

Meeting of September 17, 2024

The Chairman called the meeting of the Pennsauken Sewerage Authority to order at 4:00 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

The Chairman stated meeting notice has been given to the Courier Post and the Burlington County Times newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

The Chairman asked for roll call. The following Commissioners were present:

Mr. Oren Lutz  
Mr. Gregory Schofield  
Mr. Dennis Archible  
Mr. Tim Ellis  
Mrs. Marie McKenna

Also present were:

Marco DiBattista, Executive Director  
David A. Luthman, Solicitor  
Mr. Anthony Figueroa, Superintendent

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Ellis, seconded by Mr. Schofield, and carried to close the public portion of the meeting.

The minutes of the meeting of August 20, 2024 were presented for approval.

A motion was made by Mr. Schofield, seconded by Mr. Ellis to approve the minutes as presented. On roll call all Commissioners present voted yes and the motion carried.

The Chairman stated the amount of bills to be paid is \$261,101.29.

A motion was made by Mr. Archible, seconded by Mr. Ellis to approve payment of the bills as presented. On roll call all Commissioners present voted yes and the motion carried.

See Bill List Attached

Approval of Utility Bill Adjustment Nos. 4339, 4345 and 4348 were presented.

A motion was made by Mr. Archible, seconded by Mr. Ellis to approve the bill adjustments. On roll call all Commissioners present voted yes and the motion carried.

**SEPTEMBER 17, 2024**

**PENNSAUKEN SEWERAGE AUTHORITY**

**MEETING FIGURE:**

**\$261,101.29**

Range of Checking Accts: OPER MAN WIRE to OPERATING      Range of Check Dates: 08/21/24 to 09/17/24  
Report Type: All Checks      Report Format: Super Condensed    Check Type: Computer: Y    Manual: Y    Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPER MAN WIRE		OPERATING MANUAL WIRES/TRANS			
3572	08/27/24	PAYROLL PAYROLL ACCOUNT	82,694.52	08/31/24	2966
3573	09/03/24	PAYROLL PAYROLL ACCOUNT	31,690.58		2968
3574	09/10/24	PAYROLL PAYROLL ACCOUNT	35,177.20		2970
3575	09/17/24	PAYROLL PAYROLL ACCOUNT	34,716.01		2973

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	4	0	184,278.31	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	184,278.31	0.00

OPERATING	OPERATING ACCOUNT	Amount Paid	Ref Num
32377	09/17/24 40012551 JOHN STINSMAN	103.77	2975
32378	09/17/24 ADVANCE ADVANCE AUTO PARTS	77.66	2975
32379	09/17/24 ARNOLDS ARNOLD'S SAFE & LOCK CO., INC.	467.40	2975
32380	09/17/24 BELSITOR RICHARD J BELSITO	174.70	2975
32381	09/17/24 BOWMAN BOWMAN & COMPANY, LLP	21,793.50	2975
32382	09/17/24 CANON CANON SOLUTIONS AMERICA	31.39	2975
32383	09/17/24 CHICKS CHICK'S TOWING SERVICE, INC	125.00	2975
32384	09/17/24 COMCAST COMCAST	364.27	2975
32385	09/17/24 CUES CUES	1,030.00	2975
32386	09/17/24 CUMMINGS JAMES J. CUMMINGS, JR.	174.70	2975
32387	09/17/24 DELTA DELTA DENTAL OF NJ, INC.	4,520.51	2975
32388	09/17/24 DOYLE James J. Doyle	174.70	2975
32389	09/17/24 GANNETT GANNETT NEW YORK/NEW JERSEY	152.40	2975
32390	09/17/24 GKEICH GARY KEICH	174.70	2975
32391	09/17/24 GRAINGER GRAINGER	529.31	2975
32392	09/17/24 HAINESPO HAINESPORT ENTERPRISES INC	6,590.93	2975
32393	09/17/24 HYPERION HYPERION TREE SERVICE	2,500.00	2975
32394	09/17/24 INGRAM WILLIAM INGRAM	174.70	2975
32395	09/17/24 JKRAMER JOSEPH KRAMER	174.70	2975
32396	09/17/24 LOUGHERY BERNADETTE A LOUGHERY	174.70	2975
32397	09/17/24 LUTHMAN DAVID A. LUTHMAN	1,516.67	2975
32398	09/17/24 MOYE MOYE HANDLING SYSTEMS	1,877.00	2975
32399	09/17/24 MPWC MPWC	1,740.00	2975
32400	09/17/24 NATBATRY NATIONAL BATTERY COMPANY	180.00	2975
32401	09/17/24 NJ LABOR STATE OF NEW JERSEY	40.00	2975
32402	09/17/24 NJAMERWA NEW JERSEY AMERICAN WTR CO INC	348.68	2975
32403	09/17/24 NJAW NEW JERSEY AMERICAN WATER CO	28.00	2975
32404	09/17/24 NJAWSTA NEW JERSEY AMERICAN WATER	129.40	2975
32405	09/17/24 OCC ONE CALL CONCEPTS, INC.	338.91	2975
32406	09/17/24 ORTH WILLIAM ORTH	174.70	2975
32407	09/17/24 PFLUGFEL DEBORAH PFLUGFELDER	174.70	2975
32408	09/17/24 PSEG PUBLIC SERVICE ELEC & GAS CO.	21,780.42	2975
32409	09/17/24 R ORTH ORTH, REGINA	174.70	2975
32410	09/17/24 REPUBLIC REPUBLIC SERVICES OF NJ, LLC	397.79	2975
32411	09/17/24 RINGRAM RICHARD INGRAM	349.40	2975
32412	09/17/24 SAR SAR AUTOMOTIVE EQUIPMENT	275.00	2975
32413	09/17/24 SCHWER SCHWERING HARDWARE, LLC	120.91	2975
32414	09/17/24 STEWART STEWART BUSINESS SYSTEMS	96.74	2975
32415	09/17/24 SYSTEM4 SYSTEM 4 OF SOUTHERN NJ	396.00	2975

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING OPERATING ACCOUNT Continued					
32416	09/17/24	TILLING THOMAS M TILLINGHAST	174.70		2975
32417	09/17/24	TWPENN TOWNSHIP OF PENNSAUKEN	2,270.40		2975
32418	09/17/24	UNIFIRST UNIFIRST FIRST AID CORP	119.45		2975
32419	09/17/24	UNUM UNUM LIFE INSUR CO OF AMERICA	1,397.49		2975
32420	09/17/24	VERIZON VERIZON CONNECT FLEET USA LLC	549.36		2975
32421	09/17/24	VERIZOFF VERIZON	1,419.48		2975
32422	09/17/24	VERIZON VERIZON WIRELESS	318.15		2975
32423	09/17/24	WBMASON W.B. MASON CO., INC.	865.91		2975
32424	09/17/24	WESTMONT WESTMONT HARDWARE, INC.	59.98		2975
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
			48	0	76,822.98
			0	0	0.00
			<u>48</u>	<u>0</u>	<u>76,822.98</u>
Report Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
			52	0	261,101.29
			0	0	0.00
			<u>52</u>	<u>0</u>	<u>261,101.29</u>

See Journals Attached

The Chairman moved to Old Business.

There was no Old Business.

The Chairman moved to New Business.

A. Resolution 24-32 – Certifying Review of F/Y 2023 Audit Report

A motion was made by Mr. Archible, seconded by Mr. Schofield, to approve Resolution 24-32 Certifying Review of F/Y 2022 Audit Report. On roll call all Commissioners present voted yes and the motion carried.

See Resolution 24-32

B. Resolution 24-33 – Rescinding Employee Residency Requirement

A motion was made by Mr. Archible, seconded by Mr. Ellis, to approve Resolution 24-33 Rescinding Employee Residency Requirement. On roll call all Commissioners present voted yes and the motion carried.

See Resolution 24-33

C. Approval of Budget Figures for 2025 to be added to State Forms

A motion was made by Mr. Archible, seconded by Mr. Ellis, to approve the budget figures for 2025 to be added to State Forms. On roll call all Commissioners present voted yes.

See Budget Forms for 2025

The Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer's Report

The Chairman asked for the Superintendent's Report.

See Superintendent's Report

The Chairman asked for the Engineer's reports.

No Engineers were present.

The Chairman asked the Commissioners for any reports.



August 26, 2024  
02:12 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Batch Update Report

Page No: 1

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Batch: CINDY	Updated Billings:	4 Flat:	51.50-	Exc:	0.00	Ref Num:	4345
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	4 Flat:	51.50-	Exc:	0.00	Total Updated:	51.50-

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August 26, 2024  
02:11 PM

PENNSAUKEN SEWERAGE AUTHORITY  
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Page No: 1

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Batch Id: CINDY

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Account Id	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
41371000-0	Sewer	S10	B	24	3	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		08/26/24	1
STEVENS, ROBERT													
41371000-0	Sewer	S11	B	24	3	25.75	0.00	25.75	CHG TO S11 SR RATE	N		08/26/24	2
STEVENS, ROBERT													
41371000-0	Sewer	S10	B	24	4	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		08/26/24	3
STEVENS, ROBERT													
41371000-0	Sewer	S11	B	24	4	25.75	0.00	25.75	CHG TO S11 SR RATE	N		08/26/24	4
STEVENS, ROBERT													

Batch: CINDY	Updated Billings:	4 Flat:	51.50-	Exc:	0.00	Ref Num:	4348
	Updated Deductions:	0 Flat:	0.00	Exc:	0.00		
	Total Entries:	4 Flat:	51.50-	Exc:	0.00	Total Updated:	51.50-

Batch Id: CINDY

Account Id Name	Service	Code	Type	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
50611000-0 CORTES, ANSELMO	Sewer	S10	B	24	3	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		09/09/24	1
50611000-0 CORTES, ANSELMO	Sewer	S11	B	24	3	25.75	0.00	25.75	CHG TO S11 SR RATE	N		09/09/24	2
50611000-0 CORTES, ANSELMO	Sewer	S10	B	24	4	51.50-	0.00	51.50-	CHG TO S11 SR RATE	N		09/09/24	3
50611000-0 CORTES, ANSELMO	Sewer	S11	B	24	4	25.75	0.00	25.75	CHG TO S11 SR RATE	N		09/09/24	4



**RESOLUTION OF THE PENNSAUKEN SEWERAGE AUTHORITY  
CERTIFYING REVIEW OF F/Y 2023 AUDIT REPORT**

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

**WHEREAS**, the annual report of audit for the year ended December 31, 2023 has been completed and filed with the Pennsauken Sewerage Authority, County of Camden pursuant to N.J.S.A. 40A:5A-15; and

**WHEREAS**, N.J.S.A. 40A:5A-17 requires the governing body each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual report of audit, and specifically the section entitled “Schedule of Findings and Recommendations”, and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

**WHEREAS**, the members of the governing body have received the annual report of audit, and have specifically reviewed the section entitled “Schedule of Findings and Recommendations”, in accordance with N.J.S.A. 40A:5A-17,

**NOW, THEREFORE, BE IT RESOLVED** the governing body of the Pennsauken Sewerage Authority, County of Camden, hereby certifies to the Local Finance Board of the State of New Jersey that each Board member has personally reviewed the annual report of audit for the year ended December 31, 2023 and specifically has reviewed the sections of the report of audit entitled “Schedule of Findings and Recommendations”, and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED** that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

**IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE  
RESOLUTION PASSED AT THE MEETING HELD ON SEPTEMBER 19, 2023.**



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Marco DiBattista, Secretary

**ROLL CALL:**

Mr. Oren Lutz – Yes  
Mr. Gregory Schofield – Yes  
Mr. Dennis Archible – Yes  
Mr. Timothy Ellis – Yes  
Mrs. Marie McKenna – Yes

**Adopted: September 17, 2024**

**LOCAL AUTHORITIES GROUP AFFIDAVIT FORM  
PRESCRIBED BY THE NEW JERSEY LOCAL FINANCE BOARD  
AUDIT REVIEW CERTIFICATE**

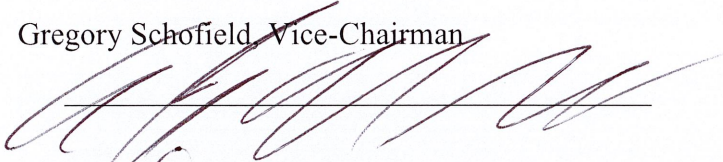
We, the members of the governing body of the Pennsauken Sewerage Authority, County of Camden, being of full age and being duly sworn according to law, upon oath, depose and say:

1. We are duly appointed members of the Pennsauken Sewerage Authority, County of Camden.
2. Pursuant to N.J.S.A. 40A:5A-17, we certify that we have each reviewed the annual report of audit for the fiscal year ended December 31, 2023 and specifically the sections of the audit report entitled "Schedule of Findings and Recommendations".

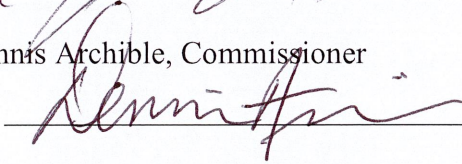
Oren Lutz, Chairman

  
\_\_\_\_\_

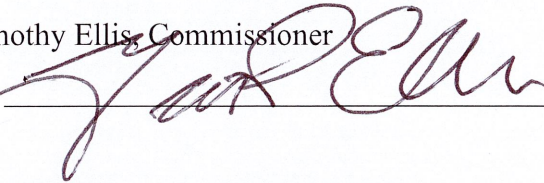
Gregory Schofield, Vice-Chairman

  
\_\_\_\_\_

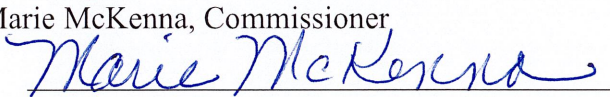
Dennis Archible, Commissioner

  
\_\_\_\_\_

Timothy Ellis, Commissioner

  
\_\_\_\_\_

Marie McKenna, Commissioner

  
\_\_\_\_\_

Sworn to and subscribed to before me  
this 17<sup>th</sup> day of September, 2024

  
\_\_\_\_\_

David A. Luthman  
Attorney at Law  
State of New Jersey

**RESOLUTION OF THE PENNSAUKEN SEWERAGE  
RESCINDING ITS EMPLOYEE RESIDENCY REQUIREMENT**

**WHEREAS**, the Pennsauken Sewerage Authority (“PSA”) having met in Regular Session; and

**WHEREAS**, PSA has established a policy that requires all employees and new hires to reside within the Township of Pennsauken; and

**WHEREAS**, PSA has been advised by general counsel to the Township that this requirement no longer complies with New Jersey Law and the Township having eliminated its employee residency requirement from its policies and procedures; and

**WHEREAS**, PSA desires to maintain consistency with the Township in this regard.

**NOW THEREFORE BE IT RESOLVED**, that PSA hereby rescinds all policies and procedures which require all employees and new hires to reside within the Township of Pennsauken.



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Marco DiBattista, Secretary

**ROLL CALL:**

Mr. Oren Lutz – Yes  
Mr. Gregory Schofield – Yes  
Mr. Dennis Archible – Yes  
Mr. Timothy Ellis – Yes  
Mrs. Marie McKenna – Yes

**Adopted: September 17, 2024**

	Budget Comparison	
	2024	2025
Payroll & Benefits	3,119,500.00	3,239,900.00
Adm	435,800.00	435,800.00
O & M	881,225.00	891,225.00
Bond Debt	54,075.00	52,400.00
	4,490,600.00	4,619,325.00

**NOTES:**

Expenses:

2025 budget increased less than 3% over 2024 budget

Budgeted 3% for salary increases per union contract

17% increase in health coverage

Budgeted 15% increase in liability insurance cost over 2024 premiums

PSA contribution to Twp \$150,000, \$15,000 towards All Around Pennsauken and \$17,500 PSA's cost of media for Channel 19

Acct #	Title	EXPENSES		Comments
		2024	Proposed 2025	
	<b>ADMINISTRATION</b>			
501	PSA Adm Mgmt	175,000.00	180,000.00	Adm Payroll Totals: 1,069,000.00
502	Office Adm	335,000.00	340,000.00	
503	Commissioners	18,000.00	18,000.00	
601	PERS	145,000.00	150,000.00	
602	Social Security	56,000.00	50,000.00	
603	Unemploy & Disabil	5,000.00	5,500.00	
604	Hosp. Benefits	192,000.00	207,000.00	
605	Vision/Dental & Rx	55,000.00	61,500.00	
607	Sick/Vac Payback	55,000.00	57,000.00	
721	Legal Exp	20,000.00	20,000.00	
722	Auditing Fees	37,000.00	37,000.00	
723	Other Professional Fees	20,000.00	20,000.00	
736	Public Officials's Liability	10,000.00	10,000.00	
751	Postage	17,000.00	17,000.00	
750	Office Supplies & Exp	15,000.00	15,000.00	
752	Advert/Printing	15,000.00	15,000.00	
753	Telephone Exp	25,000.00	25,000.00	
754	Misc Exp	3,000.00	3,000.00	
755	Service Contracts	25,000.00	25,000.00	
756	Equip Rental	3,500.00	3,500.00	

757	Bldg Utilities	25,000.00	25,000.00		
758	Bldg Repairs & Exp	25,000.00	25,000.00		
759	Financial Exp	2,300.00	2,300.00		
760	Bad Debt Exp	500.00	500.00		
762	Education/Dues	10,000.00	10,000.00		<i>Adm Expenses</i>
763	Civic Involvement	182,500.00	182,500.00		<i>435,800.00</i>
	<b>Total Admin</b>	<b>1,471,800.00</b>	<b>1,504,800.00</b>		
<b>Acct #</b>	<b>Title</b>	<b>2024</b>	<b>Proposed 2025</b>		<b>Comments</b>
	<b>COST OF SERVICE</b>				
505	MGMT O&M Salaries	190,000.00	195,000.00		<i>O&amp;M Payroll Totals</i>
506	UNION O&M Salaries	1,000,000.00	1,000,000.00		<i>2,170,900.00</i>
601	PERS O&M	145,000.00	150,000.00		
602	O&M Soc Sec	100,000.00	110,000.00		
603	O&M Dis & Unem	8,500.00	9,500.00		
604	O&M Hosp Benefits	420,000.00	460,000.00		
605	O&M v/d/r	115,000.00	138,400.00		
607	O&M Sick/Vac Payback	97,000.00	100,000.00		
608	Uniform & Shoe Exp	8,000.00	8,000.00		
711	Engineering Fees	25,000.00	25,000.00		
731	General & Auto Ins	25,000.00	32,000.00		
732	Worker's Comp	55,000.00	48,000.00		
733	Property	75,000.00	85,000.00		
735	JIF Fund Exp	5,000.00	5,000.00		





REVENUES				
Acct #	Title	2024	Rev as of 7/31/2024	Proposed 2025
4001	Residential	2,790,000.00	2,764,568.00	2,795,000.00
4004	Commercial Q	1,305,000.00	855,304.00	1,305,000.00
4005	Penalty on A/R	50,000.00	34,611.00	55,000.00
4002	Merchantville	205,000.00	100,990.00	205,000.00
4003	C/H	32,000.00	29,398.00	32,000.00
4012	Other Income	3,000.00	5.00	3,000.00
4013	Invest Int	15,000.00	11,879.00	20,000.00
4014	Trustee Int	15,000.00	7,024.00	15,000.00
4016	Permits (res)	12,000.00	3,475.00	12,000.00
4019	Permits (com)	12,000.00	7,215.00	12,000.00
4021	Permits (Merch)	1,000.00		1,000.00
4017-18	Filing/Insp.	500.00	75.00	500.00
4020	Ins Premium	12,000.00		12,000.00
		<b>4,452,500.00</b>	<b>3,814,544.00</b>	<b>4,467,500.00</b>
	Ant Balance	38,100.00		151,825.00
		<b>4,490,600.00</b>		<b>4,619,325.00</b>
	Proposed Expenses			4,619,325.00

CAPITAL BUDGET							
Projects	Est Costs	2025	2026	2027	2028	2029	
Truck	200,000	100,000	25,000	25,000	25,000	25,000	
	-						
Pumps/Controls	100,000	20,000	20,000	20,000	20,000	20,000	
	-						
Computer	25,000	5,000	5,000	5,000	5,000	5,000	
	-						
Office Equipment	25,000	5,000	5,000	5,000	5,000	5,000	
	-						
Operations Equip/Maintenance	100,000	20,000	20,000	20,000	20,000	20,000	
	-						
Bldg Upkeep/Repairs	25,000	5,000	5,000	5,000	5,000	5,000	
	-						
Sewer Main Lining	-						
	-						
Station Upgrades	150,000	150,000					
Totals	465,000	305,000	80,000	80,000	80,000	80,000	

**PENNSAUKEN SEWERAGE AUTHORITY**  
**REVENUES-JANUARY 1, 2024 - DECEMBER 31, 2024**  
**FOR MONTH OF AUGUST**

<u>ACC'T TITLE</u>	<u>BUDGET</u>	<u>MTD COLL.</u>	<u>YTD COLL.</u>	<u>MTD BILLINGS</u>	<u>YTD BILLINGS</u>
4001 RESIDENTIAL	2,790,000.00	\$ 121,556.08	\$ 2,243,469.42		\$ 2,764,568.75
4004 COMMERCIAL	1,305,000.00	\$ 126,163.53	\$ 933,441.17		\$ 855,304.29
4005 PENALTY	50,000.00	\$ 2,121.97	\$ 42,056.76		\$ 34,611.67
4002 MERCH	205,000.00		\$ 202,980.32		\$ 202,980.32
4003 C/H	32,000.00		\$ -		\$ 29,398.68
4012 OTHER INCOME	3,000.00	\$ 150.00	\$ 155.09		\$ 155.09
4013 INVEST INT	15,000.00	\$ 1,996.94	\$ 13,876.50		\$ 13,876.50
4014 TRUSTEE INT	15,000.00		\$ 7,024.64		\$ 7,024.64
4016 PERMITS (RES)	12,000.00	\$ 300.00	\$ 3,775.00		\$ 3,775.00
4019 PERMITS (COMM)	12,000.00		\$ 7,215.90		\$ 7,215.90
4021-PERMITS (MERCH)	1,000.00		\$ -		\$ -
4020-JIF INS PREMIUM	12,000.00		\$ -		\$ -
4017-18- FILING-INSP.	\$500.00		\$ 75.00		\$ 75.00
Anticipated Balance	38,100.00				
<b>TOTALS</b>	<b>4,490,600.00</b>	<b>252,288.52</b>	<b>3,454,069.80</b>	<b>0.00</b>	<b>3,918,985.84</b>
		<u>BUDGET</u>	<u>MTD</u>	<u>YTD</u>	<u>REMARKS</u>
<b>ASSETS/CAPITAL</b>		<b>\$ 480,000.00</b>	<b>\$ -</b>	<b>\$ 44,064.19</b>	

<u>CASH BALANCES</u>	<u>AMOUNT</u>
<b>GENERAL CHECKING</b>	\$2,877,796.49
<b>PAYROLL</b>	\$1,409.06
<b>REVENUE</b>	\$ 12.10
<b>DEBT. SERVICE</b>	\$ -
<b>DEBT. SERV. RESERVE</b>	\$ 61,616.73
<b>R &amp; R</b>	\$ 284,820.58
<b>GENERAL</b>	\$ 19,734.88

**Investments under Trustee Accounts:**

58,423.96 CD with 1st Colonial Bank @ 4.5% - MATURES 11/07/24  
198,788.74 CD with 1st Colonial Bank @ 2.75% - MATURES 12/24/25  
85,605.93 CD with 1st Colonial Bank @ 4.25% - Matures 01/29/25  
  
23,365.66 Money Market

**PENNSAUKEN SEWERAGE AUTHORITY**  
Statement of Revenue and Expenditures - Standard

Revenue Account Range: 01-00-000-000 to 01-00-430-001  
Expend Account Range: 01-00-000-000 to 01-03-600-002  
Print Zero YTD Activity: No

Include Non-Anticipated: Yes      Year To Date As Of: 08/31/24  
Include Non-Budget: Yes      Current Period: 08/01/24 to 08/31/24  
Prior Year: 08/01/23 to 08/31/23

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
01-00-410-001	Residential	314.25 -	2,790,000.00	1.50 -	2,764,567.25	25,432.75 -	99
01-00-410-002	Merchantville	0.00	205,000.00	0.00	202,980.32	2,019.68 -	99
01-00-410-003	Cherry Hill	0.00	32,000.00	0.00	29,398.68	2,601.32 -	92
01-00-410-004	Commercial	20,917.63	1,305,000.00	27,471.31	882,775.60	422,224.40 -	68
01-00-410-005	A/R Penalty	3,408.32	50,000.00	2,695.77	37,307.44	12,692.56 -	75
01-00-415-001	Permits- Residential	100.00	12,000.00	300.00	3,775.00	8,225.00 -	31
01-00-415-002	Permits - Commercial	0.00	12,000.00	0.00	7,215.90	4,784.10 -	60
01-00-415-003	Permits - Merchantville	0.00	1,000.00	0.00	0.00	1,000.00 -	0
01-00-420-001	Other Income	0.00	3,000.00	150.00	155.09	2,844.91 -	5
01-00-420-002	Application and Inspection Fees	0.00	500.00	0.00	75.00	425.00 -	15
01-00-420-004	JIF Insurance Premium Refund	0.00	12,000.00	0.00	0.00	12,000.00 -	0
01-00-425-001	Interest from Operating Fund	1,765.44	15,000.00	1,996.94	13,876.50	1,123.50 -	93
01-00-425-002	Interest from Trustee Accounts	457.26	15,000.00	261.12	7,285.76	7,714.24 -	49
01-00-430-001	Anticipated Fund Balance	0.00	38,100.00	0.00	0.00	38,100.00 -	0
	<b>OPERATING REVENUES Revenue Totals</b>	<b>26,334.40</b>	<b>4,490,600.00</b>	<b>32,873.64</b>	<b>3,949,412.54</b>	<b>541,187.46 -</b>	<b>87</b>
<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Unexpended</i>	<i>% Expd</i>
01-00-000-000	OPERATING FUND	0.00	0.00	0.00	0.00	0.00	0
01-01-510-500	ADMINISTRATION SALARIES	0.00	0.00	0.00	0.00	0.00	0
01-01-510-501	ADMIN PSA Management	24,392.00	175,000.00	13,296.00	113,016.00	61,984.00	65
01-01-510-502	ADMIN Office Staff	24,234.80	335,000.00	25,034.82	212,644.12	122,355.88	63
01-01-510-503	ADMIN: Commissioners	1,500.00	18,000.00	1,500.00	12,000.00	6,000.00	67
01-01-510-600	ADMINISTRATION FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0
01-01-510-601	ADMIN: PERS/Employers Liabl	0.00	145,000.00	0.00	138,571.00	6,429.00	96
01-01-510-602	ADMIN: FICA/SOCIAL SECURITY/MEDICARE	4,361.19	56,000.00	3,341.64	26,620.42	29,379.58	48

**PENNSAUKEN SEWERAGE AUTHORITY**  
Statement of Revenue and Expenditures

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr. Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
01-01-510-603	ADMIN: SUI/SDI/FLLI	69.21	5,000.00	94.95	1,864.71	3,135.29	37
01-01-510-604	ADMIN: Hospital Benefits	15,217.60	192,000.00	14,356.97	129,231.43	62,768.57	67
01-01-510-605	ADMIN: Vision, Dental & Rx	4,787.46	55,000.00	3,750.24	35,086.87	19,913.13	64
01-01-510-607	ADMIN: Sick/Vac Payback	7,146.00	55,000.00	4,788.00	18,064.00	36,936.00	33
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0
01-01-510-721	ADMIN: Legal Fees	3,033.34	20,000.00	1,516.67	12,133.36	7,866.64	61
01-01-510-722	ADMIN: Audit	0.00	37,000.00	0.00	18,806.50	18,193.50	51
01-01-510-723	ADMIN: Other Professional Fees	0.00	20,000.00	0.00	17,767.24	2,232.76	89
01-01-510-736	ADMIN: Public Officials Liab.	0.00	10,000.00	0.00	8,864.00	1,136.00	89
01-01-510-750	ADMIN: Office Supplies & Expense	475.74	15,000.00	222.86	4,910.81	10,089.19	33
01-01-510-751	ADMIN: Postage	0.00	17,000.00	0.00	11,495.12	5,504.88	68
01-01-510-752	ADMIN: Advertising & Printing	575.00	15,000.00	0.00	526.56	14,473.44	4
01-01-510-753	ADMIN: Telephone	1,666.99	25,000.00	2,131.92	15,682.62	9,317.38	63
01-01-510-754	ADMIN: Miscellaneous Exp	0.00	3,000.00	309.86	309.86	2,690.14	10
01-01-510-755	ADMIN: Service Contracts	250.03	25,000.00	476.41	15,996.43	9,003.57	64
01-01-510-756	ADMIN: Equipment Rental	747.39	3,500.00	747.39	2,242.17	1,257.83	64
01-01-510-757	ADMIN: Building Utilities	0.00	25,000.00	1,751.23	17,218.89	7,781.11	69
01-01-510-758	ADMIN: Building Exp. & Repairs	2,999.99	25,000.00	1,370.12	9,975.97	15,024.03	40
01-01-510-759	ADMIN: Financial Exp	345.00	2,300.00	345.00	2,190.00	110.00	95
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00	0.00	500.00	0
01-01-510-762	ADMIN: Education/Dues	945.00	10,000.00	0.00	6,343.09	3,656.91	63
01-01-510-763	ADMIN: Civic Involvement	0.00	182,500.00	0.00	15,000.00	167,500.00	8
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00	0.00	0.00	0
01-02-520-505	O&M: Union Salaries	70,181.05	1,000,000.00	61,117.62	616,708.19	383,291.81	62
01-02-520-506	O&M: Management Salaries	14,120.00	190,000.00	14,544.00	123,624.00	66,376.00	65
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00	0.00	0.00	0
01-02-520-601	O&M: PERS	0.00	145,000.00	0.00	138,571.00	6,429.00	96
01-02-520-602	O&M: FICA/SOCIAL SECURITY/MEDICARE	6,181.04	100,000.00	6,682.04	56,887.89	43,312.11	57

**PENNSAUKEN SEWERAGE AUTHORITY**  
Statement of Revenue and Expenditures

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
01-02-520-603	O&M: SUI/SDI/FLLI	183.78	8,500.00	91.01	3,944.40	4,555.60	46
01-02-520-604	O&M: Hospitalization Benefits	31,069.71	420,000.00	31,757.97	281,390.95	138,609.05	67
01-02-520-605	O&M: Vision, Dental & Rx	9,052.55	115,000.00	8,702.98	80,159.96	34,840.04	70
01-02-520-607	O&M: Sick/vac Payback	0.00	97,000.00	5,286.00	12,134.00	84,866.00	13
01-02-520-608	O&M: Uniform Exp.	0.00	8,000.00	0.00	3,234.66	4,765.34	40
01-02-520-700	COST OF SERVICE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0
01-02-520-711	O&M: Engineer Fees	0.00	25,000.00	0.00	0.00	25,000.00	0
01-02-520-731	O&M: General Liability/Auto Ins	0.00	25,000.00	0.00	26,588.00	1,588.00 -	106
01-02-520-732	O&M: Worker's Comp Insurance	0.00	55,000.00	0.00	41,781.00	13,219.00	76
01-02-520-733	O&M: Property/Insurance	0.00	75,000.00	0.00	72,668.00	2,332.00	97
01-02-520-735	O&M: Fund Expense (JIF)	0.00	5,000.00	0.00	1,351.00	3,649.00	27
01-02-520-741	O&M: Uninsured Liabilities	0.00	10,000.00	0.00	0.00	10,000.00	0
01-02-520-755	O&M: Service Contracts	2,485.00	30,000.00	0.00	2,485.00	27,515.00	8
01-02-520-764	O&M: Station Utilities	19,174.92	175,000.00	16,952.42	110,217.16	64,782.84	63
01-02-520-765	O&M: Trash Removal	338.55	10,000.00	397.79	4,608.39	5,391.61	46
01-02-520-766	O&M: Oper & Maint Expense	4,017.36	45,000.00	1,482.90	24,394.65	20,605.35	54
01-02-520-767	O&M: Safety Expense	130.49	5,000.00	0.00	2,429.69	2,570.31	49
01-02-520-768	O&M: Landscaping	0.00	5,000.00	2,636.36	4,235.48	764.52	85
01-02-520-769	O&M: Vehicle & Repair Exp	2,544.80	20,000.00	1,414.91	18,378.02	1,621.98	92
01-02-520-770	O&M: Fuel/Tolls/Mileage Exp	7,035.14	30,000.00	0.00	24.40	29,975.60	0
01-02-520-771	O&M: Collection System Expense	3,452.17	73,350.00	469.70	26,114.03	47,235.97	36
01-02-520-772	O&M: Emergency Repairs	0.00	140,000.00	0.00	50,758.84	89,241.16	36
01-02-520-773	O&M: Emergency Station Repairs	14,134.55	140,000.00	1,702.00	25,074.56	114,925.44	18
01-02-520-774	O&M: Chemicals	0.00	6,875.00	0.00	0.00	6,875.00	0
01-02-520-775	O&M Permits & Licensing	0.00	6,000.00	0.00	2,216.00	3,784.00	37
01-03-600-001	Bond Debt (Principal)	37,694.94	50,550.00	37,694.91	49,542.36	1,007.64	0
01-03-600-002	Bond Debt (Interest)	1,980.00	3,525.00	1,700.00	3,400.00	125.00	0
<b>OPERATING FUND Expenditure Totals</b>		<b>316,522.79</b>	<b>4,490,600.00</b>	<b>267,646.69</b>	<b>2,629,282.80</b>	<b>1,861,317.20</b>	<b>57</b>

PENNSAUKEN SEWERAGE AUTHORITY  
Statement of Revenue and Expenditures

01 OPERATING FUND		Prior	Current	YTD
Revenues:	26,334.40	32,873.64	3,949,412.54	
Expenditures:	316,522.79	267,646.69	2,629,282.80	
Net Income:	290,188.39 -	234,773.05 -	1,320,129.74	

Grand Totals	Prior	Current	YTD
Revenues:	26,334.40	32,873.64	3,949,412.54
Expenditures:	316,522.79	267,646.69	2,629,282.80
Net Income:	290,188.39 -	234,773.05 -	1,320,129.74

## Superintendent's Report

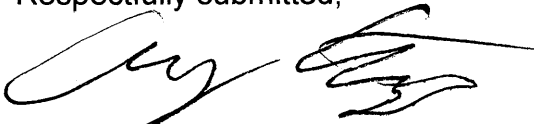
Meeting of September 17th,2024

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 11,791 feet of gravity sewer main 0 feet was root cut and 2,974 feet was inspected using our CCTV equipment. We performed 267 utility mark outs. We responded to 25 calls for service. The call breakdown is as follows:

Main Line stoppages:	1
Vent stoppages:	7
Station alarms:	4
Miscellaneous services:	13

Respectfully submitted,



Anthony Figueroa  
Superintendent



The Commissioners present had nothing further to report.

The Commissioner asked Solicitor, Mr. Luthman, for his report.

Mr. Luthman had nothing further to report.

The Commissioner asked the Executive Director, Mr. DiBattista, for his report.

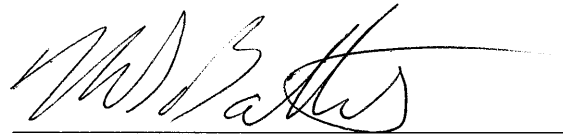
Mr. DiBattista had nothing further to report.

Correspondence:

There was no correspondence.

As there were no items of litigation, Mr. Lutz requested a motion to adjourn. A motion was made by Mr. Archible, seconded by Mr. Ellis, to adjourn. On roll call all Commissioners present voted yes, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'M DiBattista', written over a horizontal line.

Marco DiBattista, Secretary