

The Secretary Mr. Orth called the meeting of the Pennsauken Sewerage Authority to order at 6:15 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Orth stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

In the absence of the both the Chairman and the Vice-Chairman it was decided to begin with the regular meeting until Mr. Schofield arrived to begin the rate hearing.

The Secretary asked for a roll call. The following Commissioners were present:

Mr. Schofield, Delayed
Mr. Roy Bundy
Mr. James Cummings
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director
Ms. Robin Fair, Treasurer
Mr. Thomas M. Tillinghast, Superintendent
Mr. David Luthman, Solicitor
Mr. Timothy Kiel, Bowman & Company, Auditor

Absent was:

Mr. Oren Lutz, Commissioner

Mr. Orth opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Cummings and carried to close the public portion of the meeting.

The minutes of the regular meeting from October 16, 2012 were presented for approval.

A motion was made by Mr. Cummings, seconded by Mr. Pennestri to approve the meeting minutes as presented. All Commissioners present signified their approval saying aye. The minutes stand approved.

The Secretary stated the amount of bills to be paid tonight is \$358,142.80

Mr. Pennestri moved to pay the bills as presented, seconded by Mr. Bundy. On roll call all Commissioners voted yes. The motion to pay the bills carried.

See Bill List Attached

NOVEMBER 20, 2012

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE

\$358,142.80

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 10/17/12 to 11/20/12
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
OPER MAN WIRE	OPERATING	MANUAL WIRES/TRANS			
646	10/23/12	PAYROLL PAYROLL ACCOUNT		10/31/12	1333
P2-00276	PAYROLL W/E 10/21/12		31,819.75		
647	10/30/12	PAYROLL PAYROLL ACCOUNT		10/31/12	1335
P2-00281	SICK TIME SELLBACK		62,805.72		
P2-00282	LONGEVITY		39,049.04		
P2-00283	PAYROLL W/E 10/28/12		33,846.24		
			<u>135,701.00</u>		
648	11/07/12	PAYROLL PAYROLL ACCOUNT			1337
P2-00293	PAYROLL W/E 11/4/12		67,132.26		
649	11/13/12	PAYROLL PAYROLL ACCOUNT			1340
P2-00299	PAYROLL W/E 11/11/12		31,876.34		
650	11/16/12	PETTY PETTY CASH			1343
12-00457	PETTY CASH		287.59		
651	11/20/12	PAYROLL PAYROLL ACCOUNT			1344
P2-00304	PAYROLL W/E 11/16/12		39,670.72		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	6	0	306,487.66	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>6</u>	<u>0</u>	<u>306,487.66</u>	<u>0.00</u>

OPERATING	operating cash				
23933	11/08/12	COMCAST COMCAST			1339
12-00056	CABLE & INTERNET 10/23-11/22		162.89		
23934	11/13/12	LUTHMAN DAVID A. LUTHMAN			1342
12-00023	LEGAL COUNSEL YEAR OF 2012		1,516.67		
23935	11/20/12	7OIL 7 OIL COMPANY INC			1346
12-00461	FUEL FOR GENERATORS @ STA #14		490.31		
23936	11/20/12	90328004 GENESIS HEALTH VENT			1346
12-00444	OVERPAYMENT REFUND		1,777.08		
23937	11/20/12	ABCON AB-CON EXTERMINATING INC.			1346
12-00008	2012 EXTERMINATING & CONTRACT		56.00		
23938	11/20/12	AMERWW AMERICAN WATER WORKS ASSOC.			1346
12-00432	MBRSHR RNWL: THOM TILLINGHAST		196.00		
23939	11/20/12	ATT AT&T CORPORATION			1346
12-00092	LOCAL/LONG DISTANCE THRU 11/4		956.52		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING		operating cash	Continued		
23940	11/20/12	AUTOSHI AUTO SHINE CAR WASH			1346
12-00105		FULL SRVC TRUCK #714 - 9/12/12	5.00		
23941	11/20/12	BARTUK BARTUK HOSE & HYDRAULICS			1346
12-00438		REPAIR JETTER HOSE W/NEW ENDS	83.88		
23942	11/20/12	BEVAN BEVAN SECURITY SYSTEMS, INC			1346
12-00445		NFPA 72 FIRE ALSARM INSPECTION	90.00		
23943	11/20/12	BLACKBRN BLACKBURN MFG COMPANY			1346
12-00415		MARKOUT FLAGS/MARKOUT PAINT	442.67		
23944	11/20/12	BURLTIME COURIER TIMES, INC.			1346
12-00450		RATE HEARING/ONLINE BID ADS	77.80		
23945	11/20/12	CED Consolidated Elec Dist, Inc.			1346
12-00434		1/2" LB W/CVR&GSK/BLNK PLATE	27.75		
23946	11/20/12	CIARROCC BENITO & NICOLINA CIARROCCHI			1346
12-00020		2012 MEDICAL B COVERAGE	92.20		
23947	11/20/12	CINTAS CINTAS FIRST AID & SAFETY			1346
12-00048		RESTOCK CABINET	305.42		
23948	11/20/12	CONDIT CONDITIONED AIR			1346
12-00200		ROOF TOP AC UNITS MAINTENANCE	175.00		
23949	11/20/12	COURIER COURIER POST/DAILY JOURNAL			1346
12-00463		PERMIT/RATE INCREASE NOTICE	32.67		
23950	11/20/12	COURSUB COURIER-POST #1013			1346
12-00449		1-YR SUBSCRIP 11/1-10/31/13	142.94		
23951	11/20/12	DELTA DELTA DENTAL OF NJ, INC.			1346
12-00018		2012 DENTAL PLAN FOR ADM/O&M	3,786.74		
23952	11/20/12	DONSAUTO Don's Westfield Auto Sply, Inc			1346
12-00466		MISC PURCHASES MTH OF NOV	79.66		
23953	11/20/12	GALETON GALETON, INC.			1346
12-00428		WORK & DISPOSABLE RBBR GLOVES	331.44		
23954	11/20/12	GOVDEALS GOVDEALS, INC.			1346
12-00443		OCT 12TH AUCTION FEES	60.32		
23955	11/20/12	GRAINGER W.W. GRAINGER, INC.			1346
12-00429		LABEL, ARC-FLASH,POLYSTR,5 PK	4.74		
23956	11/20/12	HESS HESS CORPORATION			1346
12-00061		NATURAL GAS	63.19		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING		operating cash	Continued		
23956		HESS CORPORATION	Continued		
12-00075		NJ ENERGY CHOICE 1/6-2/3/12	<u>3,726.22</u>		
			3,789.41		
23957	11/20/12	IMAG OCE N. AMERICA DOC PRNTG SYS			1346
12-00095		ACCOUNTS: 269670 & 249606	256.91		
23958	11/20/12	INGRAM WILLIAM INGRAM			1346
12-00022		2012 MEDICAL B COVERAGE	46.10		
23959	11/20/12	KONE KONECRANES, INC.			1346
12-00424		BLOCK ASSMBLY REPAIR @ STA #10	2,360.00		
12-00425		REPLC/REMOVE BOLTS - STA #6	<u>835.00</u>		
			3,195.00		
23960	11/20/12	MACANANY PATRICIA MACANANY			1346
12-00035		2012 HEALTH COVERAGE	308.05		
23961	11/20/12	MAPLELEA MAPLE LEAF LAWN CARE, INC.			1346
12-00127		2012 LAWN CARE: STATIONS & ADM	566.25		
23962	11/20/12	MESA MESA SIGNS			1346
12-00431		DIGITAL PRINT LOGO/ADM BLDG	150.00		
23963	11/20/12	MM Municipal Maintenance Co. Inc.			1346
12-00453		REPAIR @ STA #2 (RIVER RD SUB)	3,392.55		
12-00462		TRBLSHT/REPAIR PUMP #1, STA 14	<u>1,576.43</u>		
			4,968.98		
23964	11/20/12	MPWC MPWC			1346
12-00464		WATER S/O FEES: 10/17-11/13/12	1,080.00		
23965	11/20/12	NATBATRY NATIONAL BATTERY COMPANY			1346
12-00435		2 BATTERY TENDER UNITS	109.90		
23966	11/20/12	NJAWSTA NEW JERSEY AMERICAN WATER CO			1346
12-00065		WATER SERVICE @ PUMP STATIONS	47.01		
12-00066		USAGE/BASE CHRG #18-1714225-8	<u>61.04</u>		
			108.05		
23967	11/20/12	OCC ONE CALL CONCEPTS, INC.			1346
12-00076		MARK OUTS - OCTOBER 2012	172.28		
23968	11/20/12	PBENNETT PAULINE BENNETT			1346
12-00019		2012 MEDICAL B COVERAGE	46.10		
23969	11/20/12	PDOYLE PATRICK J. DOYLE			1346
12-00021		2012 MEDICAL B COVERAGE	46.10		
23970	11/20/12	PSEG PUBLIC SERVICE ELEC & GAS CO.			1346
12-00451		MONTHLY UTILITY: 17 ACCOUNTS	8,101.07		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING		operating cash	Continued		
23971	11/20/12	REMING REMINGTON VERNICK ARANGO ENGNR			1346
12-00447		MTG REPORTS & MAINT CONTRACTS	1,126.00		
23972	11/20/12	REPUBLIC REPUBLIC SERVICES OF NJ, LLC			1346
12-00016		2012 DUMPSTER RENTAL JAN-DEC	612.93		
23973	11/20/12	RIGGINS RIGGINS, INC.			1346
12-00436		FUEL FOR FOUR (4) GENERATORS	694.93		
23974	11/20/12	SAMS SAM'S CLUB/GEMB			1346
12-00426		INVENTORY/SPLYS ORDERED 10/17	253.91		
23975	11/20/12	SCHOOLEY SCHOOLEY ELECTRIC, INC.			1346
12-00441		TRBLSHT/REPAIR OUTSIDE LIGHTS	2,726.50		
23976	11/20/12	SCHWER SCHWERING HARDWARE, INC.			1346
12-00437		MISC SPLYS/EQUIP PRCHS'D - OCT	51.63		
23977	11/20/12	SIEMENS SIEMENS WATER TECH CORPORATION			1346
12-00423		AIR SCRUBBER SYS'S SRVC CNTRCT	1,526.00		
23978	11/20/12	SOUTH SOUTH JERSEY MOWERS LLC			1346
12-00433		XTRAGUARD SEMI CHI	23.80		
23979	11/20/12	SPRING SPRINGTIME INC.			1346
12-00014		2012 COOLER RENTAL & MAINT	29.99		
12-00427		MISC. COFFEE SPLYS ORD'D 10/17	172.60		
12-00446		COFFEE SUPPLIES ORD'D 11/8/12	222.43		
			<u>425.02</u>		
23980	11/20/12	SUBURBAN SUBURBAN WINDOW CLEANING, LLC			1346
12-00178		2012 WINDOW CLEANING SERVICE	80.00		
23981	11/20/12	TIRE TIRE WORLD			1346
12-00439		REPAIRED TWO TIRES	40.00		
23982	11/20/12	UNUM UNUM LIFE INSUR CO OF AMERICA			1346
12-00017		ANNUAL LIFE/DISABIL: O&M/ADM	709.20		
23983	11/20/12	USPOST UNITED STATES POSTAL SERVICE			1346
12-00452		REFILL METER: ACCT #17221565	5,000.00		
23984	11/20/12	VAL VAL ASSOC. LABORATORY, INC.			1346
12-00113		SULFIDE/SAMPLING TESTING	772.00		
23985	11/20/12	VALLETT RICHARD B. VALLETT, JR.			1346
12-00007		COMPUTER SUPPORT 12/15-1/9/12	262.50		
23986	11/20/12	VANGUARD VANGUARD CLEANING SYSTEM			1346
12-00015		WKLY CLNG/FLOORS/CARPETS	225.00		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
OPERATING operating cash Continued					
23987	11/20/12	VERIZON WIRELESS			1346
12-00102		WIRELESS CHARGES: 1/11-2/10/12	471.20		
23988	11/20/12	VISION TOWNSHIP OF PENNSAUKEN			1346
12-00106		VISION PLAN: OCT/NOV/DEC	2,104.02		
23989	11/20/12	WATERENV WATER ENVIRONMENT FEDERATION			1346
12-00454		1YR MBMSHP RNWL: M. ROBINSON	79.00		
12-00455		1YR MBRSHR RENEWAL: C LONGO	79.00		
			158.00		
23990	11/20/12	WESTMONT WESTMONT HARDWARE, INC.			1346
12-00442		MISC PRCHS/SPLYS MTH OF OCT	129.44		
23991	11/20/12	WHARTON wharton Hardware & Sply Corp			1346
12-00465		MISC SPLYS PRCHSD MTH OF OCT	425.16		
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
		Checks:	59	0	51,655.14 0.00
		Direct Deposit:	0	0	0.00 0.00
		Total:	59	0	51,655.14 0.00
Report Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
		Checks:	65	0	358,142.80 0.00
		Direct Deposit:	0	0	0.00 0.00
		Total:	65	0	358,142.80 0.00

Fund Description	Fund	Budget Total	Revenue Total
OPERATING FUND	2-01	358,142.80	0.00
Total of All Funds:		<u>358,142.80</u>	<u>0.00</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
OPERATING FUND	2-01	358,142.80	0.00	0.00	0.00	358,142.80
Total of All Funds:		<u>358,142.80</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>358,142.80</u>

Approval of Utility Balance Adjustment #'s 1691, 7516, 7519 & 7550 were presented.

Mr. Cummings moved for the approval of adjustments while Mr. Pennestri seconded the motion. On roll all Commissioners voted yes to approve the adjustments.

See Journals Attached

The Secretary moved to Old Business.

There was no old business.

Mr. Orth moved to New Business.

Resolution No. 12-39 Approval of Lend-A-Hand for Gabriele Newman in the amount \$7,276.00 was presented.

A motion was made by Mr. Bundy, seconded by Mr. Cummings. On roll call all Commissioners present voted yes to approve the Lend-A-Hand loan.

See Resolution No. 12-39

The Secretary asked the Treasurer, Robin Fair, for her report.

See Treasurer's Report

The Secretary asked for the Superintendent's, report.

See Superintendent's Report

The Secretary accepted the written reports of the Engineers.

See Report from Dennis Yoder

See Report from Jeff Winegar

The Secretary asked the Commissioners for any reports.

Mr. Lutz – Absent

Mr. Schofield – Delayed

Mr. Bundy – No Report

Mr. Cummings – No Report

Mr. Pennestri – Happy Thanksgiving

The Vice-Chairman asked the Solicitor, Mr. David Luthman, for his report.

Mr. Luthman stated that the Notes for the Lend-A-Hand Program have been revised and the repayments can be considered as charges under our rates. This provides us the ability to request a water shut-off just as if they had not paid their regular sewer bill in the event of non-payment of the note, and gives us another weapon in our arsenal to be sure we are paid on a timely basis.

November 1, 2012
03:35 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

Page No: 2

		----- Principal -----						
Code Type	Description	Count	Arrears/Other	2011	2012	Future	Penalty	Total
103	Balance Adjustment							
	Penalty Correction	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.65-</u>	<u>0.65-</u>
	Sewer Totals:	1	0.00	0.00	0.00	0.00	0.65-	0.65-
Grand Totals:		<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.65-</u>	<u>0.65-</u>

November 1, 2012
03:35 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

Page No: 1

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name			Transaction	Type						
41247000-0 METZ, KEITH	Sewer	103		12 3	0.00	0.65-	0.65-	REMOVE PENALTY	11/01/12	1
					Balance Adjustment					

E Utility Posting Reference Report: Print to Screen

November 1, 2012
03:36 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Billing Posting Reference

Reference Number: 1691

Account Id	Property	Location					
Service Type	Date	Trans Type	Bill Type	Code Yr/Prd			Flat

Num of Transactions: 0 Total: 0.00

		----- Principal -----						
Code Type	Description	Count	Arrears/Other	2011	2012	Future	Penalty	Total
102	Refund Overpayment							
	Refund Overpayment	<u>2</u>	<u>773.49</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>773.49</u>
	Sewer Totals:	2	773.49	0.00	0.00	0.00	0.00	773.49
Grand Totals:		<u>2</u>	<u>773.49</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>773.49</u>

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name			Transaction	Type						
30593000-0	Sewer	102			455.58	0.00	455.58	REFUND OVERPAYMENT	10/23/12	2
HENDRICKSON, THOMAS			Refund Overpayment							
60201000-0	Sewer	102			317.91	0.00	317.91	REFUND OVERPAYMENT	10/23/12	3
TORRES, ANA			Refund Overpayment							

Batch: DEBORAH Updated Entries: 2 Updated Principal: 773.49 Updated Penalty: 0.00 Ref Num: 7516

Code Type	Description	Count	Arrears/Other	Principal			Penalty	Total
				2011	2012	Future		
102	Balance Adjustment							
	Refund Overpayment	1	0.00	0.00	1.30-	0.00	0.00	1.30-
	Sewer Totals:	1	0.00	0.00	1.30-	0.00	0.00	1.30-
	Grand Totals:	1	0.00	0.00	1.30-	0.00	0.00	1.30-

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name			Transaction Type							
50314002-0	Sewer	102		12 4	1.30-	0.00	1.30-	PENALTY ADJUSTMENT	10/23/12	1
WHITLOCK, STEVEN			Balance Adjustment							

Batch: DEBORAH	Updated Entries:	1	Updated Principal:	1.30-	Updated Penalty:	0.00	Ref Num:	7519
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		----- Principal -----						
Code	Type Description	Count	Arrears/Other	2011	2012	Future	Penalty	Total
103	Balance Adjustment							
	Penalty Correction	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.65-</u>	<u>0.65-</u>
	Sewer Totals:	1	0.00	0.00	0.00	0.00	0.65-	0.65-
Grand Totals:		<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.65-</u>	<u>0.65-</u>

Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name			Transaction	Type						
30368000-0	Sewer	103		12 3	0.00	0.65-	0.65-	MISAPPLIED PAYMENT	11/01/12	1
VASQUEZ, JOSE A			Balance Adjustment							

Batch: DEBORAH Updated Entries: 1 Updated Principal: 0.00 Updated Penalty: 0.65- Ref Num: 7550

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY AUTHORIZING
THE EXTENSION OF CREDIT (LEND-A-HAND PROGRAM) TO
GABRIELE NEWMAN, 4646 ROOSEVELT AVE., PENNSAUKEN, NJ**

WHEREAS, the Pennsauken Sewerage Authority received an application for participation in the Authority's "Lend-a-Hand" program from Gabriele Newman of 4646 Roosevelt Ave., for the amount of Seven Thousand Two Hundred Seventy Six Dollars (\$7,276.00); and,

WHEREAS, the Authority has received all necessary paperwork indicating that the sum referenced herein is necessary for sewer repair work for which a bona fide contract has been entered; and,

WHEREAS, the Authority agrees to extend credit to Gabriele Newman in the amount set forth above, that will be utilized strictly and solely to pay for said sewer repair work; and,

WHEREAS, Gabriele Newman will be required to enter a Note and Security Agreement by which she will agree to repay the sum of up to Seven Thousand Two Hundred Seventy Six Dollars (\$7,276.00) together with interest in the amount previously approved by the Authority for the Lend-a-Hand Program.

NOW, THEREFORE, BE IT RESOLVED that the application of Gabriele Newman up to the amount of Seven Thousand Two Hundred Seventy Six Dollars (\$7,276.00) for participation in the Lend-a-Hand Program be, and the same is, hereby approved and the appropriate officers of the Authority are hereby directed to execute any and all documents necessary for the purposes as set forth herein.


Bill Orth, Secretary

ROLL CALL:

Mr. Lutz – Absent
Mr. Schofield – Yes
Mr. Bundy – Yes
Mr. Cummings – Yes
Mr. Pennestri – Yes

ADOPTED: November 20, 2012

1. Commercial monthly billing totaled \$28,734.22. Commercial quarterly billing is being prepared.

2. Principal lend-a-hand balances as of October 31, 2012:
 - a. Madeline Rawle (deceased) – \$6,813.97
 - b. Dorothy Brittin - \$6,372.96
 - c. Dawn Peluso - \$1,461.40
 - d. Jacklyn Schonewolf - \$2,240.06
 - e. Robert Ingram - \$6,606.90
 - f. Robert Davis - \$662.70
 - g. Karen Muse - \$837.19
 - h. Adria Cruz - \$3,945.50
 - i. Carmen Jimenez - \$2,624.32

3. Investments under Trustee Accounts:

\$180,000.00 CD @ First Colonial Bank .75% - Matures 7/24/13
\$170,000.00 CD @ Susquehanna Bank 2% - Matures 4/21/14
\$150,000.00 CD First Colonial Bank .75% - Matures 7/24/13
\$50,000.00 CD First Colonial Bank .75% - Matures 7/24/13
\$150,000.00 CD Susquehanna Bank 1.10% - Matures 5/03/13
\$29,213.39 Money Market

4. Financial Reports are attached.

Respectfully submitted,



Robin Fair
Treasurer

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2012 - DECEMBER 31, 2012
FOR MONTH OF OCTOBER 2012

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,200,000.00	\$ 108,703.66	\$ 1,782,798.20	\$ 26,301.84	\$ 2,213,308.61
4004 COMMERCIAL	1,105,000.00	\$ 47,149.36	\$ 875,655.54	\$ 201,753.30	\$ 937,215.69
4005 PENALTY	28,000.00	\$ 2,473.40	\$ 23,865.82	\$ 3,612.56	\$ 33,797.75
4002 MERCH	176,000.00		\$ 91,915.36	\$ -	\$ 91,915.36
4003 C/H	25,000.00		\$ 24,433.00	\$ -	\$ 24,433.00
4012 OTHER INCOME	5,000.00		\$ 85,986.21		\$ 85,986.21
4013 INVEST INT	8,000.00		\$ 1,660.48		\$ 1,660.48
4014 TRUSTEE INT	30,000.00		\$ 5,011.40		\$ 5,011.40
4016 PERMITS (RES)	20,000.00	\$ 300.00	\$ 1,500.00		\$ 1,500.00
4019 PERMITS (COMM)	50,000.00		\$ 60,204.72		\$ 60,204.72
4021 PERMITS (MERCH)	1,000.00		\$ -		\$ -
4017-18 -FILING-INSP	1,000.00		\$ 30.00		\$ 30.00
4020-JIF INS PREMIUM	10,000.00		\$ -		\$ -
4050 INT./NOTES PAY.	1,000.00	10.86	\$ 152.53		\$ 152.53
Anticipated Balance	90,668.00				
TOTALS	3,750,668.00	158,637.28	2,953,213.26	231,667.70	3,455,215.75
		<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS		\$ 165,000.00	\$ 11,715.00	\$ 45,031.60	
NJEIT - STIMULUS PROJECTS			181.49	8035.95	
CAPITAL BUDGET		\$ 165,000.00	\$ 11,896.49	\$ 53,067.55	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$97,386.83
PAYROLL	\$2,688.15
REVENUE	\$ 17,569.95
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 52,810.89
R & R	\$ 254,658.49
GENERAL	\$ 404,174.06

Range of Revenue Accounts: 2-01-00-000-000 to 2-01-00-430-001 Current Period: 10/01/12 to 10/31/12
 Range of Budget Accounts: 2-01-00-000-000 to 2-01-03-600-002 Year To Date As Of: 10/31/12 Prior Year: 10/01/11 to 10/31/11
 Skip Zero YTD Activity: No Include Non-Budget Accounts: Yes Department Page Break: No Subtotal Budget CAFR: No Subtotal Budget Department: Yes
 Include Non-Antic Accounts: Yes Subtotal Revenue Department: No

Anticipated = Adopted + Amended
 Excess/Deficit = YTD Revenue - Anticipated + Cancel
 Budgeted = Adopted + Amended + Transfers
 Expended = Expended - Reimbursed
 Balance = Budgeted - YTD Expd - Cancel
 Total Available Revenues = YTD Revenue - YTD Expended
 % Realized = (YTD Revenue/(Anticip. - Cancel)) * 100 (for accts w/Anticip.)
 % Expended = (YTD Expended/(Budgeted - Cancel)) * 100

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/deficit	% Real
2-01-00-410-001	Residential	28,600.29	2,200,000.00	26,301.84	2,213,308.61	0.00	13,308.61	101
2-01-00-410-002	Merchantville	0.00	176,000.00	0.00	91,915.36	0.00	84,084.64	52
2-01-00-410-003	Cherry Hill	0.00	25,000.00	0.00	24,433.00	0.00	567.00	98
2-01-00-410-004	Commercial	226,987.48	1,105,000.00	201,753.30	937,215.69	0.00	167,784.31	85
2-01-00-410-005	A/R Penalty	2,801.10	28,000.00	3,612.56	33,797.75	0.00	5,797.75	121
2-01-00-415-001	Permits - Residential	2,414.00	20,000.00	300.00	1,500.00	0.00	18,500.00	8
2-01-00-415-002	Permits - Commercial	0.00	50,000.00	0.00	60,204.72	0.00	10,204.72	120
2-01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
2-01-00-420-001	Other Income	0.00	5,000.00	0.00	85,986.21	0.00	80,986.21	***
2-01-00-420-002	Application and Inspection Feed	75.00	1,000.00	0.00	30.00	0.00	970.00	3
2-01-00-420-004	JIF Insurance Premium Refund	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
2-01-00-420-005	Int on Lend-a-Hand Accounts	22.91	1,000.00	10.86	152.53	0.00	847.47	15
2-01-00-425-001	Interest from Operating Fund	280.46	8,000.00	49.32	1,709.80	0.00	6,290.20	21
2-01-00-425-002	Interest from Trustee Accounts	0.00	30,000.00	0.00	5,011.40	0.00	24,988.60	17
2-01-00-430-001	Anticipated Fund Balance	0.00	90,800.00	0.00	0.00	0.00	90,800.00	0
OPERATING REVENUES Revenue Total		261,181.24	3,750,800.00	232,027.88	3,455,265.07	0.00	295,534.93	92

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
2-01-00-000-000	OPERATING FUND	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-01-510-501	ADMIN PSA Management	21,110.00	227,000.00	21,540.00	189,466.00	0.00	37,534.00	83
2-01-01-510-502	ADMIN Office Staff	25,500.00	225,000.00	28,570.48	203,330.74	0.00	21,669.26	90
2-01-01-510-503	ADMIN: Commissioners	1,250.00	15,000.00	1,250.00	12,500.00	0.00	2,500.00	83
2-01-01-510-504	ADMIN: Legal Salary	0.00	19,000.00	1,516.67	15,166.70	0.00	3,833.30	80
2-01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-01-510-601	ADMIN: PERS/Employers Liabli	0.00	85,000.00	0.00	80,831.00	0.00	4,169.00	95
2-01-01-510-602	ADMIN: Social Security	2,356.65	44,000.00	4,618.62	34,180.95	0.00	9,819.05	78
2-01-01-510-603	ADMIN: Unemp./Disabili	11.90	5,500.00	26.73	3,812.05	0.00	1,687.95	69
2-01-01-510-604	ADMIN: Hospital Benefits	970.25	91,000.00	7,113.23	71,862.47	0.00	19,137.53	79

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
2-01-01-510-605	ADMIN: Vision, Dental & Rx	0.00	49,000.00	2,044.80	34,770.42	0.00	14,229.58	71
2-01-01-510-607	ADMIN: Sick/Vac Payback	0.00	66,000.00	18,863.35	59,888.95	0.00	6,111.05	91
2-01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-01-510-721	ADMIN: Legal Fees	138.87	5,000.00	0.00	0.00	0.00	5,000.00	0
2-01-01-510-722	ADMIN: Audit	0.00	35,000.00	0.00	31,000.00	0.00	4,000.00	89
2-01-01-510-723	ADMIN: Other Professional Fees	312.50	8,000.00	100.00	7,775.00	0.00	225.00	97
2-01-01-510-736	ADMIN: Public Officials Liab.	0.00	5,500.00	0.00	5,129.30	0.00	370.70	93
2-01-01-510-750	ADMIN: Office Supplies & Expense	2,097.11	12,000.00	1,440.49	7,661.83	0.00	4,338.17	64
2-01-01-510-751	ADMIN: Postage	0.00	18,000.00	0.00	9,841.83	0.00	8,158.17	55
2-01-01-510-752	ADMIN: Advertising & Printing	61.43	12,000.00	76.56	3,756.53	0.00	8,243.47	31
2-01-01-510-753	ADMIN: Telephone	870.41	24,000.00	924.61	11,860.78	0.00	12,139.22	49
2-01-01-510-754	ADMIN: Miscellaneous Exp	0.00	5,000.00	0.00	3,816.18	0.00	1,183.82	76
2-01-01-510-755	ADMIN: Service Contracts	85.30	10,000.00	254.34	9,262.45	0.00	737.55	93
2-01-01-510-756	ADMIN: Equipment Rental	0.00	4,000.00	0.00	2,772.00	0.00	1,228.00	69
2-01-01-510-757	ADMIN: Building Utilities	286.93	37,000.00	880.27	15,940.11	0.00	21,059.89	43
2-01-01-510-758	ADMIN: Building Exp. & Repairs	1,619.77	17,000.00	404.99	6,300.58	0.00	10,699.42	37
2-01-01-510-759	ADMIN: Financial Exp	0.00	6,200.00	0.00	4,020.00	0.00	2,180.00	65
2-01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
2-01-01-510-762	ADMIN: Education/Dues	556.00	6,000.00	196.00	4,832.73	0.00	1,167.27	81
2-01-01-510-763	ADMIN: Civic Involvement	0.00	32,500.00	0.00	32,500.00	0.00	0.00	100
	Department Total	57,227.12	1,064,200.00	89,821.14	862,278.60	0.00	201,921.40	81
2-01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-02-520-505	O&M: Union Salaries	79,667.85	912,000.00	113,044.09	721,442.34	0.00	190,557.66	79
2-01-02-520-506	O&M: Management Salaries	24,010.00	255,000.00	16,680.00	195,590.18	0.00	59,409.82	77
2-01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-02-520-601	O&M: PERS	0.00	85,500.00	0.00	81,549.18	0.00	3,950.82	95
2-01-02-520-602	O&M: Social Security	6,361.58	96,000.00	13,269.68	77,325.22	0.00	18,674.78	81
2-01-02-520-603	O&M: Unemployment & Disability	0.00	5,500.00	20.86	4,854.75	0.00	645.25	88
2-01-02-520-604	O&M: Hospitalization Benefits	184.40	275,000.00	22,797.48	221,035.49	0.00	53,964.51	80
2-01-02-520-605	O&M: Hospitalization Benefits	0.00	119,000.00	5,584.40	86,148.40	0.00	32,851.60	72
2-01-02-520-607	O&M: Vision, Dental & Rx	0.00	94,000.00	43,608.75	84,182.14	0.00	9,817.86	90
2-01-02-520-608	O&M: Sick/vac Payback	0.00	8,000.00	0.00	2,203.98	0.00	5,796.02	28
2-01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
2-01-02-520-711	O&M: Engineer Fees	0.00	20,000.00	3,719.75	16,269.43	0.00	3,730.57	81
2-01-02-520-731	O&M: General Liability/Auto Ins	0.00	25,500.00	0.00	24,655.20	0.00	844.80	97
2-01-02-520-732	O&M: Worker's Comp Insurance	0.00	50,000.00	0.00	47,110.20	0.00	2,889.80	94
2-01-02-520-733	O&M: Property	0.00	29,000.00	0.00	27,642.35	0.00	1,357.65	95
2-01-02-520-735	O&M: Fund Expense (JIF)	0.00	10,000.00	0.00	4,308.05	0.00	5,691.95	43

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
2-01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	350.00	350.00	0.00	9,650.00	4
2-01-02-520-755	O&M: Service Contracts	18,600.00	30,000.00	0.00	2,400.00	0.00	27,600.00	8
2-01-02-520-764	O&M: Station Utilities	61.10	230,000.00	4,492.63	141,475.98	0.00	88,524.02	62
2-01-02-520-765	O&M: Trash Removal	1,109.25	10,000.00	530.37	7,338.49	0.00	2,661.51	73
2-01-02-520-766	O&M: Oper & Maint Expense	2,903.92	45,000.00	1,741.48	25,305.72	0.00	19,694.28	56
2-01-02-520-767	O&M: Safety Expense	135.64	5,000.00	0.00	2,341.30	0.00	2,658.70	47
2-01-02-520-768	O&M: Landscaping	1,000.00	8,000.00	0.00	7,390.75	0.00	609.25	92
2-01-02-520-769	O&M: Vehicle & Repair Exp	945.73	30,000.00	185.40	18,341.22	0.00	11,658.78	61
2-01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	11,041.30	40,000.00	11,828.53	34,517.60	0.00	5,482.40	86
2-01-02-520-771	O&M: Collection System Exp	1,199.26	45,000.00	5,496.33	46,689.89	0.00	1,689.89	104
2-01-02-520-772	O&M: Emergency Repairs	0.00	100,000.00	0.00	13,422.00	0.00	86,578.00	13
2-01-02-520-773	O&M: Emergency Station Repairs	0.00	90,000.00	0.00	20,433.41	0.00	69,566.59	23
2-01-02-520-774	O&M: Chemicals	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
2-01-02-520-775	O&M: Permits & Licensing	410.00	3,000.00	410.00	860.00	0.00	2,140.00	29
	Department Total	147,630.03	2,631,500.00	243,759.75	1,915,183.27	0.00	716,316.73	73
2-01-03-600-001	Bond Debt (Principal)	0.00	45,600.00	0.00	45,542.36	0.00	57.64	100
2-01-03-600-002	Bond Debt (Interest)	0.00	9,500.00	0.00	9,425.00	0.00	75.00	99
	Department Total	0.00	55,100.00	0.00	54,967.36	0.00	132.64	0
	OPERATING FUND Expend Total	204,857.15	3,750,800.00	333,580.89	2,832,429.23	0.00	918,370.77	74

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
2-01	OPERATING FUND	261,181.24	232,027.88	3,455,265.07	204,857.15	333,580.89	2,832,429.23	622,835.84

Superintendent's Report

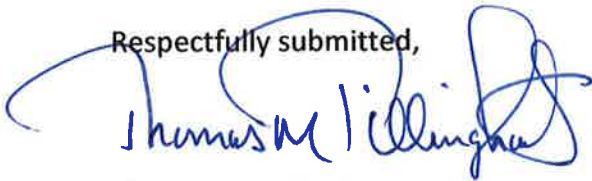
Meeting of November 20, 2012

All components of the sanitary sewerage collection system are operating properly.

In regular and preventative maintenance we flushed 68,071 feet of line. 1,968 feet was root cut and 15,222 feet was TV'd. We responded to 64 calls for service. The call breakdown is as follows:

Main Line stoppages:	3
Vent stoppages:	18
Station alarms:	26
Miscellaneous services:	17

Respectfully submitted,



Thomas M. Tillinghast
Superintendent

**DIRECTOR OF OPERATIONS
CORPORATE SECRETARY**
Bradley A. Blubaugh, BA, MPA

SENIOR ASSOCIATES
John J. Cantwell, PE, PP, CME
Alan Dittenhofer, PE, PP, CME
Frank J. Seney, Jr., PE, PP, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME, LEED
Charles E. Adamson, PLS, AET
Kim Wendell Bibbs, PE, CME
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300 Penhoro Avenue, 3rd Floor

November 13, 2012

Mr. William Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08109

RE: Monthly Activity Report

Dear Bill:

The following is a status report of activities since the last Authority meeting.

1. ACTION ITEMS : None
2. ENGINEERING IN PROGRESS :

Construction activity to reconstruct a weir in a manhole at 43rd & High is being coordinated and scheduled. Municipal Maintenance will be responsible for by-pass pumping and street closure while SAR will complete the manhole rehabilitation and weir reconstruction.
3. CONSTRUCTION IN PROGRESS : None

Very truly yours,

REMINGTON & VERNICK ENGINEERS

By *Dennis K. Yoder*

Dennis K. Yoder, P.E., P.P., C.M.E.

November 14, 2012

VIA Email and Regular Mail

Mr. William F. Orth, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Blvd.
Pennsauken, NJ 08110

Re: Activity Report for November 20, 2012 Meeting

Dear Mr. Orth:

The following constitutes T&M's Activity Report for the Pennsauken Sewerage Authority's November 20, 2012 meeting:

Sulfide Investigation

Since January of 2011, VAL Associates Laboratory, Inc. has been taking monthly samples at various locations that were identified by T&M and the PSA as having potentially high sulfide levels. T&M met with Thom Tillinghast and Bill Orth on November 17, 2011, to discuss the results of sulfide testing and potential future action. At that meeting, additional testing locations were identified to help pinpoint areas of concern. T&M has received the monthly sulfide test results for and has compiled a table summarizing the data.

On March 20, 2012, T&M met with Thom Tillinghast of the PSA to review the results of the ongoing investigation. Based on the meeting, the PSA will perform cleaning of the pump stations at King and Mansion, Teitelman Avenue, Kane Avenue, and Baldwin Avenue. Gravity pipes in the area of the King and Mansion pump station will be videoed to identify any areas of blockages or sags in the line that would contribute to stagnation in the lines. The PSA will also begin to perform quarterly flushing of the gravity lines near John Tipton Boulevard. While these maintenance procedures are conducted, the monthly testing will continue. The goal of this activity is to identify the impact of additional system maintenance on the levels of hydrogen sulfide in the PSA system.

T&M discussed the ongoing study with Thomas Tillinghast of the PSA on August 15, 2012. On October 26, 2012 Thom provided T&M with the history of maintenance activities in order for T&M to evaluate the impact these activities have on the test results. T&M is in the process of reviewing the monthly test results in conjunction with the schedule of maintenance activities to determine what impact increased maintenance has on the H₂S levels in the sewer system.



Mr. William F. Orth, Executive Director
Re: Activity Report for November 20, 2012 Meeting

November 14, 2012
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System Flooding

T&M met with Thom Tillinghast of the PSA on September 14, 2011 to look at areas of sanitary sewer system flooding, primarily the intersection of Magnolia and Florida. System investigation into the causes of the flooding, overflow piping design, sewerage overflow vaults were discussed as possible mitigation measures for the areas experiencing flooding. T&M provided a proposal to the PSA for investigation and engineering on October 3, 2011.

The proposed initial investigation requires access to the pipe system to perform video inspection or smoke testing. This testing is best performed during dry weather periods to reduce the volume of by-pass pumping. T&M has been in contact with Thom Tillinghast regarding scheduling of the testing, however weather has not been cooperative. Once test results are received, T&M will require authorization to proceed with services included in our pending proposal submitted on October 3, 2011.

System Improvements 48th Street and Route 130

T&M met with Thomas Tillinghast to discuss proposed system improvements near the intersection of 48th Street and Route 130. The improvements would include the installation of a new manhole and the removal of an existing "blind" connect of two existing sanitary pipes and provide the PSA with a new access point for system maintenance. T&M prepared a proposal for professional services including survey of the project area, preparation of plans and specifications, solicitation of construction quotes from contractors, and construction administration. The proposal was submitted to the PSA on May 8, 2012.

The PSA has requested that T&M prepare an estimate of probable construction costs for the project to determine if available funding exists for the project. T&M provided an estimate of the probable construction cost for the project on August 2, 2012.

Frosthoffer Sewer Lining Plans and Specifications

T&M prepared plans and specifications for public bid for the cleaning and lining of approximately 1,468 linear feet of sewer main in the area of the Frosthoffer pump station. The project will be funded through the NJEIT program with funds remaining from the 43rd Street Pump Station Rehabilitation Project. T&M submitted the plans and specification to the NJEIT for review and approval to bid on August 1, 2012. The NJEIT requested minor revisions to the bid documents regarding the required project sign detail and maintenance of site conditions. The revisions were made to the bid documents and they were re-submitted for review for authorization to advertise for bids on October 4, 2012. On November 13, 2012 T&M received verbal authorization to advertise the project for public bid. The NJEIT stated the formal written approval will follow shortly.



Mr. William F. Orth, Executive Director
Re: Activity Report for November 20, 2012 Meeting

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The project will be advertised for public bid in the Burlington County Times and the Courier Post on November 19, 2012. The bid opening is scheduled for December 20, 2012, 10:30 AM at the PSA offices.

Should you have any questions, please contact me.

Very truly yours,

T&M ASSOCIATES

A handwritten signature in black ink, appearing to read 'Jeffrey B. Winegar'. The signature is fluid and cursive, with a large loop at the end.

Jeffrey B. Winegar, P.E.
Group Manager

Cc: Edwin J. Steck, P.E., C.M.E.

Mr. Orth in his capacity as Executive Director's stated he had no report or correspondence to present.

The Vice-Chairman, Mr. Schofield arrived for the Rate Hearing.

The Vice-Chairman turned the meeting over to the solicitor David A. Luthman, Esq.

See Transcript of Rate Hearing

Mr. Luthman returned the meeting back over to Vice-Chairman Schofield.

Mr. Orth stated that all the reports had been given and there were no items of personnel or litigation to be discussed in closed session unless he had anything further.

Mr. Schofield had nothing to add and said he would accept a motion for adjournment.

Mr. Pennestri made a motion to adjourn the meeting and it was seconded by Mr. Bundy. The motion carried and the meeting was adjourned.

Respectfully submitted,



Bill Orth, Secretary

Mr. Schofield: Legal Notice has been given to the Courier Post and the Courier Post and the Burlington County Times Newspapers as required for hearings. The special meeting of the Pennsauken Sewerage Authority is convened for a rate hearing.

Mr. Orth

ROLL CALL

Mr. Oren Lutz – Absent

Mr. Gregory Schofield – Here

Mr. Roy Bundy – Here

Mr. James Cummings – Here

Mr. James Pennestri - Here

Mr. Schofield: At this time I will turn the meeting over to our solicitor, David A. Luthman, Esq.

Mr. Luthman: Thank you Mr. Schofield. Mr. Kiel is our representative from Bowman & Company appointed as auditor to the Authority

Mr. Luthman: Please raise your right hand and repeat your full name.

Mr. Kiel: Timothy Kiel

Mr. Luthman: Do you solemnly swear that the testimony you are about to give shall be the truth, the whole truth and nothing but the truth, so help you God.

Mr. Kiel: I do.

Mr. Luthman: Tim, please give us a brief synopsis of your background and education with respect to public accounting.

Mr. Kiel: My name is Timothy Kiel. I've been a Certified Public Accountant with Bowman for about five years. This is actually about my ninth year working for Bowman. I've worked solely on Authorities my entire professional career at Bowman and Company. Doing so I've worked on many rate calculations for many different Authorities in the area. And currently I've worked on the rate calculation for the Pennsauken Sewerage Authority for this year.

Mr. Luthman: In connection with that work with respect to the rate calculations have you examined the financial records of the Authority including the 2013 budget.

Mr. Kiel: I have.

Mr. Luthman: In your opinion do those records fairly represent the facts necessary to your recommendation regarding rates and charges.

Mr. Kiel: They do.

Mr. Luthman: In your opinion does the budget fairly represent the anticipated revenues and expenses of the Authority.

Mr. Kiel: They do.

Mr. Luthman: Ok, have all other facts and materials in your opinion been made known to you.

Mr. Kiel: Yes they have.

Mr. Luthman: Having made those examinations do you have an opinion as to the rates and charges that are necessary to make the Authority meet all its responsibilities, the customer's bond holders and including statutory requirements.

Mr. Kiel: I do.

Mr. Luthman: I'd like to show you what has been marked as Exhibit 1 with today's date and rate hearing. Were those spreadsheets authored by you?

Mr. Kiel: They were.

Mr. Luthman: Can you tell us what those spreadsheets tell us.

Mr. Kiel: There are two spreadsheets attached. One is for the connection fee calculation. That is the calculation of the accumulation of the Authorities payments of bonds and interest and payments of capital assets.

Mr. Luthman: Those calculations are set by statute, isn't that correct.

Mr. Kiel: Correct. The accumulation of all those expenses are then divided by the equivalent dwelling unit, which is also a calculation set by statute. They are then divided by each other to come to a connection fee that will be charged to new connections to the system. The connection fee calculation came to \$1,274.72.

Mr. Luthman: And that's for an equivalent dwelling unit?

Mr. Kiel: Yes. And also the average cost per gallon for that would be \$6.37 when calculating it for commercial units.

Mr. Luthman: After having done that calculation is it your opinion that the proper calculation connection fee given the statutory authority given to the Pennsauken Sewerage Authority.

Mr. Kiel: It is my opinion that this is the proper calculation.

Mr. Luthman: You calculated those rates for 2013 taking into account all those factors we talked about earlier including the budget of the Authority.

Mr. Kiel: I have.

Mr. Luthman: Could you go over those calculations with us.

Mr. Kiel: The second schedule attached is the calculation of the user rate fees.

Mr. Luthman: That is schedule B?

Mr. Kiel: Schedule B1 and B2. Here we take the projected operating expenses and net services of the Sewerage Authority for 2013. They are also compared to the prior years to make sure they are reasonable estimates. We then take the prior few year's miscellaneous revenues such as delinquent penalties, connection fees, filing fees and interest income. We then project that out over 2013 to make sure they are proper estimates of the revenues. You then have to determine what the net deficit is between your projected total expenses and your miscellaneous revenues. We then take that and we project that over the users and we come up with the proposed rate. The current rates of \$174 for residential and \$168 for commercial are insufficient to cover the deficit in revenues so we have now proposed rates of \$180 for residential and \$174 for commercial. Those rates projected out over the users of the system will be enough to cover the needed revenues for the 2013 budget.

Mr. Luthman: Can you tell us a percentage that represent in terms of increase for each of those categories.

Mr. Kiel: The percentage of increase for the residential is 3.4% and the percentage of increase for the commercial is 3.6%.

Mr. Luthman: Thank you Mr. Chairman I have nothing further.

Mr. Schofield: Are there any questions?

Mr. Schofield: If there are no questions, I will ask for a motion on Connection Fee Schedule A-1 in addition to the User Rate in Schedule B-2 according to Resolution No.12-36 Approval of Revisions to the Sewer Authority Service Charges Schedule.

Mr. Cummings: I move that we adopt the new rates.

Mr. Bundy: Second.

Mr. Orth

ROLL CALL

Chairman Lutz – Absent

Vice-Chairman Schofield – Yes

Commissioner Bundy – Yes

Commissioner Cummings – Yes

Commissioner Pennestri – Yes

Mr. Orth: The resolution is approved.

**RESOLUTION OF PENNSAUKEN SEWERAGE AUTHORITY
APPROVING REVISIONS TO ITS SCHEDULE OF SERVICE CHANGES**

WHEREAS, Section 8 of the Sewerage Authorities Law, N.J.S.A.40:14a-8 (the “Law”), authorizes the Pennsauken Sewerage Authority (the “Authority”) to revise its schedule of service charges when necessary to ensure that its revenues will at all times be adequate to pay all expenses of operation and maintenance of the sewerage system, including the maintenance of reserves and other obligations relating to the Authorities bonded indebtedness; and

WHEREAS, the Law also authorizes the Authority to establish and from time to time recomputed a connection fee in respect of each connection of any property within the sewerage system; and

WHEREAS, the Law requires that the connection fee be computed in accordance with a formula set forth in the Law so that the fee will represent a fair payment toward the cost of the sewerage system; and

WHEREAS, the Law requires that the combination of the connection fees and the service charges must be such that the revenues of the Authority will at all times be adequate to pay all expenses of operation and maintenance of the sewerage system, including the maintenance of reserves and other obligations relating to the Authorities bonded indebtedness; and

WHEREAS, Bowman & Company, certified public accountants, as the duly appointed auditor to the Authority, reviewed all information relevant to the necessary level of service charges; and

WHEREAS, in accordance with the law, the Authority advertised notice of a public hearing regarding proposed revisions to its schedule of service charges; and

WHEREAS, a public hearing was held in compliance with the Law, at which time an authorized representative of the Authority’s auditor presented evidence on behalf of the Authority showing that the proposed revisions to the service charges are necessary and reasonable; and

WHEREAS, the Authority provided at the public hearing the opportunity for cross-examination of the authorized representative of the Authority's auditor; and

WHEREAS, a verbatim record of the public hearing was made, with a transcript to be made, copies of which shall be available upon request to any interested party at a reasonable fee; and

WHEREAS, the Authority has considered all of the evidence presented at the public hearing; and

WHEREAS, the Authority has determined that, as nearly as is practicable and equitable, the proposed service charges are uniform throughout the Authority's service area for the same type, class, and amount of use or service of the sewerage system, except as permitted by the Law, and are based on the factors as permitted by the Law; and

NOW, THEREFORE, BE IT RESOLVED as follows:

1. Effective January 1, 2013, the Authority's service charges shall be in the amounts set forth in the advertised notices of the public hearing, a copy of which is attached hereto as Exhibits A and B.
2. The schedule of rates made and maintained by the Authority shall be amended to reflect the revised service.


Bill Orth, Secretary

ROLLCALL:

Mr. Lutz – Absent
Mr. Schofield – Yes
Mr. Bundy – Yes
Mr. Cummings – Yes
Mr. Pennestri – Yes

ADOPTED: November 20, 2012

**PENNSAUKEN SEWERAGE AUTHORITY
CONNECTION FEE CALCULATION
SCHEDULE A-1**

Cumulative Bond Principal Paid As of December 31, 2007	\$5,675,000.00	
Add: Principal Payments Made		
Calendar Year 2008	145,000.00	
Calendar Year 2009	150,000.00	
Calendar Year 2010	178,694.91	
Calendar Year 2011	<u>190,542.36</u>	
		\$6,339,237.27
Cumulative Bond Interest Paid As of December 31, 2007	6,327,339.56	
Add: Interest Payments Made		
Calendar Year 2008	15,250.00	
Calendar Year 2009	12,205.00	
Calendar Year 2010	13,346.88	
Calendar Year 2011	<u>14,320.00</u>	
		6,382,461.44
Note Interest (Township of Pennsauken Restricted Funds Project)		377,900.00
Fixed Capital Acquired by Budgets and Fund Balance As of December 31, 2007	11,347,343.02	
Add: Renewal & Replacement Acquisitions		
Calendar Year 2008	535,985.36	
Calendar Year 2009	61,139.71	
Calendar Year 2010	281,940.36	
Calendar Year 2011	77,328.15	
		12,303,736.60
Reserves:		
Operating Fund	250,000.00	
Renewal and Replacement-Restricted	250,000.00	
Unreserved Retained Earnings	<u>494,863.74</u>	
		<u>994,863.74</u>
		<u><u>\$ 26,398,199.05</u></u>

PENNSAUKEN SEWERAGE AUTHORITY
CONNECTION FEE CALCULATION
SCHEDULE A-2

Equivalent Dwelling Units:		
Residential	13,010	
Commercial	6,539	
Cherry Hill	145	
Merchantville	<u>1,015</u>	
		<u>20,709</u>
Total Cost of System		\$ 26,398,199.05
Divided By:		
Total Equivalent Dwelling Units		<u>20,709</u>
Single Family Connection Fee		<u>\$ 1,274.72</u>
Average Gallons per Day		<u>200</u>
Average Cost per Gallon		<u>\$ 6.37</u>

**PENNSAUKEN SEWERAGE AUTHORITY
USER RATE CALCULATION
SCHEDULE B-1**

	Forecasted <u>12/31/2013</u> (Current Rates)	Forecasted <u>12/31/2013</u> (Proposed Rates)
Expenses and Uses:		
Operating Expenses (W/O Depreciation)	\$ 3,777,900.00	\$ 3,777,900.00
Debt Service	<u>54,468.00</u>	<u>54,468.00</u>
Total Expenses	<u>\$ 3,832,368.00</u>	<u>\$ 3,832,368.00</u>
Revenues and Sources:		
Residential	\$ 2,200,000.00	\$ 2,278,530.00
Business/Commercial	1,105,000.00	1,187,902.13
Intergovernmental	203,000.00	210,105.00
Other-Delinquent Penalties	30,000.00	30,000.00
Connection Fees	66,000.00	66,000.00
Filing Fees	1,000.00	1,000.00
Other Income	16,000.00	16,000.00
Interest Income	<u>18,000.00</u>	<u>18,000.00</u>
Total Revenue	<u>\$ 3,639,000.00</u>	<u>\$ 3,807,537.13</u>
Surplus (Deficit)	<u>\$ (193,368)</u>	<u>\$ (24,831)</u>

**PENNSAUKEN SEWERAGE AUTHORITY
USER RATE CALCULATION
SCHEDULE B-2**

	<u>Current Rates</u>	<u>Proposed Rates</u>
User Rates:		
Residential	\$ 174.00	\$ 180.00
Commercial	168.00	174.00
Commercial Usage for Hundreds of Cubic Feet	1.63	1.69
Commercial Usage for Thousands of Gallons	2.17	2.25
Percentage Change:		
Residential		3.4%
Commercial		3.6%
Hundreds of Cubic Feet		3.7%
Thousands of Gallons		3.7%