

The Solicitor, David A. Luthman, Esq., called the reorganization meeting of the Pennsauken Sewerage Authority to order at 4:00 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

Mr. Luthman stated meeting Notice has been given to the Courier Post and the Burlington County Times newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

Mr. DiBattista asked for a roll call. The following Commissioners were present:

Mr. Oren Lutz
Mr. Gregory Schofield
Mr. Dennis Archible
Mr. Tim Ellis
Mrs. Marie McKenna

Also present were:

Mr. Marco DiBattista, Executive Director
David A. Luthman, Solicitor
Mr. Anthony Figueroa, Superintendent
William H. Kirchner, PE, CME

The Solicitor opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Ellis, seconded by Mr. Schofield, and carried to close the public portion of the meeting.

Mr. Luthman presented the following Resolutions:

Resolution 26-01 – Appointment of the office of Chairman.
Resolution 26-02- Appointment of the office of Vice-Chairman

Mr. Archible moved for adoption of Resolution 26-01 with the name of Oren Lutz as Chairman, and Resolution 26-02 with the name of Gregory Schofield as Vice-Chairman, seconded by Mr. Ellis. On roll call all Commissioners present voted yes and the motion carried.

See Resolution 26-01 and 26-02

Mr. Luthman administered the Oath of Office to Chairman Lutz and Vice-Chairman Schofield and both documents were signed. He also administered the Oath of Office to Commissioner Marie McKenna renewing her term and the document was signed.

The Chairman presented Resolutions 26-03 through 26-07, professional appointments procured through an RFP/RFQ process, to be considered by consent.

**RESOLUTION OF THE PENNSAUKEN SEWERAGE
AUTHORITY APPOINTING A CHAIRMAN**

BE IT RESOLVED by the Pennsauken Sewerage Authority that **Oren Lutz** be and is hereby elected Chairman of the Pennsauken Sewerage Authority for the fiscal year ending December 31, 2026 or until his successor is elected.



Marco DiBattista, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mrs. Marie McKenna – Yes

ADOPTED: January 13, 2026

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
APPOINTING A VICE-CHAIRMAN**

BE IT RESOLVED by the Pennsauken Sewerage Authority that Gregory Schofield be and is hereby elected Vice-Chairman of the Pennsauken Sewerage Authority for the fiscal year ending December 31, 2026 or until his successor is elected.

A handwritten signature in black ink, appearing to read 'M DiBattista', written over a horizontal line.

Marco DiBattista, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mrs. Marie McKenna – Yes

ADOPTED: January 13, 2026

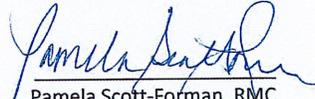
RESOLUTION APPOINTING MARIE MCKENNA AS A MEMBER TO THE SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that the following individual is hereby appointed to the Pennsauken Sewerage Authority of the Township of Pennsauken for a five (5) year term, expiring December 31, 2030:

MARIE MCKENNA

BE IT FURTHER RESOLVED, that a certified copy of this Resolution will be forwarded by the Township Clerk to the Chief Financial Officer, Pennsauken Sewerage Authority and Marie McKenna

TOWNSHIP OF PENNSAUKEN



Pamela Scott-Forman, RMC
PENNSAUKEN TOWNSHIP CLERK

Resolution 26-03 – Appointment of David A. Luthman, Esquire as the Solicitor.

Resolution 26-04 – Appointment of Environmental Resolutions, Inc., as Engineer.

Resolution 26-05 – Appointment of PKF O'Connor Davies (formerly known as Bowman & Company) as Auditors.

Resolution 26-06 – Appointment of Connor Strong Companies, Inc., as Insurance Broker/Risk Manager.

Resolution 26-07 – Appointment of Parker, McCay as Bond Council.

Mr. Archible moved for adoption of Resolution 26-03 through 26-07, seconded by Mr. Schofield. On roll call all Commissioners present voted yes and the motion carried.

See Resolution 26-03 through 26-07

The Chairman presented Resolutions 26-08 through 26-13, annual administrative matters, to be considered by consent.

Resolution 26-08 – Appointment of Marco DiBattista as Fund Commissioner and Anthony Figueroa as an Alternate

Resolution 26-09 – Cash Management Plan – Designation of Depository as 1st Colonial Bank.

Resolution 26-10 – Designation of Official Newspapers as All Around Pennsauken, Courier Post, Burlington County Times, and the Philadelphia Inquirer.

Resolution 26-11 – Bond of Treasurer.

Resolution 26-12 – Surety Bond for Employees

Resolution 26-13 – To Approve and Authorize the Designation of Superintendent, Anthony Figueroa, as the Public Agency Compliance Officer.

Mr. Ellis moved for adoption of Resolution 26-08 through 26-13, seconded by Mr. Schofield. On roll call all Commissioners present voted yes and the motion carried.

See Resolution 26-08 through 26-13

The minutes of the meeting of December 9, 2025 were presented for approval.

A motion was made by Mr. Ellis, seconded by Mr. Schofield to approve the minutes as presented. On roll call all Commissioners present voted yes and the motion carried.

The Chairman stated the amount of bills to be paid is \$442,348.17.

Mr. Schofield moved to approve payment of the bills as presented, seconded by Mrs. McKenna. On roll call all Commissioners present voted yes and the motion carried.

See Bill List Attached

There were no Utility Bill or Balance Adjustments

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
APPOINTMENT OF SOLICITOR**

WHEREAS, the Pennsauken Sewerage Authority, (hereinafter referred to as “Authority”) having met for the purpose of reorganization on January 13, 2026 pursuant to N.J.S.A. 40:15A-1 et seq., and;

WHEREAS, the Authority finds it necessary and advisable to employ and appoint an attorney-at-law of the State of New Jersey to act as Solicitor in accordance with Article 3, Subparagraph 1 of the Authority’s By-Laws, and;

WHEREAS, the Authority is authorized to enter a contract for the services without public advertising for bids pursuant to N.J.S.A. 40A-13-5.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. **David A. Luthman, Esq.** is hereby appointed and employed as Solicitor to the Pennsauken Sewerage Authority for a term of January 1, 2026 through December 31, 2026 or until his successor has been appointed.
2. The Solicitor shall enter a contract with the Pennsauken Sewerage Authority in the form annexed hereto which form is expressly approved.
3. The Secretary of the Pennsauken Sewerage Authority shall cause the following legal advertisement to be placed once in a newspaper authorized to publish the Authority’s advertisements.

PLEASE TAKE NOTICE that **David A. Luthman** has been appointed as Solicitor to the Pennsauken Sewerage Authority for a term of January 1, 2026 through December 31, 2026. The Solicitor shall be paid a sum of \$18,200 per annum. The Solicitor and the Pennsauken Sewerage Authority have entered a contract which is on file and available for public inspection at the offices of the Pennsauken Sewerage Authority, 1250 John Tipton Blvd., Pennsauken, New Jersey.



Marco DiBattista, Secretary

ROLL CALL:

- Mr. Oren Lutz – Yes
- Mr. Gregory Schofield – Yes
- Mr. Dennis Archible – Yes
- Mr. Timothy Ellis – Yes
- Mrs. Marie McKenna – Yes

ADOPTED: January 13, 2026

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
APPOINTMENT OF ENGINEER**

WHEREAS, the Pennsauken Sewerage Authority, (hereinafter referred to as “Authority”) having met for the purpose of reorganization on January 13, 2026, and;

WHEREAS, the Authority finds it necessary and advisable to appoint and employ a professional consulting engineer, and;

WHEREAS, such employment is specifically authorized by Article 3, Subparagraph 1 of the By-Laws of the Authority and sufficient funds having been appropriated for said services in the Authority’s Fiscal Year 2026 Budget, and;

WHEREAS, the Authority is authorized to enter a contract for these services without advertising for bids pursuant to N.J.S.A. 40A:13-5.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. **Environmental Resolutions, Inc.** are hereby appointed and employed as Consulting Engineers to the Pennsauken Sewerage Authority for a term of January 1, 2026 through December 31, 2026 or until a successor has been appointed.
2. The Consulting Engineer shall enter a contract with the Authority in the form annexed hereto which form is expressly approved.
3. The Secretary of the Authority shall cause the following legal advertisement to be placed once in a newspaper authorized to publish the Authority’s advertisements.

PLEASE TAKE NOTICE that **Environmental Resolutions, Inc.**, have been appointed as Consulting Engineers to the Pennsauken Sewerage Authority for a term of January 1, 2026 through December 31, 2026. The Consulting Engineers shall be paid for such other work as

may be required by and performed for the Authority at the per diem charge on an hourly basis as set forth in a fee schedule attached to and made a part of a contract entered between the Authority and Consulting Engineer, which is in a file and available for public inspection in the office of the Pennsauken Sewerage Authority, 1250 John Tipton Blvd., Pennsauken, New Jersey.

A handwritten signature in black ink, appearing to read 'M. DiBattista', written over a horizontal line.

Marco DiBattista, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mrs. Marie McKenna – Yes

ADOPTED: January 13, 2026

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
APPOINTMENT OF AUDITOR**

WHEREAS, the Pennsauken Sewerage Authority (hereinafter referred to as “Authority”), having met for the purpose of reorganization on January 13, 2026, and;

WHEREAS, the Authority finds it necessary and advisable to appoint and employ an auditor for the Fiscal Year 2026 and has appropriated sufficient sums for the employment of an auditor in its Fiscal Year budget, and;

WHEREAS, the Authority is authorized by the By-Laws of the Authority, Article 3, Subparagraph 1.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. **PKF O’Connor Davies (formerly known as Bowman & Company)** is hereby appointed and employed as Auditor to the Pennsauken Sewerage Authority for a term of January 1, 2026 through December 31, 2026 or until a successor has been appointed.
2. The Auditor shall enter a contract with the Authority in the form annexed hereto which form was expressly approved.
3. The Secretary of the Authority shall cause the following legal advertisement to be placed once in a newspaper authorized to publish the Authority’s advertisements.

PLEASE TAKE NOTICE that **PKF O’Connor Davies (formerly known as Bowman & Company)** has been appointed as Auditor to the Pennsauken Sewerage Authority for a term of January 1, 2026 through December 31, 2026. The Auditor shall make the annual audit of the records of the Authority and shall perform those duties prescribed by law or rules and regulation of the Division of Local Government Services of the Department of Community Affairs of the State of New Jersey and shall assist the Authority in any other manner as shall be requested by the Authority for which the Auditor shall be compensated pursuant to a current standard hourly rate schedule which is appended to and made a part of a contract

between the Authority and Auditor which is on file and available for public inspection at the Pennsauken Sewerage Authority, 1250 John Tipton Blvd., Pennsauken, New Jersey.



Marco DiBattista, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mrs. Marie McKenna – Yes

ADOPTED: January 13, 2026

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
APPOINTMENT OF INSURANCE BROKER/RISK MANAGER**

WHEREAS, the Pennsauken Sewerage Authority (hereinafter referred to as “Authority”) having met for the purpose of reorganization on January 13, 2026, and;

WHEREAS, the Authority finds it necessary and advisable to appoint an Insurance Broker of Record who shall be responsible for placing, at the Authority’s request, any and all insurance coverage which may be requested by and for the Authority and Risk Manager with respect to any insurance coverage provided by a fund of self-insurance, and;

WHEREAS, N.J.S.A. 40A:13-1 et seq., requires that the Resolution authorizing the award for extraordinary unspecified services without competitive bid, and the contract itself must be available for public inspection, and;

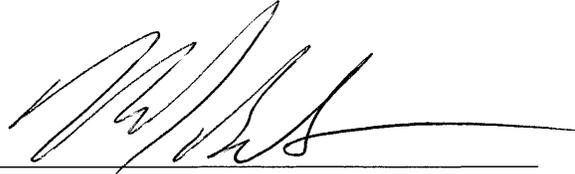
WHEREAS, the Pennsauken Sewerage Authority is authorized to enter such a contract without advertising for public bids in connection with N.J.S.A. 40A:13-5.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. **Connor Strong Companies, Inc.** is hereby awarded a contract to act as the Insurance Broker of Record and Risk Manager for the Pennsauken Sewerage Authority and is hereby authorized to place all insurance coverage requested by and for the Authority and to provide Risk Management services, the adequacy and nature of which shall be determined by the Executive Director of the Authority.
2. The term of the award shall be from January 1, 2026 through December 31, 2026 or until a successor has been appointed.
3. The Secretary of the Authority shall cause the following notice to be published once in a newspaper authorized to publish the Authority’s notices.

PLEASE TAKE NOTICE that **Connor Strong Companies, Inc.** has been appointed the Insurance Broker of Record for the Pennsauken Sewerage Authority for a term of January 1, 2026 through December 31, 2026. The above-named is authorized to place any and all insurance policies requested by and for the Pennsauken Sewerage Authority and to provide Risk Management Services. The above-named shall receive no direct

compensation from the Pennsauken Sewerage Authority, its compensation being derived from the normal and customary commission practice of the insurance industry.

A handwritten signature in black ink, appearing to read 'M. DiBattista', written over a horizontal line.

Marco DiBattista, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mrs. Marie McKenna – Yes

ADOPTED: January 13, 2026

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
APPOINTMENT OF BOND COUNSEL**

WHEREAS, the Pennsauken Sewerage Authority, (hereinafter referred to as “Authority”) having met for the purpose of reorganization on January 13, 2026 pursuant to N.J.S.A. 40:15A-1 et seq.; and

WHEREAS, the Authority finds it necessary and advisable to employ and appoint a Bond Counsel of the State of New Jersey to act as Bond Counsel in accordance with Article 3, Subparagraph 1 of the Authority’s By-Laws; and

WHEREAS, the Authority is authorized to enter a contract for the services without public advertising for bids pursuant to N.J.S.A. 40A-13-5; and

WHEREAS, the Authority issued a Request for Proposals in accordance with its fair and open policy, to procure the services of Bond Counsel; and

WHEREAS, the firm of Parker, McCay, P.A. responded in a timely and complete fashion and the administration of the Authority having reviewed all responses to professional service RFP’s and having recommended the appointment of Parker, McCay based upon its qualifications and history of representation of the Authority;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. **Parker, McCay, P.A.** is hereby appointed and employed as Bond Counsel to the Pennsauken Sewerage Authority for a term of January 1, 2026 through December 31, 2026 or until a successor has been appointed.
2. The aforementioned Bond Counsel shall enter a contract with the Authority in conformance with its response to the Authority’s RFP for that position.
3. The Secretary of the Authority shall cause the following legal advertisement to be placed once in a newspaper authorized to publish the Authority’s advertisements.

PLEASE TAKE NOTICE that **Parker, McCay, P.A.** has been appointed as Bond Counsel to the Pennsauken Sewerage Authority for a term of January 1, 2026 through December 31, 2026.

A handwritten signature in black ink, appearing to read 'M. DiBattista', is written over a horizontal line.

Marco DiBattista, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mrs. Marie McKenna – Yes

ADOPTED: January 13, 2026

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
APPOINTING A FUND COMMISSIONER AND AN ALTERNATE**

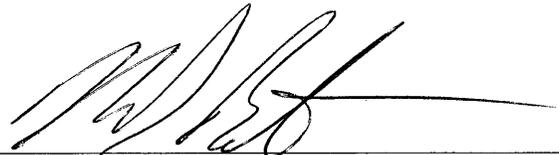
WHEREAS, the Pennsauken Sewerage Authority, (hereinafter referred to as “Authority”) having met for the purpose of reorganization on January 13, 2026 pursuant to N.J.S.A. 40:15A-1 et seq.; and

WHEREAS, the Authority is a member of the New Jersey Municipal Joint Utilities Insurance Fund; and

WHEREAS, each member Authority must appoint a Fund Commissioner and an Alternate to the Joint Insurance Fund; and

WHEREAS, these appointments must be made annually;

NOW, THEREFORE, BE IT RESOLVED that the Commissioners of the Pennsauken Sewerage Authority do hereby appoint **Marco DiBattista** to serve as the Authority’s Fund Commissioner and appoint **Anthony Figueroa** to serve as the Alternate for a term starting January 1, 2026 and ending December 31, 2026 or until their successors are appointed.

A handwritten signature in black ink, appearing to read 'M DiBattista', written over a horizontal line.

Marco DiBattista, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mrs. Marie McKenna – Yes

ADOPTED: January 13, 2026

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
APPROVING THE CASH MANAGEMENT PLAN**

Pursuant to the requirements of N.J.S.A. 40A:5-15 and N.J.A.C. 5:31-3.1 the following is the Cash Management Plan of Pennsauken Sewerage Authority for the fiscal year commencing January 1, 2026 and ending December 31, 2026.

I. Designation of Legal Public Depository

A. The designated legal public depository of the Authority shall be a state or federally chartered bank, savings bank or an association located in the State of New Jersey or a state or federally chartered bank, savings bank or an association located in another state with a branch office in this State, the deposits of which are insured by the Federal Deposit Insurance Corporation and which receives or holds public funds on deposit and which otherwise qualifies as a “public depository” pursuant to the requirements of the Governmental Unit Deposit Protection Act, N.J.S.A. 17:9-41, et seq. **1 Colonial Bank** is hereby designated as the legal public depository of the Authority.

II. Accounts Held by Designated Legal Public Depositories

A. **General Checking Account** (Operating Fund). There shall be maintained in the designated legal public depository a General Checking Account, the purpose of which is to receive all monies from any source by or on behalf of the Authority. Pursuant to the requirements of N.J.S.A. 40A:5-15, all monies received from any source by or on behalf of the Authority, within 48 hours after the receipt thereof, be deposited to the credit of the Authority in the General Checking Account. Any surplus after payment of operating expenses shall be transferred to Revenue Fund held by Trustee by wire and authorized letter from Authority.

1. There shall be maintained in the designated legal Public depository a Payroll Account which shall be a sub account of the Operating Account. Monies shall be transferred from the Operating Account into the Payroll Account on a weekly basis to meet the payroll requirements of the Authority.
2. There shall be maintained a change fund for the office personnel in the amount of \$100.00 with the necessary withdrawals and transfers from the General Checking Account. The Treasurer is authorized and instructed to make the necessary transfers of money to maintain the change fund in the amount of \$100.00.

- B. **Connection Fees and Escrow Deposits** All fees and deposits will be deposited within 48 hours of receipt to the credit of General Checking Account. Separate detailed general ledger accounts will be developed, maintained, and balanced monthly in accordance with rules and regulations of the Authority.
- C. **Petty Cash Fund** a petty cash fund will be maintained by the Authority. The purpose of the petty cash fund is to pay small miscellaneous expenses of the Authority in cash. There are two such funds located in the offices of the Authority's Treasurer and Superintendent. The petty cash fund shall not exceed \$200.00 in cash at any one time. An authorized petty cash slip shall be written and maintained recording all monies withdrawn from these funds.
- D. The Treasurer of the Authority will prepare a monthly report summarizing all investments and reporting all balances since the last meeting of the Authority. This report shall also contain a review of monthly and year to date activity in billings, disbursements, and collections.
- E. All accounts maintained in the designated legal public depository shall be interest bearing accounts and shall be maintained as business checking accounts in order to obtain the highest interest rate available from the designated legal public depository for demand deposits.

III. **Accounts Held By The Trustee**

- A. Pursuant to the requirements of Article V of the Resolution Authorizing the issuance of Revenue Bonds, adopted the Trustee is required to make payments quarterly from the Revenue Fund into the several funds created by the Resolution. Payments are to be made into each fund up to the maximum limit set forth in the following order:

1. Into the Operating Fund so that the amount therein equals the Operating Requirement, which is generally defined as the amount required for the payment of operating expenses for a period of three months as shown by the annual budget;
2. Into the Sinking Fund, if required;
3. Into the Bond Reserve Fund so that the amount therein equals the bond reserve requirement, which is generally defined as an amount equal to maximum annual debt service.
4. Into the Renewal and Replacement Fund so that the amount therein equals the System Reserve Requirement which has been established by the Authority; and
5. Into the General Fund, balance remaining in the Revenue Fund.

B. Special Instructions to Trustee:

1. The Operating Requirement, which for the current fiscal year is 250,000.00, shall be maintained by the Trustee in the Revenue Fund.
2. On an as needed basis, the Trustee shall transfer, by wire, the amount requisitioned by the Authority to pay operating expenses for the previous month into the Authority's Operating Account maintained in the designated legal public depository.
3. Any balance remaining in the Revenue Fund in excess of the Operating Requirement and the money paid into the Authority's Operating Account, shall be transferred by the Trustee on a quarterly basis, first, into the Bond vice Fund, and then, into the several funds created by the Resolution in the following order but only to the extent necessary to meet the respective required fund balances.

a. Required Balance

i. Bond Service Fund	
ii. Sinking Fund	0
iii. Renewal & Replacement Fund	\$250,000.00
iv. General Fund	The Balance
v. Revenue Fund	Any surplus revenue

4. On a quarterly basis, the Trustee shall determine whether the balances in the Bond Service Fund, Sinking Fund, Bond Reserve Fund and Renewal & Replacement Fund are in excess of the required balance for each respective fund. Any amounts in excess of the required balance for each fund shall be transferred

by the Trustee on a quarterly basis, first, into the Bond Service Fund, and then, into the several funds created by the Resolution in the order provided in the preceding paragraph, but only to the extent necessary to meet the respective fund required balances. If the required balances of all funds are satisfied, any excess funds shall be paid into the General Fund.

IV. Investments of Bond Service Fund Amounts

- A. Funds to be invested by U.S. Bank under Investment Management Agreement in accordance with Article VI of the Sewer Bond Resolution adopted July 2003.

V. Investment Broker

- A. Pursuant to the requirements of N.J.S.A. 40A:5-15.1.d any investments not purchased and redeemed directly from the issuer, government money market mutual fund, local government investment pool or the State of New Jersey Cash Management Fund, shall be purchased and redeemed only through the use of a national or state bank located within the State or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to N.J.S.A. 49:3-56 and has at least \$25 million in capital stock, surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government Securities and reports daily to the Federal Reserve Bank or New York its position and borrowing on such U.S. Government Securities.
- B. The Authority authorizes the Investment Broker to act for and on behalf of the Authority and to use monies which the Authority may have on hand for investment purposes in the Bond Reserve Fund, Renewal and Replacement Fund and General Fund, as well as in any open Construction Fund which may have been authorized under any bond resolution to purchase only the types of securities which are authorized by law and this cash management plan to be purchased by the Authority and which, if suitable for registry, shall be registered in the name of the Pennsauken Sewerage Authority. The Investment Broker shall be guided by the Investment policies of this cash management plan but shall otherwise use its best professional judgment and expertise in making investment decisions.
- C. The Investment Broker shall be provided with, and sign an acknowledgment that the Investment Broker has seen and reviewed the cash management plan of the Authority. The Investment Broker shall also sign an acknowledgment that the government money market mutual fund whose securities are being sold to the Authority meets the criteria of a government market mutual fund as defined in this cash management plan.

VI. **Securities Which May Be Purchased By or on Behalf of the Authority**

A. Pursuant to N.J.S.A. 40A:5-15.1, the Authority hereby authorizes the Investment Broker to purchase the following types of securities:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America and/or any bonds or obligations of a United States Government Federal Agency issue;
2. Government money market mutual funds;
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:1BA-90.4); or
5. Agreement for the repurchase of fully collateralized securities, if
 - (a) The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of subsection A herein;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-4.1); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

B. Any investment instruments in which the security is not physically held by the Authority shall be covered by a third party custodial agreement which shall provide for the designation of such investments in the name of the Authority and prevent unauthorized use of such investments;

C. Purchase of investment securities shall be executed by the “delivery versus payment” method to ensure that securities are either received by the Authority or a third party custodian prior to or upon the release of the Authority’s funds.

D. For the purpose of this section;

1. a “government money market mutual fund” means an investment company or investment trust.
 - (a) which is registered with the Securities and Exchange Commission under the “Investment Company Act 1940” 15 U.S.C. 80a-1 et seq.,
 - (b) the portfolio of which is limited to U.S. Government securities that meet

the definition of an eligible security pursuant to 17 C.F.R. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of subsection A herein; and

(c) which is related by a nationally recognized statistical rating organization.

2.a “local government pool” means an investment pool:

(a) which is managed in accordance with 17 C.F.R. 270.2a-7;

(b) which is rated in the highest category by a nationally recognized statistical rating organization;

(c) which is limited to U.S. Government securities that meet definition of an eligible security pursuant to 17 C.F.R. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) or subsection A herein;

(d) which is in compliance with rules adopted pursuant to the “Administrative Procedure Act” P.L. 1968, c.410 (C.52:15B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;

(e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and

- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time or purchase or redemption, has been registered continuously for a period of at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through s securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

VII. Investment Policies

- A. The policies to be used for selecting and evaluating investment instruments shall include preservation of capital, liquidity, current and historical investment returns, diversification, maturity requirements, costs and fees, and when appropriate, policies of investment instrument administrators and further, shall be based on a cash flow analysis prepared by the Treasurer and shall be commensurate with the nature and size of the funds held by the Authority. All investments shall be made on a competitive basis insofar as practicable. When an investment in bonds maturing in more than one year is authorized, the maturity of those bonds shall approximate the prospective use of the funds invested.

VIII. Records

- A. When the securities so purchased are received by the Authority, or by the Trustee or Investment Broker on behalf of the Authority, the Treasurer shall duly record the receipt thereof in an appropriate manner and, at the next regular or special meeting after such

receipt, shall transmit a written report to the members of the Authority setting forth the amount of securities so received, the series, date, numbers and interest periods, if any, thereof and shall transmit said securities to Trustee, for safe keeping. The written report shall be recorded in the minutes of such meeting.

IX. Approval, Amendment and Administration of Plan

- A. The cash management plan shall be approved annually by majority vote of the Authority and may be modified from time to time in order to reflect changes in federal or state law or regulations, or in the designations of depositories, funds or investment instruments or the authorization for investments. The Executive Director or, in his absence, the Treasurer shall be charged with administering the plan. The person so charged with administering the plan shall consult with the Authority solicitor, auditor and investment broker from time to time to insure the proper administration of the plan.

- B. The person charged with administering the plan shall deposit or invest the monies of the Authority as designated or authorized by the cash management plan and shall thereafter, be relieved of any liability for loss of such monies due to the insolvency or closing of any depository designated by, or the decrease in value of any investments authorized by, the cash management plan.

- C. Any official of the Authority involved in the designation of depositories or in the authorization for investments as permitted pursuant to the cash management plan, or any combination of the proceeding, or the selection of an entity seeking to sell an investment to the Authority who has a material business or personal relationship with the organization, shall disclose that relationship to the Authority and to the Local Finance Board or the Municipal Ethics Board, as appropriate.

X. Payment of Bills by Authority

- A. The Authority shall not pay out any of its monies:
 - 1. unless the person claiming or receiving the same shall first present a detailed

bill of items or demand, specifying particularly how the bill or demand is made up, with the certification of the party claiming payment that it is correct, and

2.unless it carries a certification of some supervisory personnel of the Authority having knowledge of the facts that the goods have been received by, or the services rendered to, the Authority.

B. Notwithstanding the provisions of paragraph A herein, the Authority may, by resolution:

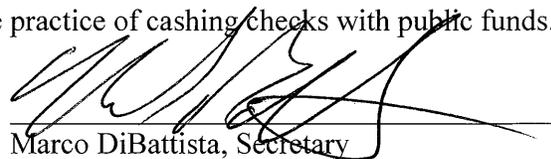
1.provide for and authorize payment of advances to officers and employees of the Authority toward their expenses for authorized official travel and incidental expenses, in a manner consistent with N.J.S.A. 40A:5-16.1;

2.provide for and authorize payment of an advance to any nonprofit organization or agency with which the Authority has entered into a service contract, for the purpose of meeting service programs startup costs, in a manner consistent with N.J.S.A. 40A:5-16.2; or

3.provide for and authorize payment in advance of estimated administrative or direct service costs to the Authority or to any other party participating in a statutorily authorized joint, inter-local or other cooperative activity, in a manner consistent with N.J.S.A. 40A:5-16.3.

XI. Check Cashing Prohibited

A. The Authority shall not engage in the practice of cashing checks with public funds.


Marco DiBattista, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes

Mr. Gregory Schofield – Yes

Mr. Dennis Archible – Yes

Mr. Timothy Ellis – Yes

Mrs. Marie McKenna – Yes

ADOPTED: January 13, 2026

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
DESIGNATING THE OFFICIAL NEWSPAPERS FOR
AUTHORIZED ADVERTISEMENTS OF THE AUTHORITY**

BE IT RESOLVED by the Pennsauken Sewerage Authority that **All Around Pennsauken, the Courier Post, the Burlington County Times and the Philadelphia Inquirer** newspapers are hereby designated as the Official Newspapers for any and all necessary publications or notices of the Pennsauken Sewerage Authority commencing January 1, 2026 and ending December 31, 2026.



Marco DiBattista, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mrs. Marie McKenna – Yes

ADOPTED: January 13, 2026

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
APPROVING BOND OF TREASURER**

SUBJECT: BOND OF TREASURER

BE IT RESOLVED by the Pennsauken Sewerage Authority that the Treasurer be bonded in the total sum of one hundred thousand dollars (\$100,000.00).



Marco DiBattista, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mrs. Marie McKenna – Yes

ADOPTED: January 13, 2026

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
SURETY BOND FOR EMPLOYEES**

WHEREAS, N.J.A.C. 5:31-6.1 entitled “Surety Bond for Authority Employees and Officials” provides that all Authorities shall, by Resolution, determine minimum surety bonds for each employee and official; and

WHEREAS, N.J.A.C. 5:31-6.1 also requires that the minimum surety bond be determined with due regard for the duties and responsibilities of each employee or official; and

WHEREAS, each person handling funds must be bonded in accordance with their responsibility,

NOW, THEREFORE, BE IT RESOLVED by the Pennsauken Sewerage Authority that the following list of surety bonds be approved:

Employee Blanket Bond - \$10,000.00 per loss in office - \$5,000.00 per loss off premises.



Marco DiBattista, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mrs. Marie McKenna – Yes

ADOPTED: January 13, 2026

**RESOLUTION APPROVING AND AUTHORIZING THE DESIGNATION OF
SUPERINTENDENT, ANTHONY FIGUEROA, AS THE PUBLIC AGENCY
COMPLIANCE OFFICER FOR THE PENNSAUKEN SEWERAGE AUTHORITY**

WHEREAS, the Pennsauken Sewerage Authority is a public entity subject to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A.40A:11-1 et seq.; and

WHEREAS, in November, 2004, the State Department of Treasury, Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (DCC) readopted., with amendments, N.J.A.C. 17:27-1 et seq.; and

WHEREAS, these regulations are commonly known as the affirmative action rules; and

WHEREAS, pursuant to the affirmative action rules, a public agency is required to annually designate an officer or employee to serve as its Public Agency Compliance Officer; and

NOW, THEREFORE, BE IT RESOLVED that the Pennsauken Sewerage Authority hereby designates Superintendent, **Anthony Figueroa**, to be the Public Agency Compliance Officer for the Authority.



Marco DiBattista, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mrs. Marie McKenna – Yes

ADOPTED: January 13, 2026

JANUARY 13, 2026

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$442,348.17

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 12/10/25 to 01/13/26
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
3642	12/16/25	PAYROLL PAYROLL ACCOUNT	40,570.70	12/31/25	3141
3643	12/23/25	PAYROLL PAYROLL ACCOUNT	34,365.20	12/31/25	3144
3644	12/30/25	PAYROLL PAYROLL ACCOUNT	34,764.95	12/31/25	3146
3645	01/06/26	PAYROLL PAYROLL ACCOUNT	119,647.72		3148
3646	01/13/26	PAYROLL PAYROLL ACCOUNT	34,846.47		3150

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	5	0	264,195.04	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>5</u>	<u>0</u>	<u>264,195.04</u>	<u>0.00</u>

OPERATING	OPERATING ACCOUNT	Amount Paid	Reconciled/Void	Ref Num
33265	12/18/25 30894000 ROTO-ROOTER	100.00		3143
33266	12/18/25 ABCON AB-CON EXTERMINATING INC.	40.00		3143
33267	12/18/25 DIVAL DIVAL SAFETY EQUIPMENT INC	576.00	12/31/25	3143
33268	12/18/25 EVOQUA EVOQUA WATER TECHNOLOGIES LLC	2,245.00	12/31/25	3143
33269	12/18/25 MM Municipal Maintenance Co. Inc.	1,771.81		3143
33270	12/18/25 NJAWSTA NEW JERSEY AMERICAN WATER	135.50	12/31/25	3143
33271	12/18/25 SOFTCHOI SOFTCHOICE CORPORATION	408.20		3143
33272	12/18/25 VERIZOFF VERIZON	1,662.80	12/31/25	3143
33273	12/18/25 VERIZON VERIZON WIRELESS	288.02	12/31/25	3143
33274	12/18/25 WBMASON W.B. MASON CO., INC.	324.55	12/31/25	3143
33275	01/13/26 51195000 GREGORY & LARISSA KRAMER	348.76		3152
33276	01/13/26 51530011 GERALDINE HARRINGTON	209.65		3152
33277	01/13/26 ABCON AB-CON EXTERMINATING INC.	40.00		3152
33278	01/13/26 ADVANCE ADVANCE AUTO PARTS	249.27		3152
33279	01/13/26 BARTUK BARTUK HOSE & HYDRAULICS	99.28		3152
33280	01/13/26 BELSITOR RICHARD J BELSITO	206.50		3152
33281	01/13/26 BIGDUES P.M.A.C.	1,000.00		3152
33282	01/13/26 BOWMAN BOWMAN & COMPANY, LLP	340.00		3152
33283	01/13/26 BRUT ROBERT BRUTSCHEA	206.50		3152
33284	01/13/26 BURLTIME GANNETT PENNSYLVANIA LOCALIQ	27.75		3152
33285	01/13/26 CANON CANON SOLUTIONS AMERICA	41.52		3152
33286	01/13/26 CCMUA CAMDEN COUNTY MUA	93.00		3152
33287	01/13/26 CDW CDW GOVERNMENT LLC	1,257.41		3152
33288	01/13/26 CLIMATIC CLIMATIC, LLC	668.48		3152
33289	01/13/26 COMCAST COMCAST	373.14		3152
33290	01/13/26 DELTA DELTA DENTAL OF NJ, INC.	10,214.58		3152
33291	01/13/26 EDMUNDS EDMUNDS GOVTECH	17,206.14		3152
33292	01/13/26 ENVIRON ENVIRONMENTAL RESOLUTIONS, INC	5,627.75		3152
33293	01/13/26 EVOQUA EVOQUA WATER TECHNOLOGIES LLC	2,245.00		3152
33294	01/13/26 GANNETT GANNETT NEW YORK/NEW JERSEY	39.75		3152
33295	01/13/26 HOMEDEPO THE HOME DEPOT	651.03		3152
33296	01/13/26 INDALARM INDEPENDENT ALARM INC	935.40		3152
33297	01/13/26 JERSMAIL JERSEY MAIL SYSTEMS LLC	113.47		3152
33298	01/13/26 KASEYA KASEYA US LLC	105.00		3152
33299	01/13/26 LOUGHERY BERNADETTE A LOUGHERY	206.50		3152
33300	01/13/26 LUTHMAN DAVID A. LUTHMAN	1,516.67		3152
33301	01/13/26 NATBATRY NATIONAL BATTERY COMPANY	870.00		3152

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING	OPERATING ACCOUNT	Continued			
33302	01/13/26	NJAMERWA NEW JERSEY AMERICAN WTR CO INC	238.18		3152
33303	01/13/26	NJFIRE NJ DIVISION OF FIRE SAFETY	191.00		3152
33304	01/13/26	NJUAJIF NJ UTILITY AUTHORITIES JIF	76,393.00		3152
33305	01/13/26	OCC ONE CALL CONCEPTS, INC.	393.30		3152
33306	01/13/26	ORTH WILLIAM ORTH	206.50		3152
33307	01/13/26	PSEG PUBLIC SERVICE ELEC & GAS CO.	34,106.00		3152
33308	01/13/26	R ORTH ORTH, REGINA	206.50		3152
33309	01/13/26	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	601.63		3152
33310	01/13/26	RG RG INDUSTRIES INC	35.88		3152
33311	01/13/26	RINGRAM RICHARD INGRAM	413.00		3152
33312	01/13/26	SCHWER SCHWERING HARDWARE, LLC	28.98		3152
33313	01/13/26	SOFTCHOI SOFTCHOICE CORPORATION	408.20		3152
33314	01/13/26	SYSTEM4 SYSTEM 4 OF SOUTHERN NJ	416.00		3152
33315	01/13/26	TWPENN TOWNSHIP OF PENNSAUKEN	5,030.83		3152
33316	01/13/26	UNIFIRST UNIFIRST FIRST AID CORP	91.78		3152
33317	01/13/26	UNUM UNUM LIFE INSUR CO OF AMERICA	1,312.28		3152
33318	01/13/26	USPOST UNITED STATES POSTAL SERVICE	382.00		3152
33319	01/13/26	VERIZCON VERIZON CONNECT FLEET USA LLC	527.00		3152
33320	01/13/26	VERIZOFF VERIZON	1,661.59		3152
33321	01/13/26	VERIZON VERIZON WIRELESS	387.98		3152
33322	01/13/26	VOIP VOIP SYSTEMS USA LLC	1,687.50		3152
33323	01/13/26	WATERENV WATER ENVIRONMENT FEDERATION	501.00		3152
33324	01/13/26	WBMASON W.B. MASON CO., INC.	198.17		3152
33325	01/13/26	WESTMONT WESTMONT HARDWARE, INC.	290.40		3152

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	61	0	178,153.13	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	61	0	178,153.13	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	66	0	442,348.17	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	66	0	442,348.17	0.00

The Chairman moved to Old Business.

There was no Old Business.

The Chairman moved to New Business.

The Chairman presented Resolutions 26-14 through 26-15 to be considered by consent. Annual Emergency Repair Contracts procured by public bid

Resolution 26-14 – Awarding Contract #26-01 – Annual Emergency Sewer System Repairs for 2026 to J Fletcher Creamer & Sons, Inc.

Resolution 26-15 – Awarding Contract #26-02 – Annual Emergency Pump Station Repairs for 2026 to Municipal Maintenance, Inc.

Mr. Archible moved to approve the award of the annual contracts, seconded by Mr. Schofield. On roll call all Commissioners present voted yes and the motion carried.

See Resolutions 26-14 and 26-15

The Chairman presented Resolutions 26-16 through 26-20 to be considered by consent. Annual administrative matters.

Resolution 26-16 – Authorizing the Execution of a Professional Services Agreement with PKF O’Connor Davies (formerly known as Bowman & Company).

Resolution 26-17 – Authorizing Budget Transfer for Fiscal Year 2025.

Resolution 26-18 – Adopting 2026 Budget

Resolution 26-19 – Authorizing Release of Performance Bond #66680263 for the Project Known as Pointy Development, Route 130 Mini Self-Storage LLC

Resolution 26-20 – Authorizing Appointment of an Actuarial Consultant

Approval of new connection for 850 Sherman Avenue LLC, 850 Sherman Avenue

Approval of new connection for Cocoa Solutions at 9201 River Road

Mr. Schofield moved for the adoption of Resolutions 26-16 through 26-20 to be considered for consent. He also moved for the approval of new connections at 850 Sherman Avenue and 9201 River Road, seconded by Mr. Ellis. On roll call all Commissioners present voted yes and the motion carried.

See Resolution 26-16 through 26-20

The Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer’s Report

The Chairman asked the Superintendent, Anthony Figueroa, for his report.

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY TO AWARD THE
ANNUAL EMERGENCY SEWER SYSTEMS REPAIRS
CONTRACT 26-01**

WHEREAS, the Pennsauken Sewerage Authority (hereinafter referred to as “Authority”) having met in Reorganization session on January 13, 2026; and

WHEREAS, the Authority, from time to time, requires assistance from a third-party vendor for emergency repair work to the sewer system; and

WHEREAS, the Authority cannot, with any reasonable degree of certainty, predict the nature or amount of emergency repair work, can authorize such repair work without prior competitive bidding or quotes, but desires to avoid the use of third party vendors without receiving contractually binding prices for the most commonly required manpower and equipment and contractually binding terms regarding response time and other issues of major concern; and

WHEREAS, the Authority has duly advertised for and received bids; and

WHEREAS, two bids were received with the apparent low bidder being from J Fletcher Creamer & Sons, Inc., in the amount of \$559,815.00; and

NOW, THEREFORE, BE IT RESOLVED that the Pennsauken Sewerage Authority shall enter a contract with J Fletcher Creamer & Sons, Inc., in an amount of Five Hundred Fifty-Nine Thousand, Eight Hundred Fifteen Dollars (\$559,815.00) for the Annual Emergency Sewer Systems Repairs.



Marco DiBattista, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mrs. Marie McKenna – Yes

ADOPTED: January 13, 2026

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
TO AWARD THE ANNUAL EMERGENCY PUMP STATION REPAIRS
CONTRACT 26-02**

WHEREAS, the Pennsauken Sewerage Authority (“PSA”) having met at their Reorganization Meeting on January 13, 2026; and

WHEREAS, the PSA desires to enter an appropriate contract(s) for Annual Emergency Pump Station Repairs and having duly advertised for and receiving bids for same; and

WHEREAS, one qualified bid was received from Municipal Maintenance, Inc. in the amount of \$211,735.00.

NOW, THEREFORE, BE IT RESOLVED, that the Pennsauken Sewerage Authority shall enter a contract with Municipal Maintenance, Inc. in an amount of Two Hundred Eleven Thousand, Seven Hundred Thirty-Five Dollars (\$211,735.00) for the Annual Emergency Pump Station Repairs.



Marco DiBattista, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mrs. Marie McKenna – Yes

ADOPTED: January 13, 2026

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
TO AUTHORIZE THE EXECUTION OF A PROFESSIONAL SERVICES
AGREEMENT WITH PKF O'CONNOR DAVIES
(FORMERLY KNOWN AS BOWMAN & COMPANY)**

WHEREAS, the Pennsauken Sewerage Authority (“Authority”) has agreed to provide a Section 125 Cafeteria Plan (“Plan”) for its employees for the 2026 plan year; and

WHEREAS, in connection therewith it requires the services of a professional public account and consultant to assist in the administration of the Plan; and

WHEREAS, the Authority advertised and issued Requests for Proposals for public accounting services and reviewed and analyzed proposals received in response for responsiveness, qualification and ability to meet the Authority’s needs; and

WHEREAS, PKF O’Connor Davies (formerly known as Bowman & Company) (“PKF”) submitted a qualified proposal and the Authority having awarded a professional services contract accordingly, and

WHEREAS, PKF has offered to extend its services for the purpose of assisting the Authority with the administration of the Plan as set forth in a proposal dated September 11, 2025 (“Proposal”) the terms of which are incorporated herein by reference; and

WHEREAS, the Authority’s budget for professional services is sufficient to meet the obligations it will incur in connection with the Proposal; and

WHEREAS, the agreement is awarded through a fair and open process, in accordance with N.J.S.A. 19:44A-20.4, et seq.; and so

THEREFORE, BE IT RESOLVED by the Pennsauken Sewerage Authority that it authorizes the approval of the Proposal for those services related to its Section 125 Cafeteria Plan; and

BE IT FURTHER RESOLVED that this be classified as an extraordinary and unspecifiable service and professional service for the reasons described above, and as such not subject to the bid provisions of the Local Public Contracts Law and Staff is hereby directed and authorized to execute the Proposal and take all other actions incidental thereto.



Marco DiBattista, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mrs. Marie McKenna – Yes

ADOPTED: January 13, 2026

September 11, 2025

Marco DiBattista, Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Boulevard
Pennsauken, NJ 08110-2321

Dear Mayor,

This letter is to confirm and specify the terms of our engagement with the Pennsauken Sewerage Authority for their Section 125 Cafeteria Plan for the 2026 Plan Year and to clarify the nature and extent of the services we will provide. In order to ensure an understanding of our mutual responsibilities, we ask all clients for whom services are performed to confirm the arrangements.

We will provide the following services:

- * Attendance at an employee informational meeting and enrollment meeting, if requested;
- * Record keeping of individual contributions to the plan, ordinary allowable claim review and preparation of advice to Payroll Department when applicable;
- * We can accommodate debit cards, direct deposit, checks and processing through payroll;
- * Employer and Employee access to Web-Portal for account review;
- * Various Employer reports to be emailed to Administrator;
- * Statements will be emailed or mailed to participants monthly;
- * Testing to assure Plan complies with Internal Revenue Service Non-Discrimination Rules;
- * Technical updates and management consulting relative to the plan.

We will use professional judgment in resolving questions or where there may be conflicts between the authorities' interpretations of the law and other supportable positions. Unless otherwise instructed by you, we will resolve such questions in your favor whenever possible.

The Internal Revenue Service and the Department of Labor may select your Plan for review. Any proposed corrective adjustments by the examining agent are subject to certain rights of appeal. In the event of such government examination, we will be available upon request to represent you and will render additional invoices for the time and expenses incurred.

Our fee for these services will be as follows:

Our professional fees for setting up plan software and all related communication materials:

- Yearly renewal fee \$340.00

Cafeteria Plan services which includes record keeping of contributions, tracking of disbursements, communication with payroll department regarding disbursements, discrimination testing and coordination of open enrollment process.

Up to 26 Participants Standard hourly billing rates below
26+ Participants \$5.00/per participant per month

Other services, such as attendance at employee informational meetings, if requested, will be based upon the amount of time required at our standard hourly billing rates as listed below:

Partner	\$330.00
Senior Manager	225/258/290.00
Manager	215.00
Senior Associate	170.00
Associate	130.00
Intern/Co-op	95.00
General Administration/ Report Processing	85.00

All invoices are due and payable upon presentation. This engagement letter relates only to the plan specified above. If the foregoing fairly sets forth your understanding, please sign the enclosed copy of this letter in the space indicated and return it to our office.

We want to express our appreciation for this opportunity to work with you.

Very truly yours,

BOWMAN & COMPANY LLP

Michelle E. Gasiorowski

Michelle E. Gasiorowski

MEG :rmk
Enclosure

APPROVED: 
BY: _____

DATE: 1/13/26

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AUTHORIZING A BUDGET TRANSFER FOR F/Y 2025**

WHEREAS, the Pennsauken Sewerage Authority having met at the Reorganization Meeting on January 13, 2026; and

WHEREAS, the Authority budget for the year ending December 31, 2025 was adopted on December 10, 2024; and

WHEREAS, N.J.A.C. 5:31-2.8 provides that all amendments to the budget shall be approved and adopted by resolution of the Authority, passed by not less than a majority of the full membership; and

WHEREAS, the Authority's Treasurer has found it necessary to increase certain line items and recommends amendments to its budget for fiscal year ending December 31, 2025; and

WHEREAS, the Treasurer has determined there are funds in excess of amounts required to meet expenditures through the end of the fiscal year in certain line items.

NOW, THEREFORE, BE IT RESOLVED that the following transfers be made to the adopted budget of the Pennsauken Sewerage Authority for its fiscal year ending December 31, 2025.

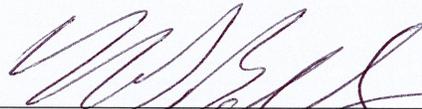
**2025 BUDGET TRANSFER
OFFICIAL RESOLUTION WILL BE PRESENTED AT
MEETING**

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
<u>Admin</u>		
Management Salaries	\$ 3,200.00	
Office Salaries		\$ 3,200.00
PERS	\$ 10,000.00	
Sick/Vacation Sellback		3,300.00
Auditing Fees		8,500.00
Telephone Expenses		6,000.00
Building Utilities		2,000.00
Financial Exp		200.00
Education Seminars		300.00
Civic Involvement	\$ 10,300.00	
Subtotal Admin	<u>\$ 23,500.00</u>	<u>\$ 23,500.00</u>
 <u>O & M</u>		
Union Salaries	\$ 30,000.00	\$
PERS	10,000.00	
Sick/Vacation Sellback	12,000.00	
Engineering Fees		\$ 20,000.00
Ins General Liability	6,000.00	
Workers Comp	5,000.00	
Auto	13,000.00	
Fund Exp	3,000.00	
Station Utilities		\$ 48,000.00
Safety Expenses		1,000.00
Vehicle Repairs/Parts		10,000.00
Subtotal O & M	<u>\$ 79,000.00</u>	<u>\$ 79,000.00</u>
TOTAL	<u>\$102,500.00</u>	<u>\$102,500.00</u>

BE IT FURTHER RESOLVED that two certified copies of this complete amendment and resolution be filed forthwith with the Director of Division of Local Government Services for his certification of the Authority Budget so amended.

CERTIFICATION

It is hereby certified that this is a true copy of a Resolution amending the budget, adopted by the Governing body on the 13th day of January, 2026.



Marco DiBattista, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mrs. Marie McKenna – Yes

ADOPTED: January 13, 2026

2026 ADOPTED BUDGET RESOLUTION

Pennsauken Sewerage Authority

FISCAL YEAR: January 01, 2026 to December 31, 2026

WHEREAS, the Annual Budget and Capital Budget/Program for the Pennsauken Sewerage Authority for the fiscal year beginning January 01, 2026 and ending December 31, 2026 has been presented for adoption before the governing body of the Pennsauken Sewerage Authority at its open public meeting of January 13, 2026 by Resolution 26-19; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$4,480,500.00, Total Appropriations, including any Accumulated Deficit, if any, of \$4,918,342.00, and Total Unrestricted Net Position utilized of \$437,842.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$400,000.00 and Total Unrestricted Net Position Utilized of \$400,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Pennsauken Sewerage Authority at an open public meeting held on January 13, 2026 by Resolution 26-19 that the Annual Budget and Capital Budget/Program of the Pennsauken Sewerage Authority for the fiscal year beginning January 01, 2026 and ending December 31, 2026 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

mdibattista@psewer.com

(Secretary's Signature)

1/13/26

(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Oren Lutz	X			
Gregory Schofield	X			
Dennis Archible	X			
Timothy Ellis	X			
Marie McKenna	X			

**RESOLUTION OF THE PENNSAUKEN SEWERAGE
AUTHORITY RELEASING OF PERFORMANCE BOND #66680263
FOR THE PROJECT KNOWN AS POINTY DEVELOPMENT, ROUTE 130 MINI
SELF STORAGE LLC**

WHEREAS, the Pennsauken Sewerage Authority (“PSA”) having met in Regular Session; and

WHEREAS, Pointy Development (“Applicant”) made an application for approval of a new sanitary sewer lateral; and

WHEREAS, Applicant posted a Five Thousand Dollar (\$5,000.00) Performance Bond, #66680263, with PSA and placed Five Thousand Dollars (\$5,000.00) in escrow for review and inspection fees; and

WHEREAS, Applicant has fully paid the connection fee for this lateral; and

WHEREAS, Applicant performed the work to connect the lateral to the sewer main and the Engineer has informed PSA that the site was inspected and found to be satisfactory; and

WHEREAS, Applicant has posted a One Thousand Dollar (\$1,000.00) Maintenance Bond, #66680263, with PSA;

NOW THEREFORE BE IT RESOLVED, that PSA shall release the Performance Bond, #66680263, of Five Thousand Dollars (\$5,000.00); to Applicant.



Marco DiBattista, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes

Mr. Gregory Schofield – Yes

Mr. Dennis Archible – Yes

Mr. Timothy Ellis – Yes

Mrs. Marie McKenna – Yes

ADOPTED: January 13, 2026

**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY
AUTHORIZING APPOINTMENT OF AN ACTUARIAL CONSULTANT**

WHEREAS, the Pennsauken Sewerage Authority (Authority) having met at their Reorganization meeting on January 13, 2026; and

WHEREAS, the Authority is required under the Government Accounting Standards Board (GASB) to have a complete actuarial measurement of Other Post-Employment Benefits completed; and

WHEREAS, the Authority finds it necessary and advisable to appoint an actuary for the following purposes:

- A. Performance of an actuarial valuation and report for the Authority's OPEB plan. The valuation shall be conducted based on the requirements set forth under GASB Statement No. 75 and will provide disclosure values for the Authority's fiscal year end 12/31/2025 financials.

WHEREAS, the Authority is authorized to enter a contract for the services without public advertising for bids pursuant to N.J.S.A. 40A:11-5.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. **Foster & Foster** is hereby appointed as Actuary and authorized to prepare the valuation and report for the Authority's OPEB plan based on the requirements set forth under GASB Statement 75, which will provide disclosure values for the Authority's calendar year 2023 and a separate interim report to value the liability as of December 31, 2024 for the Authority's 2024 financials.
2. **BE IT FURTHER RESOLVED** that **Foster and Foster** shall be paid the fee of \$3,865.00 upon completion of these reports.

3. **BE IT FURTHER RESOLVED** that the Secretary of the Authority shall cause the following legal advertisement to be placed once in a newspaper authorized to publish the Authority's advertisements.

PLEASE TAKE NOTICE that **Foster & Foster** has been appointed as Actuarial Consultant to the Pennsauken Sewerage Authority. The Actuarial Consultant shall prepare the valuation and report for the Authority's OPEB plan based on the requirements set forth under GASB Statement 75, which will provide disclosure values for the Authority's calendar year 2025 and shall be compensated \$3,865.00 upon completion of the GASB 75 Statement.



Marco DiBattista, Secretary

ROLL CALL:

Mr. Oren Lutz – Yes
Mr. Gregory Schofield – Yes
Mr. Dennis Archible – Yes
Mr. Timothy Ellis – Yes
Mrs. Marie McKenna – Yes

ADOPTED: January 13, 2026

January 13, 2026

Mr. Marco DiBattista, Treasurer
Pennsauken Sewerage Authority
1250 John Tipton Boulevard
PO Box 518
Pennsauken, NJ 08110

Re: *GASB 75 Actuarial Services for Pennsauken Sewerage Authority*

Dear Mr. DiBattista,

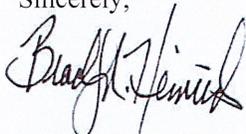
Please consider this a Letter of Engagement for providing a full actuarial valuation for the Authority's Other Post-Employment Benefits (OPEB). These services will include the following:

- Performance of an actuarial valuation and report for the Authority's OPEB plan. The valuation shall be conducted based on the requirements set forth under GASB Statement No. 75 and will provide disclosure values for the Authority's calendar year 2025 financials. The fee for the full valuation will be \$3,865.

The fees for these services are subject to a 3% annual increase in future years.

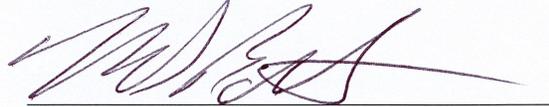
Please let me know if you have any questions or if you would like to discuss.

Sincerely,



Brad Heinrichs, FSA, EA, MAAA
January 13, 2026

Accepted and Approved by Pennsauken
Sewerage Authority



Authorized Signature

Marco DiBattista, Treasurer
Printed Name and Title

1/13/26
Date

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2025 - DECEMBER 31, 2025
FOR MONTH OF DECEMBER

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,795,000.00	\$ 120,213.63	\$ 2,716,481.77	\$ (79.50)	\$ 2,799,337.52
4004 COMMERCIAL	1,305,000.00	\$ 32,140.87	\$ 1,263,070.99	\$ 10,167.79	\$ 1,133,459.76
4005 PENALTY	55,000.00	\$ 3,001.71	\$ 54,223.27	\$ 4,534.78	\$ 53,787.79
4002 MERCH	205,000.00	\$ 104,082.06	\$ 311,214.16	\$ 104,082.06	\$ 311,214.16
4003 C/H	32,000.00		\$ 3,103.92		\$ 29,656.12
4012 OTHER INCOME	3,000.00		\$ 50.00		\$ 50.00
4013 INVEST INT	20,000.00	\$ 1,320.74	\$ 17,916.23		\$ 17,916.23
4014 TRUSTEE INT	15,000.00	\$ 508.60	\$ 6,477.82		\$ 6,477.82
4016 PERMITS (RES)	12,000.00	\$ 200.00	\$ 6,050.00		\$ 6,050.00
4019 PERMITS (COMM)	12,000.00		\$ 88,928.65		\$ 88,928.65
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$500.00	\$15.00	\$ 240.00		\$ 240.00
Anticipated Balance	151,825.00				
TOTALS	4,619,325.00	261,482.61	4,467,756.81	118,705.13	4,447,118.05
		<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
ASSETS/CAPITAL		\$ 480,000.00	\$ -	\$ 297,667.45	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$2,564,803.20
PAYROLL	\$7,434.06
REVENUE	\$ 12.77
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 64,484.50
R & R	\$ 288,570.94
GENERAL	\$ 169,571.26

Investments under Trustee Accounts:

61,114.05 CD with 1st Colonial Bank @ 4% - MATURES 11/07/25
198,788.74 CD with 1st Colonial Bank @ 2.75% - MATURES 12/24/25
89,332.59 CD with 1st Colonial Bank @ 3.85% - Matures 01/29/26

173,404.09 Money Market

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures - Standard

Revenue Account Range: First to 01-00-430-001
Expend Account Range: First to 01-03-600-002
Print Zero YTD Activity: No

Include Non-Anticipated: Yes
Include Non-Budget: Yes

Year To Date As Of: 12/31/25
Current Period: 12/01/25 to 12/31/25
Prior Year: 12/01/24 to 12/31/24

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
01-00-410-001	Residential	25.75	2,795,000.00	79.50-	2,799,337.52	4,337.52	100
01-00-410-002	Merchantville	0.00	205,000.00	104,082.06	311,214.16	106,214.16	152
01-00-410-003	Cherry Hill	0.00	32,000.00	0.00	29,656.12	2,343.88-	93
01-00-410-004	Commercial	16,640.63	1,305,000.00	10,167.79	1,133,459.76	171,540.24-	87
01-00-410-005	A/R Penalty	4,889.47	55,000.00	4,534.78	53,787.79	1,212.21-	98
01-00-415-001	Permits- Residential	200.00	12,000.00	200.00	6,050.00	5,950.00-	50
01-00-415-002	Permits - Commercial	100.00	12,000.00	0.00	88,928.65	76,928.65	741
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	125.00	3,000.00	0.00	50.00	2,950.00-	2
01-00-420-002	Application and Inspection Fees	0.00	500.00	15.00	240.00	260.00-	48
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	12,000.00-	0
01-00-425-001	Interest from Operating Fund	1,548.50	20,000.00	1,320.74	17,916.23	2,083.77-	90
01-00-425-002	Interest from Trustee Accounts	2,773.39	15,000.00	508.60	6,477.82	8,522.18-	43
01-00-430-001	Anticipated Fund Balance	0.00	151,825.00	0.00	0.00	151,825.00-	0
	OPERATING REVENUES Revenue Totals	26,302.74	4,619,325.00	120,749.47	4,447,118.05	172,206.95-	96
<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
01-00-000-000	OPERATING FUND	0.00	0.00	0.00	0.00	0.00	0
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	16,620.00	180,000.00	13,568.00	176,729.15	3,270.85	98
01-01-510-502	ADMIN Office Staff	31,493.61	340,000.00	28,549.75	343,174.84	3,174.84-	101
01-01-510-503	ADMIN: Commissioners	1,500.00	18,000.00	1,500.00	18,000.00	0.00	100
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
01-01-510-601	ADMIN: PERS/Employers Liabil	0.00	150,000.00	0.00	139,714.00	10,286.00	93
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	2,818.90	50,000.00	3,124.01	42,909.06	7,090.94	86
01-01-510-603	ADMIN: SUI/SDI/FI	647.18-	5,500.00	106.65	2,560.08	2,939.92	47
01-01-510-604	ADMIN: Hospital Benefits	1,181.55	207,000.00	17,408.28	197,493.82	9,506.18	95
01-01-510-605	ADMIN: Vision, Dental & Rx	1,219.49	61,500.00	3,950.73	55,885.99	5,614.01	91
01-01-510-607	ADMIN: Sick/Vac Payback	6,648.00	57,000.00	8,904.00	60,216.10	3,216.10-	106
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.63	20,000.00	1,516.63	18,200.00	1,800.00	91
01-01-510-722	ADMIN: Audit	0.00	37,000.00	0.00	45,335.00	8,335.00-	123
01-01-510-723	ADMIN: Other Professional Fees	0.00	20,000.00	0.00	15,709.28	4,290.72	79
01-01-510-736	ADMIN: Public Officials Liab.	0.00	10,000.00	0.00	8,435.00	1,565.00	84
01-01-510-750	ADMIN: Office Supplies & Expense	1,350.90	15,000.00	818.31	10,180.85	4,819.15	68
01-01-510-751	ADMIN: Postage	0.00	17,000.00	0.00	14,434.49	2,565.51	85
01-01-510-752	ADMIN: Advertising & Printing	170.86	15,000.00	5,021.02	9,758.05	5,241.95	65
01-01-510-753	ADMIN: Telephone	3,055.01	25,000.00	2,577.78	30,119.52	5,119.52-	120
01-01-510-754	ADMIN: Miscellaneous Exp	0.00	3,000.00	0.00	100.00	2,900.00	3
01-01-510-755	ADMIN: Service Contracts	558.58	25,000.00	5,948.19	19,739.45	5,260.55	79
01-01-510-756	ADMIN: Equipment Rental	0.00	3,500.00	0.00	2,989.56	510.44	85
01-01-510-757	ADMIN: Building Utilities	3,264.88	25,000.00	368.55	22,055.51	2,944.49	88
01-01-510-758	ADMIN: Building Exp. & Repairs	2,449.49	25,000.00	1,557.82	9,268.58	15,731.42	37
01-01-510-759	ADMIN: Financial Exp	0.00	2,300.00	0.00	2,490.00	190.00-	108
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	117.00	10,000.00	0.00	10,050.91	50.91-	101
01-01-510-763	ADMIN: Civic Involvement	0.00	182,500.00	0.00	15,000.00	167,500.00	8
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	74,113.51	1,000,000.00	72,112.43	932,374.43	67,625.57	93
01-02-520-506	O&M: Management Salaries	18,180.00	195,000.00	14,840.00	183,798.00	11,202.00	94

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

01/03/2026
09:51 AM

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	0.00	150,000.00	0.00	139,714.00	10,286.00	93
01-02-520-602	O&M: FICA/SOCIAL SECURITY/MEDICARE	9,173.85	110,000.00	9,012.94	88,102.57	21,897.43	80
01-02-520-603	O&M: SUI/SDI/FLL	85.97	9,500.00	57.85	4,714.25	4,785.75	50
01-02-520-604	O&M: Hospitalization Benefits	8,730.46	460,000.00	34,165.28	442,276.99	17,723.01	96
01-02-520-605	O&M: Vision, Dental & Rx	2,448.40	138,400.00	7,952.10	126,345.82	12,054.18	91
01-02-520-607	O&M: Sick/vac Payback	10,153.55	100,000.00	4,719.75	51,599.18	48,400.82	52
01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	5,479.33	2,520.67	68
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	1,015.00	25,000.00	16,937.50	33,924.50	8,924.50-	136
01-02-520-731	O&M: General Liability/Auto Ins	0.00	32,000.00	0.00	25,987.00	6,013.00	81
01-02-520-732	O&M: Worker's Comp Insurance	0.00	48,000.00	0.00	42,985.00	5,015.00	90
01-02-520-733	O&M: Property/Insurance	0.00	85,000.00	0.00	71,151.00	13,849.00	84
01-02-520-735	O&M: Fund Expense (JIF)	0.00	5,000.00	0.00	1,885.00	3,115.00	38
01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	10,000.00	0
01-02-520-755	O&M: Service Contracts	0.00	30,000.00	2,245.00	22,450.00	7,550.00	75
01-02-520-764	O&M: Station Utilities	28,873.89	175,000.00	161.50	191,824.79	16,824.79-	110
01-02-520-765	O&M: Trash Removal	0.00	10,000.00	601.63	7,011.70	2,988.30	70
01-02-520-766	O&M: Oper & Maint Expense	7,278.08	45,000.00	1,064.95	31,209.74	13,790.26	69
01-02-520-767	O&M: Safety Expense	1,192.17	5,000.00	91.78	5,586.26	586.26-	112
01-02-520-768	O&M: Landscaping	0.00	5,000.00	0.00	973.25	4,026.75	19
01-02-520-769	O&M: Vehicle & Repair Exp	454.82	20,000.00	1,358.38	23,182.22	3,182.22-	116
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	3,861.40	30,000.00	0.00	9,006.77	20,993.23	30
01-02-520-771	O&M: Collection System Expense	1,815.21	73,350.00	4,772.47	50,387.37	22,962.63	69
01-02-520-772	O&M: Emergency Repairs	0.00	140,000.00	91,417.02	123,793.21	16,206.79	88
01-02-520-773	O&M: Emergency Station Repairs	55,206.62	140,000.00	39,083.51	103,701.49	36,298.51	74
01-02-520-774	O&M: Chemicals	0.00	6,875.00	0.00	0.00	6,875.00	0

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

01/03/2026
09:51 AM

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
01-02-520-775	O&M Permits & Licensing	150.00	6,000.00	0.00	1,482.50	4,517.50	25
01-03-600-001	Bond Debt (Principal)	0.00	49,550.00	0.00	49,542.36	7.64	0
01-03-600-002	Bond Debt (Interest)	0.00	2,850.00	0.00	2,340.00	10.00	0
OPERATING FUND Expenditure Totals		296,050.65	4,619,325.00	395,513.81	4,043,877.97	575,447.03	86

01 OPERATING FUND		Prior	Current	YTD
Revenues:		26,302.74	120,749.47	4,447,118.05
Expenditures:		296,050.65	395,513.81	4,043,877.97
Net Income:		269,747.91-	274,764.34-	403,240.08

Grand Totals		Prior	Current	YTD
Revenues:		26,302.74	120,749.47	4,447,118.05
Expenditures:		296,050.65	395,513.81	4,043,877.97
Net Income:		269,747.91-	274,764.34-	403,240.08

See Superintendent's Report

The Chairman asked for the Engineer's reports.

Mr. Kirchner was present and had nothing further to report.

The Chairman asked the Commissioners for any reports.

The Commissioners had nothing further to report.

The Chairman asked the Solicitor, David Luthman, for his report.

Mr. Luthman had nothing further to report.

The Chairman asked the Executive Director, Mr. DiBattista, for his report.

Mr. DiBattista had nothing further to report.

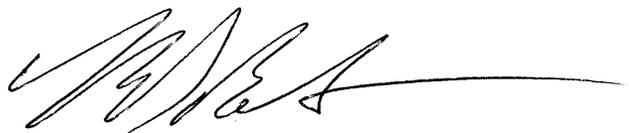
Correspondence:

Letter from William H. Kirchner, PE, CME, re new connection at 850 Sherman Avenue dated1/12/26

Letter from William H. Kirchner, PE, CME re new connection at 9201 River Road1/13/26

As there were no items of personnel or litigation, Mr. Schofield requested a motion to adjourn. A motion was made by Mr. Archible, seconded by Mr. Ellis to adjourn. On roll call all Commissioners present voted yes and the motion carried.

Respectfully Submitted,



Marco DiBattista, Secretary

Superintendent's Report

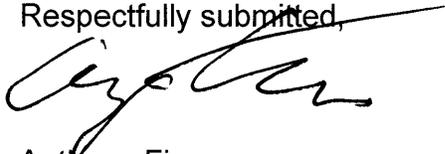
Meeting of January 13th,2026

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 5,758 feet of gravity sewer main 1773 feet was root cut and 2,083 feet was inspected using our CCTV equipment. We performed 217 utility mark outs. We responded to 59 calls for service. The call breakdown is as follows:

Main Line stoppages:	8
Vent stoppages:	22
Station alarms:	5
Miscellaneous services:	24

Respectfully submitted,



Anthony Figueroa
Superintendent

Christopher J. Noll, PE, CME, PP
President & CEO

William H. Kirchner, PE, CME, N-2
Vice President

Rakesh R. Darji, PE, PP, CME, CFM
Vice President/Treasurer

Benjamin R. Weller, PE, CME, CPWM, S-3, C-3
Secretary



Harry R. Fox, NICET III
G. Jeffrey Hanson, PE, CME
Jennifer A. Harris, PE, CME
Joseph R. Hirsh, PE, CME, CPWM
Ethan F. Hyder, CST II
Ryan G. McCarthy, PE, CME
C. Jeremy Noll, PE, CME, CPWM
Marc H. Selover, LSRP, PG
Neil J. Werket, RLA, LLA, CPSI

January 12, 2026
33990 08

Re: Sanitary Sewer Review
850 Sherman Ave LLC – New Connection
850 Sherman Ave
Block 1103, Lot 2
Pennsauken, NJ

Mr. Marco DiBattista
Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Boulevard
Pennsauken, NJ 08110

Dear Mr. DiBattista:

The above referenced application consists of modifications to an existing 190,202 square foot building located at 850 Sherman Avenue. The site is owned by 850 Sherman Avenue LLC who are proposing to add additional office space, in what apparently is existing warehouse space within the building. The new office area will service and entity entitled Lyons & Sons. It consists of 1,500 square feet in total and will have two restroom facilities, a kitchen sink, and a mop/service sink, with wastewater limited to standard domestic sanitary discharge. To service the new area the applicant is proposing a new sanitary sewer connection. The Applicant is seeking permission to make a sewer connection to the existing sanitary line running along Sherman Avenue that will eventually flow to the CCMUA without passing through any of the Pennsauken Sewage Authority pump stations.

We have received the following documents and plan set for review regarding this application:

1. Two (2) plan sets for the Lyons & Sons, with the most recent revision dated December 7, 2025. Each plan set includes following sheets:

MP-1: Mechanical/Plumbing Plan & Schedules
MP-2: Plumbing Details
MP-3: Mechanical/Plumbing Plan & Schedules
MP-4: Mechanical/Plumbing Notes

The plan sets are prepared by Rocco Dolce, PE of Summit Engineers Associates.

2. One (1) copy of the commercial application for sewer connection for the Pennsauken Sewerage Authority, dated 12/18/2025.
3. One (1) copy of a letter from Marco DiBattista, Executive Director of the Pennsauken Sewerage Authority, dated January 6, 2026.

We have reviewed the above information for conformance with the code and general practices of the Pennsauken Sewerage Authority and based on the information provided we generally find the applicable acceptable with regard to its impact on the Authority's facilities and recommend that the Authority approve the application subject to the following:

1. The proposed increase in flow from the facility is estimated at 384 gallons per day by the applicants engineer.
2. Based on the Information provided, the following fees/escrows/bonds would apply.

Initial Application Fee	\$ 15.00 (Received)
Escrow Fee	\$2,500.00 (Received)
Connection Fee	\$2,446.08
Performance Bond	\$5,000.00

3. The Applicant should also be aware that Pennsauken Sewerage Authority is a collection system only authority and that an application to the treating entity, Camden County Municipal Utilities Authority (CCMUA), and any requirements associated therewith, is also required.

Should you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,



William H. Kirchner, PE, CME
Consulting Engineer

WHK/jjs

cc: Anthony Figueroa, Pennsauken Sewerage Authority, Afigueroa@psewer.com
Michael DeMaio, Partner, mdemaio@milexcon.com

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Neil J. Werket, R.L.A. L.L.A. CPSI

January 13, 2026
33990 03

Re: Sanitary Sewer Review
Cocoa Solutions Facility Renovation
9201 River Road
Pennsauken, NJ 08110
Township of Pennsauken
Lot 8 | Block 1802

Mr. Marco DiBattista
Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Boulevard
Pennsauken, NJ 08110

Dear Mr. DiBattista:

The proposed application referenced above consists of the renovation of an existing manufacturing/warehouse facility located at 9201 River Road for Cocoa Solutions; a tenant of Union River Realty Co. who owns the facility. The warehouse consists of approximately 212,500 square feet and sits on a 13.9-acre lot with parking/loading for trailer-trucks and commuter vehicles as well as surrounding landscaping. Renovations will be exclusive to the north-eastern 50,000 square feet of the building and surrounding areas in which Cocoa Solutions will operate. The primary objective of the renovations is to expand the existing loading bay into two bays, which will accompany other renovations such as reconstruction of the concrete apron and retaining walls at the loading bays, construction of a new dumpster pad and enclosure, construction of a new electrical transformer and concrete pad, installation of chain link fencing and a new sanitary sewer connection. The Applicant is seeking permission to make a sewer connection to the existing sanitary line running south along the western entrance to the adjacent Park & Ride that will eventually flow to the pump station located at the southeast corner of the property which is under the direction of the Pennsauken Sewerage Authority. Note, this is our *fourth* review of this application.

We have received the following documents and plan set for review regarding this application:

1. An electronic copy of a plan set for the Proposed Loading Dock Expansion, dated June 18th, 2025 and revised to January 13, 2026. Note that the review from ERI only includes items relevant to the sewer connection mentioned above. The plan sets are prepared by Kris Kluk, PH.D., P.E. of Kluk Consultants, LLC.
2. One (1) half-sized architectural plan set, dated February 26th, 2025. Plan set includes a plumbing plan, gas piping plan, utility riser diagrams and relevant details/ The plan set is prepared by Harry D. Bopp, AIA.
3. One (1) copy of the commercial application for sewer connection for the Pennsauken Sewerage Authority, dated July 31st, 2025.

4. One (1) copy of a project description from Kluk Consultants, LLC.
5. One (1) copy of a sanitary sewer review response letter with a accompanying flow calculations as prepared by Kluk Consultants, LLC.
6. 1/13/26 Email from Luke Russomanno concerning Prohibitive Discharges.
7. One (1) copy of a letter from Marco DiBattista, Executive Director of the Pennsauken Sewerage Authority, dated August 20th, 2025.

We have reviewed the above information for conformance with the code and general practices of the Pennsauken Sewerage Authority. *Based on the information received we recommend approval subject to the following:*

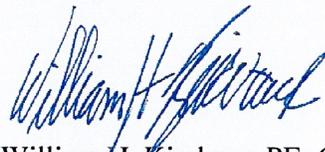
1. The applicant's engineer has provided calculations indicating a project flow increase of 750 Gallons Per Day (GPD) from the site, which appears reasonable.
2. The applicant's engineer has acknowledged acceptance of our prior comment and revised the sanitary lateral layout on the Plans. Three (3) hard copies of the plans should be submitted to the Authority.
3. Approval from the Camden County Municipal Utilities Authority (CCMUA) as the receiving entity is required for the sewer connection for this application. Given the applicant is proposing a discharge from manufacturing, a SIU permit with CCMUA may be required. This has been acknowledged by the applicant's engineer. Copies of the CCMUA SIU permit submission should be provided.
4. Based on the Information provided, the following fees/escrows/bonds would apply.

Initial Application Fee	\$ 15.00 (Received)
Escrow Fee	\$2,500.00 (Received)
Connection Fee	\$4,777.50
Performance Bond	\$5,000.00

5. Per in Section 3, Item 2 of the Pennsauken Sewerage Authority Regulations, "*Any responsibility of the Authority in connection with the sewerage collection system terminates at the main.*" Therefore, responsibility for operation and maintenance of the lateral (and the associated pumping system) should rest with the owner of the facility. This has been acknowledged by the applicant's engineer.

Should you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,



William H. Kirchner, PE, CME
Consulting Engineer

WHK/bws

cc: Kris Kluk, PH.D., P.E., Kluk Consultants, LLC, kkluk@klukconsultants.com
Anthony Figueroa, Pennsauken Sewerage Authority, Afigueroa@psewer.com

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