The Chairman called the meeting of the Pennsauken Sewerage Authority to order at 4:00 p.m. on the above date with a salute to the flag. The meeting was held at the Pennsauken Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, NJ.

The Chairman stated meeting notice has been given to the Courier Post and the Burlington County Times newspapers and posted at the Pennsauken Municipal Building and the Pennsauken Sewerage Authority in accordance with the Sunshine Law.

The Chairman asked for roll call. The following Commissioners were present:

Mr. Oren Lutz

Mr. Dennis Archible

Mr. Tim Ellis

Mrs. Marie McKenna

Also present were:

Marco DiBattista, Executive Director Mr. Patrick Olivo, Supervisor

Absent was:

Mr. Gregory Schofield

Mr. Anthony Figueroa, Superintendent

The Chairman opened the meeting to the public. As there was no one from the public present, a motion was made by Mr. Ellis, seconded by Mr. Archible, and carried to close the public portion of the meeting.

The minutes of the meeting of July 16, 2024 were presented for approval.

A motion was made by Mrs. McKenna, seconded by Mr. Archible to approve the minutes as presented. On roll call all Commissioners present voted yes and the motion carried.

The Chairman stated the amount of bills to be paid is \$297,932.74.

A motion was made by Mr. Archible, seconded by Mrs. McKenna to approve payment of the bills as presented. On roll call all Commissioners present voted yes and the motion carried.

See Bill List Attached

Approval of Utility Bill Adjustment Nos. 4319 and 4335 and Utility Balance Adjustment Nos. 27070 and 27075 were presented.

AUGUST 20, 2024

PENNSAUKEN SEWERAGE AUTHORITY

MEETING FIGURE:

\$297,932.74

Range of Checking Accts: OPER MAN WIRE to OPERATING Range of Check Dates: 07/17/24 to 08/20/24 Range of Checking Accts: OPER MAN WIRE TO OPERATING Range of Check Dates. O7/17/24 to 06/20/24
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num OPER MAN WIRE OPERATING MANUAL WIRES/TRANS ER MAN WIRE OPERATING MANUAL WIRES/TRANS

3566 07/23/24 PAYROLL PAYROLL ACCOUNT 34,297.17 07/31/24 2952

3567 07/30/24 PAYROLL PAYROLL ACCOUNT 83,961.85 07/31/24 2954

3568 08/06/24 PAYROLL PAYROLL ACCOUNT 34,895.63 2956

3569 08/13/24 PAYROLL PAYROLL ACCOUNT 41,730.07 08/13/24 VOID 2959

3570 08/13/24 PAYROLL PAYROLL ACCOUNT 41,730.07 2960

3571 08/20/24 PAYROLL PAYROLL ACCOUNT 36,980.64 2963
 Checking Account Totals
 Paid Checks:
 Void 231,865.36
 Amount Paid 41,730.07

 Direct Deposit:
 0
 0
 0.00
 0.00

 Total:
 5
 1
 231,865.36
 41,730.07
 OPERATING OPERATING ACCOUNT

Check # Check D	ate Vendor			Amoun	t Paid	Reconcile	d/Void Ref	Num	
OPERATING	OPERATING A	CCOUNT	Continu	ıed					
32360 08/20/2		RICHARD INGRA			349.40			2965	
32361 08/20/2	4 SCHWER	SCHWERING HAR	DWARE, LLC		125.29			2965	
32362 08/20/2	4 STEWART	STEWART BUSIN	ESS SYSTEMS		96.74			2965	
32363 08/20/2	4 SYSTEM4	SYSTEM 4 OF S	OUTHERN NJ		396.00			2965	
32364 08/20/2	4 TILLING	THOMAS M TILL	INGHAST		174.70			2965	
32365 08/20/2	4 UNUM	UNUM LIFE INS	UR CO OF AMER	RICA 1,	397.49			2965	
32366 08/20/2	4 VERIZCON	VERIZON CONNE	CT FLEET USA	LLC	294.84			2965	
32367 08/20/2	4 VERIZOFF	VERIZON		1,	419.48		·	2965	
32368 08/20/2		VERIZON WIREL	ESS		417.60		i	2965	
32369 08/20/2		W.B. MASON CO	., INC.		697.95			2965	
32370 08/20/2	4 WESTMONT	WESTMONT HARD	WARE, INC.		66.89			2965	
32371 08/20/2	4 WHARTON	WHARTON HARDW	ARE & SPLY CO)RP	27.23			2965	
Checking Account	Totals	<u>Paid</u>	<u>Void</u>	Amount Paid	Ai	mount Void			
•	Check		0	66,067.38		0.00			
D	irect Deposi		0	0.00		0.00			
	Tota	1: 49	0	66,067.38		0.00			
Report Totals		<u>Paid</u>	<u>Void</u>	Amount Paid	<u>A</u> I	mount Void	· · · · · · · · · · · · · · · · · · ·		
	Check	s: 54	1	297,932.74		41,730.07			
D	irect Deposi		0	0.00		0.00			
	Tota	1: 54	1	297,932.74		41,730.07			

A motion was made by Mr. Archible, seconded by Mr. Ellis to approve the bill and balance adjustments. On roll call all Commissioners present voted yes and the motion carried.

See Journals Attached

The Chairman moved to Old Business.

There was no Old Business.

The Chairman moved to New Business.

There was no New Business.

The Chairman asked the Treasurer, Marco DiBattista, for his report.

See Treasurer's Report

The Chairman asked for the Superintendent's Report.

See Superintendent's Report

The Chairman asked for the Engineer's reports.

No Engineers were present.

The Chairman asked the Commissioners for any reports.

The Commissioners present had nothing further to report.

The Commissioner asked Solicitor, Mr. Luthman, for his report.

Mr. Luthman had nothing further to report.

The Commissioner asked the Executive Director, Mr. DiBattista, for his report.

Mr. DiBattista had nothing further to report.

Mr. Luthman requested the meeting go into closed session. Mr. Lutz requested a motion to adjourn for closed session. Mr. Archible moved to go into closed session and Mr. Ellis seconded the motion. All Commissioners present signified their approval saying aye.

The Chairman reopened the meeting. On roll call all Commissioners at the meeting remained present.

The matters discussed in closed session involved potential personnel actions. In accordance with NJSA 10:4-13a, the minutes of that closed session will be made available prior to any official action regarding the matters discussed.

July 23, 2024 11:12 AM

PENNSAUKEN SEWERAGE AUTHORITY Utility Bill Adjustment Batch Update Report

Page No: 1

Updated Billings: Updated Deductions: 4 Flat: 51.50- Exc: 0.00 Ref Num: 4319 Batch: CINDY

0 Flat: 0.00 Exc: 0.00

0.00 Total Updated: Total Entries: 51.50- Exc: 51.50-4 Flat:

July 23, 2024 11:11 AM

PENNSAUKEN SEWERAGE AUTHORITY Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Batch Id: CI	NDY												
Account Id Name	Service	Code	Туре	Yr	Prd	Flat	Excess	Total	Descript	Prorate	Flag	Date	Seq
10091000-0 WILLIAMS, DIA	Sewer ANE	S10	В	24	3	51.50-	0.00	51.50-	CHG TO S11 SR	RATE N		07/23/24	1
10091000-0 WILLIAMS, DIA	Sewer ANE	S11	В	24	3	25.75	0.00	25.75	CHG TO S11 SR	RATE N		07/23/24	2
10091000-0 WILLIAMS, DIA	Sewer NNE	s10	В	24	4	51.50-	0.00	51.50-	CHG TO S11 SR	RATE N		07/23/24	3
10091000-0 WILLIAMS, DIA	Sewer ANE	S11	В	24	4	25.75	0.00	25.75	CHG TO S11 SR	RATE N		07/23/24	4

PENNSAUKEN SEWERAGE AUTHORITY Utility Bill Adjustment Batch Update Report

Page No: 1

Batch: CINDY Updated Billings: 4 Flat: 51.50- Exc: 0.00 Ref Num: 4335
Updated Deductions: 0 Flat: 0.00 Exc: 0.00
Total Entries: 4 Flat: 51.50- Exc: 0.00 Total Updated: 51.50-

August 19, 2024 02:25 PM PENNSAUKEN SEWERAGE AUTHORITY
Utility Bill Adjustment Entry Verification Listing for Batch: CINDY

Batch Id: CINDY									
Account Id Service Name	Code Type	e Yr Prd	Flat	Excess	Total	Descript [*]	Prorate Flag	Date	Seq
60721000-0 Sewer BONILLA, WILFREDO	S10 B	24 3	51.50-	0.00	51.50-	CHG TO S11, S	R RATE N	08/19/24	1
60721000-0 Sewer BONILLA, WILFREDO	S11 B	24 3	25.75	0.00	25.75	CHG TO S11, S	R RATE N	08/19/24	2
60721000-0 Sewer BONILLA, WILFREDO	S10 B	24 4	51.50-	0.00	51.50-	CHG TO S11, S	R RATE N	08/19/24	3
60721000-0 Sewer BONILLA, WILFREDO	S11 B	24 4	25.75	0.00	25.75	CHG TO S11, SI	R RATE N	08/19/24	4

July 25, 2024 11:31 AM

PENNSAUKEN SEWERAGE AUTHORITY Utility Balance Adjustment Batch Update Report

Page No: 1

Updated Principal: Updated Penalty: 2.31-Ref Num: 27070 Updated Entries: 1 0.00 Batch: CINDY

July 25, 2024 11:28 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Batch Id: CIN	DY							
Account Id Name	Service	Adj Code	Bill Code Yr Prd Transaction Type		Penalty .	Total	Date	Seq
90115001-0 2501 MERCHANT	Sewer VILLE LLC	104	22 1 Balance Adjus	0.00 tment CORRECTIO	2.31- ON OF PENALTIES	2.31- ADDED	07/25/24	1

July 25, 2024 11:53 AM

PENNSAUKEN SEWERAGE AUTHORITY Utility Balance Adjustment Batch Update Report

Page No: 1

Updated Penalty: 1 Updated Principal: Updated Entries: 0.00 1.54-Ref Num: 27075 Batch: CINDY

July 25, 2024 11:52 AM

PENNSAUKEN SEWERAGE AUTHORITY
Utility Balance Adjustment Verification Listing for Batch: CINDY

Batch Id: C	INDY							
Account Id Name	Service		Bill Code Yr Prd Transaction Type	Principal Description	Penalty '	Total .	Date	Seq
90115001-0 2501 MERCHA	Sewer NTVILLE LLC	104	23 3 Balance Adius	0.00 tment CORRECTIO	1.54-	1.54-	07/25/24	1

PENNSAUKEN SEWERAGE AUTHORITY REVENUES-JANUARY 1, 2024 - DECEMBER 31, 2024 FOR MONTH OF JULY

ACC'T TITLE	BUDGET	MT COL		YTD COLL.	MTD BILLINGS	YTD BILLINGS
4001 RESIDENTIAL	2,790,000.00	\$ 156,	703.76	\$ 2,121,913.34	\$ 30,480.50	\$ 2,764,568.75
4004 COMMERCIAL	1,305,000.00	\$ 140,	155.31	\$ 807,277.64	\$ 245,962.50	\$ 855,304.29
4005 PENALTY	50,000.00	\$ 2,	780.69	\$ 39,934.79	\$ 2,503.53	\$ 34,611.67
4002 MERCH	205,000.00			\$ 202,980.32		\$ 202,980.32
4003 C/H	32,000.00			\$ -	\$ 26,554.48	\$ 29,398.68
4012 OTHER INCOME	3,000.00			\$ 5.09		\$ 5.09
4013 INVEST INT	15,000.00	\$ 1,	966.86	\$ 11,879.56		\$ 11,879.56
4014 TRUSTEE INT	15,000.00	\$	251.97	\$ 7,024.64		\$ 7,024.64
4016 PERMITS (RES)	12,000.00	\$	400.00	\$ 3,475.00		\$ 3,475.00
4019 PERMITS (COMM)	12,000.00			\$ 7,215.90		\$ 7,215.90
4021-PERMITS (MERCH)	1,000.00			\$ 		\$ -
4020-JIF INS PREMIUM	12,000.00			\$ -		\$ -
4017-18- FILING-INSP.	\$500.00			\$ 75.00		\$ 75.00
Anticipated Balance	38,100.00					
TOTALS	4,490,600.00	302	,258.59	3,201,781.28	305,501.01	3,916,538.90
		BUDO	ET	MTD	YTD	REMARKS
ASSETS/CAPITAL		\$ 480,	00.00	\$ -	\$ 44,064.19	

CASH BALANCES		AMOUNT
GENERAL CHECKING	\$2	,839,508.63
PAYROLL PAYROLL		\$839.66
REVENUE	\$	12.05
DEBT. SERVICE	\$	-
DEBT. SERV. RESERVE	\$	61,603.52
<u>R & R</u>	\$	284,818.82
GENERAL	\$	59,228.69

Investments under Trustee Accounts:

58,423.96 CD with 1st Colonial Bank @ 4.5% - MATURES 11/07/24 198,788.74 CD with 1st Colonial Bank @ 2.75% - MATURES 12/24/25 85,605.93 CD with 1st Colonial Bank @ 4.25% - Matures 01/29/25

62,844.45 Money Market

PENNSAUKEN SEWERAGE AUTHORITY
Statement of Revenue and Expenditures - Standard

08/14/2024 11:39 AM

01-01-510-602	01-01-510-601	01-01-510-600	01-01-510-503	01-01-510-502	01-01-510-501	01-01-510-500	01-00-000-000	Expenditure Account		01-00-430-001	01-00-425-002	01-00-425-001	01-00-420-004	01-00-420-002	01-00-420-001	01-00-415-003	01-00-415-002	01-00-415-001	01-00-410-005	01-00-410-004	01-00-410-003	01-00-410-002	01-00-410-001	Revenue Account	Print Zero YTD Activity: No	Expend Account Ran	Revenue Account Rang
ADMIN: FICA/SOCIAL SECURITY/MEDICARE	ADMIN: PERS/Employers Liabil	ADMINISTRATION FRINGE BENEFITS	ADMIN: Commisioners	ADMIN Office Staff	ADMIN PSA Management	ADMINISTRATION SALARIES	OPERATING FUND	Description	OPERATING REVENUES Revenue Totals	Anticipated Fund Balance	Interst from Trustee Accounts	Interest from Operating Fund	JIF Insurance Premium Refund	Application and Inspection Fees	Other Income	Permits - Merchantville	Permits - Commercial	Permits- Residential	A/R Penalty	Commercial	Cherry Hill	Merchantville	Residential	Description	Y: No	Expend Account Range: First to 01-03-600-002	Revenue Account Range: First to 01-00-430-001
4,981.19	0.00	0.00	1,500.00	30,554.81	30,490.00	0.00	0.00	Prior Yr Expd	329,412.57	0.00	436.11	1,295.69	0.00	0.00	0.00	0.00	0.00	400.00	3,133.64	267,257.87	27,073.76	0.00	29,815.50	Prior Yr Rev		Include No.	Include Non-Anticipated: Yes
56,000.00	145,000.00	0.00	18,000.00	335,000.00	175,000.00	0.00	0.00	Budgeted	4,490,600.00	38,100.00	15,000.00	15,000.00	12,000.00	500.00	3,000.00	1,000.00	12,000.00	12,000.00	50,000.00	1,305,000.00	32,000.00	205,000.00	2,790,000.00	Anticipated		Include Non-Budget: Yes	nticipated: Yes
3,224.84	0.00	0.00	1,500.00	24,952.02	13,296.00	0.00	0.00	Current Expd	307,919.84	0.00	251.97	1,966.86	0.00	0.00	0.00	0.00	0.00	200.00	2,503.53	245,962.50	26,554.48	0.00	30,480.50	Curr Rev			
23,278.78	138,571.00	0.00	10,500.00	187,609.30	99,720.00	0.00	0.00	YTD Expended	3,916,538.90	0.00	7,024.64	11,879.56	0.00	75.00	5.09	0.00	7,215.90	3,475.00	34,611.67	855,304.29	29,398.68	202,980.32	2,764,568.75	YTD Rev	Prior Year: 07/01/23 to 07/31/23	Current Period: 07/01/24 to 07/31/24	Year To Date As Of: 07/31/24
32,721.22	6,429.00	0.00	7,500.00	147,390.70	75,280.00	0.00	0.00	Unexpended	574,061.10 -	38,100.00 -	7,975.36 -	3,120.44 -	12,000.00 -	425.00 -	2,994.91 -	1,000.00 -	4,784.10 -	8,525.00 -	15,388.33 -	449,695.71 -	2,601.32 -	2,019.68 -	25,431.25 -	Excess/Deficit	to 07/31/23	7/01/24 to 07/31/24)f : 07/31/24
42	96	0	58	56	57	0	0	% Expd	87	0	47	79	0	15	0	0	60	29	69	66	92	99	99	% Real			

PENNSAUKEN SEWERAGE AUTHORITY Statement of Revenue and Expenditures

	_
11:40 AI)8/14/20;
≤	24

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended
01-01-510-604	ADMIN: Hospital Benefits	12,556.93	192,000.00	14,356.97	114	874.46
01-01-510-605	ADMIN: Vision, Dental & Rx	3,637.60	55,000.00	3,750.24	31,	336.63
01-01-510-607	ADMIN: Sick/Vac Payback	2,872.00	55,000.00	3,324.00	13,	296.00
01-01-510-700	ADMINISTRATION OTHER EXPENSES	0.00	0.00	0.00		0.00
01-01-510-721	ADMIN: Legal Fees	0.00	20,000.00	1,516.67	10,	616.69
01-01-510-722	ADMIN: Audit	29,000.00	37,000.00	18,206.50	18,	806.50
01-01-510-723	ADMIN: Other Professional Fees	0.00	20,000.00	0.00	17,	767.24
01-01-510-736	ADMIN: Public Officials Liab.	0.00	10,000.00	0.00	8,1	864.00
01-01-510-750	ADMIN: Office Supplies & Expense	3,340.56	15,000.00	326.65	4,6	687.95
01-01-510-751	ADMIN: Postage	2,000.00	17,000.00	0.00	11,4	95.12
01-01-510-752	ADMIN: Advertisning & Printing	595.00	15,000.00	0.00	O TI	26.56
01-01-510-753	ADMIN: Telephone	1,896.56	25,000.00	2,543.77	13,5	50.70
01-01-510-754	ADMIN: Miscellaneous Exp	0.00	3,000.00	0.00		0.00
01-01-510-755	ADMIN: Service Contracts	210.25	25,000.00	2,672.06	15,52	20.02
01-01-510-756	ADMIN: Equipment Rental	0.00	3,500.00	0.00	1,4	94.78
01-01-510-757	ADMIN: Building Utilities	708.84	25,000.00	3,883.44	15,4	67.66
01-01-510-758	ADMIN: Building Exp. & Repairs	397.99	25,000.00	1,857.98	8,6	05.85
01-01-510-759	ADMIN: Financial Exp	0.00	2,300.00	0.00	1,8	345.00
01-01-510-760	ADMIN: Bad Debt Exp	0.00	500.00	0.00		0.00
01-01-510-762	ADMIN: Education/Dues	0.00	10,000.00	0.00	6,3	343.09
01-01-510-763	ADMIN: Civic Involveme	0.00	182,500.00	0.00	15,0	00.00
01-02-520-500	COST OF SERVICE SALARIES	0.00	0.00	0.00		0.00
01-02-520-505	O&M: Union Salaries	88,761.60	1,000,000.00	73,055.03	555,5	590.57
01-02-520-506	O&M: Management Salaries	17,650.00	190,000.00	14,544.00	109,0	80.00
01-02-520-600	COST OF SERVICE FRINGE BENEFIT	0.00	0.00	0.00		0.00
01-02-520-601	O&M: PERS	0.00	145,000.00	0.00	138,5	138,571.00
01-02-520-602	O&M: FICA/SOCIAL SECURITY/MEDICARE	8,328.74	100,000.00	6,550.22	50,	50,005.85

PENNSAUKEN SEWERAGE AUTHORITY Statement of Revenue and Expenditures

	01-03-600-002	01-03-600-001	01-02-520-775	01-02-520-774	01-02-520-773	01-02-520-772	01-02-520-771	01-02-520-770	01-02-520-769	01-02-520-768	01-02-520-767	01-02-520-766	01-02-520-765	01-02-520-764	01-02-520-755	01-02-520-741	01-02-520-735	01-02-520-733	01-02-520-732	01-02-520-731	01-02-520-711	01-02-520-700	01-02-520-608	01-02-520-607	01-02-520-605	01-02-520-604	01-02-520-603	Expenditure Account
OPERATING FUND Expenditure Totals	Bond Debt (Interest)	Bond Debt (Principal)	O&M Permits & Licensing	O&M: Chemicals	O&M: Emergency Station Repairs	O&M: Emergency Repairs	O&M: Collection System Expense	O&M: Fuel/Tolls/Mileage Exp	O&M: Vehicle & Repair Exp	O&M: Landscaping	O&M: Safety Expense	O&M: Oper & Maint Expense	O&M: Trash Removal	O&M: Station Utilities	O&M: Service Contracts	O&M: Uninsured Liabilities	O&M: Fund Expense (JIF)	O&M: Property/Insurance	O&M: Worker's Comp Insurance	O&M: General Liability/Auto Ins	O&M: Engineer Fees	COST OF SERVICE OTHER EXPENSES	O&M: Uniform Exp.	O&M: Sick/vac Payback	O&M: Vision, Dental & Rx	O&M: Hospitalization Benefits	O&M: SUI/SDI/FLI	unt Description
320,519.54	0.00	0.00	0.00	0.00	16,411.58	0.00	968.16	0.00	359.65	159.47	1,436.05	931.80	338.55	16,725.21	2,485.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,840.00	7,915.07	26,192.19	0.00	Prior Yr Expd
4,490,600.00	3,525.00	50,550.00	6,000.00	6,875.00	140,000.00	140,000.00	73,350.00	30,000.00	20,000.00	5,000.00	5,000.00	45,000.00	10,000.00	175,000.00	30,000.00	10,000.00	5,000.00	75,000.00	55,000.00	25,000.00	25,000.00	0.00	8,000.00	97,000.00	115,000.00	420,000.00	8,500.00	Budgeted
309,026.50	0.00	0.00	0.00	0.00	7,108.50	50,758.84	401.32	0.00	495.80	602.95	73.45	2,591.34	397.79	14,925.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,562.00	8,702.98	31,582.09	90.00	Current Expd
2,361,636.11	1,700.00	11,847.45	2,216.00	0.00	23,372.56	50,758.84	25,644.33	24.40	16,963.11	1,599.12	2,429.69	22,911.75	4,210.60	93,264.74	2,485.00	0.00	1,351.00	72,668.00	41,781.00	26,588.00	0.00	0.00	3,234.66	6,848.00	71,456.98	249,632.98	3,853.39	YTD Expended
2,128,963.89	1,825.00	38,702.55	3,784.00	6,875.00	116,627.44	89,241.16	47,705.67	29,975.60	3,036.89	3,400.88	2,570.31	22,088.25	5,789.40	81,735.26	27,515.00	10,000.00	3,649.00	2,332.00	13,219.00	1,588.00 -	25,000.00	0.00	4,765.34	90,152.00	43,543.02	170,367.02	4,646.61	Unexpended
52	0	0	37	0	17	36	35	0	85	32	49	51	42	53	8	0	27	97	76	106	0	0	40	7	62	59	45	% Expd

08/14/2024 11:40 AM

			01 OPERATING FUND
Net Income:	Expenditures:	Revenues:	TING FUND
8,893.03	320,519.54	329,412.57	Prior
1,106.66 -	309,026.50	307,919.84	Current
1,554,902.79	2,361,636.11	3,916,538.90	YTD

Net Income:	Expenditures:	Revenues:	Grand Totals
8,893.03	320,519.54	329,412.57	Prior
1,106.66 -	309,026.50	307,919.84	Current
1,554,902.79	2,361,636.11	3,916,538.90	YTD

Superintendent's Report

Meeting of August 20th, 2024

All components of the sanitary sewage collection system are operating properly.

In regular and preventative maintenance we flushed 20,623 feet of gravity sewer main 559 feet was root cut and 6,694 feet was inspected using our CCTV equipment. We performed 267 utility mark outs. We responded to 51 calls for service. The call breakdown is as follows:

Main Line stoppages:	1
Vent stoppages:	11
Station alarms:	19
Miscellaneous services:	20

Respectfully submitted,

Anthony Figueroa Superintendent As there were no items of litigation, Mr. Lutz requested a motion to adjourn. A motion was made by Mr. Archible, seconded by Mr. Ellis, to adjourn. On roll call all Commissioners present voted yes, and the motion carried.

Respectfully Submitted,

Marco DiBattista, Secretary