

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 6:45 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

Mr. Oren Lutz  
Mr. Gregory Schofield  
Mr. Dennis Archible  
Mr. Timothy Ellis  
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director  
Mr. Thomas M. Tillinghast, Superintendent  
Mr. David Luthman, Solicitor

Absent was:

Ms. Robin Fair, Treasurer

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Schofield and carried to close the public portion of the meeting.

The minutes of the meeting November 19, 2013 were presented for approval.

A motion was made by Mr. Archible, seconded by Mr. Schofield to approve the minutes. All Commissioners present signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is .....\$143,966.49

Mr. Ellis moved to pay the bills as presented, seconded by Mr. Pennestri. On roll call all Commissioners present voted yes to carry the motion.

See Bill List Attached

**December 10, 2013**

**PENNSAUKEN SEWERAGE AUTHORITY**

**MEETING FIGURE:**

**\$143,966.49**

Range of Checking Accts: OPER MAN WIRE to OPERATING      Range of Check Dates: 11/20/13 to 12/10/13  
Report Type: All Checks      Report Format: Super Condensed    Check Type: Computer: Y    Manual: Y    Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE	OPERATING	MANUAL WIRES/TRANS			
714	11/26/13	PAYROLL PAYROLL ACCOUNT	72,172.75	11/30/13	1501
715	12/04/13	PAYROLL PAYROLL ACCOUNT	40,212.53		1503
716	12/10/13	PAYROLL PAYROLL ACCOUNT	31,581.21		1505
<b>Checking Account Totals</b>					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	3	0	143,966.49
		Direct Deposit:	0	0	0.00
		Total:	<u>3</u>	<u>0</u>	<u>143,966.49</u>
<b>Report Totals</b>					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	3	0	143,966.49
		Direct Deposit:	0	0	0.00
		Total:	<u>3</u>	<u>0</u>	<u>143,966.49</u>

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Fund Description	Fund	Budget Total	Revenue Total
OPERATING FUND	3-01	143,966.49	0.00
Total of All Funds:		<u>143,966.49</u>	<u>0.00</u>

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Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
OPERATING FUND	3-01	143,966.49	0.00	0.00	0.00	143,966.49
Total of All Funds:		<u>143,966.49</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>143,966.49</u>

Approval of Payment Batch Update #9175 and Utility Balance Adjustment #'s 9171 & 9226 were presented.

Mr. Schofield moved for the approval of adjustments while Mr. Archible seconded the motion. On roll call Commissioners present voted yes to approve the adjustments.

See Journals Attached

The Chairman moved to Old Business.

There was no old business.

The Chairman moved to New Business.

There was no new business.

The Chairman requested the Treasurer's report.

See Treasurer's Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Chairman asked for the Engineers reports.

See Report from Dennis Yoder  
See Report from Jeff Winegar

The Chairman asked the Commissioners for any reports.

Mr. Lutz –  
Mr. Schofield –  
Mr. Archible –  
Mr. Ellis –  
Mr. Pennestri –

} Happy Holidays to All

The Chairman asked for the Solicitor's report.

Mr. Luthman had no report but wished everyone the happiest of holidays.

The Chairman asked for Mr. Orth's Executive Director's report.

Mr. Orth had no report or correspondence to present but wished everyone a Merry Christmas and a Happy New Year.

Mr. Archible moved for adjournment, seconded by Mr. Ellis. All present consented by saying aye.

Batch: DEBORAH Updated Payments: 3 Updated Payment Amt: 135.00- Updated Penalty: 3.40- Ref Num: 9175  
 Updated Total: 138.40-  
 Updated Revenue: 2 Updated Revenue Amt: 138.40-

November 20, 2013  
02:09 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Payment/Reversal Batch Revenue Posting Report for Batch: DEBORAH

Revenue Account	Description Bank	Source	Total	Date
3-01-00-410-001	Residential 01 OPERATING FUND	UTILITY	135.00-	11/14/13
Db: 3-01-145-00-000-000	Account Receivable	Cr: 3-01-101-00-000-001 Cash-Operating		
3-01-00-410-005	A/R Penalty 01 OPERATING FUND	UTILITY	3.40-	11/14/13
Db: 3-01-145-00-000-000	Account Receivable	Cr: 3-01-101-00-000-001 Cash-Operating		
Total To Be Posted:			138.40-	
Total Not To Be Posted:			0.00	

November 20, 2013  
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PENNSAUKEN SEWERAGE AUTHORITY  
Payment/Reversal Batch Totals for Batch: DEBORAH

Code Description	Count	Arrears/Other	Principal			Penalty	Total
			2012	2013	Future		
001 Sewer - Residential	3	0.00	0.00	135.00-	0.00	3.40-	138.40-
Sewer Totals	3	0.00	0.00	135.00-	0.00	3.40-	138.40-
Grand Totals	3	0.00	0.00	135.00-	0.00	3.40-	138.40-
Payments:	0	0.00	0.00	0.00	0.00	0.00	0.00
Non NSF Reversals:	3	0.00	0.00	135.00-	0.00	3.40-	138.40-
NSF Reversals:	0	0.00	0.00	0.00	0.00	0.00	0.00
Total Cash:	0.00	Total Check:	138.40-	Total Credit:	0.00		

November 20, 2013  
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PENNSAUKEN SEWERAGE AUTHORITY  
Payment/Reversal Batch Verification Listing for Batch: DEBORAH

Batch Id: DEBORAH    Batch Type: Payment/Reversal    Batch Date: 11/20/13    Sort By: Sequence

Type	Id	Name/Comment	Subseq	Cert Num	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk Id
Outside Buyer	Subseq	Adj Code				Install	Int			
Sewer	41530166-0	REYES, CAMILO	2401.	20.	13 4 001R	45.00-	0.00	45.00-	CK	173404016
Original Payment Date:	11/14/13	Payment Reference:	9150	22						
Sewer					13 3 001R	45.00-	0.68-	45.68-	CK	173404016
Original Payment Date:	11/14/13	Payment Reference:	9150	21						
Sewer					13 2 001R	45.00-	2.72-	47.72-	CK	173404016
Original Payment Date:	11/14/13	Payment Reference:	9150	20						
Account 41530166-0 Total:								138.40-		

There are NO errors in this listing.

November 20, 2013  
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PENNSAUKEN SEWERAGE AUTHORITY  
Payment/Reversal Batch Bank Id Totals for Batch: DEBORAH

Bank Id	Count	Arrears/Other	Principal			Penalty	Total
			2012	2013	Future		
01	3	0.00	0.00	135.00-	0.00	3.40-	138.40-
Grand Totals	3	0.00	0.00	135.00-	0.00	3.40-	138.40-

Bank Id	Cash	Check	Credit
01	0.00	138.40-	0.00
Grand Totals	0.00	138.40-	0.00



Code Type	Description	Count	Arrears/Other	Principal			Penalty	Total
				2012	2013	Future		
103	Balance Adjustment							
	Penalty Correction	1	0.00	0.00	0.15-	0.00	0.00	0.15-
	Sewer Totals:	1	0.00	0.00	0.15-	0.00	0.00	0.15-
	Grand Totals:	1	0.00	0.00	0.15-	0.00	0.00	0.15-

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
			Transaction Type							
30700000-0	Sewer	103		13 4	0.15-	0.00	0.15-	remove chg	11/20/13	1
LYNX ASSETS SERVICES LLC			Balance Adjustment							

Batch: DEBORAH Updated Entries: 1 Updated Principal: 0.15- Updated Penalty: 0.00 Ref Num: 9171

December 3, 2013  
10:05 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

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Code Type	Description	Count	Principal				Penalty	Total
			Arrears/Other	2012	2013	Future		
402	Refund Overpayment							
	Refund Overpayment	1	1,952.53	0.00	0.00	0.00	0.00	1,952.53
	Sewer Totals:	1	1,952.53	0.00	0.00	0.00	0.00	1,952.53
Grand Totals:		1	1,952.53	0.00	0.00	0.00	0.00	1,952.53

December 3, 2013  
10:05 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

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Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
			Transaction Type							
90297150-0	Sewer	402			1,952.53	0.00	1,952.53	REFUND OVERPAYMENT	11/19/13	2
CAVEMAN ENTERPRISES LLC			Refund Overpayment							

December 3, 2013  
10:05 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

Page No: 1

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Batch: DEBORAH	Updated Entries:	1	Updated Principal:	1,952.53	Updated Penalty:	0.00	Ref Num:	9226
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**PENNSAUKEN SEWERAGE AUTHORITY**  
**REVENUES-JANUARY 1, 2013 - DECEMBER 31, 2013**  
**FOR MONTH OF NOVEMBER**

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,200,000.00	\$ 112,289.87	\$ 2,042,751.03	\$ 144.17	\$ 2,303,871.96
4004 COMMERCIAL	1,105,000.00	\$ 91,639.54	\$ 1,127,363.12	\$ 28,585.07	\$ 1,063,463.90
4005 PENALTY	30,000.00	\$ 2,523.16	\$ 33,283.15	\$ 3,202.88	\$ 34,155.35
4002 MERCH	178,000.00		\$ 96,370.99		\$ 96,370.99
4003 C/H	25,000.00		\$ 27,571.88		\$ 27,571.88
4012 OTHER INCOME	5,000.00		\$ 225.00		\$ 225.00
4013 INVEST INT	3,000.00	\$ 28.60	\$ 272.57		\$ 272.57
4014 TRUSTEE INT	15,000.00		\$ 5,311.29		\$ 9,325.26
4016 PERMITS (RES)	15,000.00	\$ 1,375.00	\$ 5,456.72		\$ 5,456.72
4019 PERMITS (COMM)	50,000.00	\$ 200.00	\$ 600.00		\$ 600.00
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	10,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$1,000.00	\$30.00	\$ 135.00		\$ 135.00
4050 INT./NOTES PAY.	1,000.00		\$ 216.83		\$ 216.83
Anticipated Balance	193,368.00				
<b>TOTALS</b>	<b>3,832,368.00</b>	<b>208,086.17</b>	<b>3,339,557.58</b>	<b>31,932.12</b>	<b>3,541,665.46</b>

	<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS	\$ 215,000.00		\$ 69,609.87	
CONSTRUCTION IN PROGRESS			109464.38	
CAPITAL BUDGET	\$ 215,000.00	\$ -	\$ 179,074.25	

**CD's**

<b>CASH BALANCES</b>	<b>AMOUNT</b>	\$181,348.38 CD @ First Colonial Bank .75% - Matures 12/24/13
<b>GENERAL CHECKING</b>	(\$11,669.75)	\$174,013.97 CD @ Susquehanna Bank 2% - Matures 4/21/14
<b>PAYROLL</b>	\$2,059.21	\$50,374.55 CD First Colonial Bank .75% - Matures 7/24/14
<b>REVENUE</b>	\$ -	\$152,464.70 CD Susquehanna Bank .80% - Matures 8/03/14
<b>DEBT. SERVICE</b>	\$ -	\$122,849.69 Money Market
<b>DEBT. SERV. RESERVE</b>	\$ 53,185.44	
<b>R &amp; R</b>	\$ 257,659.68	
<b>GENERAL</b>	\$ 370,206.17	

<u>Lend-a-Hand Accounts</u>	<u>Principal</u>
<b>M. Rawle</b>	\$6,813.97
<b>D. Brittin</b>	\$6,372.96
<b>D. Peluso</b>	\$1,461.40
<b>J. Schonewolf</b>	\$2,240.06
<b>R. Ingram</b>	\$6,606.90
<b>K. Muse</b>	\$837.19
<b>A. Cruz</b>	\$2,713.72
<b>C. Jimenez</b>	\$1,920.90
<b>V. Newman</b>	\$5,803.84
<b>Total:</b>	\$34,770.94

Revenue Account Range: 3-01-00-410-000 to 3-01-00-430-001 Include Non-Anticipated: Yes Year To Date As Of: 11/30/13  
 Budget Account Range: 3-01-01-510-500 to 3-01-03-600-002 Include Non-Budget: Yes Current Period: 11/01/13 to 11/30/13  
 Skip Zero YTD Activity: No Prior Year: 11/01/12 to 11/30/12

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/deficit	% Real
3-01-00-410-001	Residential	406.33-	2,200,000.00	144.17	2,303,871.96	0.00	103,871.96	105
3-01-00-410-002	Merchantville	0.00	178,000.00	0.00	96,370.99	0.00	81,629.01-	54
3-01-00-410-003	Cherry Hill	0.00	25,000.00	0.00	27,571.88	0.00	2,571.88	110
3-01-00-410-004	Commercial	29,544.67	1,105,000.00	28,585.07	1,063,463.90	0.00	41,536.10-	96
3-01-00-410-005	A/R Penalty	3,752.27	30,000.00	3,202.88	34,155.35	0.00	4,155.35	114
3-01-00-415-001	Permits - Residential	300.00	15,000.00	1,375.00	5,456.72	0.00	9,543.28-	36
3-01-00-415-002	Permits - Commercial	0.00	50,000.00	200.00	600.00	0.00	49,400.00-	1
3-01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
3-01-00-420-001	Other Income	4,673.00	5,000.00	0.00	225.00	0.00	4,775.00-	4
3-01-00-420-002	Application and Inspection Feed	0.00	1,000.00	30.00	135.00	0.00	865.00-	14
3-01-00-420-004	JIF Insurance Premium Refund	0.00	10,000.00	0.00	0.00	0.00	10,000.00-	0
3-01-00-420-005	Int on Lend-a-Hand Accounts	42.48	1,000.00	0.00	216.83	0.00	783.17-	22
3-01-00-425-001	Interest from Operating Fund	24.36	3,000.00	28.60	272.57	0.00	2,727.43-	9
3-01-00-425-002	Interest from Trustee Accounts	0.00	15,000.00	0.00	9,325.26	0.00	5,674.74-	62
3-01-00-430-001	Anticipated Fund Balance	0.00	193,368.00	0.00	0.00	0.00	193,368.00-	0
	<b>OPERATING REVENUES Revenue Total</b>	<b>37,930.45</b>	<b>3,832,368.00</b>	<b>33,565.72</b>	<b>3,541,665.46</b>	<b>0.00</b>	<b>290,702.54-</b>	<b>92</b>

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
3-01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-01-510-501	ADMIN PSA Management	17,232.00	233,000.00	17,584.00	206,612.00	0.00	26,388.00	89
3-01-01-510-502	ADMIN Office Staff	17,520.00	241,000.00	17,027.29	210,922.78	0.00	30,077.22	88
3-01-01-510-503	ADMIN: Commissioners	1,250.00	15,000.00	1,250.00	13,250.00	0.00	1,750.00	88
3-01-01-510-504	ADMIN: Legal Salary	1,516.67	0.00	0.00	0.00	0.00	0.00	0
3-01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-01-510-601	ADMIN: PERS/Employers Liabil	0.00	85,500.00	48.60	84,712.10	0.00	787.90	99
3-01-01-510-602	ADMIN: Social Security	2,224.56	39,500.00	2,200.66	35,600.69	0.00	3,899.31	90
3-01-01-510-603	ADMIN: Unemp./disabili	382.70	4,500.00	379.88	4,269.01	0.00	230.99	95
3-01-01-510-604	ADMIN: Hospital Benefits	14,126.81	85,000.00	6,683.71	83,783.99	0.00	1,216.01	99
3-01-01-510-605	ADMIN: Vision, Dental & Rx	6,000.35	42,500.00	3,049.71	39,580.39	0.00	2,919.61	93
3-01-01-510-607	ADMIN: Sick/Vac Payback	1,004.00	58,500.00	1,026.00	58,464.23	0.00	35.77	100
3-01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-01-510-721	ADMIN: Legal Fees	0.00	18,500.00	1,516.67	16,683.37	0.00	1,816.63	90
3-01-01-510-722	ADMIN: Audit	0.00	31,000.00	0.00	31,000.00	0.00	0.00	100
3-01-01-510-723	ADMIN: Other Professional Fees	262.50	9,000.00	365.00	4,312.00	0.00	4,688.00	48

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
3-01-01-510-736	ADMIN: Public Officials Liab.	0.00	6,100.00	0.00	6,078.14	0.00	21.86	100
3-01-01-510-750	ADMIN: Office Supplies & Expense	155.86	9,000.00	34.52	7,405.80	0.00	1,594.20	82
3-01-01-510-751	ADMIN: Postage	5,000.00	12,000.00	0.00	9,844.41	0.00	2,155.59	82
3-01-01-510-752	ADMIN: Advertising & Printing	170.79	9,500.00	99.00	8,221.63	0.00	1,278.37	87
3-01-01-510-753	ADMIN: Telephone	1,427.72	19,000.00	1,536.25	15,004.15	0.00	3,995.85	79
3-01-01-510-754	ADMIN: Miscellaneous Exp	112.36	3,000.00	137.65	945.70	0.00	2,054.30	32
3-01-01-510-755	ADMIN: Service Contracts	256.91	10,000.00	285.57	9,766.00	0.00	234.00	98
3-01-01-510-756	ADMIN: Equipment Rental	0.00	4,000.00	0.00	2,772.00	0.00	1,228.00	69
3-01-01-510-757	ADMIN: Building Utilities	868.79	27,000.00	1,212.34	19,447.73	0.00	7,552.27	72
3-01-01-510-758	ADMIN: Building Exp. & Repairs	3,382.49	13,000.00	584.34	10,791.84	0.00	2,208.16	83
3-01-01-510-759	ADMIN: Financial Exp	0.00	4,200.00	0.00	4,081.44	0.00	118.56	97
3-01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
3-01-01-510-762	ADMIN: Education/Dues	300.94	5,000.00	191.47	3,504.07	0.00	1,495.93	70
3-01-01-510-763	ADMIN: Civic Involvement	0.00	32,500.00	0.00	32,500.00	0.00	0.00	100
3-01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-02-520-505	O&M: Union Salaries	71,868.30	905,000.00	71,995.51	808,271.11	0.00	96,728.89	89
3-01-02-520-506	O&M: Management Salaries	13,344.00	255,000.00	19,385.60	226,338.40	0.00	28,661.60	89
3-01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-02-520-601	O&M: PERS	0.00	84,700.00	0.00	84,663.50	0.00	36.50	100
3-01-02-520-602	O&M: Social Security	6,644.39	94,000.00	7,092.60	82,861.62	0.00	11,138.38	88
3-01-02-520-603	O&M: Unemployment & Disability	0.00	5,200.00	0.00	4,614.48	0.00	585.52	89
3-01-02-520-604	O&M: Hospitalization Benefits	44,816.60	278,000.00	23,211.48	273,132.80	0.00	4,867.20	98
3-01-02-520-605	O&M: Vision, Dental & Rx	14,388.37	112,000.00	8,637.61	104,946.03	0.00	7,053.97	94
3-01-02-520-607	O&M: Sick/vac Payback	1,566.00	77,000.00	1,164.00	67,942.01	0.00	9,057.99	88
3-01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	7,422.43	0.00	577.57	93
3-01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-02-520-711	O&M: Engineer Fees	1,126.00	25,000.00	4,293.61	15,602.86	0.00	9,397.14	62
3-01-02-520-731	O&M: General Liability/Auto Ins	0.00	26,000.00	0.00	25,930.87	0.00	69.13	100
3-01-02-520-732	O&M: Worker's Comp Insurance	0.00	48,900.00	0.00	48,844.04	0.00	55.96	100
3-01-02-520-733	O&M: Property	0.00	31,100.00	0.00	31,032.38	0.00	67.62	100
3-01-02-520-735	O&M: Fund Expense (JIF)	0.00	4,600.00	0.00	4,543.50	0.00	56.50	99
3-01-02-520-741	O&M: Uninsured Liabilities	0.00	3,900.00	0.00	3,734.43	0.00	3,526.57	10
3-01-02-520-755	O&M: Service Contracts	1,526.00	28,000.00	1,840.00	23,015.40	0.00	4,984.60	82
3-01-02-520-764	O&M: Station Utilities	11,394.48	206,000.00	11,884.37	169,786.71	0.00	36,213.29	82
3-01-02-520-765	O&M: Trash Removal	612.93	11,000.00	628.50	8,617.63	0.00	2,382.37	78
3-01-02-520-766	O&M: Oper & Maint Expense	4,652.37	90,000.00	2,906.59	71,417.84	0.00	18,582.16	79
3-01-02-520-767	O&M: Safety Expense	305.42	3,400.00	42.56	2,906.02	0.00	493.98	85
3-01-02-520-768	O&M: Landscaping	566.25	10,500.00	476.00	10,037.55	0.00	462.45	96
3-01-02-520-769	O&M: Vehicle & Repair Exp	40.00	30,000.00	365.00	24,993.12	0.00	5,006.88	83
3-01-02-520-770	O&M: Fuel/Tolls/mileage Exp	33.00	43,900.00	0.00	30,229.01	0.00	13,670.99	69

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
3-01-02-520-771	DO NOT USE THIS ACCT	4,423.80	0.00	0.00	0.00	0.00	0.00	0
3-01-02-520-772	O&M: Emergency Repairs	22,018.00	258,000.00	0.00	223,340.50	0.00	34,659.50	87
3-01-02-520-773	O&M: Emergency Station Repairs	4,968.98	120,000.00	44,802.50	86,379.51	0.00	33,620.49	72
3-01-02-520-774	O&M: Chemicals	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-02-520-775	O&M Permits & Licensing	0.00	900.00	0.00	400.00	0.00	500.00	44
3-01-03-600-001	Bond Debt (Principal)	0.00	45,543.00	0.00	45,542.36	0.00	0.64	100
3-01-03-600-002	Bond Debt (Interest)	0.00	8,925.00	0.00	8,925.00	0.00	0.00	100
	<b>OPERATING FUND Expend Total</b>	<b>277,490.34</b>	<b>3,832,368.00</b>	<b>253,938.59</b>	<b>3,411,663.58</b>	<b>0.00</b>	<b>420,704.42</b>	<b>88</b>

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available	Revenues
3-01	OPERATING FUND	37,930.45	33,565.72	3,541,665.46	277,490.34	253,938.59	3,411,663.58	130,001.88	

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
	Final Total	37,930.45	33,565.72	3,541,665.46	277,490.34	253,938.59	3,411,663.58	130,001.88

## Superintendent's Report

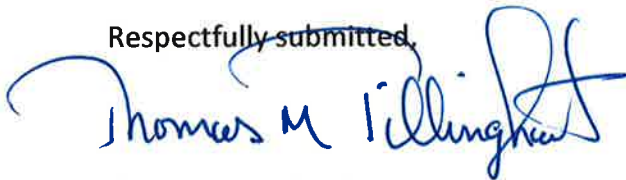
Meeting of December 10, 2013

All components of the sanitary sewerage collection system are operating properly.

In regular and preventative maintenance we flushed 56,607 feet of line. 365 feet was root cut and 1342 feet was inspected using our CCTV equipment. We responded to 34 calls for service. The call breakdown is as follows:

Main Line stoppages:	0
Vent stoppages:	12
Station alarms:	4
Miscellaneous services:	18

Respectfully submitted,

A handwritten signature in blue ink that reads "Thomas M. Tillinghast". The signature is fluid and cursive, with a large initial "T" and "M".

Thomas M. Tillinghast  
Superintendent



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CRAIG F. REMINGTON, PLS, PP, Vice President

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Edward J. Walberg, PE, PP, CME  
Thomas F. Beach, PE, CME  
Richard G. Arango, PE, CME

DIRECTOR OF OPERATIONS  
CORPORATE SECRETARY  
Bradley A. Blubaugh, BA, MPA

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(856) 303-1249 (fax)

300 Penhorn Avenue, 3rd Floor  
Secaucus, NJ 07094  
(201) 624-2137  
(201) 624-2136 (fax)

December 4, 2013

Mr. William Orth, Executive Director  
Pennsauken Sewerage Authority  
1250 John Tipton Blvd.  
Pennsauken, NJ 08109

RE: Monthly Activity Report

Dear Bill:

The following is a status report of activities since the last Authority meeting.

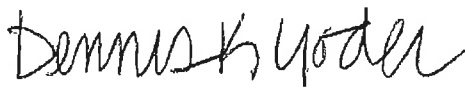
1. ACTION ITEMS : None
2. ENGINEERING IN PROGRESS :

Frosthoffer Avenue Sewer Main - RVE has completed has prepared drawings and specifications to eliminate a hydraulic restriction in the sewer mains conveying wastewater to the pump station. A budget estimate has been presented and we are coordinating a bid schedule. Construction is planned to commence in the Spring of 2014.

3. CONSTRUCTION IN PROGRESS : None

Very truly yours,

REMINGTON & VERNICK ENGINEERS

By   
Dennis K. Yoder, P.E., P.P., C.M.E.

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December 6, 2013

VIA Email and Regular Mail

Mr. William F. Orth, Executive Director  
Pennsauken Sewerage Authority  
1250 John Tipton Blvd.  
Pennsauken, NJ 08110

Re: Activity Report for December 10, 2013 Meeting

Dear Mr. Orth:

The following constitutes T&M's Activity Report for the Pennsauken Sewerage Authority's December 10, 2013 meeting:

Sulfide Investigation

Since January of 2011, VAL Associates Laboratory, Inc. has been taking monthly samples at various locations that were identified by T&M and the PSA as having potentially high sulfide levels. Since that time, T&M has been tabulating and graphing the test results, and their relation to system maintenance activities, rainfall, and temperature. We have met with Thom Tillinghast and Bill Orth on a number of occasions over the study period to discuss the results of sulfide testing and potential future action.

During an April 18, 2013 meeting, it was determined that the focus of the investigation should turn to the areas of known odor control issues and customer complains, specifically, the High Street Pump Station. The analytical data obtained from the monthly sampling at the various locations proved to be inconclusive to pinpoint a contributing factor(s) to the sulfide odor issue. After the meeting T&M inspected the High Street Pump Station with Thom, which focused on the pump station's odor control system.

T&M contacted the odor control system manufacturer requesting maintenance recommendations and design guidelines to verify the sizing of the unit. The recommendation from the manufacturer is to change the carbon filter media in the unit; the media is overdue for replacement. The carbon media vender provides free quarterly testing of filter media to determine remaining life of the media. T&M provided the PSA with contact information for the submission of media samples for testing and for purchase of new carbon filter media.

T&M obtained system design guidelines from the manufacturer of the odor control system. We will review the construction plans for the pump station in conjunction with the odor control system design guidelines to determine if the system is sized properly for the current use. To



Mr. William F. Orth, Executive Director  
Re: Activity Report for December 10, 2013 Meeting

December 6, 2013  
Page 2

complete this task, construction plans for the pump station are required. We request the PSA provide a copy of the construction plans for the pump station and installation of the odor control system. Upon completion of our review we will prepare a written summary of our findings.

During the summer of 2013, even with the hot weather that is normally associated with high sulfide levels, the PSA has received good results from the monthly sulfide testing. There have been no sulfide issues or complaints received.

We have taken no further action.

#### System Flooding

T&M met with Thom Tillinghast of the PSA on September 14, 2011 to look at areas of sanitary sewer system flooding, primarily the intersection of Magnolia and Florida. System investigation into the causes of the flooding, overflow piping design, sewerage overflow vaults were discussed as possible mitigation measures for the areas experiencing flooding. T&M provided a proposal to the PSA for investigation and engineering on October 3, 2011.

The proposed initial investigation requires access to the pipe system to perform video inspection or smoke testing. This testing is best performed during dry weather periods to reduce the volume of by-pass pumping. T&M has been in contact with Thom Tillinghast regarding scheduling of the testing, however weather has not been cooperative. Once test results are received, T&M will require authorization to proceed with services included in our pending proposal submitted on October 3, 2011.

To date we have not received authorization and await further direction.

#### System Improvements 48<sup>th</sup> Street and Route 130

T&M met with Thomas Tillinghast to discuss proposed system improvements near the intersection of 48<sup>th</sup> Street and Route 130. The improvements would include the installation of a new manhole and the removal of an existing "blind" connect of two existing sanitary pipes and provide the PSA with a new access point for system maintenance. T&M prepared a proposal for professional services including survey of the project area, preparation of plans and specifications, solicitation of construction quotes from contractors, and construction administration. The proposal was submitted to the PSA on May 8, 2012.

The PSA has requested that T&M prepare an estimate of probable construction costs for the project to determine if available funding exists for the project. T&M provided an estimate of the probable construction cost for the project on August 2, 2012.

To date we have not received authorization and await further direction.



Mr. William F. Orth, Executive Director  
Re: Activity Report for December 10, 2013 Meeting

December 6, 2013  
Page 3

Treatment Works Approval Review – Riverfront Village at Pennsauken

T&M received for review, an application for Treatment Works Approval (TWA) for the proposed Riverfront Village development located at the intersection of 47<sup>th</sup> Street and River Road. T&M has worked through minor technical and application issues with the applicant's engineers. T&M will issue a letter under separate cover recommending the conditional approval of the application.

Should you have any questions, please contact me.

Very truly yours,

T&M ASSOCIATES

A handwritten signature in black ink, appearing to read 'Jeffrey B. Winegar'. The signature is written in a cursive style with a large, looping initial 'J'.

Jeffrey B. Winegar, P.E.  
Group Manager

Cc: Edwin J. Steck, P.E.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Bill Orth", with a long horizontal flourish extending to the right.

Bill Orth, Secretary