

Meeting of November 21, 2017

The Chairman, Mr. Lutz, called the meeting of the Pennsauken Sewerage Authority to order at 4:15 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

- Mr. Oren Lutz, Chairman
- Mr. Gregory Schofield, Vice Chairman
- Mr. Timothy Ellis
- Mr. Dennis Archible
- Mr. James Pennestri

Also present were:

- Mr. Bill Orth, Executive Director
- Mr. David A. Luthman, Solicitor
- Mr. Marco DiBattista, Treasurer
- Mr. Thomas M. Tillinghast, Superintendent

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Schofield and carried to close the public portion.

The minutes of the meeting of October 24, 2017 were presented for approval.

A motion was made by Mr. Schofield, seconded by Mr. Ellis to approve the minutes as presented. All Commissioners present signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid today is\$445,521.59.

Mr. Ellis moved to pay the bills as presented, seconded by Mr. Archible. On roll call all Commissioners present voted yes. The motion carried.

See Bill List Attached

Utility Bill Adjustment #'s 2856, 2857, 2858 and 2862 and Utility Balance Adjustment #'s 14431, 14455 and 14473 were presented.

NOVEMBER 21, 2017

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$445,521.59

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 10/25/17 to 12/31/17
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
923	10/31/17	PAYROLL PAYROLL ACCOUNT	73,367.65	10/31/17	2050
924	11/07/17	PAYROLL PAYROLL ACCOUNT	138,790.77		2052
925	11/14/17	PAYROLL PAYROLL ACCOUNT	33,262.17		2054
926	11/21/17	PAYROLL PAYROLL ACCOUNT	31,929.24		2056

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	4	0	277,349.83	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	277,349.83	0.00

OPERATING	OPERATING ACCOUNT	Amount Paid	Ref Num
27668	11/21/17 90338000 BROWNING HOLDINGS LP	1,760.24	2058
27669	11/21/17 ABCON AB-CON EXTERMINATING INC.	30.00	2058
27670	11/21/17 ALLBRAND ALL BRAND SUPPLY, INC.	2,194.50	2058
27671	11/21/17 AMERWW AMERICAN WATER WORKS ASSOC.	230.00	2058
27672	11/21/17 BOWMAN BOWMAN & COMPANY, LLP	390.00	2058
27673	11/21/17 CANON CANON SOLUTIONS AMERICA, INC.	201.63	2058
27674	11/21/17 CARQUEST CARQUEST AUTO PARTS	196.84	2058
27675	11/21/17 CINTAS CINTAS FIRST AID & SAFETY	82.20	2058
27676	11/21/17 COMCAST COMCAST	270.97	2058
27677	11/21/17 COURIER COURIER POST - DAILY JOURNAL	67.84	2058
27678	11/21/17 COURSUB COURIER-POST #1013	237.52	2058
27679	11/21/17 CUMMINGS JAMES J. CUMMINGS, JR.	46.10	2058
27680	11/21/17 DELL DELL USA, LP	2,053.89	2058
27681	11/21/17 DELTA DELTA DENTAL OF NJ, INC.	3,945.34	2058
27682	11/21/17 EVOQUA EVOQUA WATER TECHNOLOGIES LLC	1,734.00	2058
27683	11/21/17 FONTANAS FONTANA'S AUTO REPAIR INC.	1,830.00	2058
27684	11/21/17 HELMRICH HELMRICH TRANS SYSTEM, INC.	2,557.64	2058
27685	11/21/17 INGRAM WILLIAM INGRAM	46.10	2058
27686	11/21/17 JKRAMER JOSEPH KRAMER	46.10	2058
27687	11/21/17 LOUGHERY BERNADETTE A LOUGHERY	46.10	2058
27688	11/21/17 LUTHMAN DAVID A. LUTHMAN	1,516.67	2058
27689	11/21/17 MACANANY PATRICIA MACANANY	308.05	2058
27690	11/21/17 MM Municipal Maintenance Co. Inc.	286.25	2058
27691	11/21/17 MPWC MPWC	1,800.00	2058
27692	11/21/17 NJAMERWA NEW JERSEY AMERICAN WTR CO INC	111.19	2058
27693	11/21/17 NJAW NEW JERSEY AMERICAN WATER CO	56.00	2058
27694	11/21/17 NJAWSTA NEW JERSEY AMERICAN WATER	90.97	2058
27695	11/21/17 OCC ONE CALL CONCEPTS, INC.	237.50	2058
27696	11/21/17 ORTH WILLIAM ORTH	159.34	2058
27697	11/21/17 PDOYLE PATRICK J. DOYLE	46.10	2058
27698	11/21/17 PITNEYME PITNEY BOWES GLOBAL FINANC SVC	331.47	2058
27699	11/21/17 PSEG PUBLIC SERVICE ELEC & GAS CO.	10,458.68	2058
27700	11/21/17 R ORTH ORTH, REGINA	46.10	2058
27701	11/21/17 REPUBLIC REPUBLIC SERVICES OF NJ, LLC	179.75	2058
27702	11/21/17 RINGRAM RICHARD INGRAM	46.10	2058
27703	11/21/17 RNM RNM CONSTRUCTION LLC	112,043.00	2058
27704	11/21/17 SAMS SAM'S CLUB	117.84	2058
27705	11/21/17 SCHWER SCHWERING HARDWARE, INC.	133.40	2058
27706	11/21/17 STEWART STEWART BUSINESS SYSTEMS	67.64	2058

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING	OPERATING ACCOUNT	Continued			
27707	11/21/17	TM T & M ASSOCIATES	12,989.53		2058
27708	11/21/17	TRISTATE TRI STATE ENVIRONMENTAL SVCS	124.50		2058
27709	11/21/17	UNUM UNUM LIFE INSUR CO OF AMERICA	1,201.67		2058
27710	11/21/17	USPOST UNITED STATES POSTAL SERVICE	5,000.00		2058
27711	11/21/17	VACUUM VACUUM SALES, INC.	152.92		2058
27712	11/21/17	VALLETT RICHARD B. VALLETT, JR.	425.00		2058
27713	11/21/17	VAN AIR VAN-AIR & HYDRAULICS	50.00		2058
27714	11/21/17	VERIZOFF VERIZON	1,259.94		2058
27715	11/21/17	VERIZON VERIZON WIRELESS	273.32		2058
27716	11/21/17	WBMASON W.B. MASON CO., INC.	589.64		2058
27717	11/21/17	WESTMONT WESTMONT HARDWARE, INC.	102.18		2058
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	50	0	168,171.76	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	50	0	168,171.76	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	54	0	445,521.59	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	54	0	445,521.59	0.00

Mr. Archible moved for the approval of adjustments while Mr. Schofield seconded the motion. On roll call all Commissioners present voted yes for approval.

See Journals Attached

The Chairman moved to Old Business:

No old business.

The Chairman moved to New Business:

A. Resolution 17-29 2018 Authority Budget Adoption.

Mr. Schofield made a motion to approve the Resolution. Mr. Archible provided the second. On roll call all commissioners present voted yes.

See Resolution 17-29

- B. Authorization to advertise for Bids for annual contracts
 - a. Bid 18-01 Emergency Sewer Repairs
 - b. Bid 18-02 Emergency Pump Station Repairs
 - c. Bid 18-03 Odor Control Systems Service Contract

Mr. Archible made a motion to approve advertisement for the bidding of the annual contracts. Mr. Ellis provided the second. On roll call all commissioners present voted yes.

The Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer's Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Chairman asked the Commissioners for any reports.

Mr. Lutz – No Report
Mr. Schofield – No Report
Mr. Ellis – No Report
Mr. Archible – No Report
Mr. Pennestri – No Report

All commissioners wished everyone a very safe and Happy Thanksgiving.

The Chairman asked the Solicitor for his report.

November 1, 2017
10:58 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	2 Flat:	25.75- Exc:	0.00	Ref Num:	2856
	Updated Deductions:	0 Flat:	0.00 Exc:	0.00		
	Total Entries:	2 Flat:	25.75- Exc:	0.00	Total Updated:	25.75-

November 1, 2017
10:56 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
30168000-0 JIMENEZ, JUAN	Sewer	S10	B	17	4	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		11/01/17	1
30168000-0 JIMENEZ, JUAN	Sewer	S11	B	17	4	25.75	0.00	25.75	CHG TO S11 SR RATE	N		11/01/17	2

November 1, 2017
11:32 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	2 Flat:	25.75-	Exc:	0.00	Ref Num:	2857
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	2 Flat:	25.75-	Exc:	0.00	Total Updated:	25.75-

November 1, 2017
11:23 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
30478000-0 BAKER, DALE	Sewer	S10	B	17	4	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		11/01/17	1
30478000-0 BAKER, DALE	Sewer	S11	B	17	4	25.75	0.00	25.75	CHG TO S11 SR RATE	N		11/01/17	2

October 27, 2017
01:20 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
30694000-0 VICTORIANA EAST - SEE	Sewer	105 90142100-0		17 4	51.50- Balance Adjustment	0.00	51.50-	CHG TO COM ACCT	10/27/17	1

October 27, 2017
01:21 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 1 Updated Principal: 51.50- Updated Penalty: 0.00 Ref Num: 14431

November 2, 2017
11:19 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Page No: 1

Batch: CINDY	Updated Payments:	2	Updated Payment Amt:	103.00-	Updated Penalty:	3.85-	Ref Num: 14455
			Updated Total:	106.85-			
	Updated Revenue:	2	Updated Revenue Amt:	106.85-			

November 2, 2017
11:18 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: CINDY

Batch Id: CINDY	Batch Type: Payment/Reversal	Batch Date: 10/31/17	Sort By: Sequence
-----------------	------------------------------	----------------------	-------------------

Type	Id	Name/Comment	Subseq	Cert Num	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk	Id
Outside Buyer	Subseq	Adj Code				Install	Int				
Sewer	10012478-0	COOK, RHONDA	604.	17.01	17 3 001R	51.50-	0.77-	52.27-	CK	1058	
Original Payment Date:			Payment Reference:	14402	256						
Sewer					17 2 001R	51.50-	3.08-	54.58-	CK	1058	
Original Payment Date:			Payment Reference:	14402	255						
								Account 10012478-0 Total:			106.85-

November 9, 2017
10:31 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment Batch Update/Posting Report

Page No: 1

Batch: CINDY	Updated Payments:	1	Updated Payment Amt:	51.50-	Updated Penalty:	0.00	Ref Num: 14473
			Updated Total:	51.50-			
	Updated Revenue:	1	Updated Revenue Amt:	51.50-			

November 9, 2017
10:31 AM

PENNSAUKEN SEWERAGE AUTHORITY
Payment/Reversal Batch Verification Listing for Batch: CINDY

Batch Id: CINDY Batch Type: Payment/Reversal Batch Date: 11/09/17 Sort By: Sequence

Type	Id	Name/Comment	Subseq	Cert Num	Yr/Prd Code	Principal	Penalty	Total	Mthd	Chk	Id
	Outside Buyer	Subseq Adj Code				Install	Int				
Sewer	30180000-0	ROBLES, ANGELO	4908.	13.	17 4 001R	51.50-	0.00	51.50-CK		3714385670	
	Original Payment Date:	10/31/17	Payment Reference:	14447	2						

2018 ADOPTED BUDGET RESOLUTION

PENNSAUKEN SEWERAGE

AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, 2018 TO: DECEMBER 31, 2018

WHEREAS, the Annual Budget and Capital Budget/Program for the Pennsauken Sewerage Authority for the fiscal year beginning January 1, 2018 and ending, December 31, 2018 has been presented for adoption before the governing body of the Pennsauken Sewerage Authority at its open public meeting of November 21, 2017; and

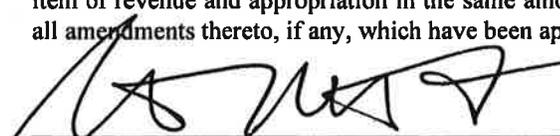
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$4,093,500.00 , Total Appropriations, including any Accumulated Deficit if any, of \$4,243,500.00 and Total Unrestricted Net Position utilized of \$150,000.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$170,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$170,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Pennsauken Sewerage Authority, at an open public meeting held on November 21, 2017 that the Annual Budget and Capital Budget/Program of the Pennsauken Sewerage Authority for the fiscal year beginning, January 1, 2018 and ending, December 31, 2018 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



(Secretary's Signature) Bill Orth

11/21/2017
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Oren Lutz	X			
Gregory Schofield	X			
Timothy Ellis	X			
Dennis Archible	X			
James Pennestri	X			

ADOPTED: November 21, 2017

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that sealed bids, with the appropriate bid number, conspicuously marked on the outside of the envelope will be received by William Orth, Executive Director, of the Pennsauken Sewerage Authority, County of Camden, State of New Jersey, on Friday December 15, 2017, 10:30 AM prevailing time at the offices of the Pennsauken Sewerage Authority 1250 John Tipton Blvd. Pennsauken, NJ 08110 at which time and place bids will be opened and read in public for the following annual contracts:

**BID 18-01 Emergency Sewer Repairs
BID 18-02 Emergency Pump Station Repairs
BID 18-03 Odor Control Systems Service Contract**

Specifications and other bid information may be obtained at the offices of the Pennsauken Sewerage Authority during business hours Monday through Thursday from 7:00 AM to 4:00 PM and Friday from 7:00 AM to 3:00 PM

A NON-REFUNDABLE fee of Twenty-five dollars, (\$25.00) in the form of a check payable to the Pennsauken Sewerage Authority will be required for each set of specifications.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1 et seq.

William Orth, Executive Director

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2017 - DECEMBER 31, 2017
FOR MONTH OF OCTOBER

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,655,000.00	\$ 159,176.24	\$ 2,236,706.21	\$ 30,202.50	\$ 2,657,261.00
4004 COMMERCIAL	1,260,000.00	\$ 170,947.13	\$ 1,285,777.86	\$ 283,966.06	\$ 1,321,279.47
4005 PENALTY	35,000.00	\$ 3,056.25	\$ 35,536.21	\$ 3,405.53	\$ 33,419.32
4002 MERCH	205,000.00		\$ 104,162.55		\$ 208,323.10
4003 C/H	31,000.00		\$ 31,925.00		\$ 9,078.32
4012 OTHER INCOME	3,000.00		\$ 1,350.00		\$ 4,747.00
4013 INVEST INT	1,000.00	\$ 374.61	\$ 3,311.16		\$ 3,311.16
4014 TRUSTEE INT	5,000.00		\$ 2,580.46		\$ 2,580.46
4016 PERMITS (RES)	5,000.00		\$ 3,375.00		\$ 3,375.00
4019 PERMITS (COMM)	25,000.00		\$ 1,405.00		\$ 1,405.00
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$500.00		\$ 60.00		\$ 60.00
4050 INT./NOTES PAY.	500.00	6.69	\$ 260.77		\$ 260.77
Anticipated Balance	-				
TOTALS	4,239,000.00	333,560.92	3,706,450.22	317,574.09	4,245,100.60
		<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS/CAPITAL		\$ 290,000.00	\$ -		

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$1,769,316.06
PAYROLL	\$53,381.53
REVENUE	\$ 112,530.93
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 54,600.36
R & R	\$ 251,251.44
GENERAL	\$ 255,312.92

Investments under Trustee Accounts:

51,780.98	CD with 1st Colonial Bank @ 1.5% - MATURES 07/23/18
175,875.31	CD with 1st Colonial Bank @ 1.50% - MATURES 12/24/17
75,000.00	CD with 1st Colonial Bank @ 1.50% - Matures 4/29/18
101,997.25	CD with 1st Colonial Bank @ 1.5% - Matures 4/29/2019
269,098.17	Money Market

Principal lend-a-hand balances as of October 31, 2017:

\$ 13,810.55

M. Rawle	\$6,813.97	C. Jimenez	\$909.63
D. Brittin	\$4,649.57	E. Black	\$552.09
D. Peluso	\$700.22		
J. Schonewolf	\$185.07		

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Revenue Account Range: 01-00-410-000 to 01-00-430-001
 Expend Account Range: 01-01-510-500 to 01-03-600-002
 Print Zero YTD Activity: No
 Year To Date As Of: 10/31/17
 Current Period: 10/01/17 to 10/31/17
 Prior Year: 10/01/16 to 10/31/16

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-410-001	Residential	29,969.23	2,655,135.63	30,202.50	2,657,261.00	0.00	2,125.37	100
01-00-410-002	Merchantville	0.00	205,000.00	0.00	208,323.10	0.00	3,323.10	102
01-00-410-003	Cherry Hill	0.00	31,000.00	0.00	36,464.16	0.00	5,464.16	118
01-00-410-004	Commercial	268,036.37	1,260,000.00	283,966.06	1,321,279.47	0.00	61,279.47	105
01-00-410-005	A/R Penalty	3,986.47	35,000.00	3,405.53	33,419.32	0.00	1,580.68-	95
01-00-415-001	Permits- Residential	1,305.00	5,000.00	200.00	3,675.00	0.00	1,325.00-	74
01-00-415-002	Permits - Commercial	0.00	25,000.00	0.00	100.00	0.00	24,900.00-	0
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	0.00	3,000.00	0.00	8,185.53	0.00	5,185.53	273
01-00-420-002	Application and Inspection Fees	15.00	500.00	0.00	60.00	0.00	440.00-	12
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-420-005	Int on Lend-a-Hand Accounts	215.57	500.00	6.69	260.77	0.00	239.23-	52
01-00-425-001	Interest from Operating Fund	272.61	1,000.00	374.61	3,302.26	0.00	2,302.26	330
01-00-425-002	Interest from Trustee Accounts	0.00	5,000.00	0.00	2,575.96	0.00	2,424.04-	52
	OPERATING REVENUES Revenue Total	303,800.25	4,239,135.63	318,155.39	4,274,906.57	0.00	35,770.94	101

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	2,778.00	255,000.00	23,480.00	206,438.01	0.00	48,561.99	81
01-01-510-502	ADMIN Office Staff	20,605.35	300,000.00	22,637.75	216,811.78	0.00	83,188.22	72
01-01-510-503	ADMIN: Commissioners	1,250.00	15,000.00	1,500.00	15,000.00	0.00	0.00	100
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liabl	0.00	101,720.00	0.00	101,720.00	0.00	0.00	100
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	1,725.44	50,000.00	2,785.22	35,649.27	0.00	14,350.73	71
01-01-510-603	ADMIN: SUI/SDI/FLI	43.31	4,000.00	142.28	2,997.62	0.00	1,002.38	75
01-01-510-604	ADMIN: Hospital Benefits	676.85	150,000.00	10,698.94	115,004.91	0.00	34,995.09	77
01-01-510-605	ADMIN: Vision, Dental & Rx	1,621.76	57,000.00	3,745.32	44,494.30	0.00	12,505.70	78
01-01-510-607	ADMIN: Sick/Vac Payback	0.00	65,000.00	0.00	45,966.25	0.00	19,033.75	71
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	3,033.34	20,000.00	1,516.67	15,166.70	0.00	4,833.30	76
01-01-510-722	ADMIN: Audit	0.00	36,000.00	0.00	33,770.00	0.00	2,230.00	94
01-01-510-723	ADMIN: Other Professional Fees	75.00	20,000.00	325.00	1,112.50	0.00	18,887.50	6
01-01-510-736	ADMIN: Public Officials Liab.	0.00	7,000.00	0.00	7,703.66	0.00	703.66-	110
01-01-510-750	ADMIN: Office Supplies & Expense	827.95	11,000.00	2,122.83	10,773.83	0.00	226.17	98

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-751	ADMIN: Postage	0.00	16,000.00	0.00	4,735.90	0.00	11,264.10	30
01-01-510-752	ADMIN: Advertising & Printing	0.00	15,000.00	0.00	5,330.59	0.00	9,669.41	36
01-01-510-753	ADMIN: Telephone	1,693.55	23,000.00	1,507.32	15,782.71	0.00	7,217.29	69
01-01-510-754	ADMIN: Miscellaneous Exp	0.00	3,585.00	0.00	471.79	0.00	3,113.21	13
01-01-510-755	ADMIN: Service Contracts	604.17	15,000.00	271.45	13,284.57	0.00	1,715.43	89
01-01-510-756	ADMIN: Equipment Rental	0.00	4,000.00	0.00	2,241.00	0.00	1,759.00	56
01-01-510-757	ADMIN: Building Utilities	1,814.19	35,000.00	1,197.86	14,076.14	0.00	20,923.86	40
01-01-510-758	ADMIN: Building Exp. & Repairs	601.95	17,000.00	542.99	9,244.82	0.00	7,755.18	54
01-01-510-759	ADMIN: Financial Exp	0.00	2,000.00	0.00	1,445.00	0.00	555.00	72
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	499.29	8,000.00	152.00	4,578.46	0.00	3,421.54	57
01-01-510-763	ADMIN: Civic Involvement	0.00	182,500.00	0.00	32,500.00	0.00	150,000.00	18
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	68,762.26	943,000.00	81,620.31	695,874.42	0.00	247,125.58	74
01-02-520-506	O&M: Management Salaries	21,528.00	195,000.00	18,620.00	163,782.00	0.00	31,218.00	84
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	0.00	101,720.00	1,199.95	105,798.85	0.00	4,078.85	104
01-02-520-602	O&M: FICA/SOCIAL SECURITY/MEDICARE	6,927.75	95,000.00	7,867.89	65,593.76	0.00	29,406.24	69
01-02-520-603	O&M: SUI/SDI/FLI	28.59	6,000.00	173.70	4,411.02	0.00	1,588.98	74
01-02-520-604	O&M: Hospitalization Benefits	184.40	323,000.00	24,331.98	278,922.61	0.00	44,077.39	86
01-02-520-605	O&M: Vision, Dental & Rx	3,138.20	116,500.00	8,755.19	97,035.62	0.00	19,464.38	83
01-02-520-607	O&M: Sick/vac Payback	0.00	93,000.00	0.00	11,208.00	0.00	81,792.00	12
01-02-520-608	O&M: Uniform Exp.	559.00	8,000.00	0.00	8,091.83	0.00	91.83	101
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	5,984.72	40,000.00	2,202.05	33,869.14	0.00	6,130.86	85
01-02-520-731	O&M: General Liability/Auto Ins	0.00	27,500.00	0.00	21,200.46	0.00	6,299.54	77
01-02-520-732	O&M: Worker's Comp Insurance	0.00	53,000.00	0.00	43,439.08	0.00	9,560.92	82
01-02-520-733	O&M: Property	0.00	46,500.00	0.00	45,592.61	0.00	907.39	98
01-02-520-735	O&M: Fund Expense (JIF)	0.00	10,000.00	0.00	4,657.88	0.00	5,342.12	47
01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	1,798.90	0.00	8,201.10	18
01-02-520-755	O&M: Service Contracts	389.50	30,000.00	2,172.15	20,378.15	0.00	9,621.85	68
01-02-520-764	O&M: Station Utilities	13,814.63	200,000.00	13,659.31	113,807.50	0.00	86,192.50	57
01-02-520-765	O&M: Trash Removal	289.64	12,000.00	179.75	2,670.61	0.00	9,329.39	22
01-02-520-766	O&M: Oper & Maint Expense	10,467.62	31,000.00	1,279.86	16,113.01	0.00	14,886.99	52
01-02-520-767	O&M: Safety Expense	218.99	5,000.00	87.01	3,999.62	0.00	1,000.38	80
01-02-520-768	O&M: Landscaping	0.00	2,000.00	0.00	62.99	0.00	1,937.01	3
01-02-520-769	O&M: Vehicle & Repair Exp	488.01	40,000.00	1,850.83	13,518.78	0.00	26,481.22	34
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	0.00	50,000.00	4,554.14	14,194.03	0.00	35,805.97	28
01-02-520-771	O&M: Collection System Expense	4,527.72	60,000.00	202.37	49,987.80	0.00	10,012.20	83
01-02-520-772	O&M: Emergency Repairs	3,977.00	140,000.00	21,005.00	59,706.00	0.00	80,294.00	43

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-773	O&M: Emergency Station Repairs	602.95	130,000.00	14,745.65	130,089.92	0.00	89.92-	100
01-02-520-774	O&M: Chemicals	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-02-520-775	O&M Permits & Licensing	0.00	3,000.00	0.00	648.00	0.00	2,352.00	22
01-03-600-001	Bond Debt (Principal)	0.00	45,550.00	0.00	11,847.45	0.00	33,702.55	26
01-03-600-002	Bond Debt (Interest)	0.00	6,925.00	0.00	3,462.50	0.00	3,462.50	50
	OPERATING FUND Expend Total	179,739.13	4,239,000.00	276,728.03	2,978,062.35	0.00	1,260,937.65	70
Fund	Description	Prior Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues	
01	OPERATING FUND	303,800.25	4,274,906.57	179,739.13	276,728.03	2,978,062.35	1,296,844.22	

Range of Accounts: 01-55-905-056 to 01-66-905-064 Include Cap Accounts: Yes As Of: 10/31/17
Current Period: 10/01/17 to 10/31/17 Skip Zero Activity: Yes

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
01-55-905-056	CLOSED - PURATOS 2	0.00	0.00	0.00	0.00	0.00	0.00	0
		0.00	8,500.00	0.00	8,500.00	0.00	0.00	
			0.00		0.00	0.00		
01-55-905-057	CLOSED - SYCAMORE RIDGE	0.00	0.00	0.00	0.00	0.00	0.00	0
		0.00	5,000.00	0.00	5,000.00	0.00	0.00	
			0.00		0.00	0.00		
01-55-905-058	CLOSED - RIVERFRONT VILLAGE	0.00	0.00	0.00	0.00	0.00	0.00	0
		0.00	5,000.00	0.00	5,000.00	0.00	0.00	
			0.00		0.00	0.00		
01-55-905-059	CLOSED - RESTAURANT DEPOT	0.00	0.00	0.00	0.00	0.00	0.00	0
		0.00	8,692.14	0.00	8,692.14	0.00	0.00	
			0.00		0.00	0.00		
01-66-905-000	ESCROW ACCOUNTS							
01-66-905-009	CLOSED - Maple Commons	0.00	1,847.74	0.00	0.00	1,847.74	0.00	100
		0.00	1,847.74	0.00	0.00	0.00	0.00	
			0.00		0.00	1,847.74		
01-66-905-014	CLOSED-world Harvest Christian Cntr	0.00	1,218.56	0.00	0.00	1,218.56	0.00	100
		0.00	1,218.56	0.00	0.00	0.00	0.00	
			0.00		0.00	1,218.56		
01-66-905-015	CLOSED- Makrygialos/Kushner RealEstate	0.00	295.00	0.00	0.00	295.00	0.00	100
		0.00	2,810.00	0.00	2,515.00	0.00	0.00	
			0.00		0.00	295.00		
01-66-905-016	CLOSED-Euro Bistro	0.00	57.65	0.00	0.00	57.65	0.00	100
		0.00	57.65	0.00	0.00	0.00	0.00	
			0.00		0.00	57.65		
01-66-905-017	CLOSED - WAWA Rt. 73	0.00	1,474.20	0.00	0.00	1,474.20	0.00	100
		0.00	3,974.20	0.00	2,500.00	0.00	0.00	
			0.00		0.00	1,474.20		
01-66-905-018	CLOSED - Commerce Bank	0.00	4,551.30	0.00	0.00	4,551.30	0.00	100
		0.00	4,551.30	0.00	0.00	0.00	0.00	
			0.00		0.00	4,551.30		
01-66-905-060	HADLEY HOUSE	0.00	0.00	0.00	0.00	0.00	0.00	0
		0.00	2,500.00	0.00	2,500.00	0.00	0.00	
			0.00		0.00	0.00		

Account No: 01-55-904-000
 Description: Customer Refunds
 Starting Date: 10/01/17
 * Transaction is included in Previous and/or Opening Balance
 En = PO Line Item First Encumbrance Date

Type: Non-Budget Account
 Ending Date: 10/31/17
 ** Transaction is not included in Balance
 BC = Blanket Control

Po Transactions: Summarized
 BS = Blanket Sub

Date	Description	Trans Amount	Balance
OPENING BALANCE			4,274.40-
10/24/17	PO 17-00248 1 Paid Ck 27616 Vn 40822000 STAN VERMANDEL	103.00-	4,377.40-
	CUSTOMER OVERPAYMENT REFUND En 10/19/17		

Account No: 01-55-910-001
Description: Assets
Starting Date: 10/01/17
* Transaction is included in Previous and/or Opening Balance
En = PO Line Item First Encumbrance Date

Type: Non-Budget Account
Ending Date: 10/31/17
** Transaction is not included in Balance
BC = Blanket Control

Po Transactions: Summarized
BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		8,147.94
10/19/17	PO 17-00250 1 Open Vn DELL DELL USA, LP	COMPUTERS, MONITORS, SOUNDBARS 2,053.89-	6,094.05

Superintendent's Report

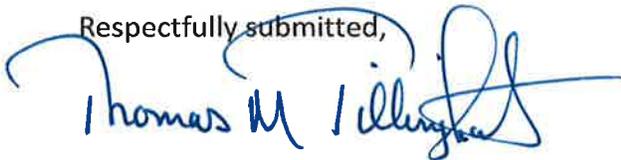
Meeting of November 21, 2017

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 66,142 feet of gravity sewer main. 1,152 feet was root cut and 6,572 feet was inspected using our CCTV equipment. We responded to 41 calls for service. The call breakdown is as follows:

Main Line stoppages:	7
Vent stoppages:	13
Station alarms:	6
Miscellaneous services:	15

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Thomas M. Tillinghast". The signature is fluid and cursive, with a large initial "T" and "M".

Thomas M. Tillinghast
Superintendent

November 21, 2017

The Solicitor, David Luthman, had nothing to report.

The Chairman asked the Executive Director, Bill Orth, for his report.

Mr. Orth had nothing to report.

As there were no items of personnel or litigation, the Chairman requested a motion to adjourn. Mr. Archible moved to adjourn and Mr. Ellis seconded the motion. All Commissioners present signified their approval saying aye.

Respectfully submitted,



Bill Orth, Secretary