✓	3.39-	remove penalty	01/18/12	8
90161004-0 BECKER'S SCHOOL SUPPLIES	Sewer	405	08 1 Balance Adjustment		0.00	6.72- ✓	6.72-	remove penalty	01/18/12	9
90161004-0 BECKER'S SCHOOL SUPPLIES	Sewer	405	08 2 Balance Adjustment		0.00	5.04- ✓	5.04-	remove penalty	01/18/12	10
90161004-0 BECKER'S SCHOOL SUPPLIES	Sewer	405	08 3 Balance Adjustment		0.00	2.80- ✓	2.80-	remove penalty	01/18/12	11
90161004-0 BECKER'S SCHOOL SUPPLIES	Sewer	405	08 4 Balance Adjustment		0.00	2.04- ✓	2.04-	remove penalty	01/18/12	12

01/18/12
15:27:16

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 12 Updated Principal: 0.00 Updated Penalty: 56.91- Ref Num: 6572

01/26/12
07:40:42

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
60523001-0 SERRANO, ALBERT	Sewer	105		11 4	0.63-	0.00	0.63-	REMOVE BAL	01/23/12	1
			Balance Adjustment							
90204014-0 HILL-ROM	Sewer	404		06 1	52.10	0.00	52.10	Cr apply to 90204000	01/23/12	2
			Balance Adjustment							
90204000-0 HJM REAL ESTATE	Sewer	404		06 1	52.10-	0.00	52.10-	Cr apply fr 90204014	01/23/12	3
			Balance Adjustment							
40189000-0 VITALIS, FRENCHIE E	Sewer	104		11 3	0.00	1.30-	1.30-	adj int	01/23/12	4
			Balance Adjustment							

01/26/12
07:44:53

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

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Batch: DEBORAH Updated Entries: 4 Updated Principal: 0.63- Updated Penalty: 1.30- Ref Num: 6590

02/12
07:13:45

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
20871000-0 SOLIS, CARMEN A	Sewer	105		11 4	1.30-	0.00	1.30-	REMOVED INTEREST CHG	02/01/12	1
			Balance Adjustment							
50002208-0 WADE, PRENTISS	Sewer	105		11 3	0.65-	0.00	0.65-	REMOVED INTEREST CHG	02/01/12	2
			Balance Adjustment							

02/02/12
15:14:44

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 2 Updated Principal: 1.95- Updated Penalty: 0.00 Ref Num: 6619

The Chairman moved to Old Business.

There was no old business

The Chairman moved to New Business.

The Chairman presented the connection application for the Pennsauken Transit Center.

A motion was made by Mr. Pennestri to approve the connection contingent upon the comments of Dennis Yoder in his attached correspondence. Mr. Bundy seconded the motion. On roll call all Commissioners present voted yes.

See Correspondence #1

Resolution No. 12-22 Appointment of Parker McCay as Bond Council was presented by the Chairman.

Mr. Pennestri moved for approval of the appointment which was seconded by Mr. Schofield. All Commissioners present voted yes on roll call.

See Resolution No. 12-22

The Chairman presented Resolution No. 12-23 Authorization for the Executive Director to sign an agreement with NJ DOT for Route 70 WB to Route 38 Bridge Deck Replacement UPC Code 113180.

Mr. Pennestri made a motion for approval. Mr. Schofield seconded the motion. All Commissioners present voted yes and the motion carried.

See Resolution No. 12-23

The Chairman asked the Treasurer, Robin Fair, for her report.

See Treasurer's Report

Ms. Fair had no additions to her written report.

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Chairman accepted the written reports of the Engineers.

See Report from Dennis Yoder

See Report from Maxwell Peters for Jeff Winegar

The Chairman asked the Commissioners for any reports.

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
TO AUTHORIZE THE EXECUTION OF UTILITY AGREEMENT
WITH NEW JERSEY DEPARTMENT OF TRANSPORTATION**

WHEREAS, the State of New Jersey, Department of Transportation is proposing to undertake the design and construction of Route 70 WB to Route 38 Bridge Deck Replacement in the Township of Pennsauken; and,

WHEREAS, the project may require the construction of new, and/or the protection, relocation, and/or adjustment of facilities of the existing sanitary sewage collection system owned by the Pennsauken Sewerage Authority.

NOW, THEREFORE, BE IT RESOLVED, by the Pennsauken Sewerage Authority that William Orth, Executive Director, is hereby authorized to execute Utility Agreement UECA-5-70WB-38BridgeDeckRepl-113180.


Bill Orth, Secretary

ROLLCALL:

Mr. Lutz – Yes

Mr. Schofield – Yes

Mr. Bundy – Yes

Mr. Cummings – Absent

Mr. Pennestri – Yes

ADOPTED: February 21, 2012

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
APPOINTMENT OF BOND COUNCIL**

WHEREAS, the Pennsauken Sewerage Authority, having met in regular session on February 21, 2012 and;

WHEREAS, the Pennsauken Sewerage Authority finds it necessary and advisable to appoint a Bond Council for the Fiscal Year 2012, and;

WHEREAS, the Pennsauken Sewerage Authority is authorized by the By-Laws of the Authority, Article 3, Subparagraph 1.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. **Parker McKay, P.A.** is hereby appointed as Bond Council to the Pennsauken Sewerage Authority for a term of January 1, 2012 thru December 31, 2012 or until a successor has been appointed.
2. The Bond Council shall enter a contract with the Pennsauken Sewerage Authority in the form annexed hereto which form was expressly approved.
3. The Secretary of the Pennsauken Sewerage Authority shall cause the following legal advertisement to be placed once in a newspaper authorized to publish the Authority's advertisements.

PLEASE TAKE NOTICE that **Parker McKay, P.A.** has been appointed as Bond Council to the Pennsauken Sewerage Authority for a term of January 1, 2012 thru December 31, 2012. The Bond Council shall perform those duties prescribed by law or rules and regulation of the Division of Local Government Services of the Department of Community Affairs of the State of New Jersey and shall assist the Authority in any other manner as shall be requested by the Authority for which the Bond Council shall be compensated pursuant to a current standard hourly rate schedule which is appended to and made a part of a contract between the Authority and Bond Council which is on file and available for public inspection at the Pennsauken Sewerage Authority, 1250 John Tipton Blvd., Pennsauken, New Jersey.



Bill Orth, Secretary

ROLLCALL:

Mr. Lutz - Yes

Mr. Schofield - Yes

Mr. Bundy - Yes

Mr. Cummings - Absent

Mr. Pennestri - Yes

ADOPTED: February 21, 2012

Treasurer's Report

February 15, 2012

1. Commercial quarterly billing totaled \$179,069.73 and February monthly totaled \$21,974.61. Cycle 1 Residential billing totaled \$629,010.00.
2. Principal lend-a-hand balances as of January 31, 2012:
 - a. Madeline Rawle (deceased) - \$6,813.97
 - b. Dorothy Brittin - \$6,372.96
 - c. Dawn Peluso - \$1,889.40
 - d. Jacklyn Schonewolf - \$2,240.06
 - e. Vincent Giangiulo - \$567.39
 - f. Robert Ingram - \$6,606.90
 - g. Robert Davis - \$1,767.17
 - h. Karen Muse - \$1,059.27
 - i. Adria Cruz - \$4,511.57
 - j. Carmen Jimenez - \$2,961.00
3. Investments under Trustee Accounts:

\$182,165.44 CD @ Susquehanna Bank 1.25% - Matures 6/30/12
\$170,000.00 CD @ Susquehanna Bank 2% - Matures 4/21/14
\$200,000.00 CD Susquehanna Bank 1.25% - Matures 6/30/12
\$150,000.00 CD Susquehanna Bank 1.10% - Matures 5/13/12
\$45,023.91 Money Market
4. Financial Reports are attached.

Respectfully submitted,

Robin Fair

Robin Fair
Treasurer

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2012 - DECEMBER 31, 2012
FOR MONTH OF JANUARY 2012

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,200,000.00	97,074.88	97,074.88	\$ 26,475.62	\$ 26,475.62
4004 COMMERCIAL	1,105,000.00	\$ 162,267.34	\$ 162,267.34	\$ 217,089.68	\$ 217,089.68
4005 PENALTY	28,000.00	\$ 1,792.15	\$ 1,792.15	\$ 2,583.38	\$ 2,583.38
4002 MERCH	176,000.00	\$ 1,813.38	\$ 1,813.38	\$ 1,813.38	\$ 1,813.38
4003 C/H	25,000.00			\$ 2,482.28	\$ 2,482.28
4012 OTHER INCOME	5,000.00	\$ 55,676.09	\$ 55,676.09		
4013 INVEST INT	8,000.00	\$ 150.16			
4014 TRUSTEE INT	30,000.00				
4016 PERMITS (RES)	20,000.00				
4019 PERMITS (COMM)	50,000.00				
4021 PERMITS (MERCH)	1,000.00				
4017-18 -FILING-INSP	1,000.00	\$ 15.00	\$ 15.00		
4020-JIF INS PREMIUM	10,000.00				
4050 INT./NOTES PAY.	1,000.00	24.53	24.53		
Accrued Balance	90,668.00				
TOTALS	3,750,668.00	318,813.53	318,663.37	250,444.34	250,444.34

	<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS	\$ 165,000.00			
NJEIT - STIMULUS PROJECTS				
CAPITAL BUDGET	\$ 165,000.00	\$ -	0	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$98,277.29
PAYROLL	\$5,807.99
REVENUE	\$ -
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 17,810.89
R & R	\$ 252,165.44
GENERAL	\$ 477,213.02

Range of Revenue Accounts: 2-01-00-410-001 to 2-01-00-430-001
 Range of Budget Accounts: 2-01-01-510-501 to 2-01-03-600-002
 Skip Zero YTD Activity: No Include Non-Budget Accounts: Yes Department Page Break: No Subtotal Budget CAFR: No Subtotal Budget Department: No
 Subtotal Revenue CAFR: No Subtotal Revenue Department: No

Current Period: 01/01/12 to 01/31/12
 Year To Date As of: 01/31/12
 Prior Year As of: 01/31/11

Anticipated = Adopted + Amended
 Excess/Deficit = YTD Revenue - Anticipated + Cancel
 Budgeted = Adopted + Amended + Transfers
 * Current Year Account Does Not Exist

Expended = Expended - Reimbursed
 Balance = Budgeted - YTD Expd - Cancel
 Total Available Revenues = YTD Revenue - YTD Expended

% Realized = (YTD Revenue/(Anticip. - Cancel)) * 100 (for accts w/Anticip)
 % Expended = (YTD Expended/(Budgeted - Cancel)) * 100

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/deficit %
2-01-00-410-001	Residential	26,486.81	2,200,000.00	26,475.62	26,475.62	0.00	2,173,524.38-
2-01-00-410-002	Merchantville	0.00	176,000.00	1,813.38	1,813.38	0.00	174,186.62-
2-01-00-410-003	Cherry Hill	3,104.64	25,000.00	2,482.28	2,482.28	0.00	22,517.72-
2-01-00-410-004	Commercial	240,105.89	1,105,000.00	217,089.68	217,089.68	0.00	887,910.32-
2-01-00-410-005	A/R Penalty	2,259.10	28,000.00	2,583.38	2,583.38	0.00	25,416.62-
2-01-00-415-001	Permits - Residential	100.00	20,000.00	100.00	100.00	0.00	19,900.00-
2-01-00-415-002	Permits - Commercial	0.00	50,000.00	0.00	0.00	0.00	50,000.00-
2-01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-
2-01-00-420-001	Other Income	204.10	5,000.00	55,676.09	55,676.09	0.00	50,676.09
2-01-00-420-002	Application and Inspection Feed	0.00	1,000.00	15.00	15.00	0.00	985.00-
2-01-00-420-004	JIF Insurance Premium Refund	0.00	10,000.00	0.00	0.00	0.00	10,000.00-
2-01-00-420-005	Int on Lend-a-Hand Accounts	35.25	1,000.00	24.53	24.53	0.00	975.47-
2-01-00-425-001	Interest from Operating Fund	218.29	8,000.00	150.16	150.16	0.00	7,849.84-
2-01-00-425-002	Interest from Trustee Accounts	0.00	30,000.00	0.00	0.00	0.00	30,000.00-
2-01-00-430-001	Anticipated Fund Balance	0.00	90,800.00	0.00	0.00	0.00	90,800.00-
Revenue Total		272,514.08	3,750,800.00	306,410.12	306,410.12	0.00	3,444,389.88-

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance %
2-01-01-510-501	ADMIN PSA Management	20,470.00	227,000.00	21,454.00	21,454.00	0.00	205,546.00
2-01-01-510-502	ADMIN Office Staff	25,252.00	225,000.00	25,044.50	25,044.50	0.00	199,955.50
2-01-01-510-503	ADMIN: Commissioners	1,250.00	15,000.00	1,250.00	1,250.00	0.00	13,750.00
2-01-01-510-504	ADMIN: Legal Salary	1,516.67	19,000.00	3,033.34	3,033.34	0.00	15,966.66
2-01-01-510-600	ADMINISTRATION FRINGE BENEFITS						
2-01-01-510-601	ADMIN: PERS/Employers Liabl	0.00	85,000.00	0.00	0.00	0.00	85,000.00
2-01-01-510-602	ADMIN: Social Security	2,934.21	44,000.00	6,582.21	6,582.21	0.00	37,417.79
2-01-01-510-603	ADMIN: Unemp./Disabili	345.21	5,500.00	740.75	740.75	0.00	4,759.25
2-01-01-510-604	ADMIN: Hospital Benefits	6,519.36	91,000.00	13,855.38	13,855.38	0.00	77,144.62

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance %
2-01-01-510-605	ADMIN: Vision, Dental & RX	4,427.21	49,000.00	7,133.66	7,133.66	0.00	41,866.34
2-01-01-510-607	ADMIN: Sick/Vac Payback	0.00	66,000.00	37,485.60	37,485.60	0.00	28,514.40
2-01-01-510-700	ADMINISTRATION OTHER EXPENSES						
2-01-01-510-721	ADMIN: Legal Fees	0.00	5,000.00	0.00	0.00	0.00	5,000.00
2-01-01-510-722	ADMIN: Audit	0.00	35,000.00	0.00	0.00	0.00	35,000.00
2-01-01-510-723	ADMIN: Other Professional Fees	0.00	8,000.00	0.00	0.00	0.00	8,000.00
2-01-01-510-736	ADMIN: Public officials Liab.	0.00	5,500.00	2,963.59	2,963.59	0.00	2,536.41
2-01-01-510-750	ADMIN: Office Supplies & Expense	140.57	12,000.00	1,501.99	1,501.99	0.00	10,498.01
2-01-01-510-751	ADMIN: Postage	500.00	18,000.00	0.00	0.00	0.00	18,000.00
2-01-01-510-752	ADMIN: Advertising & Printing	2,156.78	12,000.00	73.59	73.59	0.00	11,926.41
2-01-01-510-753	ADMIN: Telephone	0.00	24,000.00	0.00	0.00	0.00	24,000.00
2-01-01-510-754	ADMIN: Miscellaneous Exp	0.00	5,000.00	100.00	100.00	0.00	4,900.00
2-01-01-510-755	ADMIN: Service Contracts	8,000.88	10,000.00	7,940.00	7,940.00	0.00	2,060.00
2-01-01-510-756	ADMIN: Equipment Rental	0.00	4,000.00	0.00	0.00	0.00	4,000.00
2-01-01-510-757	ADMIN: Building Utilities	1,073.42	37,000.00	241.64	241.64	0.00	36,758.36
2-01-01-510-758	ADMIN: Building Exp. & Repairs	383.99	17,000.00	1,010.94	1,010.94	0.00	15,989.06
2-01-01-510-759	ADMIN: Financial Exp	2,155.00	6,200.00	0.00	0.00	0.00	6,200.00
2-01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00
2-01-01-510-762	ADMIN: Education/Dues	171.60	6,000.00	171.60	171.60	0.00	5,828.40
2-01-01-510-763	ADMIN: Civic Involvement	15,000.00	32,500.00	15,000.00	15,000.00	0.00	17,500.00
2-01-02-520-500	COST OF SERVICE SALARIES						
2-01-02-520-505	O&M: Union Salaries	81,867.79	912,000.00	72,778.02	72,778.02	0.00	839,221.98
2-01-02-520-506	O&M: Management Salaries	23,872.00	255,000.00	24,410.00	24,410.00	0.00	230,590.00
2-01-02-520-600	COST OF SERVICE FRINGE BENEFIT						
2-01-02-520-601	O&M: PERS	0.00	85,500.00	0.00	0.00	0.00	85,500.00
2-01-02-520-602	O&M: Social Security	6,776.79	96,000.00	8,699.04	8,699.04	0.00	87,300.96
2-01-02-520-603	O&M: Unemployment & Disability	797.28	5,500.00	1,079.67	1,079.67	0.00	4,420.33
2-01-02-520-604	O&M: Hospitalization Benefits	20,663.56	275,000.00	44,769.83	44,769.83	0.00	230,230.17
2-01-02-520-605	O&M: Vision, Dental & RX	11,352.46	119,000.00	19,175.42	19,175.42	0.00	99,824.58
2-01-02-520-607	O&M: Sick/vac Payback	3,468.00	94,000.00	14,400.14	14,400.14	0.00	79,599.86
2-01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	0.00	0.00	8,000.00
2-01-02-520-700	COST OF SERVICE OTHER EXPENSES						
2-01-02-520-711	O&M: Engineer Fees	71.50	20,000.00	0.00	0.00	0.00	20,000.00
2-01-02-520-731	O&M: General Liability/Auto Ins	0.00	25,500.00	12,327.60	12,327.60	0.00	13,172.40
2-01-02-520-732	O&M: Worker's Comp Insurance	0.00	50,000.00	23,555.10	23,555.10	0.00	26,444.90
2-01-02-520-733	O&M: Property	0.00	29,000.00	13,821.17	13,821.17	0.00	15,178.83
2-01-02-520-735	O&M: Fund Expense (JIF)	0.00	10,000.00	2,154.02	2,154.02	0.00	7,845.98
2-01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00
2-01-02-520-755	O&M: Service Contracts	83.69	30,000.00	0.00	0.00	0.00	30,000.00
2-01-02-520-764	O&M: Station Utilities	14,321.73	230,000.00	0.00	0.00	0.00	230,000.00

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance %
2-01-02-520-765	O&M: Trash Removal	1,048.50	10,000.00	1,060.74	1,060.74	0.00	8,939.26
2-01-02-520-766	O&M: Oper & Maint Expense	1,141.54	45,000.00	1,452.87	1,452.87	0.00	43,547.13
2-01-02-520-767	O&M: Safety Expense	0.00	5,000.00	104.02	104.02	0.00	4,895.98
2-01-02-520-768	O&M: Landscaping	0.00	8,000.00	0.00	0.00	0.00	8,000.00
2-01-02-520-769	O&M: Vehicle & Repair Exp	2,527.62	30,000.00	2,309.18	2,309.18	0.00	27,690.82
2-01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	0.00	40,000.00	0.00	0.00	0.00	40,000.00
2-01-02-520-771	O&M: Collection System Exp	619.16	45,000.00	791.17	791.17	0.00	44,208.83
2-01-02-520-772	O&M: Emergency Repairs	0.00	100,000.00	0.00	0.00	0.00	100,000.00
2-01-02-520-773	O&M: Emergency Station Repairs	0.00	90,000.00	0.00	0.00	0.00	90,000.00
2-01-02-520-774	O&M: Chemicals	0.00	1,000.00	0.00	0.00	0.00	1,000.00
2-01-02-520-775	O&M Permits & Licensing	0.00	3,000.00	400.00	400.00	0.00	2,600.00
2-01-03-600-001	Bond Debt (Principal)	0.00	45,600.00	0.00	0.00	0.00	45,600.00
2-01-03-600-002	Bond Debt (Interest)	0.00	9,500.00	0.00	0.00	0.00	9,500.00
Expenditure Total		260,908.52	3,750,800.00	388,870.78	388,870.78	0.00	3,361,929.22

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenue
2-01	OPERATING FUND	272,514.08	306,410.12	306,410.12	260,908.52	388,870.78	388,870.78	82,460.66

Superintendent's Report

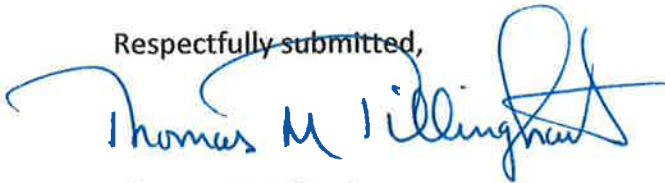
Meeting of February 21, 2012

All components of the sanitary sewerage collection system are operating properly.

In regular and preventative maintenance we flushed 87,894 feet of line. 1,607 feet was root cut and 13,400 feet was TV'd. We responded to 88 calls for service. The call breakdown is as follows:

Main Line stoppages:	9
Vent stoppages:	33
Station alarms:	6
Miscellaneous services:	40

Respectfully submitted,

A handwritten signature in blue ink, reading "Thomas M. Tillinghast". The signature is fluid and cursive, with a large initial "T" and "M".

Thomas M. Tillinghast
Superintendent

REMINGTON & VERNICK ENGINEERS AND AFFILIATES

EDWARD VERNICK, PE, CME, President
CRAIG F. REMINGTON, PLS, PP, Vice President

EXECUTIVE VICE PRESIDENTS
Michael D. Vena, PE, PP, CME (deceased 2006)
Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

DIRECTOR OF OPERATIONS
CORPORATE SECRETARY
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES
John J. Cantwell, PE, PP, CME
Alan Dittenhofer, PE, PP, CME
Frank J. Seney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME, LEED
Charles E. Adamson, PLS, AET
Klm Wendell Bibbs, PE, CME
Marc DeBlasio, PE, PP, CME
Leonard A. Falota, PE, CME
Christopher J. Fazio, PE, CME
Kenneth C. Ressler, PE, CME
Gregory J. Sullivan, PE, PP, CME
Richard B. Czekanski, PE, CME, BCEE

Remington & Vernick Engineers
232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1882 (fax)

Remington, Vernick
& Vena Engineers
9 Allen Street
Toms River, NJ 08753
(732) 286-9220
(732) 503-8416 (fax)

3 Jacama Boulevard, Suite 300-400
Md Bridge, NJ 08857
(32) 955-8000
(32) 591-2815 (fax)

Remington, Vernick
& Walberg Engineers
845 North Main Street
Pleasantville, NJ 08232
(609) 645-7110
(609) 645-7076 (fax)

4907 New Jersey Avenue
Wildwood City, NJ 08260
(609) 522-5150
(609) 522-5313 (fax)

Remington, Vernick
& Beach Engineers
922 Fayette Street
Conshohocken, PA 19428
(610) 940-1050
(610) 940-1161 (fax)

5010 East Trindle Road, Suite 203
Mechanicsburg, PA 17050
(717) 766-1775
(717) 766-0232 (fax)

U.S. Steel Tower
600 Grant Street, Suite 1251
Pittsburgh, PA 15219
(412) 263-2200
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building
262 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212
(302) 266-6208 (fax)

Remington, Vernick
& Arango Engineers
The Presidential Center
Lincoln Building, Suite 600
101 Route 130
Lamington, NJ 08077
(609) 303-1245
(609) 303-1249 (fax)

300 Penhorn Avenue, 3rd Floor
Secaucus, NJ 07094
(201) 624-2137
(201) 624-2136 (fax)

February 13, 2012

Mr. William Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08109

RE: Monthly Activity Report

Dear Bill:

The following is a status report of activities since the last Authority meeting.

1. ACTION ITEMS :

- Award of a contracts for Annual Maintenance & Repairs of Electrical and Mechanical Equipment to Longo Electric for the amount of \$56,900.00 and to Municipal Maintenance for the amount of \$68,800.00.
- Award of a contract for Annual Sewer System Repairs to SAR Automotive Equipment for the amount of \$159,050.00.

2. ENGINEERING IN PROGRESS :

New Jersey Transit Pennsauken Center : A review dated January 26, 2012 was completed for a proposed sewer connection.

3. CONSTRUCTION IN PROGRESS :

Pennsauken Golf Course Villas – Construction started this morning with a connection to the manhole in Park Avenue.

Very truly yours,

REMINGTON & VERNICK ENGINEERS

By 
Dennis K. Yoder, P.E., P.P., C.M.E.

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February 16, 2012

VIA Email and Regular Mail

Mr. William F. Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08110

Re: Activity Report for February 21, 2012 Meeting

Dear Mr. Orth:

The following constitutes T&M's Activity Report for the Pennsauken Sewerage Authority's February 21, 2012 meeting:

Sulfide Investigation

Following up on the odor issues and high hydrogen sulfide levels in the PSA system, T&M met with Thom Tillinghast and Bill Orth on November 17, 2011 to discuss the results of sulfide testing and potential future action. Based on that meeting, the PSA was to adjust the cycle time for the Airport Road pump station to reduce the wet well holding time. In addition, three additional sulfide testing locations were determined. The PSA instructed VAL Associates Laboratory, Inc. to sample the new locations that were identified. T&M received the sulfide test results for three (3) rounds of testing performed on November 17, December 28, 2011, and January 26, 2011. T&M and the PSA will meet in the next two weeks to review the test results and determine the next phase of the investigation.

System Flooding

T&M met with Thom Tillinghast of the PSA on September 14, 2011 to look at areas of sanitary sewer system flooding, primarily the intersection of Magnolia and Florida. System investigation into the causes of the flooding, overflow piping design, sewerage overflow vaults were discussed as possible mitigation measures for the areas experiencing flooding. T&M provided a proposal to the PSA for investigation and engineering on October 3, 2011.

The initial investigation requires access to the pipe system to perform video inspection or smoke testing. This testing is best performed during dry weather periods to reduce the volume of by-pass pumping. T&M has been in contact with Thom Tillinghast regarding scheduling of the testing, however weather has not been cooperative. Once test results are received, T&M will require authorization to proceed with services included in our pending proposal submitted on October 3, 2011.



Mr. William F. Orth, Executive Director
Re: Activity Report for February 21, 2012 Meeting

February 16, 2012
Page 2

Should you have any questions, please contact me.

Very truly yours,

T&M ASSOCIATES

A handwritten signature in black ink, appearing to read 'Max Peters'.

A. Maxwell Peters, P.E., C.M.E.
Principal Engineer Manager

Cc: Edwin J. Steck, P.E., C.M.E.
Jeffrey B. Winegar, P.E.

Mr. Lutz – No Report
Mr. Schofield – No Report
Mr. Bundy – No Report
Mr. Cummings – Absent
Mr. Pennestri – No Report

The Chairman asked the Solicitor, Mr. David Luthman, for his report.

Mr. Luthman had no report.

The Chairman asked the Executive Director, Mr. Orth, for his report.

Mr. Orth presented the correspondence and announced to that Rich Ingram will retire May 1st. He stated that Rich's knowledge is invaluable to the Authority and he will be sorely missed. It was his suggestion that after a 30 day period we contract Rich on a consulting basis with specific hours, salary and responsibilities. All Commissioners agreed that since his position was not being filled, this would benefit the Authority and eventually Rich would groom his replacement.

Mr. Orth requested a closed session to discuss the matter of the electrical-mechanical contract.

Mr. Schofield made a motion for the closed session, seconded by Mr. Bundy and the motion carried at 6:55 p.m.

See Attached Closed Session Minutes

Mr. Lutz reopened the meeting with a roll call. The following Commissioners were present:

Mr. Oren Lutz
Mr. Gregory Schofield
Mr. Roy Bundy
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director
Mr. David Luthman, Solicitor

Absent was:

Commissioner James Cummings

Mr. Luthman recommended that the Authority rescind Contract #12-01 as stated in Resolution No. 12-19 adopted January 10, 2012 and go out to re-bid this contract. He stated that there should be specificity as to response time and the availability of both men and materials. Dennis Yoder of R&V will handle the specifications as usual.

Chairman Lutz requested a motion regarding the matter. Mr. Schofield made a motion to rescind Contract #12-01 approved at the January meeting. It was seconded by Mr. Pennestri. On roll call all Commissioners present voted yes.

Mr. Lutz accepted a motion to adjourn the meeting from Mr. Schofield seconded by Mr. Bundy. The motion carried and the meeting was adjourned.

Respectfully submitted,



Bill Orth, Secretary

**PENNSUAKEN SEWERAGE AUTHORITY
MEETING OF FEBRUARY 21, 2012
CLOSED SESSION MINUTES**

Mr. Orth opened the closed session by reminding the Commissioner's that a resolution had been adopted last month to award the electrical and mechanical emergency repair contract to two vendors, Longo Electric and Municipal Maintenance. The award was based upon the review of bids and recommendation of the consulting engineer. He further advised that he had received communications from Longo and Municipal Maintenance since that action occurred. Longo's letter was fairly characterized as an inquiry concerning the reason for award to two vendors. The correspondence of Municipal Maintenance was a more formal protest of any award under the specifications to Longo, based on alleged inability to perform.

Mr. Orth indicated that he had been in communication with the consulting engineer and solicitor concerning this matter and that each was aware of the communications from each vendor. The solicitor expressed concern that there were portions of the specification for bid that were internally inconsistent. In one area in the specifications, a bidder is instructed that it must be able to mobilize labor and equipment to respond to an emergency in Pennsauken within one hour. In another section of the specifications, bidders were instructed that response to a call from the superintendent concerning an emergency must be within twenty minutes.

The solicitor further observed that there was no verification by way of certification or otherwise that the required man power and equipment specified within the bidding instructions are available within the required emergency response time. Mr. Orth indicated that the Authority intended that a twenty minute emergency response time be required and indicated that the consulting engineer admitted that the bid documents seemed to be inconsistent in that regard and that the only way the Authority could hold a vendor to a twenty minute emergency response time would be to re-bid the contract, removing the inconsistency and clearly indicating the Authority's need.

The solicitor suggested that a re-bid would be the only way to cure this problem and further recommended that the engineer perform due diligence upon the receipt of bids to determine that bidders were able to meet all bid specifications and to include in bid documents an opportunity for bidders to indicate their ability to be fully able to perform.

At that point a motion was made to go back into regular public session for the purpose of considering this matter and for action thereon.

REMINGTON & VERNICK ENGINEERS AND AFFILIATES

Correspondence #1

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CRAIG F. REMINGTON, PLS, PP, Vice President

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Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

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January 26, 2012

Pennsauken Sewerage Authority
1250 John Tipton Boulevard
Pennsauken, NJ 08110

Attn: William Orth, Executive Director

**RE: NJ Transit- Pennsauken Transit Center
Sanitary Sewer Connection
Block 1005, Lot 1
Our File # 0427N026**

Dear Mr. Orth,

New Jersey Transit has requested sewer connection approval for the above referenced site. Items to note are as follows:

- 1. Applicant:** New Jersey Transit
- 2. Proposed Development:** New Jersey Transit is constructing new transit commuter stations on the River Line and Atlantic City Line located at Derosse and Zimmerman Avenues. The project includes two small restrooms that require a sewer connection (men's and ladies restroom and a utility stop sink). Approximately 266.5 LF of 6" PVC sanitary sewer lateral is proposed from the restroom building to an existing sanitary sewer manhole located within the Derosse/South Zimmerman Avenue intersection.
- 3. Projected Sewage Flow:** The sewer flow has been calculated by the Applicant to be 400 gpd. This is based on 400 riders and a 25% usage rate and 2 gallons per flush (100 riders x 2 gal/flush = 200 gpd with a safety factor of 2 or 400 gpd)

NJDEP standards assess 3 gallons per person for airports. I am agreeable with the proposed 25% usage rate, but recommend the 3 gallon rate instead of 2 gallons as proposed. I have found that low flush units often result in multiple flushes. A peaking factor of 2.0 should be used for large travel days and events. Therefore, I estimate the flow to be 600 gpd. The Applicant may provide actual water use data from other train stations with similar facilities for consideration.

T:\water\Facilities\06orNJ Camden\0427 Pennsauken Sewerage Authority\Reviews\0427N026 Pennsauken Transit Center- Sewer Connection\Review letter - January 2012.doc

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4. Connection Fee: The fee, based on flow, has been calculated to be \$2,898.00 (600 gpd x \$4.83 per gallon = \$2,898.00).

5. Estimated Connection Date: 2012, no specific date provided

6. NJDEP Treatment Works Approval: A TWA application is not required for this review. This is based on the submitted information showing that the project is not expected to generate more than 8,000 gpd.

7. Review Comments:

a. Drawings Reviewed:

Plans were prepared by Stuart M. Kovacs, P.E., State of New Jersey. Plans pertinent to the proposed sanitary sewer connection that were reviewed consist of the following:

Sheet	Title	Date	Last Revised
GD-3	Sanitary Sewer & Canopy Drainage Plan	07-15-09	Rev. 1
CD-1	Civil Details	07-15-09	None

b. Technical Review Comments:

1. The project proposes connection of a 6" lateral to the Authority's existing manhole located within the Derausse/South Zimmerman intersection.

Please provide the rim and invert elevations for the existing manhole. A differential greater than 2 feet between the existing and proposed invert will require a drop connection.

The connection to the manhole shall be by core drilling. A water tight gasket or link-seal shall be installed. The PSA standard detail shall be used (copy included).

The manhole channel must be reconfigured as part of the connection. See attached PSA detail.

2. Sewer cleanouts are proposed to be installed on the lateral at 100 foot intervals for maintenance purposes.
3. A cost estimate for the sewer infrastructure construction has not been provided. The Authority may consider waiving the bonding requirement for the lateral since the lateral will remain ownership of the Applicant. A performance bond in the amount of \$2,500.00 shall be posted to cover the proposed manhole connection and pressure testing of the lateral. A two-year maintenance bond in the amount of \$750.00 shall be posted after release of the performance bond.

4. Initial inspection escrow shall be posted in the amount of \$1,000.00.
5. The contractor for the sewer lateral shall contact the Sewerage Authority 48 hours in advance of construction.

We recommend approval of this application contingent on the comments in this letter, and any additional comments from the Authority superintendent.

This review encompasses only the conceptual engineering aspects for the sanitary sewer facilities shown in the plans. Neither Remington & Vernick Engineers, Inc. nor the Authority can accept liability for the technical design aspects, as this is the sole responsibility of the applicant's engineer. The applicant is responsible for the complete operational capability of the system. Additional review comments may be generated during the review process. All decisions on this matter rest with the Authority. Should you have any questions concerning this review, please feel free to contact us.

Sincerely,

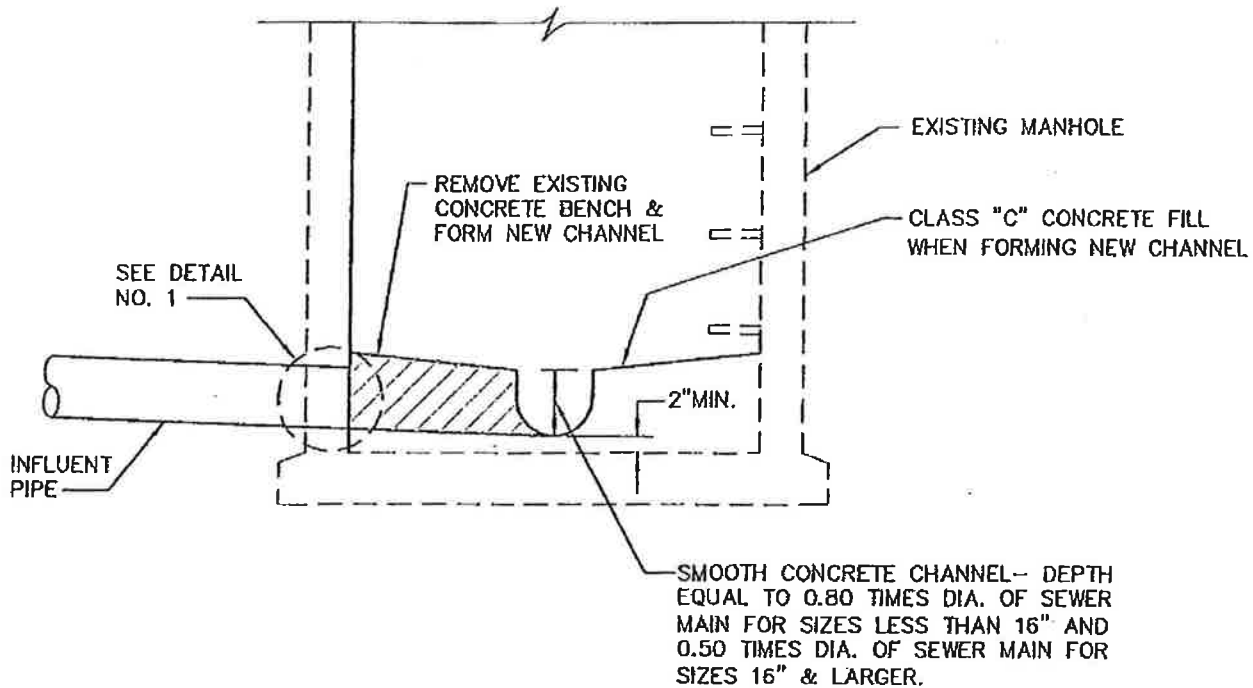
REMINGTON & VERNICK ENGINEERS, INC.

By 

Dennis K. Yoder, P.E., C.M.E.

DKY/JM/gar
enclosure

cc: Thomas Tillinghast, Superintendent
Nicholas J. Vaiente, P.P., NJ Transit



NOTE :

IF THE PROPOSED PIPE COINCIDES WITH THE EXISTING MANHOLE RUNGS:

1. THE EXISTING MANHOLE OPENING AND CONE SECTION SHALL BE REALIGNED WITH THE PROPOSED ACCESS LADDER. THE EXISTING MANHOLE RUNGS WITHIN THE CONE SECTION MAY REMAIN AND ALL OTHERS SHALL BE REMOVED.
2. A NEW STAINLESS STEEL ACCESS LADDER WITH 1" DIAMETER RUNGS (MIN.) X 12" WIDE (MIN.) @ 12" ON CENTER SHALL BE INSTALLED 7" FROM THE MANHOLE WALL TO THE CENTERLINE OF THE RUNGS AND ATTACHED TO THE MANHOLE WALL WITH STAINLESS STEEL HARDWARE.

CONNECTION TO EXISTING MANHOLE



**PENNSAUKEN
SEWERAGE AUTHORITY**

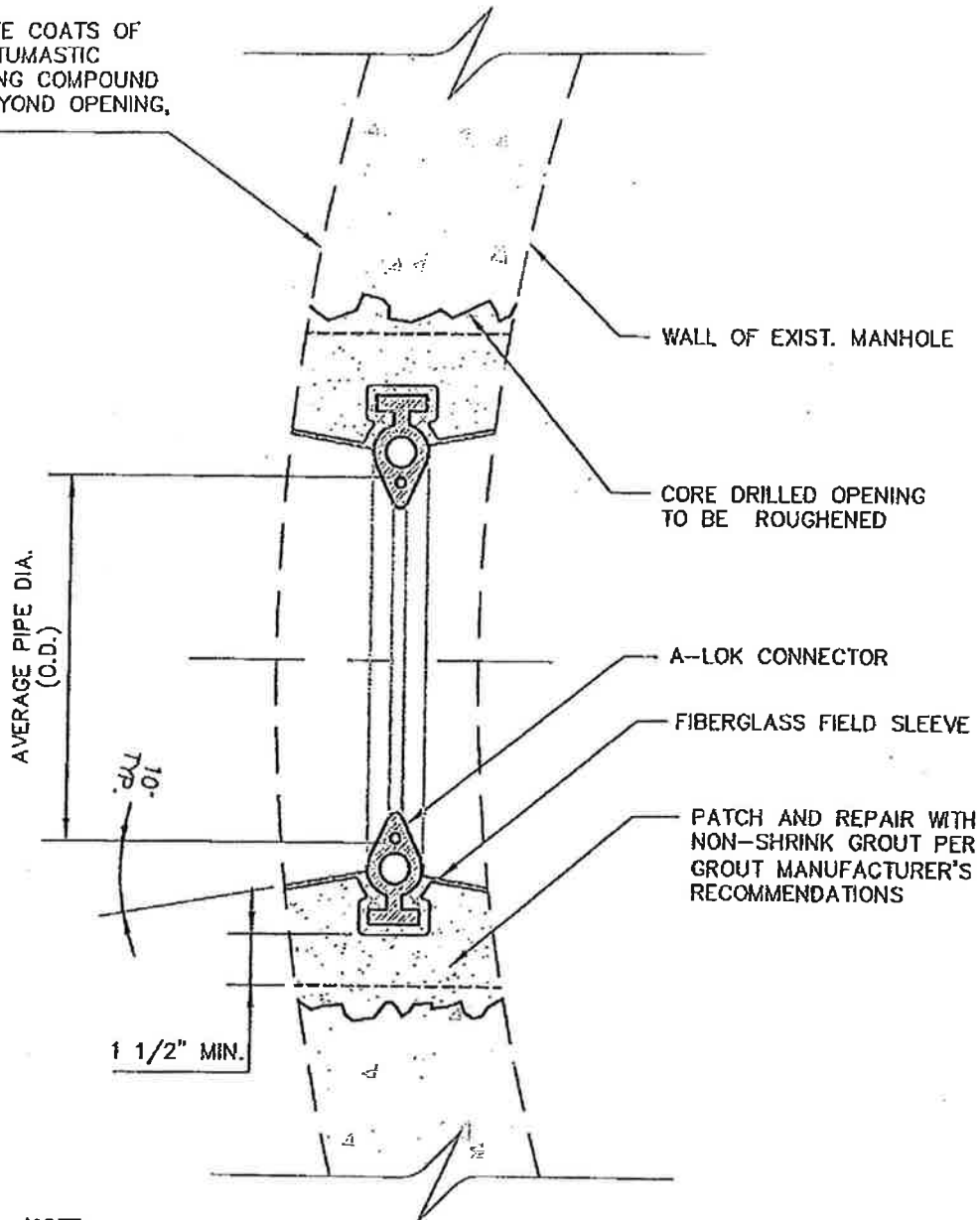
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N.J. CERTIFICATE OF AUTHORIZATION No. GA276725

DATE: 07/12/11 DWG. NO. PSA DETAIL 3

TWO SEPARATE COATS OF APPROVED BITUMASTIC WATERPROOFING COMPOUND ONE FOOT BEYOND OPENING, IN FIELD



NOTE:
FOLLOW THE MANUFACTURER'S SLEEVE AND PIPE INSTALLATION INSTRUCTIONS.

PIPE CONNECTION TO EXISTING MANHOLE DETAIL



**PENNSAUKEN
SEWERAGE AUTHORITY**

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DATE: 07/12/11 DWG. NO. PSA DETAIL 1