

Meeting of October 20, 2020

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 4:00 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Chairman Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law. Also instructions to participate in the teleconference were published in the Courier Post and Burlington County times Newspapers.

Mr. Lutz asked for a roll call. The following Commissioners were present via teleconference:

Mr. Oren Lutz  
Mr. Gregory Schofield  
Mr. Dennis Archible  
Mr. Timothy Ellis  
Mr. James Pennestri

Also present at the Pennsauken Sewerage Authority offices were:

Mr. William Orth, Executive Director  
Mr. Marco DiBattista, Assistant Director  
Mr. Anthony Figueroa, Superintendent  
Mr. David A. Luthman, Solicitor

The Chairman opened the meeting to the public. As there was no one from the public on the teleconference, a motion was made by Mr. Pennestri, seconded by Mr. Archible and carried to close the public portion.

The minutes of the meeting September 15, 2020 were presented for approval. A motion was made by Mr. Archible, seconded by Mr. Ellis to approve the minutes as presented. All Commissioners responded via teleconference that the minutes stand approved.

The Chairman stated the amount of bills to be paid is \$297,106.74.

Mr. Archible moved to pay bills as presented, seconded by Mr. Ellis. All Commissioners responded via teleconference their approval of the payment of bills.

See Bill List Attached

Approval of Utility Bill Adjustment No. 3499 and Utility Balance Adjustment Nos. 19793 and 19856 was presented.

**OCTOBER 20, 2020**

**PENNSAUKEN SEWERAGE AUTHORITY**

**MEETING FIGURE:**

**\$297,106.74**

Range of Checking Accts: OPERATING to OPERATING Range of Check Ids: 29732 to 29789  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
29732	10/20/20	40817000 FELIX SERRANO III	170.68	2451
29733	10/20/20	ABCON AB-CON EXTERMINATING INC.	30.00	2451
29734	10/20/20	ADVANCE ADVANCE AUTO PARTS	337.64	2451
29735	10/20/20	BELLO BELLO IRRIGATION LLC	125.00	2451
29736	10/20/20	BELSITOR RICHARD J BELSITO	289.20	2451
29737	10/20/20	BURGER EDWIN R. BURGER & SON	2,271.00	2451
29738	10/20/20	BURLTIME BURLINGTON COUNTY TIMES	33.34	2451
29739	10/20/20	CANON CANON SOLUTIONS AMERICA, INC.	226.18	2451
29740	10/20/20	CLIMATIC CLIMATIC, LLC	315.00	2451
29741	10/20/20	COMCAST COMCAST	340.47	2451
29742	10/20/20	COOPEREL COOPER ELECTRIC SUPPLY CO INC.	293.01	2451
29743	10/20/20	COURIER COURIER POST - DAILY JOURNAL	38.80	2451
29744	10/20/20	CUES CUES INC	66.80	2451
29745	10/20/20	CUMMINGS JAMES J. CUMMINGS, JR.	144.60	2451
29746	10/20/20	D AND D D & D ADVERTISING	1,785.00	2451
29747	10/20/20	DELTA DELTA DENTAL OF NJ, INC.	4,349.45	2451
29748	10/20/20	DOYLE James J. Doyle	144.60	2451
29749	10/20/20	ELMER ELMER DOOR COMPANY, INC.	1,810.50	2451
29750	10/20/20	EVOQUA EVOQUA WATER TECHNOLOGIES LLC	1,975.00	2451
29751	10/20/20	FIGUEROA ANTHONY FIGUEROA	257.25	2451
29752	10/20/20	GALETON GALETON, INC.	274.27	2451
29753	10/20/20	GASPER GASPER ROOFING, LLC	1,208.00	2451
29754	10/20/20	GRAINGER GRAINGER	135.00	2451
29755	10/20/20	INGRAM WILLIAM INGRAM	144.60	2451
29756	10/20/20	JAYSTIRE JAY'S TIRE SERVICE LLC	525.00	2451
29757	10/20/20	JKRAMER JOSEPH KRAMER	144.60	2451
29758	10/20/20	LOUGHERY BERNADETTE A LOUGHERY	144.60	2451
29759	10/20/20	LUTHMAN DAVID A. LUTHMAN	1,516.67	2451
29760	10/20/20	MACANANY PATRICIA MACANANY	308.05	2451
29761	10/20/20	MAGRO JENNIFER LUCANO	110.00	2451
29762	10/20/20	MCALLIST PRINCETON FUEL OIL	670.00	2451
29763	10/20/20	MM Municipal Maintenance Co. Inc.	15,568.67	2451
29764	10/20/20	NATBATRY NATIONAL BATTERY COMPANY	218.00	2451
29765	10/20/20	NJAMERWA NEW JERSEY AMERICAN WTR CO INC	150.46	2451
29766	10/20/20	NJAWSTA NEW JERSEY AMERICAN WATER	111.07	2451
29767	10/20/20	OCC ONE CALL CONCEPTS, INC.	461.89	2451
29768	10/20/20	ORTH WILLIAM ORTH	159.34	2451
29769	10/20/20	PDOYLE PATRICK J. DOYLE	144.60	2451
29770	10/20/20	PETTY PETTY CASH	154.76	2451
29771	10/20/20	PFLUGFEL DEBORAH PFLUGFELDER	144.60	2451
29772	10/20/20	PHILA PHILA. BUSINESS FORMS INC.	693.00	2451
29773	10/20/20	PSEG PUBLIC SERVICE ELEC & GAS CO.	16,304.18	2451
29774	10/20/20	R ORTH ORTH, REGINA	289.20	2451
29775	10/20/20	REMING REMINGTON VERNICK ENGR INC	332.50	2451
29776	10/20/20	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	205.39	2451
29777	10/20/20	RINGRAM RICHARD INGRAM	144.60	2451
29778	10/20/20	SAR SAR AUTOMOTIVE EQUIPMENT	12,036.00	2451
29779	10/20/20	SCHWER SCHWERING HARDWARE, INC.	74.04	2451
29780	10/20/20	SOUTHJ SOUTH JERSEY WELDING SPLY CO.	205.06	2451
29781	10/20/20	STEWART STEWART BUSINESS SYSTEMS	75.35	2451
29782	10/20/20	SYSTEM4 SYSTEM 4	312.00	2451

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
29783	10/20/20	TM T & M ASSOCIATES	2,695.00		2451
29784	10/20/20	UNUM UNUM LIFE INSUR CO OF AMERICA	1,509.01		2451
29785	10/20/20	VALLETT RICHARD B. VALLETT, JR.	537.50		2451
29786	10/20/20	VERIZOFF VERIZON	954.98		2451
29787	10/20/20	VERIZON VERIZON WIRELESS	739.35		2451
29788	10/20/20	WBMASON W.B. MASON CO., INC.	762.45		2451
29789	10/20/20	WINNER WINNER FORD	85.31		2451

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	58	0	75,252.62	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	58	0	75,252.62	0.00

Mr. Schofield moved for the approval of adjustments and Mr. Archible seconded the motion. All Commissioners responded via teleconference their approval of the adjustments.

See Journals Attached

Old Business:

There was no Old Business.

New Business.

- A. Resolution 20-32 Approving the Annual Budget of the Pennsauken Sewerage Authority for Fiscal Year January 1, 2021 to December 31, 2021

A motion was made by Mr. Archible to approve Resolution No. 20-32 and Mr. Schofield seconded the motion. On roll call all commissioners present voted yes.

See Resolution No. 20-32

The Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer, Marco DiBattista’s, Report

The Chairman asked the Superintendent, Anthony Figueroa, for his report.

See Superintendent’s Report

The Chairman, Mr. Lutz, wishes the best of health to all. He asked for the Commissioners reports. Mr. Schofield and Mr. Archible had nothing further to report. Mr. Ellis and Mr. Pennestri hope all are staying safe and healthy.

The Chairman asked the Solicitor, David Luthman, for his report.

Mr. Luthman had nothing further to report.

The Executive Director, Mr. Orth. Mr. Orth had nothing further to report

Correspondence -

- 1. Civil & Environmental Consultants Inc. letter re Mega Palace Mixed Use Facility application, 5211 Route 39 .....8/31/2020
- 2. Remington & Vernick Monthly Activity Report.....10/14/2020
- 3. Remington & Vernick letter re Wawa Project (Route 130 & Park Dr) ....10/14/2020
- 4. T & M letter re Mega Palace Application.....10/15/2020

October 13, 2020  
11:11 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Batch Update Report

Page No: 1

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Batch: CINDY	Updated Billings:	2 Flat:	25.75-	Exc:	0.00	Ref Num:	3499
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	2 Flat:	25.75-	Exc:	0.00	Total Updated:	25.75-

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October 13, 2020  
11:09 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

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Batch Id: CINDY

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Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
40602000-0 KEYS, ROBERT	Sewer	S10	B	20	4	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		10/13/20	1
40602000-0 KEYS, ROBERT	Sewer	S11	B	20	4	25.75	0.00	25.75	CHG TO S11 SR RATE	N		10/13/20	2

October 5, 2020  
09:11 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

Page No: 1

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Batch: CINDY Updated Entries: 2 Updated Principal: 0.00 Updated Penalty: 3.85- Ref Num: 19793

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October 5, 2020  
09:07 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

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Batch Id: CINDY

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Account Id Name	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
60060000-0 GAUS, ROBERT M	Sewer	104		20 1	0.00	3.08-	3.08-	REMOVE PENALTIES	10/05/20	1
				Balance Adjustment						
60060000-0 GAUS, ROBERT M	Sewer	104		20 2	0.00	0.77-	0.77-	REMOVE PENALTIES	10/05/20	2
				Balance Adjustment						

October 15, 2020  
09:08 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

Page No: 1

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Batch: CINDY Updated Entries: 1 Updated Principal: 25.00- Updated Penalty: 0.00 Ref Num: 19856

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October 15, 2020  
09:02 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

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Batch Id: CINDY

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Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
90282275-0 R & P SINGH LLC	Sewer	105	NSF Balance Adjustment	20 2	25.00-	0.00	25.00-	1 TIME COURTESY	10/15/20	1



# 2021 AUTHORITY BUDGET RESOLUTION

## PENNSAUKEN SEWERAGE AUTHORITY

**FISCAL YEAR: FROM JANUARY 1, 2021 TO DECEMBER 31, 2021**

WHEREAS, the Annual Budget and Capital Budget for the Pennsauken Sewerage Authority for the fiscal year beginning, January 1, 2021 and ending, December 31, 2021 has been presented before the governing body of the Pennsauken Sewerage Authority at its open public meeting of October 20, 2020; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$4,593,500.00, Total Appropriations, including any Accumulated Deficit if any, of \$4,593,500.00 and Total Unrestricted Net Position utilized of \$150,000.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$590,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$590,000.00; and

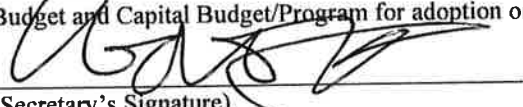
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Pennsauken Sewerage Authority, at an open public meeting held on October 20, 2020 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Pennsauken Sewerage Authority for the fiscal year beginning, January 1, 2021 and ending, December 31, 2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Pennsauken Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 8, 2020.

  
 \_\_\_\_\_  
 (Secretary's Signature)

10/20/2020  
 (Date)

Governing Body member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Oren Lutz				
Gregory Schofield				
Dennis Archible				
Timothy Ellis				
James Pennestri				

**PENNSAUKEN SEWERAGE AUTHORITY**  
**REVENUES-JANUARY 1, 2020 - DECEMBER 31, 2020**  
**FOR MONTH OF SEPTEMBER**

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,700,000.00	\$ 158,258.70	\$ 2,100,955.50	\$ 2,911.90	\$ 2,695,108.88
4004 COMMERCIAL	1,480,000.00	\$ 32,947.91	\$ 1,098,732.82	\$ 31,284.45	\$ 1,101,026.29
4005 PENALTY	40,000.00	\$ 3,683.39	\$ 30,683.55	\$ 7,278.73	\$ 53,329.51
4002 MERCH	205,000.00		\$ 100,697.25		\$ 100,697.25
4003 C/H	32,000.00		\$ 5,030.64		\$ 27,542.68
4012 OTHER INCOME	3,000.00		\$ 0.75		\$ 0.75
4013 INVEST INT	5,000.00	\$ 325.64	\$ 5,308.91		\$ 5,308.91
4014 TRUSTEE INT	15,000.00	\$ 0.62	\$ 6,149.32		\$ 6,149.32
4016 PERMITS (RES)	5,000.00	\$ 23,240.00	\$ 59,476.00		\$ 59,476.00
4019 PERMITS (COMM)	80,000.00	\$ 1,025.57	\$ 10,383.71		\$ 10,383.71
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$500.00		\$ -		\$ -
4050 INT./NOTES PAY.	-		0.00		\$ -
Anticipated Balance	-				
<b>TOTALS</b>	<b>4,578,500.00</b>	<b>219,481.83</b>	<b>3,417,418.45</b>	<b>41,475.08</b>	<b>4,059,023.30</b>
		<b>BUDGET</b>	<b>MTD</b>	<b>YTD</b>	<b>REMARKS</b>
<b>ASSETS/CAPITAL</b>		<b>\$ 195,000.00</b>	<b>\$ -</b>	<b>\$ 186,632.63</b>	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$1,533,254.70
PAYROLL	\$2,561.59
REVENUE	\$ 11.06
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 56,263.00
R & R	\$ 268,127.56
GENERAL	\$ 222,748.68

**Investments under Trustee Accounts:**

53,339.52 CD with 1st Colonial Bank @ 2.0% - MATURES 01/23/21  
189,365.61 CD with 1st Colonial Bank @ 2% - MATURES 12/24/21  
78,371.93 CD with 1st Colonial Bank @ 2.0% - Matures 4/29/21  
105,062.91 CD with 1st Colonial Bank @ 1.5% - Matures 4/29/2021  
121,010.33 Money Market

Revenue Account Range: 01-00-410-001 to 01-00-430-001 Include Non-Anticipated: Yes Year To Date As Of: 09/30/20  
 Expend Account Range: 01-01-510-501 to 01-03-600-002 Include Non-Budget: Yes Current Period: 09/01/20 to 09/30/20  
 Print Zero YTD Activity: No Prior Year: 09/01/19 to 09/30/19

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-410-001	Residential	203.75	2,700,000.00	2,911.90	2,695,108.88	0.00	4,891.12-	100
01-00-410-002	Merchantville	0.00	205,000.00	0.00	100,697.25	0.00	104,302.75-	49
01-00-410-003	Cherry Hill	0.00	32,000.00	0.00	27,542.68	0.00	4,457.32-	86
01-00-410-004	Commercial	50,110.77	1,480,000.00	31,284.45	1,101,026.29	0.00	378,973.71-	74
01-00-410-005	A/R Penalty	3,252.91	40,000.00	7,278.73	53,329.51	0.00	13,329.51	133
01-00-415-001	Permits- Residential	400.00	5,000.00	23,240.00	59,476.00	0.00	54,476.00	***
01-00-415-002	Permits - Commercial	0.00	80,000.00	1,025.57	10,383.71	0.00	69,616.29-	13
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	0.00	3,000.00	0.00	0.75	0.00	2,999.25-	0
01-00-420-002	Application and Inspection Fees	0.00	500.00	0.00	0.00	0.00	500.00-	0
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-425-001	Interest from Operating Fund	857.95	5,000.00	325.64	5,308.91	0.00	308.91	106
01-00-425-002	Interest from Trustee Accounts	250.39	15,000.00	0.62	6,149.32	0.00	8,850.68-	41
	<b>OPERATING REVENUES Revenue Total</b>	<b>55,075.77</b>	<b>4,578,500.00</b>	<b>66,066.91</b>	<b>4,059,023.30</b>	<b>0.00</b>	<b>519,476.70-</b>	<b>89</b>

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-501	ADMIN PSA Management	24,940.00	286,000.00	21,656.00	210,957.30	0.00	75,042.70	74
01-01-510-502	ADMIN Office Staff	22,330.80	295,000.00	22,726.00	220,846.91	0.00	74,153.09	75
01-01-510-503	ADMIN: Commissioners	1,500.00	18,000.00	1,500.00	13,500.00	0.00	4,500.00	75
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liabli	0.00	110,000.00	0.00	104,518.00	0.00	5,482.00	95
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	3,316.16	51,000.00	2,900.48	35,481.89	0.00	15,518.11	70
01-01-510-603	ADMIN: SUI/SDI/FLI	59.97	4,000.00	215.23	3,994.81	0.00	5.19	100
01-01-510-604	ADMIN: Hospital Benefits	10,109.55	145,000.00	10,025.94	97,707.99	0.00	47,292.01	67
01-01-510-605	ADMIN: Vision, Dental & Rx	4,393.18	54,500.00	4,431.40	36,399.40	0.00	18,100.60	67
01-01-510-607	ADMIN: Sick/Vac Payback	1,770.00	68,000.00	0.00	34,908.00	0.00	33,092.00	51
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.67	20,000.00	1,516.67	13,650.03	0.00	6,349.97	68
01-01-510-722	ADMIN: Audit	0.00	37,000.00	4,000.00	35,700.00	0.00	1,300.00	96
01-01-510-723	ADMIN: Other Professional Fees	200.00	20,000.00	250.00	6,450.00	0.00	13,550.00	32
01-01-510-736	ADMIN: Public Officials Liab.	0.00	10,000.00	0.00	8,409.00	0.00	1,591.00	84
01-01-510-750	ADMIN: Office Supplies & Expense	591.87	15,000.00	2,161.04	6,466.04	0.00	8,533.96	43
01-01-510-751	ADMIN: Postage	0.00	10,000.00	0.00	9,910.66	0.00	89.34	99
01-01-510-752	ADMIN: Advertising & Printing	631.12	15,000.00	33.34	1,441.02	0.00	13,558.98	10

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-753	ADMIN: Telephone	1,240.28	20,000.00	1,570.11	13,805.14	0.00	6,194.86	69
01-01-510-754	ADMIN: Miscellaneous Exp	0.00	3,000.00	0.00	590.49	0.00	2,409.51	20
01-01-510-755	ADMIN: Service Contracts	332.49	25,000.00	285.14	12,199.21	0.00	12,800.79	49
01-01-510-756	ADMIN: Equipment Rental	0.00	3,500.00	0.00	2,241.00	0.00	1,259.00	64
01-01-510-757	ADMIN: Building utilities	2,489.31	25,000.00	1,561.50	13,601.67	0.00	11,398.33	54
01-01-510-758	ADMIN: Building Exp. & Repairs	361.99	25,000.00	2,237.49	7,404.27	0.00	17,595.73	30
01-01-510-759	ADMIN: Financial Exp	0.00	2,000.00	0.00	1,940.00	0.00	60.00	97
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	694.00	10,000.00	1,580.00	6,558.12	0.00	3,441.88	66
01-01-510-763	ADMIN: Civic Involvement	0.00	182,500.00	0.00	32,500.00	0.00	150,000.00	18
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	98,514.43	1,065,000.00	66,668.64	723,588.28	0.00	341,411.72	68
01-02-520-506	O&M: Management Salaries	19,380.00	210,000.00	28,744.00	192,957.00	0.00	17,043.00	92
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	0.00	110,000.00	0.00	104,518.00	0.00	5,482.00	95
01-02-520-602	O&M: FICA/SOCIAL SECURITY/MEDICARE	8,717.27	105,000.00	6,989.34	67,798.36	0.00	37,201.64	65
01-02-520-603	O&M: SUI/SOI/FLI	52.71	6,000.00	744.90	7,962.74	0.00	1,962.74-	133
01-02-520-604	O&M: Hospitalization Benefits	21,038.82	320,000.00	22,269.56	214,938.38	0.00	105,061.62	67
01-02-520-605	O&M: Vision, Dental & Rx	9,574.62	119,500.00	9,284.15	79,052.49	0.00	40,447.51	66
01-02-520-607	O&M: Stick/vac Payback	1,328.00	104,000.00	0.00	10,456.00	0.00	93,544.00	10
01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	2,500.89	0.00	5,499.11	31
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	1,556.88	60,000.00	332.50	1,634.75	0.00	58,365.25	3
01-02-520-731	O&M: General Liability/Auto Ins	0.00	27,500.00	0.00	29,624.00	0.00	2,124.00-	108
01-02-520-732	O&M: Worker's Comp Insurance	0.00	53,000.00	0.00	58,003.00	0.00	5,003.00-	109
01-02-520-733	O&M: Property/Insurance	0.00	55,000.00	0.00	25,639.00	0.00	29,361.00	47
01-02-520-735	O&M: Fund Expense (JIF)	0.00	10,000.00	0.00	4,263.00	0.00	5,737.00	43
01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
01-02-520-755	O&M: Service Contracts	1,810.00	30,000.00	1,975.00	16,185.00	0.00	13,815.00	54
01-02-520-764	O&M: Station utilities	32,878.46	175,000.00	15,629.23	117,138.38	0.00	57,861.62	67
01-02-520-765	O&M: Trash Removal	0.00	10,000.00	205.39	3,723.15	0.00	6,276.85	37
01-02-520-766	O&M: Oper & Maint Expense	2,036.53	45,000.00	1,789.23	17,203.93	0.00	27,796.07	38
01-02-520-767	O&M: Safety Expense	0.00	5,000.00	538.08	3,681.25	0.00	1,318.75	74
01-02-520-768	O&M: Landscaping	0.00	5,000.00	0.00	2,535.44	0.00	2,464.56	51
01-02-520-769	O&M: Vehicle & Repair Exp	1,149.08	20,000.00	297.70	11,116.03	0.00	8,883.97	56
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	55.80	30,000.00	24.00	4,913.06	0.00	25,086.94	16
01-02-520-771	O&M: Collection System Expense	8,061.88	75,000.00	1,607.68	36,652.67	0.00	38,347.33	49
01-02-520-772	O&M: Emergency Repairs	0.00	200,000.00	0.00	127,474.00	0.00	72,526.00	64
01-02-520-773	O&M: Emergency Station Repairs	0.00	200,000.00	18,392.06	81,603.95	0.00	118,396.05	41
01-02-520-774	O&M: Chemicals	0.00	8,025.00	0.00	0.00	0.00	8,025.00	0

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-775	O&M Permits & Licensing	0.00	6,000.00	0.00	691.00	0.00	5,309.00	12
01-03-600-001	Bond Debt (Principal)	0.00	45,550.00	0.00	45,397.62	0.00	152.38	100
01-03-600-002	Bond Debt (Interest)	0.00	5,925.00	0.00	5,422.50	0.00	502.50	92
	<b>OPERATING FUND Expend Total</b>	<b>282,631.87</b>	<b>4,578,500.00</b>	<b>254,141.80</b>	<b>2,927,854.82</b>	<b>0.00</b>	<b>1,650,645.18</b>	<b>63</b>
<b>Fund</b>	<b>Description</b>	<b>Prior Revenue</b>	<b>Curr Revenue</b>	<b>YTD Revenue</b>	<b>Prior Expended</b>	<b>Curr Expended</b>	<b>YTD Expended</b>	<b>Total Available Revenues</b>
01	OPERATING FUND	55,075.77	66,066.91	4,059,023.30	282,631.87	254,141.80	2,927,854.82	1,131,168.48

## Superintendent's Report

Meeting of October 20,2020

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 41,981 of gravity sewer main. 1,820 feet was root cut and 9,071 feet was inspected using our CCTV equipment. We performed 440 utility mark outs. We responded to 50 calls for service. The call breakdown is as follows:

Main Line stoppages:	1
Vent stoppages:	16
Station alarms:	14
Miscellaneous services:	19

Respectfully submitted,



Anthony Figueroa  
Superintendent



September 29, 2020

Mr. Bill Orth, Executive Director, Pennsauken Sewerage Authority  
1250 John Tipton Boulevard, Pennsauken, NJ 08110

Dear Mr. Orth:

Subject: Mega Palace Mixed Use Facility  
5211 Route 38, Pennsauken, NJ 08109  
Tax Lot 73.04, Block 6001  
CEC Project 194-266

Mega Palace Investment, LP, the Owner of the above referenced property, wishes to develop a new 28,800 square foot multi-use facility. The uses include retail and restaurant. The Pennsauken Township ZBA approved this Project with conditions at its July 1, 2020 meeting. The Owner wishes to apply for sanitary sewer system approvals. Enclosed for your use please find the following:

1. Filing Fee payment of \$15.00, check made payable to Pennsauken Sewerage Authority (hand delivered by George Tutwiler)
2. Escrow Fee payment of \$2,500.00, check made payable to Pennsauken Sewerage Authority (hand delivered to George Tutwiler)
3. Drawings dated September 23, 2020, six (6) sets
  1. C400; Stormwater Management and Utility Plan
  2. C403; Sanitary Sewer Profiles
  3. C800 through C803; Site Details
4. Commercial Connection Project Application dated September 23, 2020, three (3) copies
5. Technical Specification dated September 23, 2020, three (3) copies
6. "Project Wastewater Flow" Report dated September 23, 2020, three (3) copies
7. NJDEP Treatment Works Approval Application, partially filled out, not dated
8. Pennsauken Township ZBA Resolution Z-2020-11 dated July 1, 2020

Thank you for your time and consideration in this matter.

Sincerely,

CIVIL & ENVIRONMENTAL CONSULTANTS, INC.

A blue ink signature of Brian D. Spray is written over the typed name and title.  
Brian D. Spray, P.E.  
Principal

cc: Mr. George Tutwiler



September 23, 2020

Mr. Bill Orth, Executive Director  
Pennsauken Sewerage Authority  
1250 John Tipton Boulevard, Pennsauken, NJ 08110

Dear Mr. Orth:

Subject: Mega Palace Mixed Use Facility  
5211 Route 38, Pennsauken, NJ 08109  
Tax Lot 73.04, Block 6001  
CEC Project 194-266

Mega Palace Investment, LP, the Owner of the above referenced property, wishes to develop a new 28,800 square foot multi-use facility. The uses include retail and restaurant. The Pennsauken Township ZBA approved this Project with conditions at its July 1, 2020 meeting. The Owner wishes to apply for sanitary sewer system approvals. Enclosed for your use please find the following:

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  3. C800 through C803; Site Details
4. Commercial Connection Project Application dated September 23, 2020, three (3) copies
5. Technical Specification dated September 23, 2020, four (4) copies
6. "Project Wastewater Flow" Report dated September 23, 2020, three (3) copies
7. NJDEP Treatment Works Approval Application not dated
8. Pennsauken Township ZBA Resolution Z-2020-11 dated July 1, 2020

Thank you for your time and consideration in this matter.

Sincerely,

CIVIL & ENVIRONMENTAL CONSULTANTS, INC.

Walter J. Kaupp, P.E.  
Principal

cc: Mr. George Tutwiler





RVE HQ:  
232 Kings Highway East  
Haddonfield, NJ 08033  
O: (856) 795-9595  
F: (856) 795-1882

October 13, 2020

Mr. William Orth, Executive Director  
Pennsauken Sewerage Authority  
1250 John Tipton Blvd.  
Pennsauken, NJ08109

**RE: Pennsauken Sewerage Authority  
Monthly Activity Report  
Our File No. 0427M029**

Dear Bill:

The following is a status report of activities since the last Authority meeting:

1. **ACTION ITEMS:**

Pennsauken Partners-Wawa  
Bond reduction as per RVE's letter dated October 13, 2020.

2. **ENGINEERING IN PROGRESS:**

None.

3. **CONSTRUCTION IN PROGRESS:**

None

4. **DEVELOPMENTAL REVIEW PROJECTS:**

The following is a summary of applications Remington & Vernick Engineers has been overseeing:

0427N030-Pennsauken Partners Convenience Store

Remington & Vernick Engineers completed inspection and issued report for the completed sewer work within Route 130 R.O.W. The construction of the on-site sewer lateral and grease trap construction has not been installed or scheduled. Bonds and escrow needs to be posted by Wawa prior to starting sewer site work. Sewer easement has been recorded with the site plan.

0427N031-Calumet Enterprise Wholesale Distribution -- 1095 Thomas Busch Memorial Highway

A review letter was completed in September 2019 and issued. The Applicant addressed all review comments but has never contacted Remington & Vernick Engineers to schedule construction inspections. Construction bonding and escrow are to be posted prior to construction.

Sincerely,

**REMINGTON & VERNICK ENGINEERS**

A handwritten signature in blue ink that reads 'Dennis K. Yoder'.

DENNIS K. YODER, PE, PRINCIPAL-DIRECTOR OF ENGINEERING



RVE HQ:  
232 Kings Highway East  
Haddonfield, NJ 08033  
O: (856) 795-9595  
F: (856) 795-1882

October 14, 2020

Pennsauken Sewerage Authority  
1250 John Tipton Boulevard  
Pennsauken, NJ 08110

Attn: Mr. William Orth, Executive Director

**Reference: Pennsauken Sewerage Authority  
Wawa Gas Station and Convenience Store  
South Crescent Boulevard and North Park Drive  
Pennsauken Township – Block 6402; Lots 10 & 11  
Our File # 0427N030**

Dear Mr. Orth:

The applicant has requested a bond reduction. A performance bond for the amount of \$67,260 was posted for the sewer utility improvement including a section of sewer main relocation, a sewer service lateral and installation of a grease trap. Portions of the sewer infrastructure within the state highway Route 130, right of way has been installed, inspected, and tested. Based on work completed, a performance bond reduction has been requested. The request involves separate bonding for the work within the R.O.W. and for the on-site work. PSA will own and maintain the sewer main within the R.O.W. easement.

RVE recommends a bond reduction as detailed on the attached bond estimate. Please note Wawa will need to post a bond for the grease trap and onsite sewer work prior to starting on-site sewer construction in the amount of \$34,495.20. For the completed work the bond can be reduced to \$8,191.20, which represents 25% of the completed work. A 25 percent performance bond shall remain in place until final paving is completed over the installed pipes and until sewer as-built drawings are provided in electronic format and two paper copies signed and sealed.

A two-year maintenance bond is required upon release of the performance bond for the portion which is PSA infrastructure. The maintenance bond will be set at \$5,000.00.

Sincerely Yours,

**REMINGTON & VERNICK ENGINEERS, INC.**

  
DENNIS K. YODER, PE, PRINCIPAL-DIRECTOR OF ENGINEERING

DKY/vaj  
Enclosure

cc: Szyman Zegar  
Pennsauken Partners, LLC, 102 Centre Blvd.; Unit J, Marlton, NJ 08053  
Anthony Figuero  
Cindy Luthman

**REMINGTON & VERNICK ENGINEERS  
BOND ESTIMATE**

13-Oct-20

**CLIENT:** PSA  
**DEVELOPER NAME:** Pennsauken Partners, LLC  
**BLOCK & LOT:** Block 6402; Lot 11  
**R&V NO.:** 0427N030

QTY	UNIT	ITEM	UNIT COST	PRICE	COMPLETED	REMAINING
<b>SANITARY SEWER FACILITIES</b>						
5	UN	6" Sanitary Cleanout (in pavement w/casing)	\$500.00	\$2,500.00	1	\$500.00
3	UN	4' Sanitary Manholes	\$4,500.00	\$13,500.00	3	\$13,500.00
291	LF	6" PVC 0'-7" Deep	\$46.00	\$13,386.00	90	\$4,140.00
1	UN	1500 Gal Grease Trap	\$17,500.00	\$17,500.00	0	\$0.00
158	LF	10" PVC 0'-7" Deep	\$58.00	\$9,164.00	158	\$9,164.00
		<b>CONSTRUCTION COST:</b>		\$56,050.00		\$27,304.00
		<b>20% CONTINGENCIES:</b>		\$11,210.00		\$5,460.80
		<b>TOTAL IMPROVEMENTS TO BE BONDED:</b>		\$67,260.00		\$32,764.80
		<b>25 % BOND</b>				\$8,191.20
		<b>AMOUNT TO BE POSTED BY WAWA</b>				\$34,495.20



PNSA R0110

October 15, 2018

Mr. William F. Orth, Executive Director  
Pennsauken Sewerage Authority  
1250 John Tipton Boulevard  
Pennsauken, NJ 08110

Re: PSA Connection Application  
Mega Palace Investment, LP  
5211 Route 38  
Block 6001, Lot 73.04

Dear Mr. Orth:

T&M Associates has received submission of the following materials for review, in support of the Connection Application for Mega Palace Mixed use development, located at 5211 Route 38.

- Two (2) copies of the Connection Application
- Five (5) copies of the Improvement Plans, consisting of five (5) sheets [number 9, 12, 16, 18, 19 of 22] dated and last revised 9-16-2020
- Two (2) copies of
- Two (2) copies of sanitary sewer specifications, unsigned
- Two (2) copies of an engineers report including flow calculations
- One (1) copy of the unsigned TWA-1 Application
- Two (2) copies of the Site Plan and Cover sheet and Notes for the project [sheets 1, 2, 4 of 20] dated 02/04/2020
- One (1) copy of the Municipal Zoning Board approval Resolution #Z-2020-11

This Connection Application is for the approval of Mega Palace Mixed use development. The proposed project is the construction of a new 28,800 square foot mixed use commercial site. The proposed development will include both restaurants and commercial retail space.

The sanitary sewerage flow from the building will discharge through a new 8" sewer main, crossing the adjacent lot 73.03, and then extending into an existing manhole in Sinkinson Avenue. The plans depict 15 sewer laterals exiting the building and connecting to a head pipe along the rear of the new building. That pipe enters a manhole and then a 2<sup>nd</sup> pipe crosses lot 73.03 to reach Sinkinson Avenue.



Mr. William F. Orth  
Re: NJDEP Land Use Regulation Application  
Mega Palace Mixed Use Facility

October 15, 2020  
Page 2

The projected flows from the project are estimated in the submitted engineer's report to be 12,000 GPD. This is based on 284 seats (240 sets indoor and 44 seats outdoor) in the restaurant spaces and 18,000 SF of retail space. ( $284 \times 35$  plus  $18,000 \times 0.1 = 11,470'$  rounded to 12,000 GPD) The calculations also indicate that 10 units are to be for retail use (1,800 SF each) and 6 units are to be for restaurants (10,800 SF).

### Review Comments

The following plan comments should be addressed by the applicant.

1. **The plans should be revised to correct the lot numbering (73.03 vs 73.04) on sheet 4 of 20 (Site Plan). The correct lot numbering and adjacent lot identification should be provided on sheet 9 of 22 also.**
2. **The plans do not indicate how many building spaces or units are planned and which will be restaurants and which will be retail spaces.**
3. The plans do not depict grease traps for the restaurant units, although note #10 on sheet 9 of 22 indicates that the restaurants will have internal grease traps sized to meet PSA requirements.
4. **The plans (sheet 9) should indicate the number of commercial and restaurant units, number of seats, and limits on seating.**
5. **The plans should be revised to depict the 16 connections shown in the application and permit vs the 15 currently shown.**
6. A clean out is shown for each 4" unit lateral to the rear header pipe.
7. An asbuilt plan of the facilities is required after the construction is complete. The asbuilt survey signed by a licensed surveyor shall be submitted before performance bonds are released. **The value of the asbuilt survey shall be included in the project estimate.**
8. **As noted below the applicant shall submit the detailed cost breakdown.**
9. **The applicant shall provide other NJDEP forms that will be submitted to the NJDEP including the Checklist, WQM-003, WQM-006, and Letters of Notification to the local agencies. All forms and applications must be signed, sealed, and certified where applicable by the applicant's engineer and property owner.**



Mr. William F. Orth  
Re: NJDEP Land Use Regulation Application  
Mega Palace Mixed Use Facility

October 15, 2020  
Page 3

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## Fees

1. Based on the Based on the information provided, the following fees apply  

Initial Application Fee:	\$ 15.00 (previously submitted)
Escrow Fee:	\$ 2,500.00 (previously submitted)
Connection Fee:	\$ 76,440.00 (12,000 gallons per day at \$6.37 per gallon/day)
2. A performance bond is required as there is an off-site sanitary sewer connection. The performance bond will be retained until all work is completed and accepted. The application indicates a cost of improvements to be \$59,500.00 No breakdown of the cost estimate was provided for review. **This should be provided and will be reviewed.**

With the understanding that adequate excess capacity exists within the downstream components of the Authority's collection facilities to adequately accommodate this project's wastewater flows, it is our recommendation that the Authority could endorse this application after the satisfactory resolution of the above noted comments.

If you should have any questions, please contact our office.

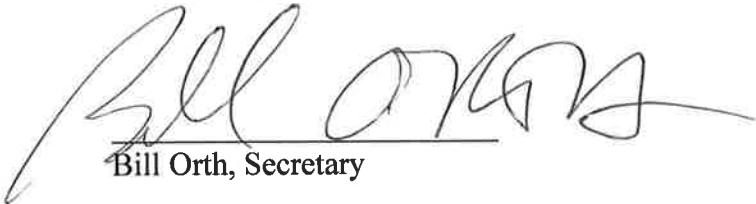
Very truly yours,  
T&M ASSOCIATES

Douglas A. White, P.E., C.M.E.  
Group Manager

Cc: Marco DiBattista, PSA Assistant Director  
Anthony Figueroa, PSA Assistant Superintendent  
George Tutwiler, Project Manager for Mega Palace  
Brian D. Spray, CEC

As there were no items of personnel or litigation, Mr. Lutz requested a motion to adjourn. Mr. Archible moved to adjourn, seconded by Mr. Ellis. All present via teleconference consented by saying aye.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Bill Orth", is written over a horizontal line. The signature is cursive and somewhat stylized.

Bill Orth, Secretary