

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 4:15 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

Mr. Oren Lutz
Mr. Dennis Archible
Mr. Timothy Ellis
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director
Marco DiBattista, Treasurer
Mr. Thomas M. Tillinghast, Superintendent
Mr. David A. Luthman, Solicitor

Absent was:

Mr. Gregory Schofield

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Ellis and carried to close the public portion. All Commissioners present signified their approval by saying aye.

The minutes of the meeting November 19, 2019 were presented for approval.

A motion was made by Mr. Archible, seconded by Mr. Ellis to approve the minutes as presented. All Commissioners present signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is\$190,066.85

Mr. Archible moved to pay the bills as presented, seconded by Mr. Ellis. On roll call all Commissioners present voted yes. The motion carried.

See Bill List Attached

Utility Balance Adjustment Nos. 18309 was presented.

DECEMBER 10, 2019

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$190,066.85

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 11/20/19 to 12/10/19
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
1034	11/25/19	PAYROLL PAYROLL ACCOUNT	80,903.51	11/30/19	2332
1035	12/02/19	PAYROLL PAYROLL ACCOUNT	54,995.83		2334
1036	12/09/19	PAYROLL PAYROLL ACCOUNT	33,045.91		2336

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	3	0	168,945.25	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>3</u>	<u>0</u>	<u>168,945.25</u>	<u>0.00</u>

OPERATING	OPERATING ACCOUNT	Amount Paid	Ref Num
29177	12/10/19 ADVANCE ADVANCE AUTO PARTS	104.22	2338
29178	12/10/19 ARNOLDS ARNOLD'S SAFE & LOCK CO., INC.	17.00	2338
29179	12/10/19 BARTUK BARTUK HOSE & HYDRAULICS	105.35	2338
29180	12/10/19 BELSITOR RICHARD J BELSITO	92.20	2338
29181	12/10/19 BIOTRIAD BIOTRIAD ENVIRONMENTAL, INC.	430.92	2338
29182	12/10/19 BLACKBRN BLACKBURN MFG COMPANY	532.55	2338
29183	12/10/19 BURLTIME BURLINGTON COUNTY TIMES	97.50	2338
29184	12/10/19 CANON CANON SOLUTIONS AMERICA, INC.	277.92	2338
29185	12/10/19 COMCAST COMCAST	332.58	2338
29186	12/10/19 COOPEREL COOPER ELECTRIC SUPPLY CO INC.	272.80	2338
29187	12/10/19 COURIER COURIER POST - DAILY JOURNAL	114.56	2338
29188	12/10/19 CUMMINGS JAMES J. CUMMINGS, JR.	46.10	2338
29189	12/10/19 D AND D D & D ADVERTISING	173.00	2338
29190	12/10/19 DOYLE James J. Doyle	46.10	2338
29191	12/10/19 EVOQUA EVOQUA WATER TECHNOLOGIES LLC	1,810.00	2338
29192	12/10/19 INGRAM WILLIAM INGRAM	46.10	2338
29193	12/10/19 JKRAMER JOSEPH KRAMER	46.10	2338
29194	12/10/19 LOUGHERY BERNADETTE A LOUGHERY	46.10	2338
29195	12/10/19 LUTHMAN DAVID A. LUTHMAN	1,516.63	2338
29196	12/10/19 MACANANY PATRICIA MACANANY	308.05	2338
29197	12/10/19 MOWER THE MOWER SHOP LLC	55.40	2338
29198	12/10/19 MPWC MPWC	1,860.00	2338
29199	12/10/19 NATBATRY NATIONAL BATTERY COMPANY	240.00	2338
29200	12/10/19 NJAW NEW JERSEY AMERICAN WATER CO	28.00	2338
29201	12/10/19 NJAWSTA NEW JERSEY AMERICAN WATER	115.57	2338
29202	12/10/19 NJWE NJ WATER ENVIRONMENT ASSOC.	665.00	2338
29203	12/10/19 OCC ONE CALL CONCEPTS, INC.	201.28	2338
29204	12/10/19 ORTH WILLIAM ORTH	159.34	2338
29205	12/10/19 PDOYLE PATRICK J. DOYLE	46.10	2338
29206	12/10/19 PHILA PHILA. BUSINESS FORMS INC.	2,553.54	2338
29207	12/10/19 R ORTH ORTH, REGINA	46.10	2338
29208	12/10/19 REPUBLIC REPUBLIC SERVICES OF NJ, LLC	225.20	2338
29209	12/10/19 RINGRAM RICHARD INGRAM	46.10	2338
29210	12/10/19 SCHWER SCHWERING HARDWARE, INC.	309.13	2338
29211	12/10/19 SYSTEM4 SYSTEM 4	312.00	2338
29212	12/10/19 TWPPENN TOWNSHIP OF PENNSAUKEN	3,505.40	2338
29213	12/10/19 UNIFIRST UNIFIRST FIRST AID CORP	222.55	2338
29214	12/10/19 UNUM UNUM LIFE INSUR CO OF AMERICA	1,368.30	2338
29215	12/10/19 VERIZOFF VERIZON	1,237.98	2338

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING OPERATING ACCOUNT Continued					
29216	12/10/19	WBMASON W.B. MASON CO., INC.	1,378.93		2338
29217	12/10/19	WESTMONT WESTMONT HARDWARE, INC.	129.90		2338
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
			41	0	21,121.60
			0	0	0.00
			<u>41</u>	<u>0</u>	<u>21,121.60</u>
Report Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
			44	0	190,066.85
			0	0	0.00
			<u>44</u>	<u>0</u>	<u>190,066.85</u>

Mr. Pinnestri moved for the approval of adjustments while Mr. Ellis seconded the motion. On roll call all Commissioners present voted yes for approval.

See Journal Attached

The Chairman moved to Old Business.

A. Resolution No. 19-42 Authorizing a Budget Transfer for F/Y 2019.

A motion was made by Mr. Archible to approve the Resolution. Mr. Ellis seconded it. On roll call all commissioners present voted yes.

See Resolution No. 19-42

The Chairman moved to New Business.

A. Resolution 19-41 Adopting the 2020 Budget.

A motion was made by Mr. Archible to approve the Resolution. Mr. Pinnestri seconded it. On roll call all commissioners present voted yes.

See Resolution No. 19-41

The Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer's Report

The Chairman asked the Superintendent, Thomas Tillinghast, for his report.

See Superintendent's Report

The Chairman asked the Commissioners for any reports.

Mr. Lutz – Happy and Healthy Holiday

Mr. Schofield – Absent

Mr. Archible – Happy and Healthy Holiday

Mr. Ellis – Happy & Healthy Holiday and Merry Christmas

Mr. Pennestri – Merry Christmas

The Chairman asked the Solicitor, David Luthman, for his report.

Mr. Luthman had nothing further to report but wished everyone Merry Christmas.

The Chairman asked the Executive Director, Mr. Bill Orth, for his report.

December 9, 2019
01:53 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 1 Updated Principal: 1.59- Updated Penalty: 0.00 Ref Num: 18309

December 9, 2019
01:52 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name		Transaction Type								
30193000-0	Sewer	103		19 4	1.59-	0.00	1.59-	REMOVE INT APPLIED	12/09/19	1
KENNEDY, JAMES		Balance Adjustment								

**RESOLUTION OF THE PENNSAUKEN SEWERAGE
AUTHORITY AUTHORIZING A BUDGET TRANSFER
FOR F/Y 2019**

WHEREAS, the Pennsauken Sewerage Authority having met in regular session on December 10th, 2019; and

WHEREAS, the Authority budget for the year ending December 31, 2019 was adopted on the 20th day of November, 2018; and

WHEREAS, N.J.A.C. 5:31-2.8 provides that all amendments to the budget shall be approved and adopted by resolution of the Authority, passed by not less than a majority of the full membership; and

WHEREAS, the Authority's Treasurer has found it necessary to increase certain line items and recommends amendments to its budget for fiscal year ending December 31, 2019 and

WHEREAS, the Treasurer has determined there are funds in excess of amounts required to meet expenditures through the end of the fiscal year in certain line items.

NOW, THEREFORE, BE IT RESOLVED that the following transfers be made to the adopted budget of the Pennsauken Sewerage Authority for its fiscal year ending December 31, 2019.

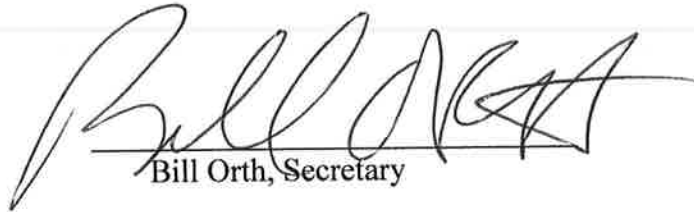
**2019 BUDGET TRANSFER
OFFICIAL RESOLUTION WILL BE PRESENTED AT
MEETING**

ACCOUNT	FROM	TO
ADMIN		
Advertising/Printing Service Contracts	700.00	700.00
O&M		
Health Ins	20000.00	
Vision/Dental/Rx/Life	22000.00	
Sicktime Sellback	35000.00	
Ins - General Liability	5000.00	
Workers Comp	8500.00	
Fund Exp	5000.00	
Uninsured Liabilities	5000.00	
Auto Ins		500.00
Emergency Repairs Emergency Station Repairs		50000.00
	101200.00	101200.00

BE IT FURTHER RESOLVED that two certified copies of this complete amendment and resolution be filed forthwith with the Director of the Division of Local Government Services for his certification of the Authority budget so amended.

CERTIFICATION

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the governing body on the 10th day of December, 2019.



Bill Orth, Secretary

ROLLCALL:

Mr. Lutz –
Mr. Schofield –
Mr. Archible –
Mr. Ellis –
Mr. Pennestri –

ADOPTED:

2020 ADOPTED BUDGET RESOLUTION

PENNSAUKEN SEWERAGE AUTHORITY

YEAR: FROM JANUARY 1, 2020 TO DECEMBER 31, 2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Pennsauken Sewerage Authority for the year beginning January 1, 2020 and ending, December 31, 2020 has been presented for adoption before the governing body of the Pennsauken Sewerage Authority at its open public meeting of December 10, 2019; and

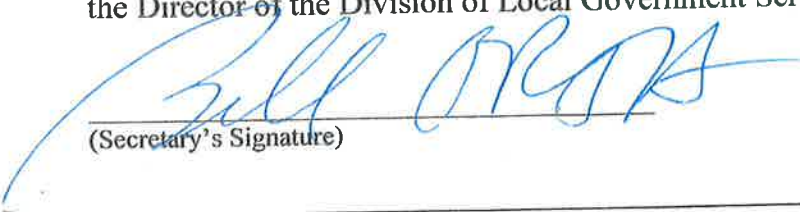
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$4,578,500.00, Total Appropriations, including any Accumulated Deficit, if any, of \$4,578,500.00 and Total Unrestricted Net Position utilized of \$150,000.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$195,000.00 and Total Unrestricted Net Position planned to be utilized of \$195,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Pennsauken Sewerage Authority, at an open public meeting held on December 10, 2019 that the Annual Budget and Capital Budget/Program of the Pennsauken Sewerage Authority for the year beginning, January 1, 2020 and ending, December 31, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



(Secretary's Signature)

12/10/19

(Date)

Governing Body member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Oren Lutz	X			
Gregory Schofield				X
Dennis Archible	X			
Timothy Ellis	X			
James Pennestri	X			

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2019 - DECEMBER 31, 2019
FOR MONTH OF NOVEMBER

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,700,000.00	\$ 129,765.13	\$ 2,512,562.42	\$ 22.75	\$ 2,682,064.14
4004 COMMERCIAL	1,265,000.00	\$ 99,365.20	\$ 1,591,474.20	\$ 74,556.07	\$ 1,578,048.98
4005 PENALTY	40,000.00	\$ 2,557.54	\$ 37,882.48	\$ 3,227.61	\$ 34,873.19
4002 MERCH	205,000.00		\$ 102,539.11		\$ 102,539.11
4003 C/H	32,000.00		\$ 30,900.12		\$ 30,900.12
4012 OTHER INCOME	3,000.00	\$ 150.00	\$ 185.27		\$ 185.27
4013 INVEST INT	3,000.00	\$ 741.83	\$ 8,216.92		\$ 8,216.92
4014 TRUSTEE INT	15,000.00	\$ 213.92	\$ 6,549.38		\$ 6,549.38
4016 PERMITS (RES)	5,000.00	\$ 300.00	\$ 51,375.50		\$ 51,375.50
4019 PERMITS (COMM)	80,000.00		\$ 106,539.13		\$ 106,539.13
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$500.00	\$15.00	\$ 60.00		\$ 75.00
4050 INT./NOTES PAY.	-		\$ -		\$ -
Anticipated Balance	-				
TOTALS	4,361,500.00	233,108.62	4,448,284.53	77,806.43	4,601,366.74
		BUDGET	MTD	YTD	REMARKS
ASSETS/CAPITAL		\$ 230,000.00	\$ -	\$ 39,574.08	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$1,716,807.87
PAYROLL	\$1,474.12
REVENUE	\$ 10,202.52
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 56,249.86
R & R	\$ 262,549.89
GENERAL	\$ 263,325.93

Investments under Trustee Accounts:

53,339.52 CD with 1st Colonial Bank @ 2.0% - MATURES 01/23/21
183,789.69 CD with 1st Colonial Bank @ 1.50% - MATURES 12/24/19
78,371.93 CD with 1st Colonial Bank @ 2.0% - Matures 4/29/21
105,062.91 CD with 1st Colonial Bank @ 2% - Matures 4/29/2021

Money Market

Revenue Account Range: 01-00-410-000 to 01-00-430-001 Include Non-Anticipated: Yes Year To Date As Of: 11/30/19
 Expend Account Range: 01-01-510-500 to 01-03-600-002 Include Non-Budget: Yes Current Period: 11/01/19 to 11/30/19
 Print Zero YTD Activity: No Prior Year: 11/01/18 to 11/30/18

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-410-001	Residential	1,439.00	2,700,000.00	22.75	2,682,064.14	0.00	17,935.86-	99
01-00-410-002	Merchantville	0.00	205,000.00	0.00	102,539.11	0.00	102,460.89-	50
01-00-410-003	Cherry Hill	0.00	32,000.00	0.00	30,900.12	0.00	1,099.88-	97
01-00-410-004	Commercial	58,892.25	1,265,000.00	74,556.07	1,578,048.98	0.00	313,048.98	125
01-00-410-005	A/R Penalty	3,384.37	40,000.00	3,227.61	34,873.19	0.00	5,126.81-	87
01-00-415-001	Permits - Residential	0.00	5,000.00	300.00	51,375.50	0.00	46,375.50	***
01-00-415-002	Permits - Commercial	0.00	80,000.00	0.00	106,539.13	0.00	26,539.13	133
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	0.00	3,000.00	150.00	185.27	0.00	2,814.73-	6
01-00-420-002	Application and Inspection Fees	0.00	500.00	15.00	75.00	0.00	425.00-	15
01-00-420-004	JTF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-425-001	Interest from Operating Fund	524.49	3,000.00	741.83	8,216.92	0.00	5,216.92	274
01-00-425-002	Interest from Trustee Accounts	330.65	15,000.00	213.92	6,549.38	0.00	8,450.62-	44
	OPERATING REVENUES Revenue Total	64,570.76	4,361,500.00	79,221.18	4,601,366.74	0.00	239,866.74	106

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	19,560.00	265,000.00	19,952.00	234,436.00	0.00	30,564.00	88
01-01-510-502	ADMIN Office Staff	20,391.96	280,000.00	22,475.20	236,233.60	0.00	43,766.40	84
01-01-510-503	ADMIN: Commissioners	1,500.00	18,000.00	1,500.00	16,500.00	0.00	1,500.00	92
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liabil	0.00	118,000.00	0.00	105,383.00	0.00	12,617.00	89
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	3,515.81	50,000.00	2,493.55	38,709.61	0.00	11,290.39	77
01-01-510-603	ADMIN: SUI/SDI/FLI	33.53	4,000.00	186.94	3,533.21	0.00	466.79	88
01-01-510-604	ADMIN: Hospital Benefits	10,696.29	145,000.00	10,288.78	121,582.59	0.00	23,417.41	84
01-01-510-605	ADMIN: Vision, Dental & Rx	3,919.05	58,500.00	3,701.12	45,355.84	0.00	13,144.16	78
01-01-510-607	ADMIN: Sick/Vac Payback	13,598.55	65,000.00	0.00	49,942.00	0.00	15,058.00	77
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.67	20,000.00	1,516.67	16,683.37	0.00	3,316.63	83
01-01-510-722	ADMIN: Audit	0.00	37,000.00	0.00	35,000.00	0.00	2,000.00	95
01-01-510-723	ADMIN: Other Professional Fees	2,928.00	20,000.00	162.50	5,325.00	0.00	14,675.00	27
01-01-510-736	ADMIN: Public Officials Liab.	0.00	8,400.00	0.00	8,141.00	0.00	259.00	97
01-01-510-750	ADMIN: Office Supplies & Expense	415.58	15,000.00	1,075.92	6,348.86	0.00	8,651.14	42
01-01-510-751	ADMIN: Postage	0.00	7,000.00	0.00	6,780.63	0.00	219.37	97

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-752	ADMIN: Advertising & Printing	489.28	15,000.00	2,843.68	7,095.68	0.00	7,904.32	47
01-01-510-753	ADMIN: Telephone	1,809.04	20,000.00	2,120.23	17,860.03	0.00	2,139.97	89
01-01-510-754	ADMIN: Miscellaneous Exp	182.43	3,000.00	1,103.91	1,103.91	0.00	1,896.09	37
01-01-510-755	ADMIN: Service Contracts	333.33	15,000.00	340.26	14,922.45	0.00	77.55	99
01-01-510-756	ADMIN: Equipment Rental	747.00	3,500.00	747.00	2,241.00	0.00	1,259.00	64
01-01-510-757	ADMIN: Building Utilities	1,022.91	25,000.00	787.93	17,292.86	0.00	7,707.14	69
01-01-510-758	ADMIN: Building Exp. & Repairs	411.08	15,000.00	342.99	7,975.26	0.00	7,024.74	53
01-01-510-759	ADMIN: Financial Exp	0.00	2,000.00	0.00	1,940.00	0.00	60.00	97
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	1,608.02	8,000.00	273.02	6,586.16	0.00	1,413.84	82
01-01-510-763	ADMIN: Civic Involvement	0.00	182,500.00	0.00	32,500.00	0.00	150,000.00	18
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	113,030.04	1,040,000.00	82,315.21	928,083.33	0.00	111,916.67	89
01-02-520-506	O&M: Management Salaries	15,200.00	202,000.00	15,504.00	182,172.00	0.00	19,828.00	90
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	0.00	118,000.00	0.00	105,383.00	0.00	12,617.00	89
01-02-520-602	O&M: FICA/SOCIAL SECURITY/MEDICARE	12,635.85	103,000.00	7,544.66	85,647.02	0.00	17,352.98	83
01-02-520-603	O&M: SUI/SDI/FLI	48.38	6,000.00	819.14-	5,699.61	0.00	300.39	95
01-02-520-604	O&M: Hospitalization Benefits	25,490.42	345,000.00	22,206.46	261,499.68	0.00	83,500.32	76
01-02-520-605	O&M: Vision, Dental & Rx	9,337.80	141,500.00	8,155.62	101,188.03	0.00	40,311.97	72
01-02-520-607	O&M: Sick/vac Payback	36,556.15	102,000.00	5,323.50	58,937.30	0.00	43,062.70	58
01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	7,872.14	0.00	127.86	98
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	0.00	40,000.00	676.00	24,681.67	0.00	15,318.33	62
01-02-520-731	O&M: General Liability/Auto Ins	0.00	27,500.00	0.00	22,128.00	0.00	5,372.00	80
01-02-520-732	O&M: Worker's Comp Insurance	0.00	53,000.00	0.00	44,263.00	0.00	8,737.00	84
01-02-520-733	O&M: Property/Insurance	0.00	46,500.00	0.00	46,939.00	0.00	439.00-	101
01-02-520-735	O&M: Fund Expense (JIF)	0.00	10,000.00	0.00	4,462.00	0.00	5,538.00	45
01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
01-02-520-755	O&M: Service Contracts	1,705.00	30,000.00	1,810.00	18,100.00	0.00	11,900.00	60
01-02-520-764	O&M: Station Utilities	11,743.04	175,000.00	10,785.51	146,373.00	0.00	28,627.00	84
01-02-520-765	O&M: Trash Removal	202.75	10,000.00	0.00	4,062.15	0.00	5,937.85	41
01-02-520-766	O&M: Oper & Maint Expense	1,622.96	31,000.00	4,100.34	24,866.74	0.00	6,133.26	80
01-02-520-767	O&M: Safety Expense	257.32	3,000.00	467.73	1,004.80	0.00	1,995.20	33
01-02-520-768	O&M: Landscaping	0.00	3,000.00	0.00	296.86	0.00	2,703.14	10
01-02-520-769	O&M: Vehicle & Repair Exp	480.64	20,000.00	85.96	14,964.80	0.00	5,035.20	75
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	0.00	30,000.00	0.00	18,193.67	0.00	11,806.33	61
01-02-520-771	O&M: Collection System Expense	1,086.14	60,400.00	1,790.22	55,083.85	0.00	5,316.15	91
01-02-520-772	O&M: Emergency Repairs	8,280.00-	140,000.00	0.00	153,010.00	0.00	13,010.00-	109
01-02-520-773	O&M: Emergency Station Repairs	20,293.96	143,000.00	0.00	18,201.88	0.00	124,798.12	13

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-774	O&M: Chemicals	0.00	5,725.00	0.00	0.00	0.00	5,725.00	0
01-02-520-775	O&M Permits & Licensing	0.00	6,000.00	0.00	1,711.00	0.00	4,289.00	29
01-03-600-001	Bond Debt (Principal)	0.00	45,550.00	0.00	45,542.36	0.00	7.64	100
01-03-600-002	Bond Debt (Interest)	0.00	5,925.00	0.00	5,681.75	0.00	243.25	96
	OPERATING FUND Expend Total	326,088.98	4,361,500.00	231,857.77	3,425,520.70	0.00	935,979.30	77
Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
01	OPERATING FUND	64,570.76	79,227.18	4,601,366.74	326,088.98	231,857.77	3,425,520.70	1,175,846.04

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
	Final Total	64,570.76	79,227.18	4,601,366.74	326,088.98	231,857.77	3,425,520.70	1,175,846.04

Superintendent's Report

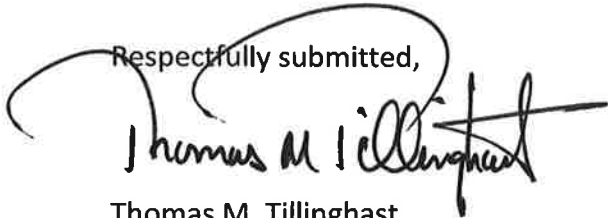
Meeting of December 10, 2019

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 23,690 feet of gravity sewer main. 991 feet was root cut and 7,129 feet was inspected using our CCTV equipment. We responded to 31 calls for service. The call breakdown is as follows:

Main Line stoppages:	2
Vent stoppages:	13
Station alarms:	8
Miscellaneous services:	8

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Thomas M. Tillinghast". The signature is written in a cursive style with a large, sweeping initial "T" and a horizontal line extending to the right.

Thomas M. Tillinghast
Superintendent

Mr. Orth wished everyone a Merry Christmas and reminded everyone that we will be closed Wednesday and Thursday, 12/25 and 12/26/19.

Correspondence:

1. Ltr from St of NJDEP re TWA for King Ave Pump Station.....11/12/2019
2. Progress Report from T & M re escrow accounts.....12/3/2019
3. Ltr from T & M notifying their inspection for Nelson Brittin Village.....12/6/2019

As there were no items of personnel or litigation, Mr. Lutz requested a motion to adjourn. Mr. Archible moved for adjournment. Mr. Ellis seconded the motion. All Commissioners present signified their approval saying aye.

Respectfully submitted,



Bill Orth, Secretary



State of New Jersey

Department of Environmental Protection
Division of Water Quality
Municipal Finance and Construction Element
P.O. Box 420, Mail Code 401-03D
Trenton, NJ 08625-0420
Fax: (609) 633-8165
www.state.nj.us/dep/dwq



CATHERINE R. McCABE
Commissioner

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

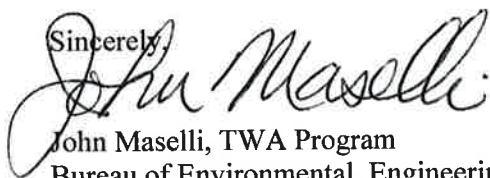
11/20/2019

William Orth
Pennsauken SA
1250 John Tipton Blvd.
Pennsauken, NJ 08110

RE: **NOTICE OF ADMINISTRATIVE COMPLETENESS**
TREATMENT WORKS APPROVAL APPLICATION NO. 19-0485
King Ave. Pump Station
Pennsauken Twp
Camden County

The Department received a treatment works approval application on **10/30/2019** for the above referenced project. This letter confirms **administrative completeness** of the application.

This application has been forwarded for technical review. Please be aware that you may be required to submit additional information during the technical review process of this application. **If you have any questions pertaining to this application, please contact the Bureau of Environmental, Engineering & Permitting by calling (609) 984-4429.** Please have the application number available when making an inquiry and you will be connected to the assigned review engineer.

Sincerely,

John Maselli, TWA Program
Bureau of Environmental, Engineering & Permitting

cc: T & M Assoc.



| YOUR GOALS. OUR MISSION.

December 3, 2019

Mr. William F. Orth, Executive Director
 Pennsauken Sewerage Authority
 1250 John Tipton Boulevard
 Pennsauken, NJ 08110

Re: Monthly Progress Report – November 2019

INFRASTRUCTURE IMPROVEMENT PROJECTS

King Avenue Pump Station Force Main Extension (PNSA00115)

A Notice of Administrative Completeness for the King Avenue Pump Station Improvements & Force Main Extension NJDEP Treatment Works Approval (TWA) application was received on November 20th. T&M will periodically follow-up on the status of the application with the NJDEP during their technical review process.

Pump Station Improvement Projects

A written report presenting the probable costs to the Authority for the improvements to each of the seven wastewater pump stations was submitted to the Authority on November 27th. T&M will meet with Authority personnel to review the report and determine next steps in order to move forward with advancing the design of the pump station upgrades.

SEWER CONNECTION APPLICATIONS

Haddon Point Phase 1 (PNSAR0070 / PNSAI0070)

No Change - All sanitary sewer mains have been installed and were tested on September 19 and 20, 2018.

		Amount	Paid to Date
Application Fee		\$15.00	\$15.00
Escrow Fee		\$2,500.00	\$2,500.00
Connection Fee		\$167,380.00	Bldg. #'s 2-5 \$63,304.00 Bldg. #1 + Clubhouse <u>\$29,140.00</u> \$92,444.00
Performance Bond		\$119,808.00	Waived
Maintenance Bond		\$9,984.00	Pending



Haddon Point Phase 2 (PNSAR0070 / PNSAI0070)

No Change - Contractor began work in Phase 2 on April 15, 2019 installing 8” PVC sanitary sewer pipe and manholes. Work began at the basin and continued west towards the sanitary sewer main installed in Phase 1. The contractor made the connection to the main in Phase 1 and performed the air pressure test and the mandrel tests on the new pipe on May 13th. Each run of pipe passed both tests.

The Contractor still needs to install the remaining sanitary sewer utilities on the northern half of Phase 2. We estimate roughly 50% of the sanitary pipe and manholes have yet to be installed. The Contractor will notify T&M prior to returning to the site to complete the installation.

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$121,426.00	Bldg. #1, 5 units \$3,666.00 Bldg. #2, 6 units <u>\$3,840.00</u> \$7,506.00
Performance Bond	\$119,808.00	Waived
Maintenance Bond	\$9,984.00	Pending

Aluminum Shapes, LLC (PNSAR0080)

No Change - Re-construction connection and installation of a flume and data recorder to meter the flow. The re-construction connection will cross River Road/County Road 543 which will require Camden County approval.

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$1,275.00	Pending
Performance Bond	\$21,528.00	Pending
Maintenance Bond	\$1,794.00	Pending

Nelson Brittin Village (PNSAR0090)

No Change – The Contractor has finished construction on Buildings 9 & 10 and the sanitary sewer laterals to those buildings have been installed. The connection to the existing sanitary manhole in the NJDOT ROW was made on October 23rd. Sanitary M.H. #1 located along the Federal Street Overpass that was used for the connection of the new 8” PVC sanitary sewer pipe to the existing 20” cast iron sanitary sewer pipe was installed months before the connection was made. All sanitary sewer utility installation is now 100% complete. Roughly 50% of the pipes have passed the air pressure and mandrel tests to date.



	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$43,589.18	\$43,589.18
Performance Bond	\$225,678.00	Posted
Maintenance Bond	\$18,806.50	Pending

Stonegate Phase 2 (PNSAR0100)

No Change – Connection to the sanitary sewer manhole located in the intersection of Witherspoon and Sinkinson Avenues was made on January 2, 2019. A new manhole was installed north of the existing manhole to re-route the sewer main around existing utilities as per the change of plan. The sanitary sewer pipe was installed from the new manhole to another new manhole installed near the entrance to the parking lot and pipe was installed on site and capped. The building is still under construction, but the sanitary sewer connection has been made to the building. Air pressure and mandrel tests for the sanitary sewer were performed back in January 2019. All sanitary sewer installation and testing is complete.

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$42,630.50	\$42,630.50
Performance Bond	\$13,636.00	Not required
Maintenance Bond	\$1,136.33	\$1,136.33

Zippy's Carwash (PNSAR0110)

No Change - The contractor made the sanitary sewer connection and installed on-site sanitary sewer pipe on June 27th and June 28th. The Oil/Water Separator Tank and Settling Tank System were installed the previous week. All on-site sanitary sewer work is complete. The building is currently under construction and the sanitary sewer connection will be made when the building is complete.

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$8,918.00	\$8,918.00
Performance Bond	Not required	Not required
Maintenance Bond	Not required	Not required

Hospitality Suites (PNSAR0120)

No Change - A final Inspection was performed on January 23, 2019. The sanitary sewer connection was made on August 10, 2018.



	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Change of Use Fee	\$30,251.13	\$30,251.13
Performance Bond	\$11,134.80	Letter of credit
Maintenance Bond	\$1,000.00	Posted

Temerity Alliance Pennsauken Warehouse LLC (PNSAR0130)

An application was received on November 8, 2019 and reviewed by T&M. A review letter dated November 20, 2019 was issued and a subsequent phone call followed with the applicants Engineer to discuss the review comments.

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	Pending	Pending
Performance Bond	Pending	Pending
Maintenance Bond	Pending	Pending

If you should have any questions or require additional information, please do not hesitate to call.

Very truly yours,

T&M ASSOCIATES

Jeffrey B. Winegar, P.E.
Group Manager

Edwin J. Steck, P.E., C.M.E.
Senior Vice President

Cc: Thomas M. Tillinghast, Superintendent (*via email*)
Marco DiBattista, Treasurer (*via email*)



YOUR GOALS. OUR MISSION.

December 6, 2019

Pennsauken Township Construction & Code Office
5605 N. Crescent Boulevard
Pennsauken, NJ 17110

Re: **TCO for Buildings #1, #2, #3, #4 and Clubhouse**
Nelson Brittin Village
Proposed Redevelopment of S.F.C. Nelson V. Brittin Reserve Center
VOADV Property, Inc.
3911 Federal Street
Plate 45, Lot 2
PTPBR2650

Dear Mr. Burgin:

Our office has inspected the site work at this project and at this time we are satisfied that all work required for these buildings have been properly installed subject to the following:

- Township code officials review
- PSA approval of work and sign off of Connection fees as may be required.
- MPWC approval of work and sign off of Connection fees as may be required

We recognize that certain improvements have not as yet been installed (final paving) but that this will be completed in the near future before other buildings are approved. Only after all work is completed and approved will we recommend full CO's for the buildings.

Should you have any questions regarding these comments, please do not hesitate to contact this office.

Very truly yours,

T&M ASSOCIATES

Douglas A. White, P.E., CME
Planning Board Engineer

DW:kd
G:\Projects\PTPB\R2650\Correspondence\PTPBR2650_RJ_Nelson Brittin Village 10-31-19_CO-Bldg-03-04.doc

cc: Gene Padalino
Frank Piarulli, Esquire, P.B. Solicitor
VOADV Property, Inc.
Jefferis Engineering Associates, LLC
Pennsauken Sewerage Authority
Merchantville-Pennsauken Water Commission