

The Chairman Mr. Lutz called the regular meeting of the Pennsauken Sewerage Authority to order at 6:45 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

Mr. Oren Lutz  
Mr. Gregory Schofield  
Mr. Dennis Archible  
Mr. Timothy Ellis  
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director  
Robin Fair, Treasurer  
Mr. Thomas M. Tillinghast, Superintendent  
Mr. David Luthman, Solicitor  
Mr. Timothy Kiel, Bowman and Company (Rate Hearing)

At this time Mr. Lutz turned the meeting over to the Solicitor, David A. Luthman, Esq.

See minutes of the Rate Hearing.

The Chairman, Mr. Lutz took charge of the regular meeting again.

The Chairman opened the meeting to the public. Seeing no one from the public present, a motion was made by Mr. Schofield, seconded by Mr. Archible and carried to close the public portion of the meeting.

The minutes of the meeting October 15, 2013 were presented for approval.

A motion was made by Mr. Schofield, seconded by Mr. Ellis to approve the minutes. All Commissioners present signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is ..... \$404,245.99

Mr. Ellis moved to pay the bills as presented, seconded by Mr. Pennestri. On roll call all Commissioners present voted yes to carry the motion.

See Bill List Attached

Mr. Lutz: Legal Notice has been given to the Courier Post and the Burlington County Times Newspapers as required for hearings. The special meeting of the Pennsauken Sewerage Authority is convened for the purpose of a rate hearing.

Mr. Orth:

ROLL CALL

Mr. Oren Lutz – Here

Mr. Gregory Schofield – Here

Mr. Dennis Archible – Here

Mr. Timothy Ellis – Here

Mr. James Pennestri - Here

Mr. Lutz: At this time I will turn the meeting over to our solicitor, David A. Luthman, Esq.

Mr. Luthman: Thank you Mr. Chairman. You have before you this evening Mr. Tim Kiel who is our representative from Bowman & Company appointed as auditor to the Authority. If you will please raise your right hand do you swear or affirm that the testimony you are about to give shall be the truth.

Mr. Kiel: I do.

Mr. Luthman: Please give us a brief recitation of your professional affiliation and your professional background.

Mr. Kiel: My name is Timothy Kiel. I'm with the firm of Bowman and Company. I've been there for 10 years now. Ever since I started there 10 years ago I've been the auditor of the Pennsauken Sewerage Authority. My specialty is authorities and I work on multiple rate studies. I have just done 3 rate studies for other sewer and water utilities. And I am a CPA and RMA.

Mr. Luthman: I believe you have before you something that is entitled Pennsauken Sewerage Authority User Rate Calculation Schedule A-1 and A-2. Do you have that in front of you Mr. Kiel?

Mr. Kiel: Yes.

Mr. Luthman: And would you kindly tell us did you prepare this schedule?

Mr. Kiel: Yes with the help of Robin Fair the Treasurer.

Mr. Luthman: And what information did you use to prepare these schedules?

Mr. Kiel: We used the actual rate usage and customer accounts of the Pennsauken Sewerage Authority from the 2013 calendar year.

Mr. Luthman: And did you also use the actual expenditures and/or proposed expenditures of the sewerage Authority for that fiscal year as well?

Mr. Kiel: We based our calculations off of the Budgeted 2014 calendar year as submitted to the State of New Jersey.

Mr. Luthman: And in your opinion were those estimates reasonable?

Mr. Kiel: Yes.

Mr. Luthman: Would you please explain to us what is demonstrated in Schedule A-1 first?

Mr. Kiel: The Schedule A-1 takes the budgeted rates for 2014 and compares them to what the revenue estimates would be at the current rates. Because Pennsauken is based off of a flat fee for most of the users you can get a pretty accurate abstraction when you calculate the fees for the coming years. What we then did was take the budgeted amount for 2014 and added a 1% increase to those expenses for the years 15 and 16 to project those expenses. We then took the rates and compared them to the expenses and calculated the excess surplus generated or the net loss. At the current rates there was a net loss projected of \$344,000. The bulk of that has to do with the capital program and the fixing of the sewer lines in Pennsauken. When we calculate out at the current rates as I said, there is a \$344,000 loss. In order to generate a surplus and support operations we need to increase the residential flat fee to \$200 for 2014 and the commercial rates to \$200 with a usage charge for commercial of \$1.83 per cubic feet and \$2.44 per thousands of gallons. Our calculation also includes 2015 and 2016. Based off the rate increase for 2014 it does not appear that a rate increase will be needed for 2015. However in 2016 a rate increase would be needed in order to cover the additional debt service, as right now the Pennsauken Sewerage Authority is contemplating going out to debt service in order to fix the system. Now these rates could still be adjusted come 2016, but as of now this is the estimate of what they think the capital outlay will be.

Mr. Luthman: And all of the information that you just testified to, did you arrive at that based upon accepted principles and standards in the accounting industry?

Mr. Kiel: I did.

Mr. Luthman: And in your opinion are those accurate and do you recommend that the Authority adopt the proposed rates that you just mentioned?

Mr. Kiel: In my opinion they are accurate and I do recommend the Authority adopt these rates.

Mr. Luthman: I have nothing further for the witness Mr. Chairman. I open it for the Authority members if they have any questions for the witness.

Mr. Lutz: Are there any questions?

Mr. Schofield: I have none Mr. Chairman. It seems like Tim has done a pretty thorough job. He worked closely with Robin on this and I have full confidence in their abilities.

Mr. Luthman: Accordingly Mr. Chairman I'd ask that you take a motion to adopt Resolution No. 13-30 with the attachment of Schedules A-1 and A-2 as testified to by Mr. Kiel.

Mr. Lutz: That would be Resolution No. 13-30 Approval of the Revisions to the Sewer Authority Service Charge Schedule.

Mr. Archible: I make a motion that we accept it.

Mr. Schofield: Second.

Mr. Orth:

### ROLL CALL

Chairman Lutz – Yes

Vice-Chairman Schofield – Yes

Commissioner Archible – Yes

Commissioner Ellis – Yes

Commissioner Pennestri – Yes

Mr. Archible: I make a motion to adjourn the rate hearing and return to the public meeting.

Mr. Schofield: Second

All Commissioners signified their consent by saying aye.

**RESOLUTION OF PENNSAUKEN SEWERAGE AUTHORITY  
APPROVING REVISIONS TO ITS SCHEDULE OF SERVICE CHARGES**

**WHEREAS**, Section 8 of the Sewerage Authorities Law, N.J.S.A.40:14a-8 (the “Law”), authorizes the Pennsauken Sewerage Authority (the “Authority”) to revise its schedule of service charges when necessary to ensure that its revenues will at all times be adequate to pay all expenses of operation and maintenance of the sewerage system, including the maintenance of reserves and other obligations relating to the Authorities bonded indebtedness; and

**WHEREAS**, the Law also authorizes the Authority to establish and from time to time recomputed a connection fee in respect of each connection of any property within the sewerage system; and

**WHEREAS**, the Law requires that the connection fee be computed in accordance with a formula set forth in the Law so that the fee will represent a fair payment toward the cost of the sewerage system; and

**WHEREAS**, the Law requires that the combination of the connection fees and the service charges must be such that the revenues of the Authority will at all times be adequate to pay all expenses of operation and maintenance of the sewerage system, including the maintenance of reserves and other obligations relating to the Authorities bonded indebtedness; and

**WHEREAS**, Bowman & Company, certified public accountants, as the duly appointed auditor to the Authority, reviewed all information relevant to the necessary level of service charges; and

**WHEREAS**, in accordance with the law, the Authority advertised notice of a public hearing regarding proposed revisions to its schedule of service charges; and

**WHEREAS**, a public hearing was held in compliance with the Law, at which time an authorized representative of the Authority’s auditor presented evidence on behalf of the Authority

showing that the proposed revisions to the service charges are necessary and reasonable; and

**WHEREAS**, the Authority provided at the public hearing the opportunity for cross-examination of the authorized representative of the Authority's auditor; and

**WHEREAS**, a verbatim record of the public hearing was made, with a transcript to be made, copies of which shall be available upon request to any interested party at a reasonable fee; and

**WHEREAS**, the Authority has considered all of the evidence presented at the public hearing; and

**WHEREAS**, the Authority has determined that, as nearly as is practicable and equitable, the proposed service charges are uniform throughout the Authority's service area for the same type, class, and amount of use or service of the sewerage system, except as permitted by the Law, and are based on the factors as permitted by the Law; and

**NOW, THEREFORE, BE IT RESOLVED as follows:**

1. Effective January 1, 2014, the Authority's service charges shall be in the amounts set forth in the advertised notices of the public hearing, a copy of which is attached hereto as Exhibits A and B.
2. The schedule of rates made and maintained by the Authority shall be amended to reflect the revised service.

  
Bill Orth, Secretary

**ROLLCALL:**

Mr. Lutz – Yes  
Mr. Schofield – Yes  
Mr. Archible – Yes  
Mr. Ellis – Yes  
Mr. Pennestri – Yes

**ADOPTED: November 19, 2013**

**PENNSAUKEN SEWERAGE AUTHORITY  
USER RATE CALCULATION  
SCHEDULE A-1**

	Forecasted 12/31/2014 <u>Current Rates</u>	Forecasted 12/31/2014 <u>Proposed Rates</u>	Forecasted 12/31/2015 <u>Proposed Rates</u>	Forecasted 12/31/2016 <u>Proposed Rates</u>
<b>Expenses and Uses:</b>				
Operating Expenses (W/O Depreciation)	\$ 3,812,800.00	\$ 3,812,800.00	\$ 3,850,928.00	\$ 3,889,437.28
Capital Outlay	75,000.00	75,000.00	100,000.00	100,000.00
Municipal Contribution	150,000.00	150,000.00	150,000.00	150,000.00
Estimated Future Debt Service				75,000.00
Existing Debt Service	54,025.00	54,025.00	54,157.36	53,657.36
<b>Total Expenses</b>	<b>\$ 4,091,825.00</b>	<b>\$ 4,091,825.00</b>	<b>\$ 4,155,085.36</b>	<b>\$ 4,268,094.64</b>
<b>Revenues and Sources:</b>				
Residential	\$ 2,278,530.00	\$ 2,552,200.00	\$ 2,552,200.00	\$ 2,628,766.00
Business/Commercial	1,187,902.13	1,299,664.47	1,299,664.47	1,335,922.00
Intergovernmental	210,105.00	237,475.00	237,475.00	244,599.25
Delinquent Penalties	30,000.00	30,000.00	30,000.00	30,000.00
Connection Fees	20,000.00	20,000.00	20,000.00	20,000.00
Filing Fees	1,000.00	1,000.00	1,000.00	1,000.00
Other Income	10,000.00	10,000.00	10,000.00	10,000.00
Interest Income	10,000.00	10,000.00	10,000.00	10,000.00
<b>Total Revenue</b>	<b>\$ 3,747,537.13</b>	<b>\$ 4,160,339.47</b>	<b>\$ 4,160,339.47</b>	<b>\$ 4,280,287.25</b>
<b>Surplus Generated (Net Loss)</b>	<b>\$ (344,288)</b>	<b>\$ 68,514</b>	<b>\$ 5,254</b>	<b>\$ 12,193</b>

**PENNSAUKEN SEWERAGE AUTHORITY  
USER RATE CALCULATION  
SCHEDULE A-2**

	<u>Current Rates</u>	<u>Proposed Rates</u>	<u>Proposed Rates</u>	<u>Proposed Rates</u>
<b>User Rates:</b>				
Residential Flat Rate	\$ 180.00	\$ 200.00	\$ 200.00	\$ 206.00
Commercial:				
Flat Rate	174.00	200.00	200.00	206.00
Per Hundreds of Cubic Feet *	1.69	1.83	1.83	1.88
Per Thousands of Gallons *	2.25	2.44	2.44	2.51
<b>Percentage Change:</b>				
Residential		11.1%	0.0%	3.0%
Commercial		14.9%	0.0%	3.0%
Hundreds of Cubic Feet		8.3%	0.0%	2.7%
Thousands of Gallons		8.4%	0.0%	2.9%

\* 100 Cubic Feet is 74.81% of 1,000 gallons therefore, the cubic feet rate must remain as close as possible to 74.81% of the gallon rate.

**November 19, 2013**

**PENNSAUKEN SEWERAGE AUTHORITY**

**MEETING FIGURE:**

**\$404,245.99**

Range of Checking Accts: OPER MAN WIRE to OPERATING      Range of Check Dates: 10/16/13 to 11/19/13  
Report Type: All Checks      Report Format: Super Condensed      Check Type: Computer: Y      Manual: Y      Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE	OPERATING	MANUAL WIRES/TRANS			
708	10/22/13	PAYROLL PAYROLL ACCOUNT	31,992.10	10/31/13	1490
709	10/29/13	PAYROLL PAYROLL ACCOUNT	173,576.61	10/31/13	1492
711	11/06/13	PAYROLL PAYROLL ACCOUNT	32,702.10		1494
712	11/13/13	PAYROLL PAYROLL ACCOUNT	34,629.48		1496
713	11/19/13	PAYROLL PAYROLL ACCOUNT	35,773.90		1498

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	5	0	308,674.19	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>5</u>	<u>0</u>	<u>308,674.19</u>	<u>0.00</u>

OPERATING	operating cash			
25051	11/19/13	90297150 CAVEMAN ENTERPRISES LLC	1,952.53	1500
25052	11/19/13	ABCON AB-CON EXTERMINATING INC.	28.00	1500
25053	11/19/13	AMERWW AMERICAN WATER WORKS ASSOC.	200.00	1500
25054	11/19/13	ARREFRES ARAMARK REFRESHMENT SRVC, LLC	517.56	1500
25055	11/19/13	ATT AT&T CORPORATION	1,039.22	1500
25056	11/19/13	AUTOSHI AUTO SHINE CAR WASH	5.00	1500
25057	11/19/13	BEVAN BEVAN SECURITY SYSTEMS, INC	147.00	1500
25058	11/19/13	CANON CANON SOLUTIONS AMERICA, INC.	285.57	1500
25059	11/19/13	CED Consolidated Elec Dist, Inc.	114.48	1500
25060	11/19/13	CIARROCC BENITO & NICOLINA CIARROCCHI	92.20	1500
25061	11/19/13	CINTAS CINTAS FIRST AID & SAFETY	259.77	1500
25062	11/19/13	COMCAST COMCAST	175.90	1500
25063	11/19/13	CONDIT CONDITIONED AIR	175.00	1500
25064	11/19/13	COURIER COURIER POST - DAILY JOURNAL	34.65	1500
25065	11/19/13	COURSEB COURIER-POST #1013	191.47	1500
25066	11/19/13	CUMMINGS JAMES J. CUMMINGS, JR.	46.10	1500
25067	11/19/13	DELTA DELTA DENTAL OF NJ, INC.	3,940.86	1500
25068	11/19/13	FONTANAS Fontana's Auto Repair Inc.	1,810.00	1500
25069	11/19/13	GDF SUEZ GDF SUEZ ENGY RESOURCE NA INC	8,201.77	1500
25070	11/19/13	HESS HESS CORPORATION	44.83	1500
25071	11/19/13	INGRAM WILLIAM INGRAM	46.10	1500
25072	11/19/13	LEE LEE AUTO SUPPLY, INC.	23.09	1500
25073	11/19/13	LONGO LONGO ELEC-MECHANICAL, INC.	44,028.00	1500
25074	11/19/13	LUTHMAN DAVID A. LUTHMAN	1,516.67	1500
25075	11/19/13	MACANANY PATRICIA MACANANY	308.05	1500
25076	11/19/13	MAGRO JENNIFER MAGRO	140.00	1500
25077	11/19/13	MAPLELEA MAPLE LEAF LAWCARE, INC.	701.00	1500
25078	11/19/13	MM Municipal Maintenance Co. Inc.	7,849.45	1500
25079	11/19/13	MPWC MPWC	5,820.00	1500
25080	11/19/13	NATBATRY NATIONAL BATTERY COMPANY	90.00	1500
25081	11/19/13	NJAMERWA AMERICAN WATER	34.52	1500
25082	11/19/13	NJAWSTA NEW JERSEY AMERICAN WATER	66.94	1500
25083	11/19/13	NJWE NJ WATER ENVIRONMENT ASSOC.	314.00	1500
25084	11/19/13	OCC ONE CALL CONCEPTS, INC.	233.70	1500
25085	11/19/13	OPTICAL OPTICAL ROBOTICS, LLC	46.25	1500
25086	11/19/13	PBENNETT PAULINE BENNETT	46.10	1500
25087	11/19/13	PDOYLE PATRICK J. DOYLE	46.10	1500

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING		operating cash			
		Continued			
25088	11/19/13	PSEG PUBLIC SERVICE ELEC & GAS CO.	4,495.48		1500
25089	11/19/13	REMING REMINGTON VERNICK ARANGO ENGR	4,216.11		1500
25090	11/19/13	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	628.50		1500
25091	11/19/13	SAMS SAM'S CLUB	238.23		1500
25092	11/19/13	SCHWER SCHWERING HARDWARE, INC.	152.20		1500
25093	11/19/13	SIEMENS SIEMENS WATER TECHNOLOGIES LLC	1,526.00		1500
25094	11/19/13	SUBURBAN SUBURBAN WINDOW CLEANING, LLC	80.00		1500
25095	11/19/13	UNUM UNUM LIFE INSUR CO OF AMERICA	880.43		1500
25096	11/19/13	VAL VAL ASSOC. LABORATORY, INC.	314.00		1500
25097	11/19/13	VALLETT RICHARD B. VALLETT, JR.	225.00		1500
25098	11/19/13	VAN AIR VAN-AIR & HYDRAULICS	554.47		1500
25099	11/19/13	VANGUARD VANGUARD CLNG SYS OF SO, NJ	225.00		1500
25100	11/19/13	VERIZON VERIZON WIRELESS	470.68		1500
25101	11/19/13	WBMASON W.B. MASON CO., INC.	804.98		1500
25102	11/19/13	WESTMONT WESTMONT HARDWARE, INC.	188.84		1500
<hr/>					
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	52	0	95,571.80	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	52	0	95,571.80	0.00
<hr/>					
Report Totals					
	Checks:	57	0	404,245.99	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	57	0	404,245.99	0.00

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Fund Description	Fund	Budget Total	Revenue Total
OPERATING FUND	3-01	404,245.99	0.00
Total of All Funds:		<u>404,245.99</u>	<u>0.00</u>

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Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
OPERATING FUND	3-01	404,245.99	0.00	0.00	0.00	404,245.99
Total of All Funds:		<u>404,245.99</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>404,245.99</u>

Approval of Utility Bill Adjustment # 1995 & 2000 and Utility Balance Adjustment #'s 9038, 9056, 9063, 9087, 9149 & 9155 were presented.

Mr. Schofield moved for the approval of adjustments while Mr. Archible seconded the motion. On roll all Commissioners present voted yes to approve the adjustments.

See Journals Attached

The Chairman moved to Old Business.

Resolution No. 13-28 Authorizing a Budget Transfer for F/Y 2013 was presented.

A motion was made by Mr. Pennestri to approve the Budget Transfer. It was seconded by Mr. Ellis. On roll call all Commissioners present voted yes.

See Resolution No. 13-28

The Chairman moved to New Business.

Resolution No. 13-29 Authorizing the Executive Director to Endorse the TWA Application for the Project Known as Riverfront Village at Pennsauken was presented.

Mr. Archible made a motion for approval. It was seconded by Mr. Schofield. All Commissioners voted yes on roll call.

See Resolution No. 13-29

Authorize the Engineer to prepare Annual Contracts for Annual Sewer System Repairs and Maintenance & Repair of Electrical & Mechanical Equipment was presented.

A motion was made by Mr. Schofield. The second was provided by Mr. Ellis. On roll call all Commissioners voted yes.

The Chairman requested the Treasurer's report.

See Treasurer's Report

The Chairman asked the Superintendent, Thom Tillinghast, for his report.

See Superintendent's Report

The Chairman asked for the Engineers reports.

See Report from Dennis Yoder  
See Report from Jeff Winegar

	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	2	0.00	0.00	0.00
Sewer Bill	S11	2	0.00	0.00	0.00
				Total Sewer Bill:	0.00
				Total Sewer:	0.00
Entries:		<u>4</u>		Total of All Codes:	<u>0.00</u>

Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
20866000-0	Sewer	S11	B	13	4	22.50-	0.00	22.50-	remove s/c rate	N		11/04/13	1
BENEFICIAL FINANCIAL INC													
20866000-0	Sewer	S10	B	13	4	45.00	0.00	45.00	remove s/c rate	N		11/04/13	2
BENEFICIAL FINANCIAL INC													
40271000-0	Sewer	S10	B	13	4	45.00-	0.00	45.00-	CHANGED TO S/C RATE	N		11/04/13	3
HANNAH, DARLENE													
40271000-0	Sewer	S11	B	13	4	22.50	0.00	22.50	CHANGED TO S/C RATE	N		11/04/13	4
HANNAH, DARLENE													

Batch: DEBORAH	Updated Billings:	4 Flat:	0.00	Exc:	0.00	Ref Num:	1995
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	4 Flat:	0.00	Exc:	0.00	Total Updated:	0.00



October 11, 2013  
11:40 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 1 Updated Principal: 25.00- Updated Penalty: 0.00 Ref Num: 9038

October 11, 2013  
11:40 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

		----- Principal -----						
Code Type	Description	Count	Arrears/Other	2012	2013	Future	Penalty	Total
104	Balance Adjustment							
	Balance Correction	1	0.00	0.00	25.00-	0.00	0.00	25.00-
	Sewer Totals:	1	0.00	0.00	25.00-	0.00	0.00	25.00-
Grand Totals:		1	0.00	0.00	25.00-	0.00	0.00	25.00-

October 11, 2013  
11:40 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
			Transaction Type							
11162000-0	Sewer	104	NSF	13 3	25.00-	0.00	25.00-	BANK ERROR	10/11/13	1
					HALE, DUANE Balance Adjustment					

October 21, 2013  
08:47 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

Code Type	Description	Count	Arrears/Other	Principal			Penalty	Total
				2012	2013	Future		
102	Refund Overpayment							
	Refund Overpayment	<u>1</u>	<u>671.68</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>671.68</u>
	Sewer Totals:	<u>1</u>	<u>671.68</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>671.68</u>
Grand Totals:		<u>1</u>	<u>671.68</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>671.68</u>

October 21, 2013  
08:47 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name			Transaction	Type						
30624000-0	Sewer	102			671.68	0.00	671.68	REFUND OVERPAYMENT	10/21/13	1
PYI ANT. BRIAN					Refund Overpavment					

October 21, 2013  
08:48 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH	Updated Entries:	1	Updated Principal:	671.68	Updated Penalty:	0.00	Ref Num:	9056
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Code	Type Description	Count	Arrears/Other	Principal			Penalty	Total
				2012	2013	Future		
103	Balance Adjustment							
	Penalty Correction	3	0.00	0.00	0.00	0.00	4.08-	4.08-
	Sewer Totals:	3	0.00	0.00	0.00	0.00	4.08-	4.08-
Grand Totals:		3	0.00	0.00	0.00	0.00	4.08-	4.08-

Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code Transaction	Yr Prd Type	Principal	Penalty	Total	Descript	Date	Seq
30133000-0 MEALO, THERESA	Sewer	103	13	1 Balance Adjustment	0.00	2.38-	2.38-	REMOVE PENALTY	10/21/13	1
30133000-0 MEALO, THERESA	Sewer	103	13	2 Balance Adjustment	0.00	1.36-	1.36-	REMOVE PENALTY	10/21/13	2
30133000-0 MEALO, THERESA	Sewer	103	13	3 Balance Adjustment	0.00	0.34-	0.34-	REMOVE PENALTY	10/21/13	3

Batch: DEBORAH Updated Entries: 3 Updated Principal: 0.00 Updated Penalty: 4.08- Ref Num: 9063

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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

		----- Principal -----						
Code	Type Description	Count	Arrears/Other	2012	2013	Future	Penalty	Total
102	Refund Overpayment							
	Refund Overpayment	<u>1</u>	<u>71.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>71.00</u>
	Sewer Totals:	1	71.00	0.00	0.00	0.00	0.00	71.00
Grand Totals:		<u>1</u>	<u>71.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>71.00</u>

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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name		Transaction Type								
41211006-0	Sewer	102			71.00	0.00	71.00	refund overpayment	10/28/13	1
VERGA. MICHELLE		Refund Overpayment								

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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 1 Updated Principal: 71.00 Updated Penalty: 0.00 Ref Num: 9087

Batch: DEBORAH Updated Entries: 3 Updated Principal: 0.00 Updated Penalty: 3.54- Ref Num: 9149

		----- Principal -----						
Code Type	Description	Count	Arrears/Other	2012	2013	Future	Penalty	Total
103	Balance Adjustment							
	Penalty Correction	3	0.00	0.00	0.00	0.00	3.54-	3.54-
	Sewer Totals:	3	0.00	0.00	0.00	0.00	3.54-	3.54-
Grand Totals:		3	0.00	0.00	0.00	0.00	3.54-	3.54-

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
			Transaction Type							
41599065-0	Sewer	103		13 1	0.00	0.14-	0.14-	REMOVE PENALTY	11/13/13	1
					Balance Adjustment					
41599065-0	Sewer	103		13 2	0.00	2.72-	2.72-	REMOVE PENALTY	11/13/13	2
					Balance Adjustment					
41599065-0	Sewer	103		13 3	0.00	0.68-	0.68-	REMOVE PENALTY	11/13/13	3
					Balance Adjustment					

Batch: DEBORAH Updated Entries: 1 Updated Principal: 0.68- Updated Penalty: 0.00 Ref Num: 9155

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12:06 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

		----- Principal -----						
Code Type	Description	Count	Arrears/Other	2012	2013	Future	Penalty	Total
103	Balance Adjustment							
	Penalty Correction	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>0.68-</u>	<u>0.00</u>	<u>0.00</u>	<u>0.68-</u>
	Sewer Totals:	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>0.68-</u>	<u>0.00</u>	<u>0.00</u>	<u>0.68-</u>
	Grand Totals:	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>0.68-</u>	<u>0.00</u>	<u>0.00</u>	<u>0.68-</u>

November 14, 2013  
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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
		Transaction Type								
40012875-0	Sewer	103		13 4	0.68-	0.00	0.68-	REMOVE INTEREST	11/14/13	1
ALI SR, KAREEM				Balance Adjustment						

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY  
AUTHORIZING A BUDGET TRANSFER FOR F/Y 2013**

**WHEREAS**, the Pennsauken Sewerage Authority having met in regular session on November 19<sup>th</sup>, 2013; and

**WHEREAS**, the Authority budget for the year ending December 31, 2013 was adopted on the 18<sup>th</sup> day of December, 2012; and

**WHEREAS**, N.J.A.C. 5:31-2.8 provides that all amendments to the budget shall be approved and adopted by resolution of the Authority, passed by not less than a majority of the full membership; and

**WHEREAS**, the Authority's Treasurer has found it necessary to increase certain line items and recommends amendments to its budget for fiscal year ending December 31, 2013 and

**WHEREAS**, the Treasurer has determined there are funds in excess of amounts required to meet expenditures through the end of the fiscal year in certain line items.

**NOW, THEREFORE, BE IT RESOLVED** that the following transfers be made to the adopted budget of the Pennsauken Sewerage Authority for its fiscal year ending December 31, 2013.

<b>Account</b>	<b>To</b>	<b>From</b>
<b><u>Administration:</u></b>		
PERS		7,000.00
Social Security Tax		3,500.00
Unemployment/Disability		1,000.00
Health Ins		9,000.00
Vision/Dental/Rx/Life		3,500.00
Sicktime Sellback		5,500.00
Legal Fees		4,500.00
Auditing Fees		5,000.00
Public Officials Liability	600.00	
Office Supplies & Exp		2,000.00
Postage		5,000.00
Advertising/Printing		1,500.00
Miscellaneous Exp		2,000.00
Building Utilities		7,000.00
Building Repairs & Exp		2,000.00
Education/Seminars		1,000.00
<b>TOTAL ADM DEPT</b>	<b>600.00</b>	<b>59,500.00</b>
<b>Account</b>	<b>To</b>	<b>From</b>
<b><u>Operating Appropriations:</u></b>		
O&M Union Salaries		10,000.00
PERS		7,800.00
Social Security Tax		4,000.00
Unemployment/Disability		2,500.00
Health Ins		39,000.00
Vision/Dental/Rx/Life		13,000.00
Sicktime Sellback		16,000.00
Ins - General Liability		2,000.00
Ins - Workers Comp		4,100.00
Ins - Auto	100.00	
Ins - Fund Exp		5,400.00
Uninsured Liabilities		6,100.00
Service Contracts		2,000.00
Utilities - Pumping Stations		9,000.00
Safety Equipment		1,600.00
Landscaping	2,500.00	
Fuel, Oil & Mileage Exp		6,100.00
Emergency Repairs	158,000.00	
Emergency Station Repairs	30,000.00	
Permits & Licenses		2,100.00
Chemical & Treatment		1,000.00
<b>TOTAL O&amp;M DEPT</b>	<b>190,600.00</b>	<b>131,700.00</b>
<b>TRANSFER:</b>	<b>191,200.00</b>	<b>191,200.00</b>

**BE IT FURTHER RESOLVED** that two certified copies of this complete amendment and resolution be filed forthwith with the Director of the Division of Local Government Services for his certification of the Authority budget so amended.

**CERTIFICATION**

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the governing body on the 19<sup>th</sup> day of November, 2013.



Bill Orth, Secretary

**ROLLCALL:**

Mr. Lutz – Yes

Mr. Schofield – Yes

Mr. Archible – Yes

Mr. Ellis – Yes

Mr. Pennestri – Yes

**ADOPTED: November 19, 2013**

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY  
AUTHORIZING THE EXECUTIVE DIRECTOR TO ENDORSE  
THE TWA APPLICATION FOR THE PROJECT KNOWN AS  
RIVERFRONT VILLAGE AT PENNSAUKEN**

**WHEREAS**, the Pennsauken Sewerage Authority having met in regular session on November 19, 2013; and

**WHEREAS**, the Pennsauken Sewerage Authority wishes to submit an executed Treatment Works Application for the project known as Riverfront Village at Pennsauken to the New Jersey Department of Environmental Protection for their approval; and

**WHEREAS**, the application has been reviewed by T&M Associates and found to be complete and correct.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners hereby authorize the Executive Director to execute and submit the Treatment Works Permit Application for Riverfront Village at Pennsauken.



Bill Orth, Secretary

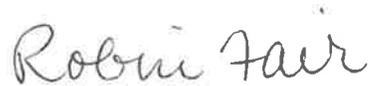
**ROLLCALL:**

Mr. Lutz – Yes  
Mr. Schofield – Yes  
Mr. Archible – Yes  
Mr. Ellis – Yes  
Mr. Pennestri – Yes

**ADOPTED: November 19, 2013**

1. Commercial monthly billing totaled \$20,821.34.
2. Principal lend-a-hand balances as of October 31, 2013:
  - a. Madeline Rawle (deceased) - \$6,813.97
  - b. Dorothy Brittin - \$6,372.96
  - c. Dawn Peluso - \$1,461.40
  - d. Jacklyn Schonewolf - \$2,240.06
  - e. Robert Ingram - \$6,606.90
  - f. Karen Muse - \$837.19
  - g. Adria Cruz - \$2,713.72
  - h. Carmen Jimenez - \$1,920.90
  - i. Valerie Newman - \$5,803.84
3. Investments under Trustee Accounts:  
  
\$181,348.38 CD @ First Colonial Bank .75% - Matures 12/24/13  
\$174,013.97 CD @ Susquehanna Bank 2% - Matures 4/21/14  
\$50,374.55 CD First Colonial Bank .75% - Matures 7/24/14  
\$152,464.70 CD Susquehanna Bank .80% - Matures 8/03/14  
\$122,849.69 Money Market
4. Financial Reports are attached.

Respectfully submitted,



Robin Fair  
Treasurer

**PENNSAUKEN SEWERAGE AUTHORITY**  
**REVENUES-JANUARY 1, 2013 - DECEMBER 31, 2013**  
**FOR MONTH OF OCTOBER**

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,200,000.00	\$ 144,149.56	\$ 1,930,461.16	\$ 27,236.02	\$ 2,303,727.79
4004 COMMERCIAL	1,105,000.00	\$ 149,522.68	\$ 1,035,723.58	\$ 219,326.08	\$ 1,034,878.83
4005 PENALTY	30,000.00	\$ 2,690.96	\$ 30,759.99	\$ 3,160.62	\$ 30,952.47
4002 MERCH	178,000.00		\$ 96,370.99		\$ 96,370.99
4003 C/H	25,000.00		\$ 27,571.88		\$ 27,571.88
4012 OTHER INCOME	5,000.00		\$ 225.00		\$ 225.00
4013 INVEST INT	3,000.00	\$ 26.36	\$ 243.97		\$ 243.97
4014 TRUSTEE INT	15,000.00		\$ 5,311.29		\$ 9,325.26
4016 PERMITS (RES)	15,000.00	\$ 200.00	\$ 4,081.72		\$ 4,081.72
4019 PERMITS (COMM)	50,000.00		\$ 400.00		\$ 400.00
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	10,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$1,000.00		\$ 105.00		\$ 105.00
4050 INT./NOTES PAY.	1,000.00	26.72	\$ 216.83		\$ 216.83
Anticipated Balance	193,368.00				
<b>TOTALS</b>	<b>3,832,368.00</b>	<b>296,616.28</b>	<b>3,131,471.41</b>	<b>249,722.72</b>	<b>3,508,099.74</b>
		<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS		\$ 215,000.00	\$ 3,060.50	\$ 69,609.87	
CONSTRUCTION IN PROGRESS				109,464.38	
CAPITAL BUDGET		\$ 215,000.00	\$ 3,060.50	\$ 179,074.25	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$51,133.60
PAYROLL	\$670.66
REVENUE	\$ -
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 53,185.44
R & R	\$ 257,659.68
GENERAL	\$ 370,206.17

Revenue Account Range: 3-01-00-410-001 to 3-01-00-430-001 Include Non-Anticipated: Yes Year To Date As of: 10/31/13  
 Budget Account Range: 3-01-01-510-500 to 3-01-03-600-002 Include Non-Budget: Yes Current Period: 10/01/13 to 10/31/13  
 Skip Zero YTD Activity: No Prior Year: 10/01/12 to 10/31/12

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
3-01-00-410-001	Residential	26,257.69	2,200,000.00	27,236.02	2,303,727.79	0.00	103,727.79	105
3-01-00-410-002	Merchantville	0.00	178,000.00	0.00	96,370.99	0.00	81,629.01	54
3-01-00-410-003	Cherry Hill	0.00	25,000.00	0.00	27,571.88	0.00	2,571.88	110
3-01-00-410-004	Commercial	201,753.30	1,105,000.00	219,326.08	1,034,878.83	0.00	70,121.17	94
3-01-00-410-005	A/R Penalty	3,612.56	30,000.00	3,160.62	30,952.47	0.00	952.47	103
3-01-00-415-001	Permits - Residential	300.00	15,000.00	200.00	4,081.72	0.00	10,918.28	27
3-01-00-415-002	Permits - Commercial	0.00	50,000.00	0.00	400.00	0.00	49,600.00	1
3-01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
3-01-00-420-001	Other Income	0.00	5,000.00	0.00	225.00	0.00	4,775.00	4
3-01-00-420-002	Application and Inspection Feed	0.00	1,000.00	0.00	105.00	0.00	895.00	10
3-01-00-420-004	JTF Insurance Premium Refund	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
3-01-00-420-005	Int on Lend-a-Hand Accounts	10.86	1,000.00	26.72	216.83	0.00	783.17	22
3-01-00-425-001	Interest from Operating Fund	49.32	3,000.00	26.36	243.97	0.00	2,756.03	8
3-01-00-425-002	Interest from Trustee Accounts	0.00	15,000.00	0.00	9,325.26	0.00	5,674.74	62
3-01-00-430-001	Anticipated Fund Balance	0.00	193,368.00	0.00	0.00	0.00	193,368.00	0
	OPERATING REVENUES Revenue Total	231,983.73	3,832,368.00	249,975.80	3,508,099.74	0.00	324,268.26	92

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
3-01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-01-510-501	ADMIN PSA Management	21,540.00	233,000.00	17,584.00	189,028.00	0.00	43,972.00	81
3-01-01-510-502	ADMIN Office Staff	28,570.48	241,000.00	17,288.81	193,895.49	0.00	47,104.51	80
3-01-01-510-503	ADMIN: Commissioners	1,250.00	15,000.00	1,250.00	12,000.00	0.00	3,000.00	80
3-01-01-510-504	ADMIN: Legal Salary	1,516.67	0.00	0.00	0.00	0.00	0.00	0
3-01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-01-510-601	ADMIN: PERS/Employers Liabil	0.00	92,500.00	0.00	84,663.50	0.00	7,836.50	92
3-01-01-510-602	ADMIN: Social Security	4,618.62	43,000.00	3,990.94	33,400.03	0.00	9,599.97	78
3-01-01-510-603	ADMIN: Unemp./Disabili	26.73	5,500.00	40.06	3,889.13	0.00	1,610.87	71
3-01-01-510-604	ADMIN: Hospital Benefits	7,113.23	94,000.00	13,443.19	77,100.28	0.00	16,899.72	82
3-01-01-510-605	ADMIN: Vision, Dental & Rx	2,044.80	46,000.00	4,880.64	36,530.68	0.00	9,469.32	79
3-01-01-510-607	ADMIN: Sick/Vac Payback	18,863.35	64,000.00	17,430.00	57,438.23	0.00	6,561.77	90
3-01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-01-510-721	ADMIN: Legal Fees	0.00	23,000.00	1,516.67	15,166.70	0.00	7,833.30	66
3-01-01-510-722	ADMIN: Audit	0.00	36,000.00	0.00	31,000.00	0.00	5,000.00	86
3-01-01-510-723	ADMIN: Other Professional Fees	100.00	9,000.00	187.50	3,947.00	0.00	5,053.00	44

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
3-01-01-510-736	ADMIN: Public Officials Liab.	0.00	5,500.00	0.00	6,078.14	0.00	578.14-	111
3-01-01-510-750	ADMIN: Office Supplies & Expense	1,440.49	11,000.00	1,269.12	7,371.28	0.00	3,628.72	67
3-01-01-510-751	ADMIN: Postage	0.00	17,000.00	0.00	9,844.41	0.00	7,155.59	58
3-01-01-510-752	ADMIN: Advertising & Printing	76.56	11,000.00	38.61	8,122.63	0.00	2,877.37	74
3-01-01-510-753	ADMIN: Telephone	924.61	19,000.00	1,504.48	13,467.90	0.00	5,532.10	71
3-01-01-510-754	ADMIN: Miscellaneous Exp	0.00	5,000.00	0.00	808.05	0.00	4,191.95	16
3-01-01-510-755	ADMIN: Service Contracts	254.34	10,000.00	119.36	9,510.43	0.00	489.57	95
3-01-01-510-756	ADMIN: Equipment Rental	0.00	4,000.00	0.00	2,772.00	0.00	1,228.00	69
3-01-01-510-757	ADMIN: Building Utilities	880.27	34,000.00	1,269.99	18,235.39	0.00	15,764.61	54
3-01-01-510-758	ADMIN: Building Exp. & Repairs	404.99	15,000.00	459.99	10,207.50	0.00	4,792.50	68
3-01-01-510-759	ADMIN: Financial Exp	30.00	4,200.00	61.44	4,081.44	0.00	118.56	97
3-01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
3-01-01-510-762	ADMIN: Education/Dues	196.00	6,000.00	514.00	3,312.60	0.00	2,687.40	55
3-01-01-510-763	ADMIN: Civic Involvement	0.00	32,500.00	0.00	32,500.00	0.00	0.00	100
3-01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-02-520-505	O&M: Union Salaries	113,044.09	915,000.00	99,462.02	736,275.60	0.00	178,724.40	80
3-01-02-520-506	O&M: Management Salaries	16,680.00	255,000.00	19,385.60	206,952.80	0.00	48,047.20	81
3-01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-02-520-601	O&M: PERS	0.00	92,500.00	0.00	84,663.50	0.00	7,836.50	92
3-01-02-520-602	O&M: Social Security	13,269.68	98,000.00	0.00	75,769.02	0.00	22,230.98	77
3-01-02-520-603	O&M: Unemployment & Disability	20.86	7,700.00	10.68	4,614.48	0.00	3,085.52	60
3-01-02-520-604	O&M: Hospitalization Benefits	22,797.48	317,000.00	45,702.50	249,921.32	0.00	67,078.68	79
3-01-02-520-605	O&M: Vision, Dental & Rx	5,584.40	125,000.00	13,672.71	96,308.42	0.00	28,691.58	77
3-01-02-520-607	O&M: Sick/vac Payback	43,608.75	93,000.00	47,093.11	66,778.01	0.00	26,221.99	72
3-01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	7,422.43	0.00	577.57	93
3-01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-02-520-711	O&M: Engineer Fees	3,719.75	25,000.00	1,603.50	11,309.25	0.00	13,690.75	45
3-01-02-520-731	O&M: General Liability/Auto Ins	0.00	28,000.00	0.00	25,930.87	0.00	2,069.13	93
3-01-02-520-732	O&M: Worker's Comp Insurance	0.00	53,000.00	0.00	48,844.04	0.00	4,155.96	92
3-01-02-520-733	O&M: Property	0.00	31,000.00	0.00	31,032.38	0.00	32.38-	100
3-01-02-520-735	O&M: Fund Expense (JIF)	0.00	10,000.00	0.00	4,543.50	0.00	5,456.50	45
3-01-02-520-741	O&M: Uninsured Liabilities	350.00	10,000.00	0.00	373.43	0.00	9,626.57	4
3-01-02-520-755	O&M: Service Contracts	1,526.00	30,000.00	1,840.00	21,175.40	0.00	8,824.60	71
3-01-02-520-764	O&M: Station Utilities	4,492.63	215,000.00	10,953.94	157,902.34	0.00	57,097.66	73
3-01-02-520-765	O&M: Trash Removal	530.37	11,000.00	585.00	7,989.13	0.00	3,010.87	73
3-01-02-520-766	O&M: Oper & Maint Expense	1,741.48	90,000.00	2,202.53	68,511.25	0.00	21,488.75	76
3-01-02-520-767	O&M: Safety Expense	0.00	5,000.00	217.21	2,863.46	0.00	2,136.54	57
3-01-02-520-768	O&M: Landscaping	0.00	8,000.00	225.00	9,561.55	0.00	1,561.55-	120
3-01-02-520-769	O&M: Vehicle & Repair Exp	185.40	30,000.00	3,534.70	24,628.12	0.00	5,371.88	82
3-01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	11,828.53	50,000.00	9,383.44	30,229.01	0.00	19,770.99	60

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
3-01-02-520-771	DO NOT USE THIS ACCT	3,970.33	0.00	0.00	0.00	0.00	0.00	0
3-01-02-520-772	OKM: Emergency Repairs	0.00	100,000.00	1,862.00	223,340.50	0.00	123,340.50-	223
3-01-02-520-773	OKM: Emergency Station Repairs	0.00	90,000.00	15,472.99	41,577.01	0.00	48,422.99	46
3-01-02-520-774	OKM: Chemicals	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
3-01-02-520-775	OKM Permits & Licensing	410.00	3,000.00	0.00	400.00	0.00	2,600.00	13
3-01-03-600-001	Bond Debt (Principal)	0.00	45,543.00	0.00	45,542.36	0.00	0.64	100
3-01-03-600-002	Bond Debt (Interest)	0.00	8,925.00	0.00	8,925.00	0.00	0.00	100
	<b>OPERATING FUND Expend Total</b>	<b>333,610.89</b>	<b>3,832,368.00</b>	<b>370,379.96</b>	<b>3,157,754.99</b>	<b>0.00</b>	<b>674,613.01</b>	<b>81</b>

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
3-01	OPERATING FUND	231,983.73	249,975.80	3,508,099.74	333,610.89	370,379.96	3,157,754.99	350,344.75

## Superintendent's Report

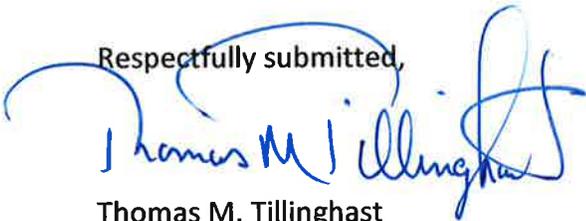
Meeting of November 19, 2013

All components of the sanitary sewerage collection system are operating properly.

In regular and preventative maintenance we flushed 163,895 feet of line. 1,577 feet was root cut and 9,583 feet was inspected using our CCTV equipment. We responded to 45 calls for service. The call breakdown is as follows:

Main Line stoppages:	4
Vent stoppages:	10
Station alarms:	6
Miscellaneous services:	25

Respectfully submitted,



Thomas M. Tillinghast  
Superintendent

DIRECTOR OF OPERATIONS  
CORPORATE SECRETARY  
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES  
John J. Cantwell, PE, PP, CME  
Alan Dittenholer, PE, PP, CME  
Frank J. Seney, Jr., PE, PP, CME  
Terence Vogt, PE, PP, CME  
Dennis K. Yoder, PE, PP, CME, LEED  
Charles E. Adamson, PLS, AET  
Kirm Wendell Bibbs, PE, CME  
Marc DeBlasio, PE, PP, CME  
Leonard A. Faiola, PE, CME  
Christopher J. Fazio, PE, CME  
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(302) 266-6208 (fax)

Remington, Vernick  
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The Presidential Center  
Lincoln Building, Suite 600  
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(856) 303-1249 (fax)

300 Penhorn Avenue, 3rd Floor  
Secaucus, NJ 07094  
(201) 624-2137  
(201) 624-2136 (fax)

November 12, 2013

Mr. William Orth, Executive Director  
Pennsauken Sewerage Authority  
1250 John Tipton Blvd.  
Pennsauken, NJ 08109

RE: Monthly Activity Report

Dear Bill:

The following is a status report of activities since the last Authority meeting.

1. ACTION ITEMS : None
2. ENGINEERING IN PROGRESS :

Frosthoffer Avenue Sewer Main - RVE has completed survey and has prepared drawings and specifications to eliminate a hydraulic restriction in the sewer mains conveying wastewater to the pump station. A budget estimate has been prepared and construction is likely to commence in the Spring of 2014.

3. CONSTRUCTION IN PROGRESS : None

Very truly yours,

REMINGTON & VERNICK ENGINEERS

By 

Dennis K. Yoder, P.E., P.P., C.M.E.

November 13, 2013

VIA Email and Regular Mail

Mr. William F. Orth, Executive Director  
Pennsauken Sewerage Authority  
1250 John Tipton Blvd.  
Pennsauken, NJ 08110

Re: Activity Report for November 19, 2013 Meeting

Dear Mr. Orth:

The following constitutes T&M's Activity Report for the Pennsauken Sewerage Authority's November 19, 2013 meeting:

#### Sulfide Investigation

Since January of 2011, VAL Associates Laboratory, Inc. has been taking monthly samples at various locations that were identified by T&M and the PSA as having potentially high sulfide levels. Since that time, T&M has been tabulating and graphing the test results, and their relation to system maintenance activities, rainfall, and temperature. We have met with Thom Tillinghast and Bill Orth on a number of occasions over the study period to discuss the results of sulfide testing and potential future action.

During an April 18, 2013 meeting, it was determined that the focus of the investigation should turn to the areas of known odor control issues and customer complains, specifically, the High Street Pump Station. The analytical data obtained from the monthly sampling at the various locations proved to be inconclusive to pinpoint a contributing factor(s) to the sulfide odor issue. After the meeting T&M inspected the High Street Pump Station with Thom, which focused on the pump station's odor control system.

T&M contacted the odor control system manufacturer requesting maintenance recommendations and design guidelines to verify the sizing of the unit. The recommendation from the manufacturer is to change the carbon filter media in the unit; the media is overdue for replacement. The carbon media vender provides free quarterly testing of filter media to determine remaining life of the media. T&M provided the PSA with contact information for the submission of media samples for testing and for purchase of new carbon filter media.

T&M obtained system design guidelines from the manufacturer of the odor control system. We will review the construction plans for the pump station in conjunction with the odor control system design guidelines to determine if the system is sized properly for the current use. To

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Mr. William F. Orth, Executive Director  
Re: Activity Report for November 19, 2013 Meeting

November 13, 2013  
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complete this task, construction plans for the pump station are required. We request the PSA provide a copy of the construction plans for the pump station and installation of the odor control system. Upon completion of our review we will prepare a written summary of our findings.

During the summer of 2013, even with the hot weather that is normally associated with high sulfide levels, the PSA has received good results from the monthly sulfide testing. There have been no sulfide issues or complaints received.

We have taken no further action.

#### System Flooding

T&M met with Thom Tillinghast of the PSA on September 14, 2011 to look at areas of sanitary sewer system flooding, primarily the intersection of Magnolia and Florida. System investigation into the causes of the flooding, overflow piping design, sewerage overflow vaults were discussed as possible mitigation measures for the areas experiencing flooding. T&M provided a proposal to the PSA for investigation and engineering on October 3, 2011.

The proposed initial investigation requires access to the pipe system to perform video inspection or smoke testing. This testing is best performed during dry weather periods to reduce the volume of by-pass pumping. T&M has been in contact with Thom Tillinghast regarding scheduling of the testing, however weather has not been cooperative. Once test results are received, T&M will require authorization to proceed with services included in our pending proposal submitted on October 3, 2011.

To date we have not received authorization and await further direction.

#### System Improvements 48<sup>th</sup> Street and Route 130

T&M met with Thomas Tillinghast to discuss proposed system improvements near the intersection of 48<sup>th</sup> Street and Route 130. The improvements would include the installation of a new manhole and the removal of an existing "blind" connect of two existing sanitary pipes and provide the PSA with a new access point for system maintenance. T&M prepared a proposal for professional services including survey of the project area, preparation of plans and specifications, solicitation of construction quotes from contractors, and construction administration. The proposal was submitted to the PSA on May 8, 2012.

The PSA has requested that T&M prepare an estimate of probable construction costs for the project to determine if available funding exists for the project. T&M provided an estimate of the probable construction cost for the project on August 2, 2012.

To date we have not received authorization and await further direction.



Mr. William F. Orth, Executive Director  
Re: Activity Report for November 19, 2013 Meeting

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Should you have any questions, please contact me.

Very truly yours,

T&M ASSOCIATES

A handwritten signature in black ink, appearing to read 'Jeffrey B. Winegar'. The signature is written in a cursive style with a large, looping initial 'J'.

Jeffrey B. Winegar, P.E.  
Group Manager

Cc: Edwin J. Steck, P.E.

The Chairman asked the Commissioners for any reports.

Mr. Lutz – A happy and safe Thanksgiving to everyone and their families.

Mr. Schofield – Happy Thanksgiving and thank you to everyone at the Authority who took the time to express condolences to him and his family. Thank you everyone.

Mr. Archible – Safe and good holiday.

Mr. Ellis – Enjoy your holiday.

Mr. Pennestri – Happy Thanksgiving

The Chairman asked for the Solicitor's report.

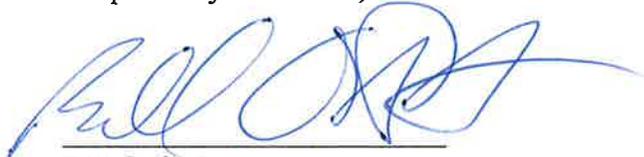
Mr. Luthman wished everyone a happy holiday.

The Chairman asked for Mr. Orth's Executive Director's report.

Mr. Orth had no correspondence to present but wished everyone a Happy Thanksgiving.

Mr. Archible moved for adjournment, seconded by Mr. Ellis. All present consented by saying aye.

Respectfully submitted,



Bill Orth, Secretary