

Meeting of December 9, 2025

The Vice-Chairman called the meeting of the Pennsauken Sewerage Authority to order at 4:00 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

The Vice-Chairman stated meeting Notice has been given to the Courier Post and the Burlington County Times newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

The Vice-Chairman asked for roll call. The following Commissioners were present:

Mr. Gregory Schofield
Mr. Tim Ellis
Mrs. Marie McKenna

Also present were:

Marco DiBattista, Executive Director
David A. Luthman, Solicitor
Anthony Figueroa, Superintendent

Absent was:

Mr. Oren Lutz
Mr. Dennis Archible

The Vice-Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Ellis, seconded by Mrs. McKenna, and carried to close the public portion of the meeting.

The minutes of the meeting of November 18, 2025 were presented for approval.

A motion was made by Mr. Ellis, seconded by Mrs. McKenna, to approve the minutes as presented. On roll call all Commissioners present voted yes and the motion carried.

The Vice-Chairman stated the amount of bills to be paid is \$225,193.46.

A motion was made by Mr. Ellis, seconded by Mrs. McKenna, to approve payment of the bills as presented. On roll call all Commissioners present voted yes and the motion carried.

See Bill List Attached

DECEMBER 9, 2025

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$225,193.46

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 11/19/25 to 12/09/25
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
3639	11/25/25	PAYROLL PAYROLL ACCOUNT	33,189.94	11/30/25	3134
3640	12/02/25	PAYROLL PAYROLL ACCOUNT	101,242.49		3136
3641	12/09/25	PAYROLL PAYROLL ACCOUNT	43,928.92		3137

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	3	0	178,361.35	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	178,361.35	0.00

OPERATING		OPERATING ACCOUNT		
33218	12/09/25	10338000 GTM VILLAGES LLC	206.00	3140
33219	12/09/25	20565000 DARRYL DAVIS	183.57	3140
33220	12/09/25	ADVANCE ADVANCE AUTO PARTS	103.79	3140
33221	12/09/25	ADVANIRR ADVANCED IRRIGATION LLC	134.00	3140
33222	12/09/25	BELSITOR RICHARD J BELSITO	185.00	3140
33223	12/09/25	BRUT ROBERT BRUTSCHEA	185.00	3140
33224	12/09/25	BURLTIME GANNETT NEW YORK/NEW JERSEY	44.18	3140
33225	12/09/25	CANON CANON SOLUTIONS AMERICA	41.52	3140
33226	12/09/25	COMCAST COMCAST	368.55	3140
33227	12/09/25	CUMMINGS JAMES J. CUMMINGS, JR.	185.00	3140
33228	12/09/25	DOYLE James J. Doyle	185.00	3140
33229	12/09/25	E3IT E3 IT SERVICES	5,280.00	3140
33230	12/09/25	ENVIRON ENVIRONMENTAL RESOLUTIONS, INC	9,467.50	3140
33231	12/09/25	GRAINGER GRAINGER	1,719.75	3140
33232	12/09/25	HOOVER HOOVER TRUCK CENTERS	205.10	3140
33233	12/09/25	INGRAM WILLIAM INGRAM	185.00	3140
33234	12/09/25	JERSMAIL JERSEY MAIL SYSTEMS LLC	151.83	3140
33235	12/09/25	JKRAMER JOSEPH KRAMER	185.00	3140
33236	12/09/25	KASEYA KASEYA US LLC	105.00	3140
33237	12/09/25	LOUGHERY BERNADETTE A LOUGHERY	185.00	3140
33238	12/09/25	LUTHMAN DAVID A. LUTHMAN	1,516.63	3140
33239	12/09/25	MACANANY PATRICIA MACANANY	308.05	3140
33240	12/09/25	MM Municipal Maintenance Co. Inc.	6,698.93	3140
33241	12/09/25	NJAMERWA NEW JERSEY AMERICAN WTR CO INC	239.20	3140
33242	12/09/25	OCC ONE CALL CONCEPTS, INC.	539.60	3140
33243	12/09/25	ORTH WILLIAM ORTH	185.00	3140
33244	12/09/25	PETTY PETTY CASH	191.91	3140
33245	12/09/25	PFLUGFEL DEBORAH PFLUGFELDER	185.00	3140
33246	12/09/25	PHILA PHILA. BUSINESS FORMS INC.	4,976.84	3140
33247	12/09/25	R ORTH ORTH, REGINA	185.00	3140
33248	12/09/25	REPUBLIC REPUBLIC SERVICES OF NJ, LLC	601.63	3140
33249	12/09/25	RINGRAM RICHARD INGRAM	370.00	3140
33250	12/09/25	SCHWER SCHWERING HARDWARE, LLC	34.82	3140
33251	12/09/25	STEWART STEWART BUSINESS SYSTEMS	38.79	3140
33252	12/09/25	SYSTEM4 SYSTEM 4 OF SOUTHERN NJ	416.00	3140
33253	12/09/25	TILLING THOMAS M TILLINGHAST	185.00	3140
33254	12/09/25	TRISTATE TRI STATE ENVIRONMENTAL SVCS	1,621.25	3140
33255	12/09/25	TWPPENN TOWNSHIP OF PENNSAUKEN	2,341.35	3140
33256	12/09/25	UNIFIRST UNIFIRST FIRST AID CORP	112.23	3140

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
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OPERATING		OPERATING ACCOUNT	Continued		
33257	12/09/25	UNUM UNUM LIFE INSUR CO OF AMERICA	1,047.84		3140
33258	12/09/25	VACUUM VACUUM SALES, INC.	4,063.22		3140
33259	12/09/25	VERIZCON VERIZON CONNECT FLEET USA LLC	527.00		3140
33260	12/09/25	VERIZON VERIZON WIRELESS	99.96		3140
33261	12/09/25	WATERENV WATER ENVIRONMENT FEDERATION	119.00		3140
33262	12/09/25	WBMASON W.B. MASON CO., INC.	542.30		3140
33263	12/09/25	WESTMONT WESTMONT HARDWARE, INC.	94.83		3140
33264	12/09/25	WHARTON WHARTON HARDWARE & SPLY CORP	284.94		3140
<hr/>					
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	47	0	46,832.11	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>47</u>	<u>0</u>	<u>46,832.11</u>	<u>0.00</u>
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Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	50	0	225,193.46	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>50</u>	<u>0</u>	<u>225,193.46</u>	<u>0.00</u>
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Utility Bill Adjustment Nos. 4545 and 4546 and Utility Balance Adjustment Nos. 29608 and 29677 were presented for approval.

A motion was made by Mr. Ellis, seconded by Mrs. McKenna, to approve the bill and balance adjustments. On roll call all Commissioners present voted yes and the motion carried.

See Journals Attached

The Vice-Chairman moved to Old Business.

There was no Old Business.

The Vice-Chairman moved to New Business.

- A. Approval of new connection at Baldwin School, 3901 Sharon Terrace, after review of Environmental Resolutions, Inc., review letter dated 12/5/25

A motion was made by Mr. Ellis, seconded by Mrs. McKenna, to approve a new connection at Baldwin School, 3901 Sharon Terrace, after review of Environmental Resolutions, Inc., review letter dated 12/5/25. On roll call all Commissioners present voted yes and the motion carried.

See 12/5/25 Correspondence

The Vice-Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer's Report

The Vice-Chairman asked the Superintendent, Anthony Figueroa, for his report.

See Superintendent's Report

The Vice-Chairman asked for the Engineer's reports.

No Engineers were present.

The Vice-Chairman asked the Commissioners for any reports.

The Commissioners had nothing further to report.

The Vice-Chairman asked the Solicitor, David Luthman, for any report.

Mr. Luthman had nothing further to report.

November 20, 2025
11:41 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	4 Flat:	51.50-	Exc:	0.00	Ref Num:	4545
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	4 Flat:	51.50-	Exc:	0.00	Total Updated:	51.50-

November 20, 2025
11:39 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
60514000-0 HURDLE, MARGARET	Sewer	S10	B	25	4	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		11/20/25	1
60514000-0 HURDLE, MARGARET	Sewer	S11	B	25	4	25.75	0.00	25.75	CHG TO S11 SR RATE	N		11/20/25	2
60578000-0 BAEZ, KATIA	Sewer	S10	B	25	4	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		11/20/25	3
60578000-0 BAEZ, KATIA	Sewer	S11	B	25	4	25.75	0.00	25.75	CHG TO S11 SR RATE	N		11/20/25	4

November 20, 2025
12:05 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Billings:	2 Flat:	25.75-	Exc:	0.00	Ref Num:	4546
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	2 Flat:	25.75-	Exc:	0.00	Total Updated:	25.75-

November 20, 2025
12:02 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
40012789-0	Sewer	S10	B	25	4	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		11/20/25	1
GONZALEZ-MEDINA, JOHAN													
40012789-0	Sewer	S11	B	25	4	25.75	0.00	25.75	CHG TO S11 SR RATE	N		11/20/25	2
GONZALEZ-MEDINA, JOHAN													

November 20, 2025
02:54 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Entries:	1	Updated Principal:	25.00-	Updated Penalty:	0.00	Ref Num:	29608
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November 20, 2025
02:53 PM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code	Yr Prd	Principal Transaction Type	Penalty	Total	Date	Seq
20012608-0 RIVERA, SOL ANGELA	Sewer	105	NSF	25 3	25.00- Balance Adjustment 1X COURTESY TO WAIVE FEE	0.00	25.00-	11/20/25	1

December 4, 2025
09:31 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Batch Update Report

Page No: 1

Batch: CINDY	Updated Entries:	2	Updated Principal:	206.00-	Updated Penalty:	0.00	Ref Num:	29677
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December 4, 2025
09:31 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Page No: 1

Batch Id: CINDY

Account Id Name	Service	Adj Code	Bill Code	Yr Prd	Principal Description	Penalty	Total	Date	Seq
				Transaction Type					
10338000-0 AMERICAN WITH DISABILITIES TRUST	Sewer	104		25 3	103.00- Balance Adjustment QTR REMOVED DUE TO FIRE	0.00	103.00-	12/04/25	1
10338000-0 AMERICAN WITH DISABILITIES TRUST	Sewer	104		25 4	103.00- Balance Adjustment QTR REMOVED DUE TO FIRE	0.00	103.00-	12/04/25	2

PENNSAUKEN SEWERAGE AUTHORITY
REVENUES-JANUARY 1, 2025 - DECEMBER 31, 2025
FOR MONTH OF NOVEMBER

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,795,000.00	\$ 92,527.24	\$ 2,596,268.14	\$ (52.25)	\$ 2,799,417.02
4004 COMMERCIAL	1,305,000.00	\$ 159,035.15	\$ 1,230,930.12	\$ 12,901.31	\$ 1,123,291.97
4005 PENALTY	55,000.00	\$ 5,126.42	\$ 51,221.56	\$ 3,604.55	\$ 49,253.01
4002 MERCH	205,000.00		\$ 207,132.10		\$ 207,132.10
4003 C/H	32,000.00		\$ 3,103.92		\$ 29,656.12
4012 OTHER INCOME	3,000.00		\$ 50.00		\$ 50.00
4013 INVEST INT	20,000.00	\$ 1,308.98	\$ 16,595.49		\$ 16,595.49
4014 TRUSTEE INT	15,000.00	\$ 541.78	\$ 5,969.22		\$ 5,969.22
4016 PERMITS (RES)	12,000.00	\$ 1,675.00	\$ 5,850.00		\$ 5,850.00
4019 PERMITS (COMM)	12,000.00	\$ 1,275.00	\$ 88,928.65		\$ 88,928.65
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$500.00	\$60.00	\$ 225.00		\$ 225.00
Anticipated Balance	151,825.00				
TOTALS	4,619,325.00	261,549.57	4,206,274.20	16,453.61	4,326,368.58
	<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>	
ASSETS/CAPITAL	\$ 480,000.00	\$ -	\$ 297,667.45		

<u>CASH BALANCES</u>	<u>AMOUNT</u>
GENERAL CHECKING	\$2,610,188.24
PAYROLL	\$23,468.43
REVENUE	\$ 12.73
DEBT. SERVICE	\$ -
DEBT. SERV. RESERVE	\$ 64,474.62
R & R	\$ 288,569.62
GENERAL	\$ 169,073.90

Investments under Trustee Accounts:

61,114.05 CD with 1st Colonial Bank @ 4% - MATURES 11/07/25
198,788.74 CD with 1st Colonial Bank @ 2.75% - MATURES 12/24/25
89,332.59 CD with 1st Colonial Bank @ 3.85% - Matures 01/29/26

172,895.49 Money Market

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures - Standard

12/04/2025
09:54 AM

Revenue Account Range: First to 01-00-430-001
Expend Account Range: First to 01-03-600-002
Print Zero YTD Activity: No

Include Non-Anticipated: Yes
Include Non-Budget: Yes

Year To Date As Of: 11/30/25
Current Period: 11/01/25 to 11/30/25
Prior Year: 11/01/24 to 11/30/24

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
01-00-410-001	Residential	24.25	2,795,000.00	52.25-	2,799,417.02	4,417.02	100
01-00-410-002	Merchantville	0.00	205,000.00	0.00	207,132.10	2,132.10	101
01-00-410-003	Cherry Hill	0.00	32,000.00	0.00	29,656.12	2,343.88-	93
01-00-410-004	Commercial	22,553.23	1,305,000.00	12,901.31	1,123,291.97	181,708.03-	86
01-00-410-005	A/R Penalty	3,404.17	55,000.00	3,604.55	49,253.01	5,746.99-	90
01-00-415-001	Permits- Residential	200.00	12,000.00	1,675.00	5,850.00	6,150.00-	49
01-00-415-002	Permits - Commercial	0.00	12,000.00	1,275.00	88,928.65	76,928.65	741
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	1,000.00-	0
01-00-420-001	Other Income	0.00	3,000.00	0.00	50.00	2,950.00-	2
01-00-420-002	Application and Inspection Fees	0.00	500.00	60.00	225.00	275.00-	45
01-00-420-004	JLF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	12,000.00-	0
01-00-425-001	Interest from Operating Fund	1,688.48	20,000.00	1,308.98	16,595.49	3,404.51-	83
01-00-425-002	Interst from Trustee Accounts	88.90	15,000.00	541.78	5,969.22	9,030.78-	40
01-00-430-001	Anticipated Fund Balance	0.00	151,825.00	0.00	0.00	151,825.00-	0
OPERATING REVENUES Revenue Totals		27,959.03	4,619,325.00	21,314.37	4,326,368.58	292,956.42-	93
Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

12/04/2025
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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
01-00-000-000	OPERATING FUND	0.00	0.00	0.00	0.00	0.00	0
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	12,578.60	180,000.00	16,960.00	163,161.15	16,838.85	91
01-01-510-502	ADMIN Office Staff	25,010.49	340,000.00	34,678.39	314,625.09	25,374.91	93
01-01-510-503	ADMIN: Commissioners	1,500.00	18,000.00	1,500.00	16,500.00	1,500.00	92
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liabl	0.00	150,000.00	0.00	139,714.00	10,286.00	93
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	4,040.79	50,000.00	3,640.29	39,785.05	10,214.95	80
01-01-510-603	ADMIN: SUI/SD/FLI	132.97	5,500.00	96.86	2,453.43	3,046.57	45
01-01-510-604	ADMIN: Hospital Benefits	14,913.57	207,000.00	1,541.10	180,085.54	26,914.46	87
01-01-510-605	ADMIN: Vision, Dental & Rx	3,566.41	61,500.00	2,216.56	51,935.26	9,564.74	84
01-01-510-607	ADMIN: Sick/Vac Payback	11,557.07	57,000.00	10,366.60	51,312.10	5,687.90	90
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	1,516.67	20,000.00	1,516.67	16,683.37	3,316.63	83
01-01-510-722	ADMIN: Audit	2,730.00	37,000.00	2,735.00	45,335.00	8,335.00-	123
01-01-510-723	ADMIN: Other Professional Fees	0.00	20,000.00	0.00	15,709.28	4,290.72	79
01-01-510-736	ADMIN: Public Officials Liab.	0.00	10,000.00	0.00	8,435.00	1,565.00	84
01-01-510-750	ADMIN: Office Supplies & Expense	371.09	15,000.00	1,215.41	9,362.54	5,637.46	62
01-01-510-751	ADMIN: Postage	0.00	17,000.00	0.00	14,434.49	2,565.51	85
01-01-510-752	ADMIN: Advertising & Printing	59.67	15,000.00	118.90	4,737.03	10,262.97	32
01-01-510-753	ADMIN: Telephone	2,718.23	25,000.00	2,577.78	27,541.74	2,541.74-	110
01-01-510-754	ADMIN: Miscellaneous Exp	0.00	3,000.00	0.00	100.00	2,900.00	3
01-01-510-755	ADMIN: Service Contracts	132.84	25,000.00	745.34	13,791.26	11,208.74	55
01-01-510-756	ADMIN: Equipment Rental	747.39	3,500.00	747.39	2,989.56	510.44	85
01-01-510-757	ADMIN: Building Utilities	1,414.02	25,000.00	1,280.59	21,686.96	3,313.04	87
01-01-510-758	ADMIN: Building Exp. & Repairs	415.99	25,000.00	440.19	7,710.76	17,289.24	31
01-01-510-759	ADMIN: Financial Exp	0.00	2,300.00	0.00	2,490.00	190.00-	108

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

12/04/2025
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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	0.00	10,000.00	119.00	10,050.91	50.91-	101
01-01-510-763	ADMIN: Civic Involvement	150,000.00	182,500.00	0.00	15,000.00	167,500.00	8
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	92,632.50	1,000,000.00	111,718.32	860,262.00	139,738.00	86
01-02-520-506	O&M: Management Salaries	14,544.00	195,000.00	18,550.00	168,958.00	26,042.00	87
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	0.00	150,000.00	0.00	139,714.00	10,286.00	93
01-02-520-602	O&M: FICA/SOCIAL SECURITY/MEDICARE	9,969.75	110,000.00	9,956.53	79,089.63	30,910.37	72
01-02-520-603	O&M: SUI/SDI/FLI	257.83	9,500.00	54.14	4,656.40	4,843.60	49
01-02-520-604	O&M: Hospitalization Benefits	35,051.08	460,000.00	1,480.00	408,111.71	51,888.29	89
01-02-520-605	O&M: Vision, Dental & Rx	9,309.62	138,400.00	3,805.27	118,393.72	20,006.28	86
01-02-520-607	O&M: Sick/vac Payback	26,190.85	100,000.00	34,167.65	46,879.43	53,120.57	47
01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	5,479.33	2,520.67	68
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	0.00	25,000.00	0.00	16,987.00	8,013.00	68
01-02-520-731	O&M: General Liability/Auto Ins	0.00	32,000.00	0.00	25,987.00	6,013.00	81
01-02-520-732	O&M: Worker's Comp Insurance	0.00	48,000.00	0.00	42,985.00	5,015.00	90
01-02-520-733	O&M: Property/Insurance	0.00	85,000.00	0.00	71,151.00	13,849.00	84
01-02-520-735	O&M: Fund Expense (JIF)	0.00	5,000.00	0.00	1,885.00	3,115.00	38
01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	10,000.00	0
01-02-520-755	O&M: Service Contracts	0.00	30,000.00	2,245.00	20,205.00	9,795.00	67
01-02-520-764	O&M: Station Utilities	13,363.36	175,000.00	13,782.06	191,687.15	16,687.15-	110
01-02-520-765	O&M: Trash Removal	455.54	10,000.00	601.63	6,410.07	3,589.93	64
01-02-520-766	O&M: Oper & Maint Expense	1,870.71	45,000.00	1,587.24	30,144.79	14,855.21	67

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures

12/04/2025
09:54 AM

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
01-02-520-767	O&M: Safety Expense	653.42	5,000.00	214.60	5,494.48	494.48-	110
01-02-520-768	O&M: Landscaping	99.00	5,000.00	134.00	973.25	4,026.75	19
01-02-520-769	O&M: Vehicle & Repair Exp	491.05	20,000.00	1,310.83	21,823.84	1,823.84-	109
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	0.00	30,000.00	0.00	9,006.77	20,993.23	30
01-02-520-771	O&M: Collection System Expense	3,918.92	73,350.00	6,756.78	45,614.90	27,735.10	62
01-02-520-772	O&M: Emergency Repairs	0.00	140,000.00	19,038.39	32,376.19	107,623.81	23
01-02-520-773	O&M: Emergency Station Repairs	0.00	140,000.00	0.00	64,617.98	75,382.02	46
01-02-520-774	O&M: Chemicals	0.00	6,875.00	0.00	0.00	6,875.00	0
01-02-520-775	O&M Permits & Licensing	0.00	6,000.00	0.00	1,482.50	4,517.50	25
01-03-600-001	Bond Debt (Principal)	0.00	49,550.00	0.00	49,542.36	7.64	0
01-03-600-002	Bond Debt (Interest)	0.00	2,850.00	0.00	2,840.00	10.00	0
OPERATING FUND Expenditure Totals		442,213.43	4,619,325.00	307,898.51	3,648,388.02	970,936.98	78

01 OPERATING FUND		Prior	Current	YTD
Revenues:		27,959.03	21,314.37	4,326,368.58
Expenditures:		442,213.43	307,898.51	3,648,388.02
Net Income:		414,254.40-	286,584.14-	677,980.56

Grand Totals	Prior	Current	YTD
Revenues:	27,959.03	21,314.37	4,326,368.58
Expenditures:	442,213.43	307,898.51	3,648,388.02

Superintendent's Report

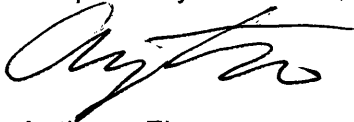
Meeting of December 9th, 2025

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 8,358 feet of gravity sewer main 1124 feet was root cut and 3,625 feet was inspected using our CCTV equipment. We performed 243 utility mark outs. We responded to 18 calls for service. The call breakdown is as follows:

Main Line stoppages:	1
Vent stoppages:	7
Station alarms:	2
Miscellaneous services:	8

Respectfully submitted,

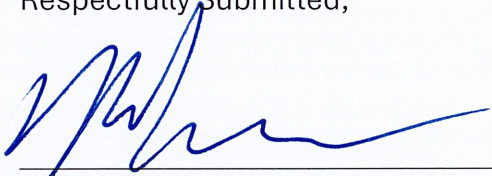


Anthony Figueroa
Superintendent

- 1. Environmental Resolutions, Inc., review letter for approval of connection for Baldwin School dated12/5/25

As there were no items of personnel or litigation, Mr. Schofield requested a motion to adjourn. A motion was made by Mr. Ellis, seconded by Mrs. McKenna, to adjourn. On roll call all Commissioners present voted yes and the motion carried.

Respectfully Submitted,



Marco DiBattista, Secretary

Christopher J. Noll, PE, CME, PP
President & CEO

William H. Kirchner, PE, CME, N-2
Vice President

Rakesh R. Darji, PE, PP, CME, CFM
Vice President/Treasurer

Benjamin R. Weller, PE, CME, CPWM, S-3, C-3
Secretary



Harry R. Fox, NICET III
G. Jeffrey Hanson, PE, CME
Jennifer A. Harris, PE, CME
Joseph R. Hirsh, PE, CME, CPWM
Ethan F. Hyder, CST II
Ryan G. McCarthy, PE, CME
C. Jeremy Noll, PE, CME, CPWM
Marc H. Selover, LSRP, PG
Neil J. Werket, RLA, LLA, CPSI

December 5, 2025
33990 05

Re: Sanitary Sewer Review
Baldwin School – New Connection
3901 Sharon Terrace
Block 304, Lot 18
Pennsauken, NJ

Mr. Marco DiBattista
Executive Director
Pennsauken Sewerage Authority
1250 John Tipton Boulevard
Pennsauken, NJ 08110

Dear Mr. DiBattista:

The proposed application referenced above consists of Baldwin Elementary School located at 3901 Sharon Terrace. The facility noted as the Baldwin Early Childhood Learning Center addition; will consist of approximately 10,516 square feet and is proposed to be constructed on the existing school's 5.49-acre lot with parking and surrounding landscaping. Outside the construction of the facility itself, the plan set also calls for items such as grading, paving, lighting, landscaping and a new connection to the sanitary sewer. The Applicant is seeking permission to make a sewer connection to the existing sanitary line running along Sharon Terrace that will eventually flow to the pump station located on New Jersey Avenue between 37th & 38th streets which is under the direction of the Pennsauken Sewerage Authority.

We have received the following documents and plan set for review regarding this application:

1. Two (2) plan sets for the Baldwin Early Childhood Learning Center addition, with the most recent revision dated May 27th, 2025. Each plan set includes following sheets:

C-010: Legend, General Notes & Civil Sheet Index
C-101: Existing Topographic Conditions Plan
C-102: Site Demolition Plan
C-111: Site Layout Plan
C-112: Site Grading Plan
C-113: Site Utility Plan
C-221: Storm Drainage Profiles
C-511: Site Details
C-512: Site Details
C-513: Site Details
C-514: Site Details
C-701: Erosion and Sediment Control Plan
C-702: Erosion and Sediment Control Notes & Details
P-2.1: Plumbing Sanitary Piping First Floor Plan – New Wing

P-2.2: Plumbing Sanitary Piping Enlarged Boiler Room Plan

The plan sets are prepared by Jessica D. Hauber, PE of Remington & Vernick Engineers.

2. Two (2) copies of the commercial application for sewer connection for the Pennsauken Sewerage Authority, dated 10/13/2025.
3. One (1) copy of a letter from Marco DiBattista, Executive Director of the Pennsauken Sewerage Authority, dated November 12th, 2025.

We have reviewed the above information for conformance with the code and general practices of the Pennsauken Sewerage Authority and based on the information provided we generally find the applicable acceptable with regard to its impact on the Authority's facilities and recommend that the Authority approve the application:

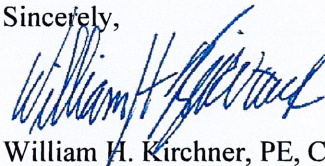
1. It is our understanding that the connection has already been made and that the Authority is verifying the acceptability of the connection through Closed Circuit TeleVision (CCTV) inspection. If the Authority finds the connection acceptable the project may proceed to maintenance bond, see below.
2. The proposed increase in flow from the facility is estimated at 1,200 gallons per day per a December 4th, 2025 email from the design engineer Jessica Hauber, PE.
3. Based on the Information provided, and discussions with the Authority, the following fees/escrows/bonds would apply.

Initial Application Fee	\$ 15.00
Escrow Fee	\$2,500.00
Performance/Maintenance Bond	\$5,000.00/\$1,000.00 (if required)

4. The Applicant should also be aware that Pennsauken Sewerage Authority is a collection system only authority and that an application to the treating entity, Camden County Municipal Utilities Authority (CCMUA), and any requirements associated therewith, is also required.

Should you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,



William H. Kirchner, PE, CME
Consulting Engineer

WHK/jjs

cc: Anthony Figueroa, Pennsauken Sewerage Authority, Afigueroa@psewer.com
Jessica Hauber, Remington & Vernick Engineers, Jessica.Hauber@RVE.com