

*Authority Budget of:*

**ADOPTED COPY**

*Pennsauken Sewerage Authority*

**State Filing Year**

**2018**

*For the Period:*

*January 1, 2018*

*to*

*December 31, 2018*

LOCAL GOVT SERVICES  
2017 OCT 30 P 4: 05  
RECEIVED

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Authority Web Address

**APPROVED COPY**

**Department Of**



**Community  
Affairs**



*Division of Local Government Services*

**State of New Jersey**  
**Department of Community Affairs**  
**Division of Local Government Services**  
**PROPOSED INTRODUCED AUTHORITY BUDGET**  
**INTRODUCED BUDGET TRANSMITTAL PACKAGE**


Submit all budget related materials in one package to: *Bureau of Authority Regulation Affairs, Division of Local Government Services, 101 South Broad Street, P.O. Box 803, Trenton, NJ 08625-0803.* Check the box of each item to indicate that it is included in budget or has been completed.

**Proposed Introduced Authority Budget Document**

- ✓ 2 copies of the Introduced budget document that includes all pages completed
  - ✓ Authority Name and Fiscal Year are filled in
  - ✓ Signature blocks on Pages C-2, C-3, and C-4 are filled in along with title, address, e-mail address, phone number and fax number.
  - ✓ Page C-5 Resolution of the Authority governing body approving the introduced budget is enclosed with recorded vote
- Note: Aye Votes must total a majority of the full membership of the governing body (Not including Alternates in total)**
- ✓ Page C-5 Proposed hearing date for adoption of Budget reflected in Authority Budget Resolution
  - ✓ Page C-5 Authority Budget Resolution is signed with original hand written signature
  - ✓ Budget Narrative (N Pages) and Information Section is complete (All items answered or indicated N/A)
  - ✓ Pages N-6 and F-8 applicable amounts agree to the most recent issued audit report of the Authority
  - ✓ Sheets not completed have an explanation on them (Such as Authority has no Debt Service)

**Introduced Capital Budget (Page CB-1 through CB-5)**

- ✓ Authority Name and Fiscal Year are filled in
- ✓ Signature blocks on Page CB-1 are filled in along with title, address, e-mail address, phone number and fax number and proper Box Checked off (Top Box 1 Have a Capital Budget or Bottom Box 2 Don't have a Capital Budget)
- ✓ Page CB-2-- has all questioned answered or an explanation why question does not apply
- ✓ Page CB-5—Balance Check amount equals Zero

Official's Signature:			
Name:	Marco DiBattista		
Title:	Treasurer		
Address:	1250 John Tipton Blvd. Pennsauken NJ, 08110		
Phone Number:	856-663-5542	Fax Number:	856-663-5718
E-mail address:	mdibattista@psewer.com		

**2018 AUTHORITY BUDGET**

**Certification Section**



2018

**PENNSAUKEN SEWERAGE  
AUTHORITY BUDGET**

**FISCAL YEAR: FROM January 1, 2018 TO December 31, 2018**

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA RMA Date: 11/3/2017

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA RMA Date: 12/5/2017

# 2018 PREPARER'S CERTIFICATION


## PENNSAUKEN SEWERAGE

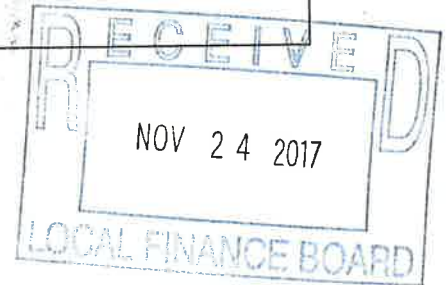
### AUTHORITY BUDGET

**FISCAL YEAR:** FROM: JANUARY 1, 2018 TO: DECEMBER 31, 2018

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Marco DiBattista		
Title:	Treasurer		
Address:	1250 John Tipton Blvd. Pennsauken NJ, 08110		
Phone Number:	856-663-5542	Fax Number:	856-663-5718
E-mail address	mdibattista@psewer.com		



# 2018 APPROVAL CERTIFICATION


## PENNSAUKEN SEWERAGE

### AUTHORITY BUDGET

**FISCAL YEAR:**            **FROM:**    JANUARY 1, 2018            **TO:**    DECEMBER 31, 2018

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Pennsauken Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 24th day of October, 2017.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Marco DiBattista		
Title:	Treasurer		
Address:	1250 John Tipton Blvd. Pennsauken, NJ 08110		
Phone Number:	856-663-5542	Fax Number:	856-663-5718
E-mail address	mdibattista@psewer.com		

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.psewer.com
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ✓ A description of the Authority's mission and responsibilities
- ✓ Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- ✓ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- ✓ Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- ✓ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ✓ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ✓ Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ✓ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ✓ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Marco DiBattista

Title of Officer Certifying compliance

Treasurer

Signature



# 2018 AUTHORITY BUDGET RESOLUTION

## PENNSAUKEN SEWERAGE AUTHORITY

**FISCAL YEAR:**                      **FROM:**                      JANUARY 1, 2018                      **TO:**                      DECEMBER 31, 2018

WHEREAS, the Annual Budget and Capital Budget for the Pennsauken Sewerage Authority for the fiscal year beginning, January 1, 2018 and ending, December 31, 2018 has been presented before the governing body of the Pennsauken Sewerage Authority at its open public meeting of October 24, 2017; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$4,093,500.00 , Total Appropriations, including any Accumulated Deficit if any, of \$4,243,500.00 and Total Unrestricted Net Position utilized of \$150,000.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$170,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$170,000.00; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Pennsauken Sewerage Authority, at an open public meeting held on October 17, 2017 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Pennsauken Sewerage Authority for the fiscal year beginning, January 1, 2018 and ending, December 31, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Pennsauken Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 12, 2017.



Bill Orth, Secretary

10/24/2017

(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Oren Lutz	X			
Gregory Schofield	X			
Timothy Ellis	X			
Dennis Archible	X			
James Pennestri	X			

ADOPTED:    October 24, 2017




# 2018 ADOPTION CERTIFICATION

## PENNSAUKEN SEWERAGE

### AUTHORITY BUDGET

**FISCAL YEAR:** FROM: JANUARY 1, 2018 TO: DECEMBER 31, 2018

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Pennsauken Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 12<sup>th</sup> day of, December 2017.

Officer's Signature:			
Name:	Marco DiBattista		
Title:	Treasurer		
Address:	1250 John Tipton Blvd. Pennsauken, NJ 08110		
Phone Number:	856-663-5542	Fax Number:	856-663-5718
E-mail address	mdibattista@psewer.com		

# 2018 ADOPTED BUDGET RESOLUTION

## PENNSAUKEN SEWERAGE

### AUTHORITY

**FISCAL YEAR:** FROM: JANUARY 1, 2018 TO: DECEMBER 31, 2018

WHEREAS, the Annual Budget and Capital Budget/Program for the Pennsauken Sewerage Authority for the fiscal year beginning January 1, 2018 and ending, December 31, 2018 has been presented for adoption before the governing body of the Pennsauken Sewerage Authority at its open public meeting of November 21, 2017; and

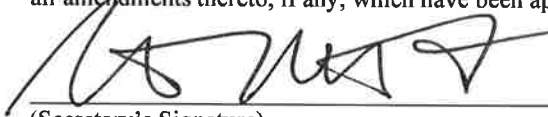
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$4,093,500.00 , Total Appropriations, including any Accumulated Deficit if any, of \$4,243,500.00 and Total Unrestricted Net Position utilized of \$150,000.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$170,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$170,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Pennsauken Sewerage Authority, at an open public meeting held on November 21, 2017 that the Annual Budget and Capital Budget/Program of the Pennsauken Sewerage Authority for the fiscal year beginning, January 1, 2018 and ending, December 31, 2018 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



(Secretary's Signature) Bill Orth

11/21/2017  
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Oren Lutz	X			
Gregory Schofield	X			
Timothy Ellis	X			
Dennis Archible	X			
James Pennestri	X			

ADOPTED: November 21, 2017

**2018 AUTHORITY BUDGET**

**Financial Schedules Section**

# SUMMARY

Pennsauken Sewerage Authority  
For the Period January 1, 2018 to December 31, 2018

	<b>FY 2018 Proposed Budget</b>					<b>FY 2017 Adopted Budget Total All Operations</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>		
	Sewer	N/A	N/A	N/A	N/A				All Operations	All Operations
	Total All Operations	Total All Operations	Total All Operations	Total All Operations	Total All Operations				Total All Operations	Total All Operations
<b>REVENUES</b>										
Total Operating Revenues	\$ 4,087,500	\$ -	\$ -	\$ -	\$ 4,087,500	\$ 4,050,500	\$ 37,000	0.9%		
Total Non-Operating Revenues	6,000	-	-	-	6,000	6,000	-	0.0%		
Total Anticipated Revenues	4,093,500	-	-	-	4,093,500	4,056,500	37,000	0.9%		
<b>APPROPRIATIONS</b>										
Total Administration	1,219,705	-	-	-	1,219,705	1,263,305	(43,600)	-3.5%		
Total Cost of Providing Services	2,821,820	-	-	-	2,821,820	2,773,220	48,600	1.8%		
Total Principal Payments on Debt Service in Lieu of Depreciation	45,550	-	-	-	45,550	45,550	-	0.0%		
Total Operating Appropriations	4,087,075	-	-	-	4,087,075	4,082,075	5,000	0.1%		
Total Interest Payments on Debt	6,425	-	-	-	6,425	6,925	(500)	-7.2%		
Total Other Non-Operating Appropriations	150,000	-	-	-	150,000	150,000	-	0.0%		
Total Non-Operating Appropriations	156,425	-	-	-	156,425	156,925	(500)	-0.3%		
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!		
Total Appropriations and Accumulated Deficit	4,243,500	-	-	-	4,243,500	4,239,000	4,500	0.1%		
Less: Total Unrestricted Net Position Utilized	150,000	-	-	-	150,000	150,000	-	0.0%		
Net Total Appropriations	4,093,500	-	-	-	4,093,500	4,089,000	4,500	0.1%		
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (32,500)</b>	<b>\$ 32,500</b>	<b>-100.0%</b>		

## SUMMARY

Pennsauken Sewerage Authority  
For the Period **January 1, 2018** to **December 31, 2018**

	<b>FY 2018 Proposed Budget</b>						<b>FY 2017 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>	
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
<b>REVENUES</b>										
Total Operating Revenues	\$ 4,087,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,087,500	\$ 4,050,500	\$ 37,000	0.9%
Total Non-Operating Revenues	6,000	-	-	-	-	-	6,000	6,000	-	0.0%
Total Anticipated Revenues	<u>4,093,500</u>	-	-	-	-	-	<u>4,093,500</u>	<u>4,056,500</u>	<u>37,000</u>	0.9%
<b>APPROPRIATIONS</b>										
Total Administration	1,219,705	-	-	-	-	-	1,219,705	1,230,805	(11,100)	-0.9%
Total Cost of Providing Services	2,821,820	-	-	-	-	-	2,821,820	2,773,220	48,600	1.8%
Total Principal Payments on Debt Service in Lieu of Depreciation	45,550	-	-	-	-	-	45,550	45,550	-	0.0%
Total Operating Appropriations	4,087,075	-	-	-	-	-	4,087,075	4,049,575	37,500	0.9%
Total Interest Payments on Debt	6,425	-	-	-	-	-	6,425	6,925	(500)	-7.2%
Total Other Non-Operating Appropriations	150,000	-	-	-	-	-	150,000	182,500	(32,500)	-17.8%
Total Non-Operating Appropriations	156,425	-	-	-	-	-	156,425	189,425	(33,000)	-17.4%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	4,243,500	-	-	-	-	-	4,243,500	4,239,000	4,500	0.1%
Less: Total Unrestricted Net Position Utilized	150,000	-	-	-	-	-	150,000	182,500	(32,500)	-17.8%
Net Total Appropriations	<u>4,093,500</u>	-	-	-	-	-	<u>4,093,500</u>	<u>4,056,500</u>	<u>37,000</u>	0.9%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	#DIV/0!



# Revenue Schedule

## Pennsauken Sewerage Authority

For the Period January 1, 2018 to December 31, 2018

	<b>FY 2018 Proposed Budget</b>						<b>FY 2017 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations All Operations
<b>OPERATING REVENUES</b>									
<i>Service Charges</i>									
Residential	\$ 2,559,000						\$ 2,527,000	\$ 32,000	1.3%
Business/Commercial	1,205,500						1,205,500	-	0.0%
Industrial							-	-	#DIV/0!
Intergovernmental	236,000						236,000	-	0.0%
Other							-	-	#DIV/0!
Total Service Charges	4,000,500	-	-	-	-	-	3,968,500	32,000	0.8%
<i>Connection Fees</i>									
Residential	5,000						5,000	-	0.0%
Business/Commercial	25,000						25,000	-	0.0%
Industrial							-	-	#DIV/0!
Intergovernmental	1,000						1,000	-	0.0%
Other							-	-	#DIV/0!
Total Connection Fees	31,000	-	-	-	-	-	31,000	-	0.0%
<i>Parking Fees</i>									
Meters							-	-	#DIV/0!
Permits							-	-	#DIV/0!
Fines/Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Parking Fees		-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
Interest and Fines on Delinquents	40,000						35,000	5,000	14.3%
Miscellaneous	15,500						15,500	-	0.0%
Filing Fees	500						500	-	0.0%
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
Total Other Revenue	56,000	-	-	-	-	-	51,000	5,000	9.8%
Total Operating Revenues	4,087,500	-	-	-	-	-	4,050,500	37,000	0.9%
<b>NON-OPERATING REVENUES</b>									
<i>Other Non-Operating Revenues (List)</i>									
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
Total Other Non-Operating Revenue		-	-	-	-	-	-	-	#DIV/0!
<i>Interest on Investments &amp; Deposits (List)</i>									
Interest Earned	5,000						5,000	-	0.0%
Penalties							-	-	#DIV/0!
Other	1,000						1,000	-	0.0%
Total Interest	6,000	-	-	-	-	-	6,000	-	0.0%
Total Non-Operating Revenues	6,000	-	-	-	-	-	6,000	-	0.0%
<b>TOTAL ANTICIPATED REVENUES</b>	\$ 4,093,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,056,500	\$ 37,000	0.9%

## Prior Year Adopted Revenue Schedule

### Pennsauken Sewerage Authority

	<i>FY 2017 Adopted Budget</i>						<b>Total All Operations</b>
	<b>Sewer</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential	\$ 2,527,000						\$ 2,527,000
Business/Commercial	1,205,500						1,205,500
Industrial							-
Intergovernmental	236,000						236,000
Other							-
Total Service Charges	3,968,500	-	-	-	-	-	3,968,500
<i>Connection Fees</i>							
Residential	5,000						5,000
Business/Commercial	25,000						25,000
Industrial							-
Intergovernmental	1,000						1,000
Other							-
Total Connection Fees	31,000	-	-	-	-	-	31,000
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Interest and Fines on Delinquents	35,000						35,000
Miscellaneous	15,500						15,500
Filing Fees	500						500
							-
							-
							-
							-
							-
							-
							-
Total Other Revenue	51,000	-	-	-	-	-	51,000
Total Operating Revenues	4,050,500	-	-	-	-	-	4,050,500
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
							-
							-
							-
							-
							-
							-
Other Non-Operating Revenues	-	-	-	-	-	-	-
<i>Interest on Investments &amp; Deposits</i>							
Interest Earned	5,000						5,000
Penalties							-
Other	1,000						1,000
Total Interest	6,000	-	-	-	-	-	6,000
Total Non-Operating Revenues	6,000	-	-	-	-	-	6,000
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 4,056,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,056,500</b>



## Appropriations Schedule

Pennsauken Sewerage Authority  
For the Period January 1, 2018 to December 31, 2018

	<b>FY 2018 Proposed Budget</b>						<b>FY 2017 Adopted Budget</b>		\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
<b>OPERATING APPROPRIATIONS</b>										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 523,000						\$ 523,000	\$ 570,000	\$ (47,000)	-8.2%
Fringe Benefits	424,720					424,720	427,720	(3,000)	-0.7%	
Total Administration - Personnel	947,720	-	-	-	-	947,720	997,720	(50,000)	-5.0%	
<i>Administration - Other (List)</i>										
Other Admin Expense - See Attached	271,985					271,985	233,085	38,900	16.7%	
									#DIV/0!	
									#DIV/0!	
									#DIV/0!	
Miscellaneous Administration*									#DIV/0!	
Total Administration - Other	271,985	-	-	-	-	271,985	233,085	38,900	16.7%	
Total Administration	1,219,705	-	-	-	-	1,219,705	1,230,805	(11,100)	-0.9%	
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	1,141,000					1,141,000	1,138,000	3,000	0.3%	
Fringe Benefits	774,920					774,920	743,220	31,700	4.3%	
Total COPS - Personnel	1,915,920	-	-	-	-	1,915,920	1,881,220	34,700	1.8%	
<i>Cost of Providing Services - Other (List)</i>										
Other COPS - See Attached	905,900					905,900	892,000	13,900	1.6%	
									#DIV/0!	
									#DIV/0!	
									#DIV/0!	
Miscellaneous COPS*									#DIV/0!	
Total COPS - Other	905,900	-	-	-	-	905,900	892,000	13,900	1.6%	
Total Cost of Providing Services	2,821,820	-	-	-	-	2,821,820	2,773,220	48,600	1.8%	
<i>Total Principal Payments on Debt Service in Lieu of Depreciation</i>										
	45,550					45,550	45,550		0.0%	
Total Operating Appropriations	4,087,075	-	-	-	-	4,087,075	4,049,575	37,500	0.9%	
<b>NON-OPERATING APPROPRIATIONS</b>										
Total Interest Payments on Debt	6,425					6,425	6,925	(500)	-7.2%	
Operations & Maintenance Reserve									#DIV/0!	
Renewal & Replacement Reserve									#DIV/0!	
Municipality/County Appropriation	150,000					150,000	182,500	(32,500)	-17.8%	
Other Reserves									#DIV/0!	
Total Non-Operating Appropriations	156,425	-	-	-	-	156,425	189,425	(33,000)	-17.4%	
<b>TOTAL APPROPRIATIONS</b>	4,243,500	-	-	-	-	4,243,500	4,239,000	4,500	0.1%	
<b>ACCUMULATED DEFICIT</b>										
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	4,243,500	-	-	-	-	4,243,500	4,239,000	4,500	0.1%	
<b>UNRESTRICTED NET POSITION UTILIZED</b>										
Municipality/County Appropriation	150,000					150,000	182,500	(32,500)	-17.8%	
Other									#DIV/0!	
Total Unrestricted Net Position Utilized	150,000	-	-	-	-	150,000	182,500	(32,500)	-17.8%	
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 4,093,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,093,500</b>	<b>\$ 4,056,500</b>	<b>\$ 37,000</b>	<b>0.9%</b>	

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 204,353.75 \$ - \$ - \$ - \$ - \$ - \$ - \$ 204,353.75



**Pennsauken Sewerage Authority**  
For The Period January 1, 2018 to December 31, 2018

	FY 2018 Proposed Budget Sewer	FY 2017 Adopted Budget Sewer	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<b>Other Admin Expense</b>				
Legal	\$ 20,000.00	\$ 20,000.00	\$ -	0.0%
Audit	37,000.00	36,000.00	1,000.00	2.8%
Other Professional Fees	20,000.00	20,000.00	-	0.0%
Insurance	7,000.00	7,000.00	-	0.0%
Postage	16,000.00	16,000.00	-	0.0%
Office Supplies	15,000.00	11,000.00	4,000.00	36.4%
Advertising / Printing	15,000.00	15,000.00	-	0.0%
Telephone	23,000.00	23,000.00	-	0.0%
Service Contracts	15,000.00	15,000.00	-	0.0%
Equipment Rental	4,500.00	4,000.00	500.00	12.5%
Utilities	35,000.00	35,000.00	-	0.0%
Building Repairs	17,900.00	17,000.00	900.00	5.3%
Education / Dues	8,000.00	8,000.00	-	0.0%
Civic Involvement	32,500.00	-	32,500.00	100.0%
Miscellaneous	6,085.00	6,085.00	-	0.0%
	<u>\$ 271,985.00</u>	<u>\$ 233,085.00</u>	<u>\$ 38,900.00</u>	<u>16.7%</u>
<b>Other COPS Expense</b>				
Engineering Fees	\$ 40,000.00	\$ 40,000.00	\$ -	0.0%
Insurance	27,500.00	27,500.00	-	0.0%
Worker's Comp Insurance	53,000.00	53,000.00	-	0.0%
Property Insurance	46,500.00	46,500.00	-	0.0%
JIF Fund	10,000.00	10,000.00	-	0.0%
Uninsured Liabilities	10,000.00	10,000.00	-	0.0%
Service Contracts	30,000.00	30,000.00	-	0.0%
Station Utilities	200,000.00	200,000.00	-	0.0%
Trash Removal	12,000.00	12,000.00	-	0.0%
Safety	5,000.00	5,000.00	-	0.0%
Landscaping	3,000.00	2,000.00	1,000.00	50.0%
Vehicle Repair & Parts	40,000.00	40,000.00	-	0.0%
Fuel, Oil & Mileage	50,000.00	50,000.00	-	0.0%
Collection System	60,400.00	60,000.00	400.00	0.7%
Emergency Main Repairs	140,000.00	140,000.00	-	0.0%
Emergency Station Repairs	143,000.00	130,000.00	13,000.00	10.0%
Permits & Licenses	2,500.00	3,000.00	(500.00)	-16.7%
Chemicals & Treatment	2,000.00	2,000.00	-	0.0%
Miscellaneous	31,000.00	31,000.00	-	0.0%
	<u>\$ 905,900.00</u>	<u>\$ 892,000.00</u>	<u>\$ 13,900.00</u>	<u>1.6%</u>



## Prior Year Adopted Appropriations Schedule

### Pennsauken Sewerage Authority

	<i>FY 2017 Adopted Budget</i>						Total All Operations
	Sewer	N/A	N/A	N/A	N/A	N/A	
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 570,000						\$ 570,000
Fringe Benefits	427,720						427,720
Total Administration - Personnel	997,720	-	-	-	-	-	997,720
<i>Administration - Other (List)</i>							
Other Admin Expense - See Attached	233,085						233,085
Miscellaneous Administration*							
Total Administration - Other	233,085	-	-	-	-	-	233,085
Total Administration	1,230,805	-	-	-	-	-	1,230,805
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	1,138,000						1,138,000
Fringe Benefits	743,220						743,220
Total COPS - Personnel	1,881,220	-	-	-	-	-	1,881,220
<i>Cost of Providing Services - Other (List)</i>							
Other COPS - See Attached	892,000						892,000
Miscellaneous COPS*							
Total COPS - Other	892,000	-	-	-	-	-	892,000
Total Cost of Providing Services	2,773,220	-	-	-	-	-	2,773,220
<i>Total Principal Payments on Debt Service in Lieu of Depreciation</i>							
	45,550	-	-	-	-	-	45,550
Total Operating Appropriations	4,049,575	-	-	-	-	-	4,049,575
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	6,925	-	-	-	-	-	6,925
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation	182,500						182,500
Other Reserves							-
Total Non-Operating Appropriations	189,425	-	-	-	-	-	189,425
<b>TOTAL APPROPRIATIONS</b>	4,239,000	-	-	-	-	-	4,239,000
<b>ACCUMULATED DEFICIT</b>							
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	4,239,000	-	-	-	-	-	4,239,000
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation	182,500	-	-	-	-	-	182,500
Other							-
Total Unrestricted Net Position Utilized	182,500	-	-	-	-	-	182,500
<b>TOTAL NET APPROPRIATIONS</b>	\$ 4,056,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,056,500

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 202,478.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 202,478.75
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## Prior Year Adopted Appropriations Schedule

### Pennsauken Sewerage Authority

#### FY 2017 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 570,000						\$ 570,000
Fringe Benefits	427,720						427,720
Total Administration - Personnel	997,720	-	-	-	-	-	997,720
<i>Administration - Other (List)</i>							
Other Admin Expense - See Attached	265,585						265,585
Miscellaneous Administration*							
Total Administration - Other	265,585	-	-	-	-	-	265,585
Total Administration	1,263,305	-	-	-	-	-	1,263,305
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	1,138,000						1,138,000
Fringe Benefits	743,220						743,220
Total COPS - Personnel	1,881,220	-	-	-	-	-	1,881,220
<i>Cost of Providing Services - Other (List)</i>							
Other COPS - See Attached	892,000						892,000
Miscellaneous COPS*							
Total COPS - Other	892,000	-	-	-	-	-	892,000
Total Cost of Providing Services	2,773,220	-	-	-	-	-	2,773,220
Total Principal Payments on Debt Service in Lieu of Depreciation	45,550	-	-	-	-	-	45,550
Total Operating Appropriations	4,082,075	-	-	-	-	-	4,082,075
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	6,925	-	-	-	-	-	6,925
Operations & Maintenance Reserve							
Renewal & Replacement Reserve							
Municipality/County Appropriation	150,000						150,000
Other Reserves							
Total Non-Operating Appropriations	156,925	-	-	-	-	-	156,925
<b>TOTAL APPROPRIATIONS</b>	4,239,000	-	-	-	-	-	4,239,000
<b>ACCUMULATED DEFICIT</b>							
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	4,239,000	-	-	-	-	-	4,239,000
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation	150,000	-	-	-	-	-	150,000
Other							
Total Unrestricted Net Position Utilized	150,000	-	-	-	-	-	150,000
<b>TOTAL NET APPROPRIATIONS</b>	\$ 4,089,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,089,000

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 204,103.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 204,103.75
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# Debt Service Schedule - Principal

## Pennsauken Sewerage Authority

If Authority has no debt X this box

	Fiscal Year Ending in						Total Principal Outstanding			
	Adopted Budget Year 2017	Proposed Budget Year 2018	2019	2020	2021	2022		2023	Thereafter	
Sewer										
NJEIT Trust 2010	\$ 45,550	\$ 45,550	\$ 45,542	\$ 45,542	\$ 45,542	\$ 50,542	\$ 50,542	\$ 50,542	\$ 254,184	\$ 537,444
Total Principal	45,550	45,550	45,542	45,542	45,542	50,542	50,542	50,542	254,184	537,444
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Total Principal	-	-	-	-	-	-	-	-	-	-
N/A										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Total Principal	-	-	-	-	-	-	-	-	-	-
N/A										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Total Principal	-	-	-	-	-	-	-	-	-	-
N/A										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Total Principal	-	-	-	-	-	-	-	-	-	-
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>	<b>\$ 45,550</b>	<b>\$ 45,550</b>	<b>\$ 45,542</b>	<b>\$ 45,542</b>	<b>\$ 45,542</b>	<b>\$ 50,542</b>	<b>\$ 50,542</b>	<b>\$ 50,542</b>	<b>\$ 254,184</b>	<b>\$ 537,444</b>

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

<b>Moody's</b>	<b>Fitch</b>	<b>Standard &amp; Poors</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____



## Debt Service Schedule - Interest

Pennsauken Sewerage Authority

If Authority has no debt X this box

	Fiscal Year Ending in						Total Interest Payments Outstanding
	Proposed Budget Year 2018	2019	2020	2021	2022	2023	
Sewer							
NJEIT Trust 2010	\$ 6,925	\$ 5,925	\$ 5,525	\$ 5,025	\$ 4,725	\$ 4,125	\$ 12,375
	\$ 6,425						\$ 44,125
<b>Total Interest Payments</b>	<b>6,925</b>	<b>5,925</b>	<b>5,525</b>	<b>5,025</b>	<b>4,725</b>	<b>4,125</b>	<b>12,375</b>
N/A							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
<b>Total Interest Payments</b>							
N/A							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
<b>Total Interest Payments</b>							
N/A							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
<b>Total Interest Payments</b>							
N/A							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
<b>Total Interest Payments</b>							
<b>TOTAL INTEREST ALL OPERATIONS</b>	<b>\$ 6,925</b>	<b>\$ 5,925</b>	<b>\$ 5,525</b>	<b>\$ 5,025</b>	<b>\$ 4,725</b>	<b>\$ 4,125</b>	<b>\$ 12,375</b>
							<b>\$ 44,125</b>

# Net Position Reconciliation

Pennsauken Sewerage Authority

For the Period January 1, 2018 to December 31, 2018

## FY 2018 Proposed Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)</b>	\$ 1,654,697						\$ 1,654,697
Less: Invested in Capital Assets, Net of Related Debt (1)	4,721,020						4,721,020
Less: Restricted for Debt Service Reserve (1)	51,833						51,833
Less: Other Restricted Net Position (1)	500,000						500,000
<b>Total Unrestricted Net Position (1)</b>	<b>(3,618,156)</b>						<b>(3,618,156)</b>
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	6,782,312						6,782,312
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	375,929						375,929
Plus: Estimated Income (Loss) on Current Year Operations (2)							-
Plus: Other Adjustments (attach schedule)							-
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	<b>3,540,085</b>						<b>3,540,085</b>
Unrestricted Net Position Utilized to Balance Proposed Budget							-
Unrestricted Net Position Utilized in Proposed Capital Budget	170,000						170,000
Appropriation to Municipality/County (3)	150,000						150,000
<b>Total Unrestricted Net Position Utilized in Proposed Budget</b>	<b>320,000</b>						<b>320,000</b>
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR</b>							
<b>Last issued Audit Report (4)</b>	<b>\$ 3,220,085</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,220,085</b>

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 204,354 \$ - \$ - \$ - \$ - \$ - \$ 204,354  
 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

**2018 AUTHORITY BUDGET**

**Narrative and Information Section**

# 2018 AUTHORITY BUDGET MESSAGE & ANALYSIS

## PENNSAUKEN SEWERAGE

### AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2018 TO: DECEMBER 31, 2018

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2018/2018-2019 proposed Annual Budget and make comparison to the 2017/2017-2018 adopted budget for each operation. Explain any variances over +/-10% (**As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%**) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

**In total, appropriations only increased 0.1% (\$4,500.00). The most significant changes in the annual budget from 2017 to 2018 are a result of increases to Cost of Providing Service - Emergency Station Repairs. The change is a result of the increasing amount of repairs needed. As a result, this appropriation line increased by 10.0% (\$13,000).**

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (**As shown on budget page F-2 explain reason for change for each revenue changing more than 10%**) from the current year adopted budget.

**Additional amounts of revenue for interest on delinquents were realized in 2016. As a result, Interest and Fines on Delinquents were increased by 14.3% (\$5,000).**

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

**The state of the local/regional economy has no impact on this budget.**

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

**To fund the Pennsauken Township appropriation.**

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

**To help to balance the Pennsauken Township's budget.**

6. The proposed budget must not reflect an anticipated deficit from 2018/2018-2019 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (**Prepare a response to deficits caused by the implementation of GASB 68**)

**The Authority's implementation of GASB Statement 68 required the recording of the Authority's portion of its unfunded pension liability. As a result, the Authority's unrestricted net position ended the fiscal year in a deficit. If the liability was not recorded, the Authority's unrestricted net position would not be a deficit. The Authority will continue to pay its annual contractually required contribution to the Division of Pensions which contains an amount to fund its unfunded accrued liability and monitor the investments held by the State Division of Pensions in hopes that the liability will decrease and eliminate the deficit. If or when the Authority is informed that it must pay its unfunded pension liability, it will then address how the liability will be funded and the impact it will have on its rates. It would best serve the Authority and its rate payers, if the deficit was eliminated over a five to ten-year span.**

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

**There is no anticipated change in rates to support the 2018 Budget**

## AUTHORITY CONTACT INFORMATION 2018

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Pennsauken Sewerage Authority		
<b>Federal ID Number:</b>	21-6007419		
<b>Address:</b>	1250 John Tipton Blvd		
<b>City, State, Zip:</b>	Pennsauken	NJ	08110
<b>Phone: (ext.)</b>	856-663-5542	<b>Fax:</b>	856-663-5718

<b>Preparer's Name:</b>	Marco DiBattista		
<b>Preparer's Address:</b>	1250 John Tipton Blvd		
<b>City, State, Zip:</b>	1250 John Tipton Blvd	NJ	08110
<b>Phone: (ext.)</b>	856-663-5542	<b>Fax:</b>	856-663-5718
<b>E-mail:</b>	<a href="mailto:mdibattista@psewer.com">mdibattista@psewer.com</a>		

<b>Chief Executive Officer:</b>	William Orth		
<b>Phone: (ext.)</b>	856-663-5542	<b>Fax:</b>	856-663-5718
<b>E-mail:</b>	<a href="mailto:borth@psewer.com">borth@psewer.com</a>		

<b>Treasurer:</b>	Marco DiBattista		
<b>Phone: (ext.)</b>	856-663-5542	<b>Fax:</b>	856-663-5718
<b>E-mail:</b>	<a href="mailto:mdibattista@psewer.com">mdibattista@psewer.com</a>		

<b>Name of Auditor:</b>	Kirk N. Applegate		
<b>Name of Firm:</b>	Bowman & Company LLP		
<b>Address:</b>	601 White Horse Road		
<b>City, State, Zip:</b>	Voorhees	NJ	08043
<b>Phone: (ext.)</b>	856-435-6200	<b>Fax:</b>	856-435-0440
<b>E-mail:</b>	<a href="mailto:kapplegate@bowmanllp.com">kapplegate@bowmanllp.com</a>		

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## PENNSAUKEN SEWERAGE AUTHORITY

**FISCAL YEAR:** FROM: JANUARY 1, 2018 TO: DECEMBER 31, 2018

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2016 or 2017) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **32**
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2016 or 2017) Transmittal of Wage and Tax Statements: **\$1,881,209.35**
- 3) Provide the number of regular voting members of the governing body: **5**
- 4) Provide the number of alternate voting members of the governing body: **0**
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at [http://fds.state.nj.us/njdca\\_prod/fdssearch.aspx](http://fds.state.nj.us/njdca_prod/fdssearch.aspx) before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.

- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. Yes If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

**The Authority pays \$1,912.08 for Bill Orth Life Insurance naming Ginny Orth as beneficiary per his contract. The Life Insurance policy has no cash value.**

- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract.

**The Township of Pennsauken sets the commissioner's salary. There is no formal evaluation for key employees other than a review and approval from the commissioners.**

- 11) Did the Authority pay for meals or catering during the current fiscal year? If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

**Yes See attached.**

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

**Yes See attached.**

- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:

- a. First class or charter travel **No**
- b. Travel for companions **No**
- c. Tax indemnification and gross-up payments **No**
- d. Discretionary spending account **No**
- e. Housing allowance or residence for personal use **No**
- f. Payments for business use of personal residence **No**
- g. Vehicle/auto allowance or vehicle for personal use **Yes. The Executive Director Bill Orth, the superintendent Tom Tillinghast a supervisor Alan Gudis and the treasurer Marco Dibattista use Authority vehicles for personal use and the imputed income is reported on their W-2s.**
- h. Health or social club dues or initiation fees **No**
- i. Personal services (i.e.: maid, chauffeur, chef) **No**

*If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*

- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **Yes** If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. *(If your authority does not allow for reimbursements indicate that in answer)*



- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. Yes If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

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**The Township of Pennsauken sets the commissioner's salary. There is no formal evaluation for key employees other than a review and approval from the commissioners.**

- 11) Did the Authority pay for meals or catering during the current fiscal year? If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

**Yes See attached.**

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

**No**

- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:

- a. First class or charter travel **No**
- b. Travel for companions **No**
- c. Tax indemnification and gross-up payments **No**
- d. Discretionary spending account **No**
- e. Housing allowance or residence for personal use **No**
- f. Payments for business use of personal residence **No**
- g. Vehicle/auto allowance or vehicle for personal use **Yes. The Executive Director Bill Orth, the superintendent Tom Tillinghast a supervisor Alan Gudis and the treasurer Marco Dibattista use Authority vehicles for personal use and the imputed income is reported on their W-2s.**
- h. Health or social club dues or initiation fees **No**
- i. Personal services (i.e.: maid, chauffeur, chef) **No**

*If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*

- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **Yes** If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)



- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **Yes** *If "yes," attach explanation including amount paid.*

**Robin Fair – Paid \$25,168 for severance.**

**James Doyle – Paid \$2,564.00 for severance.**

**Regina Orth – Paid \$2,160.00 for severance.**

- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **No** *If "yes," attach explanation including amount paid.*

- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? \_\_\_\_\_ *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*

**N/A – No Outstanding Bonds. The only debt is NJEIT loans and they do not require a continuing disclosure.**

- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **No** *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*

- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **No** *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

Pennsauken Sewerage Authority  
2018 Budget Informational Questionnaire

The following is a summary of meal expenses during 2016.

<u>Employee</u>	<u>Description</u>	<u>Amount</u>
Entire staff	Employee Appreciation Luncheon	\$378.00
Entire staff	Employee Appreciation Luncheon	\$345.73

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

**PENNSAUKEN SWERAGE AUTHORITY**

**FISCAL YEAR:**                      **FROM:**                      JANUARY 1, 2018                      **TO:**                      DECEMBER 31, 2018

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** (Use the Most Recent W-2 available 2017 or 2018). The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2018, the most recent W-2 and 1099 should be used 2017 or 2016 (60 days prior to start of budget year is November 1, 2017, with 2016 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2017 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2017 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

**Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)**

For the Period January 1, 2018 to December 31, 2018  
 Pennsylvania Sewerage Authority

Position (Can Check more than 1 Column for each person)  
 Reportable Compensation from Authority (W-2/ 1099)

Name	Title	Average Hours per Week Dedicated to Position	Highest Compensated Employee			Commissioner	Officer	Key Employee	Former Employee	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
			Commissioner	Officer	Key Employee															
1 William Orth	Executive Director	40	x	x					\$ 150,384	n/a	\$ 3,800	\$ 34,062	\$ 188,246	n/a	n/a	n/a	\$ -	\$ -	\$ 188,246	
2 Thomas Tillinghast	Superintendent	40	x	x					104,852	n/a	520	27,155	132,507	n/a	n/a	n/a	-	-	132,507	
3 Marco DiBattista	Treasurer	40	x	x					103,896	n/a	520	44,433	148,849	n/a	n/a	n/a	-	-	148,849	
4 Robin Fair	Treasurer	40	x		x				110,352	n/a	-	26,742	137,094	n/a	n/a	n/a	-	-	137,094	
5 Dennis Archibale	Commissioner	2x	x						3,600	n/a	-	275	3,875	n/a	n/a	n/a	-	-	3,875	
6 Timothy Ellis	Commissioner	2x	x						3,600	n/a	-	275	3,875	n/a	n/a	n/a	-	-	3,875	
7 Oren Lutz	Commissioner	2x	x						3,600	n/a	-	11,240	14,840	n/a	n/a	n/a	-	-	14,840	
8 James Pennestrì	Commissioner	2x	x						3,600	n/a	-	275	3,875	n/a	n/a	n/a	-	-	3,875	
9 Gregory Schofield	Commissioner	2x	x						3,600	n/a	-	22,136	25,736	n/a	n/a	n/a	-	-	25,736	
10													0	0	n/a	n/a			0	
11													0	0	n/a	n/a			0	
12													0	0	n/a	n/a			0	
13													0	0	n/a	n/a			0	
14													0	0	n/a	n/a			0	
15													0	0	n/a	n/a			0	
<b>Total:</b>										\$ 487,464	\$ -	\$ 4,840	\$ 166,594	\$ 658,898				\$ -	\$ -	\$ 658,898

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

# Schedule of Health Benefits - Detailed Cost Analysis

Pennsauken Sewerage Authority  
 For the Period January 1, 2018 to December 31, 2018

	# of Covered Members (Medical & Rx) Proposed Budget		Annual Cost Estimate per Employee Proposed Budget		# of Covered Members (Medical & Rx) Current Year		Annual Cost per Employee Current Year		Total Prior year Year Cost		% Increase (Decrease)	
	# of Covered Members (Medical & Rx) Proposed Budget	Total Cost Estimate Proposed Budget	Estimate per Employee Proposed Budget	Annual Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)		
<b>Active Employees - Health Benefits - Annual Cost</b>												
Single Coverage	7	\$ 14,302	\$ 100,112	8	\$ 13,093	\$ 104,742	\$ (4,630)	-4.4%				
Parent & Child	1	20,100	20,100	1	22,110	(2,010)	-9.1%					
Employee & Spouse (or Partner)	3	22,716	68,148	3	24,988	74,963	(6,815)	-9.1%				
Family	6	31,834	191,004	6	35,028	210,170	(19,166)	-9.1%				
Employee Cost Sharing Contribution (enter as negative - )			(73,483)			(83,336)	9,853	-11.8%				
<b>Subtotal</b>	<b>17</b>	<b>305,881</b>	<b>18</b>	<b>328,649</b>	<b>(22,769)</b>	<b>-6.9%</b>						
<b>Commissioners - Health Benefits - Annual Cost</b>												
Single Coverage	2	17,040	34,080	1	12,606	12,606	21,474	170.3%				
Parent & Child								#DIV/0!				
Employee & Spouse (or Partner)				1	24,882	24,882	(24,882)	-100.0%				
Family			(1,255)			(1,381)	125	#DIV/0!				
Employee Cost Sharing Contribution (enter as negative - )			32,825			36,108	(3,283)	-9.1%				
<b>Subtotal</b>	<b>2</b>	<b>32,825</b>	<b>2</b>	<b>36,108</b>	<b>(3,283)</b>	<b>-9.1%</b>						
<b>Retirees - Health Benefits - Annual Cost</b>												
Single Coverage	7	9,395	65,766	7	8,124	56,870	8,896	15.6%				
Parent & Child								#DIV/0!				
Employee & Spouse (or Partner)	4	28,625	114,500	4	28,625	114,500		0.0%				
Family								#DIV/0!				
Employee Cost Sharing Contribution (enter as negative - )								#DIV/0!				
<b>Subtotal</b>	<b>11</b>	<b>180,266</b>	<b>11</b>	<b>171,370</b>	<b>8,896</b>	<b>5.2%</b>						
<b>GRAND TOTAL</b>	<b>30</b>	<b>\$ 518,971</b>	<b>31</b>	<b>\$ 536,127</b>	<b>\$ (17,155)</b>	<b>-3.2%</b>						

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)	Yes	Yes or No
Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)	Yes	Yes or No

**Note: Remember to Enter an amount in rows for Employee Cost Sharing**

# Schedule of Accumulated Liability for Compensated Absences

Pennsauken Sewerage Authority

For the Period

January 1, 2018

to

December 31, 2018

Complete the below table for the Authority's accrued liability for compensated absences.

.X Box if Authority has no Compensated Absences

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
Admin	154	\$ 55,367			x
O&M	639	186,395			x
<b>Total liability for accumulated compensated absences at beginning of current year</b>		<b>\$ 241,761</b>			

The total Amount Should agree to most recently issued audit report for the Authority



**Pennsauken Sewerage Authority**

For the Period    January 1, 2018    to    December 31, 2018

<b>Individuals Eligible for Benefit</b>	<b>Gross Days of Accumulated Compensated Absences at beginning of Current Year</b>		<b>Dollar Value of Accrued Compensated Absence Liability</b>
FAIR1	22	\$	4,672.50
KNEIB	11		1,858.50
LUTH	32		6,942.60
ORTH	65		36,114.00
PFLUG	24		5,779.20
	<u>154</u>	\$	<u>55,366.80</u>
BELS	10	\$	2,512.00
BRUTS	42		10,778.42
DAVI	26		6,493.75
DIBAT	66		23,013.95
FIGUE	33		8,419.54
FIGUE1	13		3,272.31
GUDIS	85		29,138.00
INGRA	29		7,518.67
INGR2	40		8,747.13
KEICH	52		13,645.71
LONGO	36		9,118.23
OLIVO	32		8,236.85
ROBINS	35		9,088.88
SCHOF	30		7,390.63
SLAT	31		8,044.55
TILLI	80		30,976.00
	<u>639</u>	\$	<u>186,394.59</u>



2018  
PENNSAUKEN  
SEWERAGE  
AUTHORITY

AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM

# 2018 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM


## PENNSAUKEN SEWERAGE AUTHORITY

**FISCAL YEAR:** FROM: JANUARY 1, 2018 TO: DECEMBER 31, 2018

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Pennsauken Sewerage Authority, on the 24<sup>th</sup> day of October, 2017.

**OR**

It is hereby certified that the governing body of the \_\_\_\_\_ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): \_\_\_\_\_

Officer's Signature:			
Name:	Marco DiBattista		
Title:	Treasurer		
Address:	1250 John Tipton Blvd. Pennsauken, NJ 08110		
Phone Number:	856-663-5542	Fax Number:	856-663-5718
E-mail address	mdibattista@psewer.com		

# 2018 CAPITAL BUDGET/PROGRAM MESSAGE

## PENNSAUKEN SEWERAGE AUTHORITY

**FISCAL YEAR:**                      **FROM:**                      JANUARY 1, 2018                      **TO:**                      DECEMBER 31, 2018

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

**Yes**

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

**Yes**

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

**Yes**

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

**Yes**

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

**None**

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

**None**

*Add additional sheets if necessary.*

# Proposed Capital Budget

**Pennsauken Sewerage Authority**  
 For the Period January 1, 2018 to December 31, 2018

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
See Attached	\$ 170,000	\$ 170,000				
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	170,000	170,000	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 170,000</b>	<b>\$ 170,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

*Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.*

**Pennsauken Sewerage Authority**

For the Period January 1, 2018 to December 31, 2018

*Funding Sources*

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Trucks	\$ 25,000	\$ 25,000				
Pumps and Controls	50,000	50,000				
Computer Equipment	5,000	5,000				
Office Equipment	5,000	5,000				
Operations Equipment and Maintenance	30,000	30,000				
Building Upkeep and Repairs	5,000	5,000				
Sewer Main Lining	50,000	50,000				
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 170,000</b>	<b>\$ 170,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

*Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.*

# 5 Year Capital Improvement Plan

**Pennsauken Sewerage Authority**  
 For the Period January 1, 2018 to December 31, 2018

*Fiscal Year Beginning in*

	Estimated Total Cost	Current Budget						
		Year 2018	2019	2020	2021	2022	2023	
<i>Sewer</i>								
See Attached	\$ 625,000	\$ 170,000	\$ 70,000	\$ 115,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000
Type in Description	-	-						
Type in Description	-	-						
Type in Description	-	-						
<b>Total</b>	<b>625,000</b>	<b>170,000</b>	<b>70,000</b>	<b>115,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>
<i>N/A</i>								
Type in Description	-	-						
Type in Description	-	-						
Type in Description	-	-						
Type in Description	-	-						
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>								
Type in Description	-	-						
Type in Description	-	-						
Type in Description	-	-						
Type in Description	-	-						
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>								
Type in Description	-	-						
Type in Description	-	-						
Type in Description	-	-						
Type in Description	-	-						
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>								
Type in Description	-	-						
Type in Description	-	-						
Type in Description	-	-						
Type in Description	-	-						
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL</b>	<b>\$ 625,000</b>	<b>\$ 170,000</b>	<b>\$ 70,000</b>	<b>\$ 115,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*



**Pennsauken Sewerage Authority**  
 For the Period January 1, 2018 to December 31, 2018

*Fiscal Year Beginning in*

	<b>Estimated Total Cost</b>	<b>Current Year</b>					
		<b>Proposed Budget</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
<i>Sewer</i>							
Trucks	\$ 75,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000		
Pumps and Controls	250,000	50,000	\$ 25,000	50,000	25,000	\$ 50,000	\$ 50,000
Computer Equipment	35,000	5,000	10,000	5,000	5,000	5,000	5,000
Office Equipment	30,000	5,000	5,000	5,000	5,000	5,000	5,000
Operations Equipment and Maintenance	155,000	30,000	25,000	25,000	25,000	25,000	25,000
Building Upkeep and Repairs	30,000	5,000	5,000	5,000	5,000	5,000	5,000
Sewer Main Lining	50,000	50,000					
<b>TOTAL</b>	<b>\$ 625,000</b>	<b>\$ 170,000</b>	<b>\$ 70,000</b>	<b>\$ 115,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

## 5 Year Capital Improvement Plan Funding Sources

### Pennsauken Sewerage Authority

For the Period January 1, 2018 to December 31, 2018

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorizatio n	Capital Grants	Other Sources
<b>Sewer</b>						
See Attached	\$ 625,000	\$ 625,000				
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	625,000	625,000	-	-	-	-
<b>N/A</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>N/A</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>N/A</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>N/A</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>TOTAL</b>	\$ 625,000	\$ 625,000	\$ -	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 625,000					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

**Pennsauken Sewerage Authority**

For the Period January 1, 2018 to December 31, 2018

*Funding Sources*

	Estimated Total Cost	Funding Sources				Other Sources
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	
<i>Sewer</i>						
Trucks	\$ 75,000	\$ 75,000				
Pumps and Controls	250,000	250,000				
Computer Equipment	35,000	35,000				
Office Equipment	30,000	30,000				
Operations Equipment and Maintenance	155,000	155,000				
Building Upkeep and Repairs	30,000	30,000				
Sewer Main Lining	50,000	50,000				
<b>Total 5 Year Plan per CB-4</b>	<b>\$ 625,000</b>	<b>\$ 625,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Balance check						

- If amount is other than zero, verify that projects listed above match projects listed on CB-4.

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

