

The Secretary Mr. Orth called the meeting of the Pennsauken Sewerage Authority to order at 6:45 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Orth stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

The Secretary asked for a roll call. The following Commissioners were present:

Mr. Gregory Schofield
Mr. Roy Bundy
Mr. James Cummings
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director
Ms. Robin Fair, Treasurer
Mr. Thomas M. Tillinghast, Superintendent
Mr. David Luthman, Solicitor

Absent was:

Mr. Oren Lutz

The Secretary opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Cummings and carried to close the public portion of the meeting.

The minutes of the regular meeting from November 20, 2012 were presented for approval.

A motion was made by Mr. Schofield, seconded by Mr. Pennestri to approve the meeting minutes as presented. All Commissioners present signified their approval saying aye. The minutes stand approved.

The Secretary stated the amount of bills to be paid tonight is \$280,563.10

Mr. Cummings moved to pay the bills as presented, seconded by Mr. Pennestri. On roll call Mr. Schofield abstained. All remaining Commissioners present voted yes. The motion to pay the bills carried.

See Bill List Attached

DECEMBER 18, 2012

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE: \$280,563.10

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 11/21/12 to 12/18/12
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
OPER MAN WIRE	OPERATING	MANUAL WIRES/TRANS			
652	11/26/12	PETTY PETTY CASH		11/30/12	1347
12-00468	petty cash		190.53		
653	11/27/12	PAYROLL PAYROLL ACCOUNT		11/30/12	1348
P2-00309	PAYROLL W/E 11/25/12		66,189.72		
654	12/04/12	PAYROLL PAYROLL ACCOUNT			1352
P2-00320	PAYROLL W/E 12/2/12		39,871.83		
655	12/11/12	PAYROLL PAYROLL ACCOUNT			1354
P2-00325	PAYROLL W/E 12/9/12		28,889.80		
656	12/18/12	PAYROLL PAYROLL ACCOUNT			1356
P2-00331	PAYROLL W/E 12/16/12		29,873.87		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	5	0	165,015.75	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	5	0	165,015.75	0.00

OPERATING	operating cash				
23992	11/29/12	60960000 AMY TRAN & JAVIER MATTEO			1350
12-00470	OVERPYMT REFUND: 5428 TERRACE		81.00		
23993	11/29/12	COMCAST COMCAST			1350
12-00056	CABLE & INTERNET 10/23-11/22		162.89		
23994	11/29/12	ROTO ROTO-ROOTER SERVICES COMPANY			1350
12-00469	LEND-A-HAND @ 46646 ROOSEVELT		7,276.00		
23995	11/29/12	SAR SAR AUTOMOTIVE EQUIPMENT			1350
12-00373	CONCRETE BASE @ 73 & REMINGTON		2,090.00		
12-00471	EMGY @ COVE/COLLINS/WYNDAM RDS		12,121.00		
12-00472	EMGY REPAIR @ 44TH & WESTFIELD		1,907.00		
12-00473	EMGY @ BROWNING RD & CAMDEN AV		7,990.00		
			24,108.00		
23996	11/29/12	UNUMLIFE UNUM LIFE INSUR CO OF AMERICA			1350
12-00109	#LAN684507:DIRECTOR'S DISAB PL		360.53		
23997	12/03/12	60475000 MELVIN D. SELLERS			1351
12-00475	OVERPAYMENT REFUND		742.11		
23998	12/18/12	7OIL 7 OIL COMPANY INC			1358
12-00489	DIESEL FUEL DLVR'D 11/13/12		372.25		
23999	12/18/12	ABCON AB-CON EXTERMINATING INC.			1358
12-00008	2012 EXTERMINATING & CONTRACT		28.00		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING		operating cash	Continued		
24000	12/18/12	ALLRISK ALL RISK PROPERTY DAMAGE EXPRT			1358
12-00460		CLEAN/DISINFECT ADM BLDG	2,400.00		
24001	12/18/12	ATT AT&T CORPORATION			1358
12-00092		LOCAL/LONG DISTANCE THRU 11/4	960.01		
24002	12/18/12	BOWMAN BOWMAN & COMPANY, LLP			1358
12-00508		ASSISTANCE W/BUDGET/RATE HRG	1,118.00		
24003	12/18/12	BP BP ENVIRONMENTAL SERVICES, INC			1358
12-00209		DUMPSTER REMOVAL ON 4/12/12	609.65		
24004	12/18/12	BURLTIME COURIER TIMES, INC.			1358
12-00501		RATE HRG/BIDS/RFQ AUDITOR ADS	229.20		
24005	12/18/12	CED Consolidated Elec Dist, Inc.			1358
12-00507		ELECTRIC PRTS FOR STA REPAIRS	151.50		
24006	12/18/12	CIARROCC BENITO & NICOLINA CIARROCCHI			1358
12-00020		2012 MEDICAL B COVERAGE	92.20		
24007	12/18/12	CINTAS CINTAS FIRST AID & SAFETY			1358
12-00048		RESTOCK CABINET	132.40		
24008	12/18/12	COURIER COURIER POST/DAILY JOURNAL			1358
12-00485		SEWER REHAB NOTICE TO BIDDERS	123.75		
12-00488		PUBLIC NOTICE (QUALIFICATIONS)	64.35		
			<u>188.10</u>		
24009	12/18/12	DAILYNEW DAILY NEWS			1358
12-00498		DAILY NEWS M-F, THRU 12/19/13	187.20		
24010	12/18/12	DELTA DELTA DENTAL OF NJ, INC.			1358
12-00018		2012 DENTAL PLAN FOR ADM/O&M	3,614.88		
24011	12/18/12	DONSAUTO Don's westfield Auto Sply, Inc			1358
12-00493		PURCHASES MONTH OF NOVEMBER	629.61		
24012	12/18/12	DYNAMICA DYNAMIC AUTO CENTRE			1358
12-00476		REPAIR REMOTE STARTER: TRK 701	80.00		
24013	12/18/12	FAIR ROBIN FAIR			1358
12-00491		REIMBURSEMENT:ADOBE SFTWR FEES	159.86		
24014	12/18/12	FONTANAS Fontana's Auto Repair Inc.			1358
12-00467		REPLACE COOLANT MANIFOLD #701	375.00		
24015	12/18/12	GALETON GALETON, INC.			1358
12-00480		6DZ WORK/16 PAIR WINTER GLOVES	192.24		
24016	12/18/12	GOV GOVCONNECTION, INC.			1358
12-00456		QUOTE #23305829.01 MISC SPLYS	467.96		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING		operating cash	Continued		
24017	12/18/12	GOVDEALS GOVDEALS, INC.			1358
12-00503	(2)	AUCTION FEES; OCT & NOV 12	290.50		
24018	12/18/12	GRAINGER W.W. GRAINGER, INC.			1358
12-00499	(2)	FANS FOR VFD'S	237.60		
24019	12/18/12	GUYS GUY'S BRAKE SERVICE			1358
12-00487		PARTS FOR TRUCK #705	179.32		
24020	12/18/12	HELMRICH HELMRICH TRANS SYSTEM, INC.			1358
12-00459		DIAGNOSE/REPAIR TRUCK #708	1,623.45		
24021	12/18/12	HESS HESS CORPORATION			1358
12-00061		NATURAL GAS	412.40		
12-00075		NJ ENERGY CHOICE 1/6-2/3/12	<u>4,082.09</u>		
			4,494.49		
24022	12/18/12	IMAG OCE N. AMERICA DOC PRNTG SYS			1358
12-00095		ACCOUNTS: 269670 & 249606	267.73		
24023	12/18/12	INGRAM WILLIAM INGRAM			1358
12-00022		2012 MEDICAL B COVERAGE	46.10		
24024	12/18/12	LEE LEE AUTO SUPPLY, INC.			1358
12-00494		PURCHASES MONTH OF NOVEMBER	51.15		
24025	12/18/12	LUTHMAN DAVID A. LUTHMAN			1358
12-00023		LEGAL COUNSEL YEAR OF 2012	1,516.63		
24026	12/18/12	MACANANY PATRICIA MACANANY			1358
12-00035		2012 HEALTH COVERAGE	308.05		
24027	12/18/12	MM Municipal Maintenance Co. Inc.			1358
12-00495		DELAIR PUMP STA #1 6/22-9/10	29,091.33		
24028	12/18/12	NATBATRY NATIONAL BATTERY COMPANY			1358
12-00482		VEHICLE PARTS	41.85		
24029	12/18/12	NJAWSTA NEW JERSEY AMERICAN WATER CO			1358
12-00065		WATER SERVICE @ PUMP STATIONS	77.48		
12-00066		USAGE/BASE CHRG #18-1714225-8	<u>59.17</u>		
			136.65		
24030	12/18/12	OCC ONE CALL CONCEPTS, INC.			1358
12-00076		MARK OUTS - OCTOBER 2012	139.24		
24031	12/18/12	PBENNETT PAULINE BENNETT			1358
12-00019		2012 MEDICAL B COVERAGE	46.10		
24032	12/18/12	PDOYLE PATRICK J. DOYLE			1358
12-00021		2012 MEDICAL B COVERAGE	46.10		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING		operating cash	Continued		
24033	12/18/12	PHILA PHILA. BUSINESS FORMS INC.			1358
12-00477		2,000 PAYROOL CHECKS	469.30		
24034	12/18/12	PITNEYME PITNEY BOWES			1358
12-00152		POSTAGE MCHN LEASE #1992602	924.00		
24035	12/18/12	PSEG PUBLIC SERVICE ELEC & GAS CO.			1358
12-00509		MONTHLY UTILITY: 17 ACCOUNTS	14,341.20		
24036	12/18/12	REMING REMINGTON VERNICK ARANGO ENGNR			1358
12-00502		INVESTIGATION/PUMP STA ODOR	152.00		
24037	12/18/12	REPUBLIC REPUBLIC SERVICES OF NJ, LLC			1358
12-00016		2012 DUMPSTER RENTAL JAN-DEC	622.84		
24038	12/18/12	SCHWER SCHWERING HARDWARE, INC.			1358
12-00483		MISC SPLYS PURCHASED MTH: NOV	64.22		
24039	12/18/12	SIEMENS SIEMENS WATER TECH CORPORATION			1358
12-00423		AIR SCRUBBER SYS'S SRVC CNTRCT	1,526.00		
24040	12/18/12	SPRING SPRINGTIME INC.			1358
12-00014		2012 COOLER RENTAL & MAINT	29.99		
12-00479		COFFEE SPLYS ORDERED 11/28/12	<u>144.36</u>		
			174.35		
24041	12/18/12	TIRE TIRE WORLD			1358
12-00504		FIX FLAT/REPLC WHEEL TRK #702	200.00		
24042	12/18/12	TM T&M ASSOCIATES			1358
12-00484		CNG FLEET/RIVER&43RD/GENERAL	6,642.25		
12-00506		FROSTHFR LINING & GEN'L ENGNRG	<u>846.33</u>		
			7,488.58		
24043	12/18/12	TWPPENN TOWNSHIP OF PENNSAUKEN			1358
12-00481		TRAFFIC CONTROL REIMBURSEMENT`	3,825.00		
24044	12/18/12	UNUM UNUM LIFE INSUR CO OF AMERICA			1358
12-00017		ANNUAL LIFE/DISABIL: O&M/ADM	709.20		
24045	12/18/12	VAL VAL ASSOC. LABORATORY, INC.			1358
12-00113		SULFIDE/SAMPLING TESTING	386.00		
24046	12/18/12	VALLETT RICHARD B. VALLETT, JR.			1358
12-00007		COMPUTER SUPPORT 12/15-1/9/12	500.00		
24047	12/18/12	VANGUARD VANGUARD CLEANING SYSTEM			1358
12-00015		WKLY CLNG/FLOORS/CARPETS	225.00		
24048	12/18/12	VERIZON VERIZON WIRELESS			1358
12-00102		WIRELESS CHARGES: 1/11-2/10/12	472.50		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING operating cash Continued					
24049	12/18/12	WBMASON W.B. MASON CO., INC.			1358
12-00458		SHARP EL-1197 PIII CALCULATOR	84.98		
24050	12/18/12	WESTMONT WESTMONT HARDWARE, INC.			1358
12-00492		PURCHASE SPLYS MONTH OF NOV	147.30		
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
		Checks:	59	0	115,547.35 0.00
		Direct Deposit:	0	0	0.00 0.00
		Total:	59	0	115,547.35 0.00
Report Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
		Checks:	64	0	280,563.10 0.00
		Direct Deposit:	0	0	0.00 0.00
		Total:	64	0	280,563.10 0.00

Fund Description	Fund	Budget Total	Revenue Total
OPERATING FUND	2-01	280,563.10	0.00
Total of All Funds:		<u>280,563.10</u>	<u>0.00</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
OPERATING FUND	2-01	280,563.10	0.00	0.00	0.00	280,563.10
Total of All Funds:		<u>280,563.10</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>280,563.10</u>

Approval of Utility Bill Adjustment #'s 1703, 1717 and Utility Balance Adjustment #'s 7634, 7660, 7661 & 7663.

Mr. Schofield moved for the approval of adjustments while Mr. Bundy seconded the motion. On roll all Commissioners present voted yes to approve the adjustments.

See Journals Attached

The Secretary moved to Old Business.

Resolution No. 12-40 Authorization of a Budget Transfer for F/Y 2012. was presented.

A motion was made by Mr. Pennestri to approve the Budget Transfer. It was seconded by Mr. Cummings. On roll call all Commissioners present voted yes to pass the resolution.

See Resolution No. 12-40

Resolution No. 12-41 Adoption of the F/Y 2013 Budget was presented.

Mr. Cummings made a motion to approve the adoption of the 2013 Budget. Mr. Schofield seconded the motion. All Commissioners present voted yes on roll call.

See Resolution No. 12-41

The Secretary moved to New Business.

Resolution No. 12-42 Authorizing Commercial Utility Consultants, Inc. to Investigate Electric and Gas Procurement on behalf of the Pennsauken Sewerage Authority was presented.

A motion was made by Mr. Schofield, seconded by Mr. Cummings. On roll call all Commissioners present voted yes.

See Resolution No. 12-42

The Secretary asked the Treasurer, Robin Fair, for her report.

See Treasurer's Report

The Secretary asked for the Superintendent's, report.

See Superintendent's Report

The Secretary accepted the written reports of the Engineers.

See Report from Dennis Yoder
See Report from Jeff Winegar

	Code	# Entries	Flat	Excess	Total
Sewer Bill	s10	1	43.50-	0.00	43.50-
Sewer Bill	s11	1	21.75	0.00	21.75
				Total Sewer Bill:	21.75-
				Total Sewer:	21.75-
Entries:		<u>2</u>		Total of All Codes:	<u>21.75-</u>

Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
51102002-0 PEREZ, FELIX	Sewer	s10	B	12	4	43.50-	0.00	43.50-	s/c rate	N		11/21/12	1
51102002-0 PEREZ, FELIX	Sewer	s11	B	12	4	21.75	0.00	21.75	s/c rate	N		11/21/12	2

Batch: DEBORAH	Updated Billings:	2 Flat:	21.75-	EXC:	0.00	Ref Num:	1703
	Updated Deductions:	0 Flat:	0.00	EXC:	0.00		
	Total Entries:	2 Flat:	21.75-	EXC:	0.00	Total Updated:	21.75-

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S11	2	21.75-	0.00	21.75-
				Total Sewer:	21.75-
Entries:		<u>2</u>		Total of All Codes:	<u>21.75-</u>

Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate Flag	Date	Seq
51277000-0 SKALSKI, EDWARD	Sewer	S11	B	12	4	43.50-	0.00	43.50-	S/C RATE	N	12/13/12	1
51277000-0 SKALSKI, EDWARD	Sewer	S11	B	12	4	21.75	0.00	21.75	S/C RATE	N	12/13/12	2

Batch: DEBORAH	Updated Billings:	2 Flat:	21.75-	Exc:	0.00	Ref Num:	1717
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	2 Flat:	21.75-	Exc:	0.00	Total Updated:	21.75-

November 29, 2012
10:11 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

		----- Principal -----						
Code Type	Description	Count	Arrears/Other	2011	2012	Future	Penalty	Total
402	Balance Adjustment							
	Refund Overpayment	<u>1</u>	<u>0.00</u>	<u>1,777.08</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,777.08</u>
	Sewer Totals:	1	0.00	1,777.08	0.00	0.00	0.00	1,777.08
Grand Totals:		<u>1</u>	<u>0.00</u>	<u>1,777.08</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,777.08</u>

November 29, 2012
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PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name			Transaction Type							
90328004-0	Sewer	402		11 4	1,777.08	0.00	1,777.08	REFUND OVERAGE	11/29/12	1
GENESIS HEALTH VENT			Balance Adjustment							

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 1 Updated Principal: 1,777.08 Updated Penalty: 0.00 Ref Num: 7634

Batch: DEBORAH Updated Entries: 1 Updated Principal: 742.11 Updated Penalty: 0.00 Ref Num: 7660

Code Type Description	Count	Arrears/Other	Principal			Penalty	Total
			2011	2012	Future		
102 Refund Overpayment							
Refund Overpayment	1	742.11	0.00	0.00	0.00	0.00	742.11
Sewer Totals:	1	742.11	0.00	0.00	0.00	0.00	742.11
Grand Totals:	1	742.11	0.00	0.00	0.00	0.00	742.11

Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
					Transaction Type					
60475000-0 SELLERS, MELVIN D.	Sewer	102			742.11	0.00	742.11	overpayment refund	12/05/12	1
					Refund Overpayment					

Code	Type	Description	Count	Principal			Penalty	Total
				Arrears/Other	2011	2012		
105		Balance Adjustment						
		Cancel Charges	4	31,598.16-	0.00	0.00	0.00	31,598.16-
		Sewer Totals:	4	31,598.16-	0.00	0.00	0.00	31,598.16-
Grand Totals:			4	31,598.16-	0.00	0.00	0.00	31,598.16-

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
		Transaction Type								
90253000-0	Sewer	105		08 1	6,210.90-	0.00	6,210.90-	REMOVE BKY CHARGES	12/05/12	1
		ALUMINUM SHAPES BKY			Balance Adjustment					
90253000-0	Sewer	105		08 2	8,148.50-	0.00	8,148.50-	REMOVE BKY CHARGES	12/05/12	2
		ALUMINUM SHAPES BKY			Balance Adjustment					
90253000-0	Sewer	105		08 3	8,629.46-	0.00	8,629.46-	REMOVE BKY CHARGES	12/05/12	3
		ALUMINUM SHAPES BKY			Balance Adjustment					
90253000-0	Sewer	105		08 4	8,609.30-	0.00	8,609.30-	REMOVE BKY CHARGES	12/05/12	4
		ALUMINUM SHAPES BKY			Balance Adjustment					

Batch: DEBORAH	Updated Entries:	4	Updated Principal:	31,598.16-	Updated Penalty:	0.00	Ref Num:	7661
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December 6, 2012
08:13 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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Code Type	Description	Count	Arrears/Other	Principal			Penalty	Total
				2011	2012	Future		
105	Balance Adjustment							
	Cancel Charges	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>43.50-</u>	<u>0.00</u>	<u>0.00</u>	<u>43.50-</u>
	Sewer Totals:	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>43.50-</u>	<u>0.00</u>	<u>0.00</u>	<u>43.50-</u>
	Grand Totals:	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>43.50-</u>	<u>0.00</u>	<u>0.00</u>	<u>43.50-</u>

December 6, 2012
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PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name			Transaction	Type						
70113000-0	Sewer	105		12 4	43.50-	0.00	43.50-	Fire	12/06/12	1
CLEMENTS, ROBERT					Balance Adjustment					

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PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 1 Updated Principal: 43.50- Updated Penalty: 0.00 Ref Num: 7663

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AUTHORIZING A BUDGET TRANSFER FOR F/Y 2012**

WHEREAS, the Pennsauken Sewerage Authority having met in regular session on December 18th, 2012; and

WHEREAS, the Authority budget for the year ending December 31, 2012 was adopted on the 13th day of December, 2011; and

WHEREAS, N.J.A.C. 5:31-2.8 provides that all amendments to the budget shall be approved and adopted by resolution of the Authority, passed by not less than a majority of the full membership; and

WHEREAS, the Authority's Treasurer has found it necessary to increase certain line items and recommends amendments to its budget for fiscal year ending December 31, 2012 and

WHEREAS, the Treasurer has determined there are funds in excess of amounts required to meet expenditures through the end of the fiscal year in certain line items.

NOW, THEREFORE, BE IT RESOLVED that the following transfers be made to the adopted budget of the Pennsauken Sewerage Authority for its fiscal year ending December 31, 2012

Operating Appropriations:	Budgeted	To	From
Management	227,000.00	5,500.00	
Office Administration	225,000.00	18,500.00	
PERS	85,000.00		4,000.00
Social Security Tax	44,000.00		3,000.00
Unemployment/Disability	5,500.00		1,000.00
Health Ins	91,000.00		4,000.00
Vision/Dental/Rx/Life	49,000.00		5,000.00
Sicktime Sellback	66,000.00		5,000.00
Legal Fees	5,000.00		4,000.00
Other Professional Fees	8,000.00	5,000.00	
Postage	18,000.00		2,000.00
Telephone Expenses	24,000.00		5,000.00
Service Contracts	10,000.00	1,000.00	
Building Utilities	37,000.00		12,000.00
Financial Exp	6,200.00		2,000.00
O&M Mgmt Salaries	255,000.00		5,000.00
O&M PERS	85,500.00		3,000.00
O&M Sicktime Sellback	94,000.00		5,000.00
Uniform & shoe Exp	8,000.00		5,000.00
Engineering Fees	20,000.00	15,000.00	
Ins - General Liability	25,500.00		500.00
Workers Comp	50,000.00		2,500.00
Fund Exp	10,000.00		5,500.00
Uninsured Liabilities	10,000.00		5,000.00
Service Contracts	30,000.00		15,000.00
Utilities - Pumping Stations	230,000.00		20,000.00
Landscaping	8,000.00	500.00	
Fuel, Oil & Mileage Exp	40,000.00	8,000.00	
Collection System Exp	45,000.00	20,000.00	
Emergency Repairs	100,000.00	20,000.00	
Emergency Station Repairs	90,000.00	20,000.00	
Total:		113,500.00	113,500.00

BE IT FURTHER RESOLVED that two certified copies of this complete amendment and resolution be filed forthwith with the Director of the Division of Local Government Services for his certification of the Authority budget so amended.

CERTIFICATION

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the governing body on the 18th day of December, 2012.


Bill Orth, Secretary

ROLLCALL:

Mr. Lutz – Absent

Mr. Schofield – Yes

Mr. Bundy – Yes

Mr. Cummings – Yes

Mr. Pennestri – Yes

ADOPTED: December 18, 2012

2013

PENNSAUKEN SEWERAGE AUTHORITY

**AUTHORITY ADOPTED SEWER BUDGET
RESOLUTION**

FISCAL YEAR: FROM JANUARY 1, 2013 TO DECEMBER 31, 2013

WHEREAS, the Annual Budget and Capital Budget/Program for the Pennsauken Sewerage Authority for the fiscal year beginning January 1, 2013 and ending December 31, 2013, has been presented for adoption before the governing body of the Pennsauken Sewerage Authority at its open meeting of December 18, 2012; and


WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$3,639,000 Total Appropriations, including any Accumulated Deficit, if any, of \$3,832,368 and Total Unrestricted Net Assets utilized of \$193,368; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$215,000 and Total Unrestricted Net Assets planned to be utilized of \$215,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Pennsauken Sewerage Authority at an open public meeting held on December 18, 2012 that the Annual Budget and Capital Budget/Program of the Pennsauken Sewerage Authority for fiscal year beginning January 1, 2013 and ending December 31, 2013 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



 (Secretary)
 December 18, 2012

 (Date)

Recorded Vote

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Oren Lutz				x
Gregory E. Schofield	x			
Roy Bundy	x			
James Cummings	x			
James Pennestri	x			

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AUTHORIZING COMMERCIAL UTILITY CONSULTANTS, INC. TO INVESTIGATE
ELECTRIC AND GAS PROCUREMENT ON BEHALF OF THE
PENNSAUKEN SEWERAGE AUTHORITY**

WHEREAS, Commercial Utility Consultants, Inc. ("CUC"), with its principal of business located at 1556 McDaniel Drive, Westtown Business Center, West Chester, Pennsylvania, engaged in the business of conducting an analysis of utility bills for governmental entities as well as commercial and residential consumers, to determine whether such entities and/or consumers can realize savings through a competitive procurement of energy services from alternate energy suppliers; and

WHEREAS, the State of New Jersey has enacted a regulatory scheme designed to encourage and support energy aggregation for the purchase of electric and gas utility services (N.J.A.C.14:4-6.1 et seq.); and

WHEREAS, CUC has registered with the State of New Jersey, Board of Public Utilities, to conduct business therein as an energy agent (EA-0171) and private aggregator (PA-0109), and in connection therewith, CUC has been authorized by the State of New Jersey, Department of Community Affairs, Division of Local Government Services, as an approved vendor to offer its generation services pursuant to the Local Unit Electronic Technology Pilot Program (P.L. 2001, c. 30); and

WHEREAS, the Pennsauken Sewerage Authority purchases electric services for the operation of its facilities and desires to determine whether the Authority can realize a savings on such energy expenses through competitive procurement of such costs.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Pennsauken Sewerage Authority hereby authorizes Commercial Utility Consultants, Inc. to investigate energy proposals for alternative energy suppliers, at no cost or obligation to the Authority.

BE IT FURTHER RESOLVED, that the Chairman of the Authority and the Secretary of the Authority are hereby authorized to execute any and all documents in connection therewith.



Bill Orth, Secretary

ROLLCALL:

Mr. Lutz – Absent

Mr. Schofield – Yes

Mr. Bundy – Yes

Mr. Cummings – Yes

Mr. Pennestri – Yes

ADOPTED: December 18, 2012

1. Commercial monthly billing totaled \$21,961.57.
2. Principal lend-a-hand balances as of October 31, 2012:
 - a. Madeline Rawle (deceased) - \$6,813.97
 - b. Dorothy Brittin - \$6,372.96
 - c. Dawn Peluso - \$1,461.40
 - d. Jacklyn Schonewolf - \$2,240.06
 - e. Robert Ingram - \$6,606.90
 - f. Robert Davis - \$538.92
 - g. Karen Muse - \$837.19
 - h. Adria Cruz - \$3,853.13
 - i. Carmen Jimenez - \$2,155.95
 - j. Valerie Newman - \$7,276.00
3. Investments under Trustee Accounts:

\$180,000.00 CD @ First Colonial Bank .75% - Matures 7/24/13
\$170,000.00 CD @ Susquehanna Bank 2% - Matures 4/21/14
\$150,000.00 CD First Colonial Bank .75% - Matures 7/24/13
\$50,000.00 CD First Colonial Bank .75% - Matures 7/24/13
\$150,000.00 CD Susquehanna Bank 1.10% - Matures 5/03/13
\$29,213.39 Money Market
4. Financial Reports are attached.

Respectfully submitted,



Robin Fair
Treasurer

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2012 - DECEMBER 31, 2012
FOR MONTH OF NOVEMBER 2012

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,200,000.00	\$ 120,448.26	\$ 1,903,246.46	\$ (406.33)	\$ 2,212,858.13
4004 COMMERCIAL	1,105,000.00	\$ 193,297.55	\$ 1,068,953.09	\$ 29,544.67	\$ 967,369.98
4005 PENALTY	28,000.00	\$ 2,442.31	\$ 26,308.13	\$ 3,752.27	\$ 37,550.02
4002 MERCH	176,000.00		\$ 91,915.36	\$ -	\$ 91,915.36
4003 C/H	25,000.00		\$ 24,433.00	\$ -	\$ 24,433.00
4012 OTHER INCOME	5,000.00	\$ 4,673.00	\$ 90,659.21		\$ 90,659.21
4013 INVEST INT	8,000.00	\$ 24.36	\$ 1,734.16		\$ 1,734.16
4014 TRUSTEE INT	30,000.00		\$ 5,011.40		\$ 5,011.40
4016 PERMITS (RES)	20,000.00	\$ 300.00	\$ 1,800.00		\$ 1,800.00
4019 PERMITS (COMM)	50,000.00		\$ 60,204.72		\$ 60,204.72
4021 PERMITS (MERCH)	1,000.00		\$ -		\$ -
4017-18 -FILING-INSP	1,000.00		\$ 30.00		\$ 30.00
4020-JIF INS PREMIUM	10,000.00		\$ -		\$ -
4050 INT./NOTES PAY.	1,000.00	42.48	\$ 195.01		\$ 195.01
Anticipated Balance	90,668.00				
TOTALS	3,750,668.00	321,227.96	3,274,490.54	32,890.61	3,493,760.99
		<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS		\$ 165,000.00	\$ -	\$ 45,031.60	
NJEIT - STIMULUS PROJECTS			0	8035.95	
CAPITAL BUDGET		\$ 165,000.00	\$ -	\$ 53,067.55	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$134,813.60
PAYROLL	\$2,198.97
REVENUE	\$ 17,569.95
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 52,810.89
R & R	\$ 254,658.49
GENERAL	\$ 404,174.06

Range of Revenue Accounts: 2-01-00-410-000 to 2-01-00-430-001 Current Period: 11/01/12 to 11/30/12
 Range of Budget Accounts: 2-01-01-510-501 to 2-01-03-600-002 Year To Date As Of: 11/30/12 Prior Year: 11/01/11 to 11/30/11
 Skip Zero YTD Activity: No Include Non-Budget Accounts: No Department Page Break: No Subtotal Budget CAFR: No Subtotal Budget Department: No
 Include Non-Antic Accounts: Yes Subtotal Revenue CAFR: No Subtotal Revenue Department: No

Anticipated = Adopted + Amended
 Excess/Deficit = YTD Revenue - Anticipated + Cancel
 Budgeted = Adopted + Amended + Transfers
 Expended = Expended - Reimbursed
 Balance = Budgeted - YTD Expd - Cancel
 Total Available Revenues = YTD Revenue - YTD Expended
 % Realized = (YTD Revenue/(Anticip. - Cancel)) * 100 (for accts w/Anticip.)
 % Expended = (YTD Expended/(Budgeted - Cancel)) * 100

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
2-01-00-410-001	Residential	304.50-	2,200,000.00	406.33-	2,212,858.13	0.00	12,858.13	101
2-01-00-410-002	Merchantville	0.00	176,000.00	0.00	91,915.36	0.00	84,084.64-	52
2-01-00-410-003	Cherry Hill	0.00	25,000.00	0.00	24,433.00	0.00	567.00-	98
2-01-00-410-004	Commercial	23,172.66	1,105,000.00	29,544.67	967,369.98	0.00	137,630.02-	88
2-01-00-410-005	A/R Penalty	2,999.68	28,000.00	3,752.27	37,550.02	0.00	9,550.02	134
2-01-00-415-001	Permits - Residential	300.00	20,000.00	300.00	1,800.00	0.00	18,200.00-	9
2-01-00-415-002	Permits - Commercial	0.00	50,000.00	0.00	60,204.72	0.00	10,204.72	120
2-01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
2-01-00-420-001	Other Income	0.00	5,000.00	4,673.00	90,659.21	0.00	85,659.21	***
2-01-00-420-002	Application and Inspection Feed	0.00	1,000.00	0.00	30.00	0.00	970.00-	3
2-01-00-420-004	JIF Insurance Premium Refund	0.00	10,000.00	0.00	0.00	0.00	10,000.00-	0
2-01-00-420-005	Int on Lend-a-Hand Accounts	58.74	1,000.00	42.48	195.01	0.00	804.99-	20
2-01-00-425-001	Interest from Operating Fund	88.81	8,000.00	24.36	1,734.16	0.00	6,265.84-	22
2-01-00-425-002	Interest from Trustee Accounts	0.00	30,000.00	0.00	5,011.40	0.00	24,988.60-	17
2-01-00-430-001	Anticipated Fund Balance	0.00	90,800.00	0.00	0.00	0.00	90,800.00-	0
OPERATING REVENUES Revenue Total		26,315.39	3,750,800.00	37,930.45	3,493,760.99	0.00	257,039.01-	93

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
2-01-01-510-501	ADMIN PSA Management	16,888.00	227,000.00	17,232.00	206,698.00	0.00	20,302.00	91
2-01-01-510-502	ADMIN Office Staff	30,171.84	225,000.00	17,520.00	220,850.74	0.00	4,149.26	98
2-01-01-510-503	ADMIN: Commissioners	1,250.00	15,000.00	1,250.00	13,750.00	0.00	1,250.00	92
2-01-01-510-504	ADMIN: Legal Salary	0.00	19,000.00	1,516.67	16,683.37	0.00	2,316.63	88
2-01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-01-510-601	ADMIN: PERS/Employers Liabli	0.00	85,000.00	0.00	80,831.00	0.00	4,169.00	95
2-01-01-510-602	ADMIN: Social Security	5,500.60	44,000.00	2,224.56	36,405.51	0.00	7,594.49	83
2-01-01-510-603	ADMIN: Unemp./Disabili	305.05	5,500.00	382.70	4,194.75	0.00	1,305.25	76
2-01-01-510-604	ADMIN: Hospital Benefits	13,392.87	91,000.00	14,126.81	85,989.28	0.00	5,010.72	94
2-01-01-510-605	ADMIN: Vision, Dental & Rx	7,243.38	49,000.00	6,000.35	40,770.77	0.00	8,229.23	83
2-01-01-510-607	ADMIN: Sick/Vac Payback	23,937.00	66,000.00	1,004.00	60,892.95	0.00	5,107.05	92

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
2-01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-01-510-721	ADMIN: Legal Fees	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
2-01-01-510-722	ADMIN: Audit	0.00	35,000.00	0.00	31,000.00	0.00	4,000.00	89
2-01-01-510-723	ADMIN: Other Professional Fees	125.00	8,000.00	262.50	8,037.50	0.00	37.50	100
2-01-01-510-736	ADMIN: Public Officials Liab.	0.00	5,500.00	0.00	5,129.30	0.00	370.70	93
2-01-01-510-750	ADMIN: Office Supplies & Expense	595.38	12,000.00	155.86	7,817.69	0.00	4,182.31	65
2-01-01-510-751	ADMIN: Postage	3,000.00	18,000.00	5,000.00	14,841.83	0.00	3,158.17	82
2-01-01-510-752	ADMIN: Advertising & Printing	0.00	12,000.00	170.79	3,927.32	0.00	8,072.68	33
2-01-01-510-753	ADMIN: Telephone	1,811.41	24,000.00	1,427.72	13,288.50	0.00	10,711.50	55
2-01-01-510-754	ADMIN: Miscellaneous Exp	366.00	5,000.00	112.36	3,928.54	0.00	1,071.46	79
2-01-01-510-755	ADMIN: Service Contracts	10.33	10,000.00	256.91	9,519.36	0.00	480.64	95
2-01-01-510-756	ADMIN: Equipment Rental	0.00	4,000.00	0.00	2,772.00	0.00	1,228.00	69
2-01-01-510-757	ADMIN: Building Utilities	4,267.29	37,000.00	868.79	16,808.90	0.00	20,191.10	45
2-01-01-510-758	ADMIN: Building Exp. & Repairs	330.98	17,000.00	3,382.49	9,683.07	0.00	7,316.93	57
2-01-01-510-759	ADMIN: Financial Exp	0.00	6,200.00	0.00	4,020.00	0.00	2,180.00	65
2-01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
2-01-01-510-762	ADMIN: Education/Dues	143.49	6,000.00	300.94	5,133.67	0.00	866.33	86
2-01-01-510-763	ADMIN: Civic Involvement	400.00	32,500.00	0.00	32,500.00	0.00	0.00	100
2-01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-02-520-505	O&M: Union Salaries	96,664.07	912,000.00	71,868.30	793,310.64	0.00	118,689.36	87
2-01-02-520-506	O&M: Management Salaries	19,208.00	255,000.00	13,344.00	208,934.18	0.00	46,065.82	82
2-01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-02-520-601	O&M: PERS	0.00	85,500.00	0.00	81,549.18	0.00	3,950.82	95
2-01-02-520-602	O&M: Social Security	13,991.90	96,000.00	6,644.39	83,969.61	0.00	12,030.39	87
2-01-02-520-603	O&M: Unemployment & Disability	0.00	5,500.00	0.00	4,854.75	0.00	645.25	88
2-01-02-520-604	O&M: Hospitalization Benefits	42,658.04	275,000.00	44,816.60	265,852.09	0.00	9,147.91	97
2-01-02-520-605	O&M: Vision, Dental & Rx	17,621.06	119,000.00	14,388.37	100,536.77	0.00	18,463.23	84
2-01-02-520-607	O&M: Sick/vac Payback	46,256.51	94,000.00	1,566.00	85,748.14	0.00	8,251.86	91
2-01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	2,203.98	0.00	5,796.02	28
2-01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-02-520-711	O&M: Engineer Fees	1,809.33	20,000.00	1,126.00	17,395.43	0.00	2,604.57	87
2-01-02-520-731	O&M: General Liability/Auto Ins	0.00	25,500.00	0.00	24,655.20	0.00	844.80	97
2-01-02-520-732	O&M: Worker's Comp Insurance	0.00	50,000.00	0.00	47,110.20	0.00	2,889.80	94
2-01-02-520-733	O&M: Property	0.00	29,000.00	0.00	27,642.35	0.00	1,357.65	95
2-01-02-520-735	O&M: Fund Expense (JIF)	0.00	10,000.00	0.00	4,308.05	0.00	5,691.95	43
2-01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	350.00	0.00	9,650.00	4
2-01-02-520-755	O&M: Service Contracts	0.00	30,000.00	1,526.00	5,452.00	0.00	24,548.00	18
2-01-02-520-764	O&M: Station Utilities	28,857.91	230,000.00	11,394.48	152,870.46	0.00	77,129.54	66
2-01-02-520-765	O&M: Trash Removal	585.00	10,000.00	612.93	7,951.42	0.00	2,048.58	80
2-01-02-520-766	O&M: Oper & Maint Expense	2,016.88	45,000.00	4,652.37	29,958.09	0.00	15,041.91	67

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
2-01-02-520-767	O&M: Safety Expense	160.03	5,000.00	305.42	2,646.72	0.00	2,353.28	53
2-01-02-520-768	O&M: Landscaping	420.00	8,000.00	566.25	7,957.00	0.00	43.00	99
2-01-02-520-769	O&M: Vehicle & Repair Exp	363.12	30,000.00	40.00	18,381.22	0.00	11,618.78	61
2-01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	5.00	40,000.00	33.00	34,550.60	0.00	5,449.40	86
2-01-02-520-771	O&M: Collection System Exp	2,329.46	45,000.00	4,423.80	49,587.69	0.00	4,587.69	110
2-01-02-520-772	O&M: Emergency Repairs	45,088.00	100,000.00	22,018.00	35,440.00	0.00	64,560.00	35
2-01-02-520-773	O&M: Emergency Station Repairs	1,597.25	90,000.00	4,968.98	25,402.39	0.00	64,597.61	28
2-01-02-520-774	O&M: Chemicals	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
2-01-02-520-775	O&M: Permits & Licensing	0.00	3,000.00	0.00	860.00	0.00	2,140.00	29
	OPERATING FUND Expend Total	429,370.18	3,695,700.00	277,490.34	3,054,952.21	0.00	640,747.79	83

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
2-01	OPERATING FUND	26,315.39	37,930.45	3,493,760.99	429,370.18	277,490.34	3,054,952.21	438,808.78

Superintendent's Report

Meeting of December 18, 2012

All components of the sanitary sewerage collection system are operating properly.

In regular and preventative maintenance we flushed 47,582 feet of line. 230 feet was root cut and 5,080 feet was TV'd. We responded to 30 calls for service. The call breakdown is as follows:

Main Line stoppages:	1
Vent stoppages:	11
Station alarms:	6
Miscellaneous services:	12

Respectfully submitted,



Thomas M. Tillinghast
Superintendent

REMINGTON & VERNICK ENGINEERS AND AFFILIATES

EDWARD VERNICK, PE, CME, President
CRAIG F. REMINGTON, PLS, PP, Vice President

EXECUTIVE VICE PRESIDENTS
Michael D. Vena, PE, PP, CME (deceased 2006)
Edward J. Walberg, PE, PP, CME
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

**DIRECTOR OF OPERATIONS
CORPORATE SECRETARY**
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES
John J. Cantwell, PE, PP, CME
Alan Dittenhofer, PE, PP, CME
Frank J. Seney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME, LEED
Charles E. Adamson, PLS, AET
Kim Wendell Bibbs, PE, CME
Marc DeBlasio, PE, PP, CME
Leonard A. Faiola, PE, CME
Christopher J. Fazio, PE, CME
Kenneth C. Ressler, PE, CME
Gregory J. Sullivan, PE, PP, CME
Richard B. Czekanski, PE, CME, BCEE

Remington & Vernick Engineers
232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595
(856) 795-1882 (fax)

**Remington, Vernick
& Vena Engineers**
9 Allen Street
Toms River, NJ 08753
(732) 286-9220
(732) 505-8416 (fax)

3 Jicama Boulevard, Suite 300-400
Old Bridge, NJ 08857
(732) 955-8000
(732) 591-2815 (fax)

**Remington, Vernick
& Walberg Engineers**
845 North Main Street
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**Remington, Vernick
& Beach Engineers**
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**Remington, Vernick
& Arango Engineers**
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300 Penhorn Avenue, 3rd Floor

December 5, 2012

Mr. William Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08109

RE: Monthly Activity Report

Dear Bill:

The following is a status report of activities since the last Authority meeting.

1. **ACTION ITEMS** : None
2. **ENGINEERING IN PROGRESS** : None
3. **CONSTRUCTION IN PROGRESS** :

Construction activity to reconstruct a weir in a manhole at 43rd & High has been completed.

Very truly yours,

REMINGTON & VERNICK ENGINEERS

By 
Dennis K. Yoder, P.E., P.P., C.M.E.

December 6, 2012

VIA Email and Regular Mail

Mr. William F. Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08110

Re: Activity Report for December 11, 2012 Meeting

Dear Mr. Orth:

The following constitutes T&M's Activity Report for the Pennsauken Sewerage Authority's December 11, 2012 meeting:

Sulfide Investigation

Since January of 2011, VAL Associates Laboratory, Inc. has been taking monthly samples at various locations that were identified by T&M and the PSA as having potentially high sulfide levels. T&M met with Thom Tillinghast and Bill Orth on November 17, 2011, to discuss the results of sulfide testing and potential future action. At that meeting, additional testing locations were identified to help pinpoint areas of concern. T&M has received the monthly sulfide test results for and has compiled a table summarizing the data.

On March 20, 2012, T&M met with Thom Tillinghast of the PSA to review the results of the ongoing investigation. Based on the meeting, the PSA will perform cleaning of the pump stations at King and Mansion, Teitelman Avenue, Kane Avenue, and Baldwin Avenue. Gravity pipes in the area of the King and Mansion pump station will be videoed to identify any areas of blockages or sags in the line that would contribute to stagnation in the lines. The PSA will also begin to perform quarterly flushing of the gravity lines near John Tipton Boulevard. While these maintenance procedures are conducted, the monthly testing will continue. The goal of this activity is to identify the impact of additional system maintenance on the levels of hydrogen sulfide in the PSA system.

T&M discussed the ongoing study with Thomas Tillinghast of the PSA on August 15, 2012. On October 26, 2012 Thom provided T&M with the history of maintenance activities in order for T&M to evaluate the impact these activities have on the test results. T&M is in the process of reviewing the monthly test results in conjunction with the schedule of maintenance activities to determine what impact increased maintenance has on the H₂S levels in the sewer system. We will complete our analysis by December 21, 2012. We will contact the PSA to setup a date and time to discuss our findings.



Mr. William F. Orth, Executive Director
Re: Activity Report for December 11, 2012 Meeting

December 6, 2012
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System Flooding

T&M met with Thom Tillinghast of the PSA on September 14, 2011 to look at areas of sanitary sewer system flooding, primarily the intersection of Magnolia and Florida. System investigation into the causes of the flooding, overflow piping design, sewerage overflow vaults were discussed as possible mitigation measures for the areas experiencing flooding. T&M provided a proposal to the PSA for investigation and engineering on October 3, 2011.

The proposed initial investigation requires access to the pipe system to perform video inspection or smoke testing. This testing is best performed during dry weather periods to reduce the volume of by-pass pumping. T&M has been in contact with Thom Tillinghast regarding scheduling of the testing, however weather has not been cooperative. Once test results are received, T&M will require authorization to proceed with services included in our pending proposal submitted on October 3, 2011.

To date we have not received authorization and await further direction.

System Improvements 48th Street and Route 130

T&M met with Thomas Tillinghast to discuss proposed system improvements near the intersection of 48th Street and Route 130. The improvements would include the installation of a new manhole and the removal of an existing "blind" connect of two existing sanitary pipes and provide the PSA with a new access point for system maintenance. T&M prepared a proposal for professional services including survey of the project area, preparation of plans and specifications, solicitation of construction quotes from contractors, and construction administration. The proposal was submitted to the PSA on May 8, 2012.

The PSA has requested that T&M prepare an estimate of probable construction costs for the project to determine if available funding exists for the project. T&M provided an estimate of the probable construction cost for the project on August 2, 2012.

To date we have not received authorization and await further direction.

Frosthoffer Sewer Lining Plans and Specifications

T&M prepared plans and specifications for public bid for the cleaning and lining of approximately 1,468 linear feet of sewer main in the area of the Frosthoffer pump station. The project will be funded through the NJEIT program with funds remaining from the 43rd Street Pump Station Rehabilitation Project. T&M submitted the plans and specification to the NJEIT for review and received authorization to bid on November 14, 2012. The project is currently advertised for public bid, with the bid opening scheduled for December 20, 2012, 10:30 AM at the PSA offices.



Mr. William F. Orth, Executive Director
Re: Activity Report for December 11, 2012 Meeting

December 6, 2012
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Should you have any questions, please contact me.

Very truly yours,

T&M ASSOCIATES

A handwritten signature in blue ink, appearing to read 'Jeffrey B. Winegar'. The signature is fluid and cursive, with a large initial 'J' and 'W'.

Jeffrey B. Winegar, P.E.
Group Manager

Cc: Edwin J. Steck, P.E., C.M.E.

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The Secretary asked the Commissioners for any reports.

Mr. Lutz – Absent
Mr. Schofield –
Mr. Bundy –
Mr. Cummings –
Mr. Pennestri –

} Happy Holidays
to all!

The Secretary asked the Solicitor, Mr. David Luthman, for his report.

Mr. Luthman had no report.

Mr. Orth as Executive Director had no report or correspondence to present.

There were no items of personnel or litigation to be discussed in closed session.

Mr. Orth accepted a motion to adjourn the meeting from Mr. Schofield seconded by Mr. Cummings. The motion carried and the meeting was adjourned.

Respectfully submitted,



Bill Orth, Secretary