

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 4:15 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

- Mr. Oren Lutz
- Mr. Gregory Schofield
- Mr. Dennis Archible
- Mr. Timothy Ellis
- Mr. James Pennestri

Also present were:

- Mr. Bill Orth, Executive Director
- Mr. Thomas M. Tillinghast, Superintendent
- Mr. Marco DiBattista, Treasurer

Absent was:

- Mr. David A. Luthman, Solicitor

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Ellis and carried to close the public portion. All Commissioners present signified their approval by saying aye.

The minutes of the meeting September 17, 2019 were presented for approval.

A motion was made by Mr. Archible, seconded by Mr. Pennestri to approve the minutes as presented. All Commissioners present signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is\$270,555.27

Mr. Schofield moved to pay the bills as presented, seconded by Mr. Pennestri. On roll call all Commissioners present voted yes. The motion carried.

See Bill List Attached

OCTOBER 15, 2019

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$270,555.27

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 09/18/19 to 10/15/19
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE OPERATING MANUAL WIRES/TRANS					
1025	09/24/19	PAYROLL PAYROLL ACCOUNT	36,332.74	09/30/19	2311
1026	09/30/19	PAYROLL PAYROLL ACCOUNT	71,113.07	09/30/19	2313
1027	10/08/19	PAYROLL PAYROLL ACCOUNT	37,438.19		2315
1028	10/14/19	PAYROLL PAYROLL ACCOUNT	34,742.23		2317

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	4	0	179,626.23	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>4</u>	<u>0</u>	<u>179,626.23</u>	<u>0.00</u>

OPERATING	OPERATING ACCOUNT	Amount Paid	Reconciled/Void	Ref Num
29063	09/19/19 CCMUA CAMDEN COUNTY MUA	493.86	09/30/19	2309
29064	09/19/19 CCMUA CAMDEN COUNTY MUA	88.00	09/30/19	2310
29065	10/15/19 ABCON AB-CON EXTERMINATING INC.	30.00		2319
29066	10/15/19 ADVANCE ADVANCE AUTO PARTS	449.59		2319
29067	10/15/19 BELLO BELLO IRRIGATION LLC	125.00		2319
29068	10/15/19 BELSITOR RICHARD J BELSITO	92.20		2319
29069	10/15/19 BP BP ENVIRONMENTAL SERVICES, INC	585.00		2319
29070	10/15/19 BRIDGEST BRIDGESTATE FOUNDRY CORP	5,225.00		2319
29071	10/15/19 BURLTIME BURLINGTON COUNTY TIMES	376.04		2319
29072	10/15/19 CANON CANON SOLUTIONS AMERICA, INC.	268.06		2319
29073	10/15/19 COMCAST COMCAST	332.58		2319
29074	10/15/19 COOPER CUH EMPLOYEE ASSISTANCE PROG	900.00		2319
29075	10/15/19 COOPEREL COOPER ELECTRIC SUPPLY CO INC.	13.64		2319
29076	10/15/19 COURIER COURIER POST - DAILY JOURNAL	249.12		2319
29077	10/15/19 CUES CUES INC	1,282.69		2319
29078	10/15/19 CUMMINGS JAMES J. CUMMINGS, JR.	46.10		2319
29079	10/15/19 DELTA DELTA DENTAL OF NJ, INC.	4,349.45		2319
29080	10/15/19 DOYLE James J. Doyle	46.10		2319
29081	10/15/19 EMEDCO EMEDCO	492.94		2319
29082	10/15/19 EVOQUA EVOQUA WATER TECHNOLOGIES LLC	1,810.00		2319
29083	10/15/19 GRAINGER GRAINGER	725.81		2319
29084	10/15/19 GROVE GROVE SUPPLY, INC.	92.83		2319
29085	10/15/19 INGRAM WILLIAM INGRAM	46.10		2319
29086	10/15/19 JKRAMER JOSEPH KRAMER	46.10		2319
29087	10/15/19 LOUGHERY BERNADETTE A LOUGHERY	46.10		2319
29088	10/15/19 LUTHMAN DAVID A. LUTHMAN	1,516.67		2319
29089	10/15/19 MACANANY PATRICIA MACANANY	308.05		2319
29090	10/15/19 MIDLANTC MID-ATLANTIC ENGINE SPLY CORP	23.10		2319
29091	10/15/19 MOWER THE MOWER SHOP LLC	103.34		2319
29092	10/15/19 MPWC MPWC	2,220.00		2319
29093	10/15/19 NATBATRY NATIONAL BATTERY COMPANY	69.50		2319
29094	10/15/19 NJAMERWA NEW JERSEY AMERICAN WTR CO INC	145.53		2319
29095	10/15/19 NJAW NEW JERSEY AMERICAN WATER CO	168.00		2319
29096	10/15/19 NJAWSTA NEW JERSEY AMERICAN WATER	103.88		2319
29097	10/15/19 OCC ONE CALL CONCEPTS, INC.	303.28		2319
29098	10/15/19 ORTH WILLIAM ORTH	159.34		2319
29099	10/15/19 PDOYLE PATRICK J. DOYLE	46.10		2319
29100	10/15/19 POLLUT POLLUTION CTRL FINC AUTH OF CC	3,019.03		2319
29101	10/15/19 PSEG PUBLIC SERVICE ELEC & GAS CO.	16,106.01		2319

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING		OPERATING ACCOUNT	Continued		
29102	10/15/19	R ORTH ORTH, REGINA	46.10		2319
29103	10/15/19	REMING REMINGTON VERNICK ENGR INC	3,109.00		2319
29104	10/15/19	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	225.20		2319
29105	10/15/19	RINGRAM RICHARD INGRAM	46.10		2319
29106	10/15/19	SCHWER SCHWERING HARDWARE, INC.	231.63		2319
29107	10/15/19	STEWART STEWART BUSINESS SYSTEMS	70.85		2319
29108	10/15/19	SYSTEM4 SYSTEM 4	312.00		2319
29109	10/15/19	TM T & M ASSOCIATES	40,210.63		2319
29110	10/15/19	UNIFIRST UNIFIRST FIRST AID CORP	108.02		2319
29111	10/15/19	UNUM UNUM LIFE INSUR CO OF AMERICA	1,368.30		2319
29112	10/15/19	VERIZOFF VERIZON	1,286.04		2319
29113	10/15/19	VERIZON VERIZON WIRELESS	277.25		2319
29114	10/15/19	WBMASON W.B. MASON CO., INC.	1,092.93		2319
29115	10/15/19	WESTMONT WESTMONT HARDWARE, INC.	40.85		2319
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	53	0	90,929.04	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	53	0	90,929.04	0.00
Report Totals					
	Checks:	57	0	270,555.27	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	57	0	270,555.27	0.00

Utility Bill Adjustment Nos. 3283 and 3284 and Balance Adjustment Nos. 17866, 17937, 17955 and 17964 were presented.

Mr. Schofield moved for the approval of adjustments while Mr. Archible seconded the motion. On roll call all Commissioners present voted yes for approval.

See Journals Attached

The Chairman moved to Old Business.

No Old Business

The Chairman moved to New Business.

- A. Resolution 19-36 to Write Off a Debt Owed on a Lend-a-Hand Account, Estate of Dorothy Brittin, 8453 Waterworks Road.

A motion was made by Mr. Archible to approve the Resolution. Mr. Schofield seconded it. On roll call all commissioners present voted yes.

See Resolution No. 19-36

- B. Resolution No. 19-37 Authorizing Change Order No. 1 Regarding the 2019 Annual Emergency Sewer System Repairs Contract with SAR Automotive Equipment No. 19-01.

A motion was made by Mr. Archible to approve the Resolution. Mr. Pennestri seconded it. On roll call all Commissioners present voted yes for approval.

See Resolution No. 19-37

The Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer's Report

The Chairman asked the Superintendent, Thomas Tillinghast, for his report.

See Superintendent's Report

The Chairman asked the Commissioners for any reports.

Mr. Lutz – No Report
Mr. Schofield – No Report
Mr. Archible – No Report
Mr. Ellis – No Report
Mr. Pennestri – No Report

September 26, 2019
10:00 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	4 Flat:	103.00-	Exc:	0.00	Ref Num:	3283
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	4 Flat:	103.00-	Exc:	0.00	Total Updated:	103.00-

September 26, 2019
09:59 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
41288000-0 HEARTHSTONE GROUP	Sewer	S20	B	19	3	103.00-	0.00	103.00-	CHG TO 1 UNIT	N		09/26/19	1
41288000-0 HEARTHSTONE GROUP	Sewer	S10	B	19	3	51.50	0.00	51.50	CHG TO 1 UNIT	N		09/26/19	2
41288000-0 HEARTHSTONE GROUP	Sewer	S20	B	19	4	103.00-	0.00	103.00-	CHG TO 1 UNIT	N		09/26/19	3
41288000-0 HEARTHSTONE GROUP	Sewer	S10	B	19	4	51.50	0.00	51.50	CHG TO 1 UNIT	N		09/26/19	4

September 30, 2019
10:38 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	2 Flat:	25.75-	Exc:	0.00	Ref Num:	3284
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	2 Flat:	25.75-	Exc:	0.00	Total Updated:	25.75-

September 30, 2019
10:37 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
Name													
40699000-0 MELE, LISA R	Sewer	S10	B	19	4	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		09/30/19	1
40699000-0 MELE, LISA R	Sewer	S11	B	19	4	25.75	0.00	25.75	CHG TO S11 SR RATE	N		09/30/19	2

September 18, 2019
03:41 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 1 Updated Principal: 450.00 Updated Penalty: 0.00 Ref Num: 17866

September 18, 2019
03:40 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code Transaction Type	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
50375000-0 EDDIE MEDINA	Sewer	102			450.00	0.00	450.00	REFUND OVERPAYMENT	09/17/19	1
			Refund Overpayment							

September 30, 2019
07:48 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 1 Updated Principal: 25.00- Updated Penalty: 0.00 Ref Num: 17937

September 30, 2019
07:31 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name		Transaction Type								
30354000-0	Sewer	105	NSF	19 3	25.00-	0.00	25.00-	REMOVE NSF FEE	09/30/19	1
PIMENTAL, JONATHAN R		Balance Adjustment								

October 1, 2019
08:34 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 3 Updated Principal: 0.00 Updated Penalty: 2.31- Ref Num: 17955

October 1, 2019
08:34 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
50666000-0	Sewer	103		19 1	0.00	0.77-	0.77-	REMOVE PENALTY	10/01/19	1
	MAZAHREH, BASEM			Balance Adjustment						
50666000-0	Sewer	103		19 2	0.00	0.77-	0.77-	REMOVE PENALTY	10/01/19	2
	MAZAHREH, BASEM			Balance Adjustment						
60715000-0	Sewer	103		19 2	0.00	0.77-	0.77-	REMOVE PENALTY	10/01/19	3
	STEWART, CHANDRA			Balance Adjustment						

October 1, 2019
02:23 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Entries: 1 Updated Principal: 25.00- Updated Penalty: 0.00 Ref Num: 17964

October 1, 2019
02:23 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code	Yr Prd Transaction Type	Principal	Penalty	Total	Descript	Date	Seq
61010000-0 TAYLOR, NICOLE	Sewer	104	NSF	19 2 Balance Adjustment	25.00-	0.00	25.00-	REMOVE NSF CHARGE	10/01/19	1

**RESOLUTION OF THE PENNSAUKEN SEWERAGE
AUTHORITY TO WRITE OFF A DEBT OWED ON A
LEND-A-HAND ACCOUNT, ESTATE OF DOROTHY
BRITTIN, 8453 WATERWORKS ROAD, PENNSAUKEN**

WHEREAS, the Pennsauken Sewerage Authority (“PSA”) previously extended a loan to Dorothy Brittin relating to property located at 8453 Waterworks Road, Pennsauken, through the PSA’s Lend-A-hand program; and

WHEREAS, PSA permitted a refinancing of this loan pursuant to Resolution 14-19; and

WHEREAS, the original loan and refinancing were evidenced by a note and security agreement; and

WHEREAS, Dorothy Brittin is now deceased and the debt is now owed by her estate; and

WHEREAS, the Estate of Dorothy Brittin has failed to make payments as agreed and staff having determined that the debt is uncollectible and that proper accounting requires that this loan be written off on the books and account of the Authority.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners hereby authorizes the PSA staff to write off the debt under the Lend-A-Hand program owed by the Estate of Dorothy Brittin and to take such further action as is necessary for the purposes set forth herein.


Bill Orth, Secretary

ROLL CALL:

- Mr. Oren Lutz – Yes
- Mr. Gregory Schofield – Yes
- Mr. Dennis Archible – Yes
- Mr. Timothy Ellis – Yes
- Mr. James Pennestri – Yes

ADOPTED: October 15, 2019

**A RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY (“PSA”)
AUTHORIZING CHANGE ORDER NO. 1 REGARDING THE
2019 ANNUAL EMERGENCY SEWER SYSTEM REPAIRS CONTRACT WITH SAR
AUTOMOTIVE EQUIPMENT NO. 19-01**

WHEREAS, PSA adopted a Resolution on January 8, 2019 to award a contract for Annual Emergency Sewer System Repairs based upon a response to requests for bids; and

WHEREAS, the bid supplied by SAR Automotive Equipment (SAR) was based upon estimates of the need for certain materials and categories of work (“time and materials”), which estimates were provided by PSA based upon prior years’ experience; and

WHEREAS, it is not possible to anticipate emergent situations accurately based upon the fact that they are, by their very nature, situations that are not planned and require work and material not previously anticipated; and

WHEREAS, the bid of SAR for the 2019 Annual Emergency Sewer System Repairs contract was in the total amount of Three Hundred Sixty-Nine Thousand Eight Hundred Seventy-Five Dollars (\$369,875.00); and

WHEREAS, total invoiced for work performed to date under this contract is Two Hundred Eight Thousand Four Hundred Twenty-Six Dollars (\$208,426.00), and

WHEREAS, PSA’s Superintendent determines the need for emergency work under the aforementioned contract and has reviewed each and every SAR invoice and found them to be supported by his request for the work and the application of unit prices provided by SAR in its bid and having determined that the difference giving rise to the need for a change order is a result in the need for services under the contract beyond that which was estimated by the Authority.

NOW THEREFORE BE IT RESOLVED, that the PSA approves Change Order No 19-01 to increase the amount set forth in the 2019 Annual Emergency Sewer System Repairs Contract, from a not to exceed amount of Three Hundred Sixty-Nine Thousand Eight Hundred Seventy-Five Dollars (\$369,875.00) to an amount of Five Hundred Fifty Thousand Dollars (\$550,000.00).



Bill Orth, Secretary

ROLLCALL:

Mr. Lutz – Yes
Mr. Schofield – Yes
Mr. Archible – Yes
Mr. Ellis – Yes
Mr. Pennestri – Yes

ADOPTED: October 15, 2019

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2019 - DECEMBER 31, 2019
FOR MONTH OF SEPTEMBER

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,700,000.00	\$ 141,010.21	\$ 2,223,581.94	\$ 203.75	\$ 2,651,994.14
4004 COMMERCIAL	1,265,000.00	\$ 62,295.19	\$ 1,293,830.49	\$ 50,110.77	\$ 1,208,572.76
4005 PENALTY	40,000.00	\$ 2,770.12	\$ 32,945.50	\$ 3,252.91	\$ 28,697.49
4002 MERCH	205,000.00	\$ -	\$ 102,539.11		\$ 102,539.11
4003 C/H	32,000.00	\$ 26,867.76	\$ 30,900.12		\$ 30,900.12
4012 OTHER INCOME	3,000.00		\$ 35.27		\$ 35.27
4013 INVEST INT	3,000.00	\$ 857.95	\$ 6,619.31		\$ 6,619.31
4014 TRUSTEE INT	15,000.00	\$ 250.39	\$ 6,097.37		\$ 6,097.37
4016 PERMITS (RES)	5,000.00	\$ 400.00	\$ 50,975.50		\$ 50,975.50
4019 PERMITS (COMM)	80,000.00		\$ 106,539.13		\$ 106,539.13
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$500.00		\$ 45.00		\$ 60.00
4050 INT./NOTES PAY.	-		0.00		\$ -
Anticipated Balance	-				
TOTALS	4,361,500.00	234,451.62	3,854,108.74	53,567.43	4,193,030.20
		BUDGET	MTD	YTD	REMARKS
ASSETS/CAPITAL		\$ 230,000.00	\$ -	\$ 39,574.08	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$1,987,700.39
PAYROLL	
REVENUE	\$ 10,175.67
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 56,242.21
R & R	\$ 262,548.87
GENERAL	\$ 262,909.44

Investments under Trustee Accounts:

53,339.52 CD with 1st Colonial Bank @ 2.0% - MATURES 01/23/21
183,789.69 CD with 1st Colonial Bank @ 1.50% - MATURES 12/24/19
78,371.93 CD with 1st Colonial Bank @ 2.0% - Matures 4/29/21
105,062.91 CD with 1st Colonial Bank @ 2% - Matures 4/29/2021
171,312.14 Money Market

Principal lend-a-hand balances as of September 30, 2019:

\$ 4,649.57

D. Brittin

\$4,649.57

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Revenue Account Range: 01-00-410-000 to 01-00-430-001 Include Non-Anticipated: Yes Year To Date As of: 09/30/19
 Expend Account Range: 01-01-510-500 to 01-03-600-003 Include Non-Budget: Yes Current Period: 09/01/19 to 09/30/19
 Print Zero YTD Activity: No Prior Year: 09/01/18 to 09/30/18

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/deficit	% Real
01-00-410-001	Residential	128.75-	2,700,000.00	203.75	2,651,994.14	0.00	48,005.86-	98
01-00-410-002	Merchantville	0.00	205,000.00	0.00	102,539.11	0.00	102,460.89-	50
01-00-410-003	Cherry Hill	0.00	32,000.00	0.00	30,900.12	0.00	1,099.88-	97
01-00-410-004	Commercial	52,079.13	1,265,000.00	50,110.77	1,208,572.76	0.00	56,427.24-	96
01-00-410-005	A/R Penalty	3,526.96	40,000.00	3,252.91	28,697.49	0.00	11,302.51-	72
01-00-415-001	Permits- Residential	100.00	5,000.00	400.00	50,975.50	0.00	45,975.50	***
01-00-415-002	Permits - Commercial	0.00	80,000.00	0.00	106,539.13	0.00	26,539.13	133
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	27,735.00	3,000.00	0.00	35.27	0.00	2,964.73-	1
01-00-420-002	Application and Inspection Fees	30.00	500.00	0.00	60.00	0.00	440.00-	12
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-425-001	Interest from Operating Fund	518.45	3,000.00	857.95	6,619.31	0.00	3,619.31	221
01-00-425-002	Interest from Trustee Accounts	282.74	15,000.00	250.39	6,097.37	0.00	8,902.63-	41
	OPERATING REVENUES Revenue Total	84,143.53	4,361,500.00	55,075.77	4,193,030.20	0.00	168,469.80-	96

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	24,450.00	265,000.00	24,940.00	194,532.00	0.00	70,468.00	73
01-01-510-502	ADMIN Office Staff	25,784.60	280,000.00	22,330.80	193,866.70	0.00	86,133.30	69
01-01-510-503	ADMIN: Commissioners	1,500.00	18,000.00	1,500.00	13,500.00	0.00	4,500.00	75
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/employers Liabil	0.00	118,000.00	0.00	105,383.00	0.00	12,617.00	89
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	3,088.20	50,000.00	3,316.16	32,845.04	0.00	17,154.96	66
01-01-510-603	ADMIN: SUI/SDI/FLI	115.70	4,000.00	59.97	3,001.41	0.00	998.59	75
01-01-510-604	ADMIN: Hospital Benefits	10,376.15	145,000.00	10,109.55	102,439.09	0.00	42,560.91	71
01-01-510-605	ADMIN: Vision, Dental & Rx	4,251.61	58,500.00	4,393.18	36,519.54	0.00	21,980.46	62
01-01-510-607	ADMIN: Sick/Vac Payback	0.00	65,000.00	1,770.00	36,472.00	0.00	28,528.00	56
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.67	20,000.00	1,516.67	13,650.03	0.00	6,349.97	68
01-01-510-722	ADMIN: Audit	0.00	37,000.00	0.00	35,000.00	0.00	2,000.00	95
01-01-510-723	ADMIN: Other Professional Fees	1,050.00	20,000.00	200.00	5,162.50	0.00	14,837.50	26
01-01-510-736	ADMIN: Public Officials Liab.	0.00	8,400.00	0.00	8,141.00	0.00	259.00	97
01-01-510-750	ADMIN: Office supplies & Expense	353.88	15,000.00	591.87	5,412.62	0.00	9,587.38	36
01-01-510-751	ADMIN: Postage	5,000.00	7,000.00	0.00	6,780.63	0.00	219.37	97

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-752	ADMIN: Advertising & Printing	0.00	15,000.00	631.12	1,003.64	0.00	13,996.36	7
01-01-510-753	ADMIN: Telephone	1,631.17	20,000.00	1,240.28	14,176.51	0.00	5,823.49	71
01-01-510-754	ADMIN: Miscellaneous Exp	498.00	3,000.00	0.00	2,017.26	0.00	982.74	67
01-01-510-755	ADMIN: Service Contracts	275.77	15,000.00	332.49	14,243.28	0.00	756.72	95
01-01-510-756	ADMIN: Equipment Rental	0.00	3,500.00	0.00	1,494.00	0.00	2,006.00	43
01-01-510-757	ADMIN: Building Utilities	1,340.61	25,000.00	2,489.31	14,880.18	0.00	10,119.82	60
01-01-510-758	ADMIN: Building Exp. & Repairs	361.99	15,000.00	361.99	6,300.28	0.00	8,699.72	42
01-01-510-759	ADMIN: Financial Exp	0.00	2,000.00	0.00	1,940.00	0.00	60.00	97
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	0.00	8,000.00	694.00	7,803.14	0.00	196.86	98
01-01-510-763	ADMIN: Civic Involvement	0.00	182,500.00	0.00	32,500.00	0.00	150,000.00	18
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	91,866.66	1,040,000.00	98,514.43	740,259.26	0.00	299,740.74	71
01-02-520-506	O&M: Management Salaries	19,000.00	202,000.00	19,380.00	151,164.00	0.00	50,836.00	75
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	0.00	118,000.00	0.00	105,383.00	0.00	12,617.00	89
01-02-520-602	O&M: FICA/SOCIAL SECURITY/MEDICARE	9,290.37	103,000.00	8,717.27	65,951.44	0.00	37,048.56	64
01-02-520-603	O&M: SUI/SDI/FLI	234.83	6,000.00	52.71	5,677.93	0.00	322.07	95
01-02-520-604	O&M: Hospitalization Benefits	24,259.90	345,000.00	21,038.82	217,086.76	0.00	127,913.24	63
01-02-520-605	O&M: Vision, Dental & Rx	10,537.27	141,500.00	9,574.62	84,876.79	0.00	56,623.21	60
01-02-520-607	O&M: Sick/vac Payback	9,366.00	102,000.00	1,328.00	11,574.00	0.00	90,426.00	11
01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	7,872.14	0.00	127.86	98
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	0.00	40,000.00	1,556.88	23,055.67	0.00	16,944.33	58
01-02-520-731	O&M: General Liability/Auto Ins	0.00	27,500.00	0.00	22,128.00	0.00	5,372.00	80
01-02-520-732	O&M: Worker's Comp Insurance	0.00	53,000.00	0.00	44,263.00	0.00	8,737.00	84
01-02-520-733	O&M: Property/Insurance	0.00	46,500.00	0.00	46,939.00	0.00	439.00-	101
01-02-520-735	O&M: Fund Expense (JIF)	0.00	10,000.00	0.00	4,462.00	0.00	5,538.00	45
01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
01-02-520-755	O&M: Service Contracts	0.00	30,000.00	1,810.00	15,030.00	0.00	14,970.00	50
01-02-520-764	O&M: Station Utilities	14,329.22	175,000.00	32,878.46	120,337.19	0.00	54,662.81	69
01-02-520-765	O&M: Trash Removal	188.38	10,000.00	0.00	3,026.75	0.00	6,973.25	30
01-02-520-766	O&M: Oper & Maint Expense	3,961.02	31,000.00	2,036.53	18,415.49	0.00	12,584.51	59
01-02-520-767	O&M: Safety Expense	231.39	3,000.00	0.00	420.31	0.00	2,579.69	14
01-02-520-768	O&M: Landscaping	0.00	3,000.00	0.00	296.86	0.00	2,703.14	10
01-02-520-769	O&M: Vehicle & Repair Exp	177.16	20,000.00	1,149.08	14,404.25	0.00	5,595.75	72
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	0.00	30,000.00	55.80	12,340.46	0.00	17,659.54	41
01-02-520-771	O&M: Collection System Expense	529.65	60,400.00	8,061.88	40,534.31	0.00	19,865.69	67
01-02-520-772	O&M: Emergency Repairs	0.00	140,000.00	0.00	136,331.00	0.00	3,669.00	97
01-02-520-773	O&M: Emergency Station Repairs	5,201.98	143,000.00	0.00	18,201.88	0.00	124,798.12	13

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-774	O&M: Chemicals	0.00	5,725.00	0.00	0.00	0.00	5,725.00	0
01-02-520-775	O&M Permits & Licensing	0.00	6,000.00	0.00	841.00	0.00	5,159.00	14
01-03-600-001	Bond Debt (Principal)	0.00	45,550.00	0.00	45,542.36	0.00	7.64	100
01-03-600-002	Bond Debt (Interest)	0.00	5,925.00	0.00	5,681.75	0.00	243.25	96
	OPERATING FUND Expend Total	270,768.18	4,361,500.00	282,631.87	2,851,160.45	0.00	1,510,339.55	64
Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
01	OPERATING FUND	84,143.53	55,075.77	4,193,030.20	270,768.18	282,631.87	2,851,160.45	1,341,869.75

Superintendent's Report

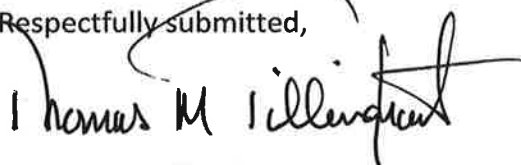
Meeting of October 15, 2019

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 48,377 feet of gravity sewer main. 1,117 feet was root cut and 11,924 feet was inspected using our CCTV equipment. We responded to 33 calls for service. The call breakdown is as follows:

Main Line stoppages:	2
Vent stoppages:	7
Station alarms:	7
Miscellaneous services:	17

Respectfully submitted,



Thomas M. Tillinghast
Superintendent

The Solicitor, David Luthman, was absent.

The Chairman asked the Executive Director, Mr. Bill Orth, for his report.

Mr. Orth had nothing further to report.

Correspondence:

1. T&M Monthly Progress Report10/9/2019

As there were no items of personnel or litigation, Mr. Lutz requested a motion to adjourn. Mr. Archible moved for adjournment. Mr. Ellis seconded the motion. All Commissioners present signified their approval saying aye.

Respectfully submitted,



Bill Orth, Secretary



October 9, 2019

Mr. William F. Orth, Executive Director
 Pennsauken Sewerage Authority
 1250 John Tipton Boulevard
 Pennsauken, NJ 08110

Re: Monthly Progress Report – September 2019

INFRASTRUCTURE IMPROVEMENT PROJECTS

King Avenue Pump Station Force Main Extension (PNSA00115)

T&M made submission to the CCMUA for their endorsement of the TWA application on September 20th. Upon receipt of the CCMUA endorsement, the TWA application will be submitted to the NJDEP. It is anticipated that the CCMUA will provide the endorsement soon after their regular scheduled meeting on October 21st.

Pump Station Improvement Projects

Confirmation of existing operating points for each wastewater pump at each of the seven (7) pump stations has been completed and forwarded to pump vendors for the selection of replacement pumps. Upon the receipt of the replacement pump information, pump control information and associated costs, probable costs for the improvements to each pump station will be prepared and presented to the Authority in a written report.

SEWER CONNECTION APPLICATIONS

Haddon Point Phase 1 (PNSAR0070 / PNSAI0070)

No Change - All sanitary sewer mains have been installed and were tested on September 19 and 20, 2018.

		Amount	Paid to Date
Application Fee		\$15.00	\$15.00
Escrow Fee		\$2,500.00	\$2,500.00
Connection Fee		\$167,380.00	Bldg. #'s 2-5 \$63,304.00 Bldg. #1 + Clubhouse \$29,140.00 \$92,444.00
Performance Bond		\$119,808.00	Waived
Maintenance Bond		\$9,984.00	Pending



Haddon Point Phase 2 (PNSAR0070 / PNSAI0070)

No change - Contractor began work in Phase 2 on April 15, 2019 installing 8” PVC sanitary sewer pipe and manholes. Work began at the basin and continued west towards the sanitary sewer main installed in Phase 1. The contractor made the connection to the main in Phase 1 and performed the air pressure test and the mandrel tests on the new pipe on May 13th. Each run of pipe passed both tests.

The Contractor still needs to install the remaining sanitary sewer utilities on the northern half of Phase 2. We estimate roughly 50% of the sanitary pipe and manholes have yet to be installed. The Contractor will notify T&M prior to returning to the site to complete the installation.

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$121,426.00	Bldg. #1, 5 units \$3,666.00 Bldg. #2 \$3,840.00 \$7,506.00
Performance Bond	\$119,808.00	Waived
Maintenance Bond	\$9,984.00	Pending

Aluminum Shapes, LLC (PNSAR0080)

No Change - Re-construction connection and installation of a flume and data recorder to meter the flow. The re-construction connection will cross River Road/County Road 543 which will require Camden County approval.

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$1,275.00	Pending
Performance Bond	\$21,528.00	Pending
Maintenance Bond	\$1,794.00	Pending

Nelson Brittin Village (PNSAR0090)

On-site sanitary sewer utility installation is 100% complete. The Contractor has finished construction on Buildings 9 & 10 and the sanitary sewer laterals to those buildings have been installed. All other sanitary sewer for the other buildings is complete. The connection to the existing sanitary manhole in the NJDOT ROW has not been made. Sanitary M.H. #1 located along the Federal Street Overpass that will be



used for the connection of the new 8" PVC sanitary sewer pipe to the existing 20" cast iron sanitary sewer pipe has been installed but the connection has not been made. The Contractor will notify T&M when they are planning to tap into the existing 20" pipe.

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$43,589.18	\$43,589.18
Performance Bond	\$225,678.00	Posted
Maintenance Bond	\$18,806.50	Pending

Stonegate Phase 2 (PNSAR0100)

Connection to the sanitary sewer manhole located in the intersection of Witherspoon and Sinkinson Avenues was made on January 2, 2019. A new manhole was installed north of the existing manhole to re-route the sewer main around existing utilities as per the change of plan. The sanitary sewer pipe was installed from the new manhole to another new manhole installed near the entrance to the parking lot and pipe was installed on site and capped. **The building is still under construction, but the sanitary sewer connection has been made to the building. Performing air pressure and mandrel tests for the sanitary sewer will be scheduled with the Contractor within the next few weeks.**

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$42,630.50	\$42,630.50
Performance Bond	\$13,636.00	Not required
Maintenance Bond	\$1,136.33	\$1,136.33

Zippy's Carwash (PNSAR0110)

No change - The contractor made the sanitary sewer connection and installed on-site sanitary sewer pipe on June 27th and June 28th. The Oil/Water Separator Tank and Settling Tank System were installed the previous week. All on-site sanitary sewer work is complete. The building is currently under construction and the sanitary sewer connection will be made when the building is complete.

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Connection Fee	\$8,918.00	\$8,918.00
Performance Bond	Not required	Not required
Maintenance Bond	Not required	Not required



Monthly Progress Report – September 2019

October 9, 2019
Page 4

Hospitality Suites (PNSAR0120)

No Change - A final Inspection was performed on January 23, 2019. The sanitary sewer connection was made on August 10, 2018.

	Amount	Paid to Date
Application Fee	\$15.00	\$15.00
Escrow Fee	\$2,500.00	\$2,500.00
Change of Use Fee	\$30,251.13	\$30,251.13
Performance Bond	\$11,134.80	Letter of credit
Maintenance Bond	\$1,000.00	Posted

If you should have any questions or require additional information, please do not hesitate to call.

Very truly yours,

T&M ASSOCIATES

Jeffrey B. Winegar, P.E.
Group Manager

Edwin J. Steck, P.E., C.M.E.
Senior Vice President

Cc: Thomas M. Tillinghast, Superintendent (*via email*)
Marco DiBattista, Treasurer (*via email*)