

The Chairman Mr. Lutz called the meeting of the Pennsauken Sewerage Authority to order at 6:45 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Lutz stated meeting Notice has been given to the Courier Post and the Burlington County Times Newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. Lutz asked for a roll call. The following Commissioners were present:

Mr. Oren Lutz, Chairman  
Mr. Gregory Schofield, Vice-Chairman  
Mr. Dennis Archible  
Mr. Timothy Ellis  
Mr. James Pennestri

Also present were:

Mr. Bill Orth, Executive Director  
Ms. Robin Fair, Treasurer  
Mr. Thomas M. Tillinghast, Superintendent  
Mr. David Luthman, Solicitor

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Pennestri, seconded by Mr. Ellis and carried to close the public portion.

The minutes of the meeting September 15, 2015 were presented for approval.

A motion was made by Mr. Pennestri, seconded by Mr. Archible to approve the minutes as presented. All Commissioners signified their approval saying aye. The minutes stand approved.

The Chairman stated the amount of bills to be paid tonight is ..... \$264,839.86

Mr. Archible moved to pay the bills as presented, seconded by Mr. Pennestri. On roll call all Commissioners voted yes. The motion carried.

See Bill List Attached

Utility Bill Adjustment #'s 2380, 2381, 2382, 2390, 2391, 2392 & 2406 and Utility Balance Adjustment #'s 11515, 11524 & 11526 were presented.

Mr. Schofield moved for the approval of the adjustments while Mr. Ellis seconded the motion. On roll call all Commissioners voted yes for approval.

See Journals Attached

September 14, 2015  
07:52 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH	Updated Billings:	8 Flat:	100.00-	Exc:	0.00	Ref Num:	2380
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	8 Flat:	100.00-	Exc:	0.00	Total Updated:	100.00-

September 14, 2015  
07:51 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Totals for Batch: DEBORAH

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	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	4	200.00-	0.00	200.00-
Sewer Bill	S11	4	100.00	0.00	100.00
				Total Sewer Bill:	100.00-
				Total Sewer:	100.00-
Entries:		<u>8</u>		Total of All Codes:	<u>100.00-</u>

September 14, 2015  
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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
40462000-0	Sewer	S10	B	15	3	50.00-	0.00	50.00-	s/c rate	N		09/14/15	1
MULHOLLAND, JAMES													
40462000-0	Sewer	S11	B	15	3	25.00	0.00	25.00	s/c rate	N		09/14/15	2
MULHOLLAND, JAMES													
40462000-0	Sewer	S10	B	15	4	50.00-	0.00	50.00-	s/c rate	N		09/14/15	3
MULHOLLAND, JAMES													
40462000-0	Sewer	S11	B	15	4	25.00	0.00	25.00	s/c rate	N		09/14/15	4
MULHOLLAND, JAMES													
20913000-0	Sewer	S10	B	15	3	50.00-	0.00	50.00-	s/c rate	N		09/14/15	5
RICHARDS, ERIC													
20913000-0	Sewer	S11	B	15	3	25.00	0.00	25.00	s/c rate	N		09/14/15	6
RICHARDS, ERIC													
20913000-0	Sewer	S10	B	15	4	50.00-	0.00	50.00-	s/c rate	N		09/14/15	7
RICHARDS, ERIC													
20913000-0	Sewer	S11	B	15	4	25.00	0.00	25.00	s/c rate	N		09/14/15	8
RICHARDS, ERIC													

September 14, 2015  
09:54 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Batch Update Report

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Batch: DEBORAH Updated Billings:	2 Flat:	25.00	Exc:	0.00	Ref Num:	2381
Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
Total Entries:	2 Flat:	25.00	Exc:	0.00	Total Updated:	25.00

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September 14, 2015  
09:54 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Totals for Batch: DEBORAH

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	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	1	50.00	0.00	50.00
Sewer Bill	S11	1	25.00-	0.00	25.00-
				Total Sewer Bill:	25.00
				Total Sewer:	25.00
Entries:		<u>2</u>		Total of All Codes:	<u>25.00</u>

September 14, 2015  
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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

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Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate Flag	Date	Seq
10515000-0 THOMAS, BIRDIE M	Sewer	S11	B	15	4	25.00-	0.00	25.00-	REG RATE	N	09/14/15	1
10515000-0 THOMAS, BIRDIE M	Sewer	S10	B	15	4	50.00	0.00	50.00	REG RATE	N	09/14/15	2

September 14, 2015  
11:05 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Batch Update Report

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Batch: DEBORAH	Updated Billings:	2 Flat:	25.00	Exc:	0.00	Ref Num:	2382
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	2 Flat:	25.00	Exc:	0.00	Total Updated:	25.00

September 14, 2015  
11:05 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Totals for Batch: DEBORAH

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	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	1	50.00	0.00	50.00
Sewer Bill	S11	1	25.00-	0.00	25.00-
				Total Sewer Bill:	25.00
				Total Sewer:	25.00
Entries:		<u>2</u>		Total of All Codes:	<u>25.00</u>

September 14, 2015  
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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate Flag	Date	Seq
10183000-0	Sewer	S11	B	15	4	25.00-	0.00	25.00-	REG RATE	N	09/14/15	1
SHEDAKER, ESTATE OF JEAN												
10183000-0	Sewer	S10	B	15	4	50.00	0.00	50.00	REG RATE	N	09/14/15	2
SHEDAKER, ESTATE OF JEAN												

September 17, 2015  
08:56 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Batch Update Report

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Batch: DEBORAH Updated Billings: 4 Flat: 50.00- Exc: 0.00 Ref Num: 2390  
 Updated Deductions: 0 Flat: 0.00 Exc: 0.00  
 Total Entries: 4 Flat: 50.00- Exc: 0.00 Total Updated: 50.00-

September 17, 2015  
08:56 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Totals for Batch: DEBORAH

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	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	2	100.00-	0.00	100.00-
Sewer Bill	S11	2	50.00	0.00	50.00
				Total Sewer Bill:	50.00-
				Total Sewer:	50.00-
Entries:		<u>4</u>		Total of All Codes:	<u>50.00-</u>

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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate Flag	Date	Seq
60921000-0	Sewer COVINGTON, BARBARA	S10	B	15	3	50.00-	0.00	50.00-	S/C	N	09/17/15	1
60921000-0	Sewer COVINGTON, BARBARA	S11	B	15	3	25.00	0.00	25.00	S/C	N	09/17/15	2
60921000-0	Sewer COVINGTON, BARBARA	S10	B	15	4	50.00-	0.00	50.00-	S/C	N	09/17/15	3
60921000-0	Sewer COVINGTON, BARBARA	S11	B	15	4	25.00	0.00	25.00	S/C	N	09/17/15	4

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Batch: DEBORAH	Updated Billings:	2 Flat:	25.00-	Exc:	0.00	Ref Num:	2391
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	2 Flat:	25.00-	Exc:	0.00	Total Updated:	25.00-

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	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	1	50.00-	0.00	50.00-
Sewer Bill	S11	1	25.00	0.00	25.00
				Total Sewer Bill:	25.00-
				Total Sewer:	25.00-
Entries:		<u>2</u>		Total of All Codes:	<u>25.00-</u>

Batch Id: DEBORAH

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Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
30188000-0	Sewer	S10	B	15	4	50.00-	0.00	50.00-	S/C RATE	N		09/17/15	1
BROWN III, ARTHUR J													
30188000-0	Sewer	S11	B	15	4	25.00	0.00	25.00	S/C RATE	N		09/17/15	2
BROWN III, ARTHUR J													

September 21, 2015  
09:05 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

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Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
50330000-0	Sewer	NSF	B	15	2	25.00-	0.00	25.00-	WAIVED FEE	N		09/21/15	1
GOREE, ARLENE													

September 21, 2015  
09:05 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Batch Update Report

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Batch: DEBORAH	Updated Billings:	1 Flat:	25.00-	Exc:	0.00	Ref Num:	2392
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	1 Flat:	25.00-	Exc:	0.00	Total Updated:	25.00-

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October 9, 2015  
08:30 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Batch Update Report

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Batch: DEBORAH	Updated Billings:	2 Flat:	25.00-	Exc:	0.00	Ref Num:	2406
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	2 Flat:	25.00-	Exc:	0.00	Total Updated:	25.00-

October 9, 2015  
08:30 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Totals for Batch: DEBORAH

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	Code	# Entries	Flat	Excess	Total
Sewer Bill	S10	1	50.00-	0.00	50.00-
Sewer Bill	S11	1	25.00	0.00	25.00
				Total Sewer Bill:	25.00-

October 9, 2015  
08:30 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
10090000-0	Sewer	S10	B	15	4	50.00-	0.00	50.00-	S/C	N		10/09/15	1
SOTO, GLORIA													
10090000-0	Sewer	S11	B	15	4	25.00	0.00	25.00	S/C	N		10/09/15	2
SOTO, GLORIA													

September 16, 2015  
10:05 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: DEBORAH Updated Entries: 5 Updated Principal: 250.00- Updated Penalty: 9.00- Ref Num: 11515

September 16, 2015  
10:05 AM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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Code Type Description	Count	Principal					Penalty	Total
		Arrears/Other	2014	2015	Future			
105 Balance Adjustment								
Cancel Charges	5	0.00	50.00-	200.00-	0.00	9.00-	259.00-	
Sewer Totals:	5	0.00	50.00-	200.00-	0.00	9.00-	259.00-	
Grand Totals:	5	0.00	50.00-	200.00-	0.00	9.00-	259.00-	

September 16, 2015  
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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id Name	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
			Transaction Type							
50088000-0 DISC PERMIT 13119	Sewer	105		14 4	50.00-	5.25-	55.25-	CANCEL CHARGES	09/16/15	1
					Balance Adjustment					
50088000-0 DISC PERMIT 13119	Sewer	105		15 1	50.00-	3.00-	53.00-	CANCEL CHARGES	09/16/15	2
					Balance Adjustment					
50088000-0 DISC PERMIT 13119	Sewer	105		15 2	50.00-	0.75-	50.75-	CANCEL CHARGES	09/16/15	3
					Balance Adjustment					
50088000-0 DISC PERMIT 13119	Sewer	105		15 3	50.00-	0.00	50.00-	CANCEL CHARGES	09/16/15	4
					Balance Adjustment					
50088000-0 DISC PERMIT 13119	Sewer	105		15 4	50.00-	0.00	50.00-	CANCEL CHARGES	09/16/15	5
					Balance Adjustment					

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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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Code Type	Description	Count	Arrears/Other	Principal			Penalty	Total
				2014	2015	Future		
105	Balance Adjustment							
	Cancel Charges	6	0.00	50.03-	200.00-	0.00	11.25-	261.28-
	Sewer Totals:	6	0.00	50.03-	200.00-	0.00	11.25-	261.28-

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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
			Transaction Type							
40223050-0	Sewer	105	14	4	50.00-	6.00-	56.00-	REMOVE CHARGES	09/17/15	1
					Balance Adjustment					
40223050-0	Sewer	105	15	1	50.00-	3.75-	53.75-	REMOVE CHARGES	09/17/15	2
					Balance Adjustment					
40223050-0	Sewer	105	15	2	50.00-	1.50-	51.50-	REMOVE CHARGES	09/17/15	3
					Balance Adjustment					
40223050-0	Sewer	105	15	3	50.00-	0.00	50.00-	REMOVE CHARGES	09/17/15	4
					Balance Adjustment					
40223050-0	Sewer	105	15	4	50.00-	0.00	50.00-	REMOVE CHARGES	09/17/15	5
					Balance Adjustment					
40223050-0	Sewer	105	14	3	0.03-	0.00	0.03-	REMOVE CHARGES	09/17/15	7
					Balance Adjustment					

September 17, 2015  
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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

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Batch: DEBORAH Updated Entries: 6 Updated Principal: 250.03- Updated Penalty: 11.25- Ref Num: 11524

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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Batch Update Report

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Batch: DEBORAH Updated Entries: 1 Updated Principal: 355.32 Updated Penalty: 0.00 Ref Num: 11526

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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Totals for Batch: DEBORAH

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		----- Principal -----						
Code	Type Description	Count	Arrears/Other	2014	2015	Future	Penalty	Total
102	Refund Overpayment							
	Refund Overpayment	<u>1</u>	<u>355.32</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>355.32</u>
	Sewer Totals:	1	355.32	0.00	0.00	0.00	0.00	355.32
Grand Totals:		<u>1</u>	<u>355.32</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>355.32</u>

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PENNSAUKEN SEWERAGE AUTHORITY  
Utility Balance Adjustment Verification Listing for Batch: DEBORAH

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Batch Id: DEBORAH

Account Id	Service	Adj Code	Bill Code	Yr Prd	Principal	Penalty	Total	Descript	Date	Seq
Name			Transaction	Type						
30915000-0	Sewer	102			355.32	0.00	355.32	refund overpayment	09/17/15	1
GUNKEL, MATTHEW					Refund Overpayment					

**October 20, 2015**

**PENNSAUKEN SEWERAGE AUTHORITY**

**MEETING FIGURE:**

**\$264,839.86**

Range of Checking Accts: OPER MAN WIRE to OPERATING      Range of Check Dates: 09/16/15 to 10/20/15  
Report Type: All Checks      Report Format: Super Condensed      Check Type: Computer: Y      Manual: Y      Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
811	09/22/15	PAYROLL PAYROLL ACCOUNT	33,728.22	09/30/15	1763
812	09/29/15	PAYROLL PAYROLL ACCOUNT	69,836.87	09/30/15	1766
813	10/07/15	PAYROLL PAYROLL ACCOUNT	33,654.62		1768
814	10/14/15	PAYROLL PAYROLL ACCOUNT	40,658.34		1770
815	10/20/15	PAYROLL PAYROLL ACCOUNT	30,817.88		1772

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	5	0	208,695.93	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	5	0	208,695.93	0.00

OPERATING	operating cash				
26273	09/17/15	BP BP ENVIRONMENTAL SERVICES, INC	745.59	09/30/15	1762
26274	09/17/15	GALETON GALETON, INC.	403.89	09/30/15	1762
26275	09/17/15	VERIZOFF VERIZON	529.19	09/30/15	1762
26276	09/28/15	51469000 JAMIE S GEE	88.00		1765
26277	09/28/15	CCMUA CAMDEN COUNTY MUA	88.00		1765
26278	09/28/15	PETTY PETTY CASH	103.82	09/30/15	1765
26279	09/28/15	SMRTSIGN SMARTSIGN	86.36		1765
26280	10/20/15	40629000 LEONARDO MELENDEZ	112.00		1774
26281	10/20/15	60098000 LEE HENRY	351.87		1774
26282	10/20/15	ABCON AB-CON EXTERMINATING INC.	28.00		1774
26283	10/20/15	AMERWW AMERICAN WATER WORKS ASSOC.	209.00		1774
26284	10/20/15	BEACON BEACON AUTO TRK COLLISION CTR	1,654.23		1774
26285	10/20/15	BLACKBRN BLACKBURN MFG COMPANY	454.60		1774
26286	10/20/15	CANON CANON SOLUTIONS AMERICA, INC.	187.27		1774
26287	10/20/15	CARQUEST CARQUEST AUTO PARTS	53.43		1774
26288	10/20/15	CIARROCC BENITO & NICOLINA CIARROCCHI	92.20		1774
26289	10/20/15	CINTAS CINTAS FIRST AID & SAFETY	131.84		1774
26290	10/20/15	COMCAST COMCAST	208.17		1774
26291	10/20/15	CONDIT CONDITIONED AIR	200.00		1774
26292	10/20/15	CUMMINGS JAMES J. CUMMINGS, JR.	46.10		1774
26293	10/20/15	DEJANA DEJANA TRK & UTIL EQUIP CO.INC	120.96		1774
26294	10/20/15	DELTA DELTA DENTAL OF NJ, INC.	3,563.67		1774
26295	10/20/15	EVOQUA EVOQUA WATER TECHNOLOGIES LLC	1,526.00		1774
26296	10/20/15	GOV GOVCONNECTION, INC.	474.16		1774
26297	10/20/15	GRAINGER GRAINGER	466.75		1774
26298	10/20/15	GROVE GROVE SUPPLY, INC.	10.14		1774
26299	10/20/15	HELMRICH HELMRICH TRANS SYSTEM, INC.	8,655.66		1774
26300	10/20/15	INGRAM WILLIAM INGRAM	46.10		1774
26301	10/20/15	LUTHMAN DAVID A. LUTHMAN	1,516.67		1774
26302	10/20/15	MACANANY PATRICIA MACANANY	308.05		1774
26303	10/20/15	MALLCHEV MALL CHEVROLET	80.52		1774
26304	10/20/15	MM Municipal Maintenance Co. Inc.	228.13		1774
26305	10/20/15	NATBATRY NATIONAL BATTERY COMPANY	49.90		1774
26306	10/20/15	NJAMERWA NEW JERSEY AMERICAN WTR CO INC	113.24		1774
26307	10/20/15	NJAWSTA NEW JERSEY AMERICAN WATER	64.67		1774
26308	10/20/15	NJWE NJ WATER ENVIRONMENT ASSOC.	300.00		1774
26309	10/20/15	OCC ONE CALL CONCEPTS, INC.	214.52		1774

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING		operating cash			Continued
26310	10/20/15	PBENNETT PAULINE BENNETT	46.10		1774
26311	10/20/15	PDOYLE PATRICK J. DOYLE	46.10		1774
26312	10/20/15	PHILA PHILA. BUSINESS FORMS INC.	207.00		1774
26313	10/20/15	PSEG PUBLIC SERVICE ELEC & GAS CO.	17,267.17		1774
26314	10/20/15	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	656.87		1774
26315	10/20/15	SCHWER SCHWERING HARDWARE, INC.	349.02		1774
26316	10/20/15	SJENERGY SOUTH JERSEY ENERGY COMPANY	5.89		1774
26317	10/20/15	STEWART STEWART BUSINESS SYSTEMS	127.22		1774
26318	10/20/15	TRISTATE TRI STATE ENVIRONMENTAL SVCS	2,245.00		1774
26319	10/20/15	TWPENN TOWNSHIP OF PENNSAUKEN	6,148.30		1774
26320	10/20/15	UNUM UNUM LIFE INSUR CO OF AMERICA	579.44		1774
26321	10/20/15	UPS UNITED PARCEL SERVICE	26.72		1774
26322	10/20/15	USABLU USA BLUEBOOK	1,529.69		1774
26323	10/20/15	VAL VAL ASSOC. LABORATORY, INC.	337.00		1774
26324	10/20/15	VALLETT RICHARD B. VALLETT, JR.	487.50		1774
26325	10/20/15	VERIZOFF VERIZON	1,487.25		1774
26326	10/20/15	VERIZON VERIZON WIRELESS	541.43		1774
26327	10/20/15	WBMASON W.B. MASON CO., INC.	516.55		1774
26328	10/20/15	WESTMONT WESTMONT HARDWARE, INC.	26.98		1774

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	56	0	56,143.93	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	56	0	56,143.93	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	61	0	264,839.86	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	61	0	264,839.86	0.00

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Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
OPERATING FUND	5-01	264,839.86	0.00	0.00	264,839.86
Total of All Funds:		<u>264,839.86</u>	<u>0.00</u>	<u>0.00</u>	<u>264,839.86</u>

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The Chairman moved to Old Business.

Resolution No. 15-29 Approval of the 2016 Sewer Authority Budget was presented.

Mr. Pennestri made a motion to approve the Resolution as presented. It was seconded by Mr. Schofield. On roll call all Commissioners voted yes.

See Resolution No. 15-29

The Chairman moved to New Business.

There was no new business.

The Chairman asked for the Treasurer's report.

See Treasurer's Report

The Chairman asked for the Superintendent's report.

See Superintendent's Report

The Chairman asked for the Engineering reports.

See Engineering Reports

Mr. Lutz asked the Commissioners present for any reports.

Mr. Lutz – No Report

Mr. Schofield – Another great job on the budget

Mr. Archible – No Report

Mr. Ellis – No Report

Mr. Pennestri – No Report

The Chairman asked for the Solicitor's report.

Mr. Luthman had no report.

The Chairman asked the Executive Director Mr. Bill Orth for his report.

Mr. Orth had no report or correspondence to present.

Mr. Lutz requested a motion to adjourn. Mr. Archible moved for adjournment. Mr. Ellis seconded the motion. All Commissioners signified their approval saying aye.

Respectfully submitted,



Bill Orth, Secretary

## 2016 AUTHORITY BUDGET RESOLUTION PENNSAUKEN SEWERAGE AUTHORITY

**FISCAL YEAR: FROM: January 1, 2016 TO: December 31, 2016**

WHEREAS, the Annual Budget and Capital Budget for the Pennsauken Sewerage Authority for the fiscal year beginning, January 1, 2016 and ending, December 31, 2016 has been presented before the governing body of the Pennsauken Sewerage Authority at its open public meeting of October 201, 2015; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$4,217,000, Total Appropriations, including any Accumulated Deficit if any, of \$4,399,500 and Total Unrestricted Net Position utilized of \$182,000; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$290,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$290,000; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Pennsauken Sewerage Authority, at an open public meeting held on October 20, 2015 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Pennsauken Sewerage Authority for the fiscal year beginning, January 1, 2016 and ending, December 31, 2016 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Pennsauken Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on November 17, 2015.

  
 (Secretary's Signature) William F. Orth

  
 (Date)

Governing Body Member:	Aye	Recorded Vote		
		Nay	Abstain	Absent
<b>Dennis Archible</b>	x			
<b>Timothy Ellis</b>	x			
<b>Oren Lutz</b>	x			
<b>James Pennestri</b>	x			
<b>Gregory Schofield</b>	x			

**PENNSAUKEN SEWERAGE AUTHORITY**  
**REVENUES-JANUARY 1, 2015 - DECEMBER 31, 2015**  
**FOR MONTH OF SEPTEMBER**

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,550,000.00	\$ 120,936.55	\$ 1,993,812.63	\$ (250.78)	\$ 2,542,636.61
4004 COMMERCIAL	1,235,000.00	\$ 92,327.16	\$ 1,034,489.36	\$ 32,251.09	\$ 933,754.96
4005 PENALTY	32,000.00	\$ 2,557.28	\$ 35,945.38	\$ 4,024.65	\$ 34,286.57
4002 MERCH	196,000.00		\$ 100,789.34		\$ 100,789.34
4003 C/H	30,000.00		\$ 31,344.49		\$ 31,344.49
4012 OTHER INCOME	5,000.00		\$ 48.25		\$ 48.25
4013 INVEST INT	1,000.00	\$ 173.91	\$ 1,460.74		\$ 1,460.74
4014 TRUSTEE INT	10,000.00		\$ 925.00		\$ 925.00
4016 PERMITS (RES)	10,000.00	\$ 200.00	\$ 3,975.00		\$ 3,975.00
4019 PERMITS (COMM)	35,000.00		\$ 111,515.80		\$ 111,515.80
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$1,000.00	\$15.00	\$ 60.00		\$ 60.00
4050 INT./NOTES PAY.	825.00	4.29	148.62		\$ 148.62
Anticipated Balance	-				
<b>TOTALS</b>	<b>4,118,825.00</b>	<b>216,214.19</b>	<b>3,314,514.61</b>	<b>36,024.96</b>	<b>3,760,945.38</b>
		<b>BUDGET</b>	<b>MTD</b>	<b>YTD</b>	<b>REMARKS</b>
<b>ASSETS/CAPITAL</b>		<b>\$ 110,000.00</b>	<b>\$ 25,104.18</b>	<b>\$ 80,202.48</b>	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
<b>GENERAL CHECKING</b>	\$752,797.51
<b>PAYROLL</b>	\$1,226.37
<b>REVENUE</b>	\$ 215,387.73
<b>DEBT. SERVICE</b>	\$ -
<b>DEBT. SERV. RESERVE</b>	\$ 53,562.77
<b>R &amp; R</b>	\$ 251,250.31
<b>GENERAL</b>	\$ 252,853.68

**Investments under Trustee Accounts:**

50,751.88 CD with 1st Colonial Bank @ 1% - MATURES 07/23/16  
175,875.31 CD with 1st Colonial Bank @ 1.50% - MATURES 12/24/17  
75,000.00 CD with 1st Colonial Bank @ 1.50% - Matures 4/29/18  
100,000.00 CD with 1st Colonial Bank @ 1.00% - Matures 4/29/2017  
409,429.71 Money Market

**Principal lend-a-hand balances as of September 30, 2015:**

**\$ 28,627.13**

M. Rawle	\$6,813.97	A. Cruz	\$1,068.76
D. Brittin	\$4,649.57	C. Jimenez	\$1,920.90
D. Peluso	\$1,461.40	V. Newman	\$2,288.91
J. Schonewolf	\$1,820.09	E. Black	\$1,159.44
R. Ingram	\$6,606.90		
K. Muse	\$837.19		

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

Revenue Account Range: 01-00-410-000 to 01-00-430-001 Include Non-Anticipated: Yes Year To Date As Of: 09/30/15  
 Expend Account Range: 01-01-510-500 to 01-03-600-002 Include Non-Budget: Yes Current Period: 09/01/15 to 09/30/15  
 Skip Zero YTD Activity: No YTD Revenue: 3,760,945.38 Prior Year: 09/01/14 to 09/30/14

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-410-001	Residential	1,385.61	2,550,000.00	250.78-	2,542,636.61	0.00	7,363.39-	100
01-00-410-002	Merchantville	0.00	196,000.00	0.00	100,789.34	0.00	95,210.66-	51
01-00-410-003	Cherry Hill	0.00	30,000.00	0.00	31,344.49	0.00	1,344.49	104
01-00-410-004	Commercial	48,267.25	1,235,000.00	32,251.09	933,754.96	0.00	301,245.04-	76
01-00-410-005	A/R Penalty	3,650.03	32,000.00	4,024.65	34,286.57	0.00	2,286.57	107
01-00-415-001	Permits- Residential	0.00	10,000.00	200.00	3,975.00	0.00	6,025.00-	40
01-00-415-002	Permits - Commercial	0.00	35,000.00	0.00	111,515.80	0.00	76,515.80	319
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	0.00	5,000.00	0.00	48.25	0.00	4,951.75-	1
01-00-420-002	Application and Inspection Feed	0.00	1,000.00	15.00	60.00	0.00	940.00-	6
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
01-00-420-005	Int on Lend-a-Hand Accounts	30.61	825.00	4.29	148.62	0.00	676.38-	18
01-00-425-001	Interest from Operating Fund	144.28	1,000.00	173.91	1,460.74	0.00	460.74	146
01-00-425-002	Interest from Trustee Accounts	0.00	10,000.00	0.00	925.00	0.00	9,075.00-	9
	OPERATING REVENUES Revenue Total	53,477.78	4,118,825.00	36,418.16	3,760,945.38	0.00	357,879.62-	91

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	22,488.08	243,000.00	20,378.00	180,180.00	0.00	62,820.00	74
01-01-510-502	ADMIN Office Staff	20,607.60	252,000.00	21,965.00	172,235.80	0.00	79,764.20	68
01-01-510-503	ADMIN: Commissioners	1,250.00	15,000.00	1,250.00	11,250.00	0.00	3,750.00	75
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liabli	6.25	88,000.00	0.00	87,915.50	0.00	84.50	100
01-01-510-602	ADMIN: Social Security	2,830.58	43,000.00	2,688.29	29,692.02	0.00	13,307.98	69
01-01-510-603	ADMIN: Unemp./Disabiti	41.35	6,000.00	259.02	2,412.34	0.00	3,587.66	40
01-01-510-604	ADMIN: Hospital Benefits	13,572.88	94,000.00	12,524.63	65,052.27	0.00	28,947.73	69
01-01-510-605	ADMIN: Vision, Dental & Rx	5,024.94	40,000.00	4,976.79	28,028.31	0.00	11,971.69	70
01-01-510-606	Admin OPEB EXP	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-607	ADMIN: Sick/Vac Payback	1,842.00	58,000.00	0.00	32,914.00	0.00	25,086.00	57
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: legal Fees	1,516.67	23,000.00	1,516.67	13,650.03	0.00	9,349.97	59
01-01-510-722	ADMIN: Audit	0.00	36,000.00	0.00	31,000.00	0.00	5,000.00	86
01-01-510-723	ADMIN: Other Professional Fees	900.00	9,000.00	100.00	8,525.00	0.00	475.00	95
01-01-510-736	ADMIN: Public Officials Liab.	0.00	6,800.00	0.00	4,952.62	0.00	1,847.38	73

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-01-510-750	ADMIN: Office Supplies & Expense	1,163.51	11,000.00	267.24	6,618.46	0.00	4,381.54	60
01-01-510-751	ADMIN: Postage	0.00	16,000.00	0.00	9,892.04	0.00	6,107.96	62
01-01-510-752	ADMIN: Advertising & Printing	32.43	11,000.00	0.00	6,945.17	0.00	4,054.83	63
01-01-510-753	ADMIN: Telephone	1,163.24	18,000.00	1,748.32	14,696.52	0.00	3,303.48	82
01-01-510-754	ADMIN: Miscellaneous Exp	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
01-01-510-755	ADMIN: Service Contracts	230.05	12,000.00	190.60	10,195.17	0.00	1,804.83	85
01-01-510-756	ADMIN: Equipment Rental	924.00	4,000.00	924.00	2,772.00	0.00	1,228.00	69
01-01-510-757	ADMIN: Building Utilities	1,805.66	30,000.00	3,557.23	18,490.40	0.00	11,509.60	62
01-01-510-758	ADMIN: Building Exp. & Repairs	47.99	15,000.00	314.88	4,697.24	0.00	10,302.76	31
01-01-510-759	ADMIN: Financial Exp	0.00	2,000.00	25.00	1,840.00	0.00	160.00	92
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	956.30-	6,000.00	300.00	5,006.64	0.00	993.36	83
01-01-510-763	ADMIN: Civic Involvement	0.00	150,000.00	0.00	32,500.00	0.00	117,500.00	22
	Department Total	74,490.93	1,194,300.00	72,985.67	781,461.53	0.00	412,838.47	65
	CAFR Total	74,490.93	1,194,300.00	72,985.67	781,461.53	0.00	412,838.47	65
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	84,759.16	970,000.00	86,426.93	673,937.83	0.00	296,062.17	69
01-02-520-506	O&M: Management Salaries	24,720.00	267,000.00	25,470.00	198,666.00	0.00	68,334.00	74
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	0.00	88,000.00	0.00	87,915.50	0.00	84.50	100
01-02-520-602	O&M: Social Security	8,303.48	102,000.00	8,582.61	68,327.69	0.00	33,672.31	67
01-02-520-603	O&M: Unemployment & Disability	0.00	6,000.00	420.03	4,566.53	0.00	1,433.47	76
01-02-520-604	O&M: Hospitalization Benefits	49,127.95	345,000.00	45,576.34	243,477.11	0.00	101,522.89	71
01-02-520-605	O&M: Vision, Dental & RX	16,222.26	129,000.00	15,881.10	92,413.28	0.00	36,586.72	72
01-02-520-606	O&M OPEB EXP	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-607	O&M: Sick/vac Payback	0.00	103,000.00	0.00	18,112.00	0.00	84,888.00	18
01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	7,212.96	0.00	787.04	90
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	545.00	25,000.00	224.00	2,493.48	0.00	22,506.52	10
01-02-520-731	O&M: General Liability/Auto Ins	0.00	30,000.00	0.00	23,536.15	0.00	6,463.85	78
01-02-520-732	O&M: Worker's Comp Insurance	0.00	55,000.00	0.00	46,694.44	0.00	8,305.56	85
01-02-520-733	O&M: Property	0.00	46,000.00	0.00	40,909.81	0.00	5,090.19	89
01-02-520-735	O&M: Fund Expense (JIF)	0.00	10,000.00	0.00	4,717.30	0.00	5,282.70	47
01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
01-02-520-755	O&M: Service Contracts	1,840.00	30,000.00	1,863.00	18,921.00	0.00	11,079.00	63
01-02-520-764	O&M: Station Utilities	16,844.24	215,000.00	32,715.41	147,743.21	0.00	67,256.79	69
01-02-520-765	O&M: Trash Removal	0.00	11,000.00	1,402.46	9,021.17	0.00	1,978.83	82

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-02-520-766	O&M: Oper & Maint Expense	1,445.86	30,000.00	2,111.13	12,758.64	0.00	17,241.36	43
01-02-520-767	O&M: Safety Expense	146.63	5,000.00	131.84	1,242.77	0.00	3,757.23	25
01-02-520-768	O&M: Landscaping	0.00	2,000.00	0.00	1,967.89	0.00	32.11	98
01-02-520-769	O&M: Vehicle & Repair Exp	1,481.15	30,000.00	3,714.71	13,034.33	0.00	16,965.67	43
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	0.00	50,000.00	5.00	10,960.69	0.00	39,039.31	22
01-02-520-771	O&M: Collection System Expense	2,690.23	60,000.00	2,647.80	31,524.49	0.00	28,475.51	53
01-02-520-772	O&M: Emergency Repairs	5,459.00	125,000.00	3,128.00	96,568.00	0.00	28,432.00	77
01-02-520-773	O&M: Emergency Station Repairs	1,165.22	115,000.00	0.00	25,918.83	0.00	89,081.17	23
01-02-520-774	O&M: Chemicals	0.00	1,000.00	0.00	551.80	0.00	448.20	55
01-02-520-775	O&M: Permits & Licensing	0.00	3,000.00	0.00	450.00	0.00	2,550.00	15
	Department Total	214,750.18	2,871,000.00	230,300.36	1,883,642.90	0.00	987,357.10	66
	CAFR Total	214,750.18	2,871,000.00	230,300.36	1,883,642.90	0.00	987,357.10	66
01-03-600-001	Bond Debt (Principal)	0.00	45,600.00	0.00	45,542.36	0.00	57.64	100
01-03-600-002	Bond Debt (Interest)	0.00	7,925.00	0.00	5,762.41	0.00	2,162.59	73
	Department Total	0.00	53,525.00	0.00	51,304.77	0.00	2,220.23	0
	CAFR Total	0.00	53,525.00	0.00	51,304.77	0.00	2,220.23	0
	OPERATING FUND Expend Total	289,241.11	4,118,825.00	303,286.03	2,716,409.20	0.00	1,402,415.80	65
Fund Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues	
01 OPERATING FUND	53,477.78	36,418.16	3,760,945.38	289,241.11	303,286.03	2,716,409.20	1,044,536.18	

## Superintendent's Report

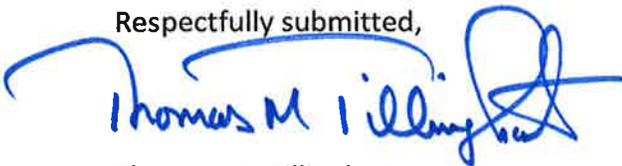
Meeting of October 20, 2015

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 81,594 feet of gravity sewer main. 2,306 feet was root cut and 19,461 feet was inspected using our CCTV equipment. We responded to 40 calls for service. The call breakdown is as follows:

Main Line stoppages:	1
Vent stoppages:	15
Station alarms:	8
Miscellaneous services:	16

Respectfully submitted,



Thomas M. Tillinghast  
Superintendent



YOUR GOALS. OUR MISSION.

October 15, 2015

VIA Email and Regular Mail

Mr. William F. Orth, Executive Director  
Pennsauken Sewerage Authority  
1250 John Tipton Blvd.  
Pennsauken, NJ 08110

Re: Activity Report for October 20, 2015 Meeting

Dear Mr. Orth:

The following constitutes T&M's Activity Report for the Pennsauken Sewerage Authority's October 20, 2015 meeting.

NJDOT Intersection Improvements

We have received a questionnaire from Urban Engineers, a consultant to the NJDOT, regarding utilities with the intersection of Rt-130 and Marlton Pike. The NJDOT has proposed intersection improvements consisting of replacement of traffic lights, replacement of handicapped accessible ramps, and pavement striping. T&M completed the questionnaire and returned it to the Urban Engineers, informing them that the PSA does have utilities within the project area. At this time, there is no engineering effort required. T&M is prepared to provide engineering services to the Authority as those needs arise.

Wawa Store #965 Rt. 70 (West) - Connection Application Review

T&M has reviewed the plans and correspondence provided for the above referenced project. The project does not proposed any new connections or increase in flow to the PSA system. We do not believe a connection permit would be required.

Should you have any questions, please contact me.

Very truly yours,

T&M ASSOCIATES

A Maxwell Peters, P.E., C.M.E.  
Principal Engineer

Cc: Edwin J. Steck, P.E.

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