

The Chairman called the meeting of the Pennsauken Sewerage Authority to order at 4:00 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

The Chairman stated meeting Notice has been given to the Courier Post and the Burlington County Times newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

The Chairman asked for roll call. The following Commissioners were present:

Mr. Oren Lutz
Mr. Gregory Schofield
Mr. Dennis Archible
Mr. Tim Ellis
Mrs. Marie McKenna

Also present were:

David A. Luthman, Solicitor
Mr. Anthony Figueroa, Superintendent

Absent was:

Marco DiBattista, Executive Director

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Ellis, seconded by Mr. Schofield, and carried to close the public portion of the meeting.

The minutes of the meeting of May 19, 2026 were presented for approval.

A motion was made by Mr. Ellis, seconded by Mr. Archible to approve the minutes as presented. On roll call all Commissioners present voted yes and the motion carried.

The Chairman stated the amount of bills to be paid is \$683,061.13.

A motion was made by Mr. Archible, seconded by Mr. Ellis to approve payment of the bills as presented. On roll call all Commissioners present voted yes and the motion carried.

See Bill List Attached

Approval of Utility Bill Adjustment Nos. 4603, 4613 and 4614.

A motion was made by Mr. Ellis, seconded by Mrs. McKenna, to approve the bill adjustments. On roll call all Commissioners present voted yes and the motion carried.

JUNE 16TH, 2026

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$683,061.13

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 05/20/26 to 06/16/27
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE	OPERATING	MANUAL WIRES/TRANS			
3665	05/26/26	PAYROLL PAYROLL ACCOUNT	35,075.11	05/31/26	3205
3666	06/02/26	PAYROLL PAYROLL ACCOUNT	118,674.11		3208
3667	06/09/26	PAYROLL PAYROLL ACCOUNT	35,698.37		3210
3668	06/16/26	PAYROLL PAYROLL ACCOUNT	37,772.47		3213

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	4	0	227,220.06	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	227,220.06	0.00

OPERATING	OPERATING ACCOUNT			
33564	05/28/26	MM Municipal Maintenance Co. Inc.	354,920.00	3207
33565	06/16/26	60639000 PEER LLC	1,030.00	3212
33566	06/16/26	60640000 PEER LLC	1,030.00	3212
33567	06/16/26	ABCON AB-CON EXTERMINATING INC.	45.00	3212
33568	06/16/26	ADVANCE ADVANCE AUTO PARTS	229.31	3212
33569	06/16/26	ADVANIRR ADVANCED IRRIGATION LLC	273.00	3212
33570	06/16/26	BELSITOR RICHARD J BELSITO	202.90	3212
33571	06/16/26	BOMARK BOMARK INSTRUMENTS INC.	1,428.50	3212
33572	06/16/26	BRUT ROBERT BRUTSCHEA	202.90	3212
33573	06/16/26	CANON CANON SOLUTIONS AMERICA	41.52	3212
33574	06/16/26	CCMUA CAMDEN COUNTY MUA	93.00	3212
33575	06/16/26	COMCAST COMCAST	373.00	3212
33576	06/16/26	CUMMINGS JAMES J. CUMMINGS, JR.	202.90	3212
33577	06/16/26	DECARLO CARMEN DECARLO	2,566.25	3212
33578	06/16/26	DELTA DELTA DENTAL OF NJ, INC.	5,107.29	3212
33579	06/16/26	DOYLE James J. Doyle	202.90	3212
33580	06/16/26	ENVIRON ENVIRONMENTAL RESOLUTIONS, INC	185.00	3212
33581	06/16/26	FOSTER FOSTER AND FOSTER CONSULTING	3,865.00	3212
33582	06/16/26	GRAINGER GRAINGER	261.30	3212
33583	06/16/26	INGRAM WILLIAM INGRAM	202.90	3212
33584	06/16/26	JERSMAIL JERSEY MAIL SYSTEMS LLC	117.42	3212
33585	06/16/26	JKRAMER JOSEPH KRAMER	202.90	3212
33586	06/16/26	KASEYA KASEYA US LLC	105.00	3212
33587	06/16/26	LOUGHERY BERNADETTE A LOUGHERY	202.90	3212
33588	06/16/26	LUTHMAN DAVID A. LUTHMAN	1,516.67	3212
33589	06/16/26	MOWER THE MOWER SHOP LLC	38.80	3212
33590	06/16/26	MPWC MPWC	2,580.00	3212
33591	06/16/26	NJAMERWA NEW JERSEY AMERICAN WTR CO INC	245.66	3212
33592	06/16/26	NJAWSTA NEW JERSEY AMERICAN WATER	147.43	3212
33593	06/16/26	OCC ONE CALL CONCEPTS, INC.	554.80	3212
33594	06/16/26	OCONNOR PKF O'CONNOR DAVIES ADVIS LLC	45,000.00	3212
33595	06/16/26	ORTH WILLIAM ORTH	202.90	3212
33596	06/16/26	PETTY PETTY CASH	141.38	3212
33597	06/16/26	PFLUGFEL DEBORAH PFLUGFELDER	202.90	3212
33598	06/16/26	PRINT PRINT AND MAIL COMMUNICATIONS	815.00	3212
33599	06/16/26	PSEG PUBLIC SERVICE ELEC & GAS CO.	16,509.41	3212
33600	06/16/26	R ORTH ORTH, REGINA	202.90	3212
33601	06/16/26	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	601.63	3212
33602	06/16/26	RINGRAM RICHARD INGRAM	405.80	3212

June 16, 2026
08:28 AM

PENNSAUKEN SEWERAGE AUTHORITY
Check Register By Check Date

Page No: 2

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING	OPERATING ACCOUNT		Continued		
33603	06/16/26	SCHWER SCHWERING HARDWARE, LLC	167.02		3212
33604	06/16/26	SOFTCHOI SOFTCHOICE CORPORATION	408.20		3212
33605	06/16/26	SYSTEM4 SYSTEM 4 OF SOUTHERN NJ	416.00		3212
33606	06/16/26	TILLING THOMAS M TILLINGHAST	202.90		3212
33607	06/16/26	TWPPENN TOWNSHIP OF PENNSAUKEN	6,713.83		3212
33608	06/16/26	UNITED UNITED REFRIGERATION, INC.	1,526.24		3212
33609	06/16/26	UNUM UNUM LIFE INSUR CO OF AMERICA	1,394.74		3212
33610	06/16/26	VERIZCON VERIZON CONNECT FLEET USA LLC	527.00		3212
33611	06/16/26	VERIZOFF VERIZON	1,011.28		3212
33612	06/16/26	WBMASON W.B. MASON CO., INC.	1,080.40		3212
33613	06/16/26	WESTMONT WESTMONT HARDWARE, INC.	96.25		3212
33614	06/16/26	XEROX XEROX BUSINESS SOLUTIONS	41.04		3212
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	51	0	455,841.07	0.00
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	51	0	455,841.07	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	55	0	683,061.13	0.00
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	55	0	683,061.13	0.00

See Journals Attached

The Chairman moved to Old Business.

There was no Old Business.

The Chairman moved to New Business.

- A. Resolution 26-24 – Authorizing Release of Performance Bond #83BSBJH1037 for the Project Known as Puratos

A motion was made by Mr. Schofield, seconded by Mr. Ellis, to approve Resolution 26-24 Authorizing Release of Performance Bond #83BSBJH1037 for the Project Known as Puratos. On roll call all Commissioners present voted yes and the motion carried.

See Resolution 26-24

- B. Resolution 26-25 – Authorizing Release of Escrow Funds for the Project Known as Wing Stop

A motion was made by Mr. Schofield, seconded by Mr. Archible, to approve Resolution 26-25 Authorizing Release of Escrow Funds for the Project Known as Wing Stop. On roll call all Commissioners present voted yes and the motion carried.

See Resolution 26-25

- C. Resolution 26-26 – Approving Changes to Policy No. 1.5, Leave of Absence, Family & Medical, Military and Sick, Domestic Violence; and Adding Policy No. 1.46, Artificial Intelligence Policy.

A motion was made by Mr. Archible, seconded by Mr. Ellis, to approve Resolution 26-26 Approving Changes to Policy No. 1.5, Leave of Absence, Family & Medical, Military and Sick, Domestic Violence; and Adding Policy No. 1.46, Artificial Intelligence Policy. On roll call all Commissioners present voted yes and the motion carried.

See Resolution 26-26

- D. Approval of New Connection Application for Baldwin Richardson Foods, 1600 John Tipton Boulevard, see PSA Engineer's letter of 6/15/26

A motion was made by Mr. Ellis, seconded by Mr. Archible, to approve a new connection application for Baldwin Richardson Foods, 1600 John Tipton Boulevard.

See PSA Engineer's letter of 6/15/26

The Treasurer, Marco DiBattista, was not present but his report is attached.

May 19, 2026
01:02 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	4 Flat:	51.50-	Exc:	0.00	Ref Num:	4603
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	4 Flat:	51.50-	Exc:	0.00	Total Updated:	51.50-

May 19, 2026
01:00 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate Flag	Date	Seq
10571000-0 BLAIR, LONNIE	Sewer	S10	B	26	3	51.50-	0.00	51.50-	CHG'D TO S11 SR RATE N		05/19/26	1
10571000-0 BLAIR, LONNIE	Sewer	S11	B	26	3	25.75	0.00	25.75	CHG'D TO S11 SR RATE N		05/19/26	2
10571000-0 BLAIR, LONNIE	Sewer	S10	B	26	4	51.50-	0.00	51.50-	CHG'D TO S11 SR RATE N		05/19/26	3
10571000-0 BLAIR, LONNIE	Sewer	S11	B	26	4	25.75	0.00	25.75	CHG'D TO S11 SR RATE N		05/19/26	4

June 11, 2026
10:52 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	6 Flat:	77.25-	Exc:	0.00	Ref Num:	4613
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	6 Flat:	77.25-	Exc:	0.00	Total Updated:	77.25-

June 11, 2026
10:51 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
41244003-0 ALVARADO, LUIS	Sewer	S10	B	26	2	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		06/11/26	1
41244003-0 ALVARADO, LUIS	Sewer	S11	B	26	2	25.75	0.00	25.75	CHG TO S11, SR RATE	N		06/11/26	2
41244003-0 ALVARADO, LUIS	Sewer	S10	B	26	3	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		06/11/26	3
41244003-0 ALVARADO, LUIS	Sewer	S11	B	26	3	25.75	0.00	25.75	CHG TO S11, SR RATE	N		06/11/26	4
41244003-0 ALVARADO, LUIS	Sewer	S10	B	26	4	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		06/11/26	5
41244003-0 ALVARADO, LUIS	Sewer	S11	B	26	4	25.75	0.00	25.75	CHG TO S11, SR RATE	N		06/11/26	6

June 11, 2026
03:33 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	10 Flat:	128.75-	Exc:	0.00	Ref Num:	4614
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	10 Flat:	128.75-	Exc:	0.00	Total Updated:	128.75-

June 11, 2026
03:32 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
10925000-0	Sewer	S10	B	26	3	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		06/11/26	1
NEAL, SHELTON													
10925000-0	Sewer	S11	B	26	3	25.75	0.00	25.75	CHG TO S11, SR RATE	N		06/11/26	2
NEAL, SHELTON													
10925000-0	Sewer	S10	B	26	4	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		06/11/26	3
NEAL, SHELTON													
10925000-0	Sewer	S11	B	26	4	25.75	0.00	25.75	CHG TO S11, SR RATE	N		06/11/26	4
NEAL, SHELTON													
50986000-0	Sewer	S10	B	26	2	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		06/11/26	5
MIGNOGNA, FLORENCE													
50986000-0	Sewer	S11	B	26	2	25.75	0.00	25.75	CHG TO S11, SR RATE	N		06/11/26	6
MIGNOGNA, FLORENCE													
50986000-0	Sewer	S10	B	26	3	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		06/11/26	7
MIGNOGNA, FLORENCE													
50986000-0	Sewer	S11	B	26	3	25.75	0.00	25.75	CHG TO S11, SR RATE	N		06/11/26	8
MIGNOGNA, FLORENCE													
50986000-0	Sewer	S10	B	26	4	51.50-	0.00	51.50-	CHG TO S11, SR RATE	N		06/11/26	9
MIGNOGNA, FLORENCE													
50986000-0	Sewer	S11	B	26	4	25.75	0.00	25.75	CHG TO S11, SR RATE	N		06/11/26	10
MIGNOGNA, FLORENCE													

**RESOLUTION OF THE PENNSAUKEN SEWERAGE
AUTHORITY AUTHORIZING RELEASE OF PERFORMANCE BOND
#83BSBJH1037 FOR THE PROJECT KNOWN AS PURATOS**

WHEREAS. the Pennsauken Sewerage Authority (“PSA”) having met in Regular Session; and

WHEREAS, Puratos (“Applicant”) made an application for approval of a new sanitary sewer lateral; and

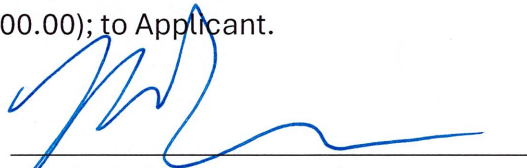
WHEREAS, Applicant posted a Fifty Thousand Dollar (\$50,000.00) Performance Bond, #83BSBJH1037, with PSA and placed Four Thousand Dollars (\$4,000.00) in escrow for review and inspection fees; and

WHEREAS, Applicant has fully paid the connection fee for this lateral; and

WHEREAS, Applicant performed the work to connect the lateral to the sewer main and the Engineer has informed PSA that the site was inspected and found to be satisfactory; and

WHEREAS, Applicant has posted a Five Thousand Dollar (\$5,000.00) Maintenance Bond, #83BSBJM1037, with PSA;

NOW THEREFORE BE IT RESOLVED, that PSA shall release the Performance Bond, #83BSBJH1037, of Fifty Thousand Dollars (\$50,000.00); to Applicant.



Marco DiBattista, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mrs. Marie McKenna – Yes

ADOPTED: June 16, 2026

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AUTHORIZING RELEASE OF ESCROW FUNDS
FOR THE PROJECT KNOWN AS WING STOP**

WHEREAS, an approval for a connection was given for the above mentioned project; and

WHEREAS, the required \$2,500 escrow fee was posted and 2 additional deposits of \$1,500 each were posted ; and

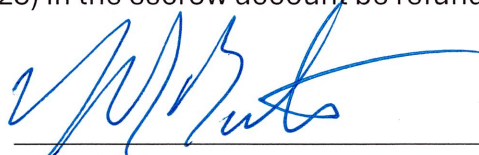
WHEREAS, more than two years have past since the completion and acceptance of the project requiring release of remaining funds in the escrow account; and

WHEREAS, the project has been completed and a final inspection of the site performed; and

WHEREAS, said inspection was found to be satisfactory; and

WHEREAS, Carmen DeCarlo ("DeCarlo, 2532 S. 19th Street, Philadelphia, PA 19145), posted the escrow fees.

NOW, THEREFORE, BE IT RESOLVED that the remaining funds of Two Thousand Five Hundred Sixty-Six Dollars and Twenty-Five cents (\$2,566.25) in the escrow account be refunded to DeCarlo.



Marco DiBattista, Secretary

ROLL CALL:

Mr. Lutz – Yes
Mr. Schofield – Yes
Mr. Archible – Yes
Mr. Ellis – Yes
Mrs. McKenna – Yes

ADOPTED: June 16, 2026

**RESOLUTION APPROVING CHANGES TO POLICY NO. 1.5, LEAVE OF ABSENCE,
FAMILY & MEDICAL, MILITARY AND SICK, DOMESTIC VIOLENCE; AND
ADDING POLICY NO. 1.46, ARTIFICIAL INTELLIGENCE POLICY**

WHEREAS, the Pennsauken Sewerage Authority (“Authority”) having met in regular session on June 16, 2026; and

WHEREAS, the Authority wishes to change Policy No. 1.5, Leave of Absence, Family & Medical, Military and Sick, Domestic Violence to be in compliance with new legislation enacted amending the New Jersey Family Leave Act effective July 17, 2026; and

WHEREAS, the Authority wishes to add Policy No. 1.46, Artificial Intelligence Policy, in response to emerging issues that have arisen out of the growth of artificial intelligence; and

WHEREAS, a copy of Policy 1.5 and 1.46 is attached hereto.

THEREFORE, BE IT RESOLVED the Pennsauken Sewerage Authority does authorize the change to Policy No. 1.5, Leave of Absence, Family & Medical, Military and Sick, Domestic Violence and the adding Policy No. 1.46, Artificial Intelligence Policy as indicated above.



Marco DiBattista, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mrs. Marie McKenna – Yes

Adopted: June 16, 2026

POLICY 1.5: LEAVE OF ABSENCE, FAMILY & MEDICAL, MILITARY AND SICK, DOMESTIC VIOLENCE

Leave of Absence

Employees may be granted a personal leave of absence for up to six months at the sole discretion of the Executive Director if the leave does not cause undue operational disruption. The leave must include the use of any accrued vacation and sick leave time, regardless of the length of leave requested. The portion of the leave that runs beyond the exhaustion of vacation and sick leave will be without pay.

Personal leaves are not granted for the purpose of seeking or accepting employment with another employer, or for extended vacation time. A personal leave is granted with the understanding that the employee intends to return to work for the Pennsauken Sewerage Authority. If the employee fails to return within five business days after the expiration of the leave, the employee shall be considered to have resigned.

Family and Medical Leave Act

In accordance with the federal Family and Medical Leave Act ("FMLA"), the Employer provides eligible employees with up to twelve (12) weeks of unpaid medical and family leave during any twelve (12) month period and up to twenty-six (26) workweeks to care for a Covered Service member. At the conclusion of the leave, subject to some exceptions, an employee generally has a right to return to the same or an equivalent position. The following outlines employees' rights and obligations under the FMLA and the Employer's policies implementing the FMLA.

Leave Available. Eligible employees may take up to a total of twelve (12) weeks of unpaid leave during any twelve (12) month period for any one or more of the following reasons:

- The birth, adoption or placement for foster care of the son or daughter of an employee, and to care for such child;
- A serious health condition of a spouse, son, daughter or parent of an employee if the employee is needed to care for such family member; or
- A serious health condition of an employee that makes an employee unable to work. Generally, the incapacity must result in the employee's inability to work for more than three (3) consecutive days (although there are certain exceptions to this rule);
- Any qualifying exigency arising out of the fact that the spouse, son, daughter, or parent of the employee is a member of the Regular Armed forces, National Guard or Reserves on active duty

status during the deployment to a foreign country, and or has been notified of an impending call to active duty status as such in support of a contingency operation.

In addition, eligible employees who are either spouse, son, daughter, parent or next of kin of a Covered Servicemember shall be entitled to a total of twenty-six (26) workweeks of unpaid leave during a single twelve (12) month period to care for the Covered Servicemember. During this single twelve (12) month period, an eligible employee who qualifies for leave to provide care for the Covered Servicemember shall be entitled to no more than a combined total of twenty-six (26) workweeks of leave.

Definitions.

“Covered Servicemember” means a member of the Armed Forces, including a member of the National Guard or Reserves, or a recent veteran who has been discharged, other than dishonorably, within the five years preceding the family member’s initial request for leave, who has a serious injury or illness who is undergoing medical treatment, recuperation, or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list, for a serious injury or illness.

“Eligible Employee” means an individual who has been employed by the Employer for at least twelve (12) months, has worked at least 1,250 hours during the preceding twelve (12) month period, and is employed at a worksite with at least fifty (50) employees within seventy-five (75) miles of that worksite.

“Next of kin” means the nearest blood relative of the individual.

“Qualifying Exigency” covers a number of broad categories of reasons and activities, including short-notice deployment to a foreign country, military events and related activities, child care and school activities, financial and legal arrangements, counseling, rest and recuperation, post-deployment activities, and additional activities agreed to by the employer and the employee.

“Serious Health Condition” means an illness, injury, impairment or physical or mental condition that involves either inpatient care or continuing treatment by a health care provider. It generally includes a period of incapacity due to pregnancy, prenatal care, a chronic health condition, a permanent or long-term health condition, or restorative or preventive treatment.

“Serious Injury or Illness” means an injury or illness incurred by a Covered Service member in the line of duty or on active duty in the Armed Forces, National Guard of Reserves, incurred in the line of duty on active duty or whose pre-existing condition has been aggravated by his/her

active duty service, that may render the service member medically unfit to perform the duties of the member's office, grade, rank or rating.

Eligibility. Any employee who has been employed by the Employer for twelve (12) months or more and worked 1,250 hours or more in the twelve (12) month period preceding the first day of the requested leave may be eligible for an unpaid leave of absence of up to twelve (12) weeks during any twelve (12) month period.

The twelve (12) month period shall be determined by using a rolling twelve (12) month period that commences with the first day of leave taken.

Leave to care for a child after birth, adoption, or foster care must conclude within twelve (12) months of the child's birth or placement. If both spouses work for the Employer, they may only take a total of twelve (12) weeks between them during the twelve (12) month period in order to care for a child after birth, adoption, or foster care or to care for a parent with a serious health condition and a combined twenty-six (26) weeks in a single twelve (12) month period for military caregiver leave or a combination of military caregiver leave and other FMLA qualifying reasons. Each spouse may be entitled to additional leave for other qualifying reasons under the FMLA, such as the employee's own illness or for the serious illness of the employee's child.

Notice. When the leave is foreseeable, at least thirty (30) days' advance notice to the Employer, in writing, is required. If thirty (30) days' notice cannot be provided, as much notice as is practical should be provided. Failure to give reasonable notice may delay the availability of the leave.

Certification. Where leave is taken to care for a family member with a serious health condition or because of the employee's own serious health condition, medical certification is required and periodic recertification may be required. In addition, where the leave is taken because of the employee's own serious health condition, a certification of fitness to return to work will be required.

The Employer, at its expense, may require an examination by a second healthcare provider designated by the Employer. If the second healthcare provider's opinion conflicts with the original medical certification, the Employer, at its expense, may require a third, mutually agreeable, healthcare provider to conduct an examination and provide a final and binding opinion.

For military exigency leave, an employee may be required to provide certification that the covered military member is a member of the regular Armed Forces, National Guard or Reserves who is on active duty or called to active duty in support of a contingency operation, as well as certification from the employee about the nature and details of the specific exigency, the amount

of leave needed, and the employee's relationship to the military member. For military caregiver leave, the employee may be required to provide information from the health care provider and employee and/or Covered Service member to support such leave.

Absent unusual circumstances, all leave certifications must be provided within fifteen (15) days. The Employer will also require periodic status reports from employees concerning their intended return date.

Failure to provide requested documentation may result in denial of leave. The Employer may attempt to clarify or authenticate the certification or may require additional certifications to support the need for leave. When leave is taken to care for a family member, the Employer may require the employee to provide documentation or a statement of family relationship (e.g., birth certificate or court document) and proof of the need to care for the family member.

Utilization of Paid Leave. Generally, FMLA leave is unpaid. However, depending upon the circumstances, employees may be entitled to receive short-term disability, workers' compensation benefits, paid family leave benefits, or other state-sponsored wage replacement benefits which pay a portion of normal compensation. These benefits will run concurrently with the employee's unpaid leave. An employee who is eligible for these benefits may also choose to use accumulated paid leave during their approved unpaid leave. Employees may not receive more than 100% of salary at any time. *[municipality should include one of the following provisions: An employee will be required to use any available accumulated paid leave concurrently with the employee's FMLA leave, if such leave is unpaid, to the extent permissible by law. OR An employee may choose to use any available accumulated paid leave concurrently with the employee's FMLA leave.]*

Coordination with other Leave Policies. The period of time attributable to the employee's absence due to any workers' compensation, disability, or sick leave, will be counted against available leave under this policy to the extent permitted by law. In the event that additional family, medical or sick leave is available pursuant to state laws, this leave will also run concurrently with FMLA leave to the extent permitted by law.

Intermittent Leave. When medically necessary, leave taken because of a serious health condition of an employee or family member or to care for a Covered Service member may be taken on an intermittent or reduced work schedule basis. The employee and employer shall attempt to work out a schedule for such leave that meets the employee's needs without unduly disrupting the employer's operations, subject to the approval of the employee's health care provider. The

Employer may require an employee taking intermittent or reduced work schedule leave to transfer temporarily to an alternative position with equivalent pay and benefits that is better suited to the leave schedule.

Employment and Benefits Protection. During the leave, health benefits will continue for up to twelve (12) weeks in each rolling twelve (12) month period under the same conditions as if the employee continued to work. Employees must, however, pay the same amount for any benefits continued as they do prior to the leave. Other benefits, if any, will continue during the leave under the same conditions as if the employee continued to work.

If paid leave is substituted for unpaid FMLA leave, the Employer will deduct the employee's portion of the health plan premium as a regular payroll deduction. If the employee's FMLA leave is unpaid, the employee must pay his/her portion of the premium in accordance with a payment method that is devised and mutually agreed upon between the employee and the Employer.

Employees should consult with their Department Head and human resources official prior to taking an approved leave. If you fail to return to work after your FMLA leave for any reason except for circumstances beyond your control, you must pay back all unpaid health insurance premiums. With regard to the employee's contribution portion of his/her health benefits pursuant to Chapter 78, P.L. 2011 and any voluntary supplemental benefits that the employee may have, the employee is solely responsible for making payment arrangements with the Employer or for any voluntary benefits, to the respective insurance company. Your healthcare coverage may cease if your premium payment is more than thirty (30) days late. With regard to any pension contribution that you may have, you must contact the human resources official to make payment arrangements concerning contributions or credits paid toward your pension benefits. If you fail to return to work after your FMLA leave for any reason except for circumstances beyond your control, you must pay back all unpaid health insurance premiums.

Before returning to work following a medical leave (except for intermittent or reduced schedule leave) due to the employee's own serious health condition, the employee will be required to present a fitness for duty certification from his/her health care provider that he/she is medically able to resume work. If the date on which the employee is scheduled to return to work from FMLA leave changes, the employee is required to give notice of the change, if foreseeable, to the Employer within two (2) business days of the change.

Subject to some exceptions, most employees will be returned to the position they left or to a position equivalent in pay, benefits and other terms of employment. Individuals identified as "key

employees” (the highest paid 10% of salaried employees at the work site or within a seventy-five (75) mile radius of that work site) at the beginning of their leave may not be returned to their former or equivalent position if restoration will cause substantial economic injury to the Employer. Employees will be informed of their key employee status at the beginning of the leave period.

A failure to return from FMLA leave for reasons other than the employee’s own serious health condition may result in termination of employment. In the event that an employee cannot return to work at the end of FMLA leave due to a continuation of his/her own serious health condition, they must contact the Employer before the expiration of the leave to discuss their options under state and federal law. State leave laws may provide additional leave similar to that provided under the FMLA. The Employer will comply with these state law provisions to the extent they provide for more generous benefits. State leave law benefits will run concurrently with FMLA benefits to the extent permitted by law.

Family Temporary Disability. During a period of unpaid leave to care for a family member with a serious health condition or a newborn or adopted child or child placed into foster care with the employee, the employee may be eligible for up to twelve (12) weeks of Family Leave Insurance (“FLI”) payments through the State in a twelve (12) month period. FLI is a monetary benefit paid by the State and not a separate leave entitlement, and will thus run concurrently with FMLA and/or NJFLA leaves.

An employee who is eligible for and receives State Temporary Disability Insurance (“TDI”) benefits during a leave or FLI benefits during a leave shall be entitled to be restored by the employer to the position held by the employee when the leave commences or to an equivalent position of like seniority, status, employment benefits, pay, and other terms and conditions of employment.

Domestic Violence Leave

The New Jersey Security and Financial Empowerment Act, also known as the “NJ SAFE Act” provides protection for employees and their family members who have been the victim of domestic violence or sexual assault. Employees are entitled to twenty (20) days of unpaid protected leave from work to:

- Seek medical attention for physical or psychological injuries;
- Obtain services from a victim services organization, pursue psychological or other counseling;
- Participate in safety planning for temporary or permanent relocation;
- Seek legal assistance to ensure health and safety of the employee or the employee's relative; or
- Attend, participate in, or prepare for a criminal or civil court proceeding relating to an incident of domestic or sexual violence.

To be eligible for the leave, an employee must meet the following criteria:

- The employee or their child, parent, spouse or domestic partner must be a victim of domestic violence or a sexually violent offense;
- The employee must have worked for the employer for at least twelve months and for at least 1,000 hours during the twelve (12) month period immediately preceding the requested leave; and
- The twenty (20) day leave must be taken within one (1) year of the qualifying event.

Employees may take leave on an intermittent basis but such leave cannot be shorter than one (1) full day. To the extent the leave is foreseeable, employees must provide advance notice. In addition, employee seeking leave must provide proof that they qualify for the leave. Such proof may include restraining order, letter from a prosecutor, proof of conviction, medical documentation or a certification from an agency or professional involved in assisting the employee.

In certain circumstances, the basis for the leave may also qualify under the Federal Family and Medical Leave Act and/or the New Jersey Family Leave Act. If so, the PSA will treat the leave concurrently with the leave under those statutes. Employees may be required to use accrued paid vacation leave, personal time or sick leave concurrently.

The PSA shall protect the privacy of employees who seek leave by holding the request for leave, the leave itself or the failure to return to work "in the strictest confidence".

The Authority shall not retaliate, harass or discriminate against any employee exercising his/her right to take the leave provided by this policy.

Bereavement Leave

All Employees are entitled to paid bereavement time as outlined in the current union contract.

Jury Duty

An employee required to render jury service shall be entitled to be absent from work during that service and will be paid. The employee is not to accept any form of compensation from the Court.

Military Leave Policy

When any full-time employee volunteers or is called to active military service in the Armed Forces of the United States of America, the employee will be granted a military leave of absence for the duration of the service as outlined in the current union agreement.

Sick Leave

Sick leave is earned by employees at the rate stipulated in their contract, credited in hours. An employee who shall be absent on sick leave for three (3) or more consecutive days shall be required to submit acceptable medical evidence substantiating the illness to their supervisor or personnel officer. This certificate shall be in writing and shall indicate the date of illness and the date the employee is capable of returning to their regular duties. The certificate must be signed by the physician and presented to the Authority before an employee is permitted to return to work. Employees, in the opinion of the Authority, who are abusing sick leave, will be required to submit an approved medical certificate for each day(s) absence or be docked for that day(s) pay.

Policy 1.46 Artificial Intelligence Policy

Purpose. This policy establishes guidelines for the responsible and ethical use of artificial intelligence (“AI”), including Generative AI, while working for the Employer. The goal of this policy is to ensure AI technologies are used ethically, securely, and transparently, and are used in alignment with the Employer’s values and legal obligations. In the event of uncertainty in how any part of this policy applies, employees should seek guidance from a supervisor.

Scope. This policy applies to all employees, vendors, contractors, volunteers, and any other individuals operating on behalf of the Employer. It covers all AI-based technologies, including but not limited to Generative AI systems that produce text, images, audio, or other content based on input data, including large language model (“LLM”) technologies.

Definitions.

- **Artificial Intelligence (“AI”):** Systems that simulate human intelligence to perform tasks such as decision-making, problem-solving, and content generation.
- **Generative AI Systems (“Gen AI”):** A class of AI systems that generate new content, such as text, images, audio, or video, based on patterns learned from input data, including large language models (“LLMs”).
- **Confidential Information:** Information classified as personally identifiable information (PII), criminal history information (CHI), criminal justice information (CJI), financial information, or any other information that is not publicly accessible or can potentially identify a person or entity such as any person’s name, date of birth, Social Security numbers, home or work addresses, next of kin or other associate’s names, phone number, picture, images or video of individuals.
- **Official Internal Use:** Defined as information, documents, materials, or other content that is disseminated or utilized internally to support the daily functions, policies, and services for the Employer.

Authorized Gen AI Use. The use of any Gen AI system requires the pre-approval of a supervisor. *[alternatively, Employer can list the specific Gen AI systems that are permitted to be used, such as ChatGPT by OpenAI, Gemini by Google, Co-Pilot by Microsoft, etc.]*

Permitted Uses. While Generative AI may be used as a starting point for written content, the final product is to be created by employees and others working for the Employer, whether the content is to be public-facing content or used internally. Employees are at all times fully responsible for the content they use, and errors within the AI-produced content may not be used to excuse the employee’s work product.

Principals of AI Use.

1. Employees who utilize AI must do so only in accordance with this policy.

2. It is the responsibility of every employee who utilizes AI to verify the accuracy of information. AI can be used to assist in the production of content, but the employees are responsible for the outcome of said content.
3. Every employee is responsible for and must ensure that its use of AI-related capabilities and the resulting information is trusted, safe, and secure to the best extent possible.
4. Review of AI-generated content is recommended to ensure that the content is free of unintended or undesirable instances of bias or potentially harmful material. This includes a review of generated content to ensure it is free of unauthorized copyrighted material.
5. Whenever an employee utilizes AI for any task approved by this policy, they must inform their supervisor, who will thoroughly review the material.
6. It shall be the policy of the Employer to prioritize privacy and protect citizens' data as AI systems are developed, implemented, and procured. To ensure the highest data security and protection, the Chief Administrative Officer and the head of the Employer's IT Department must approve any development, procurement, or trial of AI applications, software, tools, or applications that include AI capability.
7. All images and videos created by AI systems must be attributed to the appropriate Gen AI system.

Protecting Data. Employees utilizing Gen AI systems:

1. Shall ensure that only the most necessary data is used in AI systems and that no personal or confidential information of any kind, as defined in this policy, is entered or utilized in any fashion.
2. Shall not enter any proprietary information of the Employer into a Gen AI system.
3. Shall not enter into a Gen AI system:
 - a. Personal information of any person.
 - b. Property history information for any location.
 - c. Personnel or staffing structure.
 - d. Organizational policies or procedures or any portion thereof.
 - e. System passwords or software codes.
 - f. Town logos or insignias.
 - g. Court records or tax records of any person or property.
4. Shall assume that all use of generative AI tools and content are subject to relevant public records requests and must adhere to the existing Employer data retention requirements where appropriate.

5. Shall follow data privacy practices when interacting with AI or generative AI systems by adhering to existing Employer privacy and information security policies, including the “Computer Use, Electronic Mail and Internet” policy.

Gen AI Prohibitions.

1. The use of any personal Gen AI system or account for any work-related activity is prohibited. Accounts used for such work-related activity shall be tied to the Employer.
2. The use of Gen AI shall never be utilized for:
 - a. Performance evaluations.
 - b. Letters of reprimand
 - c. Termination letters.
3. The use of Gen AI on any personal device during work hours is prohibited.

Monitoring.

1. The use of Gen AI systems will be regularly monitored by the Employer for performance, bias, security risks and unintended consequences.
2. Periodic internal audits of AI use will be conducted by the Employer to ensure compliance with this policy and any applicable laws or regulations.
3. As with all computer systems and software, there is no expectation of privacy when using any Gen AI System at work or for work-related tasks, and an employee's use of Gen AI is subject to review by the Employer at any time.

Reporting Violations. Any employee learning of any Gen AI output or Gen AI use that may be considered discriminatory, having a disparate impact, producing an algorithm bias, or in violation of this policy in any other manner shall report such to their immediate supervisor and/or the Chief Administrative Officer.

Training. All employees shall receive regular training on the use of Gen AI systems, including the ethical use of AI and data privacy and security best practices. Employees involved in AI-related tasks should continuously stay updated on the latest technological developments, ethical considerations, and legal requirements.

Enforcement and Consequences. Violation of this policy may result in disciplinary action, including but not limited to suspension of access to AI tools, revocation of job responsibilities, or termination of employment. Any misuse of AI can also result in legal action, depending on the severity of the violation.

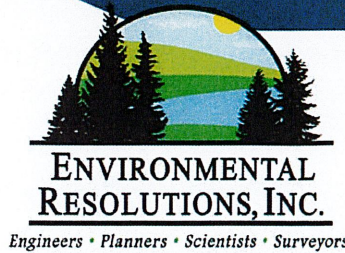
Any employee unsure of the requirements associated with the use of Gen AI or who has questions concerning any Gen AI tool or application should consult their immediate supervisor and/or the Chief Administrative Officer.

Christopher J. Noll, PE, CME, PP
President & CEO

William H. Kirchner, PE, CME, N-2
Vice President

Rakesh R. Darji, PE, PP, CME, CFM
Vice President/Treasurer

Benjamin R. Weller, PE, CME, CPWM, S-3, C-3
Secretary



Harry R. Fox, NICET III
G. Jeffrey Hanson, PE, CME
Jennifer A. Harris, PE, CME
Joseph R. Hirsh, PE, CME, CPWM
Ethan F. Hyder, CST II
Ryan G. McCarthy, PE, CME
C. Jeremy Noll, PE, CME, CPWM
Marc H. Selover, LSRP, PG
Neil J. Werket, RLA, LLA, CPSI

June 15, 2026
33990 09

Re: Sanitary Sewer Review
Baldwin Richardson Foods – New Connection
1600 and 1550 John Tipton Blvd
Block 1901, Lots 1 and 2
Pennsauken, NJ

Mr. Marco DiBattista
Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Boulevard
Pennsauken, NJ 08110

Dear Mr. DiBattista:

The above referenced application consists of a new sanitary sewer lateral connection for the Baldwin Richardson Foods located at 1600 John Tipton Blvd and the abandonment of one (1) existing sewer lateral connection for 1550 John Tipton Boulevard. The facility consists of approximately 6.99 Acres situated on two (2) separate Block (1901) and Lot (1 and 2) addresses 1600 and 1550 John Tipton Boulevard, respectively. The intent of the project is to provide onsite treatment in the 1600 building and transfer all industrial waste from building 1550 to building 1600 to facilitate treatment. Additionally, the current industrial discharge at Building 1550 will be capped, and a new discharge is proposed from the 1600 building to the Authority's collection system. Currently, 1550 John Tipton Boulevard has three (3) existing sewer laterals, one of which will be capped during construction. 1600 John Tipton Boulevard currently has two sewer laterals and will gain an additional lateral during construction. The Applicant is seeking permission to make this new sewer connection to the existing sanitary line running on John Tipton Boulevard that will eventually flow to the Pump Station #1, also known as Delair Station on Lennox Road which is under the direction of the Pennsauken Sewerage Authority.

We have received the following documents and plan set for review regarding this application:

1. Four (4) copies of plans for the 1550 & 1600 John Tipton Boulevard, with the most recent revision dated June 11th, 2026. Each plan set includes following sheets:

- 1: Cover Sheet
- 2: Overall Site Plan
- 3: Details

The plan sets are prepared by M. Kearse, PE of Bohler Engineering.

2. One (1) copy of the commercial application for sewer connection for the Pennsauken Sewerage Authority, dated June 15th, 2026.
3. One (1) copy of a letter from Marco DiBattista, Executive Director of the Pennsauken Sewerage Authority, dated April 14, 2026.

We have reviewed the above information for conformance with the code and general practices of the Pennsauken Sewerage Authority relative to the sanitary sewer improvements only and our office supports the application with the following comments.

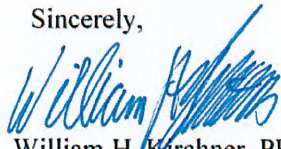
1. Per in Section 3, Item 2 of the Pennsauken Sewerage Authority Regulations, "*Any responsibility of the Authority in connection with the sewerage collection system terminates at the main.*" Therefore, responsibility for operation and maintenance of the lateral (and associated manholes) should rest with the owner of the facility. The proposed doghouse manhole will become the Authority's but the entire 6" line and manholes will be the applicant's responsibility.
2. Based on the Information provided, the following fees/escrows/bonds would apply. It is important to note that while according to Baldwin Richardson Foods the amount of sewage discharged by the combined facilities will not change, the connection fee still applies because of the application for a new connection. The connection fee was based on the higher of the minimum connection fee or discharge-based flowrate fee. The average daily discharge rate evaluated from May 2025 to June 2026 was 116 gallons per day. The connection fee when determined by discharge rate is \$739.27. However, the minimum connection fee is that of a single family residential property, which is \$1,275.00.

Initial Application Fee	\$ 15.00 (Received)
Escrow Fee	\$2,500.00 (Received)
Connection Fee	\$1,275.00
Performance Bond	\$30,600.00

3. The Applicant should also be aware that Pennsauken Sewerage Authority is a collection system only authority and that an application to the treating entity, Camden County Municipal Utilities Authority (CCMUA), and any requirements associated therewith, is also required. Approval from the CCMUA as the receiving entity is likely required for this application given the proposed treatment system.

Should you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,



William H. Kirchner, PE, CME
Consulting Engineer

WHK/jjs

cc: Anthony Figueroa, Pennsauken Sewerage Authority, Afigueroa@psewer.com
Edward Butler, Baldwin Richardson Foods, Edward.butler@brfoods.com

File: G:\33000 - Pennsauken Township\33900 Pennsauken Sewerage Authority\33990 09 - 1600 John Tipton Blvd\33990 09 Sanitary Review Letter_June 3 2026.docx

See Treasurer's Report

The Chairman asked the Superintendent, Anthony Figueroa, for his report.

See Superintendent's Report

The Chairman asked for the Engineer's reports.

No Engineers were present.

The Chairman asked the Commissioners for any reports.

The Commissioners had nothing further to report.

The Chairman asked the Solicitor, David Luthman, for his report.

Mr. Luthman had nothing further to report.

The Executive Director, Marco DiBattista, was not present.

Correspondence:

As there were no items of personnel or litigation, Mr. Lutz requested a motion to adjourn. A motion was made by Mr. Archible, seconded by Mr. Ellis to adjourn. On roll call all Commissioners present voted yes and the motion carried.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'MDiBattista', is written over a horizontal line.

Marco DiBattista, Secretary

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2026 - DECEMBER 31, 2026
FOR MONTH OF MAY

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,800,000.00	\$ 302,355.95	\$ 1,637,180.12	\$ 868.75	\$ 2,738,290.00
4004 COMMERCIAL	1,305,000.00	\$ 200,285.69	\$ 541,439.89	\$ 12,863.71	\$ 551,139.66
4005 PENALTY	55,000.00	\$ 8,209.69	\$ 22,032.22	\$ 5,106.41	\$ 26,224.91
4002 MERCH	205,000.00		\$ -		\$ -
4003 C/H	32,000.00		\$ 2,829.16		\$ 2,829.16
4012 OTHER INCOME	3,000.00	\$ 10.00	\$ 10.00		\$ 10.00
4013 INVEST INT	20,000.00	\$ 1,105.95	\$ 5,647.10		\$ 5,647.10
4014 TRUSTEE INT	15,000.00	\$ 435.68	\$ 19,585.47		\$ 19,585.47
4016 PERMITS (RES)	12,000.00		\$ 4,550.00		\$ 4,550.00
4019 PERMITS (COMM)	20,000.00	\$ 100.00	\$ 200.00		\$ 200.00
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$500.00		\$ 135.00		\$ 135.00
Anticipated Balance	437,375.00				
TOTALS	4,917,875.00	512,502.96	2,233,608.96	18,838.87	3,348,611.30
	<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>	
ASSETS/CAPITAL	\$ 400,000.00		\$ 1,781.39		

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$1,986,010.57
PAYROLL	\$143,642.57
REVENUE	\$ 12.95
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 67,024.98
R & R	\$ 303,381.76
GENERAL	\$ 158,472.80

Investments under Trustee Accounts:

64,769.74 CD with 1st Colonial Bank @ 3.75% - MATURES 11/07/26
210,096.99 CD with 1st Colonial Bank @ 2.55% - MATURES 12/24/27
92,828.97 CD with 1st Colonial Bank @3.05% - Matures 01/29/27

162,391.51 Money Market

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures - Standard

06/10/2026
10:46 AM**Revenue Account Range:** First to 01-00-430-001**Include Non-Anticipated:** Yes**Year To Date As Of:** 05/31/26**Expend Account Range:** First to 01-03-600-002**Include Non-Budget:** Yes**Current Period:** 05/01/26 to 05/31/26**Print Zero YTD Activity:** No**Prior Year:** 05/01/25 to 05/31/25

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
01-00-410-001	Residential	275.75	2,800,000.00	868.75	2,738,290.00	61,710.00-	98
01-00-410-002	Merchantville	0.00	205,000.00	0.00	0.00	205,000.00-	0
01-00-410-003	Cherry Hill	0.00	32,000.00	0.00	2,829.16	29,170.84-	9
01-00-410-004	Commercial	13,771.75	1,305,000.00	12,863.71	551,139.66	753,860.34-	42
01-00-410-005	A/R Penalty	4,976.51	55,000.00	5,106.41	26,224.91	28,775.09-	48
01-00-415-001	Permits- Residential	300.00	12,000.00	0.00	4,550.00	7,450.00-	38
01-00-415-002	Permits - Commercial	0.00	20,000.00	100.00	200.00	19,800.00-	1
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	0.00	3,000.00	10.00	10.00	2,990.00-	0
01-00-420-002	Application and Inspection Fees	0.00	500.00	0.00	135.00	365.00-	27
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	12,000.00-	0
01-00-425-001	Interest from Operating Fund	1,600.33	20,000.00	1,105.95	5,647.10	14,352.90-	28
01-00-425-002	Interest from Trustee Accounts	33.48	15,000.00	435.68	19,585.47	4,585.47	131
01-00-430-001	Anticipated Fund Balance	0.00	437,375.00	0.00	0.00	437,375.00-	0
OPERATING REVENUES Revenue Totals		20,957.82	4,917,875.00	20,490.50	3,348,611.30	1,569,263.70-	68
Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
01-00-000-000	OPERATING FUND	0.00	0.00	0.00	0.00	0.00	0
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	13,568.00	245,000.00	23,190.00	101,996.90	143,003.10	42
01-01-510-502	ADMIN Office Staff	25,474.04	395,000.00	35,404.22	157,089.92	237,910.08	40
01-01-510-503	ADMIN: Commissioners	1,500.00	18,000.00	1,500.00	7,500.00	10,500.00	42
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

06/10/2026
10:46 AM

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
01-01-510-601	ADMIN: PERS/Employers Liabl	0.00	150,000.00	0.00	125,605.00	24,395.00	84
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	3,037.99	55,000.00	3,586.43	19,697.13	35,302.87	36
01-01-510-603	ADMIN: SUI/SDI/FLL	219.16	5,800.00	226.31	1,257.93	4,542.07	22
01-01-510-604	ADMIN: Hospital Benefits	15,763.35	282,000.00	1,322.55	133,034.39	148,965.61	47
01-01-510-605	ADMIN: Vision, Dental & Rx	4,074.86	85,500.00	2,331.17	40,054.09	45,445.91	47
01-01-510-607	ADMIN: Sick/Vac Payback	0.00	70,000.00	0.00	17,300.00	52,700.00	25
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.67	20,000.00	1,516.67	7,583.35	12,416.65	38
01-01-510-722	ADMIN: Audit	0.00	37,000.00	0.00	900.00	36,100.00	2
01-01-510-723	ADMIN: Other Professional Fees	0.00	20,000.00	3,865.00	4,057.24	15,942.76	20
01-01-510-736	ADMIN: Public Officials Liab.	0.00	10,000.00	0.00	7,887.00	2,113.00	79
01-01-510-750	ADMIN: Office Supplies & Expense	1,072.72	15,000.00	498.78	3,301.38	11,698.62	22
01-01-510-751	ADMIN: Postage	0.00	17,000.00	0.00	14,646.69	2,353.31	86
01-01-510-752	ADMIN: Advertising & Printing	0.00	15,000.00	0.00	3,970.41	11,029.59	26
01-01-510-753	ADMIN: Telephone	2,627.58	25,000.00	1,706.36	14,284.46	10,715.54	57
01-01-510-754	ADMIN: Miscellaneous Exp	0.00	3,000.00	0.00	0.00	3,000.00	0
01-01-510-755	ADMIN: Service Contracts	882.41	25,000.00	634.55	20,884.27	4,115.73	84
01-01-510-756	ADMIN: Equipment Rental	747.39	3,500.00	899.64	1,647.03	1,852.97	47
01-01-510-757	ADMIN: Building Utilities	2,024.77	25,000.00	1,832.18	12,483.58	12,516.42	50
01-01-510-758	ADMIN: Building Exp. & Repairs	1,041.46	25,000.00	1,180.23	3,965.47	21,034.53	16
01-01-510-759	ADMIN: Financial Exp	0.00	2,300.00	1,800.00	2,145.00	155.00	93
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	715.91	10,000.00	1,270.19	5,908.19	4,091.81	59
01-01-510-763	ADMIN: Civic Involvement	0.00	165,000.00	0.00	0.00	165,000.00	0
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	73,237.47	970,000.00	82,429.44	368,027.47	601,972.53	38
01-02-520-506	O&M: Management Salaries	14,840.00	197,000.00	18,920.00	83,201.85	113,798.15	42

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	0.00	150,000.00	0.00	125,605.00	24,395.00	84
01-02-520-602	O&M: FICA/SOCIAL SECURITY/MEDICARE	6,658.61	110,000.00	5,986.38	32,689.05	77,310.95	30
01-02-520-603	O&M: SUI/SDI/FI	707.22	9,500.00	480.33	2,817.28	6,682.72	30
01-02-520-604	O&M: Hospitalization Benefits	38,178.16	550,000.00	1,623.20	240,610.12	309,389.88	44
01-02-520-605	O&M: Vision, Dental & Rx	10,240.80	163,500.00	4,170.86	71,708.25	91,791.75	44
01-02-520-607	O&M: Sick/vac Payback	0.00	100,000.00	0.00	5,850.00	94,150.00	6
01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	1,786.95	6,213.05	22
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	7,137.50	25,000.00	0.00	21,745.05	3,254.95	87
01-02-520-731	O&M: General Liability/Auto Ins	0.00	29,000.00	0.00	25,919.00	3,081.00	89
01-02-520-732	O&M: Worker's Comp Insurance	0.00	48,000.00	0.00	46,220.00	1,780.00	96
01-02-520-733	O&M: Property/Insurance	0.00	80,000.00	0.00	71,155.00	8,845.00	89
01-02-520-735	O&M: Fund Expense (JIF)	0.00	5,000.00	0.00	1,854.00	3,146.00	37
01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	10,000.00	0
01-02-520-755	O&M: Service Contracts	2,245.00	30,000.00	0.00	2,245.00	27,755.00	7
01-02-520-764	O&M: Station Utilities	17,605.19	175,000.00	17,218.19	72,895.54	102,104.46	42
01-02-520-765	O&M: Trash Removal	468.05	10,000.00	601.63	3,609.78	6,390.22	36
01-02-520-766	O&M: Oper & Maint Expense	1,748.25	45,000.00	2,701.01	10,417.09	34,582.91	23
01-02-520-767	O&M: Safety Expense	236.44	5,000.00	89.14	1,302.07	3,697.93	26
01-02-520-768	O&M: Landscaping	155.13	5,000.00	133.98	356.19	4,643.81	7
01-02-520-769	O&M: Vehicle & Repair Exp	2,096.68	20,000.00	232.83	1,818.69	18,181.31	9
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	4,520.70	30,000.00	4,372.48	4,372.48	25,627.52	15
01-02-520-771	O&M: Collection System Expense	3,128.16	73,000.00	703.09	13,299.24	59,700.76	18
01-02-520-772	O&M: Emergency Repairs	0.00	140,000.00	0.00	13,072.02	126,927.98	9
01-02-520-773	O&M: Emergency Station Repairs	10,686.00	140,000.00	0.00	11,585.33	128,414.67	8
01-02-520-774	O&M: Chemicals	0.00	6,875.00	0.00	0.00	6,875.00	0

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
01-02-520-775	O&M Permits & Licensing	0.00	6,000.00	178.00	1,419.11	4,580.89	24
01-03-600-001	Bond Debt (Principal)	0.00	49,550.00	0.00	11,847.45	37,702.55	0
01-03-600-002	Bond Debt (Interest)	0.00	2,850.00	0.00	1,140.00	1,710.00	0
OPERATING FUND Expenditure Totals		268,155.67	4,917,875.00	222,604.84	1,955,768.44	2,962,106.56	40

01 OPERATING FUND				YTD
	Prior	Current		
Revenues:	20,957.82	20,490.50		3,348,611.30
Expenditures:	268,155.67	222,604.84		1,955,768.44
Net Income:	247,197.85-	202,114.34-		1,392,842.86

Grand Totals				YTD
	Prior	Current		
Revenues:	20,957.82	20,490.50		3,348,611.30
Expenditures:	268,155.67	222,604.84		1,955,768.44
Net Income:	247,197.85-	202,114.34-		1,392,842.86

Superintendent's Report

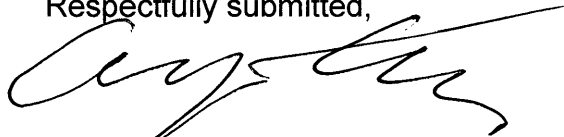
Meeting of June 16th, 2026

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 35,694 feet of gravity sewer main 2,170 feet was root cut and 6,558 feet was inspected using our CCTV equipment. We performed 295 utility mark outs. We responded to 27 calls for service. The call breakdown is as follows:

Main Line stoppages:	3
Vent stoppages:	12
Station alarms:	2
Miscellaneous services:	10

Respectfully submitted,



Anthony Figueroa
Superintendent