

The Chairman, Oren Lutz, called the meeting of the Pennsauken Sewerage Authority to order at 4:00 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

The Chairman stated meeting notice has been given to the Courier Post and the Burlington County Times newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

The Chairman asked for roll call. The following Commissioners were present:

Mr. Oren Lutz  
Mr. Dennis Archible  
Mr. Timothy Ellis  
Mrs. Marie McKenna

Also present were:

Mr. Marco DiBattista, Executive Director  
Mr. Anthony Figueroa, Superintendent  
David A. Luthman, Solicitor

Absent was:

Mr. Gregory Schofield

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Ellis, seconded by Mr. Archible and carried to close the public portion of the meeting.

The minutes of the meeting of November 21, 2023 were presented for approval.

A motion was made by Mr. Archible, seconded by Mrs. McKenna to approve the minutes as presented. On roll call all Commissioners present voted yes and the motion carried.

The Chairman stated the amount of bills to be paid is \$338,498.48.

A motion was made by Mr. Archible, seconded by Mr. Ellis, to approve payment of the bills as presented. On roll call all Commissioners present voted yes and the motion carried.

See Bill List Attached

Approval of Utility Bill Adjustment No. 4218.

A motion was made by Mr. Archible, seconded by Mr. Ellis, to approve the Bill Adjustment. On roll call all Commissioners present voted yes and the motion carried.

**DECEMBER 12, 2023**

**PENNSAUKEN SEWERAGE AUTHORITY**

**MEETING FIGURE:**

**\$338,498.48**

Range of Checking Accts: OPER MAN WIRE to OPERATING      Range of Check Dates: 11/22/23 to 12/12/23  
Report Type: All Checks      Report Format: Super Condensed    Check Type: Computer: Y    Manual: Y    Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
3531	11/28/23	PAYROLL PAYROLL ACCOUNT	77,452.40	11/30/23	2860
3532	12/05/23	PAYROLL PAYROLL ACCOUNT	41,453.83		2862
3533	12/12/23	PAYROLL PAYROLL ACCOUNT	39,657.30		2864

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	3	0	158,563.53	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	158,563.53	0.00

OPERATING	OPERATING ACCOUNT	Amount Paid	Ref Num
31856	12/12/23 ADVANCE ADVANCE AUTO PARTS	480.42	2866
31857	12/12/23 BDS BDS INC	47.92	2866
31858	12/12/23 BELSITOR RICHARD J BELSITO	329.70	2866
31859	12/12/23 BOWMAN BOWMAN & COMPANY, LLP	1,620.00	2866
31860	12/12/23 BP BP ENVIRONMENTAL SERVICES, INC	575.00	2866
31861	12/12/23 CANON CANON SOLUTIONS AMERICA	31.39	2866
31862	12/12/23 COMCAST COMCAST	354.42	2866
31863	12/12/23 COURSUB COURIER - POST #1013	12.69	2866
31864	12/12/23 CUMMINGS JAMES J. CUMMINGS, JR.	164.90	2866
31865	12/12/23 DOYLE James J. Doyle	164.90	2866
31866	12/12/23 EVOQUA EVOQUA WATER TECHNOLOGIES LLC	2,485.00	2866
31867	12/12/23 GKEICH GARY KEICH	164.90	2866
31868	12/12/23 GRAINGER GRAINGER	30.01	2866
31869	12/12/23 INDALARM INDEPENDENT ALARM INC	264.00	2866
31870	12/12/23 INGRAM WILLIAM INGRAM	164.90	2866
31871	12/12/23 JAYSTIRE JAY'S TIRE SERVICE LLC	35.00	2866
31872	12/12/23 JKRAMER JOSEPH KRAMER	164.90	2866
31873	12/12/23 LOUGHERY BERNADETTE A LOUGHERY	164.90	2866
31874	12/12/23 LUTHMAN DAVID A. LUTHMAN	1,516.63	2866
31875	12/12/23 MACANANY PATRICIA MACANANY	308.05	2866
31876	12/12/23 NJAMERWA NEW JERSEY AMERICAN WTR CO INC	183.61	2866
31877	12/12/23 NJAWSTA NEW JERSEY AMERICAN WATER	79.38	2866
31878	12/12/23 OCC ONE CALL CONCEPTS, INC.	376.09	2866
31879	12/12/23 ORTH WILLIAM ORTH	329.70	2866
31880	12/12/23 PFLUGFEL DEBORAH PFLUGFELDER	164.90	2866
31881	12/12/23 PSEG PUBLIC SERVICE ELEC & GAS CO.	10,764.96	2866
31882	12/12/23 R ORTH ORTH, REGINA	329.70	2866
31883	12/12/23 REBUILT REBUILT PARTS COMPANY	1,016.52	2866
31884	12/12/23 REPUBLIC REPUBLIC SERVICES OF NJ, LLC	338.55	2866
31885	12/12/23 RINGRAM RICHARD INGRAM	329.70	2866
31886	12/12/23 SAMS SAM'S CLUB	97.44	2866
31887	12/12/23 SCHWER SCHWERING HARDWARE, LLC	72.96	2866
31888	12/12/23 STEWART STEWART BUSINESS SYSTEMS	90.83	2866
31889	12/12/23 SYSTEM4 SYSTEM 4 OF SOUTHERN NJ	378.00	2866
31890	12/12/23 TILLING THOMAS M TILLINGHAST	230.80	2866
31891	12/12/23 TWPPENN TOWNSHIP OF PENNSAUKEN	152,270.40	2866
31892	12/12/23 UNIFIRST UNIFIRST FIRST AID CORP	186.48	2866
31893	12/12/23 UNUM UNUM LIFE INSUR CO OF AMERICA	1,372.32	2866
31894	12/12/23 VERIZOFF VERIZON	1,367.16	2866

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING OPERATING ACCOUNT Continued					
31895	12/12/23	VERIZON WIRELESS	317.15		2866
31896	12/12/23	WBMASON W.B. MASON CO., INC.	558.67		2866
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	41	0	179,934.95	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	41	0	179,934.95	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	44	0	338,498.48	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	44	0	338,498.48	0.00

See Journals Attached

The Chairman moved to Old Business.

There was no Old Business.

The Chairman moved to New Business.

- A. Resolution 23-39 – Regarding Reimbursement of the Cost of Medicare Part B Premiums to Eligible Retirees of the Authority.

A motion was made by Mr. Archible, seconded by Mr. Ellis, to approve Resolution 23-39 Regarding Reimbursement of the Cost of Medicare Part B Premiums to Eligible Retirees of the Authority. On roll call all Commissioners present voted yes and the motion carried.

See Resolution 23-39

- B. Resolution 23-40 – Authorizing the Award of a Contract for the Purchase and Installation of a New Grundfos Dry Pit Submersible Pump for Pump Station #8 to Municipal Maintenance through the North Jersey Wastewater Cooperative Pricing System.

A motion was made by Mrs. McKenna, seconded by Mr. Ellis, to approve Resolution 23-40 Authorizing the Award of a Contract for the Purchase and Installation of a New Grundfos Dry Pit Submersible Pump for Pump Station #8 to Municipal Maintenance through the North Jersey Wastewater Cooperative Pricing System. On roll call all Commissioners present voted yes and the motion carried.

See Resolution 23-40

- C. Resolution 23-41 – Adopting the 2024 Budget

A motion was made by Mr. Archible, seconded by Mr. Ellis, to approve Resolution 23-41 Adopting the 2024 Budget. On roll call all Commissioners present voted yes and the motion carried.

See Resolution 23-41

- D. Resolution 23-42 – Regarding the Winter Termination Program

A motion was made by Mr. Archible, seconded by Mr. Ellis, to approve Resolution 23-42 Regarding the Winter Termination Program. On roll call all Commissioners present voted yes and the motion carried.

See Resolution 23-42

- E. Resolution 23-43 – Authorizing change Order No. 23-01 Regarding the 2023 Annual Emergency Pump Station Repairs Contract with Municipal Maintenance 23-02.

December 6, 2023  
10:39 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Batch Update Report

Page No: 1

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Batch: CINDY	Updated Billings:	2 Flat:	25.75-	Exc:	0.00	Ref Num:	4218
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	2 Flat:	25.75-	Exc:	0.00	Total Updated:	25.75-

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December 6, 2023  
10:38 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

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Batch Id: CINDY

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Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
20020000-0 HUNT, TROY	Sewer	S10	B	23	4	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		12/06/23	1
20020000-0 HUNT, TROY	Sewer	S11	B	23	4	25.75	0.00	25.75	CHG TO S11 SR RATE	N		12/06/23	2

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY  
REGARDING REIMBURSEMENT OF THE COST OF MEDICARE PART B  
PREMIUMS TO ELIGIBLE RETIREES OF THE AUTHORITY**

**WHEREAS**, the Pennsauken Sewerage Authority (“PSA”) having met in Regular Session; and

**WHEREAS**, PSA is responsible for providing certain health insurance benefits to certain eligible retirees of the Authority; and


**WHEREAS**, retiree health benefits are limited to supplemental insurance for qualified retirees upon becoming Medicare eligible; and

**WHEREAS**, as a condition of receiving such supplemental insurance those Medicare eligible retirees must participate in Medicare Part B; and

**WHEREAS**, Medicare and Medicare Part B reduce the cost to the Authority of supplemental insurance to qualified retirees and the Authority having determined to change any previous policy regarding reimbursement for the cost of Medicare Part B so that qualified retirees receive reimbursement only for standard Medicare Part B Premiums. Income Related Monthly Adjustment Amounts (IRMAA) are not included.

**NOW, THEREFORE, BE IT RESOLVED** that PSA shall reimburse any retired employee of the Authority who is otherwise eligible pursuant to contract or Authority Policy, to receive health benefits from the Authority, only in an amount equal to the Standard Medicare B Premium. Income Related Monthly Adjustment Amount (IRMAA) is not included. Retirees will be responsible for providing proof to the Authority of Part B coverage.

**BE IT FURTHER RESOLVED** that this change in policy shall take effect on January 1, 2024 and be applicable to any Part B premium after that date. This change in policy supersedes and replaces any contractual or policy obligation of the Authority which is inconsistent herewith.



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Marco DiBattista, Secretary

**ROLL CALL:**

Mr. Oren Lutz – Yes  
Mr. Gregory Schofield – Absent  
Mr. Dennis Archible – Yes  
Mr. Timothy Ellis – Yes  
Mrs. Marie McKenna – Yes

**ADOPTED: December 12, 2023**



**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY  
AUTHORIZING THE AWARD OF A CONTRACT FOR THE  
PURCHASE AND INSTALLATION OF A NEW GRUNDFOS DRY PIT  
SUBMERSIBLE PUMP FOR PUMP STATION #8  
TO MUNICIPAL MAINTENANCE THROUGH THE NORTH JERSEY  
WASTEWATER COOPERATIVE PRICING SYSTEM**

**WHEREAS**, the Pennsauken Sewerage Authority (Authority) is the owner and operator of Pump Station #8 located at 7915 Airport Hwy., Pennsauken, New Jersey; and

**WHEREAS**, operation of the pumping station requires use of various pieces of equipment including pumps; and

**WHEREAS**, one of the pumps owned by the Authority has reached the end of its useful life; and

**WHEREAS**, Authority staff has researched options and determined that the most cost effective is to obtain a Grandfos Submersible Dry Pit Pump (“Pump”); and

**WHEREAS**, the Authority is a member of the North Jersey Wastewater Cooperative Pricing System (“Cooperative”); and

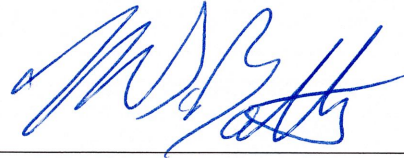
**WHEREAS**, the Cooperative has conducted a procurement of the Pump and its installation through a process which complies with New Jersey’s Local Public Contracts Law; and

**WHEREAS**, Municipal Maintenance Co has been awarded a contract through the Cooperative and the Authority having determined that the price available through the Cooperative does not exceed the price otherwise available; and

**WHEREAS**, the Authority did advertise its intent to award a contract using the North Jersey Wastewater Cooperative Pricing System by publication in the Courier Post and Burlington County Times newspapers more than ten (10) days prior to this date; and

**WHEREAS**, the Authority’s Treasurer having certified as to the availability of funds in the Authority’s 2023 Capital Budget sufficient to meet the Authority’s maximum financial obligation under this contract,

**THEREFORE, BE IT RESOLVED** by the Pennsauken Sewerage Authority that it contract with Municipal Maintenance Co., for the purchase and installation of a Grundfos Dry Pit Submersible Pump for Pump Station #8 using the North Jersey Wastewater Cooperative Pricing System in the amount of Forty-Three Thousand One Hundred Seventy Dollars and Zero Cents (\$43,170.00) as authorized by N.J.S.A. 52:34-6.2.



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Marco DiBattista, Secretary

**ROLL CALL:**

Mr. Oren Lutz – Yes  
Mr. Gregory Schofield – Absent  
Mr. Dennis Archible – Yes  
Mr. Timothy Ellis – Yes  
Mrs. Marie McKenna – Yes

**Adopted: December 12, 2023**



# Quotation

1352 Taylors Lane  
 Cinnaminson, NJ 08077  
 Ph: 856-786-9434  
 Fax: 856-786-0642  
 www.mmc-nj.com

Date: 9/28/2023  
 Quotation #: R230352

**Bill To:**  
 Patrick Olivo  
 Supervisor  
 The Pennsauken Sewerage Authority  
 1250 John Tipton Blvd.  
 Pennsauken NJ, 08110  
[polivo@psewer.com](mailto:polivo@psewer.com)

Quote valid for: 30 days  
 Payment Terms: Net 30 Days  
 Lead Time Estimate: Valid for 30 days  
 Estimated Lead Time: 3 - 4 Weeks

**Project Name: Pennsauken - Airport PS - Supply Replacement Grundfos Drypit Submersible Pump**

Item	Qty	Description	Unit Price	Total Price
1.	1	<b>Supply Only One (1) Grundfos Solids Handling Submersible Pump as follows:</b> • Model SE1.30.A40.175.52S.EX.61R.A • Includes S-Tube impeller for passing solids up to 3.15 inches in diameter • 4 inch dia. ANSI flange discharge, 4 inch dia. suction • Includes 17.5 HP, 3 x 230/460 V, submersible motor with 49.2 foot cable - FLA: 46/23 amps - Explosion Proof Rated • Drypit submersible motor with closed loop cooling for continuous drypit operation • Pump is equipped with NC moisture sensors and thermal switches • Includes thermal/ seal relay • Includes new pump base stand • <b>This pricing reflects an 18% discount off list price on Grundfos pumps per North Jersey Co-Op</b>	\$ 17,880.00	\$ 17,880.00
2.	1	<b>Install New Grundfos Dry-pit Pump as follows:</b> • Mobilize to site and setup confined space equipment • Demo out the existing pump stand, suction and discharge piping. • Install pump and stand • Grout pump stand, elevating it, to align with the existing 8" suction gate valve • Supply and install piping to mirror the install of the first Grundfos Dry-pit pump in pump location #2 - Includes new 4" swing check valve - The 6" 90 elbow w/ base will be required to move upwards and grout poured to support the base again • Wire new Grundfos pump to the Weg VFD and the controller • Perform start-up and test run	\$ 25,290.00	\$ 25,290.00
<b>Total</b>			<b>\$</b>	<b>\$ 43,170.00</b>

**Comments:**

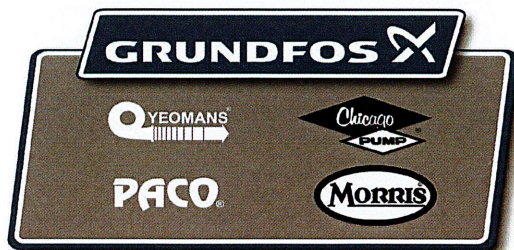
- This quotation does not include any taxes, if applicable. If tax exempt, please provide Tax Exempt Certificate at the time of purchase. All other orders will be billed sales tax.
- Freight is included in quote and is factory F.O.B.
- Pump efficiencies listed herein are estimates based on like-kind model pumps. If a guaranteed efficiency is required, please request one.
- Lead times provided are estimates. MMC shall not be responsible for any loss or damage of any kind; including liquidated damages, resulting from any delay in delivery or failure to deliver the equipment, unless agreed to in advance and in writing prior to acceptance of the order.

Municipal Maintenance requires a signed copy of this quote to be returned to process an order.  
 By signing the quote, customer accepts the Terms & Conditions attached herein.

Daniel P. Hennessy, PE  
*Daniel P. Hennessy*  
 Equipment Sales Engineer  
[dhennessy@mmc-nj.com](mailto:dhennessy@mmc-nj.com)

Signature for Purchase	
Printed Name	
Signature	
Title	
Date	

**Exclusive** Grundfos Water Utility Distributor in New Jersey, Pennsylvania, & Delaware:



# LOCALiQ

Erie Times-News | The Intelligencer  
Bucks County Courier Times  
The Daily American | Beaver County Times  
Pocono Record | Burlington County Times

PO Box 631202 Cincinnati, OH 45263-1202

## PROOF OF PUBLICATION

Cindi Luthman  
ROBIN FAIR  
Pennsauken Sewerage Auth  
Po Box 518  
Pennsauken NJ 08110-0518

### STATE OF NEW JERSEY, COUNTY OF BURLINGTON

The Burlington County Times, a newspaper printed and published and of general circulation in the County of Burlington, State of New Jersey, and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issue:


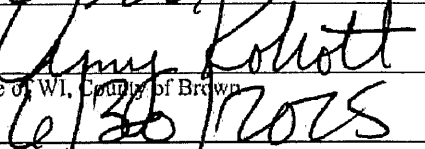
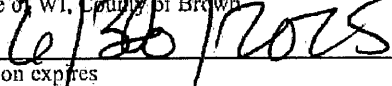
11/14/2023

and that the fees charged are legal.

Sworn to and subscribed before on 11/14/2023

**PUBLIC NOTICE**  
**INTENT TO AWARD A CONTRACT**  
**UNDER THE**  
**NORTH JERSEY WASTEWATER**  
**COOPERATIVE PRICING SYSTEM**  
Notice is hereby given that the Pennsauken Sewerage Authority intends to award a contract for the purchase and installation of a new Grundfos Solids Handling Submersible Pump for pump station #8 using the North Jersey Wastewater Cooperative Pricing System. Any objection to this award shall be made in writing and delivered to the Pennsauken Sewerage Authority within ten (10) days of the publication of this notice at 1250 John Tipton Boulevard, Pennsauken, NJ 08110.  
Anthony Figueroa  
Superintendent

(\$19.75) 11/14/2023

  
\_\_\_\_\_  
Legal Clerk  
  
\_\_\_\_\_  
Notary, State of WI, County of Brown  


My commission expires

Publication Cost: \$29.75  
Order No: 9509867 # of Copies: 1  
Customer No: 791141  
PO #:

**THIS IS NOT AN INVOICE!**

*Please do not use this form for payment remittance.*

AMY KOKOTT  
Notary Public  
State of Wisconsin

AFFIDAVIT OF PUBLICATION

Order Number : 9512345

STATE OF WISCONSIN  
Brown County

Of the **Courier Post**, a newspaper printed in Cherry Hill, New Jersey and published in Cherry Hill, in State of New Jersey and Camden County, and of general circulation in Camden County, who being duly sworn, deposes and saith that the advertisement of which the annexed is a true copy, has been published in said newspaper in the issue:

11/14/2023

*[Handwritten signature]*

Legal Clerk

*[Handwritten signature: Nancy Heyrman]*  
Notary Public State of Wisconsin County of Brown

5.15.27

My commission expires

NANCY HEYRMAN  
Notary Public  
State of Wisconsin

**PUBLIC NOTICE  
INTENT TO AWARD A CONTRACT  
UNDER THE  
NORTH JERSEY WASTEWATER  
COOPERATIVE PRICING SYSTEM**

Notice is hereby given that the Pennsauken Sewerage Authority intends to award a contract for the purchase and installation of a new Grundfos Solids Handling Submersible Pump for pump station #8 using the North Jersey Wastewater Cooperative Pricing System. Any objection to this award shall be made in writing and delivered to the Pennsauken Sewerage Authority within ten (10) days of the publication of this notice at 1250 John Tipton Boulevard, Pennsauken, NJ 08110.  
Anthony Figueroa  
Superintendent  
11/14/2023 (\$11.61)

# 2024 ADOPTED BUDGET RESOLUTION

## Pennsauken Sewerage Authority

### FISCAL YEAR: January 01, 2024 to December 31, 2024

WHEREAS, the Annual Budget and Capital Budget/Program for the Pennsauken Sewerage Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 has been presented for adoption before the governing body of the Pennsauken Sewerage Authority at its open public meeting of 12/12/2023, Resolution 23-41; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$4,432,500.00, Total Appropriations, including any Accumulated Deficit, if any, of \$4,476,800.00, and Total Unrestricted Net Position utilized of \$150,000.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$80,000.00 and Total Unrestricted Net Position Utilized of \$80,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Pennsauken Sewerage Authority at an open public meeting held on 12/12/2023, Resolution 23-41 that the Annual Budget and Capital Budget/Program of the Pennsauken Sewerage Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

mdibattista@psewer.com

12/12/23

(Secretary's Signature)

(Date)

**Governing Body Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Oren Luiz	X			
Gregory Schofield				X
Dennis Archible	X			
Timothy Ellis	X			
Marie McKenna	X			

**RESOLUTION OF THE PENNSAUKEN  
SEWERAGE AUTHORITY REGARDING  
THE WINTER TERMINATION PROGRAM**

**WHEREAS**, the State of New Jersey has adopted regulations (“Regulations”) intending to prevent the termination of utility services during the period of November 15, 2023 to March 15, 2024 (“Winter Period”), to any qualified, indigent residential customer due to non-payment through its Winter Termination Program (“Winter Program”); and

**WHEREAS**, the regulations require that public utilities notify all residential customers that they may qualify for the Winter Program and thus avoid termination of services during the Winter Period; and

**WHEREAS**, the Pennsauken Sewerage Authority recognizes that termination of water or sewer service during the Winter Period, imposes a heightened hardship for residential customers and has therefore determined that it will not terminate any service within its control during the Winter Period, without requiring that customers qualify for the State’s Winter Program; and

**WHEREAS**, this determination by the Authority accomplishes the goal of the Winter Program, which is to insure that residents not be subject to utility shutoffs during the Winter Period, making it unnecessary to burden its residential customers with the task of attempting to qualify for the State’s program.

**NOW THEREFORE BE IT RESOLVED**, that the Pennsauken Sewerage Authority will take no action to terminate any water or sewer service to any of its residential customers



during the period of November 15, 2023 to March 15, 2024, without qualification and that staff is specifically directed to take all actions necessary to implement the purpose of this Resolution.



Marco DiBattista, Secretary

**ROLL CALL:**

Mr. Oren Lutz – Yes  
Mr. Gregory Schofield – Absent  
Mr. Dennis Archible – Yes  
Mr. Timothy Ellis – Yes  
Mrs. Marie McKenna – Yes

**Adopted: December 12, 2023**

A motion was made by Mr. Archible, seconded by Mrs. McKenna, to approve Resolution 23-43 Authorizing Change Order No. 23-01 Regarding the 2023 Annual Emergency Pump Station Repairs Contract with Municipal Maintenance 23-02. On roll call all Commissioners present voted yes and the motion carried.

See Resolution 23-43

- F. The Executive Director addressed the agenda item referencing a correction in the bill list amount that was considered at the November meeting. He explained that the amount on the agenda (\$183,369.50) did not match the amount detailed with that meeting's documentation (\$493,056.49) and that the detailed amount was the correct amount.

The Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer's Report

The Chairman asked the Superintendent, Anthony Figueroa, for his report.

See Superintendent's Report

The Chairman asked for the Engineer's reports.

No Engineers were present.

The Chairman asked the Commissioners for any reports.

The Commissioners had nothing further to report.

The Chairman asked the Solicitor for any reports.

Mr. Luthman, Solicitor, had nothing further to report.

The Chairman asked the Executive Director, Marco DiBattista, for his report

Mr. DiBattista had nothing further to report.

Correspondence:

1. 2024 Pennsauken Sewerage Authority Meeting Schedule
2. 2024 Meeting and Holiday Schedule
3. T & M review letter dated 12/8/23, for PSA connection application for Stonegate III.

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY  
AUTHORIZING CHANGE ORDER NO. 23-01 REGARDING THE 2023 ANNUAL  
EMERGENCY PUMP STATION REPAIRS CONTRACT WITH  
MUNICIPAL MAINTENANCE NO. 23-02**

**WHEREAS**, the Pennsauken Sewerage Authority (“PSA”) adopted a Resolution on January 10, 2023 to award a contract for Annual Emergency Pump Station Repairs based upon a response to requests for bids; and

**WHEREAS**, the bid supplied by Municipal Maintenance (“MM”) was based upon estimates of the need for certain materials and categories of work (“time and materials”), which estimates were provided by PSA based upon prior years’ experience; and


**WHEREAS**, it is not possible to anticipate emergent situations accurately based upon the fact that they are, by their very nature, situations that are not planned and require work and material not previously anticipated; and

**WHEREAS**, the bid of MM for the 2023 Annual Emergency Pump Station Repairs contract was in the total amount of One Hundred Eighty-Eight Thousand Seven Hundred Seventy-Five Dollars (\$188,775.00); and

**WHEREAS**, total invoiced for work performed to date under this contract is \$231,608.46; and

**WHEREAS**, PSA’s Superintendent determines the need for emergency work under the aforementioned contract and has reviewed each and every MM invoice and found them to be supported by his request for the work and the application of unit prices provided by MM in its bid and having determined that the difference giving rise to the need for a change order is a result in the need for services under the contract beyond that which was estimated by the Authority.

**NOW, THEREFORE, BE IT RESOLVED** that PSA approves Change Order No. 23-01 to increase the amount set forth in the 2023 Annual Emergency Pump Station Repairs Contract, from a not to exceed amount of One Hundred Eighty-Eight Thousand, Seven Hundred Seventy-Five Dollars (188,775.00) to an amount of Two Hundred Fifty Thousand Dollars.



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Marco DiBattista, Secretary

**ROLL CALL:**

Mr. Oren Lutz – Yes  
Mr. Gregory Schofield – Absent  
Mr. Dennis Archible – Yes  
Mr. Timothy Ellis – Yes  
Mrs. Marie McKenna – Yes

**Adopted: December 12, 2023**

**PENNSAUKEN SEWERAGE AUTHORITY**  
**REVENUES-JANUARY 1, 2023 - DECEMBER 31, 2023**  
**FOR MONTH OF NOVEMBER**

<u>ACCT TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,780,000.00	\$ 77,830.38	\$ 2,781,747.73	\$ 23.50	\$ 2,794,134.27
4004 COMMERCIAL	1,305,000.00	\$ 164,975.45	\$ 1,248,043.58	\$ 17,744.19	\$ 1,142,402.11
4005 PENALTY	50,000.00	\$ 1,239.89	\$ 75,345.95	\$ 3,425.05	\$ 61,048.58
4002 MERCH	205,000.00		\$ 102,078.28		\$ 102,078.28
4003 C/H	32,000.00		\$ 30,602.28		\$ 30,602.28
4012 OTHER INCOME	3,000.00	\$ 25,566.37	\$ 29,557.00		\$ 29,557.00
4013 INVEST INT	5,000.00	\$ 1,733.12	\$ 14,657.24		\$ 14,657.24
4014 TRUSTEE INT	15,000.00	\$ 312.22	\$ 4,096.56		\$ 4,096.56
4016 PERMITS (RES)	12,000.00	\$ 300.00	\$ 4,375.00		\$ 4,375.00
4019 PERMITS (COMM)	12,000.00		\$ 100.00		\$ 100.00
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00	\$0.00	\$ -		\$ -
4017-18- FILING-INSP.	\$500.00		\$ 150.00		\$ 150.00
Anticipated Balance	44,900.00				
<b>TOTALS</b>	<b>4,477,400.00</b>	<b>271,957.43</b>	<b>4,290,753.62</b>	<b>21,192.74</b>	<b>4,183,201.32</b>
		<b>BUDGET</b>	<b>MTD</b>	<b>YTD</b>	<b>REMARKS</b>
<b>ASSETS/CAPITAL</b>		<b>\$ 90,000.00</b>	<b>\$ 109,819.35</b>	<b>\$ 119,577.80</b>	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$2,429,421.03
PAYROLL	\$2,380.41
REVENUE	\$ 11.65
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 60,087.26
R & R	\$ 281,084.81
GENERAL	\$ 71,042.89

**Investments under Trustee Accounts:**

57,010.02 CD with 1st Colonial Bank @ .35% - MATURES 11/07/23  
197,134.57 CD with 1st Colonial Bank @ .50% - MATURES 12/24/23  
83,539.75 CD with 1st Colonial Bank @ 35% - Matures 01/29/24  
  
74,542.27 Money Market

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

Revenue Account Range: First to 01-00-430-001 Include Non-Anticipated: Yes Year To Date As of: 11/30/23  
 Expend Account Range: First to 01-03-600-002 Include Non-Budget: Yes Current Period: 11/01/23 to 11/30/23  
 Print Zero YTD Activity: No YTD Revenue: 4,183,201.32 Prior Year: 11/01/22 to 11/30/22

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-410-001	Residential	616.60	2,780,000.00	23.50	2,794,134.27	0.00	14,134.27	101
01-00-410-002	Merchantville	0.00	205,000.00	0.00	102,078.28	0.00	102,921.72-	50
01-00-410-003	Cherry Hill	0.00	32,000.00	0.00	30,602.28	0.00	1,397.72-	96
01-00-410-004	Commercial	27,234.43	1,305,000.00	17,744.19	1,142,402.11	0.00	162,597.89-	88
01-00-410-005	A/R Penalty	7,305.74	50,000.00	3,425.05	61,048.58	0.00	11,048.58	122
01-00-415-001	Permits- Residential	2,810.00	12,000.00	300.00	4,375.00	0.00	7,625.00-	36
01-00-415-002	Permits - Commercial	0.00	12,000.00	0.00	100.00	0.00	11,900.00-	1
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	0.00	3,000.00	29,557.00	29,557.00	0.00	26,557.00	985
01-00-420-002	Application and Inspection Fees	0.00	500.00	0.00	150.00	0.00	350.00-	30
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-425-001	Interest from Operating Fund	683.75	5,000.00	1,733.12	14,657.24	0.00	9,657.24	293
01-00-425-002	Interest from Trustee Accounts	169.14	15,000.00	312.22	4,096.56	0.00	10,903.44-	27
01-00-430-001	Anticipated Fund Balance	0.00	44,900.00	0.00	0.00	0.00	44,900.00-	0
	01 OPERATING REVENUES Revenue Total	38,819.66	4,477,400.00	53,095.08	4,183,201.32	0.00	294,198.68-	93

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-00-000-000	OPERATING FUND	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	23,680.00	317,500.00	12,904.00	311,592.00	0.00	5,908.00	98
01-01-510-502	ADMIN Office Staff	23,076.00	325,000.00	24,208.01	294,802.46	0.00	30,197.54	91
01-01-510-503	ADMIN: Commissioners	2,100.00	18,000.00	1,500.00	16,500.00	0.00	1,500.00	92
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liab'l	0.00	145,000.00	0.00	126,214.50	0.00	18,785.50	87
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	2,620.34	56,000.00	3,988.37	49,938.62	0.00	6,061.38	89
01-01-510-603	ADMIN: SUI/SDI/FLI	42.33	5,000.00	16.52	3,346.42	0.00	1,653.58	67
01-01-510-604	ADMIN: Hospital Benefits	11,855.51	158,000.00	12,978.63	166,325.94	0.00	8,325.94-	105
01-01-510-605	ADMIN: Vision, Dental & RX	3,723.23	54,000.00	3,014.14	46,470.61	0.00	7,529.39	86
01-01-510-607	ADMIN: Sick/Vac Payback	0.00	76,500.00	14,458.05	71,804.05	0.00	4,695.95	94
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.67	20,000.00	0.00	16,683.37	0.00	3,316.63	83
01-01-510-722	ADMIN: Audit	0.00	37,000.00	0.00	42,045.00	0.00	5,045.00-	114
01-01-510-723	ADMIN: Other Professional Fees	0.00	20,000.00	0.00	10,255.00	0.00	9,745.00	51
01-01-510-736	ADMIN: Public Officials Liab.	0.00	11,000.00	0.00	8,329.00	0.00	2,671.00	76
01-01-510-750	ADMIN: Office Supplies & Expense	1,241.88	15,000.00	182.25	11,368.31	0.00	3,631.69	76

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-751	ADMIN: Postage	21.57	14,000.00	0.00	13,031.56	0.00	968.44	93
01-01-510-752	ADMIN: Advertising & Printing	76.96	15,000.00	173.10	5,682.64	0.00	9,317.36	38
01-01-510-753	ADMIN: Telephone	1,749.20	25,000.00	1,883.42	19,747.27	0.00	5,252.73	79
01-01-510-754	ADMIN: Miscellaneous Exp	476.76	3,000.00	0.00	2,744.55	0.00	255.45	91
01-01-510-755	ADMIN: Service Contracts	561.01	25,000.00	119.45	13,395.81	0.00	11,604.19	54
01-01-510-756	ADMIN: Equipment Rental	747.39	3,500.00	747.39	2,989.56	0.00	510.44	85
01-01-510-757	ADMIN: Building Utilities	864.92	25,000.00	0.00	11,288.90	0.00	13,711.10	45
01-01-510-758	ADMIN: Building Exp. & Repairs	439.99	25,000.00	432.99	14,871.15	0.00	10,128.85	59
01-01-510-759	ADMIN: Financial Exp	0.00	2,000.00	0.00	2,215.00	0.00	215.00-	111
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	0.00	10,000.00	0.00	7,080.00	0.00	2,920.00	71
01-01-510-763	ADMIN: Civic Involvement	0.00	182,500.00	0.00	15,000.00	0.00	167,500.00	8
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	70,873.46	975,000.00	88,597.64	873,385.33	0.00	101,614.67	90
01-02-520-506	O&M: Management Salaries	13,704.00	184,000.00	14,120.00	169,232.00	0.00	14,768.00	92
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	0.00	145,000.00	0.00	126,214.50	0.00	18,785.50	87
01-02-520-602	O&M: FICA/SOCIAL SECURITY/MEDICARE	6,306.37	100,000.00	11,751.40	81,528.72	0.00	18,471.28	82
01-02-520-603	O&M: SUI/SDI/FLI	0.00	8,500.00	0.00	5,212.87	0.00	3,287.13	61
01-02-520-604	O&M: Hospitalization Benefits	25,029.72	345,000.00	25,773.67	345,835.85	0.00	835.85-	100
01-02-520-605	O&M: Vision, Dental & Rx	7,537.40	112,000.00	6,660.95	95,423.66	0.00	16,576.34	85
01-02-520-607	O&M: Sick/vac Payback	1,412.00	93,500.00	43,408.85	58,256.35	0.00	35,243.65	62
01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	7,625.92	0.00	374.08	95
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	0.00	25,000.00	0.00	982.50	0.00	24,017.50	4
01-02-520-731	O&M: General Liability/Auto Ins	0.00	32,000.00	0.00	19,643.00	0.00	12,357.00	61
01-02-520-732	O&M: Worker's Comp Insurance	0.00	67,000.00	0.00	45,117.00	0.00	21,883.00	67
01-02-520-733	O&M: Property/Insurance	0.00	38,000.00	0.00	63,329.00	0.00	25,329.00-	167
01-02-520-735	O&M: Fund Expense (JIF)	0.00	5,000.00	0.00	685.00	0.00	4,315.00	14
01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
01-02-520-755	O&M: Service Contracts	2,295.00	30,000.00	2,485.00	24,660.00	0.00	5,340.00	82
01-02-520-764	O&M: Station Utilities	10,844.48	175,000.00	12,044.51	156,306.14	0.00	18,693.86	89
01-02-520-765	O&M: Trash Removal	270.23	10,000.00	913.55	4,871.00	0.00	5,129.00	49
01-02-520-766	O&M: Oper & Maint Expense	955.80	45,000.00	4,567.11	30,598.15	0.00	14,401.85	68
01-02-520-767	O&M: Safety Expense	122.10	5,000.00	0.00	3,437.16	0.00	1,562.84	69
01-02-520-768	O&M: Landscaping	152.24	5,000.00	0.00	2,653.30	0.00	2,346.70	53
01-02-520-769	O&M: Vehicle & Repair Exp	3,548.53	20,000.00	92.25	16,651.17	0.00	3,348.83	83
01-02-520-770	O&M: Fuel/Tolls/MTLeage Exp	0.00	30,000.00	1,731.95	25,110.72	0.00	4,889.28	84
01-02-520-771	O&M: Collection System Expense	9,145.39	73,350.00	2,543.00	29,290.51	0.00	44,059.49	40
01-02-520-772	O&M: Emergency Repairs	0.00	140,000.00	0.00	11,690.00	0.00	128,310.00	8

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-773	O&M: Emergency Station Repairs	0.00	140,000.00	542.80	83,927.15	0.00	56,072.85	60
01-02-520-774	O&M: Chemicals	0.00	6,875.00	0.00	0.00	0.00	6,875.00	0
01-02-520-775	O&M Permits & Licensing	0.00	6,000.00	0.00	6,001.00	0.00	1.00-	100
01-03-600-001	Bond Debt (Principal)	0.00	50,550.00	0.00	49,542.39	0.00	1,007.61	0
01-03-600-002	Bond Debt (Interest)	0.00	4,125.00	0.00	3,960.00	0.00	165.00	0
	01 OPERATING FUND Expend Total	226,990.48	4,477,400.00	291,839.00	3,624,892.11	0.00	852,507.89	80

01 OPERATING FUND		Prior	Current	YTD
Revenues:		38,819.66	53,095.08	4,183,201.32
Expended:		226,990.48	291,839.00	3,624,892.11
Net Income:		188,170.82-	238,743.92-	558,309.21

Grand Totals		Prior	Current	YTD
Revenues:		38,819.66	53,095.08	4,183,201.32
Expended:		226,990.48	291,839.00	3,624,892.11
Net Income:		188,170.82-	238,743.92-	558,309.21



## Superintendent's Report

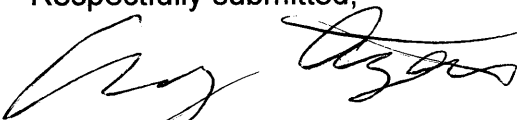
Meeting of December 12, 2023

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 12,332 feet of gravity sewer main. 570 feet was root cut and 4,073 feet was inspected using our CCTV equipment. We performed 136 utility mark outs. We responded to 33 calls for service. The call breakdown is as follows:

Main Line stoppages:	5
Vent stoppages:	16
Station alarms:	1
Miscellaneous services:	11

Respectfully submitted,



Anthony Figueroa  
Superintendent

PENNSAUKEN SEWERAGE AUTHORITY

1250 John Tipton Blvd.

P.O. Box 518

Pennsauken, NJ 08110



**2024 MEETING SCHEDULE**

January 9th – Reorganization & Regular Meeting

February 20<sup>th</sup>

March 19<sup>th</sup>

April 16<sup>th</sup>

May 21<sup>st</sup>

June 18<sup>th</sup>

July 16<sup>th</sup>

August 20<sup>th</sup>

September 17<sup>th</sup>

October 15<sup>th</sup>

November 19<sup>th</sup>

December 10<sup>th</sup>

ALL MEETINGS BEGIN AT 4:00 PM. ALL MEETINGS WILL BE HELD AT THE PENNSAUKEN SEWERAGE AUTHORITY OFFICES AT 1250 JOHN TIPTON BOULEVARD, PENNSAUKEN, NJ 08110

**2024**

# Meetings & Holidays



## **JANUARY 2024**

Mon: 1 New Year's Day  
Tues: 9 Reorganization Meeting – 4:00 PM @ PSA  
Mon: 15 Martin Luther King, Jr. Day – Office Closed

## **FEBRUARY**

Mon: 19 President's Day – Office Closed  
Tues: 20 Public Meeting – 4:00 PM @ PSA

## **MARCH**

Tues: 19 Public Meeting – 4:00 PM @ PSA  
Fri: 29 Good Friday – Office Closed

## **APRIL**

Tues: 16 Public Meeting – 4:00 PM @ PSA

## **MAY**

Tues: 21 Public Meeting – 4:00 PM @ PSA  
Mon: 27 Memorial Day – Office Closed

## **JUNE**

Tues: 18 Public Meeting – 4:00 PM @ PSA

## **JULY**

Thurs: 4 Independence Day Holiday – Office Closed  
Tues: 16 Public Meeting – 4:00 PM @ PSA

## **AUGUST**

Tues: 20 Public Meeting – 4:00 PM @ PSA

## **SEPTEMBER**

Mon: 2 Labor Day – Office Closed  
Tues: 17 Public Meeting – 4:00 PM @ PSA

## **OCTOBER**

Mon: 14 Columbus Day – Office Closed  
Tues: 15 Public Meeting – 4:00 PM @ PSA

## **NOVEMBER**

Tues: 5 Election Day – Office Closed  
Mon: 11 Veterans' Day – Office Closed  
Tues: 19 Public Meeting – 4:00 PM @ PSA  
Thurs: 28 Thanksgiving Day – Office Closed  
Fri: 29 Office Closed

## **DECEMBER**

Tues: 10 Public Meeting – 4:00 PM @ PSA  
Wed: 25 Christmas – Office Closed  
Thurs: 26 Office Closed



PNSA R0200

December 8, 2023

Mr. Marco DiBattista, Executive Director  
Pennsauken Sewerage Authority  
1250 John Tipton Boulevard  
Pennsauken, NJ 08110

Re: PSA Connection Application  
Stone Gate at St. Stephen Phase III  
6306 Browning Road  
Block 6001, Lot 73.03

Dear Mr. DiBattista:

T&M Associates has received submission of the following materials for review, in support of the Connection Application for the Stone Gate III senior housing building at 6306 Browning Road.

- One (1) copies of the Application Form
- One (1) set of plans prepared by Sciuillo Engineering, LLC (Jason Sciuillo PE), sheets 1-12 pages last revised 9/26/23.
- Copy of letter dated December 6, 2023 from James Reynolds of Stonegate Three LLC
- Copy of 2005 TWA approvals and permits from the Stonegate Phase I project

The project consists of the construction of one, three (3) building containing 54 age restricted 1-bedroom senior housing units. This building is similar to the other two Stone Gate buildings on the adjacent lots.

The project plans depict a new 6" sanitary lateral for the building with connection to the existing private sewer lateral on Stone Gate Drive. The existing main is an 8" line located on the far side of this private roadway leading to the Stonegate I building. That 8" line was approved under a TWA permit in 2005 for Stonegate Phase I which included a flow of 11,475 GPD for the 76 total units. The project falls within the sewer subarea tributary to Pump Station #10 (Crescent) and will contribute to flows downstream.

### Review Comments

1. The applicant has provided an estimate of flow from the proposed building. They

list the 54 units with a per rata value of 110 GPD/unit. The total flow is thus projected to be 5,940 GPD for the project. GPD/SF of retail space.

**TOTAL FLOW = 5,940. GPD**

2. **Because this project, as submitted, generates a flow less than 8,000 GPD, and the main was previously approved under a NJDEP TWA permit, this project will not require a new TWA permit.**
3. The applicant has not provided a cost estimate for the work.
4. The applicant has not shown any grease traps for the building. There are no large scale cooking facilities in the building. Cooking is individual within each unit.
5. The new sewer lateral will connect to existing 8" line in the private roadway, Stone Gate Drive.
6. The applicant has requested, via their December 6, 2023 letter, a 50% reduction in connection fees based on their status as a non-profit organization building affordable housing including inclusionary provisions. We recommend that a connection fee of \$18,918.90 be instituted based on the projected average daily flow for the facility (=5,940. GPD) and the PSA Rules which stipulate a fee equal to \$6.37 per GPD.

**TOTAL = \$ 37,837.80 x 50% = \$18,918.90**

7. The Performance Bond for the work is to be provided based on the need to make the connection from the building to the existing sewer main plus any restoration of the street. We recommend a flat amount of \$5,000.00 This can be released after the facility is functional and has demonstrated proper function.
8. Based on the information provided, the following fees apply  

Initial Application Fee:	\$ 15.00 PAID
Escrow Fee:	\$ 2,500.00 PAID
<b>Connection Fee:</b>	<b>\$18,918.90</b>
Performance Bond	\$5,000.00

It is our recommendation that the Authority **can approve** this application at this time.

Marco DiBattista, Executive Director  
Re: PSA Connection Application  
Stonegate at St. Stephen Phase III

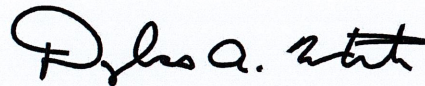
December 8, 2023

Page 3

If you should have any questions, please contact our office.

Very truly yours,

T&M ASSOCIATES



Douglas A. White, P.E.  
Group Manager

Cc: Anthony Figueroa, PSA Superintendent (*via email*)  
James Reynolds, Applicant's agent  
Jason Scullo, P.E. Applicant's Engineers (*via email*)

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As there were no items of personnel or litigation, Mr. Lutz requested a motion to adjourn. A motion was made by Mr. Archible, seconded by Mr. Ellis, to adjourn. On roll call all Commissioners present voted yes and the motion carried.



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Marco DiBattista, Secretary